



CITY OF URBANA CITY COUNCIL REGULAR MEETING

DATE: Monday, August 10, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Approval of Minutes of Previous Meeting**
 - 1. **06-15-2026 Committee of the Whole Meeting Minutes**
 - 2. **06-22-2026 City Council Meeting Minutes**
 - 3. **07-06-2026 Special City Council Meeting Minutes**
- C. Additions to the Agenda**
- D. Presentations and Public Input**
- E. Council Input and Communications**
- F. Reports of Standing Committees**
- G. Committee of the Whole** (*Council Member Maryalice Wu, Ward 1*)
 - 1. **Consent Agenda**
 - 2. **Regular Agenda**
 - a. Resolution No. 2026-08-044R:** A Resolution Approving an Increase in the Number of Liquor Licenses in the Class A Designation for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street, Urbana, Ill. – Exec
 - b. Resolution No. 2026-08-045R:** A Resolution Approving an Increase in the Number of Liquor Licenses in the Class INC Designation for The Old Sipyard LLC d/b/a The Old Sipyard, 204 West Main Street, Urbana, Ill. – Exec
- H. Reports of Special Committees**
- I. Reports of Officers**

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>

J. Mayoral Appointments

1. Bicycle and Pedestrian Advisory Commission – Park District Representative

– Peyton Perry (term ending June 30, 2029)

2. Building Safety Code Board of Appeals

– David Huber (term ending June 30, 2029)

– Brian Madsen (term ending June 30, 2029)

3. Civilian Police Review Board

– Kawika Smith (term ending June 30, 2029)

K. Closed Session per ILCS 120/2(c)(2) – Collective Bargaining Negotiations

L. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or

behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov



City of Urbana
 400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 3, 2026, Committee of the Whole Meeting
Subject: Increasing the Number of Class A Liquor Licenses for APLUSDRIFT Karaoke LLC
 d/b/a Aplus Karaoke, 214 West Main Street

Summary

Action Requested

City Council is asked to approve the attached resolution that would increase the number of Class A liquor licenses in the City of Urbana.

Brief Background

APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke has applied for a Class A (Retailer's on-premises) liquor license for their establishment located at 214 West Main Street.

Relationship to City Services and Priorities

Impact on Core Services N/A

Strategic Goals & Plans N/A

Previous Council Actions

In all instances, City staff first reviews the liquor license application. If it receives the Mayor's endorsement, it is then forwarded to the City Council for their final approval to grant the license.

Discussion

Additional Background Information

A Class A license permits the licensee to sell and serve all alcoholic liquor by the drink or in original package form for consumption on-premises only.

It is prohibited to sell, serve, or allow others to sell or serve alcoholic beverages in Urbana without the appropriate license or if the sale or service does not adhere to the requirements of the specific license class and its conditions.

Anyone responsible for a liquor-licensed premises must quickly report any disturbances, violence, or issues on the property to the police. License holders must also keep their premises, surrounding areas, and nearby spaces clean and free of litter. The Local Liquor Commissioner can issue a

notice to address litter, and if it is not fixed within 24 hours, the license could be revoked, or other legal action may be taken.

Recommendation

City Council is asked to approve the Class A liquor license for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street.

Next Steps

If the attached resolution is approved, the Deputy Local Liquor Commissioner will prepare and issue a Class A liquor license for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street, with an expiration date of June 30, 2027.

Attachments

A Resolution Approving an Increase in the Number of Liquor License in the Class A Designation for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street, Urbana, Ill.

Originated by: Kate Levy, Executive Coordinator/Deputy Local Liquor Commissioner

Reviewed: Darius L. White, City Administrator

Approved: DeShawn B. Williams, Mayor/Local Liquor Commissioner

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN INCREASE IN THE NUMBER OF LIQUOR
LICENSES IN THE CLASS A DESIGNATION FOR
APLUSDRIFT KARAOKE LLC D/B/A APLUS KARAOKE, 214 WEST MAIN STREET,
URBANA, ILL.**

WHEREAS, the City Council has adopted Urbana City Code Section 3-42 to establish limits on the number of liquor licenses issued in the City; and

WHEREAS, Section 3-42(c) of the Urbana City Code provides that a majority of the corporate authorities then elected to office have to approve the creation of a new license; and

WHEREAS, an application for a liquor license in the Class A designation has been submitted to the Local Liquor Commissioner; and

WHEREAS, the City Council finds that the best interests of the City are served by increasing the number of liquor licenses in the Class A designation by one for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street, Urbana, Ill.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

The maximum number of liquor licenses in the Class A designation is hereby increased by one for APLUSDRIFT Karaoke LLC d/b/a Aplus Karaoke, 214 West Main Street, Urbana, Ill. The schedule of maximum number of authorized licenses for the respective classification maintained by the Local Commissioner shall reflect such increase.

PASSED BY THE CITY COUNCIL this Date day of Month, Year.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this Date day of Month, Year.

