



CITY OF URBANA TREE COMMISSION MEETING

DATE: Wednesday, December 3, 2025
TIME: 4:00 PM
PLACE: 706 South Glover Avenue Urbana, IL 61802

AGENDA

A. Call to Order and Roll Call

B. Changes to the Agenda

C. Approval of Minutes of Previous Meeting

1. June 4, 2025 meeting minutes

D. Public Input

E. Unfinished Business

1. Right-of-Way (ROW) Permits – Kevin Sanderson

F. Reports of City Officials and Staff and Reports of Committees

1. 2025-2026 Contractor Removal list – Kevin Sanderson
2. 2025 Fall Replacement Sites – Kevin Sanderson
3. 2026 Spring Donation Planting – Kevin Sanderson

G. New Business

1. New website form to request a Street Tree
2. 2026 meeting dates

H. Announcements

1. 50th Tree City Arbor Foundation story

I. Future Topics

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public

Input will be taken in the following ways:

Email Input

In order to be incorporated into the record, emailed public comments must be received prior to 5:00 pm on the day preceding the meeting and sent following email address: michelle.higar@urbanail.gov.

The subject line of the email should include "PUBLIC INPUT", the board/commission name, and the meeting date. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable. Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken. The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only. In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City at least 48 hours in advance using one of the following methods:

Phone: 217.384.2455

Email: hro@urbanaillinois.us

DATE: Wednesday, June 4, 2025
TIME: 1:30 PM
PLACE: 706 South Glover Avenue Urbana, IL 61802

MINUTES - UNAPPROVED

Members Present: Carol Augspurger, Stewart Berlocher, Scott Dossett, Justin Vozzo,
Alex Julius (via Microsoft Teams)

Members Absent: Paul D'Agostino, Elise Doody-Jones

Others Present: Kevin Sanderson

A. Call to Order and Roll Call

Carol Augspurger called the meeting to order at 1:30 pm. Roll call was taken A Quorum of Members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. December 4, 2024 meeting minutes

Scott Dossett motioned to approve the minutes, Stewart Berlocher seconded. Motion approved with a unanimous voice vote.

2. March 5, 2025 meeting minutes

Scott Dossett motioned to approve the minutes, Stewart Berlocher seconded. Motion approved with a unanimous voice vote.

D. Public Input

none

E. Unfinished Business

1. Possible new time for future meetings

The current meeting time of 1:30 pm is inconvenient for those who are working. Different times were discussed. Scott Dossett motioned to move the meeting times to 4 pm, Stewart Berlocher seconded. Motion approved with a unanimous voice vote.

F. Reports of City Officials and Staff and Reports of Committees

1. 2025 Contractor Removal list – Kevin Sanderson

All trees on the 2025 Contractor Removal list have been removed, now they are stump grinding them. About ten of the sites will be re-plant sites, the others are no planting sites. Five additional sites were added because of extra funds available.

2. 2025 Replacement Sites – Kevin Sanderson

There were 55 replacement trees planted where previous trees were removed. There was a question about who maintains these newly planted trees. Some are watered by the City, while others are watered by the residents. Letters were sent to residents that need to maintain the trees at their property.

3. 2025 Donation Planting Procurement – Kevin Sanderson

Most of the donation plantings are in the southeast part of town. Others are in the North Lincoln [Avenue] area. About 90% went into vacant sites. The City receives anonymous donations; as well as some donations from Rotary Club or memorials.

4. Arbor Day 50th Celebration – Kevin Sanderson

The celebration was set up for four plantings and for kids to watch the forestry truck. The celebration had to be moved inside because of rain. There was a good turnout, and Mike Brunk was part of it. The City received a proclamation from the Governor of Illinois.

G. New Business

1. Right-of-Way (ROW) Permits – Kevin Sanderson

The Tree and Landscape Permit is what is normally used or handed out to residents. There are parts of two other documents that could be used for the permit, also. Kevin is getting input from the City Engineering Department on how to combine all three documents into one permit for the City tree/landscape right-of-way.

The goal is to put the permit on the City website once the new version is complete. This is the only permit that isn't on the City website and many don't know that it exists.

Paul D'Agostino has experience with permitting. Scott Dossett motioned to table this discussion until Paul is present at a future meeting, Stewart Berlocher seconded. Motion approved with a unanimous voice vote.

