CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION MEETING

DATE: Tuesday, October 20, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

A. Call to Order and Roll Call

B. Changes to the Agenda

C. Approval of Minutes of Previous Meeting

1. August 2026 Meeting Minutes

D. Public Input

E. Unfinished Business

1. Ordinance & Resolution for MTD Rep

F. Reports of City Officials and Staff and Reports of Working Groups

1. City Updates
2. Bikeshare Working Group
3. ADA Compliance Working Group
4. Public Outreach & Advocacy Working Group

G. New Business

1. Kickapoo Rail Trail update [Champaign County Forest Preserve District]
2. MTD presentation on paratransit and other resources [Qiushi]
3. Bylaws update / Youth Member renewal [Carmen]
4. Vine & Main St Intersection History [Annie]

H. Announcements

I. Future Topics

1. Rules of the Road for All Users Overview [UPD or Carmen]

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://www.urbanail.gov/executive-department/page/urbana-public-television.

2. Update from CUUATS Safety Committee [Carmen/Sarthak]
3. Update on Florida Ave Roadway project [Carmen]
4. Urbana Police Strategic Safety Plan [UPD]
5. ADA Transition Plan Update [Carmen]
6. Overview of the materials used for road repairs & resurfacing [PW]
7. Battery/e-bike safety & public education discussion [UFD]
8. Bike Safety Initiative by the State
9. Wayfinding Needs: 2020 Plan, Downtown Public Realm Study, KRT
10. C-U Safe Routes to School - Snow Angels [MTD]
11. C-U Safe Routes to School - Physical Routing
12. MTD Snow Removal Services [MTD]
13. Bicyclist & Pedestrian Fatalities Data [Sara/County Coroner]

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input
Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: Bicycle&PedestrianAdvisoryCommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commission members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input
Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting

record (at the time of adjournment unless otherwise noted).

Verbal Input
Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation
If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov

CITY OF URBANA

CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION MEETING

DATE: Tuesday, August 18, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Nicholas Anand, Carmen Franks, Qiushi Huang, Susan Jones, Kevin Murphy (*late arrival), Peyton Perry, Sarthak Prasad, Sara Rand, Nancy Westcott, Tim Friedman

Others Present: Fiona Monroe

Members Absent: Bruce Michelson, Gisselle Juarez-Alquicira

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:03 pm. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

Carmen Franks motioned to add to Unfinished Business vacancies and new member intros, Susan Jones seconded. Motion approved with a unanimous voice cote.

Carmen Franks also motioned to add a discussion on the ordinance for the adding of an MTD representative to BPAC to Unfinished Business, Nancy Westcott seconded. Motion approved with a unanimous voice vote.

C. Approval of Minutes of Previous Meeting

1. **July 2026 Meeting Minutes**

Nancy Westcott motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input

Susan Jones said that a neighbor had to come home in the dark and they said Anderson Road between Washington and Fairlawn is very dark. Carmen will add this concern into Public Works' request system.

*Kevin Murphy arrived at meeting.

E. Unfinished Business

1. **BPAC Spending: $1,722.50 for Light the Night lights; Sponsorship of Bike to Work Day**

Carmen went over the invoice from Planet Bike where the bike lights were purchased. These lights will be distributed at the Light the Night event on September 22nd.
Carmen Franks motioned to spend $1,722.50 of the Engineering budget on the Light the Night lights on behalf of BPAC, Susan Jones seconded. Motion approved with a unanimous voice vote.

Carmen also went over information about bike month. The City of Urbana/BPAC has been a sponsor of bike month in the past.

Carmen Franks moved to spend $500 on the sponsorship of Bike to Work Day, Susan Jones seconded. Motion approved with a unanimous voice vote.

2. **Vacancies and New Member Intros** [added during Changes to the Agenda]
   BPAC members introduced themselves to the newest member of BPAC. Peyton Perry introduced herself and she is the representative for the Urbana Park District. With Peyton on the commission there are no vacancies on BPAC.

3. **Discussion on the Ordinance for the Adding of an MTD Representative to BPAC** [added during Changes to the Agenda]
   Carmen took the ordinance and resolution discussed in last month's BPAC meeting to the Committee of the Whole meeting. City Council members had concerns that the proposed representative to at-large ratio would dampen the Urbana residents' voices. Carmen went over several alternative options, and it was decided to discuss this further at a future meeting.