DeShawn B. Williams, Mayor



City of Urbana
 400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 3, 2026, Committee of the Whole Meeting
Subject: Increasing the Number of Class INC Liquor Licenses for The Old Sipyard LLC
 d/b/a The Old Sipyard, 204 West Main Street

Summary

Action Requested

City Council is asked to approve the attached resolution that would increase the number of Class INC liquor licenses in the City of Urbana.

Brief Background

The Old Sipyard LLC d/b/a The Old Sipyard, has applied for a Class INC (Incubator) liquor license for their establishment located at 204 West Main Street.

Relationship to City Services and Priorities

Impact on Core Services N/A

Strategic Goals & Plans N/A

Previous Council Actions

In all instances, City staff first reviews the liquor license application. If it receives the Mayor's endorsement, it is then forwarded to the City Council for their final approval to grant the license.

Discussion

Additional Background Information

A Class INC license is a temporary liquor license designed for business concepts that do not fit within an existing license category. Applicants must submit a full liquor license application and a detailed business plan describing their operations and the need for the license. Once issued, the license is valid for up to 180 consecutive days and may be renewed one time for an additional 180 days if the renewal request is submitted at least 30 days prior to expiration. Use of a Class INC license may not exceed 360 days in total. The license provides an opportunity to test a new concept and, if successful, may inform the creation of a permanent licensing classification.

It is prohibited to sell, serve, or allow others to sell or serve alcoholic beverages in Urbana without the appropriate license or if the sale or service does not adhere to the requirements of the specific license class and its conditions.

Anyone responsible for a liquor-licensed premises must quickly report any disturbances, violence, or issues on the property to the police. License holders must also keep their premises, surrounding areas, and nearby spaces clean and free of litter. The Local Liquor Commissioner can issue a notice to address litter, and if it is not fixed within 24 hours, the license could be revoked, or other legal action may be taken.

Recommendation

City Council is asked to approve the Class INC liquor license for The Old Sipyard LLC d/b/a The Old Sipyard, 204 West Main Street.

Next Steps

If the attached resolution is approved, the Deputy Local Liquor Commissioner will prepare and issue a Class INC liquor license for The Old Sipyard LLC d/b/a The Old Sipyard, 204 West Main Street, with an expiration date of June 30, 2027.

Attachments

A Resolution Approving an Increase in the Number of Liquor License in the Class INC Designation for The Old Sipyard LLC d/b/a The Old Sipyard, 204 West Main Street, Urbana, Ill.

Originated by: Kate Levy, Executive Coordinator/Deputy Local Liquor Commissioner

Reviewed: Darius L. White, City Administrator

Approved: DeShawn B. Williams, Mayor/Local Liquor Commissioner

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN INCREASE IN THE NUMBER OF LIQUOR
LICENSES IN THE CLASS A DESIGNATION FOR
THE OLD SIPYARD LLC D/B/A THE OLD SIPYARD, 204 WEST MAIN STREET,
URBANA, ILL.**

WHEREAS, the City Council has adopted Urbana City Code Section 3-42 to establish limits on the number of liquor licenses issued in the City; and

WHEREAS, Section 3-42(c) of the Urbana City Code provides that a majority of the corporate authorities then elected to office have to approve the creation of a new license; and

WHEREAS, an application for a liquor license in the Class INC designation has been submitted to the Local Liquor Commissioner; and

WHEREAS, the City Council finds that the best interests of the City are served by increasing the number of liquor licenses in the Class INC designation by one for The Old Sipyard LLC LLC d/b/a The Old Sipyard, 204 West Main Street, Urbana, Ill.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

The maximum number of liquor licenses in the Class INC designation is hereby increased by one for The Old Sipyard LLC d/b/a The Old Sipyard, 204 West Main Street, Urbana, Ill. The schedule of maximum number of authorized licenses for the respective classification maintained by the Local Commissioner shall reflect such increase.

PASSED BY THE CITY COUNCIL this Date day of Month, Year.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this Date day of Month, Year.

DeShawn B. Williams, Mayor



City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 10, 2026, City Council Meeting
Subject: Board and Commission Appointment

Summary

Action Requested

City Council is asked to approve the appointment of Peyton Perry to the Bicycle and Pedestrian Advisory Commission for a term ending June 30, 2029.

Brief Background

Peyton has lived in Urbana for four years while attending the University of Illinois and is currently a Park Planner for the Urbana Park District. In the role of Park Planner, Peyton will apply for Federal Grants for the Park District as well as maintain Park District GIS data for public access. Peyton will serve as the Park District representative on the Commission.

"After moving to the area 4 years ago, I was amazed by the amount of non-car transit and bike lanes. Experiencing Urbana-Champaign has changed my career trajectory into planning and community service. BPAC gives me the opportunity to dive headfirst into helping my neighbors and fixing issues with bike and pedestrian safety around town. After attending a meeting, I can see how BPAC would be a place where I can promote positive change. Serving on BPAC would be an honor and way to give back to a community that has already given me so much."

