
DATE: Monday, June 10, 2024
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call
- B. Approval of Minutes of Previous Meeting
 - 1. 05-28-24 City Council Minutes
- C. Additions to the Agenda
- D. Presentation and Public Input
- E. Council Input and Communications
- F. Reports of Standing Committees
- G. **Committee of the Whole** (*Council Member Jaya Kolisetty, Ward 4*)
 - 1. Consent Agenda
 - a. **Resolution No. 2024-06-032R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Angel’s Youth Center – Beat the Street Teen Summit – CD
 - b. **Resolution No. 2024-06-033R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Big Brothers Big Sisters of Central Illinois – Community Based Mentoring – CD
 - c. **Resolution No. 2024-06-034R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Cunningham Children’s Home – Residential Treatment Program – CD
 - d. **Resolution No. 2024-06-035R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Crisis Nursery – Safe Children Program – CD
 - e. **Resolution No. 2024-06-036R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Don Moyer Boys and Girls Club – RIDES – CD
 - f. **Resolution No. 2024-06-037R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Immigrant Services of Champaign-Urbana – Child Mental Health Program – CD

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://urbanaininois.us/uptv>

- g. Resolution No. 2024-06-038R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Sola Gratia – Education Program – CD
- h. Resolution No. 2024-06-039R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – STEAM Genius – Urbana Lovin’ U Tour – CD
- i. Resolution No. 2024-06-040R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – The Urbana Free Library – Teen and Youth Maker Program – CD
- j. Resolution No. 2024-06-041R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – The Well Experience – Well Family Care Program – CD
- k. Resolution No. 2024-06-043R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana Neighborhood Connections Center – Community Study Center – CD
- l. Resolution No. 2024-06-044R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana Neighborhood Connections Center – Youth Development Program – CD
- m. Resolution No. 2024-06-045R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana Park District – Youth Scholarship Program – CD
- n. Resolution No. 2024-06-046R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana School District 116 – SPLASH Afterschool Program – CD

2. Regular Agenda

- a. Resolution No. 2024-06-042R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Urbana-Champaign Independent Media Center – IMC Youth Culture Advisors – CD
- b. Resolution No. 2024-06-047R:** A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Community Development Block Grant Agreement – Rape Advocacy, Counseling, & Education Services – Survivor Services-Trauma Therapy – CD

H. Reports of Special Committees

I. Reports of Officers

J. Mayoral Appointments

1. Mayoral Reappointments to Boards and Commissions

Bicycle and Pedestrian Advisory Commission

– Sarthak Prasad (term ending June 30, 2027)

Historic Preservation Commission

– David L. Hays (term ending June 30, 2027)

Human Relations Commission

– Pete Resnick (term ending June 30, 2027)

The Urbana Free Library Board of Trustees

– Erica Bellina (term ending June 30, 2027)

– Glen Layne-Worthy (term ending June 30, 2027)

– Daniel Urban (term ending June 30, 2027)

Urbana Arts & Culture Commission

– Sarah Buckman (term ending June 30, 2027)

K. Discussion

1. Budget Discussion

L. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanaininois.us. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a

speaker who engages in the conduct or behavior proscribed under “Verbal Input”. Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker’s microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk’s Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanillinois.us



City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanaininois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: June 3, 2024 Committee of the Whole

Subject: A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Angel’s Youth Center – Beat the Street Teen Summit

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Big Brothers Big Sisters of Central Illinois – Community Based Mentoring

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Cunningham Children’s Home – Residential Treatment Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Crisis Nursery – Safe Children Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Don Moyer Boys and Girls Club – RIDES

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Immigrant Services of Champaign-Urbana – Child Mental Health Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – Sola Gratia – Education Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – STEAM Genius – Urbana Lovin’ U Tour

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement Youth Services Agreement – The Urbana Free Library – Teen and Youth Maker Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – The Well Experience – Well Family Care Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – Urbana-Champaign Independent Media Center – IMC Youth
Culture Advisors

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – Urbana Neighborhood Connections Center – Community
Study Center

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – Urbana Neighborhood Connections Center – Youth
Development Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – Urbana Park District – Youth Scholarship Program

A Resolution Approving and Authorizing the Execution of a Subrecipient Agreement
Youth Services Agreement – Urbana School District 116 – SPLASH Afterschool
Program

A Resolution Approving and Authorizing the Execution of a Subrecipient
Agreement Community Development Block Grant Agreement – Rape Advocacy,
Counseling, & Education Services – Survivor Services-Trauma Therapy

Summary

Action Requested

Staff request that Council approve the attached Resolutions approving and authorizing the execution of subrecipient agreements as part of the city's Youth Services Grant Program. Award amounts for each program can be found in Attachment I, and program descriptions can be found in Attachment II.

Brief Background

The Youth Services Grant Program provides grants to local agencies that support low-income Urbana youth through community-based programming and services. In FY25, \$300,00 will be

available for Youth Services grants (subject to Council approval in the FY25 budget). This funding comes from the city general fund, and the Community Development Block Grant (CDBG).

Relationship to City Services and Priorities

Impact on Core Services

There will be no impact on core city services as a result of approving the proposed Resolutions.

Strategic Goals & Plans

Approval of the proposed Resolutions will further the strategies and objectives described in the City of Urbana and Urbana HOME Consortium FY 2020-2024 Consolidated Plan, and 2024-2025 Annual Action Plan. Approval of the Resolutions will also further the following City Council Strategic Goals:

- 1.1 (A) *Continue to fund community partners and projects that address the root causes of violence with continual program monitoring and evaluation.*
- 1.3 (B) *Continue to fund community partners and projects that promote health, wellness, drug and alcohol treatment, and that support families suffering from domestic violence; with continual program monitoring and evaluation.*
- 2.1 (A) *Coordinate with housing and social service agencies to reduce homelessness.*

Previous Council Actions

Approval of social service funding takes place annually. Council approved FY24 Youth Services subrecipient agreements on May 22, 2023.

Discussion

Additional Background Information

Applications for the FY25 Youth Services Grant Program opened on February 1, 2024, and closed on April 1, 2024. Staff solicited proposals by sharing information through the City's social media accounts, the local news media, as well as county-wide social service groups. Staff held two grant assistance workshops for agencies that were interested in applying. All workshop materials as well as an FAQ document were made publicly available on the City's website.

Once applications closed on April 1, a review committee was convened to review and score the grant proposals, and to make funding recommendations. The committee used a scoring matrix tool to evaluate each application. The scoring tool is included as Attachment III.

The committee recommends funding 15 agencies to support 16 programs, totaling \$274,510. The Committee based funding recommendations on several factors, including overall score, the agency's ability to fill existing gaps in services, proposed numbers served, and anticipated long-term impact.

At this time, the committee does not recommend funding the Prairielands Council ScoutReach Program.

Fiscal Impact

A total of \$300,000 from two funding sources will support FY25 Youth Services grants. An amount of \$270,000 will come from the general fund, and \$30,000 will come from the CDBG. The commitment of general funds is subject to approval of the City's FY25 budget, and the commitment of CDBG funds is subject to HUD approval of the City's Annual Action Plan for FY 2024-2025. The City reserves the right to alter grant awards based on the availability of funding.

Recommendation

Staff recommend approval of the Resolutions to approve and execute subrecipient agreements with 15 agencies to support 16 programs.

Next Steps

Once the Resolutions are approved by Council, staff will execute subrecipient agreements with each agency. The grant period will begin on July 1, 2024, and end June 30, 2025.