F. Reports of City Officials and Staff and Reports of Committees

1. **City Project Updates**
   Carmen Franks gave updates on the following City projects.
   a. Shared Use Path projects
      - Florida Avenue Shared Use Path
      - Bakers Lane Shared Use Path
   b. Roadway projects
      - Country Club Road & Perkins Road
      - Lincoln Avenue Corridor Study
      - North Lincoln Avenue project from Wascher to Killarney
      - Springfield Avenue resurfacing project from Wright to Gregory
      - Florida Avenue project from Wright to Hillcrest
      - Illinois & Vine Street project
      - Traffic Signal Improvements
   c. Sidewalk Improvement projects
      - The City is still developing a plan for maintenance on streetscape bricks downtown
      - CDBG Sidewalk project
   d. EQL Projects
      - EQL FY25 Program – sidewalks, streetlights, and traffic calming

   Carmen also gave an update on the Kickapoo Rail Trail project, although not a City project.

2. **Bikeshare Working Group**
   Carmen said that the City Planner (Evan) has been working hard on getting into contact with Veo and he has a meeting scheduled for Friday with 2 of them to discuss the agreement.

3. **ADA Compliance Working Group**
   Sara has filed two ADA complaints; one has been completed and one is in the process.

   Carmen said that the City has a multi-divisional snow removal group that has had four meetings since June 24th and they are making good progress on what can be done.

4. **Public Outreach & Advocacy Working Group**
   Annie will be reaching out to the Police Department about their safe systems approach and would like to get a presentation on it. She will also be reaching out to Safe Routes to School about signs for wayfinding routes and about the Snow Angel program.

   Kevin said that they are planning to be at the Farmer's Market soon; he is just waiting to hear back from Champaign Bikes.

G. New Business

1. **Sola Gratia Presentation**
   Fiona Monroe is an Outreach & Education manager for Sola Gratia Farm, a not-for-profit urban farm. She talked about what their farm does and her observations from being on a heavily trafficked road (Philo Rd) by pedestrians, bikes, and vehicles.

2. **C-U Active Transportation Plan Update**
   Sarthak said that the ATP committee met on July 23rd. The ATP plans wrap up has been extended to 2027. They received over 500 responses and 18 photo submissions during their public outreach period. You can find more information on this at ccrpc.org/cu-atp. They also talked about the pillars, goals, and objectives of the ATP.

**Kevin Murphy motioned to extend the meeting by 10 minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

H. Announcements

Sarthak Prasad had the following announcements:
Bike to Work Day is September 16th from 7 am – 10 am
Light the Night is September 22nd from 4 pm – 7 pm
It is move in week for U of I students.

Annie Adams had the following announcements:
She has agreed to have League Certified Instructor (LCI) training in May.
Scooters and bikes on campus must be registered to park on campus.
She would like to do a bike ride around the city to see if lights and crosswalks are working.

Carmen Franks announced that there is a River to Rail ride on the Kickapoo Rail Trail starting in Danville on September 12th.

I. Future Topics

1. Bicyclist & pedestrian fatalities discussion [Sara/County Coroner Office]
2. Update on Florida Ave Roadway project [Carmen]
3. Overview of the materials used for road repairs & resurfacing [PW]
4. Wayfinding Needs: 2020 Plan, Downtown Public Realm Study, KRT
5. Battery/e-bike safety & public education discussion [UFD]
6. Bike Safety Initiative by the State
7. Police presentation on their strategic safety plan [UPD]
8. Safe Routes to School: Snow Angels & Physical Routing
9. Presentation from MTD about how they operate during snow situations

J. Adjournment

The meeting adjourned at 9:07 pm.



