

**CUNNINGHAM TOWNSHIP  
BOARD**

Monday, August 18, 2025  
6:30 p.m.  
400S. Vine Street, Urbana, IL 61801

**AGENDA**

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
  - a. **05-27-2025**
3. **ADDITIONS TO THE AGENDA**
4. **PUBLIC PARTICIPATION**
5. **COMMITTEE TO VERIFY BILLS**
  - a. **Town Fund**
  - b. **General Assistance Fund**
6. **REPORTS OF OFFICERS**
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
  - a. **Ordinance No. T-2025-08-001:** An Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2024-2025 - AMEDNED)
  - b. **Ordinance No. T -2025-08-002:** An Ordinance Approving the Annual Budget and Appropriation Ordinance (Fiscal Year 2025-2026)
  - c. **Resolution No. T-2025-08-011R:** A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the IDHS Emergency Transitional Housing (ETH) Grant for Homeless Services (FY 26)
  - d. **Resolution No. T-2025-08-012R:** A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the HOME Illinois RRH Grant for Homeless Services (FY 26)
  - e. **Resolution No. T-2025-08-013R:** A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the Emergency Solutions Grant (ESG) for Homeless Services (FY26)
  - f. **Resolution No. T-2025-08-014R:** Resolution Authorizing the Supervisor to Sign an Agreement with City of Urbana for Housing and Homelessness Innovation (HHI) Grant for CARES/Bridge to Home Service (FY26-FY27)

**g. Resolution No. T-2025-08-015R:** A Resolution Authorizing the Supervisor to Sign an Intergovernmental Agreement for Rental Assistance Between the City of Urbana and Cunningham Township Supervisors Office (CDBG Funds FY26)

## **9. ADJOURNMENT**

## Cunningham Township Income and Expenses by Division July 5 through August 4, 2025

	Supervisor Unres... (Town Fund)	Assessor Unrestr... (Town Fund)	Total Town Fund	GA Fund	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>4009 · TAXES</b>					
4012 · PPRT - Personal Property Tax	3,253.15	0.00	3,253.15	3,253.15	6,506.30
<b>Total 4009 · TAXES</b>	3,253.15	0.00	3,253.15	3,253.15	6,506.30
<b>4020 · GRANTS</b>	0.00	0.00	0.00	237,097.29	237,097.29
<b>4030 · SSI Reimbursements</b>	0.00	0.00	0.00	1,715.18	1,715.18
<b>4035 · DONATIONS AND GIFTS</b>					
4038 · Angel Donor - Paypal	0.00	0.00	0.00	3,249.57	3,249.57
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	650.00	650.00
<b>Total 4035 · DONATIONS AND GIFTS</b>	0.00	0.00	0.00	3,899.57	3,899.57
<b>4050 · OTHER INCOME</b>					
4041 · Interest Income	6,432.33	0.00	6,432.33	6,432.34	12,864.67
<b>Total 4050 · OTHER INCOME</b>	6,432.33	0.00	6,432.33	6,432.34	12,864.67
<b>Total Income</b>	9,685.48	0.00	9,685.48	252,397.53	262,083.01
<b>Gross Profit</b>	9,685.48	0.00	9,685.48	252,397.53	262,083.01
<b>Expense</b>					
<b>6000 · SALARIES</b>	15,187.54	10,628.80	25,816.34	37,330.14	63,146.48
<b>6030 · PERSONNEL OTHER EXPENSES</b>	4,606.47	1,847.36	6,453.83	11,961.67	18,415.50
<b>6100 · ADMINISTRATION</b>					
6110 · Training / Travel	0.00	402.40	402.40	249.00	651.40
6210 · Legal	1,701.56	2,559.38	4,260.94	1,701.56	5,962.50
6215 · Admin Services	245.23	35.23	280.46	55.24	335.70
6230 · Dues / Subscriptions	63.00	33.00	96.00	33.00	129.00
6240 · Computer Service/Software	702.83	10,365.10	11,067.93	878.82	11,946.75
6283 · Janitorial	480.00	200.00	680.00	480.00	1,160.00
6310 · Supplies	290.39	206.87	497.26	497.44	994.70
6340 · Postage	93.60	0.00	93.60	6.08	99.68
6350 · Printing / Publishing	68.32	218.00	286.32	68.33	354.65
6411 · Equipment Purchase	138.97	0.00	138.97	396.34	535.31
6420 · Bldg Repairs/Maintenance	728.76	0.00	728.76	6,430.42	7,159.18
6429 · Property Acquisition/Rent	1,731.25	0.00	1,731.25	5,231.25	6,962.50
6430 · Utilities	646.11	620.04	1,266.15	714.98	1,981.13
6520 · Vehicle Maintenance	0.00	0.00	0.00	624.91	624.91
6522 · Misc Expenses	60.42	0.00	60.42	60.42	120.84
<b>Total 6100 · ADMINISTRATION</b>	6,950.44	14,640.02	21,590.46	17,427.79	39,018.25
<b>6700 · PROGRAMS</b>					
6720 · General Assistance	0.00	0.00	0.00	54,839.24	54,839.24
6730 · Housing Assistance	0.00	0.00	0.00	65,893.27	65,893.27
6799 · Other Assistance	238.63	0.00	238.63	40,569.79	40,808.42
<b>Total 6700 · PROGRAMS</b>	238.63	0.00	238.63	161,302.30	161,540.93
<b>Total Expense</b>	26,983.08	27,116.18	54,099.26	228,021.90	282,121.16
<b>Net Ordinary Income</b>	-17,297.60	-27,116.18	-44,413.78	24,375.63	-20,038.15
<b>Net Income</b>	-17,297.60	-27,116.18	-44,413.78	24,375.63	-20,038.15

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4009 · TAXES</b>			
<b>4012 · PPRT - Personal Property Tax</b>			
07/11/2025	STATE OF ILLINOIS	Personal Property Tax May-June	3,253.15
07/11/2025	STATE OF ILLINOIS	Personal Property Tax May-June	3,253.15
Total 4012 · PPRT - Personal Property Tax			6,506.30
Total 4009 · TAXES			6,506.30
<b>4020 · GRANTS</b>			
07/23/2025	CITY OF CHAMPAIGN	SMASS Reimbursement May - Jun	37,616.51
07/25/2025	CHAMPAIGN COUNTY.	Champaign Co ARPA Housing Asst #3 & #4 Jul-Apr ...	142,467.09
07/29/2025	City of Champaign Township	Reimbursement Home RRH Services for Displaced ...	57,013.69
Total 4020 · GRANTS			237,097.29
<b>4030 · SSI Reimbursements</b>			
07/25/2025	STATE OF ILLINOIS	SSI Reimbursement AM	1,715.18
Total 4030 · SSI Reimbursements			1,715.18
<b>4035 · DONATIONS AND GIFTS</b>			
<b>4038 · Angel Donor - Paypal</b>			
07/17/2025	Michael Feltes	Angel Donation	10.00
07/17/2025	Megan Kuhlenschmidt	Angel Donation	10.00
07/17/2025	Susan Hopkins	Angel Donation	100.00
07/17/2025	Carol Inskeep	Angel Donation	100.00
07/17/2025	Josue Cisneros	Angel Donation	20.00
07/17/2025	Sheridan Sullivan	Angel Donation	25.00
07/17/2025	Jennifer Roth	Angel Donation	25.00
07/17/2025	Jon Hoekstra	Angel Donation	4.00
07/17/2025	Barbara Kessel	Angel Donation	100.00
07/17/2025	Raymond P Thomsen	Angel Donation	100.00
07/17/2025	Aman Aulakh	Angel Donation	100.00
07/17/2025	Brian Dunn	Angel Donation	5.00
07/17/2025	Jason Quackenbush	Angel Donation	20.00
07/17/2025	Nathan Alexander	Angel Donation	10.00
07/17/2025	Lauren Quinn	Angel Donation	10.00
07/17/2025	Gina Clapper	Angel Donation	25.00
07/17/2025	Tom Ackerman	Angel Donation	40.00
07/17/2025	Tony Marcott	Angel Donation	200.00
07/17/2025	Megan Kuhlenschmidt	Angel Donation	10.00
07/17/2025	Susan Hopkins	Angel Donation	100.00
07/17/2025	Josue Cisneros	Angel Donation	20.00
07/17/2025	Sheridan Sullivan	Angel Donation	25.00
07/17/2025	Stuart Levy	Angel Donation	288.00
07/17/2025	Kathleen Lee	Angel Donation	250.00
07/17/2025	Kathleen Shannon	Angel Donation	1,000.00
07/17/2025	Jennifer Locke	Angel Donation	150.00
07/17/2025	Pamela Hohn	Angel Donation	50.00
07/17/2025	Angela Glaros	Angel Donation	50.00
07/17/2025	Susan Jones	Angel Donation	100.00
07/17/2025	Stacey Robinson	Angel Donation	20.00
07/17/2025	Jennifer Roth	Angel Donation	25.00
07/17/2025	Hoyle Consulting	Angel Donation	50.00
07/17/2025	Meredith Gletty	Angel Donation	100.00
07/17/2025	Robert Davies	Angel Donation	40.00
07/17/2025	Deborah Richie	Angel Donation	50.00
07/17/2025	Amy Hatch	Angel Donation	100.00
07/17/2025	Jon Hoekstra	Angel Donation	4.00
07/17/2025	Stacey Robinson	Angel Donation	20.00
07/17/2025	Michael Feltes	Angel Donation	10.00
07/17/2025	PAYPAL	PayPal Fees	-116.43
Total 4038 · Angel Donor - Paypal			3,249.57
<b>4039 · Angel Donor - Cash and Checks</b>			
07/23/2025	Community United Church	Angel Fund Donation	600.00

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/29/2025	Lucas Scharf	Angel Fund Donation	50.00
	Total 4039 · Angel Donor - Cash and Checks		650.00
	Total 4035 · DONATIONS AND GIFTS		3,899.57
<b>4050 · OTHER INCOME</b>			
<b>4041 · Interest Income</b>			
07/31/2025	BUSEY BANK	Interest	1,960.43
07/31/2025	BUSEY BANK	Interest	1,960.43
07/31/2025	ILLINOIS FUNDS	Interest	4,471.91
07/31/2025	ILLINOIS FUNDS	Interest	4,471.90
	Total 4041 · Interest Income		12,864.67
	Total 4050 · OTHER INCOME		12,864.67
	Total Income		262,083.01
	Gross Profit		262,083.01
<b>Expense</b>			
<b>6000 · SALARIES</b>			
<b>6010 · SUPERVISOR'S SALARY</b>			
07/11/2025	DANIELLE L. CHYNOWETH		980.76
07/25/2025	DANIELLE L. CHYNOWETH	Direct Deposit	3,269.23
	Total 6010 · SUPERVISOR'S SALARY		4,249.99
<b>6011 · ASSESSOR'S SALARY</b>			
07/11/2025	Ivana Owona	Direct Deposit	832.80
07/25/2025	Ivana Owona	Direct Deposit	2,776.00
	Total 6011 · ASSESSOR'S SALARY		3,608.80
<b>6012 · CLERK'S SALARY</b>			
07/11/2025	DARCY SANDEFUR		43.34
07/25/2025	DARCY SANDEFUR	Direct Deposit	144.46
	Total 6012 · CLERK'S SALARY		187.80
<b>6013 · SALARIES - OTHERS</b>			
07/11/2025	TANMAYSINGH R RAJPUT	Direct Deposit	630.00
07/11/2025	WAYNE T WILLIAMS	Direct Deposit	600.00
07/11/2025	William Harris	Direct Deposit	390.00
07/11/2025	JEN STRAUB	Direct Deposit	194.25
07/11/2025	JEN STRAUB	Direct Deposit	159.00
07/11/2025	Destiny Coffey	Direct Deposit	244.03
07/11/2025	Destiny Coffey	Direct Deposit	301.00
07/11/2025	Destiny Coffey	Direct Deposit	126.74
07/11/2025	LILYIA GARCIA	Direct Deposit	377.72
07/11/2025	LILYIA GARCIA	Direct Deposit	392.00
07/11/2025	LILYIA GARCIA	Direct Deposit	49.56
07/11/2025	Kerrie Peters	Direct Deposit	496.16
07/11/2025	Kerrie Peters	Direct Deposit	392.00
07/11/2025	Jenny Goodwine	Direct Deposit	412.08
07/11/2025	Jenny Goodwine	Direct Deposit	336.00
07/11/2025	Sophie Kish	Direct Deposit	292.50
07/11/2025	Sophie Kish	Direct Deposit	315.00
07/11/2025	Demetris Lambert	Direct Deposit	323.84
07/11/2025	Demetris Lambert	Direct Deposit	-172.50
07/11/2025	Demetris Lambert	Direct Deposit	322.00
07/11/2025	Phyllis McCoy	Direct Deposit	352.66
07/11/2025	Phyllis McCoy	Direct Deposit	165.00
07/11/2025	Phyllis McCoy	Direct Deposit	330.00
07/11/2025	Yvonne Miller	Direct Deposit	360.72
07/11/2025	Yvonne Miller	Direct Deposit	54.00
07/11/2025	Yvonne Miller	Direct Deposit	378.00
07/11/2025	Yvonne Miller	Direct Deposit	41.72
07/11/2025	Yvonne Miller	Direct Deposit	400.00
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	363.60

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	28.00
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	357.70
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	343.00
07/11/2025	Brittany Tuten	Direct Deposit	3.42
07/11/2025	Brittany Tuten	Direct Deposit	368.20
07/11/2025	Brittany Tuten	Direct Deposit	368.20
07/11/2025	ShayLa-Kinyon Bass-Briggs		842.31
07/11/2025	Susan Davis		200.90
07/11/2025	Susan Davis		343.00
07/11/2025	Susan Davis		289.59
07/11/2025	Nicole Philyaw		275.99
07/11/2025	Nicole Philyaw		500.50
07/11/2025	Nicole Philyaw		513.24
07/11/2025	Marco Price_	Direct Deposit	277.76
07/11/2025	Marco Price_	Direct Deposit	392.00
07/11/2025	Marco Price_	Direct Deposit	298.20
07/11/2025	Ariel Davenport	Direct Deposit	308.60
07/11/2025	Ariel Davenport	Direct Deposit	280.00
07/11/2025	MARTEL MILLER	Direct Deposit	254.24
07/11/2025	MARTEL MILLER	Direct Deposit	392.00
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	2,411.12
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	118.97
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	277.60
07/25/2025	Susan Davis	Direct Deposit	1,813.00
07/25/2025	Susan Davis	Direct Deposit	73.50
07/25/2025	Susan Davis	Direct Deposit	92.98
07/25/2025	Nicole Philyaw	Direct Deposit	2,720.58
07/25/2025	Nicole Philyaw	Direct Deposit	286.00
07/25/2025	TANMAYSINGH R RAJPUT	Direct Deposit	2,100.00
07/25/2025	WAYNE T WILLIAMS	Direct Deposit	2,000.00
07/25/2025	William Harris	Direct Deposit	1,300.00
07/25/2025	JEN STRAUB	Direct Deposit	913.46
07/25/2025	JEN STRAUB	Direct Deposit	159.00
07/25/2025	Destiny Coffey	Direct Deposit	640.06
07/25/2025	Destiny Coffey	Direct Deposit	122.12
07/25/2025	Destiny Coffey	Direct Deposit	743.26
07/25/2025	LILYIA GARCIA	Direct Deposit	1,917.16
07/25/2025	LILYIA GARCIA	Direct Deposit	196.00
07/25/2025	Kerrie Peters	Direct Deposit	2,003.40
07/25/2025	Kerrie Peters	Direct Deposit	196.00
07/25/2025	Jenny Goodwine	Direct Deposit	1,358.40
07/25/2025	Jenny Goodwine	Direct Deposit	186.00
07/25/2025	Jenny Goodwine	Direct Deposit	96.11
07/25/2025	Sophie Kish	Direct Deposit	935.33
07/25/2025	Sophie Kish	Direct Deposit	168.75
07/25/2025	Sophie Kish	Direct Deposit	472.50
07/25/2025	Demetris Lambert	Direct Deposit	1,458.20
07/25/2025	Demetris Lambert	Direct Deposit	92.00
07/25/2025	Demetris Lambert	Direct Deposit	69.00
07/25/2025	Phyllis McCoy	Direct Deposit	1,543.30
07/25/2025	Phyllis McCoy	Direct Deposit	165.00
07/25/2025	Yvonne Miller	Direct Deposit	1,915.65
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	1,736.88
07/25/2025	Selkey Regibeau-Rockett	Direct Deposit	1,871.07
07/25/2025	Selkey Regibeau-Rockett	Direct Deposit	187.43
07/25/2025	Brittany Tuten	Direct Deposit	1,265.82
07/25/2025	Brittany Tuten	Direct Deposit	65.75
07/25/2025	Brittany Tuten	Direct Deposit	552.30
07/25/2025	Marco Price_	Direct Deposit	2,240.00
07/25/2025	Marco Price_	Direct Deposit	128.94
07/25/2025	Ariel Davenport	Direct Deposit	1,220.60
07/25/2025	MARTEL MILLER	Direct Deposit	1,310.96
07/25/2025	MARTEL MILLER	Direct Deposit	711.76
07/31/2025	Susan Davis	Class Indirect Cost ESG RRH	9.53
07/31/2025	Susan Davis	Class Indirect Cost ESG RRH	-9.53
Total 6013 · SALARIES - OTHERS			55,099.89

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
Total 6000 · SALARIES			63,146.48
<b>6030 · PERSONNEL OTHER EXPENSES</b>			
<b>6009 · PAYROLL EXPENSES</b>			
07/10/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$5.00 each	20.00
07/10/2025	QuickBooks Payroll Service	Fee for 21 direct deposit(s) at \$5.00 each	105.00
07/11/2025	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each	1.75
07/24/2025	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$5.00 each	25.00
07/25/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$5.00 each	20.00
07/25/2025	QuickBooks Payroll Service	Fee for 21 direct deposit(s) at \$5.00 each	105.00
07/28/2025	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$1.75 each	1.75
Total 6009 · PAYROLL EXPENSES			278.50
<b>6040 · HEALTH INSURANCE</b>			
07/11/2025	Ivana Owona	Direct Deposit	392.87
07/11/2025	TANMAYSINGH R RAJPUT	Direct Deposit	418.89
07/11/2025	Destiny Coffey	Direct Deposit	403.92
07/11/2025	LILYIA GARCIA	Direct Deposit	378.29
07/11/2025	Kerrie Peters	Direct Deposit	880.79
07/11/2025	Jenny Goodwine	Direct Deposit	441.10
07/11/2025	Sophie Kish	Direct Deposit	369.63
07/11/2025	Demetris Lambert	Direct Deposit	370.10
07/11/2025	Phyllis McCoy	Direct Deposit	879.68
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	628.42
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	378.77
07/11/2025	Brittany Tuten	Direct Deposit	362.41
07/11/2025	DANIELLE L. CHYNOWETH		529.61
07/11/2025	ShayLa-Kinyon Bass-Briggs		879.68
07/11/2025	Susan Davis		804.96
07/11/2025	Nicole Philyaw		770.67
07/11/2025	Marco Price_	Direct Deposit	541.45
07/11/2025	MARTEL MILLER	Direct Deposit	1,066.92
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	0.01
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	628.41
07/28/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.33
07/28/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.33
07/28/2025	Flexible Benefit Service	Health Insurance Admin Fees	13.34
Total 6040 · HEALTH INSURANCE			11,166.58
<b>6050 · IMRF</b>			
07/11/2025	Ivana Owona	Direct Deposit	25.23
07/11/2025	TANMAYSINGH R RAJPUT	Direct Deposit	19.09
07/11/2025	JEN STRAUB	Direct Deposit	10.70
07/11/2025	Destiny Coffey	Direct Deposit	20.35
07/11/2025	LILYIA GARCIA	Direct Deposit	24.82
07/11/2025	Kerrie Peters	Direct Deposit	26.91
07/11/2025	Jenny Goodwine	Direct Deposit	22.67
07/11/2025	Sophie Kish	Direct Deposit	18.41
07/11/2025	Demetris Lambert	Direct Deposit	14.34
07/11/2025	Phyllis McCoy	Direct Deposit	25.68
07/11/2025	Yvonne Miller	Direct Deposit	25.28
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	11.87
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	21.23
07/11/2025	Brittany Tuten	Direct Deposit	22.42
07/11/2025	DANIELLE L. CHYNOWETH		29.72
07/11/2025	ShayLa-Kinyon Bass-Briggs		25.52
07/11/2025	Susan Davis		25.25
07/11/2025	Nicole Philyaw		39.08
07/11/2025	Marco Price_	Direct Deposit	29.33
07/11/2025	Ariel Davenport	Direct Deposit	17.83
07/11/2025	MARTEL MILLER	Direct Deposit	19.58
07/25/2025	DANIELLE L. CHYNOWETH	Direct Deposit	99.06
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	85.07
07/25/2025	Susan Davis	Direct Deposit	59.98
07/25/2025	Nicole Philyaw	Direct Deposit	91.10
07/25/2025	Ivana Owona	Direct Deposit	84.11
07/25/2025	TANMAYSINGH R RAJPUT	Direct Deposit	63.63

