CITY OF URBANA

CITY OF URBANA
TRAFFIC COMMISSION

DATE: Tuesday, December 01, 2026
TIME: 12:30 PM
PLACE: 706 South Glover Avenue Urbana, IL 61802

AGENDA

A. Call to Order and Roll Call

B. Approval of Minutes of Previous Meeting

1. September 3, 2026 Meeting Minutes

C. Public Input

D. Unfinished Business

E. Reports of City Officials and Staff

1. Status of Traffic Requests

F. New Business

G. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner.
Public Input will be taken in the following ways:

Email Input
Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://www.urbanail.gov/executive-department/page/urbana-public-television.

Written Input
Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input
Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation
If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@UrbanaIL.gov

CITY OF URBANA

CITY OF URBANA
TRAFFIC COMMISSION

DATE: September 3, 2026
TIME: 1:30 PM
PLACE: 706 South Glover Avenue, Urbana, IL 61802

UNAPPROVED MINUTES

Members Present: Lieutenant Matthew Bain, Verdell Jones III, Justin Swinford

Members Absent: None

Others Present: Alexis Moore

A. Call to Order and Roll Call

Justin Swinford called the meeting to order at 1:30 pm. Roll call was taken. A Quorum of Members was present.

B. Approval of Minutes of Previous Meeting

1. **December 2025 Meeting Minutes**
   Justin Swinford motioned to approve the minutes, Matthew Bain seconded. Motion approved with a unanimous vote.

C. Public Input

None

D. Unfinished Business

None

E. Reports of City Officials and Staff

The Interim City Engineer provided an update on the City's process for tracking and addressing traffic-related requests and concerns. Requests are initially reviewed for immediate public safety concerns and referred to Operations, the Police Department, or Engineering as appropriate.

Staff discussed the backlog of traffic requests, including concerns related to speeding, stop signs, pavement markings, pedestrian safety, and parking restrictions. Staffing limitations and construction activities have affected response times. Staff is working to streamline the review process, identify underlying concerns, and improve communication with residents.

Potential future efforts include acquiring updated traffic data collection equipment, evaluating traffic calming measures, and improving pedestrian safety. Staff emphasized the importance of using data and established guidelines to evaluate requests and determine appropriate solutions.

The Commission's role in advising City Council on traffic-related changes requiring Council approval was discussed. Staff expressed a goal of holding regular meetings and identifying potential actionable items, including traffic calming projects and reviewing inconsistencies in parking restrictions and traffic code schedules.

The Commission also reviewed its bylaws and discussed Open Meetings Act requirements, meeting notice posting, and quorum considerations. Staff will seek clarification from the City Clerk regarding communication between Commission members outside of meetings.

F. New Business

None.

G. Adjournment

The meeting adjourned at 1:42 p.m.

