

**CUNNINGHAM TOWNSHIP BOARD**

**Monday, November 17, 2025**

**6:30 p.m.**

**400 S. Vine Street, Urbana, IL 61801**

**AGENDA**

**1) ROLL CALL**

**2) APPROVAL OF MINUTES**

**a) 09-29-2025 Public Hearing Minutes**

**b) 09-29-2025 Meeting Minutes**

**3) ADDITIONS TO THE AGENDA**

**4) PUBLIC PARTICIPATION**

**5) COMMITTEE TO VERIFY BILLS**

**a) Town Fund**

**b) General Assistance Fund**

**6) REPORTS OF OFFICERS**

**a) First Quarter Financial Report**

**b) Winter Shelter Update**

**7) UNFINISHED BUSINESS**

**8) NEW BUSINESS**

**a) Ordinance No. T-2025-10-003:** An Ordinance Levying Taxes for 2025 Collectible 2026

**b) Resolution No. T-2025-11-020R:** Authorizing the Supervisor to Sign a Lease Agreement with The New Lincoln Square, LLC (Satellite Office)

**c) Resolution No. T-2025-11-021R:** Authorizing the Supervisor to Sign a Lease Agreement with Prometheus Partners, LLC (Winter Shelter)

**d) Resolution No. T-2025-11-022R:** Authorizing the Supervisor to Sign an MOU with Friend in Me (Winter Shelter)

**9) ADJOURNMENT**

## Cunningham Township Income and Expenses by Division

October 5 through November 4, 2025

	Supervisor Unres... (Town Fund)	Assessor Unrestr... (Town Fund)	Total Town Fund	GA Fund	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4009 · TAXES</b>					
4012 · PPRT - Personal Property Tax	3,368.06	0.00	3,368.06	3,368.06	6,736.12
<b>Total 4009 · TAXES</b>	3,368.06	0.00	3,368.06	3,368.06	6,736.12
<b>4020 · GRANTS</b>	0.00	0.00	0.00	27,398.16	27,398.16
<b>4030 · SSI Reimbursements</b>	0.00	0.00	0.00	5,156.67	5,156.67
<b>4050 · OTHER INCOME</b>					
4040 · Misc Income	1,092.08	0.00	1,092.08	0.00	1,092.08
4041 · Interest Income	6,647.16	0.00	6,647.16	6,647.14	13,294.30
<b>Total 4050 · OTHER INCOME</b>	7,739.24	0.00	7,739.24	6,647.14	14,386.38
<b>Total Income</b>	11,107.30	0.00	11,107.30	42,570.03	53,677.33
<b>Gross Profit</b>	11,107.30	0.00	11,107.30	42,570.03	53,677.33
<b>Expense</b>					
<b>6000 · SALARIES</b>	12,568.14	16,352.00	28,920.14	63,182.30	92,102.44
<b>6030 · PERSONNEL OTHER EXPENSES</b>	2,644.52	2,408.61	5,053.13	16,598.43	21,651.56
<b>6100 · ADMINISTRATION</b>					
6110 · Training / Travel	0.00	775.62	775.62	294.78	1,070.40
6210 · Legal	4,191.40	393.75	4,585.15	393.75	4,978.90
6215 · Admin Services	7,437.91	35.41	7,473.32	1,720.62	9,193.94
6230 · Dues / Subscriptions	1,121.47	0.00	1,121.47	0.00	1,121.47
6240 · Computer Service/Software	317.94	711.20	1,029.14	489.93	1,519.07
6283 · Janitorial	325.00	200.00	525.00	325.00	850.00
6310 · Supplies	0.00	0.00	0.00	637.05	637.05
6420 · Bldg Repairs/Maintenance					
6421 · Bldg Repairs / Maint	773.00	0.00	773.00	1,569.85	2,342.85
<b>Total 6420 · Bldg Repairs/Maintenance</b>	773.00	0.00	773.00	1,569.85	2,342.85
6429 · Property Acquisition/Rent	1,931.25	0.00	1,931.25	1,931.25	3,862.50
6430 · Utilities	769.38	197.06	966.44	866.00	1,832.44
6520 · Vehicle Maintenance	55.95	0.00	55.95	145.03	200.98
6522 · Misc Expenses	59.08	0.00	59.08	69.87	128.95
<b>Total 6100 · ADMINISTRATION</b>	16,982.38	2,313.04	19,295.42	8,443.13	27,738.55
<b>6700 · PROGRAMS</b>					
6720 · General Assistance	0.00	0.00	0.00	36,074.63	36,074.63
6730 · Housing Assistance	0.00	0.00	0.00	66,197.72	66,197.72
6799 · Other Assistance	684.63	0.00	684.63	30,630.46	31,315.09
<b>Total 6700 · PROGRAMS</b>	684.63	0.00	684.63	132,902.81	133,587.44
<b>Total Expense</b>	32,879.67	21,073.65	53,953.32	221,126.67	275,079.99
<b>Net Ordinary Income</b>	-21,772.37	-21,073.65	-42,846.02	-178,556.64	-221,402.66
<b>Net Income</b>	-21,772.37	-21,073.65	-42,846.02	-178,556.64	-221,402.66

## Cunningham Township Bills and Payroll October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4009 · TAXES</b>			
<b>4012 · PPRT - Personal Property Tax</b>			
10/10/2025	STATE OF ILLINOIS	Personal Property Tax October	3,368.06
10/10/2025	STATE OF ILLINOIS	Personal Property Tax October	3,368.06
Total 4012 · PPRT - Personal Property Tax			6,736.12
Total 4009 · TAXES			6,736.12
<b>4020 · GRANTS</b>			
10/23/2025	STATE OF ILLINOIS	RRH IDHS FY26 July	9,978.63
10/23/2025	STATE OF ILLINOIS	RRH IDHS FY26 August	17,419.53
Total 4020 · GRANTS			27,398.16
<b>4030 · SSI Reimbursements</b>			
10/28/2025	STATE OF ILLINOIS	SSI Reimbursement LG	5,156.67
Total 4030 · SSI Reimbursements			5,156.67
<b>4050 · OTHER INCOME</b>			
<b>4040 · Misc Income</b>			
10/29/2025	CHAMPAIGN COUNTY.	Presence Overpayment - Principal Amt \$1090.91 & \$...	1,092.08
Total 4040 · Misc Income			1,092.08
<b>4041 · Interest Income</b>			
10/31/2025	BUSEY BANK	Interest	2,326.42
10/31/2025	BUSEY BANK	Interest	2,326.43
10/31/2025	ILLINOIS FUNDS	Interest	4,320.73
10/31/2025	ILLINOIS FUNDS	Interest	4,320.72
Total 4041 · Interest Income			13,294.30
Total 4050 · OTHER INCOME			14,386.38
Total Income			53,677.33
Gross Profit			53,677.33
<b>Expense</b>			
<b>6000 · SALARIES</b>			
<b>6010 · SUPERVISOR'S SALARY</b>			
10/17/2025	DANIELLE L. CHYNOWETH	Direct Deposit	3,269.23
10/31/2025	DANIELLE L. CHYNOWETH	Direct Deposit	3,269.23
Total 6010 · SUPERVISOR'S SALARY			6,538.46
<b>6011 · ASSESSOR'S SALARY</b>			
10/17/2025	Ivana Owona	Direct Deposit	2,776.00
10/31/2025	Ivana Owona	Direct Deposit	2,776.00
Total 6011 · ASSESSOR'S SALARY			5,552.00
<b>6012 · CLERK'S SALARY</b>			
10/17/2025	DARCY SANDEFUR	Direct Deposit	144.46
10/31/2025	DARCY SANDEFUR	Direct Deposit	144.46
Total 6012 · CLERK'S SALARY			288.92
<b>6013 · SALARIES - OTHERS</b>			
10/17/2025	Nicole Philyaw	Direct Deposit	2,614.40
10/17/2025	Nicole Philyaw	Direct Deposit	125.13
10/17/2025	Nicole Philyaw	Direct Deposit	140.51
10/17/2025	JEN STRAUB	Direct Deposit	1,016.81
10/17/2025	JEN STRAUB	Direct Deposit	185.50
10/17/2025	Ariel Davenport	Direct Deposit	1,061.40
10/17/2025	Ariel Davenport	Direct Deposit	338.60
10/17/2025	Ariel Davenport	Direct Deposit	242.38
10/17/2025	LILYIA GARCIA	Direct Deposit	1,957.20

**Cunningham Township**  
**Bills and Payroll**  
 October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
10/17/2025	LILYIA GARCIA	Direct Deposit	46.76
10/17/2025	LILYIA GARCIA	Direct Deposit	56.00
10/17/2025	Kerrie Peters	Direct Deposit	942.20
10/17/2025	Kerrie Peters	Direct Deposit	896.00
10/17/2025	Jenny Goodwine	Direct Deposit	915.12
10/17/2025	Sophie Kish	Direct Deposit	1,530.45
10/17/2025	Sophie Kish	Direct Deposit	45.00
10/17/2025	Demetris Lambert	Direct Deposit	1,215.55
10/17/2025	Demetris Lambert	Direct Deposit	84.64
10/17/2025	Demetris Lambert	Direct Deposit	150.19
10/17/2025	Phyllis McCoy	Direct Deposit	1,611.50
10/17/2025	Phyllis McCoy	Direct Deposit	77.00
10/17/2025	Yvonne Miller	Direct Deposit	2,064.15
10/17/2025	Yvonne Miller	Direct Deposit	400.00
10/17/2025	MARTEL MILLER	Direct Deposit	1,300.59
10/17/2025	MARTEL MILLER	Direct Deposit	240.84
10/17/2025	MARTEL MILLER	Direct Deposit	349.65
10/17/2025	Queenette Odudu	Direct Deposit	1,026.23
10/17/2025	Queenette Odudu	Direct Deposit	920.50
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	1,736.40
10/17/2025	Marco Price_	Direct Deposit	2,236.36
10/17/2025	Marco Price_	Direct Deposit	0.84
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	1,623.62
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	73.50
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	50.96
10/17/2025	Brittany Tuten	Direct Deposit	1,790.50
10/17/2025	Brittany Tuten	Direct Deposit	92.05
10/17/2025	Susan Davis	Direct Deposit	1,931.34
10/17/2025	Susan Davis	Direct Deposit	135.98
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	2,720.74
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	86.95
10/17/2025	TANMAYSINGH R RAJPUT	Direct Deposit	2,100.00
10/17/2025	WAYNE T WILLIAMS	Direct Deposit	2,000.00
10/17/2025	William Harris	Direct Deposit	1,300.00
10/23/2025	Jenny Goodwine	Direct Deposit	594.24
10/23/2025	Jenny Goodwine	Direct Deposit	1,567.20
10/31/2025	Susan Davis	~ Class Indirect Cost ESG RRH	1.00
10/31/2025	Susan Davis	~ Class Indirect Cost ESG RRH	-1.00
10/31/2025	TANMAYSINGH R RAJPUT	Direct Deposit	2,100.00
10/31/2025	WAYNE T WILLIAMS	Direct Deposit	2,000.00
10/31/2025	William Harris	Direct Deposit	1,300.00
10/31/2025	JEN STRAUB	Direct Deposit	624.87
10/31/2025	JEN STRAUB	Direct Deposit	185.50
10/31/2025	JEN STRAUB	Direct Deposit	185.50
10/31/2025	JEN STRAUB	Direct Deposit	159.00
10/31/2025	Ariel Davenport	Direct Deposit	1,275.60
10/31/2025	Ariel Davenport	Direct Deposit	140.00
10/31/2025	LILYIA GARCIA	Direct Deposit	1,785.84
10/31/2025	LILYIA GARCIA	Direct Deposit	37.24
10/31/2025	LILYIA GARCIA	Direct Deposit	196.00
10/31/2025	Kerrie Peters	Direct Deposit	1,907.64
10/31/2025	Kerrie Peters	Direct Deposit	112.00
10/31/2025	Kerrie Peters	Direct Deposit	196.00
10/31/2025	Kerrie Peters	Direct Deposit	6.30
10/31/2025	Sophie Kish	Direct Deposit	787.95
10/31/2025	Sophie Kish	Direct Deposit	630.00
10/31/2025	Sophie Kish	Direct Deposit	157.50
10/31/2025	Demetris Lambert	Direct Deposit	1,407.60
10/31/2025	Demetris Lambert	Direct Deposit	46.00
10/31/2025	Demetris Lambert	Direct Deposit	161.00
10/31/2025	Phyllis McCoy	Direct Deposit	1,447.16
10/31/2025	Phyllis McCoy	Direct Deposit	77.00
10/31/2025	Phyllis McCoy	Direct Deposit	165.00
10/31/2025	Yvonne Miller	Direct Deposit	1,891.89
10/31/2025	Yvonne Miller	Direct Deposit	189.00
10/31/2025	MARTEL MILLER	Direct Deposit	1,769.85
10/31/2025	MARTEL MILLER	Direct Deposit	189.00
10/31/2025	Queenette Odudu	Direct Deposit	1,635.07

**Cunningham Township**  
**Bills and Payroll**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/31/2025	Queennette Odudu	Direct Deposit	184.10
10/31/2025	Queennette Odudu	Direct Deposit	184.10
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	1,345.20
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	14.00
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	168.00
10/31/2025	Marco Price_	Direct Deposit	1,872.36
10/31/2025	Marco Price_	Direct Deposit	196.00
10/31/2025	Marco Price_	Direct Deposit	196.00
10/31/2025	Selkey Regibeau-Rockett	Direct Deposit	1,643.46
10/31/2025	Selkey Regibeau-Rockett	Direct Deposit	171.50
10/31/2025	Brittany Tuten	Direct Deposit	1,642.96
10/31/2025	Brittany Tuten	Direct Deposit	57.33
10/31/2025	Brittany Tuten	Direct Deposit	184.10
10/31/2025	Susan Davis	Direct Deposit	1,663.55
10/31/2025	Susan Davis	Direct Deposit	171.50
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	2,565.05
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	242.64
10/31/2025	Nicole Philyaw	Direct Deposit	2,038.47
10/31/2025	Nicole Philyaw	Direct Deposit	321.75
10/31/2025	Nicole Philyaw	Direct Deposit	250.25
10/31/2025	Nicole Philyaw	Direct Deposit	250.25
Total 6013 · SALARIES - OTHERS			79,723.06
Total 6000 · SALARIES			92,102.44
<b>6030 · PERSONNEL OTHER EXPENSES</b>			
<b>6009 · PAYROLL EXPENSES</b>			
10/09/2025	QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.75 each	3.50
10/16/2025	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$5.00 each	15.00
10/16/2025	QuickBooks Payroll Service	Fee for 23 direct deposit(s) at \$5.00 each	115.00
10/16/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$5.00 each	20.00
10/22/2025	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$5.00 each	5.00
10/30/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$5.00 each	20.00
10/30/2025	QuickBooks Payroll Service	Fee for 22 direct deposit(s) at \$5.00 each	110.00
10/30/2025	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at \$5.00 each	15.00
Total 6009 · PAYROLL EXPENSES			303.50
<b>6040 · HEALTH INSURANCE</b>			
10/17/2025	DANIELLE L. CHYNOWETH	Direct Deposit	529.61
10/17/2025	Nicole Philyaw	Direct Deposit	770.67
10/17/2025	LILYIA GARCIA	Direct Deposit	378.29
10/17/2025	Kerrie Peters	Direct Deposit	880.79
10/17/2025	Jenny Goodwine	Direct Deposit	441.11
10/17/2025	Sophie Kish	Direct Deposit	369.63
10/17/2025	Demetris Lambert	Direct Deposit	370.10
10/17/2025	Phyllis McCoy	Direct Deposit	879.68
10/17/2025	MARTEL MILLER	Direct Deposit	1,066.92
10/17/2025	Queennette Odudu	Direct Deposit	432.98
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	628.41
10/17/2025	Marco Price_	Direct Deposit	541.45
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	378.77
10/17/2025	Brittany Tuten	Direct Deposit	362.41
10/17/2025	Susan Davis	Direct Deposit	804.96
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	879.68
10/17/2025	Ivana Owona	Direct Deposit	392.87
10/17/2025	TANMAYSINGH R RAJPUT	Direct Deposit	418.89
10/27/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.33
10/27/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.33
10/27/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.34
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	0.01
Total 6040 · HEALTH INSURANCE			10,567.23
<b>6050 · IMRF</b>			
10/17/2025	DANIELLE L. CHYNOWETH	Direct Deposit	99.06
10/17/2025	Nicole Philyaw	Direct Deposit	87.27
10/17/2025	JEN STRAUB	Direct Deposit	36.43