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/25/2025	JEN STRAUB	Direct Deposit	32.50
07/25/2025	Destiny Coffey	Direct Deposit	45.61
07/25/2025	LILYIA GARCIA	Direct Deposit	64.03
07/25/2025	Kerrie Peters	Direct Deposit	66.64
07/25/2025	Jenny Goodwine	Direct Deposit	49.71
07/25/2025	Sophie Kish	Direct Deposit	47.77
07/25/2025	Demetris Lambert	Direct Deposit	49.06
07/25/2025	Phyllis McCoy	Direct Deposit	51.76
07/25/2025	Yvonne Miller	Direct Deposit	58.04
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	52.63
07/25/2025	Selkey Regibeau-Rockett	Direct Deposit	62.37
07/25/2025	Brittany Tuten	Direct Deposit	57.08
07/25/2025	Marco Price_	Direct Deposit	71.78
07/25/2025	Ariel Davenport	Direct Deposit	36.98
07/25/2025	MARTEL MILLER	Direct Deposit	61.29
07/31/2025	MARTEL MILLER	DeClass IMRF	-147.41
07/31/2025	MARTEL MILLER	DeClass IMRF	147.41
Total 6050 · IMRF			1,765.51
<b>6060 · FICA</b>			
07/11/2025	Ivana Owona	Direct Deposit	50.45
07/11/2025	Ivana Owona	Direct Deposit	11.80
07/11/2025	TANMAYSINGH R RAJPUT	Direct Deposit	39.06
07/11/2025	TANMAYSINGH R RAJPUT	Direct Deposit	9.14
07/11/2025	WAYNE T WILLIAMS	Direct Deposit	36.03
07/11/2025	WAYNE T WILLIAMS	Direct Deposit	8.43
07/11/2025	William Harris	Direct Deposit	24.18
07/11/2025	William Harris	Direct Deposit	5.66
07/11/2025	Damita Parsley_	Direct Deposit	4.65
07/11/2025	Damita Parsley_	Direct Deposit	1.09
07/11/2025	Naima Johnson_	Direct Deposit	7.44
07/11/2025	Naima Johnson_	Direct Deposit	1.74
07/11/2025	JEN STRAUB	Direct Deposit	21.90
07/11/2025	JEN STRAUB	Direct Deposit	5.12
07/11/2025	Destiny Coffey	Direct Deposit	40.79
07/11/2025	Destiny Coffey	Direct Deposit	9.54
07/11/2025	LILYIA GARCIA	Direct Deposit	48.51
07/11/2025	LILYIA GARCIA	Direct Deposit	11.34
07/11/2025	Kerrie Peters	Direct Deposit	52.42
07/11/2025	Kerrie Peters	Direct Deposit	12.26
07/11/2025	Jenny Goodwine	Direct Deposit	45.52
07/11/2025	Jenny Goodwine	Direct Deposit	10.65
07/11/2025	Sophie Kish	Direct Deposit	34.43
07/11/2025	Sophie Kish	Direct Deposit	8.05
07/11/2025	Demetris Lambert	Direct Deposit	28.49
07/11/2025	Demetris Lambert	Direct Deposit	6.66
07/11/2025	Phyllis McCoy	Direct Deposit	51.69
07/11/2025	Phyllis McCoy	Direct Deposit	12.09
07/11/2025	Yvonne Miller	Direct Deposit	73.43
07/11/2025	Yvonne Miller	Direct Deposit	17.18
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	23.42
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	5.48
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	40.20
07/11/2025	Selkey Regibeau-Rockett	Direct Deposit	9.40
07/11/2025	Brittany Tuten	Direct Deposit	45.01
07/11/2025	Brittany Tuten	Direct Deposit	10.53
07/11/2025	Sarah Baron	Direct Deposit	22.87
07/11/2025	Sarah Baron	Direct Deposit	5.35
07/11/2025	Chester Jia	Direct Deposit	13.32
07/11/2025	Chester Jia	Direct Deposit	3.11
07/11/2025	Cynthia Serrano	Direct Deposit	24.54
07/11/2025	Cynthia Serrano	Direct Deposit	5.74
07/11/2025	James Steur	Direct Deposit	6.77
07/11/2025	James Steur	Direct Deposit	1.58
07/11/2025	DANIELLE L. CHYNOWETH		52.49
07/11/2025	DANIELLE L. CHYNOWETH		12.28
07/11/2025	DARCY SANDEFUR		2.69
07/11/2025	DARCY SANDEFUR		0.62

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/11/2025	ShayLa-Kinyon Bass-Briggs		51.37
07/11/2025	ShayLa-Kinyon Bass-Briggs		12.02
07/11/2025	Susan Davis		42.95
07/11/2025	Susan Davis		10.05
07/11/2025	Nicole Philyaw		70.90
07/11/2025	Nicole Philyaw		16.58
07/11/2025	Marco Price_	Direct Deposit	59.16
07/11/2025	Marco Price_	Direct Deposit	13.84
07/11/2025	Ariel Davenport	Direct Deposit	35.63
07/11/2025	Ariel Davenport	Direct Deposit	8.33
07/11/2025	MARTEL MILLER	Direct Deposit	40.07
07/11/2025	MARTEL MILLER	Direct Deposit	9.37
07/25/2025	DANIELLE L. CHYNOWETH	Direct Deposit	201.50
07/25/2025	DANIELLE L. CHYNOWETH	Direct Deposit	47.12
07/25/2025	DARCY SANDEFUR	Direct Deposit	8.95
07/25/2025	DARCY SANDEFUR	Direct Deposit	2.10
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	174.08
07/25/2025	ShayLa-Kinyon Bass-Briggs	Direct Deposit	40.71
07/25/2025	Susan Davis	Direct Deposit	114.86
07/25/2025	Susan Davis	Direct Deposit	26.86
07/25/2025	Nicole Philyaw	Direct Deposit	178.54
07/25/2025	Nicole Philyaw	Direct Deposit	41.76
07/25/2025	Ivana Owona	Direct Deposit	172.11
07/25/2025	Ivana Owona	Direct Deposit	40.25
07/25/2025	TANMAYSINGH R RAJPUT	Direct Deposit	130.20
07/25/2025	TANMAYSINGH R RAJPUT	Direct Deposit	30.45
07/25/2025	WAYNE T WILLIAMS	Direct Deposit	124.00
07/25/2025	WAYNE T WILLIAMS	Direct Deposit	29.00
07/25/2025	William Harris	Direct Deposit	80.60
07/25/2025	William Harris	Direct Deposit	18.85
07/25/2025	Damita Parsley_	Direct Deposit	17.21
07/25/2025	Damita Parsley_	Direct Deposit	4.02
07/25/2025	Naima Johnson_	Direct Deposit	12.79
07/25/2025	Naima Johnson_	Direct Deposit	2.99
07/25/2025	JEN STRAUB	Direct Deposit	66.49
07/25/2025	JEN STRAUB	Direct Deposit	15.55
07/25/2025	Destiny Coffey	Direct Deposit	93.34
07/25/2025	Destiny Coffey	Direct Deposit	21.83
07/25/2025	LILYIA GARCIA	Direct Deposit	129.59
07/25/2025	LILYIA GARCIA	Direct Deposit	30.31
07/25/2025	Kerrie Peters	Direct Deposit	134.58
07/25/2025	Kerrie Peters	Direct Deposit	31.48
07/25/2025	Jenny Goodwine	Direct Deposit	101.71
07/25/2025	Jenny Goodwine	Direct Deposit	23.79
07/25/2025	Sophie Kish	Direct Deposit	95.36
07/25/2025	Sophie Kish	Direct Deposit	22.30
07/25/2025	Demetris Lambert	Direct Deposit	100.39
07/25/2025	Demetris Lambert	Direct Deposit	23.48
07/25/2025	Phyllis McCoy	Direct Deposit	105.92
07/25/2025	Phyllis McCoy	Direct Deposit	24.77
07/25/2025	Yvonne Miller	Direct Deposit	115.67
07/25/2025	Yvonne Miller	Direct Deposit	27.05
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	106.83
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	24.98
07/25/2025	Selkey Regibeau-Rockett	Direct Deposit	125.24
07/25/2025	Selkey Regibeau-Rockett	Direct Deposit	29.29
07/25/2025	Brittany Tuten	Direct Deposit	116.80
07/25/2025	Brittany Tuten	Direct Deposit	27.31
07/25/2025	Sarah Baron	Direct Deposit	58.93
07/25/2025	Sarah Baron	Direct Deposit	13.78
07/25/2025	Chester Jia	Direct Deposit	24.65
07/25/2025	Chester Jia	Direct Deposit	5.76
07/25/2025	Cynthia Serrano	Direct Deposit	68.24
07/25/2025	Cynthia Serrano	Direct Deposit	15.95
07/25/2025	James Steur	Direct Deposit	35.06
07/25/2025	James Steur	Direct Deposit	8.20
07/25/2025	Marco Price_	Direct Deposit	146.87
07/25/2025	Marco Price_	Direct Deposit	34.35

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/25/2025	Ariel Davenport	Direct Deposit	75.68
07/25/2025	Ariel Davenport	Direct Deposit	17.70
07/25/2025	MARTEL MILLER	Direct Deposit	125.40
07/25/2025	MARTEL MILLER	Direct Deposit	29.33
Total 6060 · FICA			5,098.32
<b>6070 · UNEMPLOYMENT COMP INS</b>			
07/11/2025	Damita Parsley_	Direct Deposit	0.71
07/11/2025	Naima Johnson_	Direct Deposit	1.14
07/11/2025	Phyllis McCoy	Direct Deposit	7.93
07/11/2025	Boyd Porter-Reynolds.	Direct Deposit	3.59
07/11/2025	Sarah Baron	Direct Deposit	3.50
07/11/2025	Chester Jia	Direct Deposit	2.04
07/11/2025	Cynthia Serrano	Direct Deposit	3.76
07/11/2025	James Steur	Direct Deposit	1.04
07/11/2025	Ariel Davenport	Direct Deposit	5.46
07/25/2025	Damita Parsley_	Direct Deposit	2.64
07/25/2025	Naima Johnson_	Direct Deposit	1.96
07/25/2025	Phyllis McCoy	Direct Deposit	16.22
07/25/2025	Boyd Porter-Reynolds.	Direct Deposit	16.37
07/25/2025	Sarah Baron	Direct Deposit	9.03
07/25/2025	Chester Jia	Direct Deposit	3.78
07/25/2025	Cynthia Serrano	Direct Deposit	10.45
07/25/2025	James Steur	Direct Deposit	5.37
07/25/2025	Ariel Davenport	Direct Deposit	11.60
Total 6070 · UNEMPLOYMENT COMP INS			106.59
Total 6030 · PERSONNEL OTHER EXPENSES			18,415.50
<b>6100 · ADMINISTRATION</b>			
<b>6110 · Training / Travel</b>			
08/04/2025	IVANA OWONA.	Reimburse Mileage & Per Diem	402.40
08/04/2025	NIU Outreach	Registration Annual Prevent Child Abuse Conf KP	249.00
Total 6110 · Training / Travel			651.40
<b>6210 · Legal</b>			
07/08/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	1,715.63
07/08/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	857.81
07/08/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	857.81
07/30/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	843.75
07/30/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	843.75
07/30/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	843.75
Total 6210 · Legal			5,962.50
<b>6215 · Admin Services</b>			
07/10/2025	Dropbox Sign - hellosign	signature software	20.00
07/16/2025	BUSEY BANK	Account Analysis Charge	35.23
07/16/2025	BUSEY BANK	Account Analysis Charge	35.23
07/16/2025	BUSEY BANK	Account Analysis Charge	35.24
07/30/2025	CLIFTON LARSON ALLEN LLP	Accounting Services June 2025	210.00
Total 6215 · Admin Services			335.70
<b>6230 · Dues / Subscriptions</b>			
07/17/2025	TOWNSHIP SUPERVISORS OF ILL...	Annual Membership Dues	30.00
07/28/2025	CARDMEMBER SERVICES	CC Annual Fee	33.00
07/28/2025	CARDMEMBER SERVICES	CC Annual Fee	33.00
07/28/2025	CARDMEMBER SERVICES	CC Annual Fee	33.00
Total 6230 · Dues / Subscriptions			129.00
<b>6240 · Computer Service/Software</b>			
07/07/2025	Built for Teams	Time-keeping software	50.00
07/08/2025	COSTAR	Property Data Software	4,028.16
07/11/2025	INTUIT	Payroll Annual Subscription	366.67
07/11/2025	INTUIT	Payroll Annual Subscription	366.67
07/11/2025	INTUIT	Payroll Annual Subscription	366.66

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/21/2025	Microsoft	MSFT 365	80.16
07/21/2025	Microsoft	MSFT 365	80.16
07/21/2025	Microsoft	MSFT 365	75.00
07/21/2025	Microsoft	MSFT 365	75.00
07/23/2025	Online Solutions LLC	Citizenserve user licenses	3,000.00
07/23/2025	MICRO SYSTEMS INT	Domain renewal ctao.us	59.00
07/23/2025	MICRO SYSTEMS INT	Monthly Support July	100.00
07/23/2025	MICRO SYSTEMS INT	Monthly Support July	100.00
07/23/2025	JRM Consulting	IMS Mobile	1,500.00
07/23/2025	JRM Consulting	Marshall & Swift 6/15/25-6/15/26	1,100.00
07/23/2025	JRM Consulting	Cloud Backup Storage Annual Subscription	59.99
07/24/2025	Mailchimp	Email Platform Subscription	51.00
07/24/2025	Mailchimp	Email Platform Subscription	51.00
08/04/2025	GOOGLE	Google Workspace	201.28
08/04/2025	INTUIT	Quickbooks Time	30.00
08/04/2025	INTUIT	Quickbooks Time	206.00
Total 6240 · Computer Service/Software			11,946.75
<b>6283 · Janitorial</b>			
07/23/2025	JJB Cleaning LLC	Office Cleaning	480.00
07/23/2025	JJB Cleaning LLC	Office Cleaning	480.00
07/23/2025	JJB Cleaning LLC	Office Cleaning	200.00
Total 6283 · Janitorial			1,160.00
<b>6310 · Supplies</b>			
07/08/2025	Amazon	Office Supplies	8.95
07/08/2025	Amazon	Office Supplies	205.61
07/09/2025	Amazon	Office Supplies	91.15
07/09/2025	Amazon	Office Supplies	91.15
07/10/2025	MENARDS	Office Supplies - Fan for BPR	11.99
07/11/2025	Gaylord Archival	Archival Box for Basement Cleanup Project	31.20
07/11/2025	Gaylord Archival	Archival Box for Basement Cleanup Project	31.19
07/16/2025	Amazon	Office Supplies	58.96
07/16/2025	Amazon	Office Supplies	58.96
07/16/2025	Amazon	Office Supplies	22.19
07/16/2025	Amazon	Office Supplies	22.19
07/18/2025	Gaylord Archival	Archival Box for Basement Cleanup Project	37.42
07/18/2025	Gaylord Archival	Archival Box for Basement Cleanup Project	37.42
07/21/2025	Amazon	Maintenance Supplies NP	19.49
07/28/2025	WALMART	Assessor Supplies	113.77
07/28/2025	WALMART	Assessor Supplies	93.10
07/28/2025	MENARDS	Office & Facilities Supplies	29.98
07/28/2025	MENARDS	Office & Facilities Supplies	29.98
Total 6310 · Supplies			994.70
<b>6340 · Postage</b>			
07/29/2025	BEN MUELLER	Reimburse postage	6.08
08/01/2025	USPS	Stamps	93.60
Total 6340 · Postage			99.68
<b>6350 · Printing / Publishing</b>			
07/08/2025	Watts Copy Systems	Printing charges	46.36
07/08/2025	Watts Copy Systems	Printing charges	46.35
07/08/2025	Watts Copy Systems	Printing charges	21.97
07/08/2025	Watts Copy Systems	Printing charges	21.97
07/21/2025	BREAKER PRESS CO., INC	Envelopes for 2025 Assessment Notices	218.00
Total 6350 · Printing / Publishing			354.65
<b>6411 · Equipment Purchase</b>			
07/08/2025	Watts Copy Systems	Copier lease	43.73
07/08/2025	Watts Copy Systems	Copier lease	43.72
07/08/2025	Watts Copy Systems	Copier lease	52.76
07/08/2025	Watts Copy Systems	Copier lease	52.75
07/09/2025	FARM & FLEET	Facilities Supplies - Hand Truck	42.50
07/09/2025	FARM & FLEET	Facilities Supplies - Hand Truck	42.49

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/16/2025	Amazon	Monitor BM	257.36
	Total 6411 · Equipment Purchase		535.31
	<b>6420 · Bldg Repairs/Maintenance</b>		
	<b>6421 · Bldg Repairs / Maint</b>		
07/08/2025	AMERICAN PEST CONTROL INC.	Pest Control Service Inside June	45.00
07/08/2025	AMERICAN PEST CONTROL INC.	Pest Control Service Inside June	45.00
07/09/2025	BOYD PORTER-REYNOLDS	Repairs & Maintenance SASS Apartments	3,408.50
07/09/2025	BOYD PORTER-REYNOLDS	Repairs & Maintenance CTSO	421.05
07/10/2025	MENARDS	Facilities Supplies - Shelves, General Stock	77.29
07/10/2025	MENARDS	Facilities Supplies - Shelves, General Stock	77.29
07/14/2025	FARM & FLEET	SASS Supplies - Faucet Repair for 208-1	148.81
07/17/2025	Dave & Harry Locksmiths, Inc	SASS Units Door Keys - Duplicates	36.00
07/21/2025	MENARDS	SASS Supplies - 208-3	67.96
07/21/2025	MENARDS	Facilities Supplies	13.44
07/21/2025	Amazon	Maintenance Supplies	23.99
07/21/2025	Amazon	Maintenance Supplies	23.99
07/23/2025	ALEX LANDSCAPING	Lawn Care - EH	100.00
07/23/2025	ALEX LANDSCAPING	Lawn Care - CTSO	50.00
07/23/2025	ALEX LANDSCAPING	Lawn Care - CTSO	50.00
07/23/2025	ALEX LANDSCAPING	Lawn Care - Wood St	100.00
07/23/2025	ALEX LANDSCAPING	Garbage Pick-up	100.00
07/23/2025	JJB Cleaning LLC	ETH Apartment Cleaning	280.00
07/23/2025	Home Depot	SASS 208 Wash/Dry Project Supplies	83.80
07/28/2025	MENARDS	SASS Supplies	116.83
07/29/2025	Dave & Harry Locksmiths, Inc	Office Door Lock Repair & Key	108.00
07/30/2025	D&S SEWER SERVICE, INC	Sewer Line Clean Out	185.00
07/31/2025	Amazon	Maintenance Supplies	14.94
07/31/2025	Amazon	Maintenance Supplies	14.93
08/04/2025	MENARDS	SASS Supplies for W&D Project	168.57
08/04/2025	Dave & Harry Locksmiths, Inc	Keys for File Cabinet	33.50
	Total 6421 · Bldg Repairs / Maint		5,793.89
	<b>6422 · Maintenance Reimbursements</b>		
07/09/2025	BOYD PORTER-REYNOLDS	Reimburse Repair supplies SASS Apartments	1,365.29
	Total 6422 · Maintenance Reimbursements		1,365.29
	Total 6420 · Bldg Repairs/Maintenance		7,159.18
	<b>6429 · Property Acquisition/Rent</b>		
07/18/2025	THE CARLE FOUNDATION	Street Outreach Shuttle Bus	3,500.00
07/29/2025	BECKETT PROPERTY TRUST	Office space rent 2025 Aug expanded space	1,731.25
07/29/2025	BECKETT PROPERTY TRUST	Office space rent 2025 Aug expanded space	1,731.25
	Total 6429 · Property Acquisition/Rent		6,962.50
	<b>6430 · Utilities</b>		
07/09/2025	Mint Mobile	Facilities phone - SIM card BPR	50.88
07/11/2025	U-C SANITARY DISTRICT	205 W Green 6759643	20.95
07/11/2025	U-C SANITARY DISTRICT	205 W Green 6759643	20.95
07/14/2025	I3 Broadband	Internet	82.47
07/14/2025	I3 Broadband	Internet	82.47
07/15/2025	IL AMERICAN WATER CO	CTSO Water	29.49
07/15/2025	IL AMERICAN WATER CO	CTSO Water	29.48
07/15/2025	Mint Mobile	Case manager phone - 3 month SKBB	81.79
07/21/2025	AMEREN ILLINOIS	205 W Green	151.13
07/21/2025	AMEREN ILLINOIS	205 W Green	151.13
07/21/2025	Mint Mobile	Data and Grants phone - 3 Mon CR	81.79
07/23/2025	DALE LEVITT DISPOSAL	Trash service Aug - Oct	75.00
07/23/2025	DALE LEVITT DISPOSAL	Trash service Aug - Oct	75.00
07/30/2025	The New Lincoln Square LLC	Utilities Assessor's office Jun/Jul	142.55
07/30/2025	The New Lincoln Square LLC	Utilities Assessor's office Jun/Jul	272.21
08/01/2025	OOMA INC	Phone Service	205.29
08/01/2025	OOMA INC	Phone Service	205.28
08/01/2025	OOMA INC	Phone Service	205.28
08/04/2025	Fax.Plus	Fax Service	17.99

**Cunningham Township**  
**Bills and Payroll**  
 July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
	Total 6430 · Utilities		1,981.13
	<b>6520 · Vehicle Maintenance</b>		
07/09/2025	QUIKTRIP	Fuel for Street Outreach Van	50.01
07/18/2025	ILLINOIS SECRETARY OF STATE	License Plate for Chevy Collins Van	173.00
07/23/2025	Hanson's Auto Repair	Repair to Bus	246.86
07/23/2025	QUIKTRIP	Fuel for Street Outreach Bus	60.00
07/24/2025	QUIKTRIP	Fuel for Street Outreach Van	45.02
08/04/2025	QUIKTRIP	Fuel for Street Outreach Van	50.02
	Total 6520 · Vehicle Maintenance		624.91
	<b>6522 · Misc Expenses</b>		
07/22/2025	Hinckley Springs	Water Cooler x 2	60.42
07/22/2025	Hinckley Springs	Water Cooler x 2	60.42
	Total 6522 · Misc Expenses		120.84
	Total 6100 · ADMINISTRATION		39,018.25
	<b>6700 · PROGRAMS</b>		
	<b>6799 · Other Assistance</b>		
	<b>6795 · Intern/Volunteer Program</b>		
07/11/2025	Damita Parsley_	Direct Deposit	75.00
07/11/2025	Naima Johnson_	Direct Deposit	120.00
07/11/2025	Sarah Baron	Direct Deposit	211.35
07/11/2025	Sarah Baron	Direct Deposit	157.50
07/11/2025	Chester Jia	Direct Deposit	94.80
07/11/2025	Chester Jia	Direct Deposit	120.00
07/11/2025	Cynthia Serrano	Direct Deposit	185.85
07/11/2025	Cynthia Serrano	Direct Deposit	210.00
07/11/2025	James Steur	Direct Deposit	109.05
07/25/2025	Damita Parsley_	Direct Deposit	277.50
07/25/2025	Naima Johnson_	Direct Deposit	206.25
07/25/2025	Sarah Baron	Direct Deposit	950.55
07/25/2025	Chester Jia	Direct Deposit	397.50
07/25/2025	Cynthia Serrano	Direct Deposit	1,100.55
07/25/2025	James Steur	Direct Deposit	565.50
	Total 6795 · Intern/Volunteer Program		4,781.40
	Total 6799 · Other Assistance		4,781.40
	Total 6700 · PROGRAMS		4,781.40
	Total Expense		125,361.63
	Net Ordinary Income		136,721.38
	<b>Net Income</b>		<b>136,721.38</b>





