

CUNNINGHAM TOWNSHIP BOARD

Monday, January 13, 2025

6:30 p.m.

400S. Vine Street, Urbana, IL 61801

AGENDA

1. ROLL CALL
2. APPROVAL OF MINUTES
 - a. 10-28-2024 Minutes
3. ADDITIONS TO THE AGENDA
4. PUBLIC PARTICIPATION
5. COMMITTEE TO VERIFY BILLS
 - a. Town Fund
 - b. General Assistance Fund
6. REPORTS OF OFFICERS
 - a. Mid-Year Financial Report
7. UNFINISHED BUSINESS
8. NEW BUSINESS
 - a. Annual Audit Presentation
 - b. **Resolution No. T-2025-01-001R:** A Resolution Authorizing the Supervisor to Sign an Agreement with the City of Urbana for SUN Grant Funds for Solidarity Gardens
9. ADJOURNMENT

Cunningham Township Income and Expenses by Division

December 3, 2024 through January 2, 2025

	Town Fund	GA Fund	TOTAL
Ordinary Income/Expense			
Income			
4009 · TAXES			
4012 · PPRT - Personal Property Tax	1,136.80	1,136.81	2,273.61
Total 4009 · TAXES	1,136.80	1,136.81	2,273.61
4030 · SSI Reimbursements	0.00	32,016.87	32,016.87
4035 · DONATIONS AND GIFTS			
4038 · Angel Donor - Paypal	0.00	2,317.74	2,317.74
4039 · Angel Donor - Cash and Checks	0.00	12,950.00	12,950.00
Total 4035 · DONATIONS AND GIFTS	0.00	15,267.74	15,267.74
4050 · OTHER INCOME			
4040 · Misc Income	0.00	425.00	425.00
4041 · Interest Income	6,844.76	6,844.78	13,689.54
Total 4050 · OTHER INCOME	6,844.76	7,269.78	14,114.54
Total Income	7,981.56	55,691.20	63,672.76
Gross Profit	7,981.56	55,691.20	63,672.76
Expense			
6000 · SALARIES	30,671.21	45,229.44	75,900.65
6030 · PERSONNEL OTHER EXPENSES	8,199.43	15,847.22	24,046.65
6100 · ADMINISTRATION			
6110 · Training / Travel	1,766.35	347.59	2,113.94
6210 · Legal	4,702.50	2,351.25	7,053.75
6215 · Admin Services	2,611.18	743.92	3,355.10
6220 · Audit Services	2,000.00	0.00	2,000.00
6230 · Dues / Subscriptions	640.00	0.00	640.00
6240 · Computer Service/Software	733.68	652.88	1,386.56
6283 · Janitorial	670.00	470.00	1,140.00
6310 · Supplies	214.69	479.38	694.07
6340 · Postage	0.00	2.59	2.59
6350 · Printing / Publishing	79.82	79.83	159.65
6411 · Equipment Purchase	1,190.47	946.49	2,136.96
6420 · Bldg Repairs/Maintenance	114.49	3,301.95	3,416.44
6429 · Property Acquisition/Rent	6,000.00	1,875.00	7,875.00
6430 · Utilities	1,309.28	842.56	2,151.84
6520 · Vehicle Maintenance	0.00	210.02	210.02
6522 · Misc Expenses	33.04	33.04	66.08
Total 6100 · ADMINISTRATION	22,065.50	12,336.50	34,402.00
6700 · PROGRAMS			
6720 · General Assistance	0.00	44,202.94	44,202.94
6730 · Housing Assistance	0.00	79,156.31	79,156.31
6799 · Other Assistance			
6728 · Outside Services	0.00	6,487.47	6,487.47
6729 · Transportation Assistance	0.00	1,267.00	1,267.00
6736 · Homeless Supplies	0.00	941.31	941.31
6737 · Program Supplies - Other	0.00	5,916.75	5,916.75
6738 · Food Assistance	0.00	6,303.29	6,303.29
6739 · Program Utilities	0.00	1,984.95	1,984.95
6770 · Angel Donor Expenses	0.00	4,247.09	4,247.09
6777 · Levy Utility Assistance	0.00	3,504.38	3,504.38
6797 · Event Expenses	0.00	278.24	278.24
Total 6799 · Other Assistance	0.00	30,930.48	30,930.48
Total 6700 · PROGRAMS	0.00	154,289.73	154,289.73
Total Expense	60,936.14	227,702.89	288,639.03
Net Ordinary Income	-52,954.58	-172,011.69	-224,966.27
Net Income	-52,954.58	-172,011.69	-224,966.27

Cunningham Township
Bills and Payroll
December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4009 · TAXES			
4012 · PPRT - Personal Property Tax			
12/12/2024	STATE OF ILLINOIS	Personal Property Tax December	1,136.81
12/12/2024	STATE OF ILLINOIS	Personal Property Tax December	1,136.80
Total 4012 · PPRT - Personal Property Tax			2,273.61
Total 4009 · TAXES			2,273.61
4030 · SSI Reimbursements			
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement BC	1,700.00
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement DA	2,975.00
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement JH	2,108.02
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement BD	1,700.00
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement DK	6,638.02
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement PW	6,655.83
12/16/2024	STATE OF ILLINOIS	SSI Reimbursement MD	10,240.00
Total 4030 · SSI Reimbursements			32,016.87
4035 · DONATIONS AND GIFTS			
4038 · Angel Donor - Paypal			
12/03/2024	Michael Feltes	Angel Donor Donation	10.00
12/03/2024	Megan Kuhlenschmidt	Angel Donor Donation	10.00
12/03/2024	Susan Hopkins	Angel Donor Donation	100.00
12/03/2024	Michael Folk	Angel Donor Donation	500.00
12/03/2024	Josue Cisneros	Angel Donor Donation	20.00
12/03/2024	Jennifer Roth	Angel Donor Donation	25.00
12/03/2024	Stacey Robinson	Angel Donor Donation	20.00
12/03/2024	Jon Hoekstra	Angel Donor Donation	4.00
12/03/2024	Aman Aulakh	Angel Donor Donation	100.00
12/03/2024	AJ Hildebrand	Angel Donor Donation	1,000.00
12/03/2024	Julie Watkins	Angel Donor Donation	50.82
12/03/2024	Brian Dunn	Angel Donor Donation	5.00
12/03/2024	Barbara Salisbury	Angel Donor Donation	100.00
12/03/2024	Jason Quackenbush	Angel Donor Donation	20.00
12/03/2024	Lea Mellom	Angel Donor Donation	300.00
12/03/2024	Lauren Quinn	Angel Donor Donation	10.00
12/03/2024	Gina Clapper	Angel Donor Donation	25.00
12/03/2024	Andi Phillips	Angel Donor Donation	51.99
12/03/2024	Nicole Seidman Sikora	Angel Donor Donation	5.00
12/03/2024	Tom Ackerman	Angel Donor Donation	40.00
12/03/2024	PAYPAL	PayPal Fees	-79.07
Total 4038 · Angel Donor - Paypal			2,317.74
4039 · Angel Donor - Cash and Checks			
12/16/2024	Kathleen Shannon	Angel Fund Donation	1,250.00
12/16/2024	Michael Folk	Angel Fund Donation via Schwab	6,000.00
12/30/2024	Jerry Carden & Timothy Temple	LGBTQ+ Angel Donation via Community Foundation ...	2,500.00
12/30/2024	Urbana Champaign Friends Meeting	Angel Fund Donation (Winter Shelter)	200.00
12/30/2024	Patricia Sammann	Angel Fund Donation	3,000.00
Total 4039 · Angel Donor - Cash and Checks			12,950.00
Total 4035 · DONATIONS AND GIFTS			15,267.74
4050 · OTHER INCOME			
4040 · Misc Income			
12/16/2024	BUSEY BANK	Refund fraudulent check cashed 59636	425.00
Total 4040 · Misc Income			425.00
4041 · Interest Income			
12/31/2024	BUSEY BANK	Interest Income	2,248.59
12/31/2024	BUSEY BANK	Interest Income	2,248.58
12/31/2024	ILLINOIS FUNDS	Interest Income	4,596.19

Cunningham Township Bills and Payroll December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/31/2024	ILLINOIS FUNDS	Interest Income	4,596.18
	Total 4041 · Interest Income		13,689.54
	Total 4050 · OTHER INCOME		14,114.54
	Total Income		63,672.76
	Gross Profit		63,672.76
	Expense		
	6000 · SALARIES		
	6010 · SUPERVISOR'S SALARY		
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	2,735.00
12/20/2024	DANIELLE L. CHYNOWETH	Direct Deposit	2,735.00
	Total 6010 · SUPERVISOR'S SALARY		5,470.00
	6011 · ASSESSOR'S SALARY		
12/06/2024	Ivana Owona	Direct Deposit	2,735.00
12/20/2024	Ivana Owona	Direct Deposit	2,735.00
	Total 6011 · ASSESSOR'S SALARY		5,470.00
	6012 · CLERK'S SALARY		
12/06/2024	DARCY SANDEFUR	Direct Deposit	144.46
12/20/2024	DARCY SANDEFUR	Direct Deposit	144.46
	Total 6012 · CLERK'S SALARY		288.92
	6013 · SALARIES - OTHERS		
12/06/2024	Susan Davis	Direct Deposit	1,283.81
12/06/2024	Susan Davis	Direct Deposit	72.15
12/06/2024	Susan Davis	Direct Deposit	329.00
12/06/2024	Nicole Philyaw	Direct Deposit	490.00
12/06/2024	Nicole Philyaw	Direct Deposit	2,248.75
12/06/2024	JEN STRAUB	Direct Deposit	687.50
12/06/2024	JEN STRAUB	Direct Deposit	150.00
12/06/2024	Destiny Coffey	Direct Deposit	918.40
12/06/2024	Destiny Coffey	Direct Deposit	307.50
12/06/2024	Destiny Coffey	Direct Deposit	13.74
12/06/2024	Ryan Donaldson	Direct Deposit	1,344.72
12/06/2024	Ryan Donaldson	Direct Deposit	336.00
12/06/2024	Ryan Donaldson	Direct Deposit	24.00
12/06/2024	LILYIA GARCIA	Direct Deposit	1,659.15
12/06/2024	LILYIA GARCIA	Direct Deposit	18.09
12/06/2024	LILYIA GARCIA	Direct Deposit	378.00
12/06/2024	LILYIA GARCIA	Direct Deposit	21.47
12/06/2024	Kerrie Gill	Direct Deposit	1,444.80
12/06/2024	Kerrie Gill	Direct Deposit	336.00
12/06/2024	Jenny Goodwine	Direct Deposit	1,111.59
12/06/2024	Jenny Goodwine	Direct Deposit	15.41
12/06/2024	Jenny Goodwine	Direct Deposit	161.00
12/06/2024	Jenny Goodwine	Direct Deposit	322.00
12/06/2024	Sophie Kish	Direct Deposit	1,159.28
12/06/2024	Sophie Kish	Direct Deposit	287.00
12/06/2024	MARTEL MILLER	Direct Deposit	2,101.00
12/06/2024	MARTEL MILLER	Direct Deposit	350.00
12/06/2024	Queennette Odudu	Direct Deposit	1,429.45
12/06/2024	Queennette Odudu	Direct Deposit	322.00
12/06/2024	Ioline Regibeau	Direct Deposit	1,245.91
12/06/2024	Ioline Regibeau	Direct Deposit	11.50
12/06/2024	Ioline Regibeau	Direct Deposit	40.25
12/06/2024	Ioline Regibeau	Direct Deposit	322.00
12/06/2024	Euksha Sanders	Direct Deposit	1,332.16
12/06/2024	Euksha Sanders	Direct Deposit	322.00
12/06/2024	Brittany Tuten	Direct Deposit	1,304.88
12/06/2024	Brittany Tuten	Direct Deposit	84.00
12/06/2024	Brittany Tuten	Direct Deposit	336.00
12/06/2024	Jada Harris	Direct Deposit	48.00