Special Services Information

Fixed Route or “Big Bus” Accessibility

Accessible Vehicles

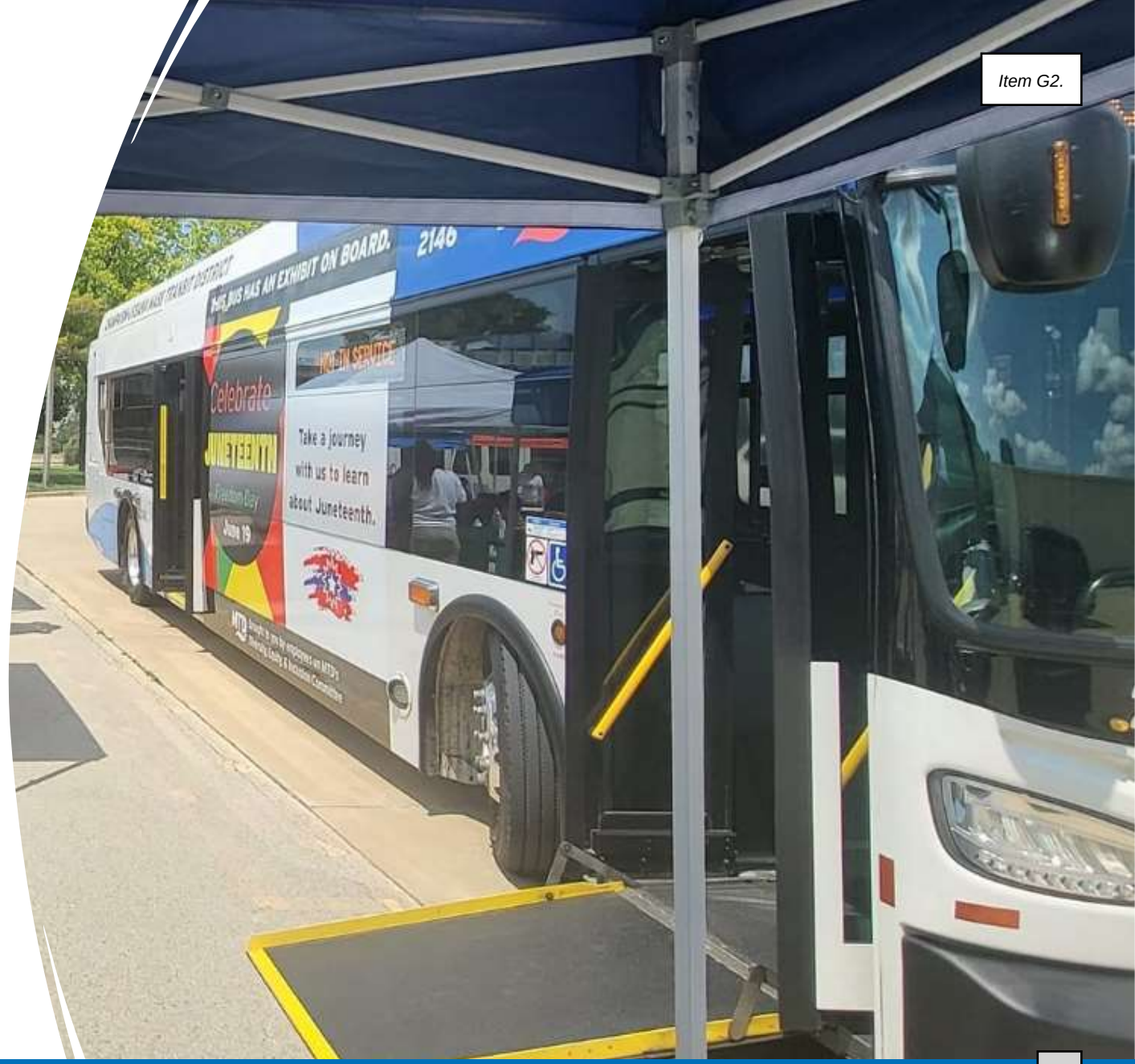
- All vehicles in MTD’s fleet (buses and vans) are equipped with a ramp or lift and wheelchair securements in our accessible seating areas. Our Operators are happy to kneel, or, lower the bus and deploy the ramp at your request. If you need help securing your mobility device once on board, please ask!

Prioritized Seating

- Riders with disabilities and senior riders have seating priority on MTD’s fixed-route service. The seats at the front of the bus are prioritized for these riders.