Attachments

1. FY25 Funding Recommendations
2. Program Descriptions
3. Scoring Tool

Originated by: Breaden Belcher, Grants Division Manager

Approved: Carol Mitten, City Administrator

**Attachment I
Funding Recommendations**

Agency Name	Program(s)	Amount Requested	Amount Recommended
Angel's Youth Center	Angel's Youth Center Program	\$10,000.00	\$6,000.00
Crisis Nursery	Safe Children Program	\$35,000.00	\$30,000.00
Sola Gratia Farm	Education Program	\$16,375.00	\$13,000.00
Cunningham Children's Home	Residential Treatment	\$20,000.00	\$15,000.00
Urbana SD 116	Dr. Williams Community School - Partnership for Student Success	\$21,231.00	\$0.00
	Tiger Academy Academic and Attendance After-school Program	\$20,000.00	\$0.00
	Urbana Middle School SPLASH After School Program	\$21,692.00	\$21,692.00
Don Moyer Boys & Girls Club	RIDES	\$19,140.00	\$10,000.00
Urbana Park District	Youth Scholarship Program	\$10,000.00	\$10,000.00
	SPASH Afterschool Program	\$30,000.00	\$0.00
	FRESH Teen Hangout Zones	\$12,080.00	\$0.00
	High School Basketball Pick-up League	\$7,530.00	\$0.00
Prairielands Council, Boy Scouts of America	ScoutReach Scouting	\$10,000.00	\$0.00
Urbana Neighborhood Connections Center	Community Study Center	\$20,000.00	\$16,668.00
	Urbana Youth Development	\$20,000.00	\$12,650.00
Big Brothers Big Sisters of Central Illinois	Community-Based Mentoring Program	\$10,000.00	\$10,000.00
The Well Experience	Well Family Care Program	\$20,000.00	\$20,000.00
RACES	Survivor Services	\$30,000.00	\$30,000.00
UCIMC	IMC Youth Culture Advisors	\$28,116.00	\$14,000.00
The Urbana Free Library	Teen and Youth Maker Programming	\$27,068.00	\$20,500.00
Immigrant Services of Champaign-Urbana	Child Mental Health Program	\$19,850.00	\$15,000.00
STEAM Genius (Hip Hop Express)	Urbana Lovin' U Tour	\$30,299.00	\$30,000.00
		\$438,381.00	\$274,510.00

Attachment II

Program Descriptions

ANGEL'S YOUTH CENTER - "BEAT THE STREETS" TEEN SUMMIT

The Angel's Youth Center (AYC) "Beat the Streets" Teen Summit is an anti-gun violence event that advances the organization's objectives, and enhances services to low-income Urbana youth by providing anti-violence and life skills programming. "Beat the Streets" will consist of 15.5 hours of program activities over the course of 5 days. The anticipated goal is to serve 50 Urbana.

BIG BROTHERS, BIG SISTERS OF CENTRAL ILLINOIS – COMMUNITY-BASED MENTORING PROGRAM

Urbana Youth Services funding will be utilized to provide community-based mentoring services to children living in Urbana. Big Brothers Big Sisters (BBBS) staff will recruit, screen, and train community volunteers to be placed with children who are considered more vulnerable to failure because of adverse childhood experiences and trauma. BBBS will continue to support current mentoring relationships, but also expand programming to new children who need positive one-to-one mentoring relationships. Agency staff will then continue to follow and support the existing and new mentor/mentee pairs for as long as the relationship lasts, which can be until the child turns 18 or completes high school. BBBS offers ongoing training and activities for both mentors and parents, help parents access additional resources in the community and assist the relationships to develop safely and successfully. All mentoring services are provided at no cost to the families in the community.

CRISIS NURSERY – SAFE CHILDREN PROGRAM

The Nursery's Safe Children program, which provides emergency childcare for children, ages birth through six, whose families are experiencing a crisis. Crisis Nursery is the only 24-hour emergency-based child care facility open 24 hours, 365 days a year for the entire community to access with no fees or income eligibility. We meet all of the child's basic needs during their time at the Nursery and they participate in developmentally appropriate activities, supervised play, positive reinforcement, and positive interaction with trained staff members and volunteers.

Services provided in the Safe Children program include:

1. Crisis Care: 24/7 crisis care is available to families that are experiencing situations that could put their children at risk of harm (i.e., parental stress, homelessness, domestic violence, and medical emergencies).
2. Planned Respite Care: Scheduled respite for families in acute crisis, giving caregivers the time necessary to set and achieve goals.
3. Assessment: Developmental and socio-emotional assessments for children to help educate parents on typical child development and potential delays.
4. Crisis Counseling: Help in prioritizing needs and problem solving to help resolve immediate crises.
5. Basic Needs Items: Items to help parents provide for the basic care of their children.
6. Follow-Up Services: A follow-up contact is made with every family after their use of the program.

In FY23, Crisis Nursery had 2,774 admissions in the Safe Children program and provided 23,304 hours of crisis care.

CUNNINGHAM CHILDREN'S HOME – RESIDENTIAL TREATMENT PROGRAM

Cunningham's Residential Treatment Programs offers a comprehensive and coordinated continuum of care, designed to be responsive to and flexible for children, youth and young adults with a very wide variety of behavioral health needs. Youth enrolled in this program range from ages 9-17, and may require different types of treatment and support at different times as they overcome trauma, abuse and neglect. Cunningham is able serve up to 31 youth.

The average number of placements a youth experiences before coming to Cunningham is 5-7 placements. Upon arrival, every child or adolescent receives an individualized behavior support and education plan, developed with the involvement of the youth. A safety plan is also created for each youth and includes both preventive strategies to promote healthy behaviors and planned responses to safety risks that might arise in residential treatment or in the community. To provide the most effective support, Cunningham relies on the availability and retention of an interdisciplinary team of highly trained therapists, social workers, health care professionals, special education teachers, coaches, counselors, and mentors.

Cunningham residential youth participate in a variety of activities depending upon their need and abilities, including: psychological counseling; art, music, and pet therapy; recreational activities like cooperative games and team sports; peer support groups on topics like anger management and interpersonal relationships; and overnight camp experiences; community service projects; field trips to museums, parks, or cultural or sports events and other enrichment programs that provide normalizing experiences.

Cunningham specializes in "trauma-Informed care." This approach recognizes the significant impact that early trauma and stress can have on brain development and emotional health. Its therapeutic goal is to prevent traumatization and "rewire" the brain by creating a safe, secure and consistent environment where kids can build on their strengths, learn positive coping and self-regulation skills, achieve realistic academic goals, and develop the life skills necessary to be successful in the larger community.

DON MOYER BOYS AND GIRLS CLUB – RIDES PROGRAM

The RIDES (Reach, Inspire, Develop, Empower, Support) program seeks to address transportation issues that have created barriers to Urbana youth and families in accessing services that Don Moyer provides each day. The RIDES Program will provide increased van service to accommodate after school pickups at all Urbana School District #116 schools, and enhance the ability to transport Urbana youth who are engaged in the after-school enrichment program back to Urbana at the end of the program each day.