Cunningham Township

Bills and Payroll

December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/06/2024	TANMAYSINGH R RAJPUT	Direct Deposit	2,100.00
12/06/2024	WAYNE T WILLIAMS	Direct Deposit	2,000.00
12/06/2024	William Harris	Direct Deposit	1,300.00
12/20/2024	Ryan Donaldson	Direct Deposit	1,680.00
12/20/2024	Ryan Donaldson	Direct Deposit	1,022.16
12/20/2024	Ryan Donaldson	Direct Deposit	420.00
12/20/2024	Ryan Donaldson	Direct Deposit	500.64
12/20/2024	Ryan Donaldson	Direct Deposit	869.28
12/20/2024	Susan Davis	Direct Deposit	1,690.83
12/20/2024	Nicole Philyaw	Direct Deposit	1.35
12/20/2024	Nicole Philyaw	Direct Deposit	2,519.30
12/20/2024	Nicole Philyaw	Direct Deposit	1,750.00
12/20/2024	Jada Harris	Direct Deposit	48.00
12/20/2024	TANMAYSINGH R RAJPUT	Direct Deposit	2,100.00
12/20/2024	WAYNE T WILLIAMS	Direct Deposit	2,000.00
12/20/2024	William Harris	Direct Deposit	1,300.00
12/20/2024	JEN STRAUB	Direct Deposit	885.50
12/20/2024	Destiny Coffey	Direct Deposit	790.28
12/20/2024	Destiny Coffey	Direct Deposit	213.82
12/20/2024	Destiny Coffey	Direct Deposit	225.91
12/20/2024	LILYIA GARCIA	Direct Deposit	1,871.10
12/20/2024	LILYIA GARCIA	Direct Deposit	54.00
12/20/2024	LILYIA GARCIA	Direct Deposit	128.25
12/20/2024	LILYIA GARCIA	Direct Deposit	810.00
12/20/2024	Kerrie Gill	Direct Deposit	1,693.68
12/20/2024	Kerrie Gill	Direct Deposit	144.00
12/20/2024	Jenny Goodwine	Direct Deposit	1,570.44
12/20/2024	Jenny Goodwine	Direct Deposit	57.50
12/20/2024	Sophie Kish	Direct Deposit	1,348.70
12/20/2024	Sophie Kish	Direct Deposit	86.72
12/20/2024	MARTEL MILLER	Direct Deposit	2,000.00
12/20/2024	MARTEL MILLER	Direct Deposit	797.63
12/20/2024	Queenette Odudu	Direct Deposit	1,268.91
12/20/2024	Ioline Regibeau	Direct Deposit	1,342.51
12/20/2024	Ioline Regibeau	Direct Deposit	322.00
12/20/2024	Eukasha Sanders	Direct Deposit	1,645.19
12/20/2024	Brittany Tuten	Direct Deposit	1,615.20
12/20/2024	Brittany Tuten	Direct Deposit	130.32
12/31/2024	MARTEL MILLER	Class ESG Salary 75% Dec	-3,936.47
12/31/2024	MARTEL MILLER	Class ESG Salary 75% Dec	3,936.47
12/31/2024	Susan Davis	Class U ARPA Salary 25% Dec	-843.95
12/31/2024	Susan Davis	Class U ARPA Salary 25% Dec	843.95
12/31/2024	Susan Davis	Class ETH Salary 25% Dec	-843.95
12/31/2024	Susan Davis	Class ETH Salary 25% Dec	843.95
12/31/2024	Susan Davis	Class ESG Salary Dec	-151.00
12/31/2024	Susan Davis	Class ESG Salary Dec	151.00
12/31/2024	Ioline Regibeau	Class U ARPA Salary 25% Dec	-821.04
12/31/2024	Ioline Regibeau	Class U ARPA Salary 25% Dec	821.04
Total 6013 · SALARIES - OTHERS			64,671.73
Total 6000 · SALARIES			75,900.65
6030 · PERSONNEL OTHER EXPENSES			
6009 · PAYROLL EXPENSES			
12/05/2024	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00
12/05/2024	QuickBooks Payroll Service	Fee for 12 direct deposit(s) at \$4.00 each	48.00
12/05/2024	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$4.00 each	20.00
12/05/2024	QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.75 each	3.50
12/19/2024	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$4.00 each	4.00
12/19/2024	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$4.00 each	4.00
12/19/2024	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00
12/19/2024	QuickBooks Payroll Service	Fee for 5 direct deposit(s) at \$4.00 each	20.00
12/19/2024	QuickBooks Payroll Service	Fee for 11 direct deposit(s) at \$4.00 each	44.00
12/19/2024	QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.75 each	3.50
12/20/2024	Queenette Odudu	Direct Deposit	483.00
01/02/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00
01/02/2025	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at \$4.00 each	16.00
01/02/2025	QuickBooks Payroll Service	Fee for 11 direct deposit(s) at \$4.00 each	44.00

Cunningham Township
Bills and Payroll
December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
01/02/2025	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at \$4.00 each	4.00
01/02/2025	QuickBooks Payroll Service	Fee for 2 direct deposit(s) at \$1.75 each	3.50
Total 6009 · PAYROLL EXPENSES			745.50
6040 · HEALTH INSURANCE			
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	600.41
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	246.28
12/06/2024	Susan Davis	Direct Deposit	687.33
12/06/2024	Nicole Philyaw	Direct Deposit	657.70
12/06/2024	Destiny Coffey	Direct Deposit	300.96
12/06/2024	Ryan Donaldson	Direct Deposit	395.98
12/06/2024	LILYIA GARCIA	Direct Deposit	329.66
12/06/2024	Kerrie Gill	Direct Deposit	785.69
12/06/2024	Jenny Goodwine	Direct Deposit	390.83
12/06/2024	Sophie Kish	Direct Deposit	323.69
12/06/2024	MARTEL MILLER	Direct Deposit	926.26
12/06/2024	Queennette Odudu	Direct Deposit	381.40
12/06/2024	Ioline Regibeau	Direct Deposit	329.66
12/06/2024	Eukasha Sanders	Direct Deposit	527.13
12/06/2024	Brittany Tuten	Direct Deposit	322.40
12/06/2024	Ivana Owona	Direct Deposit	323.69
12/06/2024	TANMAYSINGH R RAJPUT	Direct Deposit	365.93
12/20/2024	Ryan Donaldson	Direct Deposit	395.98
12/20/2024	DANIELLE L. CHYNOWETH	Direct Deposit	354.13
12/20/2024	Susan Davis	Direct Deposit	687.33
12/20/2024	Nicole Philyaw	Direct Deposit	657.69
12/20/2024	Ivana Owona	Direct Deposit	323.69
12/20/2024	TANMAYSINGH R RAJPUT	Direct Deposit	365.92
12/20/2024	Destiny Coffey	Direct Deposit	300.95
12/20/2024	LILYIA GARCIA	Direct Deposit	329.66
12/20/2024	Kerrie Gill	Direct Deposit	785.69
12/20/2024	Jenny Goodwine	Direct Deposit	390.83
12/20/2024	Sophie Kish	Direct Deposit	323.69
12/20/2024	MARTEL MILLER	Direct Deposit	926.25
12/20/2024	Queennette Odudu	Direct Deposit	381.40
12/20/2024	Ioline Regibeau	Direct Deposit	329.66
12/20/2024	Eukasha Sanders	Direct Deposit	527.12
12/20/2024	Brittany Tuten	Direct Deposit	322.40
12/30/2024	Flexible Benefit Service	Health Insurance Admin Fees	13.95
12/30/2024	Flexible Benefit Service	Health Insurance Admin Fees	13.95
12/30/2024	Flexible Benefit Service	Health Insurance Admin Fees	13.95
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	-1,389.38
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	1,389.38
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	-343.67
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	343.67
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	-164.83
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	164.83
Total 6040 · HEALTH INSURANCE			15,339.24
6050 · IMRF			
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	46.50
12/06/2024	Susan Davis	Direct Deposit	28.64
12/06/2024	Nicole Philyaw	Direct Deposit	46.56
12/06/2024	JEN STRAUB	Direct Deposit	14.24
12/06/2024	Destiny Coffey	Direct Deposit	21.07
12/06/2024	Ryan Donaldson	Direct Deposit	28.98
12/06/2024	LILYIA GARCIA	Direct Deposit	35.30
12/06/2024	Kerrie Gill	Direct Deposit	30.27
12/06/2024	Jenny Goodwine	Direct Deposit	27.37
12/06/2024	Sophie Kish	Direct Deposit	24.59
12/06/2024	MARTEL MILLER	Direct Deposit	41.67
12/06/2024	Queennette Odudu	Direct Deposit	29.77
12/06/2024	Ioline Regibeau	Direct Deposit	27.53
12/06/2024	Eukasha Sanders	Direct Deposit	28.12
12/06/2024	Brittany Tuten	Direct Deposit	29.32
12/06/2024	Ivana Owona	Direct Deposit	46.50
12/06/2024	Jada Harris	Direct Deposit	0.82

Cunningham Township
Bills and Payroll
December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/06/2024	TANMAYSINGH R RAJPUT	Direct Deposit	35.70
12/20/2024	Ryan Donaldson	Direct Deposit	28.56
12/20/2024	Ryan Donaldson	Direct Deposit	47.81
12/20/2024	DANIELLE L. CHYNOWETH	Direct Deposit	46.50
12/20/2024	Susan Davis	Direct Deposit	28.74
12/20/2024	Nicole Philyaw	Direct Deposit	72.60
12/20/2024	Ivana Owona	Direct Deposit	46.50
12/20/2024	TANMAYSINGH R RAJPUT	Direct Deposit	35.70
12/20/2024	JEN STRAUB	Direct Deposit	15.05
12/20/2024	Destiny Coffey	Direct Deposit	20.91
12/20/2024	LILYIA GARCIA	Direct Deposit	48.68
12/20/2024	Kerrie Gill	Direct Deposit	31.24
12/20/2024	Jenny Goodwine	Direct Deposit	27.67
12/20/2024	Sophie Kish	Direct Deposit	24.40
12/20/2024	MARTEL MILLER	Direct Deposit	47.56
12/20/2024	Queenette Odudu	Direct Deposit	29.78
12/20/2024	Ioline Regibeau	Direct Deposit	28.30
12/20/2024	Eukasha Sanders	Direct Deposit	27.97
12/20/2024	Brittany Tuten	Direct Deposit	29.67
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	-66.92
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	66.92
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	-14.35
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	14.35
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	-13.96
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	13.96
Total 6050 · IMRF			1,180.59
6060 · FICA			
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	161.75
12/06/2024	DANIELLE L. CHYNOWETH	Direct Deposit	37.83
12/06/2024	DARCY SANDEFUR	Direct Deposit	8.95
12/06/2024	DARCY SANDEFUR	Direct Deposit	2.10
12/06/2024	Susan Davis	Direct Deposit	104.47
12/06/2024	Susan Davis	Direct Deposit	24.43
12/06/2024	Nicole Philyaw	Direct Deposit	168.64
12/06/2024	Nicole Philyaw	Direct Deposit	39.44
12/06/2024	JEN STRAUB	Direct Deposit	51.92
12/06/2024	JEN STRAUB	Direct Deposit	12.14
12/06/2024	Destiny Coffey	Direct Deposit	72.98
12/06/2024	Destiny Coffey	Direct Deposit	17.06
12/06/2024	Ryan Donaldson	Direct Deposit	104.53
12/06/2024	Ryan Donaldson	Direct Deposit	24.45
12/06/2024	LILYIA GARCIA	Direct Deposit	127.91
12/06/2024	LILYIA GARCIA	Direct Deposit	29.92
12/06/2024	Kerrie Gill	Direct Deposit	109.57
12/06/2024	Kerrie Gill	Direct Deposit	25.62
12/06/2024	Jenny Goodwine	Direct Deposit	98.98
12/06/2024	Jenny Goodwine	Direct Deposit	23.15
12/06/2024	Sophie Kish	Direct Deposit	88.82
12/06/2024	Sophie Kish	Direct Deposit	20.78
12/06/2024	MARTEL MILLER	Direct Deposit	151.96
12/06/2024	MARTEL MILLER	Direct Deposit	35.54
12/06/2024	Queenette Odudu	Direct Deposit	105.43
12/06/2024	Queenette Odudu	Direct Deposit	24.66
12/06/2024	Ioline Regibeau	Direct Deposit	99.58
12/06/2024	Ioline Regibeau	Direct Deposit	23.29
12/06/2024	Eukasha Sanders	Direct Deposit	102.56
12/06/2024	Eukasha Sanders	Direct Deposit	23.98
12/06/2024	Brittany Tuten	Direct Deposit	106.10
12/06/2024	Brittany Tuten	Direct Deposit	24.81
12/06/2024	Ivana Owona	Direct Deposit	168.40
12/06/2024	Ivana Owona	Direct Deposit	39.38
12/06/2024	Jada Harris	Direct Deposit	1.81
12/06/2024	Jada Harris	Direct Deposit	0.42
12/06/2024	TANMAYSINGH R RAJPUT	Direct Deposit	130.20
12/06/2024	TANMAYSINGH R RAJPUT	Direct Deposit	30.45
12/06/2024	WAYNE T WILLIAMS	Direct Deposit	122.84
12/06/2024	WAYNE T WILLIAMS	Direct Deposit	28.73