**Cunningham Township**  
**Bills and Payroll**  
 October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
10/17/2025	Ariel Davenport	Direct Deposit	42.42
10/17/2025	LILYIA GARCIA	Direct Deposit	62.42
10/17/2025	Kerrie Peters	Direct Deposit	55.70
10/17/2025	Jenny Goodwine	Direct Deposit	27.73
10/17/2025	Sophie Kish	Direct Deposit	47.74
10/17/2025	Demetris Lambert	Direct Deposit	43.95
10/17/2025	Phyllis McCoy	Direct Deposit	51.16
10/17/2025	Yvonne Miller	Direct Deposit	62.54
10/17/2025	MARTEL MILLER	Direct Deposit	57.30
10/17/2025	Queenette Odudu	Direct Deposit	58.99
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	52.61
10/17/2025	Marco Price_	Direct Deposit	67.79
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	52.97
10/17/2025	Brittany Tuten	Direct Deposit	57.04
10/17/2025	Susan Davis	Direct Deposit	62.64
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	85.07
10/17/2025	Ivana Owona	Direct Deposit	84.11
10/17/2025	TANMAYSINGH R RAJPUT	Direct Deposit	63.63
10/23/2025	Jenny Goodwine	Direct Deposit	65.49
10/31/2025	Ivana Owona	Direct Deposit	84.11
10/31/2025	TANMAYSINGH R RAJPUT	Direct Deposit	63.63
10/31/2025	JEN STRAUB	Direct Deposit	34.99
10/31/2025	Ariel Davenport	Direct Deposit	42.89
10/31/2025	LILYIA GARCIA	Direct Deposit	61.18
10/31/2025	Kerrie Peters	Direct Deposit	67.32
10/31/2025	Sophie Kish	Direct Deposit	47.74
10/31/2025	Demetris Lambert	Direct Deposit	48.92
10/31/2025	Phyllis McCoy	Direct Deposit	51.18
10/31/2025	Yvonne Miller	Direct Deposit	63.05
10/31/2025	MARTEL MILLER	Direct Deposit	59.35
10/31/2025	Queenette Odudu	Direct Deposit	60.70
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	46.27
10/31/2025	Marco Price_	Direct Deposit	68.61
10/31/2025	Selkey Regibeau-Rockett	Direct Deposit	54.99
10/31/2025	Brittany Tuten	Direct Deposit	57.10
10/31/2025	Susan Davis	Direct Deposit	55.60
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	85.07
10/31/2025	DANIELLE L. CHYNOWETH	Direct Deposit	99.06
10/31/2025	Nicole Philyaw	Direct Deposit	86.68
Total 6050 · IMRF			2,562.50
<b>6060 · FICA</b>			
10/17/2025	DANIELLE L. CHYNOWETH	Direct Deposit	194.38
10/17/2025	DANIELLE L. CHYNOWETH	Direct Deposit	45.46
10/17/2025	DARCY SANDEFUR	Direct Deposit	8.95
10/17/2025	DARCY SANDEFUR	Direct Deposit	2.10
10/17/2025	Nicole Philyaw	Direct Deposit	169.50
10/17/2025	Nicole Philyaw	Direct Deposit	39.64
10/17/2025	JEN STRAUB	Direct Deposit	74.54
10/17/2025	JEN STRAUB	Direct Deposit	17.43
10/17/2025	Ariel Davenport	Direct Deposit	100.97
10/17/2025	Ariel Davenport	Direct Deposit	23.62
10/17/2025	LILYIA GARCIA	Direct Deposit	125.43
10/17/2025	LILYIA GARCIA	Direct Deposit	29.34
10/17/2025	Kerrie Peters	Direct Deposit	115.97
10/17/2025	Kerrie Peters	Direct Deposit	27.12
10/17/2025	Jenny Goodwine	Direct Deposit	55.88
10/17/2025	Jenny Goodwine	Direct Deposit	13.07
10/17/2025	Sophie Kish	Direct Deposit	94.44
10/17/2025	Sophie Kish	Direct Deposit	22.08
10/17/2025	Demetris Lambert	Direct Deposit	89.07
10/17/2025	Demetris Lambert	Direct Deposit	20.83
10/17/2025	Phyllis McCoy	Direct Deposit	103.83
10/17/2025	Phyllis McCoy	Direct Deposit	24.28
10/17/2025	Yvonne Miller	Direct Deposit	157.37
10/17/2025	Yvonne Miller	Direct Deposit	36.81
10/17/2025	MARTEL MILLER	Direct Deposit	117.24
10/17/2025	MARTEL MILLER	Direct Deposit	27.42

**Cunningham Township**  
**Bills and Payroll**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/17/2025	Queennette Odudu	Direct Deposit	123.19
10/17/2025	Queennette Odudu	Direct Deposit	28.81
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	106.80
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	24.98
10/17/2025	Marco Price_	Direct Deposit	137.85
10/17/2025	Marco Price_	Direct Deposit	32.24
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	117.54
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	27.49
10/17/2025	Brittany Tuten	Direct Deposit	115.86
10/17/2025	Brittany Tuten	Direct Deposit	27.09
10/17/2025	Susan Davis	Direct Deposit	125.71
10/17/2025	Susan Davis	Direct Deposit	29.40
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	173.22
10/17/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	40.51
10/17/2025	Chester Jia	Direct Deposit	24.81
10/17/2025	Chester Jia	Direct Deposit	5.80
10/17/2025	Elsie Krueger	Direct Deposit	62.41
10/17/2025	Elsie Krueger	Direct Deposit	14.59
10/17/2025	Damita Parsley_	Direct Deposit	12.30
10/17/2025	Damita Parsley_	Direct Deposit	2.88
10/17/2025	Cynthia Serrano	Direct Deposit	27.42
10/17/2025	Cynthia Serrano	Direct Deposit	6.42
10/17/2025	Melanie Sheckels	Direct Deposit	34.64
10/17/2025	Melanie Sheckels	Direct Deposit	8.10
10/17/2025	Ivana Owona	Direct Deposit	170.93
10/17/2025	Ivana Owona	Direct Deposit	39.98
10/17/2025	TANMAYSINGH R RAJPUT	Direct Deposit	130.20
10/17/2025	TANMAYSINGH R RAJPUT	Direct Deposit	30.45
10/17/2025	WAYNE T WILLIAMS	Direct Deposit	122.84
10/17/2025	WAYNE T WILLIAMS	Direct Deposit	28.73
10/17/2025	William Harris	Direct Deposit	80.60
10/17/2025	William Harris	Direct Deposit	18.85
10/17/2025	Sarah Nolley	Direct Deposit	65.22
10/17/2025	Sarah Nolley	Direct Deposit	15.26
10/23/2025	Jenny Goodwine	Direct Deposit	134.01
10/23/2025	Jenny Goodwine	Direct Deposit	31.34
10/31/2025	Ivana Owona	Direct Deposit	172.11
10/31/2025	Ivana Owona	Direct Deposit	40.25
10/31/2025	TANMAYSINGH R RAJPUT	Direct Deposit	130.20
10/31/2025	TANMAYSINGH R RAJPUT	Direct Deposit	30.45
10/31/2025	WAYNE T WILLIAMS	Direct Deposit	124.00
10/31/2025	WAYNE T WILLIAMS	Direct Deposit	29.00
10/31/2025	William Harris	Direct Deposit	80.60
10/31/2025	William Harris	Direct Deposit	18.85
10/31/2025	JEN STRAUB	Direct Deposit	71.60
10/31/2025	JEN STRAUB	Direct Deposit	16.74
10/31/2025	Ariel Davenport	Direct Deposit	87.77
10/31/2025	Ariel Davenport	Direct Deposit	20.52
10/31/2025	LILYIA GARCIA	Direct Deposit	123.75
10/31/2025	LILYIA GARCIA	Direct Deposit	28.94
10/31/2025	Kerrie Peters	Direct Deposit	135.98
10/31/2025	Kerrie Peters	Direct Deposit	31.80
10/31/2025	Sophie Kish	Direct Deposit	95.29
10/31/2025	Sophie Kish	Direct Deposit	22.29
10/31/2025	Demetris Lambert	Direct Deposit	100.11
10/31/2025	Demetris Lambert	Direct Deposit	23.41
10/31/2025	Phyllis McCoy	Direct Deposit	104.73
10/31/2025	Phyllis McCoy	Direct Deposit	24.49
10/31/2025	Yvonne Miller	Direct Deposit	125.92
10/31/2025	Yvonne Miller	Direct Deposit	29.45
10/31/2025	MARTEL MILLER	Direct Deposit	121.45
10/31/2025	MARTEL MILLER	Direct Deposit	28.40
10/31/2025	Queennette Odudu	Direct Deposit	121.82
10/31/2025	Queennette Odudu	Direct Deposit	28.49
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	94.69
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	22.14
10/31/2025	Marco Price_	Direct Deposit	140.39
10/31/2025	Marco Price_	Direct Deposit	32.84

**Cunningham Township**  
**Bills and Payroll**  
 October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
10/31/2025	Selkey Regibeau-Rockett	Direct Deposit	110.14
10/31/2025	Selkey Regibeau-Rockett	Direct Deposit	25.76
10/31/2025	Brittany Tuten	Direct Deposit	116.84
10/31/2025	Brittany Tuten	Direct Deposit	27.33
10/31/2025	Susan Davis	Direct Deposit	105.90
10/31/2025	Susan Davis	Direct Deposit	24.77
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	174.08
10/31/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	40.72
10/31/2025	Chester Jia	Direct Deposit	27.23
10/31/2025	Chester Jia	Direct Deposit	6.37
10/31/2025	Elsie Krueger	Direct Deposit	56.85
10/31/2025	Elsie Krueger	Direct Deposit	13.30
10/31/2025	Damita Parsley_	Direct Deposit	28.16
10/31/2025	Damita Parsley_	Direct Deposit	6.58
10/31/2025	Cynthia Serrano	Direct Deposit	6.51
10/31/2025	Cynthia Serrano	Direct Deposit	1.52
10/31/2025	Melanie Sheckels	Direct Deposit	38.32
10/31/2025	Melanie Sheckels	Direct Deposit	8.96
10/31/2025	DANIELLE L. CHYNOWETH	Direct Deposit	201.50
10/31/2025	DANIELLE L. CHYNOWETH	Direct Deposit	47.12
10/31/2025	DARCY SANDEFUR	Direct Deposit	8.96
10/31/2025	DARCY SANDEFUR	Direct Deposit	2.09
10/31/2025	Nicole Philyaw	Direct Deposit	169.50
10/31/2025	Nicole Philyaw	Direct Deposit	39.64
10/31/2025	Sarah Nolley	Direct Deposit	53.27
10/31/2025	Sarah Nolley	Direct Deposit	12.46
Total 6060 · FICA			7,527.59
<b>6070 · UNEMPLOYMENT COMP INS</b>			
10/17/2025	Boyd Porter-Reynolds.	Direct Deposit	16.37
10/17/2025	Chester Jia	Direct Deposit	3.81
10/17/2025	Elsie Krueger	Direct Deposit	9.56
10/17/2025	Damita Parsley_	Direct Deposit	1.89
10/17/2025	Cynthia Serrano	Direct Deposit	4.20
10/17/2025	Melanie Sheckels	Direct Deposit	5.31
10/17/2025	Sarah Nolley	Direct Deposit	10.00
10/31/2025	Boyd Porter-Reynolds.	Direct Deposit	14.51
10/31/2025	Chester Jia	Direct Deposit	4.17
10/31/2025	Elsie Krueger	Direct Deposit	8.71
10/31/2025	Damita Parsley_	Direct Deposit	4.31
10/31/2025	Cynthia Serrano	Direct Deposit	1.00
10/31/2025	Melanie Sheckels	Direct Deposit	5.87
10/31/2025	Sarah Nolley	Direct Deposit	8.16
Total 6070 · UNEMPLOYMENT COMP INS			97.87
<b>6080 · EMPLOYEE WELLNESS FUND</b>			
10/17/2025	Kerrie Peters	Direct Deposit	75.00
10/17/2025	Yvonne Miller	Direct Deposit	124.12
10/17/2025	Queenette Odudu	Direct Deposit	92.64
10/17/2025	Selkey Regibeau-Rockett	Direct Deposit	200.00
10/17/2025	Susan Davis	Direct Deposit	101.11
Total 6080 · EMPLOYEE WELLNESS FUND			592.87
Total 6030 · PERSONNEL OTHER EXPENSES			21,651.56
<b>6100 · ADMINISTRATION</b>			
<b>6110 · Training / Travel</b>			
10/09/2025	IVANA OWONA.	Reimburse Mileage & Per Diem IO	511.62
10/09/2025	TANMAYSINGH RAJPUT	Reimburse Mileage & Per Diem TR	264.00
10/27/2025	Sheraton	Hotel Stay - 2025 Prevent Child Abuse Conf KG	286.38
10/30/2025	CHESTER JIA.	Mileage Reimbursement	8.40
Total 6110 · Training / Travel			1,070.40
<b>6210 · Legal</b>			
10/09/2025	BARNES & THORNBURG, LLP	Legal Services re: Employee Work Visa	3,797.65
10/16/2025	OELSON, MURPHEY, FRAZIER &...	Legal services September	393.75