IMMIGRANT SERVICES OF CHAMPAIGN-URBANA– MENTAL HEALTH PROGRAM (CHILD FOCUS)

This program offers health and wellness checkups to address physical health needs alongside mental health services. Two psychiatrists and two counselors meet with clients, and offer teletherapy services. These professionals offer Spanish bilingual language access and cultural competency, ensuring that clients receive care tailored to their linguistic and cultural backgrounds. Upon a client's consent to a mental health referral, case managers conduct a pre-test mental health screening to assess depression symptoms. Throughout the initial six sessions, case managers prioritize accessibility for each client, addressing their needs beyond mental health by leveraging the organization's resources and services. Through these efforts, clients are integrated into the community while fostering resilience and strength in both parents and children.

RAPE ADVOCACY, COUNSELING, & EDUCATION SERVICES – SURVIVOR SERVICES-TRAUMA THERAPY

RACES is located in Urbana and is dedicated to serving Urbana residents. With this funding, one of the agency's therapists will be devoted to youth services and 75% of their appointments will be specifically held for Urbana youth. This aligns with the request for funding to support 75% of their compensation. The remaining 25% of their time would be available to any clients in RACES' service area, including additional clients who live in Urbana.

The agency anticipates being able to provide therapy services to 189 individuals, if fully funded. Each Therapist maintains a caseload of 20 individuals at a time and assists with groups and crisis intervention services (including the hotline and medical advocacy). Some clients stay with their therapist for an extended period of time, due to the complex nature of the trauma many survivors of sexual violence face. The agency does not have predefined caps on the number of sessions clients may receive, since each individual's path towards healing is unique.

Therapy services at RACES are part of the agency's Survivor Services Program. Master's level clinicians provide trauma-informed, culturally competent therapy through multiple treatment modalities, utilizing approaches that best meet the goals and the needs identified by clients. Therapeutic approaches include cognitive-behavioral therapy, Eye Movement Desensitization and Reprocessing (EMDR), and arts-based therapy. These services are provided by five full-time staff members based out of the agency's office in Urbana, and a contractual therapist who maintains an office in Rantoul.

The Survivor Services Program also includes the agency's crisis intervention and advocacy services. RACES has trained staff and volunteers available to provide support 24/7 through the agency's sexual assault crisis hotline. Walk-in crisis intervention services are available in-person Monday-Friday 8:30am-5pm at the agency's office. Medical advocacy is also available 24/7. Advocates respond to the emergency department to provide emotional support, explain survivor's rights and options, and provide new clothing and hygiene products, as directed by the survivor. RACES' Legal Advocates provide support to survivors who are navigating the legal system through court accompaniment, support filing for protective orders, and direct intervention to help survivors access victims' services programs.

RACES utilizes a survivor-centered approach to services. This means that all clients are active participants in determining their plan for services.

RACES also maintains a prevention education program, which provides age-appropriate, trauma-informed sexual violence prevention programming to individuals 3 and older.

SOLA GRATIA – AGRICULTURAL EDUCATION PROGRAM CENTER

Sola Gratia's agricultural education program aims to address food inequity by offering accessible agriculture and nutrition education opportunities through events, classes, tours, demonstration days, and signage, with particular consideration for low-income students and families. The goal of the program is to educate and empower young people to understand how to access, produce and prepare for themselves healthy, sustainably-produced food. Furthermore, students are introduced to and have the opportunity to explore a wide variety of renewable agriculture practices in order to develop a stronger connection to where their food comes from, foster an understanding of the civic value of local food production (and local businesses more generally), and learn about potential careers. Finally, the program aims to help young people connect to the natural world and build practical skills in planning, problem-solving, teamwork, and experimentation, which may open them to new educational and recreational experiences.

STEAM GENIUS – URBANA LOVIN' U TOUR

The STEAM Genius Lovin' U Tour is an educational enrichment and social development program designed to expose and connect young people to a pathway of career opportunities and leadership development. This program arms students with dreams and the confidence and skills to pursue these dreams while also building relationships across social groups and to aid in preventing social tensions that lead to conflicts and violence. On the tour, they are exposed to technologies that grasp their attention and then learn about Street College programs to help further their development. Street College prepares students for higher learning through STEM/STEAM based applied learning activities. Urbana Funding is used to bring the Lovin' U Tour to 9 Urbana schools plus stops at Tiger Academy, Jettie Rhodes Day, and Urbana Neighborhood Connections.

THE URBANA FREE LIBRARY – TEEN & YOUTH MAKER PROGRAMMING

The library offers “maker” programming for youth and teens and seeks to expand its offerings. To ensure there are enough resources for program attendees, the library offers two options: one catered to youth and their adults and one catered to teens. Both are described in detail below.

Teen Open Lab is a teen-led after school program that promotes creativity, exploration, peer instruction, and community building. Teen Open Lab started in 2013 after a months-long effort to get teen input, which included receiving and reviewing almost 130 surveys from Urbana Middle School and hosting brainstorming sessions in the library. In its eleven years, Teen Open Lab has hosted over 33,000 attendees. Makerspace Jr. is a youth-focused maker program that promotes creativity, exploration, guided instruction, and community building. Makerspace Jr. began in 2018, after staff reported turning interested potential attendees away from Teen Open Lab because they required more age-appropriate support than Teen Open Lab could provide. Makerspace Jr. offers tools and experiences like Teen Open Lab with more staff available to provide more guided instruction for children and their adults. To date, Makerspace Jr. has hosted over 550 attendees.

In Teen Open Lab and Makerspace Jr., attendees will have free access to: technology hardware and software, computers, 3D printers, graphics tablets, and modeling software for school projects and creative endeavors. Attendees can also use materials for painting, hand and machine sewing, knitting, crochet, embroidery, drawing, Perler beading, playing music, screen printing, and vinyl cutting.

URBANA-CHAMPAIGN INDEPENDENT MEDIA CENTER– IMC YOUTH CULTURE ADVISORS

IMC Youth Arts and Culture Leadership Academy will provide programming for Urbana youth to build leadership skills and explore arts, media, and entertainment careers. This group will meet once a week beginning in January of 2025 to build community, meet local arts and culture leaders, and help plan our youth showcase, an annual IMC event. The group will also design and lead outreach for a new community space at the IMC called 3rd SPACE, which is designed to be a safe, engaging, enrichment space for middle and high school aged youth.

The IMC Youth Arts and Culture Leadership Academy will begin with an outreach phase composed of 3-5 off-site artist presentations. Practicing artists will be selected to attend classes at the Urbana Middle School and Urbana High School and local after-school programs such as the Well Experience. In addition to providing a hands-on arts or cultural activity led by a community artist, the program coordinator will introduce the IMC, the Youth Advisory Council application, and the youth 3rd Space opening timeline. Once participants are selected, the group will begin meeting weekly in January 2025. From January to May, the group will work through three main projects that integrate the arts, business skills, and

marketing. Each project will require them to create a mini-budget and delegate event-planning tasks including marketing, activity planning, space design, and facilitating or emceeding the event. Youth will also continue to visit with local artists to broaden their knowledge of the local arts scene.

URBANA NEIGHBORHOOD CONNECTIONS CENTER – COMMUNITY STUDY CENTER

During the academic school year, the Community Study Center enrolls around 60 youth between the after-school study activities, college and career initiative, and school days out activities. The after-school homework and tutorial sessions are offered Monday through Friday from 3:00 – 6:00 pm for children in grades K-12 (specific planning emphasis on K-8) where staff assist children with academic enrichment activities assigned by their classroom teacher or by UNCC’s Activity Leaders. Upon completion of academics, youth may participate in recreational activities (sports, board games, team building activities, etc.), arts and crafts, dance groups, social responsibility groups, movies or digital learning activities. School Out Days (for example district staff development, teacher institutes, and parent-teacher conference days) are held from 8am to 5:30pm. During the summer break, UNCC conducts an eight-week Summer Enrichment Camp (7:30am – 5:30pm Monday through Friday), during which times youth are provided small group morning academic enrichment sessions focused on reading, writing and math along with social/emotional developments and digital literacy, along with afternoon recreational and leisure activities designed for youth in grades K-12.