H. Announcements

1. Vacant seat appointments: Stewart Berlocher

Stewart was re-appointed to Tree Commission and will stay through September 2025. He is working on finding his replacement. John Marlin is someone that he has approached regarding replacing him.

It was said that it would be good to have someone with an Urban Forestry background or a resident of Urbana for a different perspective.

I. Future Topics

Alex Julius will give her presentation on Risk Assessment Tools at a future meeting. She didn't present it this meeting since she was traveling.

Stewart Berlocher is trying to get his Big Grove talk scheduled at the [Urbana Free] Library.

J. Adjournment

Scott Dossett motioned to adjourn the meeting, Stewart Berlocher seconded. Motion approved with a unanimous voice vote. The meeting adjourned at 2:26 pm.

2025-2026 Contractor Removal list

Address	Street	Site ID	Species	DBH	Condition	Observations	Probability of Failure	Risk Rating	Secondary Observations	Size of Defect	Site Notes
601	Anderson St S	6857	linden, littleleaf (Tilia cordata)	31	Good	Poor Structure	Moderate	7	None	Greater than 20	
607	California Ave E	7310	sweetgum, American (Liquidambar styraciflua)	29	Poor	Storm Damaged/Removal	Low	4	None	1 to 4	Major storm damaged July 2024
710	Church St	18894	oak, English (Quercus robur)	22	Poor	Serious Decline	High	7	BLS	4 to 20	
808	Clark St	3942	Norway Maple (Acer platanoides)	28	Poor	Damaged Root System	Moderate	6	None	4 to 20	
814	Clark St	10117	linden, American (Tilia americana)	28	Critical	Serious Decline	High	7	4"-12" deadwood	4 to 20	
903	Country Squire Dr	543	Red Maple (Acer rubrum)	24	Poor	Cavity or Decay	Moderate	6	Percent of Root Trunk and/or Branch Injury	4 to 20	Storm damaged June 2025 lost 1/3 canopy
1009	Country Squire Dr	623	Silver Maple (Acer saccharinum)	20	Poor	Cavity or Decay	Moderate	6	None	4 to 20	
1904	Country Squire Dr	8030	Red Maple (Acer rubrum)	30	Poor	Signs of Stress	Moderate	6	4"-12" deadwood	4 to 20	
1910	Country Squire Dr	434	honeylocust, thornless (Gleditsia triacanthos inermis)	38	Dead	Poor Structure	High	7	12"-20" deadwood	4 to 20	
702	Elm St E	2788	Silver Maple (Acer saccharinum)	32	Poor	Cavity or Decay	Moderate	6	4"-12" deadwood	4 to 20	
712	Elm St W	483	Sugar Maple (Acer saccharum)	31	Poor	None	Moderate	6	None	4 to 20	
713	Grove St	7349	sycamore, American (Platanus occidentalis)	32	Poor	Trunk and/or branch failure	Moderate	7	Cavity or Decay	Greater than 20	Inspected 6/3/25, will add to contractor removal winter 2026. Decay at trunk base, loss of root holding wood. Resident requested for tree to stay. Removal should be contract 2023.
117	High St E	10941	honeylocust, thornless (Gleditsia triacanthos inermis)	21	Fair	4-12" deadwood	Moderate	6	Serious Decline	4 to 20	
208	High St W	11000	Silver Maple (Acer saccharinum)	24	Poor	None	Moderate	6	Serious Decline	4 to 20	
512	Illinois St W	9560	Silver Maple (Acer saccharinum)	39	N/A	None	Low	4	Serious Decline	4 to 20	
602	Main St E	20879	honeylocust, thornless (Gleditsia triacanthos inermis)	25	Poor	4-12" deadwood	Moderate	7	Damaged Root System	4 to 20	
708	Main St W	6364	Red Maple (Acer rubrum)	23	Fair	Poor Root System	Moderate	6	4"-12" deadwood	4 to 20	
1304	McHenry St E	11951	Silver Maple (Acer saccharinum)	31	Poor	4-12" deadwood	High	7	Other - see notes	4 to 20	Major die back on all lead tips and couple leads have fallen out.
807	Michigan Ave E	2966	Silver Maple (Acer saccharinum)	43	Critical	4-12" deadwood	High	7	Serious Decline	4 to 20	
1402	Michigan Ave E	10204	Silver Maple (Acer saccharinum)	41	Poor	4-12" deadwood	Moderate	7	Serious Decline	Greater than 20	
1310	Mumford Dr E	12546	Silver Maple (Acer saccharinum)	33	Poor	Large basal trunk wound	Moderate	6	None	4 to 20	
613	Nevada St W	1229	oak, pin (Quercus palustris)	36	Critical	4-12" deadwood	High	7	None	4 to 20	
117	Parking Lot 10 E	2737	honeylocust, thornless (Gleditsia triacanthos inermis)	28	Poor	4-12" deadwood	Moderate	7	Serious Decline	4 to 20	
208	Pennsylvania Ave E	7494	Silver Maple (Acer saccharinum)	40	Poor	Damaged Root System	Moderate	6	4"-12" deadwood	4 to 20	
2112	Rainbow View E	5705	Silver Maple (Acer saccharinum)	36	Poor	potential early settlement tree	High	7	Cavity or Decay	4 to 20	
1108	Scovill St	12242	oak, northern red (Quercus rubra)	29	Critical	Serious Decline	Moderate	5	4"-12" deadwood	1 to 4	
503	Urbana Ave	18571	Sugar Maple (Acer saccharum)	29	Critical	Serious Decline	High	7	4"-12" deadwood	4 to 20	
112	Vermont Ave W	278	Silver Maple (Acer saccharinum)	43	Poor	Cavity or Decay	Low	4	4"-12" deadwood	1 to 4	Removal candidate, cavity possible bees.