**Cunningham Township**  
**Bills and Payroll**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/16/2025	ODELSON, MURPHEY, FRAZIER &...	Legal services September	393.75
10/16/2025	ODELSON, MURPHEY, FRAZIER &...	Legal services September	393.75
Total 6210 · Legal			4,978.90
<b>6215 · Admin Services</b>			
10/09/2025	CLIFTON LARSON ALLEN LLP	Accounting Services Jul-Sep 2025	7,402.50
10/10/2025	Dropbox Sign - hellosign	signature software	20.00
10/10/2025	MAYA BAUER	Special Projects Consultant	413.20
10/15/2025	INDEED	Monthly Standard Subscription	120.00
10/16/2025	BUSEY BANK	Account Analysis Charge	35.41
10/16/2025	BUSEY BANK	Account Analysis Charge	35.41
10/16/2025	BUSEY BANK	Account Analysis Charge	35.42
11/03/2025	INDEED	Job listing	1,132.00
Total 6215 · Admin Services			9,193.94
<b>6230 · Dues / Subscriptions</b>			
10/30/2025	TOI	2025/2026 Member Due	1,121.47
Total 6230 · Dues / Subscriptions			1,121.47
<b>6240 · Computer Service/Software</b>			
10/06/2025	Built for Teams	Time-keeping software	50.00
10/09/2025	CHAMPAIGN CO GIS CONSORTIUM	GIS Application Extension Agreement 7/1/24 -6/30/25	450.00
10/20/2025	Microsoft	MSFT 365	74.94
10/20/2025	Microsoft	MSFT 365	74.93
10/20/2025	Microsoft	MSFT 365	72.00
10/20/2025	Microsoft	MSFT 365	72.00
10/23/2025	MICRO SYSTEMS INT	Monthly Support Oct	100.00
10/23/2025	MICRO SYSTEMS INT	Monthly Support Oct	100.00
10/24/2025	Mailchimp	Email Platform Subscription	51.00
10/24/2025	Mailchimp	Email Platform Subscription	51.00
11/03/2025	INTUIT	Quickbooks Time	20.00
11/03/2025	INTUIT	Quickbooks Time	192.00
11/03/2025	GOOGLE	Google Workspace	211.20
Total 6240 · Computer Service/Software			1,519.07
<b>6283 · Janitorial</b>			
10/16/2025	JJB Cleaning LLC	Office Cleaning	325.00
10/16/2025	JJB Cleaning LLC	Office Cleaning	325.00
10/16/2025	JJB Cleaning LLC	Office Cleaning	200.00
Total 6283 · Janitorial			850.00
<b>6310 · Supplies</b>			
10/08/2025	WALMART	Food Gift Cert for client MF	150.00
10/08/2025	Amazon	Office Supplies MS	7.18
10/08/2025	Amazon	Office Supplies	119.30
10/22/2025	Amazon	Office Supplies	14.99
10/23/2025	WALMART	Supplies for Clients	46.50
10/27/2025	BOBZBAY BOOKS	Book Purchase for Staff Library	21.94
10/27/2025	Chemical Maintenance Inc	Office Supplies	69.48
10/30/2025	WALMART	SO Supplies for Coat Drive	36.89
10/31/2025	Amazon	Office Supplies	170.77
Total 6310 · Supplies			637.05
<b>6420 · Bldg Repairs/Maintenance</b>			
<b>6421 · Bldg Repairs / Maint</b>			
10/06/2025	MENARDS	FH Maintenance Supplies	553.93
10/09/2025	ROSE HTG & A/C	205 Green HVAC Fall Check up Service	727.50
10/09/2025	AMERICAN PEST CONTROL INC.	Termite Control 206 California	265.00
10/09/2025	Dave & Harry Locksmiths, Inc	Office Door Strike Plate Replacement	5.50
10/14/2025	Amazon	Maintenance Supplies	34.99
10/16/2025	ALEX LANDSCAPING	Lawn Care - EH	50.00
10/16/2025	ALEX LANDSCAPING	Lawn Care - CTSO	25.00
10/16/2025	ALEX LANDSCAPING	Lawn Care - CTSO	25.00
10/16/2025	ALEX LANDSCAPING	Lawn Care - Wood St	50.00

**Cunningham Township**  
**Bills and Payroll**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/16/2025	ALEX LANDSCAPING	Garbage Pick-up	100.00
10/16/2025	JJB Cleaning LLC	ETH Apartment Cleaning	300.00
10/16/2025	AMERICAN PEST CONTROL INC.	Pest Control Service Oct	15.00
10/16/2025	AMERICAN PEST CONTROL INC.	Pest Control Service Oct	15.00
10/23/2025	Amazon	Family Housing Maintenance Supplies	51.45
10/27/2025	MENARDS	FH Supplies	105.31
10/27/2025	MENARDS	Facilities Supplies	19.17
	Total 6421 · Bldg Repairs / Maint		2,342.85
	Total 6420 · Bldg Repairs/Maintenance		2,342.85
	<b>6429 · Property Acquisition/Rent</b>		
10/09/2025	The New Lincoln Square LLC	Office space rent 2025 9/18-10/17	200.00
10/09/2025	The New Lincoln Square LLC	Office space rent 2025 9/18-10/17	200.00
10/29/2025	BECKETT PROPERTY TRUST	Office space rent 2025 Nov expanded space	1,731.25
10/29/2025	BECKETT PROPERTY TRUST	Office space rent 2025 Nov expanded space	1,731.25
	Total 6429 · Property Acquisition/Rent		3,862.50
	<b>6430 · Utilities</b>		
10/10/2025	Mint Mobile	Facilities phone - 3 Month BPR	66.57
10/14/2025	Mint Mobile	Deputy Sup Phone - 3 month SKBB	81.57
10/15/2025	I3 Broadband	Internet	82.47
10/15/2025	I3 Broadband	Internet	82.47
10/15/2025	IL AMERICAN WATER CO	CTSO Water	29.73
10/15/2025	IL AMERICAN WATER CO	CTSO Water	29.72
10/17/2025	IL AMERICAN WATER CO	Wood Street	57.07
10/20/2025	Mint Mobile	Data and Grants phone - 3 Mon CR	36.57
10/21/2025	AMEREN ILLINOIS	205 W Green	303.56
10/21/2025	AMEREN ILLINOIS	205 W Green	303.55
10/23/2025	DALE LEVITT DISPOSAL	Trash service Nov - Jan	75.00
10/23/2025	DALE LEVITT DISPOSAL	Trash service Nov - Jan	75.00
11/03/2025	Fax.Plus	Fax Service	17.99
11/03/2025	OOMA INC	Phone Service	197.06
11/03/2025	OOMA INC	Phone Service	197.06
11/03/2025	OOMA INC	Phone Service	197.05
	Total 6430 · Utilities		1,832.44
	<b>6520 · Vehicle Maintenance</b>		
10/08/2025	QUIKTRIP	Fuel for Street Outreach Van	38.02
10/09/2025	4 Big Tires & Service	Fix Flat Tire	25.00
10/09/2025	Speed Lube	Oil change Street Outreach car	55.95
10/20/2025	QUIKTRIP	Fuel for Street Outreach Van	39.00
10/29/2025	QUIKTRIP	Fuel for Street Outreach Van	43.01
	Total 6520 · Vehicle Maintenance		200.98
	<b>6522 · Misc Expenses</b>		
10/15/2025	Hinckley Springs	Water Cooler x 2	59.09
10/15/2025	Hinckley Springs	Water Cooler x 2	59.08
11/03/2025	AMEX	Interest MM	10.78
	Total 6522 · Misc Expenses		128.95
	Total 6100 · ADMINISTRATION		27,738.55
	<b>6700 · PROGRAMS</b>		
	<b>6799 · Other Assistance</b>		
	<b>6795 · Intern/Volunteer Program</b>		
10/17/2025	Chester Jia	Direct Deposit	400.20
10/17/2025	Elsie Krueger	Direct Deposit	1,006.50
10/17/2025	Damita Parsley_	Direct Deposit	198.45
10/17/2025	Cynthia Serrano	Direct Deposit	442.20
10/17/2025	Melanie Sheckels	Direct Deposit	558.75
10/17/2025	Sarah Nolley	Direct Deposit	1,051.95
10/31/2025	Chester Jia	Direct Deposit	379.20
10/31/2025	Chester Jia	Direct Deposit	60.00
10/31/2025	Elsie Krueger	Direct Deposit	811.95

**Cunningham Township**  
**Bills and Payroll**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/31/2025	Elsie Krueger	Direct Deposit	105.00
10/31/2025	Damita Parsley_	Direct Deposit	454.20
10/31/2025	Cynthia Serrano	Direct Deposit	105.00
10/31/2025	Melanie Sheckels	Direct Deposit	513.00
10/31/2025	Melanie Sheckels	Direct Deposit	105.00
10/31/2025	Sarah Nolley	Direct Deposit	754.20
10/31/2025	Sarah Nolley	Direct Deposit	105.00
	Total 6795 · Intern/Volunteer Program		7,050.60
	<b>6797 · Event Expenses</b>		
10/06/2025	HARVEST MARKET	Staff Working Meeting	20.20
10/14/2025	URBANA PARK DISTRICT	Wellness Center Rental	445.00
10/16/2025	KERRIE PETERS.	Reimburse Food	44.65
10/17/2025	WALMART	Supplies for Staff Meeting	53.04
10/20/2025	MOES SOUTHWEST GRILL	Food for Staff Meeting	241.13
10/24/2025	KOHINOOR	Food for 10/23 Landlord & Lunch Event	399.90
10/27/2025	Meijer	Staff Working Meeting	68.68
10/27/2025	WALMART	Gift Certificates for Digital Navigators	110.52
10/31/2025	Meijer	Staff Working Meeting	6.63
10/31/2025	HARVEST MARKET	Staff Working Meeting	121.20
10/31/2025	HARVEST MARKET	Staff Working Meeting	8.67
11/03/2025	Meijer	Staff Working Meeting	10.45
11/03/2025	Meijer	Staff Working Meeting	3.80
	Total 6797 · Event Expenses		1,533.87
	Total 6799 · Other Assistance		8,584.47
	Total 6700 · PROGRAMS		8,584.47
	Total Expense		150,077.02
	Net Ordinary Income		-96,399.69
	<b>Net Income</b>		<b>-96,399.69</b>



**Cunningham Township**  
**General Assistance Personal Allowances**  
 October 5 through November 4, 2025

Date	Memo	Paid Amount
11/01/2025	11/01/25-11/30/25 GA-Week 3	106.25
11/01/2025	11/01/25-11/30/25 GA-Week 4	106.25
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
Total 6725 · GA Checks   Disability		21,276.83
<b>6726 · Housing Allow. (GA) Vendor Pay</b>		
10/29/2025	Housing First HA Nov	178.50
10/29/2025	Housing First VA Nov	100.00
10/29/2025	Housing First TB Nov	100.00
10/29/2025	Housing First PG Nov	150.00
10/29/2025	Housing First SH Nov	118.00
10/29/2025	Housing First GH Nov	100.00
10/29/2025	Housing First RH Nov	128.00
10/29/2025	Housing First DH Nov	100.00
10/29/2025	Housing First GJ Nov	187.00
10/29/2025	Housing First RR Nov	150.00
10/29/2025	Housing First RS Nov	38.00
10/29/2025	Housing First GS Nov	100.00
10/29/2025	Housing First FT Nov	118.00
10/29/2025	Housing First FW Nov	118.00
Total 6726 · Housing Allow. (GA) Vendor Pay		1,685.50
<b>6727 · GA Employment / Education</b>		
10/09/2025	Interim 9/17/25-10/31/25 GA	623.33
10/14/2025	Interim 9/11/25-10/31/25 GA	708.33
10/15/2025	Void ck #60665 Presumptively ineligible	-425.00
10/15/2025	Void ck #60701 Presumptively ineligible	-425.00
10/15/2025	Void ck #60876 Presumptively ineligible	-425.00
10/15/2025	Void ck #61119 Presumptively ineligible	-754.03
10/15/2025	Void ck #61982 Presumptively ineligible	-425.00
10/15/2025	Void ck #60839 Presumptively ineligible	-106.25
10/15/2025	Void ck #60840 Presumptively ineligible	-106.25
10/15/2025	Void ck #60841 Presumptively ineligible	-106.25
10/15/2025	Void ck #60842 Presumptively ineligible	-106.25
10/16/2025	10/01/25-10/31/25 GA REISSUE	425.00
10/16/2025	Interim 9/25/25-10/31/25 GA	510.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
11/01/2025	11/01/25-11/30/25 GA	425.00
Total 6727 · GA Employment / Education		10,012.63

2:45 PM  
11/05/25  
Cash Basis

**Cunningham Township**  
**General Assistance Personal Allowances**  
October 5 through November 4, 2025

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<u>Date</u>	<u>Memo</u>	<u>Paid Amount</u>
	Total 6720 · General Assistance	32,974.96
	Total 6700 · PROGRAMS	32,974.96
	Total Expense	32,974.96
	Net Ordinary Income	-32,974.96
<b>Net Income</b>		<b>-32,974.96</b>

**Cunningham Township**  
**Additional Assistance**  
 October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>6700 - PROGRAMS</b>			
<b>6730 - Housing Assistance</b>			
<b>6732 - RA   Homeless Prevention</b>			
10/06/2025	CRESTVIEW APARTM...	RA Arrears DB	2,501.97
10/06/2025	TIMOTHY MUHAMMAD	RA Arrears NJ	2,026.00
10/09/2025	HILLVIEW APARTMEN...	RA Arrears SM	439.86
10/14/2025	HAMILTON ON THE P...	RA Arrears KW	1,000.00
10/14/2025	TOWN & COUNTRY A...	RA Arrears HW	862.18
10/14/2025	URBANA ESTATES	RA Arrears SY	945.00
10/14/2025	ASPEN COURT	RA Arrears AW	334.88
10/21/2025	LIVINGSTON COUNTY...	Payment for FH Client BM	142.41
10/23/2025	VORTEX PROPERTY ...	* RA Arrears BR	540.00
10/23/2025	TOWN & COUNTRY A...	* RA Arrears DE	838.74
10/23/2025	TOWN & COUNTRY A...	RA Arrears AM	329.27
10/23/2025	HOUSING AUTHORIT...	RA Arrears IHS	1,500.00
10/27/2025	GREEN STREET REA...	* RA Arrears AL	1,006.95
10/27/2025	TOWN & COUNTRY A...	RA Arrears QL	507.95
10/29/2025	TRL MANAGEMENT LLC	RA Arrears DR	1,200.00
10/29/2025	STRATEGIC ASSETS ...	RA Arrears KS	1,904.00
10/30/2025	PRAIRIE GREEN I	RA Arrears DM	1,129.21
10/31/2025	JOE ALLEN PROPERT...	* RA Arrears TP	2,751.00
10/31/2025	ZEPEDA-TOMESCU LLC	* RA Arrears JE	1,230.00
11/03/2025	INSPIRE G HOLDINGS...	* RA Arrears MJ	1,300.00
Total 6732 - RA   Homeless Prevention			22,489.42
<b>6733 - RA   Move-in Assistance</b>			
10/06/2025	TOWN & COUNTRY A...	RA Move-In Rent JM	1,004.30
10/09/2025	THE WHITNEY APART...	RA Move-In Rent JP	1,294.00
10/09/2025	THE WHITNEY APART...	RA Move-In Security Deposit JP	1,294.00
10/17/2025	ARIAH INVESTMENT G...	RA Move-In Rent DJ	1,050.00
10/17/2025	ARIAH INVESTMENT G...	RA Move-In Security Deposit DJ	2,100.00
10/23/2025	TIMOTHY MUHAMMAD	* RA Move-In Rent SH	550.00
10/23/2025	TIMOTHY MUHAMMAD	* RA Move-In Security Deposit SH	1,100.00
10/27/2025	DMCB PROPERTIES L...	* RA Move-In Rent TC	700.00
10/27/2025	DMCB PROPERTIES L...	* RA Move-In Security Deposit TC	700.00
10/27/2025	TOWN & COUNTRY A...	RA Move-In Rent SH	500.00
10/27/2025	SUNNYCREST MANO...	RA Move-In Rent JB	200.00
10/27/2025	SUNNYCREST MANO...	RA Move-In Security Deposit JB	280.00
10/27/2025	URBANA ESTATES	* RA Move-In Rent TS	720.00
10/27/2025	URBANA ESTATES	* RA Move-In Security Deposit TS	900.00
10/29/2025	TIMOTHY MUHAMMAD	RA Move-In Rent WD	550.00
10/29/2025	TIMOTHY MUHAMMAD	RA Move-In Security Deposit WD	1,100.00
10/30/2025	URBANA ESTATES	* RA Move-In Rent TF	900.00
10/30/2025	URBANA ESTATES	* RA Move-In Security Deposit TF	900.00
10/31/2025	Leyhe Properties LLC	RA Move-In Rent KG	1,200.00
10/31/2025	Leyhe Properties LLC	RA Move-In Security Deposit KG	3,600.00
11/03/2025	1982 PROPERTY MAN...	* RA Move-In Rent TG	850.00
11/03/2025	1982 PROPERTY MAN...	* RA Move-In Security Deposit TG	850.00
Total 6733 - RA   Move-in Assistance			22,342.30
<b>6734 - Tenant Based Rent Assist</b>			
10/29/2025	MATTIS NORTH APAR...	RRH Rent YG Nov	740.00
10/29/2025	URBANA ESTATES	RRH Rent TD Nov	90.00
10/29/2025	MATTIS NORTH APAR...	RRH Rent KW Nov	74.00
10/29/2025	URBANA ESTATES	RRH Rent AF Nov	90.00
10/29/2025	MATTIS NORTH APAR...	RRH Rent LG Nov	740.00
10/29/2025	MATTIS NORTH APAR...	RRH Rent MJ Nov	606.00
10/29/2025	RYAN KELSEY	RRH Rent NH Nov	788.00
Total 6734 - Tenant Based Rent Assist			3,128.00
<b>6735 - Emergency Housing   Hotels</b>			
10/06/2025	RED ROOF INN	Emergency hotel housing AT 9/15-9/...	743.00
10/09/2025	RED ROOF INN	1401 Emergency hotel housing BR 9/...	700.00
10/09/2025	RED ROOF INN	Emergency hotel housing WS 9/24-1...	700.00