URBANA PARK DISTRICT – YOUTH SCHOLARSHIP PROGRAM

The Youth Scholarship Program helps families with financial need take advantage of park district programs. In addition to the free recreation programs provided by the park district, the Youth Scholarship Program is a vital piece of enhancing equity in access to recreation in our community. While scholarships are used for a variety of park district activities, they are most requested for our many summer camp opportunities. Our camps function as a means of childcare for many families during the summer months while kids are out of school.

The Youth Scholarship Program is a critical resource for many local families to ensure that their children have a safe and enriching space to be during the day while school is out. It is also important in helping introduce children to structured recreational activities such as youth sports, swimming lessons, and arts programs, as well as increasing youth access to membership-based recreational facilities, such as the Crystal Lake Park Family Aquatic Center and the new Health & Wellness Center which is slated to open at the end of 2024.

URBANA SCHOOL DISTRICT – SPLASH AFTERSCHOOL PROGRAM

The Urbana Middle School SPLASH program is an extended day program open to all 6-8th grade students who attend Urbana Middle School. Urbana Middle School (UMS) is a diverse community educating an increasingly high number of at-risk children with limited resources. SPLASH targets “at-risk” Urbana students: minority students, low-income students, those who are behind academically, latch-key students, and students from troubled home environments. Since it began in 2005, the program has continued to operate after school, Monday through Thursday, in 6-week sessions with a daily attendance of about 110-140 middle school students. The UMS program has overall 150 students registered for the entire school year.

THE WELL EXPERIENCE – FAMILY CARE PROGRAM

The Well Family Care Program is a year-round education and systems of care for families with children aged birth to 22 years. The programming is focused on four main areas: educational support and enrichment for school-age children, which includes case management for Well Teen Moms; Parent and youth mentoring and family engagement; Counseling, Wraparound Support, and case management for

families in a crisis or in need of support; and Economic support and workforce development skills for youth and young adults. All activities are centered on building long-term positive relationships within and among families. We have always provided transportation, childcare services, and family meals at all family engagement events. We also offer wraparound care, advocacy, counseling, and mentoring services to support families navigating educational, social service, and justice systems to families enrolled and referred to our program within our capacity.

**Attachment III
Scoring Tool**

FY 24-25 City of Urbana Youth Services Grant Program Application Evaluation Criteria		
Agency Name:		Program Name:
Program Eligibility (Unscored)	Y/N	<i>Proposals must meet each of the program eligibility criteria in order to be considered for funding</i>
1. Program addresses at least one key service area		
2. All required application documentation has been submitted as prescribed		
Criteria	Score	Scoring Benchmark
1. Proposed program meets an unmet need or gap in service in the community		Yes (3); No (0) Based on narrative
2. Agency has experience securing and managing grant awards		Yes (1); No (0) Based on budget narrative
3. Agency demonstrates capacity to operate program beyond this year’s funding		Yes (2); No (0) Based on narrative
4. Proposed program increases services rather than replacing existing services		Yes (1); No (0) Based on narrative
5. Agency has clearly defined success measures to demonstrate program impact		Yes (1); No (0) Based on narrative
6. Agency has experience successfully offering similar programming		Yes (1); No (0) Based on narrative
7. Agency leverages funds to support program		Yes (2); No (0) Based on budget narrative
8. Program costs are reasonable		Yes (2); No (0) Based on budget
9. Applicant demonstrates experience collaborating with other organizations		Yes (2); No (0) Based on narrative
10. More than 51% of agency Board is composed of BIPOC members		Yes (5); No (0) Based on Section G
Maximum Score: 20		

Scoring: Agencies with higher scores are not guaranteed funding. Numeric scores are used as a guideline for the Review Committee to ensure a fair and objective process. The narratives provided in the application will help guide the Committee in determining an agency’s fitness to use the funds and serve an unmet need for extremely low to very-low-income Urbana Residents. Agencies may be selected for partial funding based on funding availability, and score. All funding decisions are subject to final review and approval by the Urbana Community Development Commission, and Urbana City Council.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – ANGEL’S YOUTH
CENTER – BEAT THE STREET TEEN SUMMIT**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Angel’s Youth Center has heretofore expressed their intent to operate Beat the Streets Teen Summit utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$6,000 in City general funds to Angel’s Youth Center so as to operate and administer the Beat the Street Teen Summit in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Angel’s Youth Center</u>
Grantee Address	<u>1509 Dennison, Champaign, IL</u>
Program Name:	<u>Beat the Street Teen Summit</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$6,000 for use in administering the following program (the “Program”): Beat the Street Teen Summit. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, is subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Karen Johnson
Angel’s Youth Center
1509 Dennison
Champaign, IL
angelsyouthcenter@gmail.com

City of Urbana
Breaden Belcher, Manager
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The Angel's Youth Center (AYC) "Beat the Streets" Teen Summit is an anti-gun violence event that advances the organization's objectives, and enhances services to low-income Urbana youth by providing anti-violence and life skills programming. "Beat the Streets" will consist of 15.5 hours of program activities over the course of 5 days. The anticipated goal is to serve 50 Urbana.

Attachment B
Budget

“Beat the Streets” Teen Summit		
Item	Description	Amount
Facility Cost	Rent, Utilities	\$2,500
General Program Expenses	Materials, supplies, and costs associated with administering “Beat the Streets” Teen Summit.	\$3,500
	Total:	\$6,000

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – BIG BROTHERS BIG
SISTERS OF CENTRAL ILLINOIS – COMMUNITY BASED MENTORING**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Big Brothers Big Sisters of Central Illinois has heretofore expressed their intent to operate Community Based Mentoring program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$10,000 in City general funds to Big Brothers Big Sisters of Central Illinois so as to operate and administer the Community Based Mentoring program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Big Brothers Big Sisters</u>
Grantee Address	<u>310 W William St, Decatur, IL 62522</u>
Program Name:	<u>Community-Based Mentoring Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$10,000 for use in administering the following program (the “Program”): Community-Based Mentoring Program. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, is subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Corey Burrows
Chief Operating Officer
Big Brothers Big Sisters of Central
Illinois 310 W Williams St
Decatur, IL 62522-2316
c.burrows@bbscil.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaillinois.us

18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

Urbana Youth Services funding will be utilized to provide community-based mentoring services to children living in Urbana. Big Brothers Big Sisters (BBBS) staff will recruit, screen, and train community volunteers to be placed with children who are considered more vulnerable to failure because of adverse childhood experiences and trauma. BBBS will continue to support current mentoring relationships, but also expand programming to new children who need positive one-to-one mentoring relationships. Agency staff will then continue to follow and support the existing and new mentor/mentee pairs for as long as the relationship lasts, which can be until the child turns 18 or completes high school. BBBS offers ongoing training and activities for both mentors and parents, help parents access additional resources in the community and assist the relationships to develop safely and successfully. All mentoring services are provided at no cost to the families in the community.