**Cunningham Township**  
**General Assistance Personal Allowances**  
 July 5 through August 4, 2025

Date	Memo	Paid Amount
08/01/2025	8/1/25-8/31/25 GA	425.00
08/04/2025	Interim GA 7/2/25-8/31/25	836.29
08/04/2025	Interim GA 6/26/25-8/31/25	920.83
08/04/2025	Interim GA 6/26/25-8/31/25	920.83
08/04/2025	Interim GA 7/8/25-8/31/25	754.03
08/04/2025	Interim GA 7/8/25-8/31/25	754.03
08/04/2025	Interim GA 7/27/25-8/31/25	493.55
08/04/2025	Interim GA 7/28/25-8/31/25	479.84
Total 6727 · GA Employment / Education		25,517.40
Total 6720 · General Assistance		54,839.24
Total 6700 · PROGRAMS		54,839.24
Total Expense		54,839.24
Net Ordinary Income		-54,839.24
<b>Net Income</b>		<b>-54,839.24</b>

**Cunningham Township**  
**Additional Assistance**  
**July 5 through August 4, 2025**

Date	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>6700 · PROGRAMS</b>			
<b>6730 · Housing Assistance</b>			
<b>6732 · RA   Homeless Prevention</b>			
07/07/2025	RAMSHAW REAL EST...	RA Arrears MW	950.25
07/08/2025	CRYSTAL VIEW TOW...	RA Arrears LM	1,370.58
07/08/2025	NEG HOLDINGS, LLC	RA Arrears TL	186.00
07/08/2025	JDM MANAGEMENT	RA Arrears AP	700.00
07/10/2025	RENTALS BY SB, LLC	RA Arrears LC	1,000.00
07/15/2025	CRESTVIEW APARTM...	RA Arrears DM	1,076.25
07/15/2025	PRAIRIE GREEN II	RA Arrears LR	895.00
07/15/2025	TOWN & COUNTRY A...	RA Arrears CS	1,333.50
07/15/2025	KEZAMA VENTURES, ...	RA Arrears MH	785.00
07/16/2025	LI PARKSIDE APARTM...	RA Arrears AJ	1,059.94
07/16/2025	DONNA SMITH & CHA...	RA Arrears AYL	870.00
07/17/2025	ASPEN COURT	RA Arrears GJ	826.00
07/17/2025	TOWN & COUNTRY A...	RA Arrears DC	1,000.27
07/21/2025	CRESTVIEW APARTM...	RA Arrears KF	861.00
07/23/2025	HILLVIEW APARTMEN...	RA Arrears DS	136.50
07/23/2025	UNIVERSITY BURSAR...	RA Arrears PR	788.00
07/24/2025	RAY WILLIAMS, JR	RA Arrears LO	1,200.00
07/28/2025	STONE RIDGE SQUA...	RA Arrears JM	1,155.00
07/28/2025	CRESTVIEW APARTM...	RA Arrears SM	1,000.40
07/28/2025	HAMILTON ON THE P...	RA Arrears KH	664.05
07/29/2025	THE UNIVERSITY GR...	RA arrears AC REISSUE	463.00
07/30/2025	AMBER POINTE APAR...	RA arrears AP	1,090.00
07/30/2025	WILLIAM FOSSER	RA Arrears AF	650.00
08/04/2025	CRYSTAL VIEW TOW...	RA Arrears AM	680.00
08/04/2025	THE WHITNEY APART...	RA Arrears QO	1,200.00
08/04/2025	TOWN & COUNTRY A...	RA Arrears SS	994.15
Total 6732 · RA   Homeless Prevention			22,934.89
<b>6733 · RA   Move-in Assistance</b>			
07/08/2025	URBANA ESTATES	* RA Move-In Rent + KG	280.00
07/08/2025	ONYX	* RA Move-In Security Deposit JR	595.00
07/09/2025	NEVES GROUP	* RA Move-In Rent AB	186.00
07/09/2025	NEVES GROUP	* RA Move-In Security Deposit AB	800.00
07/10/2025	Zillow	Rental app fee for client NH	35.00
07/15/2025	DOBBINS DOWNS PR...	* RA Move-In Rent JK	294.00
07/15/2025	DOBBINS DOWNS PR...	* RA Move-In Security Deposit JK	1,389.00
07/21/2025	WEINER COMPANIES,...	* RA Move-In Rent AE	365.00
07/21/2025	WEINER COMPANIES,...	* RA Move-In Security Deposit AE	365.00
07/22/2025	Golfview Village Apartm...	Rental App Fee AM	35.00
07/22/2025	JSJ Property Managem...	Rental app fee for client	45.00
07/25/2025	WEINER COMPANIES,...	Rental app fee for client RB	35.00
07/28/2025	ASPEN COURT	* RA Move-In Security Deposit RS	1,000.00
07/28/2025	ASPEN COURT	* RA Move-In Rent RS	950.00
07/30/2025	SUNNYCREST MANO...	* RA Move-In Rent LB	206.00
07/30/2025	SUNNYCREST MANO...	* RA Move-In Security Deposit LB	286.00
07/30/2025	URBANA ESTATES	Rental app fee for client KG	25.00
07/30/2025	CU PROPERTY MANA...	Rental app fee for client RW	52.00
08/01/2025	NEVES GROUP	* Rental app fee for client RW	50.00
08/04/2025	CRYSTAL VIEW TOW...	* RA Move-In Rent MR	310.00
08/04/2025	CRYSTAL VIEW TOW...	* RA Move-In Security Deposit MR	1,150.00
08/04/2025	TOWN & COUNTRY A...	* RA Move-In Rent CK	920.38
Total 6733 · RA   Move-in Assistance			9,373.38
<b>6734 · Tenant Based Rent Assist</b>			
07/23/2025	NEVES GROUP	* Rental app fee for client KA	50.00
07/29/2025	WEINER COMPANIES,...	RRH Rent JK Aug	1,310.00
07/29/2025	HIGHLAND GREEN, LLC	RRH Rent LA Aug	81.00
07/29/2025	HAVENSTONE MANA...	RRH Rent MJ Aug	462.00
07/29/2025	FALCON WAY TOWN...	RRH Rent BE Aug	335.00
07/29/2025	MATTIS NORTH APAR...	RRH Rent YG Aug	296.00
07/29/2025	URBANA ESTATES	RRH Rent TD Aug	360.00
07/29/2025	MATTIS NORTH APAR...	RRH Rent KW Aug	296.00

## Cunningham Township Additional Assistance July 5 through August 4, 2025

Date	Name	Memo	Paid Amount
07/29/2025	URBANA ESTATES	RRH Rent AF Aug	360.00
07/29/2025	MATTIS NORTH APAR...	RRH Rent LG Aug	555.00
Total 6734 · Tenant Based Rent Assist			4,105.00
<b>6735 · Emergency Housing   Hotels</b>			
07/08/2025	Red Roof Inn	Emergency hotel housing HE/KA 7/2-...	700.00
07/08/2025	Red Roof Inn	Emergency hotel housing PJM 7/2-7/3	100.00
07/08/2025	Red Roof Inn	Emergency hotel housing KG 6/30-7/2	150.00
07/08/2025	Red Roof Inn	Emergency hotel housing KG 7/4-7/6	150.00
07/08/2025	Red Roof Inn	Emergency hotel housing MC 6/26-6/...	250.00
07/08/2025	Red Roof Inn	Emergency hotel housing LR 6/23	50.00
07/08/2025	Red Roof Inn	Emergency hotel housing TW 6/26-6/...	250.00
07/08/2025	Red Roof Inn	Emergency hotel housing JS/TM 6/1...	700.00
07/08/2025	Red Roof Inn	Emergency hotel housing JS/TM 6/2...	250.00
07/09/2025	RODEWAY INN	Emergency hotel housing MF 5/12-6/9	1,460.00
07/09/2025	RODEWAY INN	Emergency hotel housing BN 5/12-6/9	1,460.00
07/09/2025	RODEWAY INN	Emergency hotel housing LW 5/12-6/9	1,460.00
07/09/2025	RODEWAY INN	Emergency hotel housing RS 5/12-6/9	1,460.00
07/09/2025	RODEWAY INN	Emergency hotel housing JG 5/22-6/9	810.00
07/09/2025	RODEWAY INN	Emergency hotel housing NW 5/15-6/9	1,235.00
07/10/2025	RODEWAY INN	Emergency hotel housing MF 6/19-7/8	900.00
07/10/2025	RODEWAY INN	Emergency hotel housing MF 6/10-7/8	1,350.00
07/10/2025	RODEWAY INN	Emergency hotel housing LW 6/10-7/8	1,350.00
07/10/2025	RODEWAY INN	Emergency hotel housing DM 7/1-7/8	360.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	135.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	135.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	90.00
07/10/2025	RODEWAY INN	Emergency hotel housing GH 6/18-6/...	540.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	135.00
07/10/2025	RODEWAY INN	Emergency hotel housing KG 7/3-7/8	270.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	180.00
07/10/2025	RODEWAY INN	Emergency hotel housing DC 6/13-7/8	1,170.00
07/10/2025	RODEWAY INN	Emergency hotel housing NW 6/10-7/8	1,350.00
07/10/2025	RODEWAY INN	Emergency hotel housing JG 6/10-7/8	1,350.00
07/10/2025	RODEWAY INN	Emergency hotel housing BN 6/10-6/...	675.00
07/10/2025	RODEWAY INN	Emergency hotel housing Contract 6/...	405.00
07/10/2025	RODEWAY INN	Emergency hotel housing RS 6/10-7/8	1,350.00
07/23/2025	CHAMPAIGN COUNTY...	Reimbursement ETH Hotels for Parti...	1,650.00
07/25/2025	Red Roof Inn	Emergency hotel housing HE/KA 7/1...	700.00
07/25/2025	Red Roof Inn	Emergency hotel housing VA/DJ 7/2...	700.00
07/25/2025	Red Roof Inn	Emergency hotel housing CW/TH 7/1...	700.00
07/25/2025	Red Roof Inn	Emergency hotel housing TC 7/18-7/31	700.00
07/25/2025	Red Roof Inn	Emergency hotel housing BR 7/23-8/5	700.00
07/25/2025	Red Roof Inn	Emergency hotel housing DM 7/21-8/3	700.00
07/30/2025	Red Roof Inn	Emergency hotel housing CW/WS 7/...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing KG/JM 7/2...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing SC/TD 7/2...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing JW/DC 7/2...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing DS/RT 7/2...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing LM/BL 7/2...	200.00
07/30/2025	Red Roof Inn	Emergency hotel housing MW/RD 7/...	200.00
Total 6735 · Emergency Housing   Hotels			29,480.00
Total 6730 · Housing Assistance			65,893.27
<b>6799 · Other Assistance</b>			
<b>6728 · Outside Services</b>			
07/08/2025	Nicole Philyaw_V	Reimbursement - Renter's Insurance	138.00
07/08/2025	Nicole Philyaw_V	Reimbursement - Renter's Insurance	142.00
07/08/2025	PROPRIO LS, LLC	Translation Services	84.17
07/08/2025	PROPRIO LS, LLC	Translation Services	38.94
07/09/2025	BENJAMIN MANN	Moving Services for Client EH	400.00
07/09/2025	ANTHONY DAVIS JR.	CARES Team support	124.74
07/14/2025	BEN MUELLER	Assistance for clients	651.70
07/17/2025	Urbana Free Library	Copies/Notary/Fax Apr - Jul 2025	41.60
07/21/2025	VitalChek	Vital Document Fee KA	13.50
07/22/2025	USPS	Postage Shipment Personal Belongin...	80.75

**Cunningham Township**  
**Additional Assistance**  
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Date	Name	Memo	Paid Amount
07/23/2025	ANTHONY DAVIS JR.	CARES Team support	1,419.44
07/23/2025	TWO MEN AND A TRU...	* Moving Assistance for client WR	585.25
07/23/2025	Elliott Counseling Group	Counseling Services for ETH partipa...	200.00
07/25/2025	VitalChek	Vital Document Fee RW/LW	65.40
07/29/2025	BEN MUELLER	Assistance for clients	613.70
Total 6728 · Outside Services			4,599.19
<b>6729 · Transportation Assistance</b>			
07/07/2025	AJ'S STATION - URBA...	Diagnostic Fee for client MM	219.45
07/08/2025	MTD	Monthly Buss Pass for Client JM	60.00
07/08/2025	MTD	Monthly Buss Pass for Client MC	60.00
07/08/2025	MTD	Monthly Buss Pass for Client MF	60.00
07/08/2025	MTD	Monthly Buss Pass for Client MM	60.00
07/08/2025	MTD	Monthly Buss Pass for Client DC	60.00
07/08/2025	MTD	Monthly Buss Pass for Client MC	60.00
07/08/2025	MTD	Monthly Buss Pass for Client DC	60.00
07/08/2025	MTD	Monthly Buss Pass for Client PC	60.00
07/08/2025	MTD	Monthly Buss Pass for Client AB	60.00
07/08/2025	MTD	Monthly Buss Pass for Client NJ	60.00
07/08/2025	MTD	Monthly Buss Pass for Client CW	60.00
07/08/2025	MTD	Monthly Buss Pass for Client LB	60.00
07/08/2025	MTD	Monthly Buss Pass for Client YL	60.00
07/10/2025	ILLINOIS SECRETARY...	Driver's License Fee for RRH Client MJ	31.00
07/14/2025	Greyhound Lines	Bus Ticket for Client TW	83.79
07/30/2025	MTD	Annual Bus Pass for Client JG	60.00
07/30/2025	MTD	Annual Bus Pass for Client CD	60.00
07/30/2025	MTD	Annual Bus Pass for Client AE	60.00
07/30/2025	MTD	Annual Bus Pass for Client TD	60.00
07/30/2025	MTD	Annual Bus Pass for Client SC	60.00
07/30/2025	MTD	Annual Bus Pass for Client BL	60.00
07/30/2025	MTD	Annual Bus Pass for Client KG	60.00
07/30/2025	MTD	Annual Bus Pass for Client DS	60.00
07/30/2025	MTD	Annual Bus Pass for Client KA	60.00
07/30/2025	MTD	Monthly Buss Pass for Client EM	20.00
07/30/2025	MTD	Annual Bus Pass for Client WJ Family	240.00
07/30/2025	MTD	Annual Bus Pass for Client EG	60.00
07/30/2025	MTD	Annual Bus Pass for Client MB	60.00
07/30/2025	MTD	Annual Bus Pass for Client DC	60.00
07/30/2025	Greyhound Lines	Bus Ticket for Client JE	74.98
08/01/2025	Greyhound Lines	Bus Ticket for Client JS	88.00
Total 6729 · Transportation Assistance			2,257.22
<b>6736 · Homeless Supplies</b>			
07/08/2025	WALMART	Street Outreach Supplies	17.98
07/08/2025	WALMART	Street Outreach Supplies	38.34
07/09/2025	WALMART	Street Outreach Supplies	9.16
07/10/2025	WALMART	Street Outreach Supplies	4.58
07/10/2025	WALMART	Street Outreach Supplies	9.16
07/15/2025	WALMART	Street Outreach Supplies	9.16
07/21/2025	Ollie's	Summer Shelter Supplies	7.50
07/21/2025	SAMS CLUB #8197	Summer Shelter Supplies	109.45
07/21/2025	WALMART	Street Outreach Supplies	5.00
07/21/2025	WALMART	Street Outreach Supplies	74.18
07/22/2025	WALMART	Street Outreach Supplies	18.32
07/23/2025	WALMART	Street Outreach Supplies	38.34
07/24/2025	WALMART	Street Outreach Supplies	9.16
07/25/2025	WALMART	Street Outreach Supplies	9.16
07/26/2025	WALMART	Street Outreach Supplies	9.16
07/26/2025	WALMART	Street Outreach Supplies	9.16
07/27/2025	WALMART	Street Outreach Supplies	9.16
07/29/2025	WALMART	Street Outreach Supplies	42.92
07/29/2025	Bags In Bulk	Street Outreach Supplies	660.00
07/29/2025	Bags In Bulk	Street Outreach Supplies	1,746.70
07/30/2025	WALMART	Street Outreach Supplies	42.92
08/04/2025	WALMART	Street Outreach Supplies	449.65

**Cunningham Township**  
**Additional Assistance**  
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Date	Name	Memo	Paid Amount
Total 6736 · Homeless Supplies			3,329.16
<b>6737 · Program Supplies - Other</b>			
07/10/2025	MENARDS	SASS Supplies - Ladder, Door Jam ...	88.97
07/11/2025	LOWES	SASS Supplies - Curtains for 208-1	29.96
07/14/2025	FARM & FLEET	SASS Supplies - Curtains for 208-1	14.98
07/14/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/14/2025	Salt and Light	Client Assistance - Housewarming pr...	220.80
07/14/2025	WALMART	Family Housing Supplies	87.72
07/15/2025	SAMS CLUB #8197	ETH Family Housing Supplies	65.33
07/15/2025	WALMART	Family Housing Supplies	240.95
07/17/2025	CASH	Quarters for laundry for ETH particip...	500.00
07/21/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/21/2025	Titan Rx Care, LLC	Medication for RRH Client AF	44.00
07/22/2025	WALMART	HNSS Supplies JG	255.51
07/23/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/23/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/23/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/25/2025	DOLLAR TREE	Family Housing Supplies	57.75
07/25/2025	WALMART	RRH Program Supplies MJ	99.00
07/28/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/28/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
07/29/2025	Salt and Light	Family Housing furniture	67.97
07/30/2025	WALMART	Family Housing Supplies	192.95
07/30/2025	Salt and Light	Client Assistance - Housewarming pr...	250.00
Total 6737 · Program Supplies - Other			3,965.89
<b>6738 · Food Assistance</b>			
07/09/2025	WALMART	RRH Food Supplies LA	117.99
07/11/2025	Instacart	Food Supplies MF	151.66
07/18/2025	WALMART	RRH Food Supplies AF	146.33
07/19/2025	WALMART	Family Housing Food Supplies JC	180.23
07/21/2025	JJ FISH	Summer Shelter Food Supplies	81.96
07/21/2025	McDonald's	Summer Shelter Food Supplies	50.65
07/21/2025	Dollar General	Summer Shelter Food Supplies	7.73
07/22/2025	WALMART	RRH Food Supplies MJ	193.91
07/24/2025	WALMART	Summer Shelter Food Supplies	110.69
07/25/2025	Bob Evans Restaurant	Summer Shelter Food Supplies	700.00
07/25/2025	Bob Evans Restaurant	Summer Shelter Food Supplies	700.00
07/28/2025	Instacart	Food Supplies MF	131.25
07/29/2025	SCHNUCKS URBANA	Food Supplies for client JB	58.86
07/30/2025	SAMS CLUB #8197	Food Supplies Hunger Relief Station	148.72
07/30/2025	SAMS CLUB #8197	Food Supplies Hunger Relief Station	148.72
07/31/2025	JIMMY JOHNS	SO Food Supplies	102.10
08/01/2025	SAMS CLUB #8197	Food Supplies Hunger Relief Station	89.91
08/01/2025	SAMS CLUB #8197	Food Supplies Hunger Relief Station	89.91
08/01/2025	WALMART	Family Housing Food Supplies AM	194.83
Total 6738 · Food Assistance			3,405.45
<b>6739 · Program Utilities</b>			
07/11/2025	U-C SANITARY DISTRI...	206 E California 6761867	334.27
07/11/2025	U-C SANITARY DISTRI...	208 E California 6761868	219.25
07/18/2025	AMEREN ILLINOIS	Utility payment for RRH Client KW	185.00
07/18/2025	AMEREN ILLINOIS	Utility payment for RRH Client MJ	78.30
07/18/2025	AMEREN ILLINOIS	Utility payment for RRH Client YG	153.38
07/21/2025	GFL Environmental	Trash service California properties Ju...	413.01
07/23/2025	IL AMERICAN WATER ...	Utility payment for RRH client JK	182.24
07/24/2025	Village of Rantoul	Utility payment for RRH Client BE	188.98
07/24/2025	AMEREN ILLINOIS	Utility payment for RRH Client DL	185.00
07/24/2025	AMEREN ILLINOIS	Utility payment for RRH Client LG	185.99
07/28/2025	IL AMERICAN WATER ...	206 E California #1	61.23
07/28/2025	IL AMERICAN WATER ...	206 E California #2	52.45
07/28/2025	IL AMERICAN WATER ...	206 E California #3	206.73
07/28/2025	IL AMERICAN WATER ...	206 E California #4	91.51
07/28/2025	IL AMERICAN WATER ...	208 E California #1	80.76
07/28/2025	IL AMERICAN WATER ...	208 E California #2	38.48
07/28/2025	IL AMERICAN WATER ...	208 E California #3	115.92