Cunningham Township Bills and Payroll December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/06/2024	William Harris	Direct Deposit	80.60
12/06/2024	William Harris	Direct Deposit	18.85
12/20/2024	Ryan Donaldson	Direct Deposit	102.99
12/20/2024	Ryan Donaldson	Direct Deposit	24.08
12/20/2024	Ryan Donaldson	Direct Deposit	174.35
12/20/2024	Ryan Donaldson	Direct Deposit	40.78
12/20/2024	DANIELLE L. CHYNOWETH	Direct Deposit	161.76
12/20/2024	DANIELLE L. CHYNOWETH	Direct Deposit	37.83
12/20/2024	DARCY SANDEFUR	Direct Deposit	8.96
12/20/2024	DARCY SANDEFUR	Direct Deposit	2.09
12/20/2024	Susan Davis	Direct Deposit	116.55
12/20/2024	Susan Davis	Direct Deposit	27.26
12/20/2024	Nicole Philyaw	Direct Deposit	271.05
12/20/2024	Nicole Philyaw	Direct Deposit	63.39
12/20/2024	Ivana Owona	Direct Deposit	168.41
12/20/2024	Ivana Owona	Direct Deposit	39.39
12/20/2024	Jada Harris	Direct Deposit	1.81
12/20/2024	Jada Harris	Direct Deposit	0.43
12/20/2024	TANMAYSINGH R RAJPUT	Direct Deposit	130.20
12/20/2024	TANMAYSINGH R RAJPUT	Direct Deposit	30.45
12/20/2024	WAYNE T WILLIAMS	Direct Deposit	122.83
12/20/2024	WAYNE T WILLIAMS	Direct Deposit	28.72
12/20/2024	William Harris	Direct Deposit	80.60
12/20/2024	William Harris	Direct Deposit	18.85
12/20/2024	JEN STRAUB	Direct Deposit	54.90
12/20/2024	JEN STRAUB	Direct Deposit	12.84
12/20/2024	Destiny Coffey	Direct Deposit	85.77
12/20/2024	Destiny Coffey	Direct Deposit	20.06
12/20/2024	LILYIA GARCIA	Direct Deposit	176.69
12/20/2024	LILYIA GARCIA	Direct Deposit	41.32
12/20/2024	Kerrie Gill	Direct Deposit	113.10
12/20/2024	Kerrie Gill	Direct Deposit	26.45
12/20/2024	Jenny Goodwine	Direct Deposit	101.95
12/20/2024	Jenny Goodwine	Direct Deposit	23.85
12/20/2024	Sophie Kish	Direct Deposit	99.32
12/20/2024	Sophie Kish	Direct Deposit	23.22
12/20/2024	MARTEL MILLER	Direct Deposit	173.45
12/20/2024	MARTEL MILLER	Direct Deposit	40.57
12/20/2024	Queenette Odudu	Direct Deposit	105.45
12/20/2024	Queenette Odudu	Direct Deposit	24.66
12/20/2024	Ioline Regibeau	Direct Deposit	102.36
12/20/2024	Ioline Regibeau	Direct Deposit	23.94
12/20/2024	Eukesha Sanders	Direct Deposit	102.00
12/20/2024	Eukesha Sanders	Direct Deposit	23.86
12/20/2024	Brittany Tuten	Direct Deposit	114.33
12/20/2024	Brittany Tuten	Direct Deposit	26.74
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	-301.14
12/31/2024	MARTEL MILLER	Class ESG Fringe 75% Dec	301.14
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	-68.18
12/31/2024	Susan Davis	Class U ARPA Fringe 25% Dec	68.18
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	-62.29
12/31/2024	Ioline Regibeau	Class U ARPA Fringe 25% Dec	62.29
Total 6060 · FICA			5,844.64
6070 · UNEMPLOYMENT COMP INS			
12/06/2024	Kerrie Gill	Direct Deposit	16.79
12/06/2024	Queenette Odudu	Direct Deposit	16.15
12/06/2024	Eukesha Sanders	Direct Deposit	15.72
12/20/2024	Kerrie Gill	Direct Deposit	17.33
12/20/2024	Queenette Odudu	Direct Deposit	16.16
12/20/2024	Eukesha Sanders	Direct Deposit	7.50
Total 6070 · UNEMPLOYMENT COMP INS			89.65
6080 · EMPLOYEE WELLNESS FUND			
12/20/2024	Susan Davis	Direct Deposit	189.00
12/20/2024	Nicole Philyaw	Direct Deposit	120.00
12/20/2024	Destiny Coffey	Direct Deposit	216.05

Cunningham Township Bills and Payroll December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/20/2024	Jenny Goodwine	Direct Deposit	30.00
12/20/2024	Sophie Kish	Direct Deposit	179.98
12/20/2024	Brittany Tuten	Direct Deposit	112.00
Total 6080 · EMPLOYEE WELLNESS FUND			847.03
Total 6030 · PERSONNEL OTHER EXPENSES			24,046.65
6100 · ADMINISTRATION			
6110 · Training / Travel			
12/05/2024	KESHA SANDERS.	Reimbursement Social Work class - KS	10.00
12/05/2024	DESTINY COFFEY.	Reimburse Mileage	10.25
12/11/2024	THE MANAGEMENT CENTER	Managing to Change the World Training - BT	290.00
12/12/2024	IOLINE REGIBEAU.	Reimbursement Social Work class - IR	10.00
12/18/2024	ILLINOIS PROPERTY ASSESSME...	Conferences & Exams I Owona	1,765.00
12/19/2024	CHAMPAIGN MOBILE METER	Parking	1.35
12/20/2024	DAVID PETERS	Mileage	27.34
Total 6110 · Training / Travel			2,113.94
6210 · Legal			
12/05/2024	O DELSON, MURPHEY, FRAZIER &...	Legal services	654.17
12/05/2024	O DELSON, MURPHEY, FRAZIER &...	Legal services	654.17
12/05/2024	O DELSON, MURPHEY, FRAZIER &...	Legal services	654.16
01/02/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	1,697.08
01/02/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	1,697.08
01/02/2025	O DELSON, MURPHEY, FRAZIER &...	Legal services	1,697.09
Total 6210 · Legal			7,053.75
6215 · Admin Services			
12/04/2024	INDEED	Job listing	450.24
12/04/2024	INDEED	Job listing	450.23
12/06/2024	MAYA BAUER	Special Projects Consultant	1,298.80
12/10/2024	Dropbox Sign - hellosign	signature software	20.00
12/10/2024	VACELLIA CLARK	HR Consulting & Support	250.00
12/10/2024	VACELLIA CLARK	HR Consulting & Support	250.00
12/16/2024	BUSEY BANK	Account Analysis Charge	23.67
12/16/2024	BUSEY BANK	Account Analysis Charge	23.68
12/16/2024	BUSEY BANK	Account Analysis Charge	23.68
12/20/2024	MAYA BAUER	Special Projects Consultant	564.80
Total 6215 · Admin Services			3,355.10
6220 · Audit Services			
01/02/2025	Lauterbach & Amen, LLP	FY24 Audit Final Payment	2,000.00
Total 6220 · Audit Services			2,000.00
6230 · Dues / Subscriptions			
12/31/2024	IAAO	IAAO Membership Dues	640.00
Total 6230 · Dues / Subscriptions			640.00
6240 · Computer Service/Software			
12/03/2024	INTUIT	Quickbooks Time	20.00
12/03/2024	INTUIT	Quickbooks Time	152.00
12/05/2024	Built for Teams	Time-keeping software	40.00
12/05/2024	MICRO SYSTEMS INT	Anti Virus Renewal	240.00
12/05/2024	MICRO SYSTEMS INT	Anti Virus Renewal	240.00
12/05/2024	MICRO SYSTEMS INT	Monthly Support Nov	100.00
12/05/2024	MICRO SYSTEMS INT	Monthly Support Nov	100.00
12/19/2024	Microsoft	MSFT 365	69.00
12/19/2024	Microsoft	MSFT 365	69.00
12/19/2024	Microsoft	MSFT 365	40.88
12/19/2024	Microsoft	MSFT 365	40.88
12/23/2024	Mailchimp	Email Platform Subscription	51.00
12/23/2024	Mailchimp	Email Platform Subscription	51.00
01/02/2025	GOOGLE	Google Workspace	172.80

Cunningham Township Bills and Payroll December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
Total 6240 · Computer Service/Software			1,386.56
6283 · Janitorial			
12/12/2024	JJB Cleaning LLC	Office Cleaning	470.00
12/12/2024	JJB Cleaning LLC	Office Cleaning	470.00
12/12/2024	JJB Cleaning LLC	Office Cleaning	200.00
Total 6283 · Janitorial			1,140.00
6310 · Supplies			
12/09/2024	Amazon	Office Supplies	18.88
12/12/2024	Amazon	Office Supplies	65.99
12/12/2024	Amazon	Office Supplies	99.09
12/12/2024	Amazon	Office Supplies	11.44
12/12/2024	Amazon	Office Supplies	11.44
12/13/2024	Amazon	Office Supplies	17.65
12/14/2024	Amazon	Office Supplies	11.44
12/14/2024	Amazon	Office Supplies	11.44
12/15/2024	Amazon	Office Supplies	14.90
12/16/2024	Amazon	Office Supplies	27.86
12/16/2024	Amazon	Office Supplies	73.85
12/16/2024	Amazon	Office Supplies	73.84
12/17/2024	Amazon	Office Supplies BT	22.99
12/18/2024	SAMS CLUB #8197	Supplies	110.45
12/18/2024	Amazon	Office Supplies	62.99
12/24/2024	Amazon	Office Supplies	59.82
Total 6310 · Supplies			694.07
6340 · Postage			
12/16/2024	USPS	Postage	2.59
Total 6340 · Postage			2.59
6350 · Printing / Publishing			
12/05/2024	Watts Copy Systems	Printing charges	47.25
12/05/2024	Watts Copy Systems	Printing charges	47.25
12/05/2024	Watts Copy Systems	Printing charges	32.58
12/05/2024	Watts Copy Systems	Printing charges	32.57
Total 6350 · Printing / Publishing			159.65
6411 · Equipment Purchase			
12/05/2024	Watts Copy Systems	Copier lease	43.73
12/05/2024	Watts Copy Systems	Copier lease	43.72
12/05/2024	Watts Copy Systems	Copier lease	52.76
12/05/2024	Watts Copy Systems	Copier lease	52.75
12/19/2024	MICRO SYSTEMS INT	Computer CTS-152, Docking Station	1,094.00
12/19/2024	MICRO SYSTEMS INT	Computer CTS-153	850.00
Total 6411 · Equipment Purchase			2,136.96
6420 · Bldg Repairs/Maintenance			
6421 · Bldg Repairs / Maint			
12/05/2024	BOYD PORTER-REYNOLDS	Repairs & Maintenance SASS Apartments	2,486.20
12/05/2024	BOYD PORTER-REYNOLDS	Repairs & Maintenance CTSO	80.20
12/12/2024	ALEX LANDSCAPING	Garbage Pick-up	100.00
12/12/2024	JJB Cleaning LLC	ETH Apartment Cleaning	320.00
12/15/2024	Amazon	Thermometers	117.44
12/24/2024	Amazon	Security Supplies	34.29
Total 6421 · Bldg Repairs / Maint			3,138.13
6422 · Maintenance Reimbursements			
12/05/2024	BOYD PORTER-REYNOLDS	Reimburse Repair supplies SASS Apartments	278.31
Total 6422 · Maintenance Reimbursements			278.31
Total 6420 · Bldg Repairs/Maintenance			3,416.44
6429 · Property Acquisition/Rent			