Audio Announcements

- All of our passenger information kiosks and fixed-route buses are equipped with annunciators to assist individuals who have visual impairments.



ADA Services

Older Adults & Persons with Disabilities

Special Services for Older Adults & Persons with Disabilit

MTD ACCESS: ADA PARATRANSIT SERVICE

MTD Access is available to persons with disabilities that prevent them from using fixed-route bus services. ADA Paratransit Service is by reservation only and all reservations must be made by 5 PM at least one day prior to service. All riders must submit an eligibility application prior to using the service. Please contact Customer Service at **217.384.8188** for an ADA application.



SERVICE ANIMALS

Service animals must sit on a rider's lap or on the floor and may not take up a seat or block the aisle. Animals are not required to wear a vest, ID tag, or specific harness. Emotional support, therapy, comfort, or companion animals do not qualify as service animals under the ADA. (Read about our pet policy on page 2.)

PREFERRED SEATING

Riders with disabilities and older adults have seating priority, especially at the front of the bus. Seats should be offered to these passengers as needed.

AUDIO FEATURES

Passenger information kiosks and fixed-route buses are equipped with annunciators to assist those with a visual impairment.

ADA SERVICE APP

MTD Access service offers a smartphone app (MTD Access) for convenient confirmation of scheduled ADA van service. Much like rideshare services, customers can track their van in real-time on a map and will receive notifications prior to pickup. Users must be eligible and verified prior to scheduling ADA service.

ACCESSIBLE BOARDING

MTD was the first system in the nation to be 100% ramp-equipped and accessible to those with disabilities. Upon request, Operators can lower the bus, extend the ramp, and assist with securing a mobility device.



Free and Reduced Fares with an MTD Dash Pass

Available for older adults and riders with disabilities, the DASH Pass provides unlimited free access to MTD's fixed-route bus service. The DASH Pass is valid for three years and must be renewed upon expiration. Individuals who qualify for both a Veteran Pass and a DASH Pass will only be issued the pass of their choice. Learn more about fares and passes on page 7.

DASH PASS FOR OLDER ADULTS

Persons 65 years of age and older may obtain a DASH Pass by providing proof of age at Illinois Terminal. DASH Passes are issued directly to eligible customers upon age verification. Please contact MTD at **217.384.8188** for additional assistance.

DASH PASS FOR PERSONS WITH DISABILITIES

Medicare Card holders and persons having difficulty using an MTD vehicle may qualify for a DASH Pass as a rider with a disability. Applications must include a copy of a Medicare Card or certification from an MTD-authorized agency. Please contact Customer Service at **217.384.8188** for a list of authorized agenci[illegible] DASH Passes will be mailed to the applicant upon approval and receipt of a photograph.

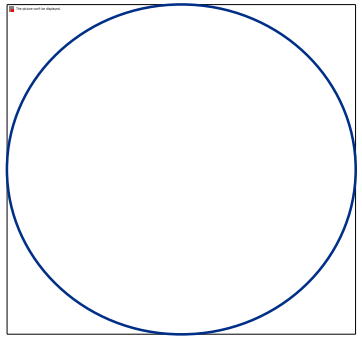
Ways to Ride with MTD

Community Foundation of EAST CENTRAL ILLINOIS

MTD makes bus passes available at reduced cost to Health and Human Services providers in Champaign Co. through the Community Foundation of East Central Illinois. Service Providers can request a discount on Monthly or Annual bus passes, which can then be provided to their clients.

Some groups who have accessed this fund in the past are **Developmental Services Center,** the **Daily Bread Soup Kitchen,** and **CU at Home**.

The local Illinois Department of Human Services office may be able to help connect you with providers offering discounted passes. The **DHS Family Community Resource Center** phone number is **217.278.5605**.



Another option to ride is purchasing **Adult Fare Tokens**. Rolls of Adult Fare tokens are available at the Customer Service desk at Illinois Terminal, 45 E. University Avenue in Champaign, or at MTD's Administration and Operations building, 1101 E. University Avenue in Urbana. There are 40 Adult Fare tokens per roll; each roll can be purchased for **$33**, which is slightly discounted from the $1 per ride fare.

K-12 students can use half-priced **student tokens**, sold in packs of six for $3. School tokens are accepted at all times. Students may be required to show a student ID.