**Cunningham Township**  
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Date	Name	Memo	Paid Amount
07/28/2025	IL AMERICAN WATER ...	208 E California #4	46.30
07/28/2025	AMEREN ILLINOIS	206 E California #1	95.64
07/28/2025	AMEREN ILLINOIS	206 E California #2	94.44
07/28/2025	AMEREN ILLINOIS	206 E California #3	233.57
07/28/2025	AMEREN ILLINOIS	206 E California #4	107.33
07/28/2025	AMEREN ILLINOIS	208 E California #1	116.20
07/28/2025	AMEREN ILLINOIS	208 E California #2	105.43
07/28/2025	AMEREN ILLINOIS	208 E California #3	62.34
07/28/2025	AMEREN ILLINOIS	208 E California #4	134.59
07/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client TD	185.00
07/28/2025	AMEREN ILLINOIS	Utility payment for RRH Client AF	185.00
Total 6739 · Program Utilities			4,138.34
<b>6777 · Levy Utility Assistance</b>			
07/08/2025	Nicole Philyaw_V	Reimbursement - Client UA	436.07
07/08/2025	U-C SANITARY DISTRI...	Utility payment for client WF	354.68
07/08/2025	AMEREN ILLINOIS	Utility payment for client KT	349.00
07/08/2025	IL AMERICAN WATER ...	Utility payment for client BJ	209.20
07/08/2025	AMEREN ILLINOIS	Utility payment for client BL	338.00
07/08/2025	AMEREN ILLINOIS	Utility payment for client KW	191.60
07/08/2025	AMEREN ILLINOIS	Utility payment for client TT	193.87
07/08/2025	AMEREN ILLINOIS	Utility payment for client GH	440.29
07/08/2025	IL AMERICAN WATER ...	Utility payment for client AC	600.00
07/09/2025	AMEREN ILLINOIS	Utility payment for client SD	587.96
07/09/2025	AMEREN ILLINOIS	Utility payment for client AP	385.61
07/09/2025	AMEREN ILLINOIS	Utility payment for client VH	248.71
07/09/2025	AMEREN ILLINOIS	Utility payment for client KC	350.00
07/09/2025	IL AMERICAN WATER ...	Utility payment for client GJ	298.64
07/09/2025	IL AMERICAN WATER ...	Utility payment for client TD	362.80
07/09/2025	USPS	Change of Address for Client	40.00
07/10/2025	AMEREN ILLINOIS	Utility payment for client WB	240.63
07/11/2025	AMEREN ILLINOIS	Utility payment for client LW	378.93
07/11/2025	AMEREN ILLINOIS	Utility payment for client CC	349.23
07/14/2025	AMEREN ILLINOIS	Utility payment for client BS	600.00
07/14/2025	IL AMERICAN WATER ...	Utility payment for client JL	339.70
07/15/2025	AMEREN ILLINOIS	Utility payment for client KM	308.16
07/15/2025	IL AMERICAN WATER ...	Utility payment for client AD	322.34
07/15/2025	IL AMERICAN WATER ...	Utility payment for client JW	260.66
07/16/2025	AMEREN ILLINOIS	Utility payment for client SC	329.19
07/16/2025	IL AMERICAN WATER ...	Utility payment for client AK	441.72
07/25/2025	AMEREN ILLINOIS	Utility payment for client KL	269.43
07/25/2025	AMEREN ILLINOIS	Utility payment for client TP	110.00
07/28/2025	IL AMERICAN WATER ...	Utility payment for client JK	209.38
07/29/2025	AMEREN ILLINOIS	Utility payment for client RC	376.00
07/29/2025	AMEREN ILLINOIS	Utility payment for client DT	350.00
07/30/2025	IL AMERICAN WATER ...	Utility payment for client AK	320.00
07/30/2025	AMEREN ILLINOIS	Utility payment for client AD	350.00
07/30/2025	AMEREN ILLINOIS	Utility payment for client TR	350.35
07/30/2025	AMEREN ILLINOIS	Utility payment for client TC	418.97
07/30/2025	AMEREN ILLINOIS	Utility payment for client CC	207.02
07/30/2025	AMEREN ILLINOIS	Utility payment for client JT	280.90
07/30/2025	AMEREN ILLINOIS	Utility payment for client JW	176.31
07/30/2025	AMEREN ILLINOIS	Utility payment for client DM	156.00
08/01/2025	AMEREN ILLINOIS	Utility payment for client SB	288.82
08/04/2025	AMEREN ILLINOIS	Utility payment for client SJ	357.26
08/04/2025	IL AMERICAN WATER ...	Utility payment for client SME	236.22
08/04/2025	AMEREN ILLINOIS	Utility payment for client CW	329.83
Total 6777 · Levy Utility Assistance			13,743.48
Total 6799 · Other Assistance			35,438.73
Total 6700 · PROGRAMS			101,332.00
Total Expense			101,332.00
Net Ordinary Income			-101,332.00

4:22 PM  
08/13/25  
Cash Basis

**Cunningham Township**  
**Additional Assistance**  
July 5 through August 4, 2025

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
Net Income			<u><u>-101,332.00</u></u>



**Cunningham Township**  
Danielle Chynoweth, Supervisor  
205 WEST GREEN ST • URBANA, IL 61801  
(217) 384-4144 • FAX: (217) 367-7063  
WWW.CUNNINGHAMTOWNSHIP.ORG

## Cunningham Township Supervisor's Memo Aug 18, 2025

### Town Bills Report

- Town Fund: \$54,099.26
- General Assistance Fund: \$228,021.90
- TOTAL expenditures: \$282,121.16

Note: due to a portal access issue, these reports are missing a few payroll items (IMRF and FSA). We will provide an updated list of bills for July and August in September. You may provisionally approve these now with this understanding.

### Summer Pop Up Shelter

CTSO, in partnership with Friend In Me, CUPHD, United Way, Salvation Army and the cities of Urbana and Champaign were able to provide a pop up shelter to address the overflow and STRIDES during the extreme heat wave. We provided emergency shelter for 18 male unsheltered residents on STRIDES waitlist, freeing up room at STRIDES.. From 7/20 to 7/25 the Salvation Army provided a location for the gentleman and provided food and water. The weather was still hot after the 25th, so the stay was extended until 7/31 at another location to ensure no one was left outside during the extreme heat. The CARES team was to help 4 men route to independent housing During their short stay.

### Summary of Displaced Residents

Champaign Urbana has experienced a wave of residents displaced and rendered homeless by fires and property maintenance issues with CTSO working with a total of 80 homeless households between Champaign Park Apartments, SBRM/Havenstone and a fire at Aspen Court.

Champaign Park Apartments was recently secured by City of Champaign and residents were escorted out; the city called animal control for remaining pets. CTSO is altering participants we have contact information for to contact animal control to identify their pets. Champaign has agreed to not impose fines and pay for vaccination if needed.

Havenstone/SBRM properties continue to be of concern as properties do not appear to be actively attended to.

## General Assistance Team

***General Assistance is a monthly grant for Urbana residents who are disabled or out of work – with supportive services to stabilize housing & health, seek & train for work, apply for disability or TANF.***

- **General Assistance cases past month:**

- 30 new applications were submitted (down from 38 in June)

- 100 active (increased from 93)

- 58 on Disability (SSI/SSDI) track
    - 29 on Education and Employment track
    - 0 on TANF track
    - 9 are temporarily exempt from work requirements
    - 4 on Housing First track

- Demographics

- 23 homeless (up from 18 in June).
    - 48 identify as cis-male, 51 as cis-female, 1 transgender male/female, and 0 non-binary

- **Social Security Support**

- Due to a change in federal policy priorities, SAMHSA is discontinuing funding for the SSI/SSDI Outreach, Access, and Recovery (SOAR) Technical Assistance (TA) Center. The SOAR website is closing effective August 18 2025. Individuals will lose access to the SOAR website, SOAR training, and other resources on the SOAR website.
  - The General Assistance Team will work on ways to continue assisting with SSI/SSDI applications after the SOAR TA Center closes.
  - 7 assisted with SSA navigation in July (total of 9 last year), including one SSI app submitted.
  - 3 awarded SSI/SSDI FYTD. 20 were awarded last fiscal year.

- **Housing First Payments**

- 13 housing first participants
  - 4 former GA participants had their rent paid to keep them housed.
  - 9 current GA participants had their rent paid from their GA check directly to their landlord.

## CARES Team

*CARES Team (Cunningham Township Assessment, Response & Emergency Services) responds to immediate needs with in-office and field assessment and referral services for residents experiencing homelessness, displacement, hunger, utility shut offs, and lack of transportation.*

## Crisis Support for Displaced Residents at Havenstone & Champaign Park Apartments

- CARES Team is managing the ESG grant of \$125,698 for street outreach and rapid rehousing.
- The CARES team continued to work in July with displaced individuals and families from Champaign Park Apartments as well as Havenstone apartments on Fletcher/Silver in Urbana (see memo from June) with support for 23 households to move into more stable housing.
- The CARES team is also working with the residents who experienced a June 29, 2025 fire at 1401 Silver in Urbana – with assessments, connection with resources, assistance with relocating with friends and family, and a 2 week hotel stay paid for by the City of Urbana as per the Tenant Relocation Ordinance.

## Rental Assistance

*Rental assistance for Urbana households behind on rent or homeless moving into housing.*

- 70 applications were received and processed in June, up from 60 in May.
- In July we spent \$28,898 on rental assistance to help 31 households - compared to \$36,295 (33 households) in June.
- To date, 70 rental assistance applications were processed and 33 unique households were approved for rental assistance this fiscal year totaling \$28,898.

## Utility Assistance

***Utility bill support for Urbana residents who are shut offs or about to be shut off with no other option.***

- Energy assistance funding through RPC/LIHEAP has been exhausted for the 2025 program year. Summer cooling funds are open.
- **424 Households served with utility assistance last FY:**
  - July: 55, August: 61, September: 87, October: 12, November: 8, December: 14, January: 17, February: 12, March: 10, April: 12, **May: 49, June 65.** July 2025-42
  - **Paid Utilities in July: \$17,074**
- To date served: 1,082 households (since program start 11/2020) with a total of \$386,222

## Transportation

***All CTSO participants are screened for transportation access and provided tokens, short term or long term bus passes or referred for DASH passes and/or paratransit.***

- July served: 22 bus passes (up from 13 in June)

## Street Outreach

***Services include food, transportation, water, hygiene kits, tents, and sleeping bags to services, weather appropriate clothing and engagement events. Members of the public are encouraged to call CTSO for wellness checks for residents who may be homeless.***

- To date served: 305 households representing 383 residents (since program start 9/2021)
- Last month (July): 99 people served in the program, down 1 from 100 in June. Contact made in June with 9 new residents.
- 800+ bottles of water distributed to homeless residents in 5 business days during the heat wave of July. CTSO welcomes donations.
- **With the closing of Champaign Park Apartments and removal from the viaduct, the Street Outreach team has seen an uptake in homeless individuals throughout the county. The Street Outreach team have been providing tents, sleeping bags, meals, as well as case management options to help the individuals with no address.**
- **In July our Street Outreach Team was able to provide 3 families with bus tickets to reunite with family/ friends outside of Illinois, and 1 individual connected to other services outside of Champaign County for shelter options.**

## Families Experiencing Housing Insecurity

**Housing Case Manager who takes referrals from USD 116, Crisis Nursery, and internal staff-screens for services (rental assistance, emergency housing, income assistance, food and other needs).**

- To date served: 253 families referred from USD 116 including 623 children (since program start 4/21/22)
- To date served: 19 families from Crisis Nursery including 25 children (since 11/2024 - the date of accepting digital referrals).
- **12 referrals were received in July for families experiencing housing insecurity:**
  - 3 referrals from Crisis Nursery
    - 2 families completed a CIH and were added to the priority list
    - 1 referral was a duplicate household from another referral
  - 9 families referred by CTSO staff as school is out for summer
    - 4 families completed a CIH and were added to the priority list
    - 2 families were unable to be contacted/complete a follow-up
    - 1 family was referred to RPC for services
    - 1 family was referred to General Assistance
    - 1 family was connected to services outside of Champaign County
  - No families referred from USD116 staff

## Housing Navigation & Supportive Services

**Our Housing Navigation Team Lead works with homeless participants to connect with all available housing opportunities and provides supportive services to help maintain housing.**

- With staff expansion, we are able to reallocate more time to Housing Navigation Case Management with a specific focus on supporting a) homeless families with children and b) General Assistance participants who are over 55 or who have documented disabilities to pursue subsidized housing options.
- 14 households received Housing Navigation in July: 9 families with children, 3 eligible GA participants, 1 graduating GA participant.
- **In the month of July, 6 households successfully exited the HNSS program:**
  - 2 households were housed in Housing Authority properties
  - 1 household was approved for a Housing Authority property, but due to no open units, they are temporarily living with family, but will move into permanent housing once a unit is available.
  - 1 household signed a lease and moved into market rate housing
  - 2 families did intakes for our family shelter

## Bridge to Home Housing Team

*Bridge to Home Team operates a continuum of services for homeless residents in Champaign County.*

### Emergency Housing - Hotel

*If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.*

- To date served: 193 households representing 243 individuals (since program start 6/2020)
- Last month served: 28 households representing 28 individuals in hotels, up from program plan of 12:
  - 8 households representing 8 individuals in ETH shelter
  - 20 individuals in hotel housing funded with other funding sources

### Rapid Rehousing

*CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County.*

- Currently serving: 11 families in long term RRH, up from our planned capacity of 10.
- Wait list: 1 opening seeking a referral

### Emergency Housing for Urbana families

*Emergency Housing for families with children in Urbana schools or Crisis Nursery*

- To date served: 104 including 120 adults and 206 children served (since program start July 2020)
- The average length of stay in the family shelter has **reduced from 6-12 months to 4-7 months** resulting in more families being served, thus achieving the goal of housing stability for those families.
- Last month served: 7 families.
  - Intakes: 1
  - Exits: 2
  - Waitlist: 15
- **We currently have 15 families on our prioritization list waiting for Family Shelter.**
  - 6 is actively unsheltered
  - 3 are currently sheltered at Courage Connection

- 1 is in shelter with CTSO due to displacement from a condemned building
- 1 family has an unknown housing status due to recent exit from another local shelter
- 4 families are currently couch surfing with family and/or friends

## OTHER ASSISTANCE

### Angel Donor Funds

***Township facilitates Neighbors Helping Neighbors through tax deductible [charitable donations](#) made to our Angel Donor Fund program. 100% of all donated funds support the unmet needs of local residents and go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents.***

- Over the last several months, in addition to utility and transportation support, we were able to use Angel Donor funds to purchase copies of birth certificates, mattresses, housewarmings, grocery carts, walking canes, diapers, planners, coats, work clothes, food, a wheelchair rental and space heaters for our neighbors in need. We have also been able to support our temporary shelter programs.
- Total Angel Donor funds received through July since December 21, 2018: \$403,857
- Total Angel Donor funds in July 2025: \$3,950
- Total Angel Donor funds received through July designated as LGBTQ: \$8,220

### Housewarming Gifts

- Housewarming gifts are funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light in Urbana.
- To date served: 169 homeless households (since program start 2/2021)
- Last month served: 8 homeless households

### Digital Inclusion

***Digital Inclusion efforts continue to expand through valuable partnerships with the UI Community Data Clinic and the Urbana Free Library. We have continued to work together to train small groups in digital navigation, while offering a free Help desk to assist community***

*members in seeking various types of assistances and services.*

- The Help Desk is hosted on the 2nd floor of Urbana Free Library on Tuesday afternoons from 12-4, and Thursday mornings from 9-1 staffed by two former participants who received UI training and certification in digital navigation.
- Help Desk has seen a rise in demand for services and is considering expanding hours.
- We have succeeded in helping well over 100 people so far

## FOOD SUPPORT

### **Sharing Table Food Delivery Service & Hunger Relief Station**

***With the Hope Center, Wesley Food Pantry, & United Way we provide a free food pantry delivery service to low-income residents in Urbana unable to access walk-in food pantries. We also offer snacks at our 205 W. Green St. office.***

- Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
- CTSO Food Guide copies are provided to every participant receiving food assistance, as well as directions to utilizing our CTSO Come and Eat garden and how to get a meal in an emergency from the CTSO food closet.
- In July 2025, we served 191 households including 49 families, 77 single family homes, and also 65 households with children.
  - In addition to Wesley increasing to 95 households, another community partner has offered a food pantry that has more options for ethnic families. They also provide cleaning supplies and hygiene items. Faith United Methodist Church started assisting with food pantry items as of July 23rd. CTSO really appreciates the new collaborations and partnerships.
- In addition to food delivery, In July 2025 we assisted at least 12 individuals at our door experiencing immediate food needs, and continue to see high need for food assistance from our township closet pantry, as this offers immediately edible and easily transportable food.

## Solidarity Gardens

*A collaboration with the Urbana Park District, Champaign Park District, Sola Gratia and area community gardens to reduce local food insecurity by supporting existing and new gardens to produce and distribute produce to those in need.*

- We have **17** Affiliate Gardens registered this year through Solidarity Gardens
  - We have gardens both in Urbana and Champaign
    - 14 Affiliate Gardens in Urbana
    - 3 Affiliate Gardens in Champaign
  - Each Affiliate Garden is expected to have at least one garden leader who volunteers time managing the garden space and is the main point of contact for the garden.
- Our Affiliate Gardens are currently
  - receiving deliveries of compost and mulch
  - holding work days with volunteering student groups
  - receiving plant starts from Sola Gratia Farm
    - cabbage, cauliflower, mustard, broccoli, strawberries, collards, and more!
  - planting seeds from The Urbana Free Library's free [Seed Exchange](#)
  - using tools from our CTSO Tool Lending Library
  - holding monthly meetings for garden leaders to connect, plan, and support each other
- Wood Street Affiliate Garden is currently building its first large scale compost infrastructure, to hopefully be able to offer composting for the local community in the nearby future!
- Ujima Retreat Center Garden and the CTSO Come and Eat Garden are both developing complete irrigation plans, and the CUPHD Give Back Garden has designed a new composting setup.
- **Appreciations!**
  - Many thanks to our SUN Grant from the City of Urbana that is funding several new projects, development, maintenance, and growth of our community gardens
  - Many thanks to our NRC-SARE Grant, which is funding educational programming for our garden leaders, new volunteers and Free Garden Program participants, fostering leadership and stewardship of our many community gardens.
- Our Free Garden Program offers free gardening spaces to immigrant and low-income residents of Urbana and Champaign

- In 2023 year, we had only 10 plots at Meadowbrook Park Gardens, in 2024 we had 52. Now in 2025, we have expanded to 61 total plots.
- In 2025 we have 61 plots at five locations:
  - 14 plots at **Meadowbrook Park Gardens** in Urbana
  - 4 plots at **Victory Park Gardens** in Urbana
  - 4 plots at **Orchard Downs Gardens** in Urbana
    - we transitioned from quarter plots to full sized plots for the 2025 season
  - 22 plots at **Wood Street Gardens** in Urbana
  - and 17 plots at **Human Kinetics Park Gardens** in Champaign
- In July 2025, Solidarity Gardens held:
  - Garden Gathering for our Free Garden Program gardeners, on Thursday July 10th in the Orchard Downs garden plots, to do summer work in their gardens, get support and have help, and connect.
  - Yankee Ridge Elementary Garden big building workday, on Saturday July 26th at Yankee Ridge Elementary School, to have community volunteer help in building a sensory path and prep raised beds for fall planting
  - Grow More Good: Tomato Management, a free public educational workshop put on in partnership with Sola Gratia Farm's Community Classroom garden for Solidarity Gardens and gardeners in our community generally, on Thursday July 31st in Sola Gratia's Community Classroom, to offer hands on demonstrations to learn everything about growing great tomatoes, including choosing varieties, trellising, and solving common tomato plant problems.

**Yankee Ridge Elementary  
invites you to a  
GARDEN WORKDAY**

July 26th 2-4 PM

2102 South  
Anderson Street  
(south end of school  
by Anderson Street)



Come help build a Sensory Path and prep raised beds for fall planting!  
Light refreshments will be provided along with garden tools, bring your  
own if you can!



for questions, contact:  
solidarity-gardens@ctso.org  
<https://www.solidarity-gardens-cu.org/>



**GROW MORE GOOD**

FREE GARDEN WORKSHOP SERIES  
HOSTED BY SOLA GRATIA FARM

*Gardeners of all levels welcome!*



This free workshop series aims to build community growing skills and connect gardeners who want to help feed our community through the Solidarity Gardens network.

*A collaborative project of Cunningham Township Supervisor's Office, Sola Gratia Farm, and Urbana and Champaign Park Districts to build a resilient, community-based food system through gardening. Visit [www.solidarity-gardens-cu.org](http://www.solidarity-gardens-cu.org) to get involved!*



**THURSDAY, JULY 31, 4-5PM**  
**TOMATO MANAGEMENT**

Learn everything you need to know to grow great tomatoes easily, including choosing your varieties, trellising, and solving common problems.



**SATURDAY, AUGUST 30, 2-3PM**  
**SEASONAL GARDENING**

Get the most out of the early spring and late fall seasons with tips and tricks for seasonal gardening. Part of *Sola Gratia Farm's Fall Gardening East, Aug. 29-30!*



**THURSDAY, SEPTEMBER 25, 4-5PM**  
**SEED SAVING**

Make your garden more self-sufficient by discovering how to save your own seeds for the next season!



**SUNDAY, DECEMBER 7, 2-3PM**  
**GARDEN PLANNING AND COMPANION PLANTING**

Discuss companion planting techniques for a more sustainable garden as you plan your gardening efforts for next year.

For more information and to register: [solagratiacsa.com/events](http://solagratiacsa.com/events)

All workshops held at Sola Gratia Farm's  
Community Classroom, 2200 Philo Road, Urbana, IL



**EVENTS**

**Play Dates in the Park - Urbana Park District**

- Thursday July 10, 5:30pm - 7:00pm
- King Park
- CTSO provided tabling with information on CTSO general services and food assistance, as well as a Solidarity Gardens produce give away with greens, cucumbers, herbs, and cherry tomatoes, and information on how to get involved with Solidarity Gardens, how to volunteer, donate produce, find the website and discord, a variety of vegetable recipe cards from Extension, and information about Sola Gratia's SNAP-eligible CSA (community supported agriculture program).

## Join Us for Neighborhood Block Parties!



Select Thursdays, 5:30–7pm  
FREE | All Ages & Abilities

June 12th: Victory Park  
June 26th: Crestview Park  
July 10th: King Park  
July 24th: Ivanhoe Estates  
August 7th: Blair Park

Urbana Park District will bring the fun to YOU on these select Thursday evenings! Your evening will be filled with face paint, popcorn, new friends, free produce, bike repairs, and more! Activities offered at each park will vary. We will provide activities, equipment, and refreshments. Register to receive event reminders. Registering is not required.

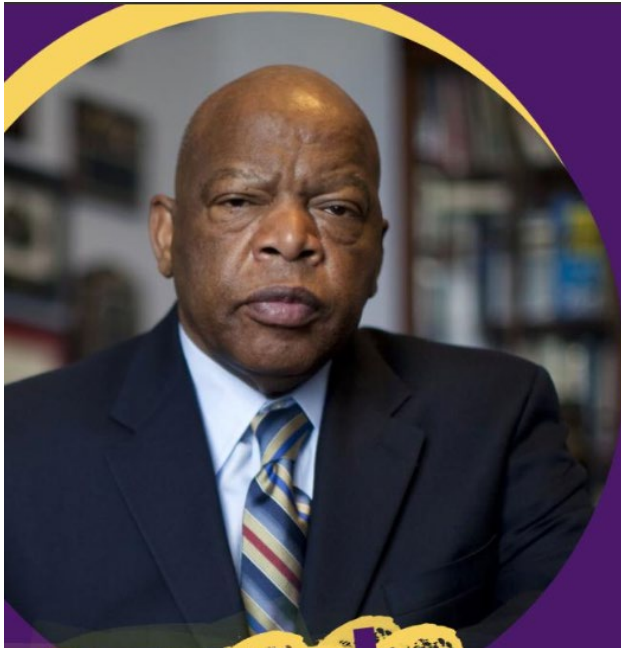


Urbana Park District | [www.urbanaparks.org](http://www.urbanaparks.org) | 217-255-8601

## Good Trouble Lives On - Champaign County Indivisible

- Thursday July 17th, 6:00pm - 8:00pm
- at the Lincoln Square Mall
- CTSO tabled at this event, providing information on township services - including general assistance, rental assistance, utility assistance, food assistance, housing assistance, tenants rights in Urbana, our library help desk program, our internship program, Solidarity Gardens volunteering and garden programs, a signup to receive township emails and announcements, and stickers advocating for equality in safe housing. We also provided a Solidarity Gardens produce giveaway, with produce provided from Sola Gratia Farm's Community Produce Donation Cooler, much of which

comes directly from our Solidarity Gardens as well as community home gardens, including zucchini, summer squash, kale, and other greens.