Cunningham Township
Bills and Payroll
 December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/19/2024	The New Lincoln Square LLC	2025 rent Assessors office Jan - June	6,000.00
12/19/2024	BECKETT PROPERTY TRUST	Office space rent 2025 Jan expanded space	1,875.00
Total 6429 · Property Acquisition/Rent			7,875.00
6430 · Utilities			
12/11/2024	OOMA INC	Phone Service	161.58
12/11/2024	OOMA INC	Phone Service	161.58
12/11/2024	OOMA INC	Phone Service	161.59
12/11/2024	OOMA INC	Phone Service	161.58
12/11/2024	OOMA INC	Phone Service	161.58
12/11/2024	OOMA INC	Phone Service	161.59
12/15/2024	IL AMERICAN WATER CO	CTSO Water	22.49
12/15/2024	IL AMERICAN WATER CO	CTSO Water	22.49
12/16/2024	I3 Broadband	Internet	82.47
12/16/2024	I3 Broadband	Internet	82.47
12/23/2024	AMEREN ILLINOIS	205 W Green	234.84
12/23/2024	AMEREN ILLINOIS	205 W Green	234.84
01/02/2025	Fax.Plus	Fax Service	17.99
01/02/2025	OOMA INC	Phone Service	161.58
01/02/2025	OOMA INC	Phone Service	161.58
01/02/2025	OOMA INC	Phone Service	161.59
Total 6430 · Utilities			2,151.84
6520 · Vehicle Maintenance			
12/04/2024	Murphy USA	Fuel for Street Outreach Van	43.01
12/09/2024	Murphy USA	Fuel for Street Outreach Van	42.00
12/13/2024	Murphy USA	Fuel for Street Outreach Van	39.00
12/19/2024	QUICKTRIP	Fuel for Street Outreach Van	44.01
12/30/2024	Murphy USA	Fuel for Street Outreach Van	42.00
Total 6520 · Vehicle Maintenance			210.02
6522 · Misc Expenses			
12/14/2024	Hinckley Springs	Water Cooler	33.04
12/14/2024	Hinckley Springs	Water Cooler	33.04
Total 6522 · Misc Expenses			66.08
Total 6100 · ADMINISTRATION			34,402.00
6700 · PROGRAMS			
6799 · Other Assistance			
6797 · Event Expenses			
12/05/2024	SOPHIE KISH.	Reimbursement Healing Harvest Event Supplies - Ice	28.24
12/19/2024	BEEHIVE ARTS & EDUCATION	Event Expense - IMC Presentation	250.00
Total 6797 · Event Expenses			278.24
Total 6799 · Other Assistance			278.24
Total 6700 · PROGRAMS			278.24
Total Expense			134,627.54
Net Ordinary Income			-70,954.78
Net Income			-70,954.78

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Cash Basis

Cunningham Township
General Assistance Personal Allowances
December 3, 2024 through January 2, 2025

<u>Date</u>	<u>Memo</u>	<u>Paid Amount</u>
	Net Ordinary Income	-44,202.94
	Net Income	-44,202.94

Cunningham Township
Additional Assistance
December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Expense			
6700 · PROGRAMS			
6730 · Housing Assistance			
6732 · RA Homeless Prevention			
12/11/2024	TOWN & COUNTRY A...	RA Arrears LD	955.00
12/11/2024	TOWN & COUNTRY A...	RA Arrears ES	928.50
12/11/2024	SUNNYCREST MANO...	RA Arrears IP	397.96
12/11/2024	Community Property M...	RA Arrears JJ	780.00
12/11/2024	ASPEN COURT	RA Arrears SS	1,224.00
12/13/2024	AUSTIN RENTALS	RA Arrears SG	647.00
12/13/2024	HILLVIEW APARTMEN...	RA Arrears LA	775.00
12/16/2024	BHR LLC	RA Arrears KL	894.74
12/18/2024	RITA VIDANAGAMA	RA Arrears CE	1,900.00
12/19/2024	ASPEN COURT	RA Arrears SB	1,336.00
12/19/2024	TOWN & COUNTRY A...	RA Arrears FO	882.25
12/19/2024	SUNNYCREST MANO...	RA Arrears SJ	236.92
01/02/2025	CRESTVIEW APARTM...	RA Arrears TS	1,319.76
01/02/2025	HILLVIEW APARTMEN...	RA Arrears LR	570.00
01/02/2025	JEFF AND KAREN PE...	RA Arrears AP	1,200.00
01/02/2025	TOWN & COUNTRY A...	RA Arrears CH	885.00
Total 6732 · RA Homeless Prevention			14,932.13
6733 · RA Move-in Assistance			
12/04/2024	CRYSTAL VIEW TOW...	* RA Move-In Security Deposit TD	1,045.00
12/09/2024	HIGHLAND GREEN, LLC	* RA Move-In Rent RH	215.00
12/09/2024	HIGHLAND GREEN, LLC	* RA Move-In Security Deposit RH	500.00
12/13/2024	SUNNYCREST MANO...	* RA Move-In Rent LM	103.00
12/13/2024	SUNNYCREST MANO...	RA Move-In Security Deposit LM	279.00
12/16/2024	TOWN & COUNTRY A...	* RA Move-In Security Deposit RH	1,074.45
01/02/2025	ASPEN COURT	* RA Move-In Rent TP	846.00
01/02/2025	ASPEN COURT	* RA Move-In Security Deposit TP	500.00
01/02/2025	SILVER STREET LLC	* RA Move-In Rent AT	175.00
01/02/2025	SILVER STREET LLC	* RA Move-In Security Deposit AT	350.00
Total 6733 · RA Move-in Assistance			5,087.45
6734 · Tenant Based Rent Assist			
12/11/2024	URBANA ESTATES	Rental app fee for client TD	25.00
12/12/2024	PARKER GLEN	Rental app fee for client TD	35.00
12/13/2024	WEINER COMPANIES,...	RA Move-In Rent + Jan JK	1,980.97
12/13/2024	WEINER COMPANIES,...	RA Move-In Security Deposit JK	2,600.00
12/16/2024	Community Property M...	Rental app fee for client TD	25.00
12/18/2024	HAVENSTONE MANA...	RA Move-In Rent + Jan MJ	1,138.06
12/18/2024	HAVENSTONE MANA...	RA Move-In Security Deposits MJ	1,680.00
12/18/2024	FALCON WAY TOWN...	RA Holding Fee BE	150.00
12/18/2024	MATTIS NORTH APAR...	Rental App Fee for Client YG	50.00
12/19/2024	FLOOR TO ROOF ENT...	RRH Rent DL Jan	450.00
12/19/2024	RAMSHAW REAL EST...	RRH Rent DC Jan	656.00
12/19/2024	EVOB PROPERTY MA...	RRH Rent L Family Jan	400.00
12/20/2024	HIGHLAND GREEN, LLC	RA Move-In Rent LA	1,131.00
12/20/2024	HIGHLAND GREEN, LLC	RA Move-In Security Deposit LA	500.00
Total 6734 · Tenant Based Rent Assist			10,821.03
6735 · Emergency Housing Hotels			
12/04/2024	MOTEL 6 - URBANA	Emergency hotel housing BR 12/2-1...	349.65
12/04/2024	MOTEL 6 - URBANA	Emergency hotel housing SS 12/3-12/9	315.00
12/06/2024	MOTEL 6 - URBANA	Emergency hotel housing AT 12/4-12...	315.00
12/09/2024	MOTEL 6 - URBANA	Emergency hotel housing RS 12/6-1...	315.00
12/09/2024	MOTEL 6 - URBANA	Emergency hotel housing AB 12/6-12...	315.00
12/09/2024	MOTEL 6 - URBANA	Emergency hotel housing MJ 12/6-12...	315.00
12/11/2024	MOTEL 6 - URBANA	Emergency hotel housing BR 12/9-1...	349.65
12/12/2024	Red Roof Inn	Winter Shelter Program LM/TW 11/2...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program WD/LM 11/2...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program BM 11/25-12/2	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program GM/BO 11/3...	1,250.00
12/12/2024	Red Roof Inn	Winter Shelter Program JD AE 11/29...	1,300.00

Cunningham Township Additional Assistance December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/12/2024	Red Roof Inn	Winter Shelter Program CW EH 11/2...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program ER DL 11/25...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program ER DL 11/25...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program AW FC 11/2...	1,500.00
12/12/2024	Red Roof Inn	Winter Shelter Program FD FD 11/25...	1,500.00
12/12/2024	RODEWAY INN	Emergency hotel housing TM 10/14-...	180.00
12/12/2024	RODEWAY INN	Emergency hotel housing 10/14-10/17	270.00
12/12/2024	RODEWAY INN	Emergency hotel housing 10/16-10/22	315.00
12/12/2024	RODEWAY INN	Emergency hotel housing JM 10/15-1...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing AK 10/14-1...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing KJ 10/14-1...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing JS 10/14-1...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing GG 10/14-...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing NE 10/14-...	1,460.00
12/12/2024	RODEWAY INN	Emergency hotel housing 10/14-11/12	1,190.00
12/12/2024	RODEWAY INN	Emergency hotel housing 10/23-11/12	965.00
12/12/2024	RODEWAY INN	Emergency hotel housing JM 11/13-1...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing 11/13-12/10	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing AK 11/13-1...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing KJ 11/13-1...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing JS 11/13-1...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing GG 11/13-...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing NE 11/13-...	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing 11/13-12/10	1,350.00
12/12/2024	RODEWAY INN	Emergency hotel housing AH 11/29-...	540.00
12/12/2024	MOTEL 6 - URBANA	Emergency hotel housing SS 12/10-1...	315.00
12/13/2024	MOTEL 6 - URBANA	Emergency hotel housing AT 12/11-1...	315.00
12/16/2024	MOTEL 6 - URBANA	Emergency hotel housing RS 12/13-...	315.00
12/16/2024	MOTEL 6 - URBANA	Emergency hotel housing AB 12/13-1...	315.00
12/16/2024	MOTEL 6 - URBANA	Emergency hotel housing MJ 12/13-1...	315.00
12/18/2024	MOTEL 6 - URBANA	Emergency hotel housing BR 12/16-...	349.65
12/19/2024	CHAMPAIGN COUNTY...	Reimbursement ETH Hotels for Parti...	1,860.00
12/19/2024	MOTEL 6 - URBANA	Emergency hotel housing SS 12/17-1...	315.00
12/20/2024	MOTEL 6 - URBANA	Emergency hotel housing BR	-173.25
12/20/2024	MOTEL 6 - URBANA	Emergency hotel housing AT 12/18-1...	315.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing MJ 12/20-1...	540.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing RS 12/20-...	540.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing AB 12/20-1...	540.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing SS 12/24-1...	360.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing BR 12/23-...	405.00
12/23/2024	MOTEL 6 - URBANA	Emergency hotel housing AT 12/25-1...	315.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing MJ 1/1-1/3	135.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing RS 1/1-1/7	315.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing AB 1/1-1/7	315.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing SS 1/1-1/7	315.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing BR 1/1-1/7	315.00
01/02/2025	MOTEL 6 - URBANA	Emergency hotel housing AT 1/1-1/7	135.00
Total 6735 · Emergency Housing Hotels			48,315.70
Total 6730 · Housing Assistance			79,156.31
6799 · Other Assistance			
6728 · Outside Services			
12/04/2024	MARCO PRICE	Front Desk	1,039.04
12/05/2024	PROPRIO LS, LLC	Translation Services	41.69
12/06/2024	BEN MUELLER	Assistance for clients	666.14
12/18/2024	MARCO PRICE	Front Desk	2,451.84
12/20/2024	BEN MUELLER	Assistance for clients	775.20
12/20/2024	DAVID PETERS	Outside Help	135.00
01/02/2025	MARCO PRICE	Front Desk	1,378.56
Total 6728 · Outside Services			6,487.47
6729 · Transportation Assistance			
12/05/2024	MTD	Annual Bus Passes for Clients	120.00
12/05/2024	MTD	Annual Bus Pass for Client	60.00
12/05/2024	MTD	Yearly Bus Pass for Clients DIFFER...	40.00
12/05/2024	MTD	Annual Bus Pass for Client	60.00