2025 Fall Replacement Sites

2025 Replacement							
Old Area #	Tree ID #	Address	Street	Site #	Common Name	Source	Planted
1	17359	2307	Burlison Dr	1	Black Maple	Schichtel	10/31/25
1	17447	2024	Cureton Dr	1 ST	Allegheny Serviceberry	Schichtel	11/7/25
1	7299	2402	S. Vine St.	2	Baldcypress	Kankakee	10/15/25
1	2371	1007	Willard St.	1	Ohio Buckeye	Chestnut	
2	18817	1004	Brighton Dr	3	Chinkapin Oak	Kankakee	10/15/25
2	8468	607	Evergreen Ct E	1	American Elm	Schichtel	11/7/25
2	18343	612	Harding Dr E	4	Ohio Buckeye	Chestnut	11/7/25
2	6930	1202	Harding Dr E	3	Ohio Buckeye	Chestnut	11/7/25
2	5179	705	Silver St	1	Eastern Redbud	Schichtel	10/31/25
3	18786	2104	Vermont Ave E	1	Sugar Maple	Schichtel	10/31/25
4	3534	1103	Lynn St S	1	Legecy Sugar Maple	Chestnut	11/7/25
4	2447	907	Michigan Ave E	1	Tuliptree	Chestnut	11/7/25
4	1001	1001	Michigan Ave E	1	Hackberry	Chestnut	11/7/25
4	9317	709	Washington St E	1	Yellow Buckeye	Chestnut	11/12/25
4	1833	1602	Anderson St S	1 SA	Eastern Redbud	Kankakee	10/15/25
4	10820	506	Pennsylvania Ave E	1	Eastern Redbud	Schichtel	10/29/25
4	12319	600	Pennsylvania Ave E	2	Daybreak Magnolia	Schichtel	10/29/25
4	1950	1406	Pennsylvania Ave E	1	Eastern Redbud	Schichtel	10/31/25
4	7976	805	Urbana Ave	1	Red Flowering Dogwood	Schichtel	10/29/25
4	4623	1102	Webber St S	1	Sugar Maple	Schichtel	10/29/25
4	9138	1305	Philo Rd.	1	Allegheny Serviceberry	Schichtel	11/12/25
5	5518	409	Delaware Ave W	1	Legecy Sugar Maple	Chestnut	11/4/25
5	9237	710	Pennsylvania Ave W	4 SA	Silverbell	Chestnut	11/5/25
5	19157	303	Vermont Ave W	1	Cumulus Serviceberry	Chestnut	11/5/25
5	3308	1312	Broadway Ave S	2	Sugar Maple	Schichtel	10/29/25
5	3309	1312	Broadway Ave S	3	Sugar Maple	Schichtel	10/29/25
5	9135	507	Delaware Ave W	1	Baldcypress	The Fields	10/20/25