**GOOD TROUBLE LIVES ON!**

**LINCOLN SQUARE MALL  
IN URBANA**

**THURSDAY, JULY 17 FROM  
6-8 PM**

**Good  
Trouble  
Lives On**

A COMMUNITY EVENT WITH  
SPEAKERS, MUSICAL  
PERFORMERS, AND  
INFORMATION AND ACCESS TO  
MANY OF THE AMAZING  
RESOURCES OUR COMMUNITY  
HAS TO OFFER THAT FIT WITH  
THE IDEALS OF THE GREAT  
JOHN LEWIS

### 4th Annual Family Back to School at CUPHD

- Saturday July 26th, 11:00am - 4:00pm
- at Champaign-Urbana Public Health Department
- CTSO tabled at the Public Health Family Fun Day and Back to School Resource Fair, providing free stickers and sunflower seed packets, along with multiple language translations of information on township's services - including general assistance, rental assistance, food assistance, tenants rights in Urbana, our library help desk program, our internship program, Solidarity Gardens volunteering and garden programs, a signup to receive township announcements, a variety of vegetable recipe cards from Extension,

and information about Sola Gratia's SNAP-eligible CSA (community supported agriculture program).

The Community Health Partnership of Illinois (CHP) and the Champaign-Urbana Public Health District (CUPHD), in collaboration with Blue Cross Blue Shield of Illinois (BCBS) and Sanofi Pharmaceutical, cordially invite you to our:

# 4th Annual Family FUN DAY & BACK TO SCHOOL HEALTH & RESOURCE FAIR

**WHEN: SATURDAY**  
JULY 26, 2025 | 11:00 AM-4:00 PM

**LOCATION: CUPHD PARKING LOT: 201 W. KENYON, CHAMPAIGN, IL 61820.**  
CONTACT: DAVETTA WATSON, OPERATIONS MANAGER  
AT 217.355.7610 OR DWATSON@CHPOFIL.ORG

**SCHOOL & SPORTS PHYSICALS:**  
WE ACCEPT ALL MEDICAID INSURANCE TYPES & COMMERCIAL/PRIVATE INSURANCE, OR A FLAT RATE OF \$30.00 (NO CHILD DENIED SERVICES BASED ON INABILITY TO PAY)

- NEW TO THE DISTRICT
- PRESCHOOL
- KINDERGARTEN
- SIXTH GRADE
- NINTH GRADE
- SPORTS

**THE EVENT WILL BE PART OF 2025 HEALTH CENTER WEEK, COME AND SEE OUR BRAND-NEW MOBILE CLINIC #2! DENTAL, MEDICAL AND BEHAVIORAL SERVICES WHERE THEY ARE NEEDED!**

**SERVICES**

- SCHOOL SUPPLIES & BACKPACKS
- DENTAL EXAM APPOINTMENTS
- PRE-K & KINDERGARTEN VISION SCREENINGS (COMPLIMENTS OF CHAMPAIGN LION'S CLUB)
- BEHAVIORAL OR MENTAL HEALTH APPOINTMENTS
- UNIT 4 SCHOOL DISTRICT BACK TO SCHOOL
- REGISTRATION SUPPORT
- OVER 25 COMMUNITY ORGANIZATIONS
- RESOURCE TABLES PROVIDING GIVEAWAYS & MUCH MORE

**ACTS OF KINDNESS & SPONSORSHIPS (WHILE SUPPLIES LAST)**

- SANOFI PHARMACEUTICALS (SPONSORSHIP)
- BLUE CROSS BLUE SHIELD (SPONSORSHIP)
- RTD (SPONSORSHIP)
- FREE HAIRCUTS
- WATSMILLION BARBER STUDIO: DEWAYNE WATSON, JR.
- FREE HEALTHY SNACKS, BACKPACKS & SCHOOL SUPPLIES
- BCBS OF ILLINOIS
- GIFT-OF-HOPE
- TRUTH PENTECOST CHRISTIAN CENTER
- FREE HOUSEHOLD ITEMS COMPLIMENTS OF:
  - HOYCE CENTER
  - SALEM BAPTIST CHURCH
  - TRUTH PENTECOST CHRISTIAN CENTER
- FREE CLOTHING, SHOES & SOCKS COMPLIMENT OF:
  - SALEM BAPTIST CHURCH
  - TRUTH PENTECOST CHRISTIAN CENTER
- FOOD DONATIONS:
  - SAM'S CLUB
- DONATIONS:
  - DREAM
  - HERRIOTT'S RENTALS
  - ILLINOIS MIGRANT COUNCIL
  - IMMIGRANT SERVICES CHAMPAIGN-URBANA

**FREE KONA ICE 2PM-4PM**

**FOR KIDS GAMES!**

- Y ON THE FLY KID GAMES
- HMR PRODUCTIONS (BOUNCY HOUSES)
- CHAMPAIGN PARK DISTRICT
- KONA ICE (2:00 PM-4:00 PM)

Le Community Health Partnership of Illinois (CHP) et le Champaign-Urbana Public Health District (CUPHD), en collaboration avec Blue Cross Blue Shield of Illinois (BCBS) et Sanofi Pharmaceutical, vous invitent cordialement à notre :

## 4<sup>e</sup> édition annuelle de la Famille

### JOURNÉE DE PLAISIR ET RETOUR À L'ÉCOLE

### SALON DE LA SANTÉ ET DES RESSOURCES

**QUAND: SAMEDI**  
26 JUILLET 2025 | 11AM-4PM

**EMPLACEMENT : PARKING CUPHD : 201 W. KENYON, CHAMPAIGN, IL 61820.**  
CONTACT : DAVETTA WATSON, RESPONSABLE DES OPÉRATIONS AU 217.355.7610 OU DWATSON@CHPOFIL.ORG

**ÉCOLE ET SPORTS PHYSIQUES :**

NOUS ACCEPTONS TOUS LES TYPES D'ASSURANCE MEDICAID ET LES ASSURANCES COMMERCIALES/PRIVÉES, OU UN FORFAIT DE 30,00 \$ (AUCUN ENFANT NE SE VOIT REFUSER DES SERVICES EN RAISON DE SON INCAPACITÉ À PAYER)

➤ NOUVEAU DANS LE DISTRICT  
➤ SIXIÈME ANNÉE

➤ PRÉSCOLAIRE  
➤ NEUVIÈME ANNÉE

➤ MATERNELLE  
➤ SPORTIF

CET ÉVÈNEMENT S'INSCRIT DANS LE CADRE DE LA SEMAINE DES CENTRES DE SANTÉ 2025. VEENEZ DÉCOUVRIR NOTRE TOUTE NOUVELLE CLINIQUE MOBILE N° 2! DES SERVICES DENTAIRES, MÉDICAUX ET COMPORTEMENTAUX SONT DISPONIBLES LÀ OÙ ILS SONT NÉCESSAIRES!

**ACTES DE DENTILLESSE ET PARRAINAGES**  
(COURTESIE DE CHAMPAIGN LION'S CLUB)

- FOURNITURES SCOLAIRES ET SACS À DOS
- RENDEZ-VOUS POUR EXAMENS DENTAIRES
- DÉPISTAGES DE LA VUE EN PRÉ-MATERNELLE ET EN MATERNELLE (COMPLIMENTS DE LA CHAMPAIGN LION'S CLUB)
- RENDEZ-VOUS DE SANTÉ COMPORTEMENTALE OU MENTALE
- UNITÉ 4 DISTRICT SCOLAIRE RETOUR À L'ÉCOLE
- ASSISTANCE À L'INSCRIPTION
- PLUS DE 25 ORGANISMES COMMUNAUTAIRES
- TABLES DE RESSOURCES OFFRANT DES CADEAUX ET BIEN PLUS ENCORE

**ACTES DE BONDAD Y PATROCINIOS**  
(COURTESIA DE CHAMPAIGN LION'S CLUB)

- ÚTILES ESCOLARES Y MOCHILAS
- CITAS PARA EXÁMENES DENTAL
- EXÁMENES DE LA VISTA PARA PREKINDER Y KINDER (CORTESÍA DE CHAMPAIGN LION'S CLUB)
- CITAS DE SALUD MENTAL O CONDUCTUAL
- UNIDAD 4 DISTRITO ESCOLAR REGRESO A CLASES
- SOPORTE DE REGISTRO
- MÁS DE 25 ORGANIZACIONES COMUNITARIAS
- MESAS DE RECURSOS CON REGALOS Y MUCHO MÁS

La Asociación de Salud Comunitaria de Illinois (CHP) y el Distrito de Salud Pública de Champaign-Urbana (CUPHD), en colaboración con Blue Cross Blue Shield of Illinois (BCBS) y Sanofi Pharmaceutical, lo invitan cordialmente a nuestro:

## IV Feria Anual de Salud Familiar

### DÍA DE DIVERSION

### Y REGRESO A CLASES

**CUANDO: SÁBADO**  
26 DE JULIO DE 2025 | 11:00 A. M. A 4:00 P. M.

**UBICACIÓN: ESTACIONAMIENTO CUPHD: 201 W. KENYON, CHAMPAIGN, IL 61820.**  
CONTACTO: DAVETTA WATSON, GERENTE DE OPERACIONES AL 217.355.7610 O DWATSON@CHPOFIL.ORG

**EXÁMENES FÍSICOS ESCOLARES Y DEPORTIVOS:**

ACEPTAMOS TODOS LOS TIPOS DE SEGUROS DE MEDICAID Y SEGUROS COMERCIALES/PRIVADOS, O UNA TARIFA FIJA DE \$30.00 (NO SE LE NIEGAN SERVICIOS A NINGUN NIÑO POR INCAPACIDAD DE PAGO)

➤ NUEVO EN EL DISTRITO  
➤ SEXTO GRADO

➤ PREESCOLAR  
➤ NOVENO GRADO

➤ KINDERGARTEN  
➤ DEPORTES

EL EVENTO FORMARÁ PARTE DE LA SEMANA DE LOS CENTROS DE SALUD 2025. ¡VEN A CONOCER NUESTRA NUEVA CLÍNICA MÓVIL, N° 2! SERVICIOS DENTALES, MÉDICOS Y CONDUCTUALES DONDE MÁS SE NECESITAN.

**ACTES DE DENTILLESSE ET PARRAINAGES**  
(COURTESIE DE CHAMPAIGN LION'S CLUB)

- FOURNITURES SCOLAIRES ET SACS À DOS
- RENDEZ-VOUS POUR EXAMENS DENTAIRES
- DÉPISTAGES DE LA VUE EN PRÉ-MATERNELLE ET EN MATERNELLE (COMPLIMENTS DE LA CHAMPAIGN LION'S CLUB)
- RENDEZ-VOUS DE SANTÉ COMPORTEMENTALE OU MENTALE
- UNITÉ 4 DISTRICT SCOLAIRE RETOUR À L'ÉCOLE
- ASSISTANCE À L'INSCRIPTION
- PLUS DE 25 ORGANISMES COMMUNAUTAIRES
- TABLES DE RESSOURCES OFFRANT DES CADEAUX ET BIEN PLUS ENCORE

**ACTOS DE BONDAD Y PATROCINIOS**  
(CORTESÍA DE CHAMPAIGN LION'S CLUB)

- ÚTILES ESCOLARES Y MOCHILAS
- CITAS PARA EXÁMENES DENTAL
- EXÁMENES DE LA VISTA PARA PREKINDER Y KINDER (CORTESÍA DE CHAMPAIGN LION'S CLUB)
- CITAS DE SALUD MENTAL O CONDUCTUAL
- UNIDAD 4 DISTRITO ESCOLAR REGRESO A CLASES
- SOPORTE DE REGISTRO
- MÁS DE 25 ORGANIZACIONES COMUNITARIAS
- MESAS DE RECURSOS CON REGALOS Y MUCHO MÁS

# STAFF DEVELOPMENT

## Training

The following presentation/training(s) are scheduled or completed for July/Aug:

- Jack Popovich - Americorps at Urbana Courthouse
  - Eviction law in Illinois
- Johnette Mitchel - First Midwest Bank
  - Financial Literacy curriculum for participants
- Staff training and certifications are tracked by staff members on our website: [www.ctso.org](http://www.ctso.org)

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**Ordinance T -2025-08-001: An Ordinance Approving the Annual Budget and  
Appropriation Ordinance (Fiscal Year 2024-2025) - TENTATIVE**

**WHEREAS** all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 1, 2024 - June 30, 2025;  
That the following budget, incorporated herein, containing an estimate of receipt of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 1, 2024 in the amount of

Town Fund	\$1,587,717
General Assistance Fund	\$2,513,682
Total All Funds	\$4,101,399

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$1,010,729
General Assistance Fund	\$3,111,437
Total All Funds	\$4,121,166

That the estimate of expenses for each of the aforementioned funds is

Town Fund	\$1,118,108
General Assistance Fund	\$2,783,525
Total All Funds	\$3,901,633

That the ending balance at the end of the Fiscal Year, June 30, 2025 is estimated to be

Town Fund	\$1,480,338
General Assistance Fund	\$2,841,594
Total All Funds	\$4,321,932

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township Board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted as amended on September 22, 2025 by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

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Darcy Sandefur, Township Clerk	Date	DeShawn Williams, Township Chair	Date
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**Cunningham Township  
FY 25 Amended Budget Draft**

July 2024 through June 2025

	Supervisor Unrestric... (Town Fund)	Assessor Unrestric... (Town Fund)	Total Town Fund	GA Fund	Unclassified	TOTAL
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>4009 - TAXES</b>						
4010 - Property Tax	906,699.95	0.00	906,699.95	1,418,171.68	0.00	2,324,871.63
4012 - PPRT - Personal Property Tax	20,376.76	0.00	20,376.76	20,376.80	0.00	40,753.56
<b>Total 4009 - TAXES</b>	<b>927,076.71</b>	<b>0.00</b>	<b>927,076.71</b>	<b>1,438,548.48</b>	<b>0.00</b>	<b>2,365,625.19</b>
<b>4020 - GRANTS</b>						
4030 - SSI Reimbursements	0.00	0.00	0.00	68,248.43	0.00	68,248.43
<b>4035 - DONATIONS AND GIFTS</b>						
4036 - Solidarity Gardens	0.00	0.00	0.00	9,518.00	0.00	9,518.00
4038 - Angel Donor - Paypal	0.00	0.00	0.00	25,049.05	0.00	25,049.05
4039 - Angel Donor - Cash and Checks	0.00	0.00	0.00	61,553.10	0.00	61,553.10
<b>Total 4035 - DONATIONS AND GIFTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>96,120.15</b>	<b>0.00</b>	<b>96,120.15</b>
<b>4050 - OTHER INCOME</b>						
4040 - Misc Income	4,930.57	0.00	4,930.57	12,614.85	0.00	17,545.42
4041 - Interest Income	78,721.75	0.00	78,721.75	78,721.88	0.00	157,443.63
<b>Total 4050 - OTHER INCOME</b>	<b>83,652.32</b>	<b>0.00</b>	<b>83,652.32</b>	<b>91,336.73</b>	<b>0.00</b>	<b>174,989.05</b>
<b>Total Income</b>	<b>1,010,729.03</b>	<b>0.00</b>	<b>1,010,729.03</b>	<b>3,110,437.33</b>	<b>0.00</b>	<b>4,121,166.36</b>
<b>Gross Profit</b>	<b>1,010,729.03</b>	<b>0.00</b>	<b>1,010,729.03</b>	<b>3,110,437.33</b>	<b>0.00</b>	<b>4,121,166.36</b>
<b>Expense</b>						
<b>6000 - SALARIES</b>						
6030 - PERSONNEL OTHER EXPENSES	80,109.26	39,712.39	119,821.65	202,523.68	0.00	322,345.33
<b>6100 - ADMINISTRATION</b>						
6110 - Training / Travel	526.09	10,779.49	11,305.58	5,068.72	0.00	16,374.30
6210 - Legal	3,926.25	4,912.50	8,838.75	8,639.98	0.00	17,478.73
6215 - Admin Services	25,695.90	3,006.84	28,702.74	4,419.19	0.00	33,121.93
6220 - Audit Services	13,820.00	0.00	13,820.00	0.00	0.00	13,820.00
6230 - Dues / Subscriptions	1,266.00	1,652.20	2,918.20	484.94	0.00	3,403.14
6240 - Computer Service/Software	5,056.49	41,344.81	46,401.30	17,996.54	0.00	64,397.84
6260 - General Insurance	12,226.00	0.00	12,226.00	0.00	0.00	12,226.00
6270 - Appraisals	0.00	9,875.00	9,875.00	0.00	0.00	9,875.00
6283 - Janitorial	5,575.00	2,700.00	8,275.00	5,575.00	0.00	13,850.00
6310 - Supplies	4,177.68	38.23	4,215.91	9,123.70	0.00	13,339.61
6340 - Postage	156.63	78.77	235.40	1,633.05	0.00	1,868.45
6350 - Printing / Publishing	1,134.99	0.00	1,134.99	915.00	0.00	2,049.99
6411 - Equipment Purchase	7,669.15	-246.83	7,422.32	34,590.69	0.00	42,013.01
6420 - Bldg Repairs/Maintenance	2,426.71	65.39	2,492.10	74,299.74	0.00	76,791.84
6429 - Property Acquisition/Rent	4,010.00	6,000.00	10,010.00	19,885.00	0.00	29,895.00
6430 - Utilities	6,900.86	3,873.35	10,774.21	9,421.47	0.00	20,195.68
6520 - Vehicle Maintenance	1,039.69	0.00	1,039.69	2,110.16	0.00	3,149.85
6522 - Misc Expenses	1,043.00	0.00	1,043.00	611.35	-18.27	1,636.08
<b>Total 6100 - ADMINISTRATION</b>	<b>96,650.44</b>	<b>84,079.75</b>	<b>180,730.19</b>	<b>194,774.53</b>	<b>-18.27</b>	<b>375,486.45</b>
<b>6700 - PROGRAMS</b>						
6720 - General Assistance	0.00	0.00	0.00	495,414.83	0.00	495,414.83
6730 - Housing Assistance	0.00	0.00	0.00	740,732.40	0.00	740,732.40
<b>6799 - Other Assistance</b>						
6728 - Outside Services	0.00	0.00	0.00	225,477.97	0.00	225,477.97
6729 - Transportation Assistance	0.00	0.00	0.00	38,332.79	0.00	38,332.79
6736 - Homeless Supplies	0.00	0.00	0.00	16,494.64	0.00	16,494.64
6737 - Program Supplies - Other	0.00	0.00	0.00	49,085.49	0.00	49,085.49
6738 - Food Assistance	126.74	0.00	126.74	61,561.51	0.00	61,688.25
6739 - Program Utilities	0.00	0.00	0.00	39,606.72	0.00	39,606.72
6740 - Medical Assistance	0.00	0.00	0.00	186.73	0.00	186.73
6770 - Angel Donor Expenses	0.00	0.00	0.00	39,717.44	0.00	39,717.44
6777 - Levy Utility Assistance	0.00	0.00	0.00	116,192.04	0.00	116,192.04
6778 - Solidarity Gardens	0.00	0.00	0.00	8,068.53	0.00	8,068.53
6795 - Intern/Volunteer Program	0.00	0.00	0.00	22,736.88	0.00	22,736.88
6797 - Event Expenses	3,394.06	0.00	3,394.06	10,598.43	0.00	13,992.49
6798 - Other Grants	506.01	0.00	506.01	0.00	0.00	506.01
<b>Total 6799 - Other Assistance</b>	<b>4,026.81</b>	<b>0.00</b>	<b>4,026.81</b>	<b>628,059.17</b>	<b>0.00</b>	<b>632,085.98</b>
<b>Total 6700 - PROGRAMS</b>	<b>4,026.81</b>	<b>0.00</b>	<b>4,026.81</b>	<b>1,864,206.40</b>	<b>0.00</b>	<b>1,868,233.21</b>
<b>Total Expense</b>	<b>387,443.02</b>	<b>342,964.46</b>	<b>730,407.48</b>	<b>2,845,473.77</b>	<b>-18.27</b>	<b>3,575,862.98</b>
<b>Net Ordinary Income</b>	<b>623,286.01</b>	<b>-342,964.46</b>	<b>280,321.55</b>	<b>264,963.56</b>	<b>18.27</b>	<b>545,303.38</b>
<b>Other Income/Expense</b>						
<b>Other Expense</b>						
<b>6800 - TAX REFUND (POTENTIAL)</b>						
6810 - CARLE PROPERTY TAX REFUND	133,597.75	0.00	133,597.75	0.00	0.00	133,597.75
6820 - PRESENCE PROPERTY TAX REFUND	226,722.91	0.00	226,722.91	0.00	0.00	226,722.91
<b>Total 6800 - TAX REFUND (POTENTIAL)</b>	<b>360,320.66</b>	<b>0.00</b>	<b>360,320.66</b>	<b>0.00</b>	<b>0.00</b>	<b>360,320.66</b>
<b>Total Other Expense</b>	<b>360,320.66</b>	<b>0.00</b>	<b>360,320.66</b>	<b>0.00</b>	<b>0.00</b>	<b>360,320.66</b>
<b>Net Other Income</b>	<b>-360,320.66</b>	<b>0.00</b>	<b>-360,320.66</b>	<b>0.00</b>	<b>0.00</b>	<b>-360,320.66</b>
<b>Net Income</b>	<b>262,965.35</b>	<b>-342,964.46</b>	<b>-79,999.11</b>	<b>264,963.56</b>	<b>18.27</b>	<b>184,982.72</b>

**Ordinance T -2025-08-002: An Ordinance Approving the Annual Budget and  
Appropriation Ordinance (Fiscal Year 2025-2026) - TENTATIVE**

**WHEREAS** all legal requirements have been complied with: Now therefore be it ordained by the Township Board of the Town of Cunningham, County of Champaign, State of Illinois, in meeting assembled as follows:

That the fiscal year of this Town is hereby fixed and declared to be from July 1, 2025 - June 30, 2026;  
That the following budget, incorporated herein, containing an estimate of receipt of the Town and General Assistance funds, is hereby adopted as the budget of this Town and General Assistance funds, and shall be in full force and effect from and after this date;

That there is an estimate of the beginning balance of July 1, 2025 in the amount of

Town Fund	\$1,476,263
General Assistance Fund	\$2,846,133
Total All Funds	\$4,321,932

That the estimate of cash to be received during the Fiscal year, from all sources is

Town Fund	\$1,111,008
General Assistance Fund	\$3,100,357
Total All Funds	\$4,211,365

That the estimate of expenses for each of the aforementioned funds is

Town Fund	\$1,500,000
General Assistance Fund	\$3,500,000
Total All Funds	\$5,000,000

That the ending balance at the end of the Fiscal Year, June 30, 2026 is estimated to be

Town Fund	\$1,087,271
General Assistance Fund	\$2,446,490
Total All Funds	\$3,533,761

That the following budget is the Annual Appropriation Ordinance of this Town, passed by the Township Board of the Town of Cunningham as required by law, and shall be in full force and effect from and after this date. Adopted as amended on September 22, 2025 by the Township Board of the Town of Cunningham in the County of Champaign, State of Illinois, in meeting assembled.