Cunningham Township
Additional Assistance
December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
12/05/2024	ILLINOIS SECRETARY...	Drivers License for participant GG	31.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/12/2024	MTD	Annual Bus Pass for Client	60.00
12/16/2024	Amtrak	Ticket for participant to Memphis OS	89.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/19/2024	MTD	Annual Bus Pass for Client	60.00
12/30/2024	Amtrak	Ticket for participant to New Orleans ...	147.00
Total 6729 · Transportation Assistance			1,267.00
6736 · Homeless Supplies			
12/04/2024	Amazon	Street Outreach Supplies	58.04
12/04/2024	DICK'S SPORTING GO...	Street Outreach Supplies	35.97
12/09/2024	WALMART	Street Outreach Supplies	18.98
12/09/2024	WALMART	Street Outreach Supplies	48.46
12/09/2024	WALMART	Street Outreach Supplies	-24.48
12/09/2024	Amazon	Street Outreach Supplies	38.99
12/09/2024	Amazon	Street Outreach Supplies	107.95
12/11/2024	HEEL TO TOE	Street Outreach Supplies	49.00
12/20/2024	Costco	Street Outreach Supplies	190.00
12/22/2024	Amazon	Street Outreach Supplies	159.90
12/28/2024	WALMART	Street Outreach Supplies	76.94
12/28/2024	WALMART	Street Outreach Supplies	181.56
Total 6736 · Homeless Supplies			941.31
6737 · Program Supplies - Other			
12/04/2024	Amazon	Program Supplies for RRH client	49.99
12/04/2024	WALMART	Family Housing Supplies	342.32
12/04/2024	WALMART	Family Housing Supplies	63.02
12/05/2024	DOLLAR TREE	Family Housing Supplies	275.00
12/06/2024	WALMART	Food Supplies for Sharing Table	277.14
12/09/2024	VitalChek	Vital Document for Participant EH	60.95
12/10/2024	CRESTVIEW APARTM...	Rental app fee for client TMB	39.00
12/11/2024	DOLLAR TREE	Family Housing Supplies	20.00
12/12/2024	WALMART	ETH Program Supplies GG	9.12
12/12/2024	WALMART	ETH Program Supplies GG	122.79
12/12/2024	WALMART	ETH Program Supplies EM	39.88
12/12/2024	Amazon	ETH Supplies	85.98
12/12/2024	NEVES GROUP	Rental app fee for client SP	50.00
12/12/2024	Zillow	Rental app fee for client TMB	35.00
12/12/2024	FALCON WAY TOWN...	Rental app fee for client BE	61.77
12/13/2024	CU PROPERTY MANA...	Rental app fee for client BE	52.00
12/13/2024	FAIRLAWN REAL EST...	Rental app fee for client TMB	50.00
12/13/2024	CHAMPAIGN COUNTY...	Vital Record Fee KS	17.89
12/14/2024	Amazon	ETH Supplies	89.90
12/16/2024	NEVES GROUP	Rental app fee for client BE	50.00
12/17/2024	Salt and Light	Client Assistance - Housewarming pr...	488.53
12/17/2024	Amazon	Program Supplies for RRH client DC	64.00
12/17/2024	USCIS ELIS	App Fee	470.00
12/17/2024	USCIS ELIS	App Fee	470.00
12/17/2024	USCIS ELIS	App Fee	470.00
12/17/2024	USCIS ELIS	App Fee	470.00
12/19/2024	RAMSHAW REAL EST...	Rental app fee for client TM	35.00
12/19/2024	Salt and Light	Client Assistance - Housewarming pr...	500.00
12/20/2024	Amazon	Participant Program Supplies	159.96
12/31/2024	Salt and Light	Client Assistance - Housewarming pr...	497.51
01/02/2025	CASH	Quarters for laundry for ETH particip...	500.00
Total 6737 · Program Supplies - Other			5,916.75

Cunningham Township
Additional Assistance
 December 3, 2024 through January 2, 2025

Date	Name	Memo	Paid Amount
6738 · Food Assistance			
12/11/2024	WALMART	Family Housing Food Supplies DW	200.57
12/13/2024	VANILLA	Food Vouchers	6,010.95
12/19/2024	WALMART	RRH Participant Food Supplies JK	91.77
Total 6738 · Food Assistance			6,303.29
6739 · Program Utilities			
12/19/2024	AMEREN ILLINOIS	Utility payment for RRH client L family	128.10
12/19/2024	IL AMERICAN WATER ...	Utility payment for RRH client L family	56.90
12/20/2024	AMEREN ILLINOIS	Utility payment for RRH client DC	108.05
12/23/2024	AMEREN ILLINOIS	206 E California #1	60.63
12/23/2024	AMEREN ILLINOIS	206 E California #2	115.10
12/23/2024	AMEREN ILLINOIS	206 E California #3	118.54
12/23/2024	AMEREN ILLINOIS	206 E California #4	135.21
12/23/2024	AMEREN ILLINOIS	208 E California #2	205.44
12/23/2024	AMEREN ILLINOIS	208 E California #4	141.13
12/23/2024	GFL Environmental	Trash service California properties	107.65
12/26/2024	AMEREN ILLINOIS	208 E California #1	140.67
12/26/2024	AMEREN ILLINOIS	208 E California #3	77.91
12/30/2024	IL AMERICAN WATER ...	206 E California #1	103.92
12/30/2024	IL AMERICAN WATER ...	206 E California #2	66.86
12/30/2024	IL AMERICAN WATER ...	206 E California #3	51.87
12/30/2024	IL AMERICAN WATER ...	206 E California #4	143.32
12/30/2024	IL AMERICAN WATER ...	208 E California #1	76.30
12/30/2024	IL AMERICAN WATER ...	208 E California #2	56.43
12/30/2024	IL AMERICAN WATER ...	208 E California #3	47.14
12/30/2024	IL AMERICAN WATER ...	208 E California #4	43.78
Total 6739 · Program Utilities			1,984.95
6770 · Angel Donor Expenses			
12/04/2024	TOWN & COUNTRY A...	Rental app fee for client TW	50.00
12/09/2024	ASPEN COURT	Rental app fee for client KS	18.00
12/12/2024	MARCOS ASSE	* RA Move-In Security Deposit ST	1,200.00
12/13/2024	County Market	Food Supplies	104.76
12/17/2024	McDonald's	Food for Homeless PIT	380.00
12/18/2024	IL AMERICAN WATER ...	Utility payment for client	1,000.00
12/23/2024	Instacart	Food Supplies	52.79
12/23/2024	Instacart	Food Supplies	11.54
01/02/2025	FCP MHC IL SALES LLC	* RA Move-In Rent JM	715.00
01/02/2025	FCP MHC IL SALES LLC	* RA Move-In Security Deposit JM	715.00
Total 6770 · Angel Donor Expenses			4,247.09
6777 · Levy Utility Assistance			
12/05/2024	U-C SANITARY DISTRI...	Utility payment for client	351.37
12/12/2024	IL AMERICAN WATER ...	Utility payment for client	227.76
12/13/2024	IL AMERICAN WATER ...	Utility payment for client	70.00
12/13/2024	IL AMERICAN WATER ...	Utility payment for client	200.00
12/16/2024	IL AMERICAN WATER ...	Utility payment for client	89.00
12/17/2024	IL AMERICAN WATER ...	Utility payment for client	237.59
12/18/2024	IL AMERICAN WATER ...	Utility payment for client	249.26
12/18/2024	IL AMERICAN WATER ...	Utility payment for client	220.90
12/20/2024	IL AMERICAN WATER ...	Utility payment for client	299.62
12/20/2024	IL AMERICAN WATER ...	Utility payment for client	206.70
12/20/2024	IL AMERICAN WATER ...	Utility payment for client	300.00
12/20/2024	IL AMERICAN WATER ...	Utility payment for client	250.25
12/20/2024	IL AMERICAN WATER ...	Utility payment for client	535.11
12/23/2024	IL AMERICAN WATER ...	Utility payment for client	266.82
Total 6777 · Levy Utility Assistance			3,504.38
6797 · Event Expenses			
12/05/2024	SOPHIE KISH.	Reimbursement Healing Harvest Eve...	28.24
12/19/2024	BEEHIVE ARTS & EDU...	Event Expense - IMC Presentation	250.00
Total 6797 · Event Expenses			278.24

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01/08/25

Cash Basis

Cunningham Township
Additional Assistance
December 3, 2024 through January 2, 2025

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
	Total 6799 · Other Assistance		<u>30,930.48</u>
	Total 6700 · PROGRAMS		<u>110,086.79</u>
	Total Expense		<u>110,086.79</u>
	Net Ordinary Income		<u>-110,086.79</u>
	Net Income		<u>-110,086.79</u>



Cunningham Township

Danielle Chynoweth, Supervisor

205 WEST GREEN ST • URBANA, IL 61801

(217) 384-4144 • FAX: (217) 367-7063

WWW.CUNNINGHAMTOWNSHIP.ORG

Cunningham Township Supervisor's Memo Jan. 13, 2025

Town Bills Report

- Town Fund: \$60,936.14
- General Assistance Fund: \$227,702.89
- TOTAL expenditures: \$288,639.03

WINTER SHELTER UPDATE

Last year, Cunningham Township, City of Champaign Township, and CU at Home created a new Shelter and Outreach Committee of the Continuum of Service Providers to the Homeless to coordinate services to residents sleeping outside. We worked to ensure representation from health care (Carle, OSF, Promise, Rosecrance, etc), emergency response (911 dispatch and police), and transportation (CUMTD), amongst others. A parallel meeting focused on families with children was convened by United Way, Community Foundation, and regional office of education.

Since Spring, we have been working on planning for winter with the goal of no one turned away from shelter in the cold due to capacity issues. **Strides has been full with a waitlist since its opening.**

We worked to count the number of people unsheltered and determined in October we had much higher numbers of homeless residents going into this winter than last:

- 80-130 adults. 130 was the aggregate number found outside but due to lack of consent forms for most residents we were unable to deduplicate so we estimated ~80.
- 13 literally homeless families with children (this has since grown to 17 families in Dec).

We then used these strategies:

1. Shelter diversion

RPC and CTSO both have programs supporting homeless residents with unification

with friends and family.

2. Maximize existing beds in all programs

Tracking vacancies at our monthly meetings and making referrals and freeing up low barrier beds at STRIDES. By November, only Salvation Army was reporting significant vacancies.

3. Expand programs

- a. CTSO and City of Champaign Township secured new funding for **21 beds** of rapid rehousing in market rate for homeless residents with earned income. Due to barriers to accessing housing (credit, eviction, discrimination) this is a slow program.
- b. CTSO secured one year funding for its **Buddies program which launched December 25 with 20 beds of transitional housing for homeless residents receiving SSI/SSDI or other limited income. This program is now full and freed up beds at STRIDES.**
 - i. CTSO has applied for ongoing funding from Carle Foundation for this program and were recently denied.

4. Public Health Winter Emergency Shelter ([see plan](#))

In November, we assessed our progress and appeared to be short low barrier beds. Temperatures dropped to freezing and the situation became an emergency.

Monday December 2, Cunningham Township, CU Public Health, and Friend in Me, launched a temporary winter shelter in collaboration with the City of Champaign Township and partners.

What: 21 cots of nighttime shelter - assigned by name

When: 7 nights a week

Start Day: Monday, December 2, 2024

End Day: Monday, March 31, 2025

Where: CU Public Health District (no drop offs)

Eligibility: Literally homeless adults with no children who have referrals.

Access: MUST be referred from the Strides waitlist - NO DROP OFFS

5. Strategies for Families

Meanwhile, at our Nov. 25th meeting we counted 17 families actively unsheltered. In response:

- a. United Way launched a fund for short term emergency stays for families and Regional Office of Education contributed.
- b. CTSO has accelerated its family support – added Case Manager time to the family shelter waitlist and worked to move families into permanent housing before the end of the year with four exits in progress for December to take families from the waitlist.
- c. CTSO is using Angel Donor funds to provide relocation and short term assistance to those on our waitlist. ALL REFERRALS MUST COME THROUGH USD 116 OR CRISIS NURSERY.

NEWEST UPDATE: With the Winter Storm approaching January 4-20, our outreach team counted 5 individuals on the street and 3 families in cars or facing homelessness and STRIDES had its first day of turn aways since the above shelters opened, with 5 people (2 women and 3 men) turned away Thursday night, January 2nd.

In response, CTSO convened the Shelter and Outreach Committee of the Continuum of Service Providers to the Homeless with an emergency meeting Friday, January 3rd.

- **CTSO** offered to coordinate shelter, given additional funds and provide morning transportation. We calculated the cost of congregate overnight only shelter at ~\$10,000 for two weeks of staff time and the cost of hotel expansion for 7 rooms (up to 14 individuals) at ~\$5,000.
- **City of Champaign** offered \$5400 to expand hotel shelter for the winter storm.
- **Friend in Me** offered expand PWES shelter hours and support hotel expansion.
- **CUPHD** offered for PWES residents to shelter in place as needed with expanded hours.
- **CU at Home** offered to be a warming center during the weekdays, provide transportation to and from their office, and coordinate with a shower provider.
- **Daily Bread Soup Kitchen** offered sack meals for pick up.
- **Stephens Family YMCA** offered showers.

CTSO then moved 9 individuals and 3 families actively unsheltered into shelter. PWES expanded hours with transportation to CU at Home to keep from exiting residents to the cold. It was a group effort and model of collaboration to come up with a solution. As of Friday night, Jan. 3rd: no residents were turned away for shelter at STRIDES!

INCOME SUPPORT

General Assistance

A monthly grant for Urbana residents who are disabled or out of work – with supportive services to stabilize housing & health, seek & train for work, apply for disability or TANF.