Request ID	Locator Street	Issue	Calls	Entry Date	Status	Close Date
151	Race St	Traffic Concern	2	9/10/2024	Closed	5/5/2026
153	Stone Creek Boulevard	Traffic Concern	1	9/11/2024	Closed	9/19/2025
154	Lincoln Ave	Traffic Concern	1	9/12/2024	Closed	11/27/2024
155	Main St	Traffic Concern	2	9/12/2024	Closed	2/28/2025
164	Philo Rd	Traffic Concern	1	9/19/2024	Closed	1/30/2025
168	Coler Avenue	Traffic Concern	1	9/24/2024	Open	
172	Lincoln Ave	Traffic Concern	1	9/25/2024	Closed	11/18/2024
253	Cottage Grove Avenue	Traffic Concern	2	10/11/2024	Closed	11/27/2024
263	Briarcliff Dr	Traffic Concern	1	10/14/2024	Closed	1/30/2025
291	Stone Creek Blvd	Traffic Concern	1	10/22/2024	Closed	4/8/2025
320	Florida Ave	Traffic Concern	1	10/30/2024	Closed	8/5/2025
321	Anthony Dr	Traffic Concern	1	10/30/2024	Closed	8/27/2025
322	Florida Ave	Traffic Concern	1	10/31/2024	Closed	1/29/2025
480	Main St	Traffic Concern	1	11/27/2024	Open	
481	Goodwin Ave	Traffic Concern	1	11/27/2024	Closed	1/13/2026
671	Harding Dr	Traffic Concern	1	1/31/2025	Closed	5/15/2025
770	Broadway Avenue	Traffic Concern	1	3/7/2025	Open	
830	Fairview Ave	Traffic Concern	1	3/25/2025	Open	
833	Vine St	Traffic Concern	1	3/26/2025	Closed	9/3/2025
835	Broadway Avenue	Traffic Concern	1	3/26/2025	Open	
843	University Ave	Traffic Concern	1	3/26/2025	Open	
891	Vine St	Traffic Concern	1	4/7/2025	Open	
909	Beringer Circle	Traffic Concern	1	4/10/2025	Closed	1/13/2026
979	Country Club Rd	Traffic Concern	1	4/23/2025	Closed	6/4/2025
1049	Beacon Hill Cir	Traffic Concern	1	5/7/2025	Closed	1/13/2026
1050	Washington St	Traffic Concern	1	5/7/2025	Open	
1076	Main Street	Traffic Concern	1	5/15/2025	Closed	9/4/2025
1103	Amber Lane	Traffic Concern	1	5/19/2025	Open	
1126	Windsor Rd	Traffic Concern	1	5/22/2025	Open	
1128	Vine St	Traffic Concern	1	5/22/2025	Open	
1129	Hillshire Dr	Traffic Concern	1	5/22/2025	Closed	5/22/2025
1130	Springfield Avenue	Traffic Concern	1	5/22/2025	Closed	2/11/2026
1134	Main St	Traffic Concern	1	5/22/2025	Closed	1/13/2026
1151	Coler Avenue	Traffic Concern	1	5/27/2025	Open	
1158	Green Street	Traffic Concern	2	5/28/2025	Closed	5/28/2025
1163	California Avenue	Traffic Concern	1	5/29/2025	Closed	9/4/2025
1229	Colorado Ave	Traffic Concern	1	6/16/2025	Open	
1285	Main Street	Traffic Concern	1	6/23/2025	Open	
1533		Traffic Concern	1	8/8/2025	Closed	5/13/2026
1636	Grove Street	Traffic Concern	1	9/5/2025	Open	
1637	Cottage Grove Ave	Traffic Concern	3	9/5/2025	Open	
1672	Illinois Street	Traffic Concern	1	9/11/2025	Open	
1673	Pennsylvania Ave	Traffic Concern	1	9/11/2025	Open	
1728	Broadway Ave	Traffic Concern	1	9/24/2025	Open	
1758	Lincoln Ave	Traffic Concern	1	9/30/2025	Open	
1872	Kinch Street	Traffic Concern	1	10/31/2025	Open	
1895	Vance Rd	Traffic Concern	1	11/10/2025	Open	
1920	Broadway Ave	Traffic Concern	1	11/13/2025	Open	
1921	Main Street	Traffic Concern	1	11/13/2025	Open	
1922	Pennsylvania Avenue	Traffic Concern	1	11/13/2025	Open	
1955	High Street	Traffic Concern	1	11/24/2025	Closed	3/4/2026
1956	Vine Street	Traffic Concern	5	11/24/2025	Open	
2034	Green Street	Traffic Concern	1	12/17/2025	Closed	1/22/2026
2185	Main Street	Traffic Concern	1	2/11/2026	Open	
2206	Hartle Ave	Traffic Concern	1	2/18/2026	Open	
2225	Vine Street	Traffic Concern	1	2/24/2026	Open	
2232	Broadway Avenue	Traffic Concern	1	2/26/2026	Open	
2294	Linview Ave	Traffic Concern	1	3/13/2026	Open	
2300	Vine St	Traffic Concern	1	3/16/2026	Open	
2324	Larch Place	Traffic Concern	1	3/24/2026	Open	
2393	Deer Ridge Drive	Traffic Concern	1	4/7/2026	Open	
2400	Main Street	Traffic Concern	1	4/7/2026	Open	
2418	Pennsylvania Ave	Traffic Concern	1	4/9/2026	Open	
2522	Lincoln Ave	Traffic Concern	1	5/1/2026	Open	
2529	Ogelthorpe Avenue	Traffic Concern	1	5/4/2026	Open	
2546	Vine St	Traffic Concern	1	5/5/2026	Open	
2599		Traffic Concern	1	5/15/2026	Open	
2627	Curtiss Drive	Traffic Concern	1	5/18/2026	Open	
2653	Broadway Ave	Traffic Concern	1	5/26/2026	Open	
2677	Main Street	Traffic Concern	1	6/1/2026	Open	
2783	Stone Creek Boulevard	Traffic Concern	1	6/15/2026	Open	
2819	Race Street	Traffic Concern	1	6/18/2026	Open	
2973	Birch St	Traffic Concern	1	7/20/2026	Open	
3033	Mathews Ave	Traffic Concern	1	7/30/2026	Open	
3217	Slayback Road	Traffic Concern	1	8/21/2026	Open	
3265	Illinois St	Traffic Concern	1	8/28/2026	Open	
3293	Abbey Road	Traffic Concern	1	9/2/2026	Open	
3366	Broadway Ave	Traffic Concern	1	9/16/2026	Open	
3434	Brighton Drive	Traffic Concern	1	9/29/2026	Open	
3474	Mumford Dr	Traffic Concern	1	10/7/2026	Open	
3512	Silver St	Traffic Concern	1	10/15/2026	Open	
3519	Lincoln Ave	Traffic Concern	1	10/16/2026	Open	
3542	Maple St	Traffic Concern	1	10/22/2026	Open	
3544	Washington Street	Traffic Concern	1	10/22/2026	Open	
3553	Lincoln Avenue	Traffic Concern	1	10/26/2026	Open	
3579	Florida Avenue	Traffic Concern	1	11/2/2026	Open	
3593		Traffic Concern	1	11/4/2026	Open	

Traffic Requests Received Since Last Meeting: 10

Traffic Requests Closed Since Last Meeting: 0