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Darcy Sandefur, Township Clerk	Date	DeShawn Williams, Township Chair	Date
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**Resolution No. T-2025-08-011R**

**A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the IDHS Emergency Transitional Housing (ETH) Grant for Homeless Services (FY 26)**

**WHEREAS**, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless.

**WHEREAS**, To that end, CTSO operates a continuum of services for the homeless throughout Champaign County that includes Street Outreach and Emergency Assistance, Rental Assistance and Homeless Prevention, Emergency and Transitional Housing, Rapid Rehousing, and supportive Case Management; and

**WHEREAS**, in FY26, CTSO has been awarded \$536,594 in IDHS ETH funds for homeless services in FY26.

**WHEREAS**, State Funding is required to augment local tax levy to maintain the level of services;

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois for IDHS Emergency and Transitional Housing Funds for Homeless Services for FY 26.

Approved this August 18, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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DeShawn Williams, Chair

# Illinois Grant Accountability and Transparency Notice of State Award

07/07/25

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STATE OF ILLINOIS GRANT INFORMATION	
State Award Identification	Name of State Agency (Grantor): Human Services Department/Organization Unit: Department of Human Services
State Award ID Number (SAIN)	656-58438
State Program Description	<p>Provides immediate emergency shelter, meals, transitional housing, and/or supportive services to approximately 40,000 homeless adults and children each year. Scope of Services</p> <ol style="list-style-type: none"> <li>1. Overnight Shelter - Provides emergency sleeping accommodations for a period not to exceed twelve (12) hours. Access to food service for at least one (1) meal per day is required. In addition, case management, advocacy, and counseling services are required.</li> <li>2. Voucher Shelter - Provides for emergency shelter on a per diem basis at a nearby hotel, motel or similar facility when other overnight shelter is not available. Access to food services for at least one (1) meal is required. In addition, case management, advocacy, and counseling services are required.</li> <li>3. Transitional Shelter - Provides a temporary residence for a period not to exceed twenty-four (24) months. Access to food and supportive services are required. Transitional shelters are permitted to charge fees for shelter services. Fees cannot exceed 30% of the adjusted household income in any one month and cannot be used as a source of match to E&amp;TH funds. In addition, case management, advocacy, and counseling services are required.</li> </ol> <p>The Emergency and Transitional Housing Program Provider will adhere to requirements outlined in the Emergency Food and Shelter Program Statute, which is located at 89 Illinois Administrative Code Sub Part E Section 130.400.</p>
Announcement Type	Initial
Agency (Grantor) Contact Information	Name: Rodney Collins Phone: 217/782-0490 Email: Rodney.J.Collins@illinois.gov

GRANTEE INFORMATION	
Grantee / Subrecipient Information	Name: Cunningham Township Supervisor's Office Address: 205 W Green St, Urbana, IL 61801 Phone: 2173844144 Email: danielle@ctso.org
Grantee Identification	GATA: 694840    UEI: X2PSLALF97U2    FEIN: 376000533
Period of Performance	Start Date: 7/1/2025    End Date: 6/30/2026

FUNDING INFORMATION			
FUND	CSFA	CFDA	AMOUNT
GRF	444-80-0656		\$536,594.00
TOTAL			\$536,594.00

*(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.*

## Illinois Grant Accountability and Transparency Notice of State Award

<b>TERMS AND CONDITIONS</b>	
Grantee Indirect Cost Rate Information	Rate: 0% Base: Waive Period: 7/1/2025-6/30/2026
Research & Development	No
Cost Sharing or Matching Requirements	No
Uniform Term(s)	CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200)  Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1  Illinois Administrative Code
Grantor-Specific Term(s)	This Notice of State Award (NOSA) is not an agreement. This NOSA is not a guarantee of an agreement. IDHS will publish its agreements in the CSA Tracking System after you return a signed copy of this NOSA to IDHS.  Please note the items identified for Section 3. Please contact your DHS program representative within 30 days to implement a plan to address the identified issues within the next 90 days. Should you have any questions please speak with the DHS contact for your award.
Program-Specific Term(s)	<ul style="list-style-type: none"> <li>• This Notice of State Award (NOSA) is not an agreement nor a guarantee of an agreement. IDHS will publish its agreements in the CSA Tracking System after the NOSA is accepted. A signed hard copy is not needed. You also have the option to decline.</li> <li>• If your response(s) to the ICQ questions indicate a weakness in the identified area below, a Corrective Action Plan (CAP) is required to be submitted to your cognizant agency. If IDHS is your Cognizant Agency, please send an email to DHS.DMHGrantApp@Illinois.gov to begin communicating the direction and requirements of the CAP.</li> </ul>

# Illinois Grant Accountability and Transparency Notice of State Award

## SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - FISCAL AND ADMINISTRATIVE

### The nature of the additional requirements

#### GATA Conditions:

##### 03 - Financial and Programmatic Reporting

Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.

#### Agency Adjustments / Explanation:

None

### The reason why the additional requirements are being imposed

#### GATA Conditions:

##### 03 - Financial and Programmatic Reporting

Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

#### Agency Adjustments / Explanation:

None

### The nature of the action needed to remove the additional requirement, if applicable

#### GATA Conditions:

##### 03 - Financial and Programmatic Reporting

Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

#### Agency Adjustments / Explanation:

None

### The time allowed for completing the actions, if applicable

#### GATA Conditions:

##### 03 - Financial and Programmatic Reporting

One year.

#### Agency Adjustments / Explanation:

None

### The method for requesting reconsideration of the additional requirements imposed

#### GATA Conditions:

##### 03 - Financial and Programmatic Reporting

One year.

#### Agency Explanation:

None

# Illinois Grant Accountability and Transparency Notice of State Award

**SIGNATURE PAGE**

**Circle one:** Accept NOSA / Reject NOSA

\_\_\_\_\_  
Institution / Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Official

\_\_\_\_\_  
Title (Chief Financial Officer or equivalent)

\_\_\_\_\_  
Date of Execution

**Resolution No. T-2025-08-012R**

**A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the HOME Illinois RRH Grant for Homeless Services (FY 26)**

**WHEREAS**, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless.

**WHEREAS**, To that end, CTSO operates a continuum of services for the homeless throughout Champaign County that includes Street Outreach and Emergency Assistance, Rental Assistance and Homeless Prevention, Emergency and Transitional Housing, Rapid Rehousing, and supportive Case Management; and

**WHEREAS**, in FY26, CTSO was awarded \$245,261 in HOME Illinois Rapid Rehousing (RRH) funding from IDHS for FY26; and

**WHEREAS**, State Funding is required to augment local tax levy to maintain the level of services;

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois HOME Illinois RRH funds for Homeless Services for FY 26.

Approved this August 18, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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DeShawn Williams, Chair

# Illinois Grant Accountability and Transparency Notice of State Award

07/02/25

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<b>STATE OF ILLINOIS GRANT INFORMATION</b>	
State Award Identification	Name of State Agency (Grantor): Human Services Department/Organziation Unit: Family and Community Services
State Award ID Number (SAIN)	3153-59652
State Program Description	<p>Rapid Rehousing (RRH) is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.</p> <p>Every Continuum of Care (CoC) is required by HUD to establish written standards of which RRH projects are required to follow. RRH projects have the opportunity to coordinate with their CoC and participate in the process to determine written standards of assistance for all RRH projects within the CoC. This includes establishing standards for determining and prioritizing which households will receive RRH assistance, how income will be calculated, and determining what percentage or amount of rent that each RRH program participant will pay.</p> <p>The Department of Human Services, Division of Family and Community Services (FCS) is committed to the development and expansion of Rapid Re-housing (RRH) for families and individuals experiencing homelessness in alignment with Home Illinois, Illinois' Plan to Prevent and End Homelessness.</p>
Annoucnment Type	Initial
Agency (Grantor) Contact Information	Name: Angela Campo Phone: 217/361-4445 Email: Angela.Campo@illinois.gov

<b>GRANTEE INFORMATION</b>	
Grantee / Subrecipient Information	Name: Cunningham Township Supervisor's Office Address: 205 W Green St, Urbana, IL 61801 Phone: 217-384-4144 Email: supervisor@cunninghamtownship.org
Grantee Identification	GATA: 694840    UEI: X2PSLALF97U2    FEIN: 376000533
Period of Performance	Start Date: 7/1/2025    End Date: 6/30/2026

<b>FUNDING INFORMATION</b>			
FUND	CSFA	CFDA	AMOUNT
Home Illinois	444-80-3153		\$245,261.00
<b>TOTAL</b>			<b>\$245,261.00</b>

*(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.*

# Illinois Grant Accountability and Transparency Notice of State Award

07/02/25

Page 2 of 5

TERMS AND CONDITIONS	
Grantee Indirect Cost Rate Information	Rate: Base: Period:
Research & Development	No
Cost Sharing or Matching Requirements	No
Uniform Term(s)	<p>CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200)</p> <p>Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1</p> <p>Illinois Administrative Code</p>
Grantor-Specific Term(s)	<p>This Notice of State Award (NOSA) is not an agreement. This NOSA is not a guarantee of an agreement. IDHS will publish its agreements in the CSA Tracking System after you return a signed copy of this NOSA to IDHS.</p> <p>Please note the items identified for Section 3. Please contact your DHS program representative within 30 days to implement a plan to address the identified issues within the next 90 days. Should you have any questions please speak with the DHS contact for your award.</p>
Program-Specific Term(s)	<p>N/A</p> <p>THE FOLLOW ARE GATA EXCEPTIONS AND ARE NOT REQUIRED FOR THIS PROGRAM:</p> <p><b>MERIT BASED REVIEW</b> omb.gata.exceptions approved the following on 5/26/23: IDHS plans to fund a Rapid Rehousing Program that will provide short term rental assistance and other supportive services to support housing stability for individuals and/or families experiencing homelessness. This program will be the equivalent of and will be a source of match and/or leveraging funds for eligible activities under HUD's Continuum of Care Program [24 CFR 578].</p> <p>In September 2021, Governor Pritzker signed Executive Order 2021-21 (PDF attached) which created the Interagency Task Force on Homelessness and charged it to "Plan for and develop a State plan... to address homelessness..." The State Plan to Prevent and End Homelessness, "Home Illinois" (PDF attached), was subsequently funded in the amount of \$15M by the IL General Assembly in FY23 to implement pilot programs and research projects to move the state in ending homelessness. IDHS anticipates significantly higher funding appropriations for these activities to extend in to FY24. HB2701 (page 42 of attached PDF) has not yet passed into public act, but states "Section 155. The sum of \$200,300,000, or so much thereof as may be necessary, is appropriated from General Revenue Fund to the Department of Human Services for grants and administrative expenses of the Home Illinois Program, including pilot programs, to prevent and end homelessness in Illinois, including, but not limited to homelessness prevention, emergency and transitional housing, rapid rehousing, outreach, and related services and supports for individuals at risk or experiencing homelessness." In the Governor's FY24 proposed budget, \$25 million was targeted for Rapid Rehousing which will be used for this program, if approved.</p> <p>HUD's Continuum of Care Program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act [42 U.S.C. 11381-11389] and is designed to [24 CFR 578.1(b)]: "(1) Promote communitywide commitment to the goal of ending homelessness; (2) Provide funding for efforts by nonprofit providers, States, and local governments to quickly rehouse homeless individuals (including unaccompanied youth) and families, while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; (3) Promote access to and effective utilization of mainstream programs by homeless individuals and families; and (4) Optimize self-sufficiency among individuals and families experiencing homelessness." Eligible applicant(s) for the program [24 CFR 578.15(b)], "must have been designated by the Continuum of Care to submit an application for grant funds under this part."</p> <p>IDHS is requesting a NOFO and merit-based review exemption to use the federal HUD's Continuum of Care Program regulations described above to: (1) Distribute program funds to the 19 Continuums of Care covering the entire State of Illinois through a need-based formula derived from data collected through each of the HUD-required and HUD-regulated Homeless Management Information Systems (HMIS) [24 CFR 578.7(b)] operated by the local Continuums of Care; and (2) Allow the 19 HUD-sanctioned Continuums of Care, through HUD's and their own established processes, to designate which local providers are qualified and eligible to be grant recipients for</p>

**Illinois Grant Accountability and Transparency  
Notice of State Award**

07/02/25

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IDHS' new Rapid Rehousing Program.

**NOTICE OF FUNDING OPPORTUNITY**

omb.gata.exceptions approved the following on 5/26/23: IDHS plans to fund a Rapid Rehousing Program that will provide short term rental assistance and other supportive services to support housing stability for individuals and/or families experiencing homelessness. This program will be the equivalent of and will be a source of match and/or leveraging funds for eligible activities under HUD's Continuum of Care Program [24 CFR 578].

In September 2021, Governor Pritzker signed Executive Order 2021-21 (PDF attached) which created the Interagency Task Force on Homelessness and charged it to "Plan for and develop a State plan... to address homelessness..." The State Plan to Prevent and End Homelessness, "Home Illinois" (PDF attached), was subsequently funded in the amount of \$15M by the IL General Assembly in FY23 to implement pilot programs and research projects to move the state in ending homelessness. IDHS anticipates significantly higher funding appropriations for these activities to extend in to FY24. HB2701 (page 42 of attached PDF) has not yet passed into public act, but states "Section 155. The sum of \$200,300,000, or so much thereof as may be necessary, is appropriated from General Revenue Fund to the Department of Human Services for grants and administrative expenses of the Home Illinois Program, including pilot programs, to prevent and end homelessness in Illinois, including, but not limited to homelessness prevention, emergency and transitional housing, rapid rehousing, outreach, and related services and supports for individuals at risk or experiencing homelessness." In the Governor's FY24 proposed budget, \$25 million was targeted for Rapid Rehousing which will be used for this program, if approved.

HUD's Continuum of Care Program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act [42 U.S.C. 11381-11389] and is designed to [24 CFR 578.1(b)]: "(1) Promote communitywide commitment to the goal of ending homelessness; (2) Provide funding for efforts by nonprofit providers, States, and local governments to quickly rehouse homeless individuals (including unaccompanied youth) and families, while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; (3) Promote access to and effective utilization of mainstream programs by homeless individuals and families; and (4) Optimize self-sufficiency among individuals and families experiencing homelessness." Eligible applicant(s) for the program [24 CFR 578.15(b)], "must have been designated by the Continuum of Care to submit an application for grant funds under this part."

IDHS is requesting a NOFO and merit-based review exemption to use the federal HUD's Continuum of Care Program regulations described above to: (1) Distribute program funds to the 19 Continuums of Care covering the entire State of Illinois through a need-based formula derived from data collected through each of the HUD-required and HUD-regulated Homeless Management Information Systems (HMIS) [24 CFR 578.7(b)] operated by the local Continuums of Care; and (2) Allow the 19 HUD-sanctioned Continuums of Care, through HUD's and their own established processes, to designate which local providers are qualified and eligible to be grant recipients for IDHS' new Rapid Rehousing Program.

# Illinois Grant Accountability and Transparency Notice of State Award

## SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - FISCAL AND ADMINISTRATIVE

### The nature of the additional requirements

**GATA Conditions:**

**03 - Financial and Programmatic Reporting**

Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.

**Agency Adjustments / Explanation:**

None

### The reason why the additional requirements are being imposed

**GATA Conditions:**

**03 - Financial and Programmatic Reporting**

Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

**Agency Adjustments / Explanation:**

None

### The nature of the action needed to remove the additional requirement, if applicable

**GATA Conditions:**

**03 - Financial and Programmatic Reporting**

Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

**Agency Adjustments / Explanation:**

None

### The time allowed for completing the actions, if applicable

**GATA Conditions:**

**03 - Financial and Programmatic Reporting**

One year.

**Agency Adjustments / Explanation:**

None

### The method for requesting reconsideration of the additional requirements imposed

**GATA Conditions:**

**03 - Financial and Programmatic Reporting**

One year.

**Agency Explanation:**

None

# Illinois Grant Accountability and Transparency Notice of State Award

**SIGNATURE PAGE**

**Circle one:** Accept NOSA / Reject NOSA

\_\_\_\_\_  
Institution / Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Official

\_\_\_\_\_  
Title (Chief Financial Officer or equivalent)

\_\_\_\_\_  
Date of Execution

**Resolution No. T-2025-08-013R**

**A Resolution Authorizing the Supervisor to Sign an Agreement with the State of Illinois for the  
Emergency Solutions Grant (ESG) for Homeless Services (FY 26)**

**WHEREAS**, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless.

**WHEREAS**, To that end, CTSO operates a continuum of services for the homeless throughout Champaign County that includes Street Outreach and Emergency Assistance, Rental Assistance and Homeless Prevention, Emergency and Transitional Housing, Rapid Rehousing, and supportive Case Management; and

**WHEREAS**, in FY26, CTSO was awarded \$125,698 in Emergency Solutions Grant (ESG) funding from IDHS to support Street Outreach and Rapid Rehousing programs; and

**WHEREAS**, State Funding is required to augment local tax levy to maintain the level of services;

**NOW THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois for the Emergency Solutions Grant for Homeless Services for FY 26.

Approved this August 18, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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DeShawn Williams, Chair

**GRANT AGREEMENT**



**BETWEEN  
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES  
AND  
CUNNINGHAM TOWNSHIP**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and CUNNINGHAM TOWNSHIP (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

**PART ONE – The Uniform Terms**

<b>Article I</b>	<b>Definitions</b>
<b>Article II</b>	<b>Award Information</b>
<b>Article III</b>	<b>Grantee Certifications and Representations</b>
<b>Article IV</b>	<b>Payment Requirements</b>
<b>Article V</b>	<b>Scope of Award Activities/Purpose of Award</b>
<b>Article VI</b>	<b>Budget</b>
<b>Article VII</b>	<b>Allowable Costs</b>
<b>Article VIII</b>	<b>Lobbying</b>
<b>Article IX</b>	<b>Maintenance and Accessibility of Records; Monitoring</b>
<b>Article X</b>	<b>Financial Reporting Requirements</b>
<b>Article XI</b>	<b>Performance Reporting Requirements</b>
<b>Article XII</b>	<b>Audit Requirements</b>
<b>Article XIII</b>	<b>Termination; Suspension; Non-compliance</b>
<b>Article XIV</b>	<b>Subcontracts/Subawards</b>
<b>Article XV</b>	<b>Notice of Change</b>
<b>Article XVI</b>	<b>Structural Reorganization and Reconstitution of Board Membership</b>
<b>Article XVII</b>	<b>Conflict of Interest</b>
<b>Article XVIII</b>	<b>Equipment or Property</b>
<b>Article XIX</b>	<b>Promotional Materials; Prior Notification</b>
<b>Article XX</b>	<b>Insurance</b>
<b>Article XXI</b>	<b>Lawsuits and Indemnification</b>
<b>Article XXII</b>	<b>Miscellaneous</b>
<b>Exhibit A</b>	<b>Project Description</b>
<b>Exhibit B</b>	<b>Deliverables or Milestones</b>
<b>Exhibit C</b>	<b>Contact Information</b>
<b>Exhibit D</b>	<b>Performance Measures and Standards</b>
<b>Exhibit E</b>	<b>Specific Conditions</b>
<b>Exhibit F</b>	<b>Payment</b>

**PART TWO – Grantor-Specific Terms**

**PART THREE – Project-Specific Terms**

**The Parties or their duly authorized representatives hereby execute this Agreement.**

**DEPARTMENT OF HUMAN SERVICES**

**CUNNINGHAM TOWNSHIP**

By: \_\_\_\_\_  
Signature of Dulce Quintero, Secretary

By: \_\_\_\_\_  
Signature of Authorized Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Designee Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Designee Title: Contract Obligations Analyst

Printed Title: \_\_\_\_\_

By: \_\_\_\_\_

E-mail: nicole@cunninghamtownship.org

Signature of Second Grantor Approver, if applicable

FEIN: 376000533

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantor Approver

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature of Third Grantor Approver, if applicable

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Third Grantor Approver

Second Grantee Approver  
(optional at Grantee's discretion)

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**PART ONE – THE UNIFORM TERMS****ARTICLE I  
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grantee Compliance Enforcement System” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II  
AWARD INFORMATION**

2.1 Term. This Agreement shall be effective on Jul 1, 2025 and expires on Jun 30, 2026 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one)  must not exceed or  are estimated to be \$125,698.00, of which \$125,698.00 are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

**ARTICLE III  
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and X2PSLALF97U2 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-6000533 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- |  |   |
|--|---|
| <input type="checkbox"/> Individual                            | <input type="checkbox"/> Pharmacy-Non Corporate   |
| <input type="checkbox"/> Sole Proprietorship                   | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp.                             |
| <input type="checkbox"/> Partnership                           | <input type="checkbox"/> Tax Exempt   |
| <input type="checkbox"/> Corporation (includes Not For Profit) | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| <input type="checkbox"/> Medical Corporation                   | <input type="checkbox"/> P = partnership  |
| <input checked="" type="checkbox"/> Governmental Unit          | <input type="checkbox"/> C = corporation  |
| <input type="checkbox"/> Estate or Trust                       |   |

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

#### ARTICLE IV PAYMENT REQUIREMENTS

4.1. **Availability of Appropriation; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. **Pre-Award Costs.** Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO or PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. **Return of Grant Funds.** Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO OR PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. **Cash Management Improvement Act of 1990.** Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. **Payments to Third Parties.** Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under Exhibit A may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO, or PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

**ARTICLE V**  
**SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD**

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in Exhibit A (Project Description), Exhibit B (Deliverables or Milestones), and Exhibit D (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in PART TWO (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in PART THREE (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in Exhibit E. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

**ARTICLE VI**  
**BUDGET**

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

**ARTICLE VII**  
**ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

## ARTICLE VIII LOBBYING

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

## ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in PART TWO or PART THREE.

## ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in PART TWO or PART THREE. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU) or on Exhibit E pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in PART TWO or PART THREE.

