



DATE: Tuesday, October 07, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Approval of Minutes of Previous Meeting**
 - [1. June 3, 2025 Minutes](#)
- C. Public Input**
- D. Presentations**
 - 1. Household Hazardous Waste Facility - Susan Monte
 - [2. Staff Report](#)
- E. Unfinished Business**
 - 1. Discussion of the Sustainability Advisory Commission's Role
- F. New Business**
- G. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanaininois.us. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366

- Email: CityClerk@urbanaininois.us



DATE: Tuesday, June 03, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES

A. Call to Order and Roll Call

1. Chair Westawker called the meeting to order at 7:10pm; a roll was called; and a quorum was present.
2. Commissioners physically present: Luke Westawker, Jessica Lemkuhl, Morgan White, Andrew Stumpf, Kavinder Patel
3. Commissioners joined by phone:
4. Commissioners absent:

B. Approval of Minutes of Previous Meeting

1. Approval of Minutes April 1, 2025 moved by White, Lemkuhl, all in favor.

C. Public Input

D. Presentations

1. Students with a group called Common Sense gave a presentation regarding monitors they are designing to sense carbon dioxide and other pollutants. Discussion regarding how to attach the monitors to existing infrastructure and other issues ensued.
2. Staff provided updates regarding geothermal, landfill solar, municipal electric aggregation, and U-Cycle.

E. Unfinished Business

1. Commission members discussed the role of the Sustainability Advisory Commission.

F. New Business

1. Commission members and staff discussed whether the app called Recycle Coach would add value to City residents. Commission members asked staff to inquire about the recycling coordinator's opinion on the app's usefulness.

G. Adjournment

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TO: Urbana Sustainability Advisory Commission
FROM: Scott R. Tess, Sustainability & Resilience Officer
DATE: September 30, 2025
RE: Staff Report

Geothermal Urbana-Champaign

The bulk purchase program has been hosting power hours, generating leads, and installing projects. Urbana projects on very small lots have been successfully installed with a new well-drilling subcontractor using a smaller than typical rig. This makes more properties viable for geothermal heating and cooling installations.

U-Cycle

U-Cycle's new curbside recycling collections vendor has been making month on month progress reducing missed collections and increasing recoveries of missed collections. Staff has introduced a web-based missed collection report form for residents at <https://www.urbanail.gov/public-works/page/report-missed-u-cycle-collection>.

Staff is mailing postcards inviting residents to switch from 20 year old small, open top bins to a 60 gallon, two-wheeled recycling cart. The cart is larger and with a lid, keeps materials from blowing away or getting wet.

Municipal Electric Aggregation

The City executed an electric supply agreement for May 2026 through April 2027. The agreement hedges against expected rises in electricity prices and purchases 25% renewable energy credits in addition to the State-required 25% renewable portfolio standard.

Facilities Community Solar Subscription

The City is evaluating a community solar subscription to cover traffic light and street light accounts. The subscription would provide for a 10% savings compared to the default rate. Renewable Energy Credits would go to the State of Illinois in exchange for incentives offered to community solar developers.