- **General Assistance cases past month:**
 - 15 new applications were submitted during December (down from 27)
 - 107 active (unchanged from last month)
 - 51 on Disability (SSI/SSDI) track
 - 25 on Education and Employment track
 - 4 on TANF track
 - 25 are temporarily exempt from work requirements
 - 2 on Housing First track
 - Demographics
 - 31 homeless.
 - 59 identify as cis-male, 45 as cis-female, 1 transgender male/female, and 2 non-binary
 - 13 cases closed for January 2025
- **Social Security Support**
 - 9 assisted with SSA navigation this fiscal year, and 2 are being screened.
 - 15 awarded SSI/SSDI this FYTD
 - The number of SSI/SSDI recipients last FY is 10.
- **Housing First Payments**
 - 2 former GA participants had their rent paid to keep them housed.
 - 12 current GA participants had their rent paid from their GA check directly to their landlord.

HOUSING SUPPORT

Rental Assistance

Rental assistance for Urbana households behind on rent or homeless moving into housing.

- 48 applications were received and processed in December.

- In December we spent \$18,649 on rental assistance to help 20 households - down from \$28,100 (37 households) in November.
- Due to budget constraints, Rental Assistance rules have changed to cap support for households at or below 200% of poverty level (down from 225%) and providing 1 month of assistance rather than 2 months.
- Our SMASS grant will support rental assistance with \$56,000 of grant funded dollars.

Bridge to Home

A continuum of services for homeless residents in Champaign County.

Street Outreach

Services include food, transportation to services, weather appropriate clothing and engagement events. Members of the public are encouraged to call CTSO for wellness checks during office hours on residents who may be homeless.

- To date served: 213 households representing 305 residents (since program start 9/2021)
- Last month served: 76 households representing 83 residents actively sleeping outdoors.
 - Cunningham Township in collaboration with Friend in Me, Champaign Public Health District, and City of Champaign was able to open 42 new winter shelter beds, resulting in no one being turned away from the Strides 12/2/24.
 - Cunningham Township's Street Outreach team and Friend in Me continue to collaborate to locate people and bring them to shelter during freezing temperatures.

School Outreach

Housing Case Manager who takes referrals from USD 116 and Crisis Nursery and screens for services (rental assistance, emergency housing, income assistance, food and other needs).

- To date served: 215 families referred from USD 116 including 542 children (since program start 4/21/22)
- 4 families including 9 children referred last month.
 - 1 family was referred to Court Based Rental Assistance
 - 2 families were scheduled for and completed a Centralized Intake for the Homeless
 - 1 family was unable to be contacted

Housing Navigation & Supportive Services

Our Housing Navigation Case Manager works with homeless participants to connect with all available housing opportunities and provides supportive services to help maintain housing.

- With staff expansion, we are able to reallocate more time to Housing Navigation Case Management with a specific focus on supporting a) homeless families with children and b) residents with disabilities on our Emergency Housing waitlists.
- 4 households are receiving Housing Navigation currently - 2 are families with children, one couple including a pregnant mother, and one single female with a disability.
- In the month of December:
 - 2 households received a placement in our SASS program and graduated from the Housing navigation program
 - 1 household signed a lease to an apartment and moved into to permanent housing in Rantoul. They also graduated from Housing Navigation and were enrolled into Rapid Rehousing.
 - 1 other household signed a lease on 12/31 and will move-in shortly after the new year.

Emergency Housing - Hotel

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- To date served: 92 households representing 130 residents (since program start 6/2020)
- Last month served: 18 households representing 27 residents were sheltered in a hotel.
- In December, we had four hotel households on the verge of entering housing - a few awaiting inspections to use their Housing Authority Vouchers, and one waiting approval for a Housing Authority unit. They should all see a final move-in in January!
- We had one individual leave our hotel program in December, and happily find housing with a friend out of state. We wish them well!

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent for literally homeless individuals and families in Champaign County.

- Currently serving 11 families:
 - An asylum-seeking family has secured housing and is working through the legal process of obtaining citizenship.
 - 8 households are housed and receiving services.
 - 2 households have been approved and are actively seeking housing under the Rapid Rehousing program.

Wait list - 8

Emergency Housing for Urbana families

Emergency Housing for families with children in Urbana schools of Crisis Nursery or residents with disabilities who are referred from CU at Home

- To date served: 92 including 105 adults and 171 children served (since program start July 2020)
 - In December, (on top of referrals already listed from USD116 (4)) we received 1 referral from Crisis Nursery, which was a family with 2 young children.
- Last month served: 9 families.
 - Intakes: 2
 - Exits: 2
 - Waitlist: 11
 - We maintain a priority list of homeless families from the referrals we receive.
 - We currently have 5 families reporting they are HUD homeless. 6 additional families are reporting McKinney Vento homelessness.
 - We have 3 families in our units with active vouchers searching for housing opportunities.
 - We have 3 families in our units who have been referred for a housing voucher awaiting notification of voucher briefing with HACC.

Housewarming Gifts

- Housewarming gifts are funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light in Urbana.
- To date served: 130 homeless households (since program start 2/2021)
- Last month served: 5 homeless households

UTILITY SUPPORT

Utility Support

Utility bill support for Urbana residents who face shut offs.

- We continue to see high levels of demand for utility assistance especially with the heat. Households served this FY:
 - June: 63
 - July: 40
 - Aug: 51

- Sept: 59
- Oct: 24
- Nov: 11
- December: 8
- January: 9
- February: 4
- March: 8
- April: 38
- May: 37
- June: 51
- July: 55
- August: 61
- September: 87
- October: 12
- November: 8
- December: 14
- To date served: 833 households (since program start 11/2020)

OTHER ASSISTANCE

Transportation

All CTSO participants are screened for transportation access and provided tokens, short term or long term bus passes or referred for DASH passes and/or paratransit.

- Last month served:
 - Annual: 17 at \$60 each (up from 11 in Nov. due to shelter expansion)
 - Monthly passes: 0

Angel Donor Funds

Township facilitates Neighbors Helping Neighbors through tax deductible [charitable donations](#) made to our Angel Donor Fund program. 100% of all donated funds support the unmet needs of local residents and go directly to secure food, clothing, housing, power, transportation or other tangible needs on behalf of residents.

- Over the last several months, in addition to utility and transportation support, we were able to use Angel Donor funds to purchase copies of birth certificates, mattresses, housewarmings, grocery carts, walking canes, diapers, planners, coats, work clothes,

food, a wheelchair rental and a space heater for our neighbors in need.

- Total Angel Donor funds received through December since December 21, 2018: \$366,789
- Total Angel Donor funds received so far in FY 25: \$53,484
- Total Angel Donor funds received through November designated as LGBTQ: \$7,768

FOOD SUPPORT

Sharing Table Food Delivery Service

With the Hope Center, Wesley Food Pantry, & United Way we provide a free food pantry delivery service to low-income residents in Urbana unable to access walk-in food pantries.

- In December 2024, we served 49 households (a 48 % decrease from the previous month)
 - Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
 - CTSO Food Guide copies are provided to every participant receiving food assistance, as well as directions to utilizing our CTSO Come and Eat garden and how to get a meal in an emergency from the CTSO food closet.
- In total over the month, we served 120 individuals:
 - 82 adults
 - 38 children
- 48 households served by Hope Center and Wesley through RIDE United
- In addition to food delivery, we assisted 1 (+, data not recorded) individuals at our door experiencing immediate food need, and continue to see high need for food assistance from our township closet pantry, as this offers immediately edible and easily transportable food.
- Demographic information over the month:
 - 16 % of Food Assistance recipients were receiving food assistance from CTSO for the first time
 - Over 62 % of Food Assistance recipients are current or former participants of Township
 - Nearly 84 % of recipients are residents of Urbana
 - Almost 49 % of all recipients are of a racial minority (24 % are white and another 27 % had unknown racial identities)

Solidarity Gardens

A collaboration with the Urbana Park District, Champaign Park District, Sola Gratia and area community gardens to reduce local food insecurity by supporting existing and new gardens to produce and distribute produce to those in need.

Our garden season has come to an end, and most of our gardens have stopped gardening for the season, done large cleanup days, and prepped for next season. Over the winter, we will be reflecting on successes and challenges of the 2024 growing season, and workshopping ways to increase our gardens' sustainability, community visibility, volunteer engagement, and connecting residents in need to local organic produce and resilient community connections for 2025 and beyond.

- We have 17 Affiliate Gardens registered this year through Solidarity Gardens
 - **A big welcome to Yankee Ridge School Garden, our newest Affiliate Garden!**
 - **Yankee Ridge School Garden is planning on expanding to include more garden beds, and just added two hydroponic towers for indoor winter classroom growing.**
 - We have gardens both in Urbana and Champaign
 - 14 Affiliate Gardens in Urbana
 - 3 Affiliate Gardens in Champaign
 - Each Affiliate Garden is expected to have at least one garden leader who volunteers time managing the garden space and is the main point of contact for the garden.
- Our Free Plot Program offers free gardening spaces to immigrant and low-income residents of Urbana and Champaign
 - Last year we had only 10 plots at Meadowbrook Park Gardens
 - This year we have 53 plots at five locations:
 - 14 plots at **Meadowbrook Park Gardens** in Urbana
 - 4 plots at **Victory Park Gardens** in Urbana
 - 16 plots at **Orchard Downs Gardens** in Urbana
 - 2 plots at **Wood Street Gardens** in Urbana
 - and 17 plots at **Human Kinetics Park Gardens** in Champaign
 - Our Free Plot Program 2024 season has concluded, including three cleanup event work days at our three largest locations.
 - The 2025 application season is open - see <https://www.solidarity-gardens-cu.org/>

LES JARDINS DE LA SOLIDARITÉ ET LE
NOUVEAU CENTRE D'ACCUEIL AMÉRICAIN
PRÉSENTENT

PROGRAMME DE PARCELLE DE JARDIN GRATUIT

Solidarity Gardens propose des parcelles de jardin gratuites aux jardiniers à faible revenu et aux immigrants pour rendre la culture de leurs propres aliments plus accessible.

Pour vous aider à démarrer, le personnel de Solidarity Gardens sera disponible pour vous conseiller et vous aider à accéder au paillis, au compost, aux graines et aux semis, aux clôtures et aux outils.

Remplissez un formulaire de demande en ligne ([ici](#)) ou en personne au bureau du superviseur du canton de Cunningham. Environ 50 parcelles sont disponibles, et elles sont attribuées selon le principe du premier arrivé, premier servi, alors demandez tôt !

Más información
Contáctenos en
solidarity-gardens@ctso.org o al
217-384-4144



JARDINES SOLIDARIOS Y EL NUEVO CENTRO
DE BIENVENIDA AMERICANO PRESENTA

PROGRAMA GRATUITA DE PARCELAS DE JARDÍN

Solidarity Gardens ofrece parcelas de jardín gratuitas para jardineros inmigrantes y de bajos ingresos para que cultivar sus propios alimentos sea más accesible.

Para ayudarlo a comenzar, el personal de Solidarity Gardens estará disponible para consultarlo y podrá ayudarlo a acceder a mantillo, abono, semillas y plántulas, cercas y herramientas.

Llene un formulario de solicitud en línea ([aquí](#)) o en persona en la Oficina del Supervisor del Municipio de Cunningham. Hay alrededor de 50 parcelas disponibles y se otorgan por orden de llegada, así que solicite con anticipación!

Más información
Contáctenos en
solidarity-gardens@ctso.org o
217-384-4144



SOLIDARITY GARDENS AND THE NEW
AMERICAN WELCOME CENTER PRESENT



FREE GARDEN PLOT PROGRAM



Solidarity Gardens is offering free garden plots for low-income and immigrant gardeners to make growing your own food more accessible.

To help you get started, Solidarity Gardens staff will be available to consult with and can help you access mulch, compost, seeds and seedlings, fencing, and tools.

Fill out a request form either online ([here](#)) or in-person at Cunningham Township Supervisor's Office. About 50 plots are available, and they are first-come, first-serve, so request early!

More information
Contact us at
solidarity-gardens@ctso.org or
217-384-4144



EVENTS

Tabling at Yankee Ridge Pancake Breakfast - Saturday Dec 14th, 10-12pm

- CTSO tabled and provided resources in Spanish, French, and English at Yankee Ridge School's morning Pancake Breakfast event for students and families.
 - We provided interpretation for both Spanish and French.

TIP Work Authorization Event - Monday Dec 16th

- ????