### 10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in PART TWO or PART THREE, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

## ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in PART TWO or PART THREE. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in Exhibit D, PART TWO or PART THREE at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either PART TWO or PART THREE (approved as an exception by GATU), or on Exhibit E pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in PART TWO or PART THREE, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in PART TWO or PART THREE of this Agreement.

## ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in PART TWO or PART THREE. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least \$750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee’s risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$750,000 in State-issued Awards, but expends at least \$500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) six (6) months after the end of Grantee’s audit period.

#### 12.4. “For-Profit” Entities.

(a) This Paragraph applies to Grantees that are “for-profit” entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor’s most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

**ARTICLE XIII  
TERMINATION; SUSPENSION; NON-COMPLIANCE**

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days’ prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in Exhibit A, PART TWO or PART THREE.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

## ARTICLE XIV SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

## **ARTICLE XV NOTICE OF CHANGE**

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

## **ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

## ARTICLE XVII CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

## ARTICLE XVIII EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

#### **ARTICLE XIX PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

#### **ARTICLE XX INSURANCE**

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in PART TWO or PART THREE.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

#### **ARTICLE XXI LAWSUITS AND INDEMNIFICATION**

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXII  
MISCELLANEOUS**

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A  
PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: EMERGENCY SOLUTIONS GRANT STATE PROGRAM NAME: EMERGENCY SOLUTIONS GRANT

PURPOSE OF GRANT

ACCOUNT\_LINE(s) SUMMARY:

Acct.Line#: 1  
CSFA Number: 444-80-0496  
Appropriation FY: 2026  
Appropriation Code: 0592.44480.4900.000400PY  
WBS Element: 444EMSOL25-ESGPESG1-EG1G  
Sponed. Prog: ESGP  
Appropriation Amount: \$80,932.00  
These funds are Used/Reported by the Provider as Federal Funds: Yes  
Use by DHS as Maintenance of Effort (MOE): No  
Use by DHS as Matching Funds: No  
Assistance Listing Program Number: 14.231  
Assistance Listing Program Title: EMERGENCY SOLUTIONS  
FAIN Number: E25DC170001 - FAIN Award Agency: US Dept of Housing and Urban  
FAIN Award Date: Jul 1, 2025

Acct.Line#: 2  
CSFA Number: 444-80-0496  
Appropriation FY: 2026  
Appropriation Code: 0592.44480.4900.000400PY  
WBS Element: 444EMSOL25-ESGPESG4-EG4G  
Sponed. Prog: ESGP  
Appropriation Amount: \$41,459.00  
These funds are Used/Reported by the Provider as Federal Funds: Yes  
Use by DHS as Maintenance of Effort (MOE): No  
Use by DHS as Matching Funds: No  
Assistance Listing Program Number: 14.231  
Assistance Listing Program Title: EMERGENCY SOLUTIONS  
FAIN Number: E25DC170001 - FAIN Award Agency: US Dept of Housing and Urban  
FAIN Award Date: Jul 1, 2025

Acct.Line#: 3  
CSFA Number: 444-80-0496  
Appropriation FY: 2026  
Appropriation Code: 0592.44480.4900.000400PY  
WBS Element: 444EMSOL25-ESGPESG6-EG6G  
Sponed. Prog: ESGP  
Appropriation Amount: \$3,307.00  
These funds are Used/Reported by the Provider as Federal Funds: Yes

**EXHIBIT A**  
**PROJECT DESCRIPTION**

Use by DHS as Maintenance of Effort (MOE): No  
Use by DHS as Matching Funds: No  
Assistance Listing Program Number: 14.231  
Assistance Listing Program Title: EMERGENCY SOLUTIONS  
FAIN Number: E25DC170001 - FAIN Award Agency: US Dept of Housing and Urban  
FAIN Award Date: Jul 1, 2025

Exhibit A (Purpose of Grant/Scope of Services)

The federally funded Emergency Solutions Grant provides for rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelter, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance.

\*\*In addition to the above, the provider may be eligible for a hardship capacity payment as determined by the Department of Human Services and allowed by the federal grantor agency.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**EXHIBIT B**  
**DELIVERABLES**

Exhibit B (Deliverables)

Reporting Requirements:

A. Time Period for Required Periodic Financial Reports. Unless a different reporting requirement is specified in Exhibit G, Grantee shall submit financial reports to Grantor pursuant to Paragraph 13.1 and reports must be submitted no later than 20 days after the quarter ends.

B. Time Period for Close-out Reports. Grantee shall submit a Close-out Report pursuant to Paragraph 13.2 and no later than 30 days after this Agreement's end of the period of performance or termination.

C. Time Period for Required Periodic Performance Reports. Unless a different reporting requirement is specified in Exhibit G, Grantee shall submit Performance Reports to Grantor pursuant to Paragraph 14.1 and such reports must be submitted no later than 20 days after the quarter ends.

D. Time Period for Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, pursuant to Paragraph 14.2 and no later than 30 days after this Agreement's end of the period of performance or termination.

1. All sub-recipients of ESG Program funds must ensure that all ESG funds are used in accordance with all federal program requirements at 24 CFR Part 576.

2. All sub-recipients of ESG Program funds must comply with DHS policies, reporting requirements, community service agreement obligations, department regulations, and deliverables in addition to all the ESG requirements in 24 CFR Part 576.

3. All sub-recipients of ESG Program funds are required to complete and submit accurate and timely annual GATA requirements, e.g., registration, pre-qualifications, Internal Control Questionnaire (ICQ), Programmatic Risk Assessment (PRA), and CSA budgets.

4. All sub-recipients of ESG Program Funding Applications are approved and recommended by the agency's respective CoC representative including approval and recommendation of budget allocations and program activities. All budget increases, decreases, modifications, and changes with program activities require CoC approval. Funding Applications that include, but are not limited to providing staffing levels, program data, supportive service, and fiscal information in addition to submitting all required attachments and certifications to DHS on or before the application deadline date.

5. All sub-recipients of ESG Program funds will be limited to 60% of the agency's total

**EXHIBIT B**  
**DELIVERABLES**

fiscal year allocation for street outreach and emergency shelter activities as set forth in 24 CFR Part 576.

6.All sub-recipients must provide matching contributions from eligible sources in an amount equal to the amount of requested ESG Program funds from the sub-recipient for all activities as prescribed in 24CFR Part 576. At a minimum, 25% of the match contributions must be cash.

7.All sub-recipients must obtain written approval from DHS prior to sub-granting any portion of ESG Program funds to any other entity to perform ESG eligible activities.

8.All sub-recipients must obtain written agreements from all ESG sub-grantees requiring the sub-grantee to comply with all DHS policies and timelines, the provisions of the DHS community service agreement, and all program rules and regulations as set forth by DHS and 24 CFR Part 576, which is identical to the obligations of the ESG sub-recipients.

9.All sub-recipients must provide DHS with accurate Quarterly Fiscal Reports; monitor on a monthly basis the EST Provider Contract Summary page, e.g., Activity and Match Budget Summary Information and notify DHS ESG staff of any discrepancies.

10.All sub-recipients must provide DHS with accurate Quarterly Client Statistics Reports within the designated time frame including all clients receiving services for that time frame; HUD reporting requirements (APR, PER, and CAPER Reports) including download of data into SAGA via HMIS, INFONET, or any other compatible CVS ' comma separated reporting database.

11.All sub-recipients must permit ESG Program monitoring and/or auditing as determined by DHS. Sub-recipient(s) needing TA (Technical Assistance) and/or training must contact DHS ESG staff to avoid potential audit findings.

12.All ESG funded buildings or facilities (other than a privately owned residential structure) are required by ESG regulations to comply with the American Standard Specifications for Making Building and Facilities Accessible to, and Usable by, the Physically Handicapped', Number A-117.1P 1971, unless subject to the exceptions contained in 41 CFR 101-19.604.

13. All subrecipients must enter all rental assistance applications into the IHDA database per the US Treasury Emergency Rental Assistance Program (ERA) to verify any duplication of rental assistance.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**EXHIBIT C**

**CONTACT INFORMATION**

**CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:**

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

**FOR OFFICIAL GRANT NOTIFICATIONS**

**GRANTOR CONTACT**

Name: Brenda Rogers  
Title: ESG Grant Manager  
Address: 823 E Monroe St  
Springfield, IL 62701-1915

**GRANTEE CONTACT**

Name: Nicole Philyaw  
Title: Operations Director  
Address: 205 W Green St  
Urbana, IL 61801-3219

**GRANTEE PAYMENT ADDRESS**

(If different than the address above)

Address: \_\_\_\_\_  
\_\_\_\_\_

**FOR GRANT ADMINISTRATION**

**GRANTOR CONTACT**

Name: Brenda Rogers  
Title: ESG Grant Manager  
Address: 823 E Monroe St  
Springfield, IL 62701-1915  
  
Phone: 217-670-9861  
TTY #: \_\_\_\_\_  
E-mail Address: brenda.rogers2@illinois.gov

**GRANTEE CONTACT**

Name: Nicole Philyaw  
Title: Operations Director  
Address: 205 W Green St  
Urbana, IL 61801-3219  
  
Phone: 217-384-4144  
TTY #: \_\_\_\_\_  
E-mail Address: nicole@cunninghamtownship.org

**EXHIBIT D**  
**PERFORMANCE MEASURES**

Exhibit E (Performance Measures)

1. Number of sub-recipients of ESG Program funds that must ensure that all ESG funds are used in accordance with all federal program requirements at 24 CFR Part 576.
2. Number of sub-recipients of ESG Program funds that must comply with DHS policies, reporting requirements, community service agreement obligations, department regulations, and deliverables in addition to all the ESG requirements in 24 CFR Part 576.
3. Number of sub-recipients of ESG Program funds are required to complete and submit accurate and timely annual GATA requirements, e.g., registration, pre-qualifications, Internal Control Questionnaire (ICQ), Programmatic Risk Assessment (PRA), and CSA budgets.
4. Number of sub-recipients of ESG Program Funding Applications are approved and recommended by the agency's respective CoC representative including approval and recommendation of budget allocations and program activities. All budget increases, decreases, modifications, and changes with program activities require CoC approval. Funding Applications that include, but are not limited to providing staffing levels, program data, supportive service, and fiscal information in addition to submitting all required attachments and certifications to DHS on or before the application deadline date.
5. Number of sub-recipients of ESG Program funds that will be limited to 60% of the agency's total fiscal year allocation for street outreach and emergency shelter activities as set forth in 24CFR Part 576.
6. Number of sub-recipients that must provide matching contributions from eligible sources in an amount equal to the amount of requested ESG Program funds from the sub-recipient for all activities as prescribed in 24CFR Part 576. At a minimum, 25% of the match contributions must be cash.
7. Number of sub-recipients that must obtain written approval from DHS prior to sub-granting any portion of ESG Program funds to any other entity to perform ESG eligible activities.
8. Number of sub-recipients that must obtain written agreements from all ESG sub-grantees requiring the sub-grantee to comply with all DHS policies and timelines, the provisions of the DHS community service agreement, and all program rules and regulations as set forth by DHS and 24 CFR Part 576, which is identical to the obligations of the ESG sub-recipients.
8. Number of sub-recipients that must provide DHS with accurate quarterly fiscal and service ESG reports within the designated time frame (on a quarterly basis).
9. Number of sub-recipients must provide DHS with accurate Quarterly Fiscal Reports;

**EXHIBIT D**  
**PERFORMANCE MEASURES**

monitor on a monthly basis the EST Provider Contract Summary page, e.g., Activity and Match Budget Summary Information and notify DHS ESG staff of any discrepancies.

10. Number of sub-recipients must provide DHS with accurate Quarterly Client Statistics Reports within the designated time frame including all clients receiving services for that time frame; HUD reporting requirements (APR, PER, and CAPER Reports) including download of data into SAGA via HMIS, INFONET, or any other compatible CVS ' comma separated reporting database.

11. Number of sub-recipients must permit ESG Program monitoring and/or auditing as determined by DHS. Sub-recipient(s) needing TA (Technical Assistance) and/or training must contact DHS ESG staff to avoid potential audit findings.

12. Number of ESG funded buildings or facilities (other than a privately owned residential structure) are required by ESG regulations to comply with the American Standard Specifications for Making Building and Facilities Accessible to, and Usable by, the Physically Handicapped', Number A-117.1P 1971, unless subject to the exceptions contained in 41 CFR 101-19.604.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**EXHIBIT D**  
**PERFORMANCE STANDARDS**

Exhibit F (Performance Standards)

1.100% of all sub-recipients of ESG Program funds must ensure that all ESG funds are used in accordance with all federal program requirements at 24 CFR Part 576.

2.100% of all sub-recipients of ESG Program funds must comply with DHS policies, reporting requirements, community service agreement obligations, department regulations, and deliverables in addition to all the ESG requirements in 24 CFR Part 576.

3.100% of all sub-recipients of ESG Program funds are required to complete and submit accurate and timely annual GATA requirements, e.g., registration, pre-qualifications, Internal Control Questionnaire (ICQ), Programmatic Risk Assessment (PRA), and CSA budgets.

4.100% of all sub-recipients of ESG Program Funding Applications are approved and recommended by the agency's respective CoC representative including approval and recommendation of budget allocations and program activities. All budget increases, decreases, modifications, and changes with program activities require CoC approval. Funding Applications that include, but are not limited to providing staffing levels, program data, supportive service, and fiscal information in addition to submitting all required attachments and certifications to DHS on or before the application deadline date.

5.100% of all sub-recipients of ESG Program funds will be limited to 60% of the agency's total fiscal year allocation for street outreach and emergency shelter activities as set forth in 24 CFR Part 576.

6.100% of all sub-recipients must provide matching contributions from eligible sources in an amount equal to the amount of requested ESG Program funds from the sub-recipient for all activities as prescribed in 24CFR Part 576. At a minimum, 25% of the match contributions must be cash.

7.100% of all sub-recipients must obtain written approval from DHS prior to sub-granting any portion of ESG Program funds to any other entity to perform ESG eligible activities.

8.100% of all sub-recipients must obtain written agreements from all ESG sub-grantees requiring the sub-grantee to comply with all DHS policies and timelines, the provisions of the DHS community service agreement, and all program rules and regulations as set forth by DHS and 24 CFR Part 576, which is identical to the obligations of the ESG sub-recipients.

9.100% of all sub-recipients must provide DHS with accurate Quarterly Fiscal Reports; monitor on a monthly basis the EST Provider Contract Summary page, e.g., Activity and Match Budget Summary Information and notify DHS ESG staff of any discrepancies.

**EXHIBIT D**  
**PERFORMANCE STANDARDS**

10.100% of all sub-recipients must provide DHS with accurate Quarterly Client Statistics Reports within the designated time frame including all clients receiving services for that time frame; HUD reporting requirements (APR, PER, and CAPER Reports) including download of data into SAGA via HMIS, INFONET, or any other compatible CVS ' comma separated reporting database.

11.100% of all sub-recipients must permit ESG Program monitoring and/or auditing as determined by DHS. Sub-recipient(s) needing TA (Technical Assistance) and/or training must contact DHS ESG staff to avoid potential audit findings.

12.100% of all ESG funded buildings or facilities (other than a privately owned residential structure) are required by ESG regulations to comply with the American Standard Specifications for Making Building and Facilities Accessible to, and Usable by, the Physically Handicapped', Number A-117.1P 1971, unless subject to the exceptions contained in 41 CFR 101-19.604.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**EXHIBIT E**  
**SPECIFIC CONDITIONS**

**SPECIFIC CONDITIONS**

ICQ Section:03-Financial and Programmatic Reporting

Conditions:Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.

Risk Explanation:Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

How to Fix:Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

Timeframe:One year.

03.05 - Who prepares the organization's financial statements?

A company's management has the responsibility for preparing the company's financial statements and related disclosures. The company's outside, independent auditor then subjects the financial statements and disclosures to an audit. For the sake of independence, financial statements to be audited should be prepared by trained staff of the organization, or an outside consultant independent of the agency internal audit firm.

03.06 - Who prepares the organization's program performance reports?

Trained staff who have a working knowledge of the programs objectives, accomplishments, activities, and deliverables should be responsible for preparing the organizations programmatic performance reports.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**EXHIBIT F  
PAYMENT**

Exhibit C (Payment)

Sub-recipients may submit monthly requests for reimbursement for the total amount of eligible expenditures, and demonstrate expenditure of an equal amount of eligible matching funds as set forth in 24CFR Part 576.

If Applicable or if permitted, An initial 2/12 of the Award amount will be issued upon execution of the agreement; and may be rounded to the nearest \$100.00. Subsequent payments will be issued, after reconciling all current and previously reported expenditures, ensuring the provider maintains a 1/12 rolling advance.

Working Capital Advance

Upon request, DHS will issue a working capital advance of 1/4 of the Award amount to be reconciled monthly. Subsequent payments will be issued on a reimbursement basis and will consider all previously submitted documented expenditures.

\*\* Hardship Capacity Payment

A subrecipient may be eligible for a Hardship Capacity Payment upon the DHS determination of fiscal hardship in state fiscal year 2023. Payment will be issued based on records received by DHS on 8/31/2022.

----- END OF PROGRAM: EMERGENCY SOLUTIONS GRANT -----

**PART TWO –GRANTOR-SPECIFIC TERMS**

In addition to the uniform requirements in PART ONE, Grantor has the following additional requirements for its Grantee:

**ARTICLE XXIII  
ADDITIONAL CERTIFICATIONS**

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor’s behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

**ARTICLE XXIV  
ADDITIONAL TERMS**

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in EXHIBIT C either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee’s primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee’s authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in EXHIBIT B.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

## ARTICLE XXV MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to

conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This O does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

## **ARTICLE XXVI WORK PRODUCT**

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantor will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

**ARTICLE XXVII  
POST-TERMINATION/NON-RENEWAL**

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

**ARTICLE XXVIII  
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE**

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at <http://www.dhs.state.il.us/page.aspx?item=66602>.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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**PART THREE –PROJECT-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

**ARTICLE XXIX  
ADDITIONAL REQUIREMENTS**

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is H . It can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

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**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSEH06677**

**State Agency** Illinois Department of Human Services

**FY.** 2026

**Grantee** CUNNINGHAM TOWNSHIP

**Notice of Funding Opportunity (NOFO) Number.** N/A

**Data Universal Number System (DUNS) Number** 034790287

**FEIN** 376000533

**Catalog of State Financial Assistance (CSFA) Number** 444-80-0496

**CSFA Short Description.** EMERGENCY SOLUTIONS GRANT

**Catalog of Federal Domestic Assistance (CFDA) Number** see linked Agreement Exhibit-A

**CFDA Short Description.** see linked Agreement Exhibit-A

**Section A: State of Illinois Funds**

<b>REVENUES</b>	<b>Total</b>
State of Illinois Requested:	\$125,698.00
<b>Budget Expenditure Categories</b>	
1. Personnel (200.430)	\$56,160.00
2. Fringe Benefits (200.431)	\$24,772.00
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	\$38,927.50
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	\$119,859.50
17. Indirect Cost (200.414)	\$5,839.05
Rate %: 15.00	
Base: \$38,927.00	
18. Total Costs State Grant Funds Lines 16 and 17 <b>MUST EQUAL REVENUE TOTALS ABOVE</b>	\$125,698.00

**Note: Total may be adjusted for rounding.**

**Contract Published Date Time: 2025.08.10.08.07.57 170**



**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSEH06677**

**State Agency** Illinois Department of Human Services

**FY.** 2026

**Grantee** CUNNINGHAM TOWNSHIP

**Notice of Funding Opportunity (NOFO) Number.** N/A

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**Catalog of Federal Domestic Assistance (CFDA) Number** see linked Agreement Exhibit-A

**CFDA Short Description.** see linked Agreement Exhibit-A

**Section B: Non-State of Illinois Funds**

REVENUES	Total
Grantee Match Requirement %: 100.00	
b) Cash	\$125,698.00
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	\$125,698.00
<b>Budget Expenditure Categories</b>	
1. Personnel (200.430)	\$45,000.00
2. Fringe Benefits (200.431)	\$13,718.00
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	\$66,980.00
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	\$125,698.00
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 <b>MUST EQUAL REVENUE TOTALS ABOVE</b>	\$125,698.00

**Note: Total may be adjusted for rounding.**

**Contract Published Date Time: 2025.08.10.08.07.57 170**



**State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSEH06677**

**State Agency** Illinois Department of Human Services

**FY.** 2026

**Grantee** CUNNINGHAM TOWNSHIP

**Notice of Funding Opportunity (NOFO) Number.** N/A

**Data Universal Number System (DUNS) Number** 034790287

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**CSFA Short Description.** EMERGENCY SOLUTIONS GRANT

**Catalog of Federal Domestic Assistance (CFDA) Number** see linked Agreement Exhibit-A

**CFDA Short Description.** see linked Agreement Exhibit-A

**Budget Narrative Summary**

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

<b>Budget Category</b>	<b>State</b>	<b>Non-State</b>	<b>Total</b>
1. Personnel	\$56,160.00	\$45,000.00	\$101,160.00
2. Fringe Benefits	\$24,772.00	\$13,718.00	\$38,490.00
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	\$38,927.50	\$66,980.00	\$105,907.50
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	N/A	N/A	N/A
14. Other or Miscellaneous Costs	N/A	N/A	N/A
15. GRANT EXCLUSIVE LINE ITEM(S)	N/A	N/A	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	\$119,859.50	\$125,698.00	\$245,557.50
17. Indirect Cost	\$5,839.05	N/A	\$5,839.05
State Request	\$125,698.00		
Non-State Amount		\$125,698.00	
<b>TOTAL PROJECT COSTS</b>			\$251,396.00

**Note: Total may be adjusted for rounding.**

**Contract Published Date Time: 2025.08.10.08.07.57 170**

**Resolution No. T-2025-08-014R**

**Resolution Authorizing the Supervisor to Sign an Agreement with City of Urbana for Housing and Homelessness Innovation (HHI) Grant for CARES/Bridge to Home Service (FY26-FY27)**

**WHEREAS**, Cunningham Township Supervisor’s Office (CTSO) has a commitment to ending homelessness, in partnership with the Continuum of Service Providers to the Homeless.