Attachment B

Budget

Program	Amount
Community-Based Mentoring Program	\$10,000

Funds will be used to support the administrative expenses associated with providing mentoring services to Urbana youth.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – CUNNINGHAM
CHILDREN’S HOME = RESIDENTIAL TREATMENT PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Cunningham Children’s Home has heretofore expressed their intent to operate the Residential Treatment program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$15,000 in City general funds to Cunningham Children’s Home so as to operate and administer the Residential Treatment program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Cunningham Children’s Home</u>
Grantee Address	<u>1301 N Cunningham Ave, Urbana, IL 61802</u>
Program Name:	<u>Residential Treatment Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$15,000 for use in administering the following program (the “Program”): Residential Treatment Program. The program description can be found in Attachment A.
2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).
3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.
4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.
5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.
6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.
17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Ginger Mills
Cunningham Children’s Home
1301 N Cunningham Ave
Urbana, IL 61802
gmills@cunninghamhome.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaillinois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

Cunningham's Residential Treatment Programs offers a comprehensive and coordinated continuum of care, designed to be responsive to and flexible for children, youth and young adults with a very wide variety of behavioral health needs. Youth enrolled in this program range from ages 9-17, and may require different types of treatment and support at different times as they overcome trauma, abuse and neglect. Cunningham is able serve up to 31 youth.

The average number of placements a youth experiences before coming to Cunningham is 5-7 placements. Upon arrival, every child or adolescent receives an individualized behavior support and education plan, developed with the involvement of the youth. A safety plan is also created for each youth and includes both preventive strategies to promote healthy behaviors and planned responses to safety risks that might arise in residential treatment or in the community. To provide the most effective support, Cunningham relies on the availability and retention of an interdisciplinary team of highly trained therapists, social workers, health care professionals, special education teachers, coaches, counselors, and mentors.

Cunningham residential youth participate in a variety of activities depending upon their need and abilities, including: psychological counseling; art, music, and pet therapy; recreational activities like cooperative games and team sports; peer support groups on topics like anger management and interpersonal relationships; and overnight camp experiences; community service projects; field trips to museums, parks, or cultural or sports events and other enrichment programs that provide normalizing experiences.

Cunningham specializes in "trauma-Informed care." This approach recognizes the significant impact that early trauma and stress can have on brain development and emotional health. Its therapeutic goal is to prevent traumatization and "rewire" the brain by creating a safe, secure and consistent environment where kids can build on their strengths, learn positive coping and self-regulation skills, achieve realistic academic goals, and develop the life skills necessary to be successful in the larger community.

Attachment B

Budget

Program	Amount
Residential Treatment Program	\$15,000

Funds will be used to support the administrative expenses associated with providing treatment services to Urbana youth.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – CRISIS NURSERY –
SAFE CHILDREN PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Crisis Nursery has heretofore expressed their intent to operate the Safe Children program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$30,000 in City general funds to Crisis Nursery so as to operate and administer the Safe Children program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Crisis Nursery</u>
Grantee Address	<u>1309 W Hill Street, Urbana, IL 61801</u>
Program Name:	<u>Safe Children Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$30,000 for use in administering the following program (the “Program”): Safe Children Program. The program description can be found in Attachment A.
2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).
3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.
4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.
5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.
6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Stephanie Record
Crisis Nursery
1309 W Hill Street
Urbana, IL 61801
srecord@crisisnursery.net

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

the Nursery's Safe Children program, which provides emergency childcare for children, ages birth through six, whose families are experiencing a crisis. Crisis Nursery is the only 24-hour emergency-based child care facility open 24 hours, 365 days a year for the entire community to access with no fees or income eligibility. We meet all of the child's basic needs during their time at the Nursery and they participate in developmentally appropriate activities, supervised play, positive reinforcement, and positive interaction with trained staff members and volunteers.

Services provided in the Safe Children program include:

1. **Crisis Care:** 24/7 crisis care is available to families that are experiencing situations that could put their children at risk of harm (i.e., parental stress, homelessness, domestic violence, and medical emergencies).
2. **Planned Respite Care:** Scheduled respite for families in acute crisis, giving caregivers the time necessary to set and achieve goals.
3. **Assessment:** Developmental and socio-emotional assessments for children to help educate parents on typical child development and potential delays.
4. **Crisis Counseling:** Help in prioritizing needs and problem solving to help resolve immediate crises.
5. **Basic Needs Items:** Items to help parents provide for the basic care of their children.
6. **Follow-Up Services:** A follow-up contact is made with every family after their use of the program.

In FY23, Crisis Nursery had 2,774 admissions in the Safe Children program and provided 23,304 hours of crisis care.

Attachment B

Budget

Safe Children Program	
Item:	Amount:
Payroll	\$25,000
Payroll Taxes	\$2,500
Benefits	\$2,500
Award Total:	\$30,000

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – DON MOYER BOYS
AND GIRLS CLUB – RIDES**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Don Moyer Boys and Girls Club has heretofore expressed their intent to operate RIDES utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$10,000 in City general funds to Don Moyer Boys and Girls Club so as to operate and administer RIDES in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Don Moyer Boys and Girls Club</u>
Grantee Address	<u>PO Box 770, Champaign, IL 61824</u>
Program Name:	<u>RIDES</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$10,000 for use in administering the following program (the “Program”): RIDES. The program description can be found in Attachment A.
2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).
3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.
4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.
5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.
6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.
7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City’s collection costs, and reasonable attorney’s fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the

email by an email sent to the sender's email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic "read receipt" will not constitute acknowledgment of an email for purposes of this section. Each party's address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee

Monica Miles
Don Moyer Boys and Girls Club
PO Box 770
Champaign, IL 61824
mmiles@dmbgc.org

City of Urbana

Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

18. **Waiver.** Either party's failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The RIDES (Reach, Inspire, Develop, Empower, Support) program seeks to address transportation issues that have created barriers to Urbana youth and families in accessing services that Don Moyer provides each day. The RIDES Program will provide increased van service to accommodate after school pickups at all Urbana School District #116 schools, and enhance the ability to transport Urbana youth who are engaged in the after-school enrichment program back to Urbana at the end of the program each day.

Attachment B Budget

RIDES		
Item	Description	Amount
Van Driver	Payroll & Fringe	\$10,000

Funds will support expenses directly related to transporting Urbana students to and from Don Moyer programs. Funds will be distributed as fee per Urbana resident served through the RIDES program not to exceed \$10,000.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – IMMIGRANT
SERVICES OF CHAMPAIGN-URBANA – CHILD MENTAL HEALTH PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Immigrant Services of Champaign-Urbana has heretofore expressed their intent to operate the Child Mental Health program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$15,000 in City general funds to Immigrant Services of Champaign-Urbana so as to operate and administer the Child Mental Health program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Immigrant Services of Champaign-Urbana</u>
Grantee Address	<u>201 W Kenyon Rd Ste 4-a, Champaign, IL 61802</u>
Program Name:	<u>Mental Health Program (Child Focus)</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$15,000 for use in administering the following program (the “Program”): Mental Health Program (Child Focus). The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City’s collection costs, and reasonable attorney’s fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney’s fees and costs, arising from or in any way related to the Grantee’s activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City’s express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee

Leonard Oscar Irving Thomas
Immigrant Services of Champaign-Urbana
201 W Kenyon Rd Ste 4-a
Champaign, IL 61802
director@isc-u.org

City of Urbana

Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

This program offers health and wellness checkups to address physical health needs alongside mental health services. Two psychiatrists and two counselors meet with clients, and offer teletherapy services. These professionals offer Spanish bilingual language access and cultural competency, ensuring that clients receive care tailored to their linguistic and cultural backgrounds. Upon a client's consent to a mental health referral, case managers conduct a pre-test mental health screening to assess depression symptoms. Throughout the initial six sessions, case managers prioritize accessibility for each client, addressing their needs beyond mental health by leveraging the organization's resources and services. Through these efforts, clients are integrated into the community while fostering resilience and strength in both parents and children.