**Cunningham Township**  
**Additional Assistance**  
**October 5 through November 4, 2025**

Date	Name	Memo	Paid Amount
10/09/2025	RED ROOF INN	Emergency hotel housing MW 9/24-1...	700.00
10/16/2025	RODEWAY INN	Emergency hotel housing UH 9/7-9/15	495.00
10/16/2025	RODEWAY INN	Emergency hotel housing NW 9/7-10/2	1,430.00
10/16/2025	RODEWAY INN	Emergency hotel housing JB 9/7-10/2	1,430.00
10/16/2025	RODEWAY INN	Emergency hotel housing MF 9/7-10/6	1,650.00
10/16/2025	RODEWAY INN	Emergency hotel housing DC 9/7-10/6	1,650.00
10/16/2025	RODEWAY INN	Emergency hotel housing TB 9/7-10/6	1,650.00
10/16/2025	RODEWAY INN	Emergency hotel housing TB 9/7-10/6	1,650.00
10/17/2025	COURTESY MOTEL	ETH Hotel Stay for Client JR (Flex)	440.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing DM 9...	700.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing DM 1...	700.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing BR 1...	350.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing BR 1...	350.00
10/30/2025	RED ROOF INN	Emergency hotel housing SS 9/24-9/30	350.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing BH 9/...	700.00
10/30/2025	RED ROOF INN	1401 Emergency hotel housing BH 1...	700.00
10/30/2025	RED ROOF INN	Emergency hotel housing WS 10/8-1...	700.00
10/30/2025	RED ROOF INN	Emergency hotel housing AB 10/8-10...	350.00
10/30/2025	RED ROOF INN	Emergency hotel housing AB 10/15-1...	100.00
Total 6735 · Emergency Housing   Hotels			18,238.00
Total 6730 · Housing Assistance			66,197.72
<b>6799 · Other Assistance</b>			
<b>6728 · Outside Services</b>			
10/07/2025	JOEL WARD HOMES	Rental App Fee for HNSS Client TK	45.00
10/09/2025	PROPRIO LS, LLC	Translation Services	40.12
10/09/2025	Gabriela Bautista	Outside Help - Translation Services ...	120.00
10/10/2025	BEN MUELLER	Assistance for clients	1,582.70
10/15/2025	JSJ Property Managem...	Rental App Fee for HNSS Client RB	45.00
10/16/2025	Elliott Counseling Group	Counseling Services for ETH partipa...	400.00
10/16/2025	Elliott Counseling Group	Counseling Services for ETH partipa...	200.00
10/21/2025	TOWN & COUNTRY A...	Rental app fee for client NJ	50.00
10/21/2025	MATTIS NORTH APAR...	Rental App Fee HNSS Client TK	50.00
10/24/2025	KENNEDY LIFENYA	Outside Help - Translation Services KL	60.00
10/24/2025	NEVES GROUP	Rental App Fee - FH Client KG	50.00
10/24/2025	LEMONADE	Participant Renters Insurance	139.00
10/27/2025	NEVES GROUP	Rental App Fee - HNSS Client TK	50.00
10/27/2025	U-Haul	Storage Unit Payment FLEX Client PE	326.88
10/30/2025	Urbana Free Library	Copies/Notary/Fax Jul - Sep 2025	27.25
10/30/2025	Golfview Village Apartm...	Rental App Fee JC	35.00
11/03/2025	NEVES GROUP	Rental App Fee TB	50.00
11/03/2025	NEVES GROUP	Rental App Fee KR	50.00
Total 6728 · Outside Services			3,320.95
<b>6729 · Transportation Assistance</b>			
10/06/2025	Greyhound Lines	Bus Ticket for HNSS Client WJ	685.87
10/06/2025	Greyhound Lines	Bus Ticket for HNSS Client WJ	97.68
10/07/2025	Greyhound Lines	Bus Ticket for Client	31.48
10/08/2025	Amtrak	Ticket for SO Client to Texas HH	334.00
10/10/2025	Greyhound Lines	Bus Ticket for RRH Client LG	50.48
10/10/2025	Greyhound Lines	Bus Ticket for SO Client DH	74.96
10/14/2025	Uber	Ride for RRH Participant LG	13.98
10/16/2025	MTD	Annual Bus Pass for Client MW (SO)	60.00
10/16/2025	MTD	Annual Bus Pass for Client AG (GA)	60.00
10/16/2025	MTD	Annual Bus Pass for Client SG (GA)	60.00
10/17/2025	ILLINOIS SECRETARY...	DMV Evaluation Form for RRH HOM...	21.00
10/17/2025	P.A.T.S. Prevention	PTS Services for RRH HOME Client ...	103.00
10/20/2025	Uber	Ride for RRH Participant LG	12.15
10/20/2025	Uber	Ride for Participant	22.97
10/22/2025	Uber	Ride for FH Client - BM	9.22
10/22/2025	Uber	Ride for FH Client - BM	5.90
10/22/2025	Uber	Cancellation Fee for FH Client - BM	3.00
10/23/2025	Uber	Ride for RRH Participant LG	8.93
10/24/2025	Uber	Ride for RRH Participant LG	10.93
10/27/2025	Uber	Ride for RRH Participant LG	8.96
10/27/2025	Uber	Ride for RRH Participant LG	12.93

**Cunningham Township**  
**Additional Assistance**  
**October 5 through November 4, 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
10/27/2025	Uber	Ride for RRH Participant LG	11.06
	Total 6729 · Transportation Assistance		1,698.50
	<b>6736 · Homeless Supplies</b>		
10/08/2025	WALMART	SO Clothing Supplies HH	48.93
10/23/2025	Bags In Bulk	Street Outreach Supplies Sleeping B...	480.00
10/28/2025	WALMART	Street Outreach Supplies	10.94
11/01/2025	Target	Street Outreach Supplies	294.30
11/03/2025	Bags In Bulk	Street Outreach Supplies	750.00
	Total 6736 · Homeless Supplies		1,584.17
	<b>6737 · Program Supplies - Other</b>		
10/07/2025	Amazon	RRH Participant Program Supplies NH	99.98
10/14/2025	WALMART	RRH Household Supplies JK	122.83
10/14/2025	WALMART	RRH Household Supplies JK	62.88
10/16/2025	WALMART	RRH Household Supplies JK	157.58
10/17/2025	Salt and Light	ETH Client Assistance - Housewarmi...	250.00
10/17/2025	Salt and Light	ETH Client Assistance - Housewarmi...	250.00
10/17/2025	WALMART	RRH Household Supplies AF	52.83
10/21/2025	Amazon	RRH Participant Program Supplies MJ	33.94
10/21/2025	Amazon	RRH Participant Program Supplies LG	33.94
10/22/2025	Amazon	RRH Participant Program Supplies AF	14.97
10/22/2025	Amazon	RRH Participant Program Supplies NH	33.94
10/23/2025	Amazon	Family Housing Supplies	142.32
10/24/2025	WALMART	RRH Household Supplies MJ	67.76
10/24/2025	WALMART	RRH Household Supplies YG	81.15
10/28/2025	WALMART	Family Housing Supplies	54.52
10/29/2025	WALMART	RRH Household Supplies TD	103.63
10/30/2025	DOLLAR TREE	Family Housing Supplies	287.25
10/30/2025	Salt and Light	Family Housing furniture	23.37
10/30/2025	WALMART	Family Housing Supplies	277.52
	Total 6737 · Program Supplies - Other		2,150.41
	<b>6738 · Food Assistance</b>		
10/17/2025	WALMART	RRH Food Supplies AF	173.45
10/24/2025	WALMART	RRH Food Supplies MJ	135.20
10/24/2025	WALMART	RRH Food Supplies YG	113.26
10/27/2025	Meijer	Food Gift Cert for client MF	150.00
10/29/2025	WALMART	RRH Food Supplies TD	96.46
10/30/2025	SAMS CLUB #8197	Food Supplies Hunger Relief Station	131.29
10/31/2025	WALMART	Family Housing Food Supplies KM	203.49
	Total 6738 · Food Assistance		1,003.15
	<b>6739 · Program Utilities</b>		
10/09/2025	AMEREN ILLINOIS	Utility payment for RRH Client NH	71.76
10/10/2025	IL AMERICAN WATER ...	Utility payment for RRH Client LG	97.25
10/15/2025	AMEREN ILLINOIS	Utility payment for RRH Client KW	185.00
10/16/2025	IL AMERICAN WATER ...	Utility payment for RRH client YG	184.80
10/23/2025	IL AMERICAN WATER ...	Utility payment for RRH client NH	57.97
10/23/2025	AMEREN ILLINOIS	Utility payment for RRH Client MJ	185.00
10/23/2025	AMEREN ILLINOIS	Utility payment for RRH Client MJ	63.97
10/24/2025	AMEREN ILLINOIS	206 E California #1	314.05
10/24/2025	AMEREN ILLINOIS	206 E California #2	241.24
10/24/2025	AMEREN ILLINOIS	206 E California #3	475.70
10/24/2025	AMEREN ILLINOIS	206 E California #4	184.81
10/24/2025	AMEREN ILLINOIS	208 E California #2	220.48
10/24/2025	AMEREN ILLINOIS	208 E California #4	201.07
10/27/2025	IL AMERICAN WATER ...	206 E California #1	67.42
10/27/2025	IL AMERICAN WATER ...	206 E California #2	74.29
10/27/2025	IL AMERICAN WATER ...	206 E California #3	47.82
10/27/2025	IL AMERICAN WATER ...	206 E California #4	113.52
10/27/2025	IL AMERICAN WATER ...	208 E California #2	50.48
10/27/2025	IL AMERICAN WATER ...	208 E California #3	39.99
10/27/2025	IL AMERICAN WATER ...	208 E California #4	47.86
10/27/2025	AMEREN ILLINOIS	208 E California #1	359.98
10/27/2025	AMEREN ILLINOIS	208 E California #3	81.64

**Cunningham Township**  
**Additional Assistance**  
 October 5 through November 4, 2025

Date	Name	Memo	Paid Amount
10/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client LG	87.75
10/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client AF	144.87
10/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client TD	142.75
10/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client LA	41.04
10/28/2025	Village of Rantoul	Utility payment for RRH Client BE	188.98
10/31/2025	IL AMERICAN WATER ...	208 E California #1	83.12
Total 6739 · Program Utilities			4,054.61
<b>6777 · Levy Utility Assistance</b>			
10/06/2025	AMEREN ILLINOIS	Utility payment for client JW	527.15
10/06/2025	IL AMERICAN WATER ...	Utility payment for client CB	255.94
10/06/2025	IL AMERICAN WATER ...	Utility payment for client MB	215.02
10/06/2025	AMEREN ILLINOIS	Utility payment for client GP	506.00
10/06/2025	AMEREN ILLINOIS	Utility payment for client CW	244.11
10/06/2025	AMEREN ILLINOIS	Utility payment for client LK	448.33
10/06/2025	AMEREN ILLINOIS	Utility payment for client MJ	349.94
10/06/2025	IL AMERICAN WATER ...	Utility payment for client SP	350.00
10/07/2025	IL AMERICAN WATER ...	Utility payment for client RP	298.01
10/07/2025	IL AMERICAN WATER ...	Utility payment for client DP	494.63
10/10/2025	AMEREN ILLINOIS	Utility payment for client LG	350.00
10/14/2025	AMEREN ILLINOIS	Utility payment for client JH	262.52
10/14/2025	IL AMERICAN WATER ...	Utility payment for client MA	274.55
10/14/2025	IL AMERICAN WATER ...	Utility payment for client TW	244.23
10/15/2025	IL AMERICAN WATER ...	Utility payment for client DC	185.48
10/16/2025	AMEREN ILLINOIS	Utility payment for client LT	169.74
10/17/2025	AMEREN ILLINOIS	Utility payment for client DC	600.00
10/17/2025	IL AMERICAN WATER ...	Utility payment for client QJ	468.77
10/18/2025	U-C SANITARY DISTRI...	Utility payment for client FD	304.62
10/21/2025	AMEREN ILLINOIS	Utility payment for client AJ	335.55
10/28/2025	AMEREN ILLINOIS	Utility payment for client EB	337.51
10/29/2025	AMEREN ILLINOIS	Utility payment for client DJ	350.00
10/29/2025	AMEREN ILLINOIS	Utility payment for client MR	235.35
10/30/2025	IL AMERICAN WATER ...	Utility payment for client TS	350.00
11/03/2025	AMEREN ILLINOIS	Utility payment for client AB	319.41
Total 6777 · Levy Utility Assistance			8,476.86
<b>6797 · Event Expenses</b>			
10/06/2025	HARVEST MARKET	Staff Working Meeting	20.20
10/14/2025	URBANA PARK DISTR...	Wellness Center Rental	445.00
10/16/2025	KERRIE PETERS,	Reimburse Food	44.65
10/17/2025	WALMART	Supplies for Staff Meeting	53.04
10/20/2025	MOES SOUTHWEST ...	Food for Staff Meeting	241.13
10/24/2025	KOHINOOR	Food for 10/23 Landlord & Lunch Event	399.90
10/27/2025	Meijer	Staff Working Meeting	68.68
10/27/2025	WALMART	Gift Certificates for Digital Navigators	110.52
10/31/2025	Meijer	Staff Working Meeting	6.63
10/31/2025	HARVEST MARKET	Staff Working Meeting	121.20
10/31/2025	HARVEST MARKET	Staff Working Meeting	8.67
11/03/2025	Meijer	Staff Working Meeting	10.45
11/03/2025	Meijer	Staff Working Meeting	3.80
Total 6797 · Event Expenses			1,533.87
Total 6799 · Other Assistance			23,822.52
Total 6700 · PROGRAMS			90,020.24
Total Expense			90,020.24
Net Ordinary Income			-90,020.24
<b>Net Income</b>			<b>-90,020.24</b>

