



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, November 21, 2023
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Changes to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - [1. July 18, 2023 Meeting](#)
- D. Public Input**
- E. Reports of City Officials and Staff and Reports of Committees**
- F. Unfinished Business**
 - [1. BPAC FY2024 Goals - John Zeman](#)
- G. New Business**
 - 1. Urbana Park District Parks and Amenities Map - Keenan Portis
 - 2. Urbana Park District ADA Update - Keenan Portis
 - 3. University of Illinois Sustainable Transportation Initiatives - Sarthak Prasad
 - 4. Street Lighting - Annie Adams
- H. Announcements**
- I. Future Topics**
- J. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public

Input will be taken in the following ways:

Email Input

In order to be incorporated into the record, emailed public comments must be received prior to 5:00 pm on the day preceding the meeting and sent following email address: jczeman@urbanaininois.us .

The subject line of the email should include "PUBLIC INPUT", the board/commission name, and the meeting date. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable. Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken. The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only. In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City at least 48 hours in advance using one of the following methods:

Phone: 217.384.2455

Email: hro@urbanaillinois.us

Watching the Meeting via Streaming Services

The meeting will be streamed live at <https://livestream.com/urbana>. The recorded video will be available on the City's website.



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MINUTES

Members Present: Annie Adams, Susan Jones, Bruce Michelson, Audrey Ishii, Sarthak Prasad, Daniel Saphiere, Nancy Westcott, John Zeman

Others Present: Mayor Diane Marlin, Jeff Jockey, Thomas Valencia

Members Absent: none

A. Call to Order and Roll Call

Audrey Ishii called the meeting to order at 7:00 p.m. Roll was taken. A Quorum of Members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. April 2023 Meeting Minutes

Bruce Michelson motioned to approve the minutes, Nancy Westcott seconded. Motion approved with a unanimous voice vote.

D. Public Input

Former Chair of BPAC, Bill Brown, thanked the members for their hard work and unique contributions. Bill said that he forwarded information to Tim (Cowan) & John regarding “Walk Your Wheels” stencils for downtown sidewalks.

E. Unfinished Business

none

F. Reports of City Officials and Staff and Reports of Committees

1. Mayor Diane Marlin

Mayor Marlin recognized the work & accomplishments of BPAC. She thanked Bill Brown for his BPAC service. She also thanked Cynthia Hoyle, organizations, & partners of BPAC.

The City of Urbana was renewed as a gold level Bicycle Friendly Community. We are the only gold level in Illinois.

Two grants were awarded for shared use paths:

\$1.1 million for the Florida Avenue

\$1.5 million for the Main Street to Washington Street

Mayor Marlin shared many items that are in the works:

- 1) Highway Safety Improvement grant application for the Race/Florida intersection
- 2) SS4A grant has been re-applied for with a priority on safety improvements with a focus on equity. This will be for Lincoln Avenue.
- 3) A partial Special Census will be done next Spring. Transportation funds are based on population. The last census was done right after COVID hit, so our numbers were down.
- 4) An Asphalt Art grant has been applied for. This would be for the first street art mural which would help with street calming around the Market at the Square.
- 5) The Urbana Amble is coming up.

Mayor Marlin recognized Champaign County RPC for their partnership over the last several years.

2. **John Zeman**

The Capital Improvement Plan was passed.

TIF funds expire in 2025. The remaining funds will be used for Cunningham Avenue. John welcomes any ideas for this area.

G. **New Business**

1. **Bicycle Friendly Community Report Card – Jeff Yockey**

Jeff presented the Bicycle Friendly Community Report Card. The City of Urbana has been gold level since 2014.

Going over the 5 “E” scores, Equity is a growth area for us.

Key Outcomes showed that commuter ridership is a place for us to grow.

For Bicycle Mode Share, we should set a goal.

We are 15 out of 50 in the Illinois Bicycle Friendly State ranking.

An area of growth that was highlighted by cyclists is protection against fast moving, distracted vehicles.

We scored low in encouragement, policies, programs, & partnerships.

We scored lowest in planning, funding, & implementation.

Some feedback to improve our scores was staff time, keep up complete streets, & to reduce speed on shared roads.

2. **Vision Zero Campaign Report – Thomas Valencia**

Thomas presented on the Vision Zero Campaign Report. The data collection period was from February 2023 to May 2023.

Thomas showed an overview of Barriers & Incidents and Routes, as well as sharing some comments for each of these.

Some solutions could be innovative & progressive infrastructure, traffic calming, to expand walking/biking safety skills to students of all ages (K – college), & increase enforcement of existing laws.

3. Recognition of Bill Brown’s Service to BPAC

Audrey recognized Bill for his 6 years of BPAC service and thanked him for his countless contributions.

H. Announcements

Bruce will be talking about E-Bikes with Urbana Park District officials as a concerned citizen.

Annie promoted the Urbana Amble Front Yard Garden & Art tour that takes place on July 22nd-23rd.

Sarthak had the following announcements:

- 1) He is working on the Bike Friendly application for the University. This is due on August 10th.
- 2) The University is hosting a learn how to ride class for University students in mid-August.
- 3) Bird has contacted the University & wants to bring their bikeshare here.
- 4) The Veo bikeshare pilot ends August 7th. A survey will go out asking how the pilot went.

I. Future Topics

1. **Revisit BPAC goals**
2. **There are 3 vacancies on BPAC**

J. Adjournment

The meeting adjourned at 8:58 p.m.

Priority Rank	Urbana BPAC Goal for FY24	Average Priority Score (10 highest to 1 lowest)
1	Micromobility Resolution presented to CUUATS and Urbana City Council	8.7
2	Speed reduced to ranges compatible with VZ commitment; e.g. extend the University 25-mph zone to residential areas	8.5
3	Florida Avenue and University Avenue safe and attractive for ALL users	8.2
4	State lobbied to return speed-setting to municipalities	7.8
4	Washington Street issues addressed (see W. Green Street in Champaign)	7.8
6	City Getting Around website updated	7.7
6	East Main Street resolution added to Bicycle & Pedestrian Plan addendums	7.7
8	Lincoln Avenue Corridor Study actively followed and reviewed	7.3
9	Add MTD & PACE representation to BPAC, change to Bylaws	7.2
9	Wayfinding and pedestrian access to parks evaluated and enhanced—example Broadway behind JJ's	7.2
9	Obtain an SS4A grant to create the Urbana Vision Zero action plan and demonstration projects.	7.2
12	Vibrant pedestrian tourist trail designed and promoted	6.3
13	Long-Range Transportation Plan 2050 actively followed and reviewed	6.2
14	Snow removal zone expanded	5.8

Members of Urbana BPAC who responded to the survey:

- Audrey Ishii
- Sue Jones
- Bruce Michelson
- Keenan Portis
- Sarthak Prasad
- John Zeman

The survey was conducted online using supersurvey.com from 10/25/2023 to 11/16/2023.
 The survey results are not binding but are only intended as a basis for a discussion when BPAC determines the priority of its FY24 Goals.