Relationship to City Services and Priorities

Impact on Core Services

City of Urbana Board and Commission members play a crucial role in helping City leaders address specific issues, offering professional expertise, involving the community in decision-making, and connecting residents, City staff, and Council.

The Bicycle and Pedestrian Advisory Commission advises the City Council on how to make bicycling and walking viable modes of transportation in the City of Urbana.

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Recommendation

City Council is asked to approve the appointment of Peyton Perry to the Bicycle and Pedestrian Advisory Commission for a term ending June 30, 2029.

Next Steps

If approved, the Office of the Mayor will notify Peyton Perry of the appointment as a Commission member and of Open Meetings Act requirements.

Originated by: Mindy Hewkin, Administrative Assistant

Reviewed: Kate Levy, Executive Coordinator

Approved: Darius White, City Administrator



City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 10, 2026, City Council Meeting
Subject: Board and Commission Appointments

Summary

Action Requested

City Council is asked to approve the appointments of David Huber and Brian Madsen to the Building Safety Code Board of Appeals for terms ending June 30, 2029.

Brief Background

David has lived in Urbana for eight years and is an architectural designer and homebuilder. In those roles, David oversees the design, construction, and entitlement of residential properties. David holds a professional degree in architecture and has more than 15 years' experience in architectural design.

“Building codes have a significant influence on the cost, schedule, and overall outcome of construction projects in ways that impact housing affordability for residents, business economics for the building trades, and the long-term stability of our city. I’m a business owner and resident of Urbana, so I wish to see success on all of these fronts.”

Brian has lived in Urbana for over 30 years and is currently 50 percent owner of Aladdin Electric, Inc and serves as the company’s Secretary/Treasurer. Brian holds a bachelor’s in communications from Eastern Illinois University and has over 30 years of electrical construction trade experience, specializing in Health Care Facilities within the community.

“My interest in building safety code board of appeals stems from a need for community service. Coming from the building industry, I believe gives me an educated perspective that would be beneficial to our community.”

Relationship to City Services and Priorities

Impact on Core Services

City of Urbana Board and Commission members play a crucial role in helping City leaders address specific issues, offering professional expertise, involving the community in decision-making, and connecting residents, City staff, and Council.

The Building Safety Code Board of Appeals hears property owner appeals of the determinations that building officials made regarding variations from the provisions of the minimum requirements of the International Building Code and International Code Series, as adopted. The International Building Code and International Code Series establish rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, and maintenance of buildings and structures.

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Recommendation

City Council is asked to approve the appointment of David Huber and Brian Madsen to the Building Safety Code Board of Appeals for terms ending June 30, 2029.

Next Steps

If approved, the Office of the Mayor will notify David Huber and Brian Madsen of their appointments as Board members and of Open Meetings Act requirements.

Originated by: Mindy Hewkin, Administrative Assistant

Reviewed: Kate Levy, Executive Coordinator

Approved: Darius White, City Administrator



City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 10, 2026, City Council Meeting
Subject: Board and Commission Appointments

Summary

Action Requested

City Council is asked to approve the appointment of Kawika Smith to the Civilian Police Review Board for a term ending June 30, 2029.

Brief Background

Kawika recently moved to Urbana to attend the University of Illinois as a Sociology PhD candidate. Kawika's doctoral research is examining education outcomes for Black boys who are legally tried as adults. That research includes quantitative and qualitative analysis of school and juvenile justice data.

"I understand this is a quasi-judicial body, not an advocacy platform. Complainants and respondents are entitled to a fair hearing, an impartial reading of the ordinance, and strict confidentiality. I have worked under Title IX, FERPA, HIPAA, and IRB confidentiality obligations and take them seriously.

I am new to Urbana and have no interest in prescribing to this community what it needs. I would come to listen first. I am prepared to commit to the full three-year term, to attend monthly meetings and any hearings required, and to do the reading that responsible service demands."

Relationship to City Services and Priorities

Impact on Core Services

City of Urbana Board and Commission members play a crucial role in helping City leaders address specific issues, offering professional expertise, involving the community in decision-making, and connecting residents, City staff, and Council.

The Civilian Police Review Board is charged with offering a citizen's perspective to the review of complaints and to provide a systematic means to promote and maintain positive police-community relations. The Board reviews complaints in a fair, thorough, and timely manner and reports board findings to the Mayor and Chief of Police.

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Recommendation

City Council is asked to approve the appointment of Kawika Smith to the Civilian Police Review Board for terms ending June 30, 2029.

Next Steps

If approved, the Office of the Mayor will notify Kawika Smith of their appointment as a Board member and of Open Meetings Act requirements.

Originated by: Mindy Hewkin, Administrative Assistant

Reviewed: Kate Levy, Executive Coordinator

Approved: Darius White, City Administrator