Attachment B

Budget

Mental Health Program (Child Focus)		
Item	Description	Amount
Staffing	Payroll & fringe	\$13,200
Program Supplies	Kits for child learning/trauma relief	\$1,800
	Total:	\$15,000

Funds will be distributed as fee per Urbana resident served through the Mental Health Program not to exceed \$15,000.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – SOLA GRATIA –
EDUCATION PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Sola Gratia has heretofore expressed their intent to operate the Education Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$13,000 in City general funds to Sola Gratia so as to operate and administer the Education Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Sola Gratia</u>
Grantee Address	<u>2200 Philo Rd, Urbana, IL 61802</u>
Program Name:	<u>Education Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$13,000 for use in administering the following program (the “Program”): Education Program. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.
17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Traci Barkley
Sola Gratia
2200 Philo Rd
Urbana, IL 61802
solagratiadirector@gmail.com

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaillinois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

Sola Gratia's agricultural education program aims to address food inequity by offering accessible agriculture and nutrition education opportunities through events, classes, tours, demonstration days, and signage, with particular consideration for low-income students and families. The goal of the program is to educate and empower young people to understand how to access, produce and prepare for themselves healthy, sustainably-produced food. Furthermore, students are introduced to and have the opportunity to explore a wide variety of renewable agriculture practices in order to develop a stronger connection to where their food comes from, foster an understanding of the civic value of local food production (and local businesses more generally), and learn about potential careers. Finally, the program aims to help young people connect to the natural world and build practical skills in planning, problem-solving, teamwork, and experimentation, which may open them to new educational and recreational experiences.

Attachment B

Budget

Education Program		
Item	Description	Amount
Outreach/Education Coordinator	Payroll	\$4,000
Outreach/Education Coordinator	Fringe	\$1,000
Program Supplies	Educational materials, supplies, and costs associated with administering the program	\$8,000
	Award Total:	\$13,000

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – STEAM GENIUS –
URBANA LOVIN’ U TOUR**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, STEAM Genius has heretofore expressed their intent to operate Urbana Lovin’ U Tour utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$30,000 in City general funds to STEAM Genius so as to operate and administer the Urbana Lovin’ U Tour in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>STEAM Genius</u>
Grantee Address	<u>306 N Abbey Rd, Urbana, IL 61802</u>
Program Name:	<u>Urbana Lovin' U Tour</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$30,000 for use in administering the following program (the “Program”): Urbana Lovin’ U Tour. The program description can be found in Attachment A.
2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).
3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.
4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.
5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.
6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.
17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Lori Patterson
STEAM Genius
306 N Abbey Rd
Urbana, IL 61802
lori@steamgenius.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The STEAM Genius Lovin' U Tour is an educational enrichment and social development program designed to expose and connect young people to a pathway of career opportunities and leadership development. This program arms students with dreams and the confidence and skills to pursue these dreams while also building relationships across social groups and to aid in preventing social tensions that lead to conflicts and violence. On the tour, they are exposed to technologies that grasp their attention and then learn about Street College programs to help further their development. Street College prepares students for higher learning through STEM/STEAM based applied learning activities. Urbana Funding is used to bring the Lovin' U Tour to 9 Urbana schools plus stops at Tiger Academy, Jettie Rhodes Day, and Urbana Neighborhood Connections.

Attachment B

Budget

Urbana Lovin' U Tour		
Item	Description	Amount
Personnel	Payroll, Fringe, Benefits	\$28,000
Administrative Costs	Reporting, bookkeeping services	\$2,000
	Award Total:	\$30,000

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – THE URBANA FREE LIBRARY – TEEN AND YOUTH MAKER PROGRAM

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, The Urbana Free Library has heretofore expressed their intent to operate the Teen and Youth Maker Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$20,500 in City general funds to The Urbana Free Library so as to operate and administer the Teen and youth Maker Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

CITY OF URBANA YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT

Fiscal Year 2024 - 2025

Grantee Name	<u>The Urbana Free Library</u>
Grantee Address	<u>210 W Green St, Urbana, IL 61801</u>
Program Name:	<u>Teen & Youth Maker Programming</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$20,500 for use in administering the following program (the “Program”): Teen & Youth Maker Programming. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City’s collection costs, and reasonable attorney’s fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney’s fees and costs, arising from or in any way related to the Grantee’s activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City’s express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Lauren Chambers
The Urbana Free Library
210 W Green St
Urbana, IL 61801
jchambers@urbanafree.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The library offers “maker” programming for youth and teens and seeks to expand its offerings. To ensure there are enough resources for program attendees, the library offers two options: one catered to youth and their adults and one catered to teens. Both are described in detail below.

Teen Open Lab is a teen-led after school program that promotes creativity, exploration, peer instruction, and community building. Teen Open Lab started in 2013 after a months-long effort to get teen input, which included receiving and reviewing almost 130 surveys from Urbana Middle School and hosting brainstorming sessions in the library. In its eleven years, Teen Open Lab has hosted over 33,000 attendees.

Makerspace Jr. is a youth-focused maker program that promotes creativity, exploration, guided instruction, and community building. Makerspace Jr. began in 2018, after staff reported turning interested potential attendees away from Teen Open Lab because they required more age-appropriate support than Teen Open Lab could provide. Makerspace Jr. offers tools and experiences like Teen Open Lab with more staff available to provide more guided instruction for children and their adults. To date, Makerspace Jr. has hosted over 550 attendees.

In Teen Open Lab and Makerspace Jr., attendees will have free access to: technology hardware and software, computers, 3D printers, graphics tablets, and modeling software for school projects and creative endeavors. Attendees can also use materials for painting, hand and machine sewing, knitting, crochet, embroidery, drawing, Perler beading, playing music, screen printing, and vinyl cutting.

Attachment B

Budget

Program	Amount
Teen & Youth Maker Programming	\$20,500

Funds will be used to purchase materials and supplies necessary to operate this program.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – THE WELL
EXPERIENCE – WELL FAMILY CARE PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, The Well Experience has heretofore expressed their intent to operate the Well Family Care Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$20,000 in City general funds to the Well Experience so as to operate and administer the Well Family Care Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>The Well Experience</u>
Grantee Address	<u>1803 Philo Rd, Urbana, IL 61802</u>
Program Name:	<u>Well Family Care Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$20,000 for use in administering the following program (the “Program”): Well Family Care Program. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City’s collection costs, and reasonable attorney’s fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney’s fees and costs, arising from or in any way related to the Grantee’s activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City’s express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Stephanie R Cockrell
The Well Experience
1803 Philo Rd
Urbana, IL 61802
scockrell@thewellexperience.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The Well Family Care Program is a year-round education and systems of care for families with children aged birth to 22 years. The programming is focused on four main areas: educational support and enrichment for school-age children, which includes case management for Well Teen Moms; Parent and youth mentoring and family engagement; Counseling, Wraparound Support, and case management for families in a crisis or in need of support; and Economic support and workforce development skills for youth and young adults. All activities are centered on building long-term positive relationships within and among families. We have always provided transportation, childcare services, and family meals at all family engagement events. We also offer wraparound care, advocacy, counseling, and mentoring services to support families navigating educational, social service, and justice systems to families enrolled and referred to our program within our capacity.