**Cunningham Township**  
**Budget vs. Actual Town Fund**  
**July through September 2025**

	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4009 · TAXES</b>				
4010 · Property Tax	392,788.59	929,341.00	-536,552.41	42.3%
4012 · PPRT - Personal Property Tax	3,812.11	20,000.00	-16,187.89	19.1%
<b>Total 4009 · TAXES</b>	396,600.70	949,341.00	-552,740.30	41.8%
<b>4020 · GRANTS</b>	0.00	500,000.00	-500,000.00	0.0%
<b>4050 · OTHER INCOME</b>				
4040 · Misc Income	0.00	5,000.00	-5,000.00	0.0%
4041 · Interest Income	19,073.23	80,000.00	-60,926.77	23.8%
<b>Total 4050 · OTHER INCOME</b>	19,073.23	85,000.00	-65,926.77	22.4%
<b>Total Income</b>	415,673.93	1,534,341.00	-1,118,667.07	27.1%
<b>Gross Profit</b>	415,673.93	1,534,341.00	-1,118,667.07	27.1%
<b>Expense</b>				
<b>6000 · SALARIES</b>	106,987.06	385,887.00	-278,899.94	27.7%
<b>6030 · PERSONNEL OTHER EXPENSES</b>	29,328.56	91,158.00	-61,829.44	32.2%
<b>6100 · ADMINISTRATION</b>				
6110 · Training / Travel	3,014.76	16,500.00	-13,485.24	18.3%
6210 · Legal	9,244.98	20,000.00	-10,755.02	46.2%
6215 · Admin Services	558.69	98,500.00	-97,941.31	0.6%
6220 · Audit Services	0.00	12,830.00	-12,830.00	0.0%
6230 · Dues / Subscriptions	860.50	3,700.00	-2,839.50	23.3%
6240 · Computer Service/Software	12,447.81	62,000.00	-49,552.19	20.1%
6260 · General Insurance	0.00	15,000.00	-15,000.00	0.0%
6270 · Appraisals	2,000.00	31,500.00	-29,500.00	6.3%
6283 · Janitorial	2,100.00	11,000.00	-8,900.00	19.1%
6310 · Supplies	1,145.51	9,500.00	-8,354.49	12.1%
6340 · Postage	621.14	1,350.00	-728.86	46.0%
6350 · Printing / Publishing	553.24	10,250.00	-9,696.76	5.4%
6411 · Equipment Purchase	353.75	10,000.00	-9,646.25	3.5%
6420 · Bldg Repairs/Maintenance	2,722.75	185,000.00	-182,277.25	1.5%
6429 · Property Acquisition/Rent	5,193.75	1,436,300.00	-1,431,106.25	0.4%
6430 · Utilities	3,358.57	17,000.00	-13,641.43	19.8%
6520 · Vehicle Maintenance	57.57	2,000.00	-1,942.43	2.9%
6522 · Misc Expenses	292.87	8,000.00	-7,707.13	3.7%
<b>Total 6100 · ADMINISTRATION</b>	44,525.89	1,950,430.00	-1,905,904.11	2.3%
<b>6700 · PROGRAMS</b>				
6799 · Other Assistance				
6797 · Event Expenses	408.76	6,000.00	-5,591.24	6.8%
6798 · Other Grants	0.00	50,000.00	-50,000.00	0.0%
<b>Total 6799 · Other Assistance</b>	408.76	56,000.00	-55,591.24	0.7%
<b>Total 6700 · PROGRAMS</b>	408.76	56,000.00	-55,591.24	0.7%
<b>Total Expense</b>	181,250.27	2,483,475.00	-2,302,224.73	7.3%
<b>Net Ordinary Income</b>	234,423.66	-949,134.00	1,183,557.66	-24.7%
<b>Net Income</b>	<b>234,423.66</b>	<b>-949,134.00</b>	<b>1,183,557.66</b>	<b>-24.7%</b>

**Cunningham Township**  
**Budget vs. Actual GA**  
 July through September 2025

	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4009 · TAXES</b>				
4010 · Property Tax	614,361.63	1,455,650.00	-841,288.37	42.2%
4012 · PPRT - Personal Property Tax	3,812.11	20,376.00	-16,563.89	18.7%
<b>Total 4009 · TAXES</b>	618,173.74	1,476,026.00	-857,852.26	41.9%
<b>4020 · GRANTS</b>	469,502.59	2,740,243.00	-2,270,740.41	17.1%
4030 · SSI Reimbursements	4,980.11	65,000.00	-60,019.89	7.7%
<b>4035 · DONATIONS AND GIFTS</b>				
4036 · Solidarity Gardens	0.00	3,000.00	-3,000.00	0.0%
4038 · Angel Donor - Paypal	4,028.79	25,000.00	-20,971.21	16.1%
4039 · Angel Donor - Cash and Checks	2,600.00	75,000.00	-72,400.00	3.5%
<b>Total 4035 · DONATIONS AND GIFTS</b>	6,628.79	103,000.00	-96,371.21	6.4%
<b>4050 · OTHER INCOME</b>				
4040 · Misc Income	675.00	13,000.00	-12,325.00	5.2%
4041 · Interest Income	19,073.27	80,000.00	-60,926.73	23.8%
<b>Total 4050 · OTHER INCOME</b>	19,748.27	93,000.00	-73,251.73	21.2%
<b>Total Income</b>	1,119,033.50	4,477,269.00	-3,358,235.50	25.0%
<b>Gross Profit</b>	1,119,033.50	4,477,269.00	-3,358,235.50	25.0%
<b>Expense</b>				
<b>6000 · SALARIES</b>	195,126.11	930,166.00	-735,039.89	21.0%
<b>6030 · PERSONNEL OTHER EXPENSES</b>	70,038.62	334,103.16	-264,064.54	21.0%
<b>6100 · ADMINISTRATION</b>				
6110 · Training / Travel	1,723.48	19,000.00	-17,276.52	9.1%
6210 · Legal	2,382.19	20,000.00	-17,617.81	11.9%
6215 · Admin Services	1,423.37	93,000.00	-91,576.63	1.5%
6220 · Audit Services	0.00	1,170.00	-1,170.00	0.0%
6230 · Dues / Subscriptions	434.85	2,000.00	-1,565.15	21.7%
6240 · Computer Service/Software	8,172.68	80,000.00	-71,827.32	10.2%
6260 · General Insurance	0.00	5,000.00	-5,000.00	0.0%
6270 · Appraisals	0.00	3,000.00	-3,000.00	0.0%
6283 · Janitorial	1,500.00	8,000.00	-6,500.00	18.8%
6310 · Supplies	1,579.13	12,135.00	-10,555.87	13.0%
6340 · Postage	316.19	6,000.00	-5,683.81	5.3%
6350 · Printing / Publishing	256.47	10,000.00	-9,743.53	2.6%
6411 · Equipment Purchase	2,080.34	7,100.00	-5,019.66	29.3%
6420 · Bldg Repairs/Maintenance	13,326.12	240,599.36	-227,273.24	5.5%
6429 · Property Acquisition/Rent	8,693.75	1,649,000.00	-1,640,306.25	0.5%
6430 · Utilities	2,630.80	15,000.00	-12,369.20	17.5%
6520 · Vehicle Maintenance	1,699.87	15,000.00	-13,300.13	11.3%
6522 · Misc Expenses	904.90	3,000.00	-2,095.10	30.2%
<b>Total 6100 · ADMINISTRATION</b>	47,124.14	2,189,004.36	-2,141,880.22	2.2%
<b>6700 · PROGRAMS</b>				
6720 · General Assistance	139,184.48	550,600.00	-411,415.52	25.3%
6730 · Housing Assistance	165,504.22	1,183,692.00	-1,018,187.78	14.0%
6799 · Other Assistance				
6728 · Outside Services	19,880.92	93,672.00	-73,791.08	21.2%
6729 · Transportation Assistance	6,256.61	47,286.00	-41,029.39	13.2%
6736 · Homeless Supplies	5,791.69	23,152.02	-17,360.33	25.0%
6737 · Program Supplies - Other	10,118.66	198,440.00	-188,321.34	5.1%
6738 · Food Assistance	5,877.26	55,222.10	-49,344.84	10.6%
6739 · Program Utilities	13,669.31	118,999.00	-105,329.69	11.5%
6740 · Medical Assistance	81.41	5,000.00	-4,918.59	1.6%
6770 · Angel Donor Expenses	0.00	10,000.00	-10,000.00	0.0%

11:19 AM  
 11/13/25  
 Cash Basis

**Cunningham Township**  
**Budget vs. Actual GA**  
 July through September 2025

	<u>Jul - Sep 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6777 · Levy Utility Assistance	41,692.99	120,000.00	-78,307.01	34.7%
6778 · Solidarity Gardens	914.02	12,350.00	-11,435.98	7.4%
6795 · Intern/Volunteer Program	16,609.65	142,300.00	-125,690.35	11.7%
6797 · Event Expenses	129.26	15,000.00	-14,870.74	0.9%
6798 · Other Grants	0.00	50,000.00	-50,000.00	0.0%
<b>Total 6799 · Other Assistance</b>	<u>121,021.78</u>	<u>891,421.12</u>	<u>-770,399.34</u>	<u>13.6%</u>
<b>Total 6700 · PROGRAMS</b>	<u>425,710.48</u>	<u>2,625,713.12</u>	<u>-2,200,002.64</u>	<u>16.2%</u>
<b>Total Expense</b>	<u>737,999.35</u>	<u>6,078,986.64</u>	<u>-5,340,987.29</u>	<u>12.1%</u>
<b>Net Ordinary Income</b>	<u>381,034.15</u>	<u>-1,601,717.64</u>	<u>1,982,751.79</u>	<u>-23.8%</u>
<b>Net Income</b>	<u><u>381,034.15</u></u>	<u><u>-1,601,717.64</u></u>	<u><u>1,982,751.79</u></u>	<u><u>-23.8%</u></u>



**Cunningham Township**  
Danielle Chynoweth, Supervisor  
205 WEST GREEN ST • URBANA, IL 61801  
(217) 384-4144 • FAX: (217) 367-7063  
WWW.CUNNINGHAMTOWNSHIP.ORG

## Cunningham Township Supervisor's Memo Nov 17, 2025

### Town Bills Report October

- Town Fund: \$53,953.32
- General Assistance Fund: \$221,126.67
- TOTAL Expenditures: \$275,079.99

### General Assistance Team

*General Assistance is a monthly grant for Urbana residents who are disabled or out of work – with supportive services to stabilize housing & health, seek & train for work, apply for disability or TANF.*

- **General Assistance cases past month:**

27 new applications were submitted in October (up from 22 in August)

109 active (up from 107 in September)

- 60 on Disability (SSI/SSDI) track (down from 61 in September)
- 32 on Education and Employment track (unchanged from September)
- 1 on TANF track (up from 0 in September)
- 20 are temporarily exempt from work requirements
- 6 on Housing First track (up from 4 in September)

Demographics

- 32 homeless.
- 59 identify as cis-male, 49 as cis-female, 1 transgender male/female, and 1 non-binary

- **Social Security Support**

- The General Assistance Team is continuing to assist with SSI/SSDI applications after the closure of the SOAR TA Centers.
- General Assistance participants, at times, may struggle with keeping doctor's

appointments, have involvement with the legal system, or struggle with paperwork. Throughout the past few months, the team has run into these common trends and are working to ensure that we empower our participants to overcome these barriers.

- 8 assisted with SSA navigation in September (total of 9 last year).
- 9 awarded SSI/SSDI FYTD. 20 were awarded last fiscal year.

- **Careers In Motion**

- Careers in Motion, Cunningham Township's new workforce development program, has accepted its first cohort of 15 participants, which includes **everyone who applied** minus those over income or referred to disability track.
- The first Careers in Motion class will begin November 18, 2025

- **Housing First Payments**

- 14 housing first participants
  - 6 former GA participants had their rent paid to keep them housed.
  - 8 current GA participants had their rent paid from their GA check directly to their landlord.

## CARES Team

*CARES Team (Cunningham Township Assessment, Response & Emergency Services) responds to immediate needs with in-office and field assessment and referral services for residents experiencing homelessness, displacement, hunger, utility shut offs, and lack of transportation.*

Incoming calls remain HIGH. Here are an accounting of calls for CTSO service (not including CTSO cell phones used by street outreach workers and case managers in the field) this calendar year:

- 2,003 In October
- 1,848 in September
- 1,859 in August
- 2,207 in July
- 1,893 in May
- 1,568 in April
- 1,301 in March
- 1,230 in February

- 1,625 in January

## Crisis Support for Displaced Residents

- CARES Team is managing the ESG grant of \$125,698 for street outreach and rapid rehousing.
- In October the CARES team was able to provide temporary “safe haven” for 9 families and individuals who were experiencing homelessness.

## Rental Assistance

*Rental assistance for Urbana households behind on rent or homeless moving into housing.*

- 74 applications were processed, up from 55 in September.
- In October we spent \$51,887 on rental assistance to help 39 households - compared to \$26,471 (31 households) in September.
- CTSO has spent all but ~\$8,000 of its CDBG grant from the City of Urbana.
- Due to the end of the government shut down, we expect to be able to expend \$148,000 in rental assistance through HACC as budgeted.

## Utility Assistance

*Utility bill support for Urbana residents who are shut offs or about to be shut off with no other option.*

- LIHEAP opened again October 1.
- **\$116,192 was provided to help 376** Households in FY25.
- **159** Households served with utility allowance from July through October
  - September: 46 hh served with \$15,642
  - October: 30 hh served with \$10,186
- To date served: 1,174 households (since program start 11/2020) with a total of \$424,347

## Transportation

*All CTSO participants are screened for transportation access and provided tokens, short term or long term bus passes or referred for DASH passes and/or paratransit.*

- October served: 4 bus passes (down from 21 in Sept)

## Street Outreach

*Services include food, transportation, water, hygiene kits, tents, and sleeping bags to services, weather appropriate clothing and engagement events. Members of the public are encouraged to call CTSO for wellness checks for residents who may be homeless.*

- To date served: 322 households representing 408 residents (since program start 9/2021)
- Last month (October): 86 people served in the program, up 3 from 83 in September. Contact was made with 10 new households in October.
- In September the Street Outreach Team was able to provide 3 more families with bus tickets (St. Louis, Florida, Peoria) to reunite with family before the cold weather hits.
- In October the CARES Street Outreach Team was able to locate safe affordable housing for 7 individuals with no subsidy, 1 person relocated with family, and one person housed in an assisted living program.