Cunningham Township Budget vs. Actual Town Fund July through December 2024

	Total Town Fund				TOTAL			
	Jul - Dec 24	Budget	\$ Over Budget	% of Budget	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
4009 · TAXES								
4010 · Property Tax	384,152.47	868,187.64	-484,035.17	44.2%	384,152.47	868,187.64	-484,035.17	44.2%
4012 · PPRT - Personal Property Tax	5,659.15	30,000.00	-24,340.85	18.9%	5,659.15	30,000.00	-24,340.85	18.9%
Total 4009 · TAXES	389,811.62	898,187.64	-508,376.02	43.4%	389,811.62	898,187.64	-508,376.02	43.4%
4020 · GRANTS	4,764.73	500,000.00	-495,235.27	1.0%	4,764.73	500,000.00	-495,235.27	1.0%
4050 · OTHER INCOME								
4040 · Misc Income	3,930.57	3,500.00	430.57	112.3%	3,930.57	3,500.00	430.57	112.3%
4041 · Interest Income	43,066.41	75,000.00	-31,933.59	57.4%	43,066.41	75,000.00	-31,933.59	57.4%
Total 4050 · OTHER INCOME	46,996.98	78,500.00	-31,503.02	59.9%	46,996.98	78,500.00	-31,503.02	59.9%
Total Income	441,573.33	1,476,687.64	-1,035,114.31	29.9%	441,573.33	1,476,687.64	-1,035,114.31	29.9%
Gross Profit	441,573.33	1,476,687.64	-1,035,114.31	29.9%	441,573.33	1,476,687.64	-1,035,114.31	29.9%
Expense								
6000 · SALARIES	194,670.22	471,830.85	-277,160.63	41.3%	194,670.22	471,830.85	-277,160.63	41.3%
6030 · PERSONNEL OTHER EXPENSES	49,959.24	156,782.29	-106,823.05	31.9%	49,959.24	156,782.29	-106,823.05	31.9%
6100 · ADMINISTRATION								
6110 · Training / Travel	7,112.29	17,500.00	-10,387.71	40.6%	7,112.29	17,500.00	-10,387.71	40.6%
6210 · Legal	1,308.33	30,000.00	-28,691.67	4.4%	1,308.33	30,000.00	-28,691.67	4.4%
6215 · Admin Services	29,015.55	81,000.00	-51,984.45	35.8%	29,015.55	81,000.00	-51,984.45	35.8%
6220 · Audit Services	7,820.00	12,000.00	-4,180.00	65.2%	7,820.00	12,000.00	-4,180.00	65.2%
6230 · Dues / Subscriptions	1,776.70	2,500.00	-723.30	71.1%	1,776.70	2,500.00	-723.30	71.1%
6240 · Computer Service/Software	13,085.72	60,000.00	-46,914.28	21.8%	13,085.72	60,000.00	-46,914.28	21.8%
6260 · General Insurance	0.00	9,000.00	-9,000.00	0.0%	0.00	9,000.00	-9,000.00	0.0%
6270 · Appraisals	2,875.00	20,000.00	-17,125.00	14.4%	2,875.00	20,000.00	-17,125.00	14.4%
6283 · Janitorial	3,702.50	9,500.00	-5,797.50	39.0%	3,702.50	9,500.00	-5,797.50	39.0%
6310 · Supplies	1,623.59	6,500.00	-4,876.41	25.0%	1,623.59	6,500.00	-4,876.41	25.0%
6340 · Postage	157.35	1,050.00	-892.65	15.0%	157.35	1,050.00	-892.65	15.0%
6350 · Printing / Publishing	457.89	4,000.00	-3,542.11	11.4%	457.89	4,000.00	-3,542.11	11.4%
6411 · Equipment Purchase	4,181.49	16,000.00	-11,818.51	26.1%	4,181.49	16,000.00	-11,818.51	26.1%
6420 · Bldg Repairs/Maintenance	803.08	125,000.00	-124,196.92	0.6%	803.08	125,000.00	-124,196.92	0.6%
6429 · Property Acquisition/Rent	6,000.00	412,500.00	-406,500.00	1.5%	6,000.00	412,500.00	-406,500.00	1.5%
6430 · Utilities	5,312.43	11,750.00	-6,437.57	45.2%	5,312.43	11,750.00	-6,437.57	45.2%
6520 · Vehicle Maintenance	90.02	3,000.00	-2,909.98	3.0%	90.02	3,000.00	-2,909.98	3.0%
6522 · Misc Expenses	676.76	8,000.00	-7,323.24	8.5%	676.76	8,000.00	-7,323.24	8.5%
Total 6100 · ADMINISTRATION	85,998.70	829,300.00	-743,301.30	10.4%	85,998.70	829,300.00	-743,301.30	10.4%
6700 · PROGRAMS								
6799 · Other Assistance								
6797 · Event Expenses	882.85	6,000.00	-5,117.15	14.7%	882.85	6,000.00	-5,117.15	14.7%
6798 · Other Grants	506.01	20,000.00	-19,493.99	2.5%	506.01	20,000.00	-19,493.99	2.5%
Total 6799 · Other Assistance	1,388.86	26,000.00	-24,611.14	5.3%	1,388.86	26,000.00	-24,611.14	5.3%
Total 6700 · PROGRAMS	1,388.86	26,000.00	-24,611.14	5.3%	1,388.86	26,000.00	-24,611.14	5.3%
Total Expense	332,017.02	1,483,913.14	-1,151,896.12	22.4%	332,017.02	1,483,913.14	-1,151,896.12	22.4%
Net Ordinary Income	109,556.31	-7,225.50	116,781.81	-1,516.2%	109,556.31	-7,225.50	116,781.81	-1,516.2%
Other Income/Expense								
Other Expense								
6800 · TAX REFUND (POTENTIAL)								
6810 · CARLE PROPERTY TAX REFUND	34,601.17				34,601.17	0.00	34,601.17	100.0%
Total 6800 · TAX REFUND (POTENTIAL)	34,601.17				34,601.17	0.00	34,601.17	100.0%
Total Other Expense	34,601.17				34,601.17	0.00	34,601.17	100.0%
Net Other Income	-34,601.17	0.00	-34,601.17	100.0%	-34,601.17	0.00	-34,601.17	100.0%
Net Income	74,955.14	-7,225.50	82,180.64	-1,037.4%	74,955.14	-7,225.50	82,180.64	-1,037.4%

Cunningham Township Budget vs. Actual GA

July through December 2024

	Total GA Fund				TOTAL			
	Jul - Dec 24	Budget	\$ Over Bud...	% of Budget	Jul - Dec 24	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense								
Income								
4009 · TAXES								
4010 · Property Tax	600,853.85	1,383,086.80	-782,232.95	43.4%	600,853.85	1,383,086.80	-782,232.95	43.4%
4012 · PPRT - Personal Property Tax	5,659.17	30,000.00	-24,340.83	18.9%	5,659.17	30,000.00	-24,340.83	18.9%
Total 4009 · TAXES	606,513.02	1,413,086.80	-806,573.78	42.9%	606,513.02	1,413,086.80	-806,573.78	42.9%
4020 · GRANTS	586,932.62	1,656,062.16	-1,069,129.54	35.4%	586,932.62	1,656,062.16	-1,069,129.54	35.4%
4030 · SSI Reimbursements	45,607.71	30,000.00	15,607.71	152.0%	45,607.71	30,000.00	15,607.71	152.0%
4035 · DONATIONS AND GIFTS								
4036 · Solidarity Gardens	0.00	7,000.00	-7,000.00	0.0%	0.00	7,000.00	-7,000.00	0.0%
4038 · Angel Donor - Paypal	16,780.68	20,000.00	-3,219.32	83.9%	16,780.68	20,000.00	-3,219.32	83.9%
4039 · Angel Donor - Cash and Checks	36,703.10	25,000.00	11,703.10	146.8%	36,703.10	25,000.00	11,703.10	146.8%
Total 4035 · DONATIONS AND GIFTS	53,483.78	52,000.00	1,483.78	102.9%	53,483.78	52,000.00	1,483.78	102.9%
4050 · OTHER INCOME								
4040 · Misc Income	4,425.85	4,000.00	425.85	110.6%	4,425.85	4,000.00	425.85	110.6%
4041 · Interest Income	43,066.48	75,000.00	-31,933.52	57.4%	43,066.48	75,000.00	-31,933.52	57.4%
Total 4050 · OTHER INCOME	47,492.33	79,000.00	-31,507.67	60.1%	47,492.33	79,000.00	-31,507.67	60.1%
Total Income	1,340,029.46	3,230,148.96	-1,890,119.50	41.5%	1,340,029.46	3,230,148.96	-1,890,119.50	41.5%
Gross Profit	1,340,029.46	3,230,148.96	-1,890,119.50	41.5%	1,340,029.46	3,230,148.96	-1,890,119.50	41.5%
Expense								
6000 · SALARIES	261,813.28	691,236.00	-429,422.72	37.9%	261,813.28	691,236.00	-429,422.72	37.9%
6030 · PERSONNEL OTHER EXPENSES	92,577.67	264,580.31	-172,002.64	35.0%	92,577.67	264,580.31	-172,002.64	35.0%
6100 · ADMINISTRATION								
6110 · Training / Travel	2,137.58	19,000.00	-16,862.42	11.3%	2,137.58	19,000.00	-16,862.42	11.3%
6210 · Legal	1,530.40	20,000.00	-18,469.60	7.7%	1,530.40	20,000.00	-18,469.60	7.7%
6215 · Admin Services	3,969.18	40,000.00	-36,030.82	9.9%	3,969.18	40,000.00	-36,030.82	9.9%
6230 · Dues / Subscriptions	122.50	1,000.00	-877.50	12.3%	122.50	1,000.00	-877.50	12.3%
6240 · Computer Service/Software	9,461.11	25,000.00	-15,538.89	37.8%	9,461.11	25,000.00	-15,538.89	37.8%
6260 · General Insurance	0.00	5,000.00	-5,000.00	0.0%	0.00	5,000.00	-5,000.00	0.0%
6283 · Janitorial	2,402.50	6,500.00	-4,097.50	37.0%	2,402.50	6,500.00	-4,097.50	37.0%
6310 · Supplies	4,553.60	10,000.00	-5,446.40	45.5%	4,553.60	10,000.00	-5,446.40	45.5%
6340 · Postage	735.22	1,750.00	-1,014.78	42.0%	735.22	1,750.00	-1,014.78	42.0%
6350 · Printing / Publishing	379.13	7,500.00	-7,120.87	5.1%	379.13	7,500.00	-7,120.87	5.1%
6411 · Equipment Purchase	12,157.28	51,480.45	-39,323.17	23.6%	12,157.28	51,480.45	-39,323.17	23.6%
6420 · Bldg Repairs/Maintenance	29,939.38	152,615.29	-122,675.91	19.6%	29,939.38	152,615.29	-122,675.91	19.6%
6429 · Property Acquisition/Rent	12,125.00	21,500.00	-9,375.00	56.4%	12,125.00	21,500.00	-9,375.00	56.4%
6430 · Utilities	4,655.20	6,500.00	-1,844.80	71.6%	4,655.20	6,500.00	-1,844.80	71.6%
6520 · Vehicle Maintenance	848.72	3,071.78	-2,223.06	27.6%	848.72	3,071.78	-2,223.06	27.6%
6522 · Misc Expenses	247.61	2,500.00	-2,252.39	9.9%	247.61	2,500.00	-2,252.39	9.9%
Total 6100 · ADMINISTRATION	85,264.41	373,417.52	-288,153.11	22.8%	85,264.41	373,417.52	-288,153.11	22.8%
6700 · PROGRAMS								
6720 · General Assistance	260,030.13	530,000.00	-269,969.87	49.1%	260,030.13	530,000.00	-269,969.87	49.1%
6730 · Housing Assistance	333,499.76	730,534.97	-397,035.21	45.7%	333,499.76	730,534.97	-397,035.21	45.7%
6799 · Other Assistance								
6728 · Outside Services	62,996.81	94,403.38	-31,406.57	66.7%	62,996.81	94,403.38	-31,406.57	66.7%
6729 · Transportation Assistance	4,370.73	12,670.00	-8,299.27	34.5%	4,370.73	12,670.00	-8,299.27	34.5%
6736 · Homeless Supplies	7,962.60	27,436.62	-19,474.02	29.0%	7,962.60	27,436.62	-19,474.02	29.0%
6737 · Program Supplies - Other	17,237.90	145,901.03	-128,663.13	11.8%	17,237.90	145,901.03	-128,663.13	11.8%
6738 · Food Assistance	50,854.41	108,314.34	-57,459.93	47.0%	50,854.41	108,314.34	-57,459.93	47.0%
6739 · Program Utilities	16,278.38	27,780.00	-11,501.62	58.6%	16,278.38	27,780.00	-11,501.62	58.6%
6740 · Medical Assistance	64.94	2,500.00	-2,435.06	2.6%	64.94	2,500.00	-2,435.06	2.6%
6770 · Angel Donor Expenses	7,446.06	45,000.00	-37,553.94	16.5%	7,446.06	45,000.00	-37,553.94	16.5%
6777 · Levy Utility Assistance	65,872.47	80,000.00	-14,127.53	82.3%	65,872.47	80,000.00	-14,127.53	82.3%
6778 · Solidarity Gardens	3,146.71	7,000.00	-3,853.29	45.0%	3,146.71	7,000.00	-3,853.29	45.0%
6795 · Intern/Volunteer Program	2,675.58	62,214.00	-59,538.42	4.3%	2,675.58	62,214.00	-59,538.42	4.3%
6797 · Event Expenses	7,468.96	11,450.00	-3,981.04	65.2%	7,468.96	11,450.00	-3,981.04	65.2%
Total 6799 · Other Assistance	246,375.55	624,669.37	-378,293.82	39.4%	246,375.55	624,669.37	-378,293.82	39.4%
Total 6700 · PROGRAMS	839,905.44	1,885,204.34	-1,045,298.90	44.6%	839,905.44	1,885,204.34	-1,045,298.90	44.6%
Total Expense	1,279,560.80	3,214,438.17	-1,934,877.37	39.8%	1,279,560.80	3,214,438.17	-1,934,877.37	39.8%
Net Ordinary Income	60,468.66	15,710.79	44,757.87	384.9%	60,468.66	15,710.79	44,757.87	384.9%
Net Income	60,468.66	15,710.79	44,757.87	384.9%	60,468.66	15,710.79	44,757.87	384.9%