Attachment B

Budget

Well Family Care Program		
Item	Description	Amount
Rent & utilities	Assistance with facility rental payments	\$10,000
Program activities & travel	Costs associated with field trips, and program activities	\$6,000
Program meals	Costs for meals and snacks provided to program participants	\$4,000
	Award Total:	\$20,000

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – URBANA NEIGHBORHOOD CONNECTIONS CENTER – COMMUNITY STUDY CENTER

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Urbana Neighborhood Connections Center has heretofore expressed their intent to operate the Community Study Center program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$16,668 in City general funds to Urbana Neighborhood Connections Center so as to operate and administer the Community Study Center in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Urbana Neighborhood Connections Center</u>
Grantee Address	<u>1401 E Main St, Urbana, IL 61802</u>
Program Name:	<u>Community Study Center</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$16,668 for use in administering the following program (the “Program”): Community Study Center. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.
17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Jeniece Mitchell
Urbana Neighborhood Connections
Center
1401 E Main St, Urbana, IL 61802
jeniece@urbanaconnectionscenter.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaillinois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

During the academic school year, the Community Study Center enrolls around 60 youth between the after-school study activities, college and career initiative, and school days out activities. The after-school homework and tutorial sessions are offered Monday through Friday from 3:00 – 6:00 pm for children in grades K-12 (specific planning emphasis on K-8) where staff assist children with academic enrichment activities assigned by their classroom teacher or by UNCC's Activity Leaders. Upon completion of academics, youth may participate in recreational activities (sports, board games, team building activities, etc.), arts and crafts, dance groups, social responsibility groups, movies or digital learning activities. School Out Days (for example district staff development, teacher institutes, and parent-teacher conference days) are held from 8am to 5:30pm. During the summer break, UNCC conducts an eight-week Summer Enrichment Camp (7:30am – 5:30pm Monday through Friday), during which times youth are provided small group morning academic enrichment sessions focused on reading, writing and math along with social/emotional developments and digital literacy, along with afternoon recreational and leisure activities designed for youth in grades K-12.

Attachment B

Budget

Community Study Center		
<i>Item</i>	<i>Description</i>	<i>Amount</i>
Salaries & wages	Salaries & wages to support four program staff	\$13,000
Taxes & insurance 12.682%	FICA – 7.65%, 3.525 Unemployment insurance, 1.507% worker's comp	\$1,268
Occupancy	One month of utilities, repairs, maintenance on buildings and vehicles	\$2,400
	Award Total:	\$16,668

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – URBANA
NEIGHBORHOOD CONNECTIONS CENTER – YOUTH DEVELOPMENT PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Urbana Neighborhood Connections Center has heretofore expressed their intent to operate the Youth Development Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$12,650 in City general funds to Urbana Neighborhood Connections Center so as to operate and administer the Youth Development Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Urbana Neighborhood Connections Center</u>
Grantee Address	<u>1401 E Main St, Urbana, IL 61802</u>
Program Name:	<u>Youth Development Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$12,650 for use in administering the following program (the “Program”): Youth Development Program. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Jeniece Mitchell
Urbana Neighborhood Connections
Center
1401 E Main St
Urbana, IL 61802
jeniece@urbanaconnectionscenter.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaillinois.us

18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The Youth Development Program (UYDP) will provide academic support to low-income Urbana youth. UYDP operate as a comprehensive college and career readiness initiative mainly targeting in-school youth who are currently pursuing a high school diploma and need assistance in seeking entry into college and/or the workforce. Designed as a seamless one-stop youth development and transition program, UYDP continues to target youth in need of academic, social-emotional, and financial assistance preparation for success beyond high school.

Since the fall of 2012, UYDP youth have benefited from many supplements including: 1) weekly check-ins on academic status with follow-up referral for tutorials in English, math, and science; 2) twice monthly individual and group mentoring with students attending the University of Illinois, Parkland College and local community alumni from various institutions of higher education; 3) in and out-of-state college tours; and 4) one-to-one assistance with completion of the college application process, which included a parent workshop focused on completion of the federal student aid application facilitated by a representative from the Illinois Student Assistance Commission. In addition to the above college preparation enrichment, participants engaged in monthly digital and community-wide workforce exploration experiences including tours to local professional, para-professional, factories and other employment establishments.

Attachment B

Budget

Youth Development Program		
<i>Item</i>	<i>Description</i>	<i>Amount</i>
Salaries & wages	Salaries & wages to support two program staff members	\$5,500
Taxes & insurance 12.682%	FICA – 7.65%, 3.525 Unemployment insurance, 1.507% worker's comp	\$444
Occupancy	One month of utilities, repairs, maintenance on buildings and vehicles	\$2,400
College tours	Transportation, meals, and lodging for college tours	\$4,306
	Award Total:	\$12,650

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – URBANA PARK
DISTRICT – YOUTH SCHOLARSHIP PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, the Urbana Park District has heretofore expressed their intent to operate the Youth Scholarship Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$10,000 in City general funds to Urbana Park District so as to operate and administer the Youth Scholarship Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Urbana Park District</u>
Grantee Address	<u>303 W University Ave, Urbana, IL 61801</u>
Program Name:	<u>Youth Scholarship Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$10,000 for use in administering the following program (the “Program”): Youth Scholarship Program. The program description can be found in Attachment A.
2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).
3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.
4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.
5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.
6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender's email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic "read receipt" will not constitute acknowledgment of an email for purposes of this section. Each party's address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee

Kelsey Beccue
 Urbana Park District
 303 W University Ave
 Urbana, IL 61801
 khbeccue@urbanaparks.org

City of Urbana

Breaden Belcher, Manager
 Grants Division
 City of Urbana
 400 S Vine St
 Urbana, IL 61801
 bjbhelcher@urbanaillinois.us

18. **Waiver.** Either party's failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.

20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The Youth Scholarship Program helps families with financial need take advantage of park district programs. In addition to the free recreation programs provided by the park district, the Youth Scholarship Program is a vital piece of enhancing equity in access to recreation in our community. While scholarships are used for a variety of park district activities, they are most requested for our many summer camp opportunities. Our camps function as a means of childcare for many families during the summer months while kids are out of school.

The Youth Scholarship Program is a critical resource for many local families to ensure that their children have a safe and enriching space to be during the day while school is out. It is also important in helping introduce children to structured recreational activities such as youth sports, swimming lessons, and arts programs, as well as increasing youth access to membership-based recreational facilities, such as the Crystal Lake Park Family Aquatic Center and the new Health & Wellness Center which is slated to open at the end of 2024.

Attachment B

Budget

Program	Amount
Youth Scholarship Program	\$10,000

Funds will be used to provide direct scholarship assistance to income-qualified Urbana youth.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – URBANA SCHOOL
DISTRICT 116 – SPLASH AFTERSCHOOL PROGRAM**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Urbana School District 116 has heretofore expressed their intent to operate the SPLASH Afterschool Program utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$21,692 in City general funds to Urbana School District 116 so as to operate and administer the SPLASH Afterschool Program in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Urbana School District</u>
Grantee Address	<u>1101 E University Ave, Suite B, Urbana, IL 61802</u>
Program Name:	<u>SPLASH Afterschool Program</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$21,692 for use in administering the following program (the “Program”): SPLASH Afterschool Program. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City’s collection costs, and reasonable attorney’s fees.

