



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, September 16, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Changes to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - [1.](#) August 19, 2025 Meeting Minutes
- D. Public Input**
- E. Unfinished Business**
- F. Reports of City Officials and Staff and Reports of Committees**
- G. New Business**
 - 1. N Lincoln Ave - Wascher to Killarney project presentation [Public Works]
 - 2. King Park Master Plan presentation [Park District]
 - [3.](#) Safe Routes to School 2025 Grant Application Letter of Support [Public Works]
- H. Announcements**
- I. Future Topics**
 - 1. ADA Transition Plan Update [Working Group?]
 - 2. Spending BPAC Budget (approx. \$300 remaining for FY26)
- J. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: bicycle&pedestrianadvisorycommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commission members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at

least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366

- Email: CityClerk@urbanail.gov



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COMMISSION MEETING**

DATE: Tuesday, August 19, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Susan Jones, Qiushi Huang, Sarthak Prasad, Nancy Westcott, Carmen Franks

Others Present: none

Members Absent: Tommy Griscom, Bruce Michelson, Keenan Portis

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

King Park Master Plan presentation under New Business will need to be moved to another meeting because of Keenan's absence.

C. Approval of Minutes of Previous Meeting

1. July 15, 2025 Meeting Minutes

Nancy Westcott motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input

No public input, but BPAC members discussed UI students being back.

E. Unfinished Business

1. \$2,500 Budget – Bike light purchase & Bike Month donation

Previously, the \$2,500 budget goes to MTD for bike lights and RPC for Bike Month. This year, \$1,717.50 will go to MTD for Light the Night and \$500.00 to RPC for a Bike Month donation. There was discussion about what to do with the remaining \$300.00. This will be re-visited later since the fiscal year doesn't end until June 30, 2026.

2. BPAC Vacancies – USD116

The person that Carmen was thinking of that was on the Safe Routes to School group, is no longer there. Carmen has another person that she will be reaching out to.

F. Reports of City Officials and Staff and Reports of Committees

1. Bikeshare Working Group Notes

Sarthak Prasad gave an update on the latest meeting of the Bikeshare Working Group. The University has put a GPS fence around the quad areas on campus, which makes it so VEO bikes can't throttle in those areas. There are also slow ride and no parking zones on campus for VEO bikes. The group also discussed potential public spaces where hubs could go for VEO bikes,

however there needs to be a contract with VEO for this to happen. The next step of the working group is to have a draft of the contract with VEO soon.

Carmen Franks gave the following updates on City projects and grants.

1. Florida Avenue Shared Use Path – Plans are 90% complete and has cleared SHPO review. The work is planned for 2026.
2. Bakers Lane Shared Use Path – Plans are complete & they are currently working on getting easements from the Forest Preserve & the Park District. Construction is still planned to begin in early Fall and completed in 2026.
3. EQL Streetlights FY22 – Construction is underway & substantially complete.
4. EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway.
5. Lincoln Avenue Corridor Study – Council approved the endorsement of study recommendations on July 28th.
6. Lincoln Avenue project from Wascher to Killarney – SS4A grant funding is still under review by the federal DOT. Public outreach phase has begun & the concept plan is underway. Expected to bid the project for FY28.
7. Florida Avenue project from Wright to Hillcrest – Intersection design details are getting reviewed by IDOT, specifically the Race and Vine Street intersections with Florida. After the review is done, the City would like to share the preliminary design with BPAC. A grant agreement is in discussion between John [Zeman] and IDOT.
8. Traffic Signal Improvements – Still planning to update audio devices this fiscal year.
9. Sidewalk Improvements FY25 – This is under construction now with the ones closest to campus already completed. Ones on Main & Coler are being done now. There was 100 feet of sidewalk added to the project; these locations are outside of West Urbana.
10. Safe Routes to School IDOT grant – Carmen will meet with MTD, the school district, & RPC to put together a non-infrastructure grant application for a community travel plan around the schools.

G. New Business

1. King Park Master Plan presentation [UPD]

During Changes to the Agenda, it was decided to move this presentation to a future meeting because of Keenan Portis's absence.

H. Announcements

Sarthak Prasad made the following announcements:

1. Students are back. Be careful while driving, biking, & walking.
2. VEO has a new local point of contact.
3. CUUATS is doing a safety survey through the end of August. You can find the survey by searching "CUUATS SS4A-urban".
4. Bike to Work Day is 9/10/25 from 7 am – 10 am
5. Light the Night is 9/16/25 from 4 pm – 7 pm

Qiushi Huang announced that MTD is officially out of Marketplace as of 8/10/25. Neil & Center will be the closest bus stop to Marketplace now.

Annie Adams announced that:

1. There will be a Champaign & Urbana Witch's Ride. The date has not been chosen yet.
2. C-U Community Bike Ride is 9/21/25 from 2 pm – 4 pm

I. Future Topics

1. ADA Transition Plan Update [Public Works]
2. King Park Master Plan presentation
3. North Lincoln Avenue project from Wascher to Killarney presentation on concept plan & public engagement
4. VEO presentation with data
5. Re-visit the Bike Plan

J. Adjournment

The meeting adjourned at 8:26 p.m.



Public Works Department
706 Glover Avenue
Urbana, Illinois 61802
(217) 384-2342
FAX (217) 384-2400

September 16, 2025

Illinois Department of Transportation
Hanley Building
2300 S. Dirksen Parkway
Springfield, IL 62764

Dear Secretary of Transportation Biagi,

The City of Urbana Bicycle and Pedestrian Advisory Commission is pleased to offer its enthusiastic support for the Champaign-Urbana Safe Routes to School (C-U SRTS) Project in their application for funding through the Illinois Safe Routes to School 2025 grant cycle.

The C-U SRTS Project has consistently demonstrated exceptional leadership in promoting pedestrian and bicycle safety, as well as the broader health benefits of active transportation. Their initiatives—including community bike rodeos, celebrations of International Walk & Roll to School Day and National Bike & Roll to School Day, snow removal equity campaigns, Earn-A-Bike programs for underserved youth, and public education on safety hazards—reflect a deep and sustained commitment to improving mobility and safety for all residents. Their work serves as a model for communities across Illinois.

Since the Project's inception in 2004, the City of Urbana has collaborated closely with them to engage youth and families in learning the skills necessary to walk and bike safely. Together, we have successfully implemented multiple rounds of non-infrastructure programming funded by Illinois Safe Routes to School and support from our local partners, helping to foster a safer and healthier environment for our community's most vulnerable travelers.

Thanks to the C-U SRTS Project's comprehensive planning and outreach, we have also been able to secure and implement infrastructure improvements that benefit not only local schools but also pedestrians and cyclists throughout the metro area. Continued support for non-infrastructure funding will be instrumental in sustaining and expanding these vital educational efforts for future generations.

Thank you for considering the C-U SRTS Project's application. Should you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

[BPAC]