## Families Experiencing Housing Insecurity

*Housing Case Manager who takes referrals from USD 116, Crisis Nursery, and internal staff-screens for services (rental assistance, emergency housing, income assistance, food and other needs).*

- To date served: 267 [corrected number] families referred from USD 116 including 707 children (since program start 4/21/22)
- To date served: 30 families from Crisis Nursery including 46 children (since 11/2024 - the date of accepting digital referrals).
- **11 referrals** were received in October for families experiencing housing insecurity (down from 13 in September):
  - 2 referrals from Crisis Nursery
    - 1 family was scheduled for a CIH
    - 1 family was unable to be contacted
  - 8 families referred by USD116
    - 3 families were referred to complete a CIH and referred to family shelter
    - 1 family was referred to apply for General Assistance
    - 1 family was referred to apply for Rental Assistance
    - 1 family was unable to be contacted
    - 2 families were not eligible for services with CTSO but were referred to other agencies
  - 1 family referred from an outside source
    - This family was referred for services with RPC

## Housing Navigation & Supportive Services

**Our Housing Navigation Team Lead works with homeless participants to connect with all available housing opportunities and provides supportive services to help maintain housing.**

- With staff expansion, we are able to reallocate more time to Housing Navigation Case Management with a specific focus on supporting a) homeless families with children and b) General Assistance participants who are over 55 or who have documented disabilities to pursue subsidized housing options.
- 14 households were actively enrolled in Housing Navigation in October: 12 families with children and 2 eligible GA participants.
- In the month of October, 2 households exited the HNSS program:
  - 1 family moved into our family shelter program
  - 1 family moved out of state to reunite with family
- In Q1 of FY26 (July 1- September 30) Housing Navigation served 24 households. 10 households successfully exited the program.
  - 3 families exited Housing Navigation into Emergency Shelter with CTSO
  - 7 households exited Housing Navigation into housing
    - 4 households exited into Unsubsidized (market-rate) housing
    - 2 households exited into Subsidized housing
    - 1 household reunited with family out of the county

## Bridge to Home Housing Team

***Bridge to Home Team operates a continuum of services for homeless residents in Champaign County.***

## Emergency Housing - Short term

***If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.***

- To date served: 176 households representing 250 individuals (since program start 6/2020) in CTSO-managed hotel programs including:
  - 124 households representing 184 individuals [corrected number] in emergency hotel shelter program for individuals unable to stay in congregate shelter (since program start 6/2020).

- 66 households representing 84 individuals in weather and temporary hotel shelter (since program start 11/2024)

==

- In October served: 22 households representing 34 individuals in hotels (up from 25hh and 37 individuals in September)
  - 15 households representing 22 individuals in ETH hotel shelter
  - 7 households representing 12 individuals in hotel housing funded with other funding sources

## Rapid Rehousing

***CTSO provides housing stabilization and up to 12 months of rent assistance to individuals and families experiencing homelessness in Champaign County.***

- Currently serving: 11 families in long-term RRH.
- In October, we served 11 families.
- All 11 households are currently housed.
  - Intakes: 0
  - Exits: 0
- Wait list: 4 openings. Currently screening referrals to fill in the openings.

## Emergency Housing for Urbana families

***Emergency Housing for families with children in Urbana schools or Crisis Nursery***

- To date served: 92 including 108 adults and 186 children served (since program start July 2020)
- The average length of stay in the family shelter has **reduced from 6-12 months to 4-7 months** resulting in more families being served, thus achieving the goal of housing stability for those families.
- Last month served: 7 families.
  - Intakes: 0
  - Exits: 1
  - Waitlist: 18
- **In October we served 23 literally homeless families on our priority list**
  - 18 are actively unsheltered
  - 3 are currently sheltered at Courage Connection
  - 1 family was residing in an unknown location/arrangement
  - 1 family was residing with friends but actively fleeing Domestic Violence
  - *There were an additional 4 families on the priority list who are McKinney-Vento*

homeless (couch surfing, self-paying at a hotel, etc.).

## OTHER ASSISTANCE

### Angel Donor Funds

***Township facilitates Neighbors Helping Neighbors through tax deductible [charitable donations](#) made to our Angel Donor Fund program. 100% of all donated funds support the unmet needs of local residents and go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents.***

- Over the last several months, in addition to utility and transportation support, we were able to use Angel Donor funds to purchase copies of birth certificates, mattresses, housewarmings, grocery carts, walking canes, diapers, planners, coats, work clothes, food, a wheelchair rental and space heaters for our neighbors in need. We have also been able to support our temporary shelter programs.
- Total Angel Donor funds received through July since December 21, 2018: \$406,536
- Total Angel Donor funds in October 2025: In progress.
- Total Angel Donor funds received through October designated as LGBTQ: \$8,230

### Housewarming Gifts

- Housewarming gifts are funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light in Urbana.
- To date served: 180 homeless households (since program start 2/2021)
- Last month served: 5 homeless households

### Digital Inclusion

***Digital Inclusion efforts continue to expand through valuable partnerships with the UI Community Data Clinic and the Urbana Free Library. We have continued to work together to train small groups in digital navigation, while offering a free Help desk to assist community members in seeking various types of assistances and services.***

- The Help Desk is hosted on the 2nd floor of Urbana Free Library on Monday, Wednesday and Thursday 12-4pm and on Tuesday 4-8pm staffed by 1 Help Desk Lead Support and 3

participants of the Careers in Motion Program.

- Participants assisted in September 2025: 12 (up from 11 in August)
- Participants assisted in October 2025: 9

## FOOD SUPPORT

### Sharing Table Food Delivery Service & Hunger Relief Station

*With the Hope Center, Wesley Food Pantry, & United Way we provide a free food pantry delivery service to low-income residents in Urbana unable to access walk-in food pantries. We also offer snacks at our 205 W. Green St. office.*

- Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
- CTSO Food Guide copies are provided to every participant receiving food assistance, as well as directions to utilizing our CTSO Come and Eat garden and how to get a meal in an emergency from the CTSO food closet.
- In September we were able to provide food relief to help support:
  - 58 households including 19 new families with a total of 52 children.
  - 12 individuals with small meals through our food relief pantry.

In October we were able to provide food relief to help support

159 households including 35 families with children (84 children)

33 individuals stopped into CTSO for small meals through our food relief pantry

### Solidarity Gardens

*A collaboration with the Urbana Park District, Champaign Park District, Sola Gratia and area community gardens to reduce local food insecurity by supporting existing and new gardens to produce and distribute produce to those in need.*

- We have **17** Affiliate Gardens registered this year through Solidarity Gardens
  - We have gardens both in Urbana and Champaign
    - 14 Affiliate Gardens in Urbana

- 3 Affiliate Gardens in Champaign
  - Each Affiliate Garden is expected to have at least one garden leader who volunteers time managing the garden space and is the main point of contact for the garden.
- Our Affiliate Gardens are currently
  - receiving deliveries of compost and mulch
  - holding work days with volunteering student groups
  - receiving plant starts from Sola Gratia Farm
    - cabbage, cauliflower, mustard, broccoli, strawberries, collards, and more!
  - planting seeds from The Urbana Free Library's free [Seed Exchange](#)
  - using tools from our CTSO Tool Lending Library
  - holding monthly meetings for garden leaders to connect, plan, and support each other
- Wood Street Affiliate Garden, Come and Eat Garden, and CUPHD Give Back Garden are building composting systems to be able to amend our soils from the garden waste and food scraps right from our own community!
- Ujima Retreat Center Garden and the CTSO Come and Eat Garden are both developing complete irrigation plans.
- **Appreciations!**
  - Many thanks to our SUN Grant from the City of Urbana that is funding several new projects, development, maintenance, and growth of our community gardens
  - Many thanks to our NRC-SARE Grant, which is funding educational programming for our garden leaders, new volunteers and Free Garden Program participants, fostering leadership and stewardship of our many community gardens.
- Our Free Garden Program offers free gardening spaces to immigrant and low-income residents of Urbana and Champaign
  - In 2023 year, we had only 10 plots at Meadowbrook Park Gardens, in 2024 we had 52. Now in 2025, we have expanded to 61 total plots.
  - In 2025 we have 61 plots at five locations:
    - 14 plots at **Meadowbrook Park Gardens** in Urbana
    - 4 plots at **Victory Park Gardens** in Urbana
    - 4 plots at **Orchard Downs Gardens** in Urbana
      - we transitioned from quarter plots to full sized plots for the 2025 season
    - 22 plots at **Wood Street Gardens** in Urbana
    - and 17 plots at **Human Kinetics Park Gardens** in Champaign

- In September 2025, Solidarity Gardens held:
  - Meadowbrook Park Sweet Potato Harvest
    - Sunday October 19, 11:00am - 4:00pm
    - This event was open to anyone in the community to come and help harvest the sweet potatoes growing at the Meadowbrook Park Learning Garden. CTSO provided support and advertising.

## EVENTS

### Bread and Puppet

- Wednesday October 1, 5:00pm - 8:00pm
- Lincoln Square Mall
- CTSO co-sponsored the free event Bread and Puppet tour: Our Domestic Resurrection Revolution In Progress Circus, at the Lincoln Square Mall with the Independent Media Center. CSTO provided 150 free meals to attendees, support in setup and feeding the performers, and tabling resources throughout the event.



### **Now Seeking Housing: Landlord Lunch and Learn**

- Thursday October 23, 12:00pm - 1:00pm
- at the Urbana Wellness Center
- CTSO hosted a lunch and learn event to showcase our housing programs and form stronger partnerships with local landlords offering available affordable housing. With about 20 in attendance, CTSO provided lunch and a presentation on rapid rehousing, emergency housing, and transitional housing programs. All of the landlords and property managers who attended have expressed interest in working with us to house our participants. Some have reached out already to inform us of vacant units in their properties.

# NOW SEEKING RENTAL UNITS



## LANDLORD LUNCH & LEARN

Cunningham Township has been a trusted source of rental support for local residents since 2018.

We are seeking units for multiple programs to help residents become workforce ready & self-sufficient.

Township may be the lessee, or the tenant may rent, with deposit & rent paid on time directly to the landlord.

Some programs offer double deposit, multiple months of rent assistance, reimbursement for damages, and case management services.

**OCT. 23<sup>RD</sup> NOON - 1:30PM**  
**URBANA WELLNESS CENTER**  
**2002 E. WASHINGTON ST.**

LUNCH PROVIDED. RSVP REQUIRED.  
SCAN OR EMAIL [BONNIE@CTSO.ORG](mailto:Bonnie@CTSO.org)



## C-U Pride

- Saturday October 25, 1:00pm - 5:00pm
- at downtown Urbana
- CTSO tabled at the C-U Pride Fair, providing free snacks, juice boxes, buttons, and stickers alongside information on our general services, rental and general assistance, housing support, food resource guides, renters rights in Urbana, Solidarity Gardens, Township's Help Desk, and more ways to find support, resources, and to get engaged.



## STAFF DEVELOPMENT

### Training

The following presentation/training(s) were offered/completed in October:

- **Poverty: Cycles of Risk**
  - **Aby Behrens, Central Region Prevention Specialist with Prevent Child Abuse Illinois**
    - This training will allow participants to gain a deeper understanding of how poverty often reinforces other issues such as exposure to violence, complex trauma, homelessness, and substance misuse and how living in poverty can impact the most vulnerable families in communities we

serve. Participants will explore their own attitudes and beliefs about poverty and the people who are identified as living in poverty. Participants will also explore the underlying conditions of poverty and how that impacts our communities. During the training, participants will take part in a poverty simulation. Finally, participants will learn and discuss strategies to change these underlying conditions within their community.

- **CTSO Help Desk - Urbana Free Library**
  - **Cunningham Township Staff**
    - Overview of services and opportunities offered through Cunningham Township Supervisor's Office

Staff training and certifications are tracked by staff members on our website: [www.ctso.org](http://www.ctso.org)

**Ordinance No. T-2025-10-003**

**An Ordinance Levying Taxes for All Town Purposed for the Town of Cunningham, Champaign County, Illinois for the Tax year 2025, Collectible in 2026**

**BE IT ORDAINED** by the Township Board of the Town of Cunningham, Champaign County, Illinois, as follows:

**SECTION 1:** That, pursuant to the authority granted by the Township Code, Illinois Compiled Statutes, Chapter 60, Article 235, and such other statutes as are applicable, the sum two million, three hundred thousand and no cents (\$3,200,000) is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized, in order to meet and defray all necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

General Town Fund, \$1,200,000  
General Assistance Fund \$2,000,000

for the tax year 2025, collectible in 2026.

**SECTION 2:** That the amount levied for each object and purpose shall be as follows:

<b>GENERAL TOWN FUND</b>		<b>Amount Levied</b>
<b>ADMINISTRATION</b>		
	Personnel	\$240,000
	IMRF	\$5,000
	Admin/Contractual Services	300,000
	Commodities	\$30,000
	Capital Outlay	\$25,000
<b>TOTAL ADMINISTRATION</b>		<b>\$600,000</b>
<b>ASSESSOR</b>		
	Personnel	\$290,000
	IMRF	\$5,000
	Admin Contractual Services	\$95,000
	Commodities	\$5,000
	Capital Outlay	\$5,000

<b>TOTAL ASSESSOR</b>		<b>\$400,000</b>
<b>GRANTS (SOCIAL SERVICE)</b>		
	Health and Human Service	<b>\$200,000</b>
<b>TOTAL GRANTS</b>		
<b><u>TOTAL GENERAL TOWN FUND</u></b>		<b>\$1,200,000</b>
<b><u>GENERAL ASSISTANCE FUND</u></b>		
<b>ADMINISTRATION</b>		
	Personnel	\$400,000
	IMRF	\$10,000
	Contractual Services	\$25,000
	Commodities	\$25,000
	Capital Outlay	\$40,000
<b>TOTAL ADMINISTRATION</b>		<b>\$500,000</b>
<b>HOME RELIEF</b>		
	Medical Care	\$10,000
	Personal Allowances	\$750,000
	Emergency Assistance	\$740,000
<b>TOTAL HOME RELIEF</b>		<b>\$1,500,000</b>
<b><u>TOTAL GENERAL ASSISTANCE FUND</u></b>		<b>\$2,000,000</b>
<b>TAX LEVY SUMMARY</b>		
<b>General Town Fund Tax</b>		<b>\$1,200,000</b>
<b>General Assistance Fund Tax</b>		<b>\$2,000,000</b>
<b><u>TOTAL TAXES LEVIED</u></b>		<b>\$3,200,000</b>

**SECTION 3:** That the Town Clerk shall make and file with the County Clerk of said County of Champaign, on or before Tuesday, December 22, 2025 a duly certified copy of this ordinance.

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid, or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 10th day of November, 2025, pursuant to a roll call vote by the Township Board of the Town of Cunningham, Champaign County, Illinois.

\_\_\_\_\_  
DeShawn Williams, Chair

ATTEST:

\_\_\_\_\_  
Darcy Sandefur, Township Clerk

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent \_\_\_\_\_

**RESOLUTION NO. T-2025-11-022R:**

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN AN AGREEMENT WITH FRIEND IN ME FOR HOMELESS SERVICES**

**WHEREAS**, Cunningham Township Supervisor's Office (CTSO) is currently working directly with 65 street homeless individuals (excluding families) who are at risk of exposure and/or death as winter approaches; and

**WHEREAS**, Urbana-Champaign lacks sufficient services to provide emergency housing to residents; and

**WHEREAS**, CTSO has partnered with Friend in Me on three successful shelter projects in the last year; and

**WHEREAS**, CTSO has been awarded funds from IDHS to fund emergency and transitional shelter; and

**WHEREAS**, CTSO has secured private donations to fill needed gaps;

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham authorizes the Township Supervisor to sign the attached MOU with Friend in Me to provide Homeless Services.

Approved this November 17, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

---

Darcy Sandefur, Town Clerk

---

Deshawn Williams, Chair

**LEASE AGREEMENT - DRAFT**  
**109 E. Park St., Champaign, IL**

THIS AGREEMENT is made and entered into by and between Prometheus Partners LLC ("Landlord") and CUNNINGHAM TOWNSHIP SUPERVISOR'S OFFICE ("CTSO") (individually, "Party" and collectively, "the Parties").

WITNESSETH

WHEREAS, Landlord owns the property located at 109 E. Park St., Champaign, Illinois, (hereinafter "the Property"), which consists of a two-story building and surrounding grounds.

WHEREAS CTSO desires to use a portion of the Property (*see* Exhibit A).