**Resolution T-2025-01-001R: A Resolution Authorizing the Supervisor to Sign an Agreement
with the City of Urbana for SUN grant funds for Solidarity Gardens**

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness and hunger in Urbana centered on the principles of love, solidarity and mutual aid; and

WHEREAS, Solidarity Gardens is a collaboration led by Cunningham Township, which acts as lead agency and fiscal sponsor, Sola Gratia Farms, Urbana Park District, and Champaign Park District, along with supporting organizations: Habitat for Humanity, CU Public Health District, Wesley Foundation, Channing Murray Foundation, Urbana School District, Urbana Neighborhood Connections, Grow2Give, Aspen Court, Green Street Coop, Ujima Retreat Center, Carle Foundation, University of Illinois Extension, University of Illinois School of Social Work, Four Osprey/Champaign-Urbana City Farms, Urbana Free Library, McKinley Foundation, First Followers, City of Urbana, Youth Build of Housing Authority of Champaign County, HOPE Center Food Pantry, United Way, Rotary Club of Urbana, Community Foundation of East Central Illinois, University of Illinois; and

WHEREAS, the mission of Solidarity Gardens is to build community resilience and food security in Urbana-Champaign through food production and distribution, education, and events such that in 2024, Solidarity Gardens worked to address local hunger and isolation by networking 16 affiliate gardens, 52 free garden plots for low income and immigrant families, over a dozen food pantries and distribution centers, and hundreds of volunteers, producing over 4,000 pounds of produce to feed thousands of residents in need; and

WHEREAS, the City of Urbana released a competitive grant for Sustaining Urbana Neighborhoods Grant funding and Cunningham Township's proposal on behalf of Solidarity Gardens was selected; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached and necessary agreements and, if needed, execute an Intergovernmental Agreement with the City of Urbana for \$18,700 to support Solidarity Gardens.

Approved this January 13, 2025 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

Darcy Sandefur, Town Clerk

Diane Wolfe Marlin, Chair

CITY OF URBANA
SUSTAINING URBANA NEIGHBORHOODS GRANT AGREEMENT

Fiscal Year 2024 - 2025

Grantee Name	<u>Cunningham Township</u>
Grantee Address	<u>205 W Green St, Urbana 61801</u>
Project Name:	<u>Solidarity Gardens</u>

This Sustaining Urbana Neighborhoods Grant Agreement (“Agreement”) is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

- Grant Award.** Subject to the terms of this Agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$ 18,700.00 for use in administering the following project (the “Project”): Solidarity Gardens. The project description can be found in Exhibit A.
- Project Budget.** All expenditures of grant funds will be subject to the conditions and terms of this Agreement and in accordance with the Project Budget, attached hereto as Exhibit B.
- Environmental Impact.** In order to limit landfill waste and the use of single-use products, the Grantee shall procure sustainable goods to the greatest extent possible. This includes, but is not limited to paper, metal, glass biodegradable, compostable, plant-based, or reusable products. Funds awarded under the terms of the Agreement shall not be used to purchase single-use plastic products including, but not limited to, plastic bags, straws, cups, plates, containers, flatware (i.e., forks, spoons, knives), or polystyrene (“Styrofoam”) products.
- Reporting.** The Grantee shall submit to the City a Progress Report due June 30, 2025, and a Final Report due upon completion of the Project, no later than September 30, 2025. The reporting form is provided in Exhibit C. Failure to submit both the Progress Report and Final Report in the manner prescribed herein will result in the termination of the agreement, and reimbursement of any funds the Grantee receives under this agreement.
- Disbursement.** The City will disburse fifty percent (50%) of the total award as an initial payment to the Grantee. The City will disburse twenty-five percent (25%) of the remaining award upon completion of the Progress Report, and the final twenty-five percent upon submission of the Final Report, and completion of the Project.
- Recordkeeping and Inspection.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** The Agreement Period will commence on the last date signed by a party hereto, and end on September 30, 2025 inclusive, unless sooner terminated as provided in this Agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent Contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third Party Beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.

16. **Entire Agreement; Amendments in Writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage

prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender's email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic "read receipt" will not constitute acknowledgment of an email for purposes of this section. Each party's address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee

Danielle Chynoweth, Supervisor
Cunningham Township
205 W Green St
Urbana 61801
danielle@ctso.org

City of Urbana

Breaden Belcher, Grants Division Manager
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

18. **Waiver.** Either party's failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance With Law; No Use of Funds for Lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Danielle Chynoweth
Supervisor

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2025

Date: _____, 2025

By: _____
Name
Title

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2025

Date: _____, 2025

Exhibit A Project Description

Project Description:

As Solidarity Gardens enters its fifth year, we seek support from the City of Urbana to grow our infrastructure to keep up with growing demand – for garden space and fresh produce. In 2023, ***the number of applications to be an affiliate garden doubled***. In 2024, the ***demand for free garden plots for low income and immigrant families increased five fold***. And requests for food support are up by 50%: ***1029 families received food support from Cunningham Township in 2023, whereas for 2024 Township is on track to serve more than 1500 families***. *Note: over 90% of families receiving township food assistance live in Urbana.*

Meanwhile, some gardens reported setbacks with the closure of the Lierman Avenue Garden, challenges retaining volunteers, and issues with soil fertility and responding to drought and unpredictable weather.

Solidarity Gardens requests funding from the City of Urbana SUN Grant to support key one-time upgrades that will allow us to grow more food and ensure greater sustainability for Solidarity Gardens programs serving Urbana residents namely:

1. Garden Tool Shed for Aspen Court Community Garden
2. Onsite Compost Planning and Infrastructure
3. Garden Irrigation Systems

As Solidarity Gardens is a large collaboration of many organizations, we are submitting a single proposal reflecting the highest needs of the network.

Aspen Court Garden Tool Shed

Aspen Court Community Garden is now under development with the goal of creating a productive, safe, welcoming community garden space at Aspen Court, a 138 unit development with a mixture of subsidized and affordable market rate apartments. This location is significant in that it is just a half block from the former Lierman Avenue community garden which has been designated for future low income housing development. For years, Lierman Garden has been an important space for fellowship, community building and regular, free fresh produce.

Tommy Askin, a local resident, is the garden leader of the Aspen Court Community Garden, which has a letter of support from the property manager at Aspen Court. While working towards his dream of a replacement garden for Lierman, Mr. Askin has helped his neighbors develop dozens of “pocket gardens” in yards all around Aspen Court that allow residents the ability to produce food for themselves right outside their doors.

Continuing his efforts and with Solidarity Gardens support, Tommy Askin has worked on expanding Aspen Court Community Garden into a centrally located communal plot donated by and just behind the Aspen Court Apartments Office. Due to the inability to relocate the large garden shed from Lieman to this new location at Aspen Courts, we are hoping to provide this garden space with a much-needed secure tool shed to safely store a rototiller and other necessary garden tools and to establish this location as a strong community garden for years to come. The cost also includes insurance for the garden plot and shed.

Community engagement, measured through work days and assessment by garden leader Tommy Askin, and impact of production of food, measured by poundage of produce and statements from community members, are our metrics for success at this location.

Onsite Compost Program Planning & Infrastructure Development

Community Compost Sites is a project with multiple benefits: it will lower the operational costs of our ever-expanding network of gardens, increase soil quality, and engage neighbors in supporting their nearest solidarity garden while reducing the volume of their trash headed to landfills.

Our garden leaders have reported seeing soil erosion and declining crop productivity of several garden spaces that have been part of Solidarity Gardens for years. However, this year due to budget constraints, we were not able to offer each garden as much compost as would be ideal for each site to fully amend and repair the beds. The main issue is not only the cost of compost itself, sourced from Landscape Recycling Center, but the more restricting cost of delivering large quantities of compost to each of our current sixteen gardens. With high third party delivery costs every trip and many places to deliver to, we would like to work on developing more compost infrastructure, including communally-located, volunteer-managed compost sites, which would allow us to develop more closely sourced, healthy, soil-amending compost each year.

Placing compost sites at our garden sites in residential areas offers neighbors with small yards a central community space to put their kitchen scraps and yard waste to better use, amending our community gardens instead of rotting in landfills. Communal composting projects require well thought-out infrastructure, a steady amount of labor to maintain, and even require testing to use toward food production, which is why Solidarity Gardens has not only garnered community interest and enthusiasm in this project among our volunteer network but also partnered with the UIUC School of Social Work's Community Learning Lab, where dozens of students will be assisting in the design of this community project, with input and expertise from Sola Gratia farms. We will plan this project in 2025 and implement it in 2026, therefore we have budgeted for another year of compost purchasing and delivery.

Volunteer and community engagement, measured by check-ins at garden locations and assessment of reports back from garden leaders, as well as volume of compost produced over 3-5 years are our metrics for success for this project.

Garden Irrigation Systems

Our Affiliate Gardens are operated by volunteers who require support to develop infrastructure to grow the productivity of their gardens and manage the unpredictability caused by climate change.

Drip irrigation ensures that vegetable crops grow and produce with high success rates. Irrigation systems offer more consistent and direct-to-plant watering, maximize the usage of the water by plants, and lower the amount of time needed to thoroughly water a full garden space. Even the best irrigation systems don't last forever and need occasional repairs and replacements, especially after a few years. Our gardens would benefit from connector parts, hoses, and repair kits to be able to offer drip irrigation at every location and maintain them season after season. In addition to expanding our irrigation infrastructure, gardens need other supplies as tools, fencing, and beds become worn and gardens look to expand.

Amount of food produced, measured by pounds of produce harvested, is our primary metric of success, which is measured by gardens and at produce donation sites. This metric demonstrates the impact Solidarity Gardens has in providing substantial food to our community. In the 2023 growing season, Solidarity Gardens recorded over 4,000 pounds of produce harvested, not including the produce harvested directly by our welcome community members at our locations such as the CTSO Come and Eat Garden.

Exhibit B
Budget

Item	Amount	Description
Tool Shed for Aspen Court	\$7,000	Lockable medium-sized shed with platform floor to protect tools from dirt, including estimated delivery costs and insurance.
Tools for Aspen Court Tool Shed	\$500	Supply of basic gardening tools, including hand trowels, gloves, garden hoses, and cost for minor repair of rototiller
Compost Containers, Compost Infrastructure Development	\$3700	Plastic tumbler + wooden frame compost building materials for 8 to 9 gardens
Other Compost Infrastructure, Compost Infrastructure Development	\$1000	Pitchforks, durable signage, misc. supplies
Irrigation Supplies, Affiliate Garden	\$2400	Repair materials for some gardens, complete starter kits for some gardens
Compost & Bed expansion, Affiliate Gardens	\$3000	Compost + delivery for 17 affiliate gardens, and topsoil for expansion raised beds
Material supports, Affiliate Gardens	\$1100	Tools as well as materials to improve tool storage and preserve tools for our communal Tool Lending Library, fencing materials, signage and other common requests of our affiliate gardens.
Total:	\$18,700	

Exhibit C
Reporting Form



Sustaining Urbana Neighborhoods

Grantee Reporting Form



Grantee Name: _____

Project Name: _____

Preparer Name: _____

Date Prepared: _____

Final Report? Yes No

Project is on schedule: Yes No

Narrative of deliverables to date:

Expenditures to date: \$ _____

Project is on budget: Yes

No

Expenditures by category:

Item:	Amount:	Original Budget <i>(staff use only):</i>	Description:

Signature: _____

Date Submitted: _____

Email: _____

Phone: _____