Cunningham Township in Urbana also offers transportation assistance. Their **General Assistance** program is a monthly grant payable to applicants making less than $600 per month ($1200 for a married couple).

Any Urbana resident who receives General Assistance is eligible for a **free annual bus pass**. More information about the Township's programs is available on their website, and they can be reached at 217.384.4144.



Older adults and persons with disabilities are entitled to free bus rides. Older adults (persons 65+) can get a **DASH Pass** with a photo ID that includes date of birth to at the Customer Service desk at Illinois Terminal. DASH Passes are valid for three years. **Persons with disabilities** must be able to verify with a letter from the Social Security office.

DASH Passes are also obtained at the Illinois Terminal building.

DASH PASS

- WHAT IS A DASH PASS?
  - DASH PASS IS A FREE BUS PASS FOR THOSE WHO ARE **65 AND OLDER** OR WHO ARE A **PERSON WITH DISABILITIES**.

- WHAT CAN A DASH PASS DO FOR ME?
  - YOU ARE ENTITLED TO FREE BUSS RIDES IN THE CHAMPAIGN-URBANA AREA.



Medicare Card holders and people who find it difficult to get on or off an MTD vehicle may qualify for a **DASH Pass as a rider with a disability**.

Applications for DASH Passes are submitted at Illinois Terminal, and must include a copy of a Medicare Card or certification from an MTD authorized agency, and a photo ID.

Certifying agencies working with MTD are **PACE, DSC, Division of Rehabilitation Services (DRS)**, and **CRIS Center for Healthy Aging**.

Passengers can also qualify for a DASH Pass by presenting a letter from **Social Security** confirming that they are disabled and receiving disability payments.

Medicare card holders who do not want to obtain a DASH Card can ride for 50 cents, which is half fare, by showing a valid Medicare card when boarding.

HOW DO I GET A DASH PASS?

- YOU WILL NEED A:
  - ✓ **VALID STATE ID**

- AS A PERSON WITH DISABILITIES, YOU WILL ***ALSO*** NEED **ONE** OF THE FOLLOWING DOCUMENTS:
  - ✓ **MEDICARE CARD**

OR

  - ✓ **SOCIAL SECURITY DISABILITY LETTER**
  - DATED WITHIN 30 DAYS OF RECEIVING, **STATING THAT YOU ARE A *DISABLED INDIVIDUAL.***
  - TELL THE SOCIAL SECURITY ADMINISTRATION OFFICE THAT YOU NEED A LETTER FOR **MTD** FOR A DASH PASS.

SSI LETTERS ARE NOT AN ACCEPTABLE DOCUMENT

WHERE DO I GET A DASH PASS?

- TAKE YOUR REQUIRED DOCUMENTS THAT ARE LISTED ABOVE TO ILLINOIS TERMINAL AT 45 EAST UNIVERSITY, CHAMPAIGN, IL 61820 AND GET YOUR PICTURE TAKEN.

DOES THE DASH PASS EXPIRE?

- YES, THE DASH PASS WILL EXPIRE IN 3 YEARS, OR ON THE LAST DAY OF THE MONTH AND YEAR THAT ARE ON THE FONT OF THE PASS.

WHO DO I CALL FOR MORE INFORMATION?

- MTD URBANA @ 217-384-8188 OR IL TERMINAL @ 217-384-3577

ADA Paratransit Services

ADA Paratransit is a service provided by MTD for passengers with disabilities who are unable to reasonably access the fixed-route bus service.

- MTD's ADA Paratransit Service is available anytime that regular fixed-route bus service is in operation.
- Apply for ADA Paratransit by going to MTD.ORG and completing an ADA Application.
- Please return this application to: Champaign-Urbana Mass Transit District 1101 E University Avenue Urbana, IL 61802
- Please contact ADA Customer Service for application information: Call 384.8188 and ask for ADA Services.



Ways to Get More Information

- Call Us! 217.384.8188 – If there is a bus on the street, a person is there to answer the phone
- MTD.ORG
- Transit App
- Google Maps – MTD worked with Google to integrate our robust real-time data with their travel planner (with updates sent every 30-60 seconds).