NOW, THEREFORE, in consideration of the promises and of the covenants, conditions and agreements herein contained, the parties hereby agree as follows:

**1. Use of Property**

Landlord agrees to lease a portion of the Property (*see* Exhibit A) to CTSO to operate as a space providing social services to local residents including, but not limited to, an overnight shelter, daytime service and activity center, office space, food pantry, community center, or other allowable use.

**2. Term of Lease Agreement**

The initial term of the Lease Agreement shall be for FIVE CALENDAR MONTHS commencing on or about **November 18, 2025**, with rent due and payable on the 1<sup>st</sup> day of each month in the amount of FOUR THOUSAND DOLLARS (\$4,000.00) beginning December 1, 2025 and the lease term shall continue through **April 30, 2026** and thereafter on a month to month basis, unless either party requests termination by written Notice to the other party 30 days prior to requested termination date. Any unpaid rent shall be due and payable upon the termination date. Rent for November 2025 shall be prorated at the rate of \$133.33 per day according to the number of days in which CTSO is in possession and shall be paid immediately upon possession being tendered to CTSO.

Given notice by March 15, 2025, CTSO shall have a right of first refusal to lease the Property beyond April 30, 2026, at terms that are mutually agreeable.

**3. Utilities**

CTSO shall pay 100% of the cost of utilities such as gas, electric, water, and pest control for the term of this Lease Agreement, reimbursed to the landlord within 30 days of the Landlord submitting these bills to CTSO for reimbursement. Gas, electric, water, and pest control will

be in the Landlord's name, with reimbursement provided in this Section 3. U-CSD bills will be paid by landlord and billed back to CTSO. CTSO shall arrange for its own trash hauling and internet access at its sole expense.

#### **4. Access and Utilization of other building areas**

CTSO shall have 24/7 access to the areas of the building it leases as identified in Exhibit A. Six (6) access keys shall be provided for CTSO leadership to have building access covering all CTSO work shifts. The Landlord shall lock off areas used by other tenants at his sole expense. CTSO shall lock areas within the rented space at its sole expense.

#### **5. Maintenance, Repair, and Rules**

Landlord shall provide the leased space in a clean and orderly fashion with functioning showers and restrooms as of the first day of tenancy. Landlord shall maintain the exterior of the building and grounds, including snow removal, the roof, the HVAC, water, gas, and electric systems, and shower and bathrooms, except where noted in this Section 5, and in Section 6 below.

CTSO agrees to maintain its leased premises in clean and proper order at its own expense, unless otherwise agreed in writing. CTSO agrees to make repairs to toilets, sinks, showers, or doors caused by intentional or negligent acts of its clients, staff or contractors.

No items of personal property may be left on the parkways, alley, or sidewalks surrounding the Property, and CTSO must keep these areas clear of litter and storage at all times. Signs will be posted stating this, and Landlord reserves the right to dispose of any items left outside immediately with no notice.

#### **6. Improvements and Alterations**

CTSO must obtain the written permission of Landlord before making any improvements or alterations to the Property, except for ordinary maintenance and repair.

The following repairs will be allowed as long as they are coordinated in advance with the Landlord: installing security cameras, installing washers and dryers, and otherwise securing areas of use by CTSO.

#### **7. Insurance**

CTSO will, at its own expense, provide and maintain liability insurance for its use of the Property. Landlord shall be required to maintain existing casualty and liability insurance on the premises and the Property. Landlord may not maintain property insurance or fire insurance on the Property.

#### **8. Confidentiality**

It is recognized by Landlord that the services provided by CTSO are confidential services for the public benefit and for the benefit of individual clients. The Landlord will respect and maintain the confidentiality and privacy of CTSO, its staff, contractors, and clients at all times and shall cause its staff to meet this same obligation.

#### **9. Hold Harmless**

Except for enforcement of this Lease Agreement as provided in Section 11, Landlord agrees to release and hold CTSO harmless from any and all claims Landlord has asserted, could have asserted, or believes at any time in the future could be asserted against CTSO arising out of or relating to the Lease Agreement and the Property.

#### **10. Equal Employment Opportunity Certification**

CTSO will not discriminate against any individual or group on the basis of race, color, creed, class, national origin, religion, sex, age, marital status, physical and mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record or source of income, or any other discrimination based upon categorizing or classifying a person rather than evaluating a person's unique qualifications relevant to this Lease Agreement, as allowed by law.

#### **11. Compliance**

If CTSO or Landlord does not comply with the terms of this Lease Agreement or violates any state, federal law or ordinance, the aggrieved Party will notify the other Party in writing of the problem. That Party will have 30 days to correct the problem.

#### **12. Conflicts**

In the event of an unresolvable dispute, both Parties agree to participate in a mediation process and to split any costs associated with such. Any outcomes of meditation shall be in writing and be binding on the Parties.

#### **13. Severability.**

In the event any provision of this Lease Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Lease Agreement and all other provisions should continue in full force and effect as valid and enforceable.

#### **14. Waiver.**

The failure by either Party to exercise any right, power or privilege under the terms of this Lease Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

## **15. Legal and Binding Agreement.**

This Lease Agreement is legal and binding between the Parties as stated above. The Parties each represent that they have the authority to enter into this Lease Agreement.

## **16. Entire Agreement.**

The Parties acknowledge and agree that this Lease Agreement represents the entire agreement between the Parties. In the event that either of the Parties desires to change, add, or otherwise modify any terms, they shall do so in writing to be signed by both Parties.

## **17. Modifications**

Landlord and CTSO agree that no modification to this Lease Agreement will be effective unless in writing and executed by both Landlord and CTSO. This Lease Agreement is not assignable by either party.

## **18. Communication**

Notices and communications under this Lease Agreement shall be sent to the respective parties as follows:

Prometheus Partners LLC      C/O Phil Fiscella  
1003 E. Eastern Ave.  
Urbana, IL 61802  
[fiscella@gmail.com](mailto:fiscella@gmail.com)  
217-840-9978

TO CTSO:                              Danielle Chynoweth  
Cunningham Township Supervisor  
205 W. Green St., Urbana, IL 61801  
217-384-4144  
[danielle@ctso.org](mailto:danielle@ctso.org) and [finance@ctso.org](mailto:finance@ctso.org)

Notices required under this agreement may be made and accepted by electronic transmission.

19. This Lease Agreement shall be effective as of the date executed by the parties.

**PROMETHEUS PARTNERS LLC**

BY: \_\_\_\_\_  
PHIL FISCELLA, ITS MEMBER & MANAGER

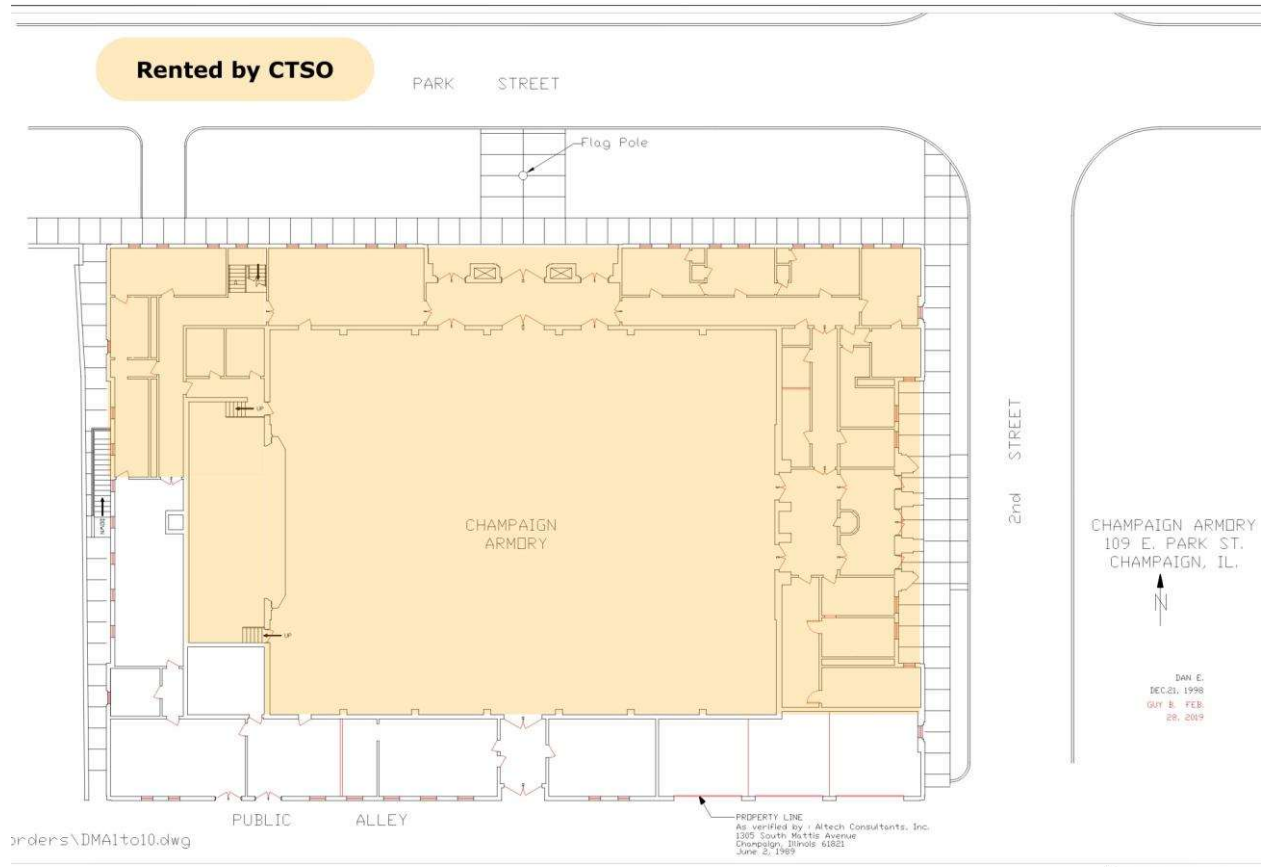
DATE: \_\_\_\_\_

**CUNNINGHAM TOWNSHIP**

BY: \_\_\_\_\_  
Danielle Chynoweth, Cunningham Township Supervisor

DATE: \_\_\_\_\_

**Exhibit A:**



Scale:  
1/8" = 1'-0"

Site Plan		
Champaign Armory 109 E. Park Champaign, IL: 61820-372		
No.	Date	Revision

**RESOLUTION NO. T-2025-11-020R:  
A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN A LEASE AGREEMENT WITH THE  
NEW LINCOLN SQUARE, LLC**

**WHEREAS**, The Cunningham Township Supervisor’s Office has had to respond to unprecedented need in the community and as such has created and grown a its programs to respond to the needs of low income Township residents; and

**WHEREAS**, the Cunningham Township Supervisor’s Office requires more physical space than available to continue the mission of helping the neediest in the community; and

**WHEREAS**, LINCOLN SQUARE, LLC and the Cunningham Township Supervisor have drafted the attached lease agreement for use of the space; and

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that this Resolution Authorizing the Township Supervisor to Execute the attached Lease Agreement with LINCOLN SQUARE, LLC for 2068 square feet at \$2600 per month all inclusive for six months starting November 18, 2025.

Approved this November 17, 2025 by the Township Board of the Town of Cunningham,  
Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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Deshawn Williams, Chair

## LEASE

THIS LEASE is made and entered into by and between **The New Lincoln Square, LLC** ("Lessor"), and **Cunningham Township**, ("Lessee").

WHEREAS, Lessor is the owner of certain real estate located at 154C Lincoln Square, Urbana, which real estate is improved with a commercial building, parking lot and fixtures, all or a portion of which is described in Exhibit "A" attached hereto and incorporated by reference herein (the "Premises"); and

WHEREAS, Lessee desires to lease the Premises for the operation of a professional office.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein set forth, Lessor hereby leases the Premises to Lessee, and Lessee hereby leases the Premises from the Lessor, for the purposes set forth.

1. TERM AND RENTAL The term of this lease shall be for a period of six (6) months and thirteen (13) days commencing on November 18, 2025 and terminating May 31, 2026. Lessee shall pay to Lessor as rent for the Premises during such term, without demand, the sums as follows:
  - A. Rent from November 18, 2025 through November 30, 2025 will be in the amount of One Thousand One Hundred Twenty-Seven Dollars (\$1,127.00).
  - B. Rent from December 1, 2025 through May 31, 2026 will be in the amount of Two Thousand Six Hundred Dollars (\$2,600.00) per month.
  - C. The first month's rent, \$1,127.00, shall be paid in full on or before November 18, 2025.
  - D. The second month's rent and each subsequent month's rent during the term shall be due and payable on or before the 1<sup>st</sup> day of each month.
  - E. The total amount due over the lease term shall be Sixteen Thousand Seven Hundred Twenty-Seven Dollars (\$16,727.00).
  - F. A security deposit in the amount of Two Thousand Six Hundred Dollars (\$2,600.00) shall be paid in full on or before November 18, 2025, which shall be held by Lessor as security for the faithful performance by Lessee of all terms, covenants, and conditions of this Lease.
2. OTHER CHARGES Lessee will pay, in addition to the rent specified above, \$0.00 per month to cover all water, sewer, sanitary, gas and electric bills levied or

charged on the Premises. Lessee agrees to take reasonable steps to conserve the utilities and keep costs to a reasonable amount. Lessee will adjust the thermostat to reasonably reduce air conditioning and heat for periods such as nights and weekends or times when the office is not in use.

3. NO ASSIGNMENT OR SUBLEASE The Premises shall not be sublet in whole or in part to any person, and Lessee shall not assign this Lease without, in each case, the consent in writing of Lessor first obtained, nor permit to take place by any act or default of Lessee or any person within Lessee's control any transfer by operation of law of Lessee's interest created hereby, nor offer for lease or sublease the Premises, nor any portion thereof, by placing notices or signs showing "To Let," or any other similar notice or sign in any place, nor by advertising the same in any newspaper or place or manner whatsoever without, in each case, the consent in writing of Lessor first obtained. If Lessee shall make an assignment for the benefit of creditors, or shall be adjudged a bankrupt, Lessor may terminate this Lease, and in such event Lessee shall at once pay Lessor a sum of money equal to the entire amount of minimum fixed rent reserved by this Lease for the then unexpired portion of the term hereby created, as liquidated damages.

4. USE Lessee will not permit any unlawful practice, with or without Lessee's knowledge or consent, to be committed or carried on in the Premises by Lessee or by any other person. Lessee will not allow the Premises to be used for any purpose that will increase the rate of insurance thereon, nor for any purpose other than that herein specified. Lessee will not keep or use, or permit to be kept or used, in or on the Premises or any place contiguous thereto any flammable fluids, explosives, or hazardous materials, without the written permission of Lessor first obtained. Lessee will not load floors beyond the floor load rating prescribed by applicable municipal ordinances. Lessee will not use or allow the use of the Premises for any purpose other than a professional office.

5. CONDITION Lessee has examined and knows the condition of the Premises, has received the same in good order and repair, and acknowledges that no representations as to the condition and repair thereof, and no agreements or promises to decorate, alter, repair or improve the Premises, have been made by Lessor or Lessor's agent prior to or at the execution of this Lease that are not herein expressed. Lessee accepts the Premises in as-is condition. Lessor shall maintain the roof and exterior of the building structure in at least their present condition during the term hereof, reasonable wear and tear excepted.