Old Area #	Tree ID #	Address	Street	Site #	Common Name	Source	Planted
6	1701	708	Illinois St W	1	Cherokee Princess Dogwood	Schichtel	10/29/25
6	10957	104	Oregon St W	2	American Hophornbeam	Schichtel	10/29/25
7	20727	401	Illinois St E	2	Robin Hill Apple Serviceberry	Cedar Path	10/20/25
7	10151	501	Glover Ave	1	Snowcloud Serviceberry	Schichtel	10/29/25
7	185	501	Glover Ave	2 ST	Eastern Redbud	Chestnut	11/5/25
7	8456	607	Glover Ave	1	Red Baron Crabapple	Chestnut	11/5/25
7	10865	209	Oregon St E	1	Ohio Buckeye	Chestnut	11/5/25
7	3594	1001	Illinois St E	1	Cherokee Princess Dogwood	Schichtel	11/6/25
7	752	304	Oregon St E	1	American Hophornbeam	Schichtel	10/30/25
7	1208	106	Poplar St S	2	Eastern Redbud	Schichtel	10/31/25
7	1098	406	Webber St S	3 ST	White Oak	Kankakee	10/15/25
7	4691	407	Webber St S	2 SA	Eastern Redbud	Schichtel	10/29/25
7	9474	605	Webber St S	1	Eastern Redbud	Schichtel	10/29/25
8	5472	210	N. Central	1	Ohio Buckeye	Chestnut	11/6/25
8	5473	210	N. Central	2	Ohio Buckeye	Chestnut	11/6/25
8	12580	1001	Clark St	1 SA	Ohio Buckeye	Chestnut	11/6/25
8	12738	1002	Clark St	2	Ohio Buckeye	Chestnut	11/6/25
8	18743	1002	Clark St	2 ST	Tuliptree	Chestnut	
8	18737	1003	Clark St	2	American Elm	Chestnut	
9	18173	1401	Hill St W	1 SA	Ohio Buckeye	Chestnut	11/6/25
9	2256	1402	Dublin St	1 ST	American Hophornbeam	Schichtel	10/31/25
9	7130	1415	Romine St N	1	Sugar Maple	Schichtel	10/31/25
10	2268	604	GH Baker Dr	1	Eastern Redbud	Kankakee	10/14/25
10	13219	110	Crystal Lake Dr	1	Allegheny Serviceberry	Schichtel	10/29/25
11	3855	3408	Memory Ln	1	Red Maple	Kankakee	10/14/25
11	20807	3408	Memory Ln	1	Cherokee Princess Dogwood	Schichtel	10/31/25
11	20829	1609	Vernon Dr	1	Black Maple	Schichtel	10/31/25
11	20828	1611	Vernon Dr	1	American Hornbeam	The Fields	10/20/25
11	20827	1701	Vernon Dr	1	American Hophornbeam	Schichtel	10/31/25
11	20825	1702	Vernon Dr	1	American Linden	Kankakee	10/14/25
13	20703	2301	Stone Creek Blvd S	2 ST	Raseberry Spear Crabapple	Kankakee	10/15/25
14	7381	2602	Florida Ave E	1 SA	Cumulus Serviceberry	Chestnut	11/6/25
14	3700	1404	Abercorn St	1	Cucumber Magnolia	Schichtel	11/3/25
15	3260	303	Beringer Cir N	2 M	American Hornbeam	Schichtel	10/29/25



Request a Street Tree

I understand that the City plants, maintains, and removes trees in the right of way, generally between the sidewalk and the curb. That tree planting sites are selected by arbor professionals on the basis of many factors including surrounding canopy presence, land surface temperature, community development target areas, and more. That requesting a street tree does not guarantee the City will make such a planting in any particular planting season, but does indicate an adjacent property owner's interest in such a tree in the City's right of away adjacent to their property.

I have reviewed the street tree map at <https://urbanail.treekeepersoftware.com/> and found: *

- Select -

First *

Last *

Address *

Phone # *

Email Address *

I'm particularly interested in the following tree species (not required)

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Submit



URBANA TREE COMMISSION MEETING CALENDAR

Location: Urbana Public Works
706 South Glover Avenue
Urbana, Illinois 61802

2026

03/04/2026 – 4:00 p.m. Notice of Regular Meeting

06/03/2026 – 4:00 p.m. Notice of Regular Meeting

09/02/2026 – 4:00 p.m. Notice of Regular Meeting

12/02/2026 – 4:00 p.m. Notice of Regular Meeting