**WHEREAS**, To that end, CTSO operates a continuum of services for the homeless throughout Champaign County that includes Street Outreach and Emergency Assistance, Rental Assistance and Homeless Prevention, Emergency and Transitional Housing, Rapid Rehousing, and supportive Case Management; and

**WHEREAS**, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

**WHEREAS**, the CARES/Bridge to Home program operated by Cunningham Township Supervisor’s Office was awarded \$200,000 in City general funds as part of the Housing & Homeless Innovations II Grant Program; and

**WHEREAS**, Cunningham Township Supervisor’s Office has heretofore expressed their intent to operate the CARES/Bridge to Home Program in accordance with City regulations.

**NOW, THEREFORE BE IT RESOLVED** by the Township Board of the Town of Cunningham that the Resolution authorizes the Township Supervisor to sign necessary agreements with the City of Urbana to receive \$200,000 in HHI Funds to support CARES/Bridge to Home services in accordance with the attached resolution and agreement.

Approved this August 18, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

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Darcy Sandefur, Town Clerk

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DeShawn Williams, Chair

**RESOLUTION NO. 2025-08-069R**

**A Resolution Approving and Authorizing a Housing & Homeless Innovations II Subrecipient Agreement Between the City of Urbana and Cunningham Township Supervisor's Office for CARES/Bridge to HOME Program**

**WHEREAS**, the City of Urbana (the "City") is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City's home rule powers and functions as granted in the Illinois Constitution, 1970; and

**WHEREAS**, the CARES/Bridge to Home program operated by Cunningham Township Supervisor's Office was awarded \$200,000 in City general funds as part of the Housing & Homeless Innovations II Grant Program; and

**WHEREAS**, Cunningham Township Supervisor's Office has heretofore expressed their intent to operate the CARES/Bridge to Home Program in accordance with City regulations.

**NOW, THEREFORE, BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$200,000 in City general funds to Cunningham Township Supervisor's Office so as to operate and administer the CARES/Bridge to Home Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

**PASSED BY THE CITY COUNCIL** this 11th day of August, 2025.

AYES: Wu, Evans, Kolisetty, Bishop, Wilken, Quisenberry

NAYS: None.

ABSTENTIONS: None.

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Darcy E. Sandefur, City Clerk

**APPROVED BY THE MAYOR** this 12th day of August, 2025.

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DeShawn B. Williams, Mayor

**Housing & Homeless Innovations II Subrecipient Agreement Between  
the City of Urbana and Cunningham Township Supervisor’s Office for  
CARES / Bridge to HOME Program**

This Housing & Homeless Innovations II Subrecipient Agreement (“Agreement”) is entered as of [DATE], by and between Cunningham Township Supervisor’s Office (“Subrecipient”), with an address of 205 W Green Street, Urbana, IL and the City of Urbana, Illinois (“City”), with an address of 400 S. Vine Street, Urbana, IL 61801, collectively “the Parties.”

1. **Purpose and Scope.** The Parties intend for this Agreement to provide the foundation and structure for CARES/Bridge to Home costs through the following understanding:
  - a. **Project Description:** Project Description can be found in Attachment A
  - b. **Project Scope:** Subrecipient shall perform the Scope of Services as defined in Attachment A
  
2. **Funding:** The City will transfer General Funds to SUBRECIPIENT in an amount of up to \$200,000 in support of this assistance beginning in City fiscal year 2026, according to the projected budget in Attachment A. The transfer of funds shall be made in the form of quarterly reimbursements, unless otherwise noted. Each release of funds must be preceded by Subrecipient’s submission of a quarterly Reporting Form, along with any required documentation, as provided by the City. Roles and Responsibilities of Subrecipient.
  - a. Subrecipient agrees to cooperate with meetings conducted by Urbana City Council members and/or City staff, as requested, to review programs in progress.
  - b. Subrecipient will adhere to Generally Accepted Accounting Principles (GAAP) and the requirements of federal Uniform Guidance (2 CFR Part 200).
  - c. Subrecipient shall be required to repay the City in the amount of funds that were not spent in accordance with the regulations and requirements specified in this Agreement.
  - d. Subrecipient will submit reporting information to the City as required by the Department of Treasury, upon request of the City. Information will include but is not limited to:
    - i. Quarterly updates on program details
    - ii. Program timeline and status
    - iii. Program impact
    - iv. Expenditure information and status.
    - v. Additional reporting that may be required as applicable to [PROJECT TYPE]. Reporting requirements will be specified by the city.
  - e. Subrecipient will provide to the City, upon reasonable notice, access to and the right to examine such books and records of Subrecipient and will make such reports to the City as the City may reasonably require so that the City may determine whether

there has been compliance with this Agreement. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required period, whichever is later.

- f. No person shall be excluded from participation in programs the City is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law. Subrecipient understands that Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government, applies to the use of General Funds
- g. Subrecipient will comply with all applicable federal, state or local statutes, ordinances, and regulations.
- h. Subrecipient will not use any of these General Funds for lobbying purposes. General Funds will not be used to influence an officer or employee of any agency, including the City, in connection with any federal, state, or local contract, grant, loan, or cooperative agreement. If it is determined by the City that any expenditure made with the General Funds provided under this Agreement is prohibited by law, Subrecipient will reimburse the City any amount that is determined to have been spent in violation of the law.
- i. Subrecipient will enforce all applicable terms and requirements of this agreement with any subgrantees or partners of this program and is liable for all subgrantee and partner activity related to this the expenditure of General Funds and this agreement.
- j. Subrecipient shall establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

### 3. [PROJECT]

- a. Services: Subrecipient shall undertake activities toward [PROJECT] under the following requirements:
  - i. Subrecipient shall undertake costs in accordance with the proposed budget and details provided in Attachment A.
  - ii. [Project] shall start on project start date provided in Attachment A
  - iii. [Project] shall comply with all additional terms and conditions provided in Attachment A
  - iv. Subrecipient shall work towards and report on all *Key Objectives and Measurable Outcomes* provided in Attachment A.

b. Qualifying Populations: All clients served must meet the definition of a Qualifying Population as described below:

- i. **Homeless**, as defined in 24 CFR 91.5 Homeless (1), (2), or (3): (1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals);
- ii. **At Risk of Homelessness**, as defined in 24 CFR 91.5: An individual or family who: (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; (ii) Does not have sufficient resources or support networks, e.g., family, friends, faith based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the “Homeless” definition in this section; and (iii) Meets one of the following conditions: (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance; (B) Is living in the home of another because of economic hardship; (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by federal, State, or local government programs for low-income individuals; (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 people per room, as defined by the U.S. Census Bureau; (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan; (2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(l) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(l)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or (3) A child or youth who does not qualify as “homeless” under this section but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42

iii. **Fleeing, or Attempting to Flee, Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking**, as defined by HUD.

For HOME-ARP, this population includes any individual or family who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking. This population includes cases where an individual or family reasonably believes that there is a threat of imminent harm from further violence due to dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return or remain within the same dwelling unit. In the case of sexual assault, this also includes cases where an individual reasonably believes there is a threat of imminent harm from further violence if the individual remains within the same dwelling unit that the individual is currently occupying, or the sexual assault occurred on the premises during the 90-day period preceding the date of the request for transfer.

**Domestic violence**, which is defined in 24 CFR 5.2003 includes felony or misdemeanor crimes of violence committed by: 1) A current or former spouse or intimate partner of the victim (the term "spouse or intimate partner of the victim" includes a person who is or has been in a social relationship of a romantic or intimate nature with the victim, as determined by the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship); 2) A person with whom the victim shares a child in common; 3) A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; 4) A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving HOME-ARP funds; or 5) Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating violence** which is defined in 24 CFR 5.2003 means violence committed by a person: 1) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and 2) Where the existence of such a relationship shall be determined based on a consideration of the following factors: a. The length of the relationship; b. The type of relationship; and c. The frequency of interaction between the persons involved in the relationship.

**Sexual assault** which is defined in 24 CFR 5.2003 means any nonconsensual sexual act proscribed by Federal, Tribal, or State law, including when the victim lacks capacity to consent.

**Stalking** which is defined in 24 CFR 5.2003 means engaging in a course of conduct directed at a specific person that would cause a reasonable person to: 1) Fear for the person's individual safety or the safety of others; or 2) Suffer substantial emotional distress.

**Human Trafficking** includes both sex and labor trafficking, as outlined in the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22

U.S.C. 7102). These are defined as: 1) Sex trafficking means the recruitment, harboring, transportation, provision, obtaining, patronizing, or soliciting of a person for the purpose of a commercial sex act, in which the commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; or 2) Labor trafficking means the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

**Other Populations** where providing supportive services or assistance under section 212(a) of NAHA (42 U.S.C. 12742(a)) would prevent the family's homelessness or would serve those with the greatest risk of housing instability. HUD defines these populations as individuals and households who do not qualify under any of the populations above but meet one of the following criteria: 1) Other Families Requiring Services or Housing Assistance to Prevent Homelessness is defined as households (i.e., individuals and families) who have previously been qualified as "homeless" as defined in 24 CFR 91.5, are currently housed due to temporary or emergency assistance, including financial assistance, services, temporary rental assistance or some type of other assistance to allow the household to be housed, and who need additional housing assistance or supportive services to avoid a return to homelessness. 2) At Greatest Risk of Housing Instability is defined as household who meets either paragraph (i) or (ii) below: (i) has annual income that is less than or equal to 30% of the area median income, as determined by HUD and is experiencing severe cost burden (i.e., is paying more than 50% of monthly household income toward housing costs); (ii) has annual income that is less than or equal to 50% of the area median income, as determined by HUD, AND meets one of the following conditions from paragraph (iii) of the "At risk of homelessness" definition established at 24 CFR 91.5: (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance; (B) Is living in the home of another because of economic hardship; (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals; (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau; (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan.



federal regulations and requirements concerning General Funds as well as the requirements specified in this Agreement, Subrecipient will be required to repay the City in the amount of General Funds that were utilized incorrectly. The requirement to repay misused funds shall remain in effect for the entire original term even after the early termination by either party.

8. **Amendments.** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.
9. **Representations and Warranties.** Both Parties represent that they are fully authorized to enter into this Agreement. The performance and obligations of either Party will not violate or infringe upon the rights of any third-party or violate any other agreement between the Parties, individually, and any other person, organization, or business or any law or governmental regulation.
10. **Default and Enforcement of Agreement.** A default shall consist of noncompliance with the terms and conditions of the Agreement, any material breach of the Agreement, failure to comply in a timely manner with all reporting requirements, failure to expend grant funds in a timely manner, or a misrepresentation in the application submission which, if known by the City, would have resulted in HHI II grant funds not being provided. Upon due notice to the SUBRECIPIENT of the occurrence of any such default and the provision of a reasonable opportunity to respond, the City may take one or more of the following actions:
  - a. Direct the SUBRECIPIENT to prepare and follow a schedule of actions for carrying out the affected activities, consisting of schedules, timetables and milestones necessary to implement the affected activities.
  - b. Direct the SUBRECIPIENT to establish and follow a management plan that assigns responsibilities for carrying out the remedial actions.
  - c. Revise the scope of service or budget to remediate the performance deficiency.
  - d. Suspend disbursement of grant funds for affected activities.
  - e. Other appropriate action including, but not limited to, any remedial action legally available, such as litigation seeking declaratory judgment, specific performance, damages, temporary or permanent injunctions, termination of the Agreement and any other available remedies.

For purposes of this Agreement, a reasonable opportunity to respond to any default shall be thirty (30) days from receipt by SUBRECIPIENT of the City's written notice of default. Unless the SUBRECIPIENT's default is waived, the City may, upon twenty-four (24) hour written notice, terminate this Agreement for said default. No delay or omission by the City in exercising any right or remedy available to it under the Agreement shall impair any such right or remedy or constitute a waiver or acquiescence in any SUBRECIPIENT default. Notices required herein, shall be considered received by the SUBRECIPIENT and the City if delivered in the manner specified in section 15 of the Agreement.

11. **Indemnity.** Subrecipient agrees to indemnify and hold harmless the City, its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal

fees and costs of any kind or amount whatsoever, which result from the negligence of or breach of this Agreement by Subrecipient, its respective successors and assigns that occurs in connection with this Agreement. This includes, but is not limited to:

- a. The loss of any monies paid to Subrecipient
- b. Fraud, defalcation or dishonesty on the part of any person representing, employed by, contracted or subcontracted by Subrecipient
- c. Any act, omission, wrongdoing, misconduct, want of care or skill, negligence or default on the part of Subrecipient or any of its contractors, subcontractors, suppliers, and laborers etc. in the execution or performance of this Agreement.

This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party. In the event that any actions, suit, or proceeding is brought against the City upon any liability arising out of the agreement, or any other matter indemnified against, the City at once shall give notice in writing thereof to Subrecipient by register or certified mail. Upon receipt of such notice, Subrecipient at its own expense, shall defend against such action and take all such steps as may be necessary or proper to prevent the obtaining of a judgement against the City.

12. **Limitation of Liability.** Under no circumstances shall either party be liable to the other party or any third party for any damages resulting from any part of this agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery which are not related to or the direct result of a party's negligence or breach.
13. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
14. **Waiver.** The failure by either party to exercise any right, power or privilege under the terms of this Agreement will not be construed as a waiver of any subsequent or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.
15. **Conflicts.** In the event of an unresolvable dispute, both parties agree to participate in a mediation process and to split equally any costs associated with such. Any outcomes of mediation shall be in writing and binding on the parties.
16. **Assignment:** Subrecipient shall not assign this agreement, nor any part thereof, without the prior written approval of the City.
17. **Legal and Binding Agreement.** This Agreement is legal and binding between the Parties as stated above. The Parties each represent that they have the authority to enter into this Agreement.
18. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. In the event that the Parties desire to change, add, or otherwise modify any terms, they shall do so only by an agreement of the parties executed in the same manner in which this Agreement is executed.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures

as follows:

**THE CITY OF URBANA**

**Subrecipient**

\_\_\_\_\_  
DeShawn B. Williams, Mayor

\_\_\_\_\_  
[SUBRECIPIENT EXECUTIVE]

\_\_\_\_\_  
Darcy E. Sandefur, City Clerk

\_\_\_\_\_  
Attest

**Attachment A  
Scope of Services**

**Section 1. Summary**

**Organization Name:**

Cunningham Township

**Key Objectives and Measurable Outcomes**

**Project: CARES/Bridge to Home**

**Description:** HHI II funds will support CTSO’s CARES (Cunningham Township Assessment, Response and Emergency Services) and Bridge to Home Programs including Housing Navigation and Supportive Services to serve 160 households representing 210 people (170 adults and 40 children) experiencing homelessness in Champaign County over 20 months. Funding will support expanded street and school outreach including meeting immediate needs and providing intensive and specialized case management and material support to locate, move into, and stabilize in housing.

**Project Start Date:** 4/1/2025

**Project Completion Date:** 12/31/2026

**Funding & Source**

\$200,000

Urbana General Fund

**Eligible Expenses**

Supportive services/housing navigation

Street outreach

Program delivery (salaries/benefits)

Materials/supplies

**Project Budget and Anticipated Timeline**

<b>Time Period</b>	<b>Project Expenses</b>	<b>Eligible Expenses</b>	<b>Quarterly Funding Amount</b>	<b>Cumulative Reimbursement</b>
2025 Q4	\$20,000	\$20,000	\$20,000	\$20,000
2026 Q1	\$30,000	\$30,000	\$30,000	\$50,000
2026 Q2	\$30,000	\$30,000	\$30,000	\$80,000
2026 Q3	\$30,000	\$30,000	\$30,000	\$110,000
2026 Q4	\$30,000	\$30,000	\$30,000	\$140,000
2027 Q1	\$30,000	\$30,000	\$30,000	\$170,000
2027 Q2	\$30,000	\$30,000	\$30,000	\$200,000

**INTERGOVERNMENTAL AGREEMENT FOR RENTAL ASSISTANCE BETWEEN  
THE CITY OF URBANA AND CUNNINGHAM TOWNSHIP SUPERVISOR'S OFFICE**

**THIS AGREEMENT** is made and entered by and among the City of Urbana, Illinois (hereinafter the "City") and Cunningham Township Supervisor's Office (hereinafter the "Subrecipient") (hereinafter collectively referred to as "the Parties"), effective on the last date signed by a Party hereto.

**WHEREAS**, On June 9, 2025, the Urbana City Council passed Resolution No. 2025-06-036R approving the City of Urbana and Urbana HOME Consortium Consolidated Plan FY 2025-2029 and Annual Action Plan FY 2025-2026 authorizing certain activities under the Public Service Activity Program.

**WHEREAS**, the Subrecipient is a unit of local government in Urbana, Champaign County, Illinois; and

**WHEREAS**, the Subrecipient operates a rental assistance program for income-qualified Urbana residents; and

**WHEREAS**, Section 10 of Article VII of the Constitution of the State of Illinois, 1970, provides authority for units of local governments to contract or otherwise associate among themselves to obtain and share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or ordinance; and

**WHEREAS**, the Intergovernmental Cooperation Act (5ILCS 220/1-220/9) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform provided that such contract shall be authorized by the governing body of each party to the contract.

**WHEREAS**, the Parties desire to enter into this Agreement to recognize the roles and responsibilities for each Party in the provision of rental assistance to low to moderate-income households in Urbana.

**NOW, THEREFORE**, the Parties agree as follows:

**Section 1. Purpose and Scope:** The Parties agree that the provision of rental assistance to low- to moderate-income Urbana households is important. The purpose of this Agreement is for the City to provide CDBG Public Service Funds to the Subrecipient for the provision of rental assistance to low- to moderate-income Urbana households.

**Section 2. Funding Amount:** The City, subject to the terms and conditions of this Agreement, hereby agrees to provide CDBG Public Service Funds not to exceed \$58,000 to the Subrecipient for the provision of rental assistance to income qualified Urbana residents.

**Section 3. Funding Requirements:** Each of the following requirements must be met to utilize CDBG Funds for the purpose specified in this Agreement:

- A. The Subrecipient shall conduct activities as detailed in Attachment A.
- B. The project must occur between July 1, 2025 and June 30, 2026.
- C. Assistance provided through this Agreement shall not exceed \$58,000.
- D. Rental assistance provided under this Agreement shall not exceed three consecutive months.
- E. Rental assistance payments shall be made directly to the property owner or manager on behalf of the individual or household.
- F. Individuals or households receiving assistance must be residents of the City of Urbana.
- G. The Subrecipient must provide reporting information to the city on a quarterly basis in the manner prescribed by the City.
- H. The City will transfer CDBG Funds to the Subrecipient in an amount not to exceed \$58,000 in support of this assistance, available beginning in City fiscal year 2026. The transferred funds shall be provided to the Subrecipient on a quarterly reimbursement basis, based on invoices for eligible costs. For all quarterly payments, the Subrecipient shall submit a Reporting Form and copies of invoices and related documentation. The Reporting Form can be found in Attachment B.

**Section 4. Roles and Responsibilities of Subrecipient.** The Subrecipient agrees to adhere to funding requirements and provide information needed that include the following:

- A. Subrecipient will adhere to the fiscal, accounting, and audit procedures that conform to the Generally Accepted Accounting Principles (GAAP) and the requirements of Federal Uniform Guidance (2 CFR Part 200).
- B. Subrecipient will adhere to all applicable state and federal requirements regarding labor standards for the project(s), including 2 CFR 200, Appendix II; 40 U.S.C. 3702 and 3704; and 29 CFR Part 5.
- C. Subrecipient will verify income eligibility of individuals or households prior to providing rental assistance. In order to be eligible, individual or household income must be at or below 80% of the Area Median Income as determined annually by the U.S. Department of Housing and Urban Development. Income guidelines for 2025 can be found in Attachment C.
- D. Subrecipient must submit reporting information to the City as required by the U.S. Department of Housing and Urban Development, upon request of the City. Information will include but is not limited to:
  - a. Household income.
  - b. Household size.
  - c. Demographic information.
- E. Subrecipient will provide to the City, upon reasonable notice, access to and the right to examine such books and records relating to the CDBG funded activity. The Subrecipient will make reports to the City as the City may reasonably require so that the City may determine whether there has been compliance with this Agreement.
- F. No person shall be excluded from participation in programs the City is funding, be denied the benefits of such program, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this Agreement on the ground of race, ethnicity, color, national origin, sex, sexual

orientation, gender identity or expression, religion, disability, or on any other ground upon which such discrimination is prohibited by law.

- G. The Subrecipient will comply with all applicable statutes, ordinances, and regulations. The Subrecipient shall not use any of these CDBG Funds for lobbying purposes. If it is determined by the City that any expenditure made with CDBG Funds provided under this Agreement is prohibited by law, the Subrecipient will reimburse the City any amount that is determined to have been spent in violation.

**Section 5. Roles and Responsibilities of the City:**

- I. The City shall provide CDBG Funds to the Subrecipient in an amount not to exceed \$58,000. The funds shall be provided to the Subrecipient as a quarterly reimbursement.
- J. The City shall complete and maintain the Environmental Review Record (ERR) for this project in compliance with HUD regulations.
- K. The City shall provide oversight as described in this Agreement for the purpose of ensuring that CDBG Funds are spent in compliance with Federal law, and in compliance with the intended purpose and outcomes of the funds and project as set forth in this Agreement

**Section 6. Notices:** The Parties shall give all notices required or permitted by this Agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender's email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic "read receipt" will not constitute acknowledgment of an email for purposes of this section. Each party's address is stated below and may be changed to such other address as the party may hereafter designate by notice.

**Subrecipient**

Danielle Chynoweth, Supervisor  
Cunningham Township Supervisor's Office  
205 W Green St  
Urbana, IL 61801  
[Danielle@ctso.org](mailto:Danielle@ctso.org)

**City of Urbana**

Breaden Belcher, Manager  
Grants Division, City of Urbana  
400 S Vine St  
Urbana, IL 61801  
[Breaden.Belcher@UrbanaIL.gov](mailto:Breaden.Belcher@UrbanaIL.gov)

**Section 7. Term and Termination:** This Agreement shall commence upon its execution between the Parties. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, the Subrecipient shall provide to the City an accounting of the CDBG Funds and shall remit unspent CDBG Funds to the City. Additionally, if the Subrecipient does not spend the CDBG Funds in accordance with the regulations and requirements specified in this Agreement, the Subrecipient will be required to repay the City in the amount of ARPA funds that were utilized incorrectly.

**Section 9. Amendments:** This Agreement may be amended only by an agreement of the parties executed in the same manner in which this Agreement is executed.

**Section 10. Limitation of Liability:** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a Party's negligence or breach.

The Parties agree to the terms and conditions set forth above as demonstrated by their signatures as follows:

**THE CITY OF URBANA**

**CUNNINGHAMTOWNSHIP  
SUPERVISOR'S OFFICE**

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_

\_\_\_\_\_