6. LESSEE'S MAINTENANCE Lessee shall keep and maintain the Premises and all parts thereof and appurtenances thereto in a clean, sightly, healthy and operable condition and shall yield the same back to Lessor upon the termination of this Lease. Lessee shall make all necessary repairs to broken glass (interior and exterior) and light fixtures with material of the same size and quality as that broken and shall insure all glass in windows and doors of the Premises at Lessee's own expense. The Lessee shall be responsible for the fire extinguishers and shall keep them up to date and in service. Lessee shall not damage the Premises and if replacement of equipment, fixtures or appurtenances thereto for which Lessee has responsibility becomes necessary, Lessee shall replace the same with items and components of the same quality, and repair all damages done in or by such replacement. Lessee agrees to perform such services to Lessor's satisfaction and further agrees to keep Lessor informed about all such

replacement and repairs performed on the Premises.

7. ACCESS Lessee shall allow Lessor, or any person authorized by Lessor, reasonable access to the Premises for the purpose of examining or exhibiting the same, or to make any repairs or alterations thereof which Lessor may see fit to make.

8. WAIVER OF LIABILITY Unless caused by the intentional conduct or gross negligence of Lessor or agents of Lessor, Lessor shall not be liable to Lessee for any damage or injury to Lessee or Lessee's property occasioned by the failure of Lessor to keep the Premises in repair, and shall not be liable for any injury done or occasioned by wind or by or from any defect of plumbing, electric wiring or of insulation thereof, gas pipes, water pipes, or from broken stairs, porches, railing, or walks, or from the backing up of any sewer pipe or down-spout, or from the bursting, leaking, or running of any tank, tub, washstand, water closet or waste pipe, drain, or any other pipe or tank in, upon or about the Premises of the building of which they are a part, nor from any such damage or injury occasioned by water, snow, or ice being upon or coming through the roof, skylight, trap-door, stairs, walks, or any other place upon or near the Premises or otherwise, nor for any damage or injury arising from any act, omission, or negligence of co-tenants or of other persons, occupants of the same building, or Lessor of Lessor's agents, all claims for any such damage or injury being hereby expressly waived by Lessee.

9. LESSEE'S ALTERATIONS Lessee shall not attach, affix, exhibit, or permit to be attached, affixed or exhibited, except by Lessor or Lessor's agent, any articles of temporary or permanent character or any sign, attached or detached, with any writing or printing thereon, to any window, floor, ceiling, door or wall in any place in or about the Premises, or upon any of the appurtenances thereto, without in each case the written consent of Lessor first had and obtained, Lessee shall not commit or suffer any waste in or about said Premises; and shall make no changes or alterations in the Premises by the erection of partitions or the papering of walls, or otherwise without the consent in writing of Lessor; and in case Lessee shall affix additional locks or bolts on doors or windows, or shall place in the Premises lighting fixtures or any fixtures of any kind, such locks, bolts, and fixtures shall remain for the benefit of the Lessor; and without expense of removal or maintenance to Lessor, Lessor shall have the privilege of retaining the same if Lessor desires. If Lessor does not desire to retain the same, Lessor may remove and store the same, and Lessee agrees to pay the expenses of removal and storage thereof. Lessee shall not change the locks on any doors to the demised premises during the term hereof without the prior consent of Lessor. Any such change shall be the sole expense of the Lessee.

10. SIGNS, AWNINGS, CANOPIES Lessee shall not place or permit on any exterior door or window or any wall of the Premises or otherwise, any sign, awning, canopy, advertising matter, decoration, lettering or other thing of any kind which has not been approved by Lessor, in its sole discretion. Lessee agrees to obtain such approval prior to such time as Lessee incurs any material expense in connection therewith. All signage must be approved in writing by Lessor. Lessor shall not be responsible for the cost of refabrication of signs fabricated, ordered or constructed that do not conform to the sign criteria. The foregoing shall not be construed in any manner to mean that Lessor is responsible for the cost of signs under any circumstances. Paper, banners, and board-style signs are not permitted.

11. UNTENANTABILITY In case the Premises shall be rendered totally untenable by fire, explosion, or other casualty, this Lease shall be terminated automatically and rent shall abate as to the unexpired portion of the term. If only a portion of the Premises is so affected, or if the damage can be repaired within 90 days, then this Lease shall continue with a percentage of the rent abated so as to fairly and reasonably reflect the damage.

12. TERMINATION At the termination of the term of this Lease, by lapse of time or otherwise, Lessee will yield up immediate possession of the Premises to Lessor in good condition and repair, loss by fire and ordinary wear and tear excepted, and will return the keys therefor to Lessor at the place of payment of rent or such other place as Lessor directs no later than 4:30PM. If Lessee retains possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then Lessee shall pay to Lessor rent at twice the most recent monthly rent, payable monthly in advance. Lessee shall pay to Lessor all damages and attorney fees sustained by Lessor resulting from retention of possession by Lessee. The provisions of this paragraph shall not constitute a waiver by Lessor of any right of re-entry as hereafter set forth; nor shall receipt of any rent or any other act in apparent affirmances of such tenancy operate as a waiver of the right to terminate this Lease for a breach of any of the covenants herein.

13. VACATION, ABANDONMENT, OR BREACH If Lessee shall vacate or abandon the Premises or permit the same to remain vacant or unoccupied for a period of thirty (30) days, or in the case of non-payment of the rent reserved hereby, or any part thereof, or of the breach of any covenant in this Lease obtained, Lessee's right to the possession of the Premises thereupon shall terminate, with or without any notice or demand whatsoever; and the mere retention of possession thereafter by Lessee shall constitute a forcible detainer of the Premises; and if Lessor so elects, but not otherwise, and with or without notice of such election of any notice or demand, this Lease shall thereupon terminate and upon the termination of Lessee's right of possession, as foresaid, whether this Lease be terminated or no, Lessee agrees to surrender possession of the Premises immediately without the receipt of any demand for rent, notice to quit or demand for possession of the Premises, and hereby grants to Lessor full and free license to enter into and upon the Premises or any part thereof, to take possession thereof, in the manner provided by law.

14. NO WAIVER The acceptance of rent, whether in a single instance or repeatedly, after it falls due, or after knowledge of any breach thereof by Lessee, or the giving or making of any notice or demand, whether according to any statutory provision or not, or any act or series of acts except an express written waiver, shall not be construed as a waiver of Lessor's right to act without notice or demand or of any other right hereby given Lessor, or as an election not to proceed under the provisions of this Lease.

15. DEFAULTS AND REMEDIES

A. The occurrence of any one or more of the following shall constitute a default by Lessee:

(1) Failure by Lessee to pay the rent or to make any other payment required to be

made by Lessee hereunder when due and such failure continues for 10 days after written notice thereof by Lessor to Lessee;

(2) The making by Lessee of an assignment for the benefit of its creditors;

(3) The operation or supervision of the business conducted in the leased Premises by a creditor's committee, or by anyone other than Lessee, to a subtenant approved by Lessor;

(4) The levying of a writ of execution or attachment on or against the property of Lessee located on the leased Premises;

(5) Failure by Lessee to timely pay for any and all services or materials provided to the leased Premises at Lessee's request and which creates a mechanic's lien or claim therefor against any part of the leased Premises which remains a lien for more than 30 days;

(6) If proceedings are instituted in a court of competent jurisdiction for the reorganization, liquidation or involuntary dissolution of Lessee, or for its adjudication as a bankrupt or insolvent, or for the appointment of a receiver of the property of Lessee, and said proceedings are not dismissed and any receiver, trustee or liquidator appointed therein discharged within 30 days after the institution of said proceedings;

(7) The failure of the Lessee to perform any other of its covenants under this Lease for 30 days after written notice thereof by Lessor to Lessee; provided, however, that if the cause for giving such notice involves a matter reasonably requiring a period longer than 30 days in which to comply with such notice, Lessee shall not be in default hereunder, if Lessee has commenced to comply with such notice within such 30 day period and diligently proceeds to comply with such notice; and

(8) Lack of insurance coverage in accordance with this Lease and failure to provide annual certificate to Lessor.

B. In the event of any default by Lessee hereunder, Lessee hereby authorizes and empowers Lessor to:

(1) Cancel and terminate this Lease and immediately reenter and take possession of the leased Premises without the requirements of any previous notice of intention to reenter, and remove all persons and their property therefrom using such force and assistance in effecting and protecting such removal as Lessor may deem reasonably necessary to recover full and exclusive possession of the leased Premises; or

(2) Reenter and take possession of the leased Premises in the manner provided in subparagraph (1) above without such reentry constituting a cancellation or termination of this Lease or a forfeiture of any rental, taxes, or other monies to be paid hereunder or of the covenants, agreements, and conditions to be kept and performed by Lessee for and during the remainder of the term thereof.

(3) Declare that all amounts due under this Lease are accelerated and due at the term of any cure period when a default by Lessee is not cured.

C. In the event Lessor reenters and takes possession of the leased Premises as set forth in subparagraph B (2) above:

(1) Lessor shall have the right but not the obligation to divide or subdivide the leased Premises in any manner it may reasonably determine and to lease or let the same or portions thereof for such periods of time, at such rentals, for such use and upon such terms, covenants and conditions as it may reasonably elect, applying the net rentals from such letting first to the payment of its expenses incurred in dispossessing the Lessee, the costs and expenses of making such improvements in the leased Premises as may be reasonably necessary to enable it to relet the same, and to the payment of any brokerage commission or other balance, if any, that shall be applied by Lessor, from time to time, but in any event no less than once each month, on account of the payments due or payable by Lessee hereunder.

(2) Lessor may, from time to time, bring such actions or proceedings from the recovery of any deficits remaining unpaid or to enforce any other covenant or condition herein contained as it may deem advisable without being obligated to await the end of the term hereof for a final determination of Lessee's account.

(3) Any balance remaining after full payment and liquidation of all payments due Lessor as aforesaid shall be paid to Lessee at the end of the term hereof, with the right reserved to Lessor at any time to give notice in writing to Lessee of its election to cancel and terminate this Lease and all of Lessee's rights and obligations hereunder, and, upon the giving of such notice and the simultaneous payment by Lessor to Lessee of any credit balances in Lessee's favor that may at the time be owing to it shall constitute a final and effective cancellation and termination hereof and the obligations hereunder on the part of either party to the other.

(4) Lessee will, at the expiration of this Lease, yield up possession to Lessor, and failing so to do, at Lessor's option, will pay liquidated damages for each day possession is withheld, in an amount equal to double the amount of the daily minimum rent, computed on a thirty-day month basis; provided, however, that Lessor's right to recover such liquidated damages shall not preclude Lessor from recovering any greater amount of damages sustained by it or as otherwise allowed by law.

(5) Nothing contained in this Section 15 shall exclude any other right or remedy allowed by law to Lessor, nor shall the invalidity or unenforceability of any one right or remedy affect or impair the validity or enforceability of any other right or remedy.

16. ACCELERATION If Lessee's right to the possession of the Premises shall be terminated in any way, all rent due hereunder shall be accelerated and the Premises, or any part thereof, may be relet by Lessor, for the account and benefit of Lessee, for such rent and upon such terms and to such person or persons and for such period or periods as may seem fit to Lessor, but Lessor shall not be required to accept or receive any tenant offered by Lessee. Sums received from such reletting to satisfy the rent hereby reserved shall be refunded to Lessee if

Lessee has paid all amounts properly due under the acceleration, after paying the expenses of reletting and collection, including commissions to agents, reasonable attorney's fees, and also including expenses of redecorating. The acceptance of a tenant by Lessor, in place of Lessee, shall not operate as a cancellation hereof, nor to release Lessee from the performance of any covenant, promise, or agreement herein contained, and performance by any substituted tenant by the payment of rent, or otherwise, shall allow a reimbursement of amounts paid if all accelerated amounts have been paid to Lessor.

17. COSTS OF ENFORCEMENT Lessee shall pay upon demand all Lessor's costs, charges, and expenses, including reasonable fees of attorneys, agents, and others retained by Lessor, incurred in enforcing any of the obligations of Lessee under this Lease or in any litigation, negotiation or transaction in which Lessor shall become involved through or on account of this Lease.

18. LATE FEES There will be a five percent (5%) late fee assessed to the payment if it is not received by the 5<sup>th</sup> day of each month beginning on December 1, 2025.

19. NOTICE Notices may be served on either party, at the following addresses, either (a) by hand delivering or causing to be hand delivered a written copy thereof, or (b) by sending a written copy thereof by U.S. Certified or Registered Mail, postage prepaid, addressed to Lessor or Lessee at said respective addresses, in which event notice shall be deemed to have been served at the time the copy is mailed:

Lessor: The New Lincoln Square, LLC  
104 W. University Ave. Ste. B  
Urbana, IL 61801

Lessee: Cunningham Township  
205 W. Green St.  
Urbana, IL 61801

20. CONTINUATION OF RESPONSIBILITY All covenants, promises, representations and agreements herein contained shall be binding upon, apply and insure to the benefit of Lessor and Lessee and their respective heirs, legal representatives, successors, and assigns.

21. CUMULATIVE RIGHTS The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to exclude or waive the right to the use of another.

22. INSURANCE Lessee hereby covenants and agrees to carry and maintain public liability insurance for the protection of Lessor and Lessee as additional insured against liability for or on account of any injury to one person in an amount of not less than \$1,000,000.00, and for or on account of any injury to more than one person in any occurrence in an amount of not less than \$2,000,000.00, arising out of or resulting from the operation of Lessee's business on the Premises. Lessee hereby agrees to indemnify Lessor and save Lessor harmless from and against any and all claims, actions, damages, liability, and expense (including without limitation court

**RESOLUTION NO. T-2025-11-021R:**

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN LEASE WITH PROMETHEUS PARTNERS LLC  
(Winter Shelter)**

**WHEREAS**, Cunningham Township Supervisor's Office (CTSO) is currently working directly with 65 street homeless individuals (excluding families) who are at risk of exposure and/or death as winter approaches; and

**WHEREAS**, Urbana-Champaign lacks sufficient services to provide emergency housing to residents; and

**WHEREAS**, CTSO has been awarded funds from IDHS to fund emergency and transitional shelter; and

**WHEREAS**, CTSO has secured private donations to fill needed gaps; and

**WHEREAS**, PROMETHEUS PARTNERS LLC and the Cunningham Township Supervisor have drafted the attached lease agreement for use of the space; and

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that this Resolution Authorizing the Township Supervisor to Execute the attached Lease Agreement with PROMETHEUS PARTNERS LLC starting on or around November 18, 2025.

Approved this November 17, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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Deshawn Williams, Chair

costs and reasonable attorney's fees) caused by any injury to person or property arising from or out of any occurrence in, upon or at the building or occasioned wholly or in part by any act or omission of Lessee, its agents or employees. A certificate of insurance shall be presented to Lessor at the beginning of each coverage term.

23. PURPOSE Lessee shall use the Premises during the full term of this Lease solely for the following purposes and no other: professional office.

24. MISCELLANEOUS The headings are for convenience only. All actions shall be brought in Champaign County, Illinois under Illinois law. Time is of the essence.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed as of the \_\_\_\_ day of November 2025.

LESSOR:

LESSEE:

\_\_\_\_\_  
The New Lincoln Square, LLC

\_\_\_\_\_  
Cunningham Township  
By: Danielle Chynoweth

Signed on: \_\_\_\_\_  
Date

Signed on: \_\_\_\_\_  
Date

## **EXHIBIT A**

Description of portion of building:

154C

Consisting of approximately: 2,068 Sq. Ft

Parking:

Parking is provided at no charge. Employees can obtain a parking permit from the City of Urbana while attendees can park wherever they choose.