8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.

9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.

10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.

11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.

12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney’s fees and costs, arising from or in any way related to the Grantee’s activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City’s express written consent.

16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Dr. Jennifer Ivory-Tatum
Urbana School District
1101 E University Ave, Suite B
Urbana, IL 61802
jivory-tatum@usd116.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

The Urbana Middle School SPLASH program is an extended day program open to all 6-8th grade students who attend Urbana Middle School. Urbana Middle School (UMS) is a diverse community educating an increasingly high number of at-risk children with limited resources. SPLASH targets “at-risk” Urbana students: minority students, low-income students, those who are behind academically, latch-key students, and students from troubled home environments. Since it began in 2005, the program has continued to operate after school, Monday through Thursday, in 6-week sessions with a daily attendance of about 110-140 middle school students. The UMS program has overall 150 students registered for the entire school year.

Attachment B

Budget

SPLASH Afterschool Program	
Item	Amount
Community Schools Coordinator	\$5,817
Staff, after school classes	\$11,058
Staff supervisors	\$4,817
Award Total:	\$21,692

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
SUBRECIPIENT AGREEMENT YOUTH SERVICES AGREEMENT – URBANA-
CHAMPAIGN INDEPENDENT MEDIA CENTER – IMC YOUTH CULTURE ADVISORS**

(FY 2024-2025)

WHEREAS, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, Urbana-Champaign Independent Media Center has heretofore expressed their intent to operate IMC Youth Culture Advisors utilizing City general funds and in accordance with City regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That the Agreement providing \$14,000 in City general funds to Urbana-Champaign Independent Media Center so as to operate and administer the IMC Youth Culture Advisors in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement in substantially the form appended hereto as an exhibit as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA
YOUTH SERVICES GRANT PROGRAM FUNDING AGREEMENT**

Fiscal Year 2024 - 2025

Grantee Name	<u>Urbana-Champaign Independent Media Center</u>
Grantee Address	<u>202 S Broadway Ave, Urbana, IL 61801</u>
Program Name:	<u>IMC Youth Culture Advisors</u>

This Youth Services Grant Program Funding agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named grantee, an Illinois not-for-profit agency (the “Grantee”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto. The parties agree as follows:

1. **Grant award.** Subject to the terms of this agreement, the City hereby grants to the Grantee and the Grantee hereby accepts a grant of up to \$14,000 for use in administering the following program (the “Program”): IMC Youth Culture Advisors. The program description can be found in Attachment A.

2. **Allowable Costs.** The Grantee shall use funds only for eligible items included in the approved budget. The approved budget can be found in Attachment B. Only services provided to Urbana residents will be eligible for reimbursement under the terms of this agreement. All costs must comply with the HUD regulations found at 24 CFR 570.201(e).

3. **Ineligible Costs.** The Grantee shall not use grant funds for any items or services not included in the approved budget. Nor shall the Grantee provide income payments to program participants, support political activities, or to pay for equipment, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. **Disbursement.** The funding year will commence on July 1, 2024 and end on June 30, 2025. The City will disburse the grant award as a reimbursement for eligible program expenses on a quarterly basis. Prior to the first payment, the Grantee will provide to the City one signed copy of this agreement.

5. **Reporting.** The Grantee shall establish on its financial books and records a separate set of accounts for the funds received under this agreement and shall account for the receipt and expenditure of the funds. Along with each quarterly request for reimbursement, the Grantee must submit a Youth Grant Reporting Form along with supporting expenditure documentation.

6. **Recordkeeping and inspection.** The Grantee shall use fiscal, accounting, and audit procedures that conform to generally accepted accounting principles and applicable statutes. The Grantee shall submit to the City such financial statements and other financial records and shall make such reports to the City as the City deems necessary to evaluate the Grantee’s compliance with this agreement.

7. **Reimbursement.** The Grantee shall reimburse the City for any funds the Grantee receives under this agreement that it uses in violation of the agreement or in a manner prohibited by law, along with interest on such funds, the City's collection costs, and reasonable attorney's fees.
8. **Nondiscrimination.** No person shall be excluded from participation in programs the City is funding, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds provided under this agreement on the ground of race, color, creed, class, national origin, religion, sex, age, marital status, physical or mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record, source of income, or on any other ground upon which such discrimination is prohibited by law.
9. **Agreement Period.** This agreement shall remain in effect until June 30, 2025, inclusive, unless sooner terminated as provided in this agreement.
10. **Termination.** If the Grantee fails or neglects to comply with any provision of this agreement, the City may terminate this agreement upon a 30-day written notice to the Grantee. The City reserves the right to terminate the agreement, at its discretion, without cause upon a 30-day written notice to the Grantee.
11. **Availability of Funds.** This agreement, and payment of all amounts due under this agreement, are subject to the availability of funds. The City reserves the right to alter the grant award based upon the availability of funding upon a written 30-day notice.
12. **Indemnification.** The Grantee shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Grantee's activities under this agreement, except to the extent caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.
13. **Independent contractors.** The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.
14. **Third party beneficiaries.** This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.
15. **Assignment.** The Grantee shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the City's express written consent.
16. **Entire agreement; amendments in writing.** This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.
17. **Notices.** The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice

delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Grantee
Miriam Larson
Urbana-Champaign Independent Media
Center
202 S Broadway Ave, Urbana, IL 61801
miriam@ucimc.org

City of Urbana
Breaden Belcher, Manager
Grants Division
City of Urbana
400 S Vine St
Urbana, IL 61801
bjbelcher@urbanaininois.us

- 18. **Waiver.** Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.
- 19. **Compliance with law; no use of funds for lobbying.** The Grantee shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, all of which as may be amended from time to time. The Grantee shall not use any funds the Grantee receives under this agreement for lobbying purposes.
- 20. **Counterparts.** The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Grantee

City of Urbana, Illinois

By: _____
Name
Title

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

By: _____
Darcy E Sandefur
City Clerk

Date: _____, 2024

Date: _____, 2024

Attachment A

Program Description

IMC Youth Arts and Culture Leadership Academy will provide programming for Urbana youth to build leadership skills and explore arts, media, and entertainment careers. This group will meet once a week beginning in January of 2025 to build community, meet local arts and culture leaders, and help plan our youth showcase, an annual IMC event. The group will also design and lead outreach for a new community space at the IMC called 3rd SPACE, which is designed to be a safe, engaging, enrichment space for middle and high school aged youth.

The IMC Youth Arts and Culture Leadership Academy will begin with an outreach phase composed of 3-5 off-site artist presentations. Practicing artists will be selected to attend classes at the Urbana Middle School and Urbana High School and local after-school programs such as the Well Experience. In addition to providing a hands-on arts or cultural activity led by a community artist, the program coordinator will introduce the IMC, the Youth Advisory Council application, and the youth 3rd Space opening timeline.

Once participants are selected, the group will begin meeting weekly in January 2025. From January to May, the group will work through three main projects that integrate the arts, business skills, and marketing. Each project will require them to create a mini-budget and delegate event-planning tasks including marketing, activity planning, space design, and facilitating or emceeing the event. Youth will also continue to visit with local artists to broaden their knowledge of the local arts scene.

Attachment B

Budget

Program	Amount
IMC Youth Culture Advisors	\$14,000

Funds will support administrative and planning costs associated with operating the Youth Culture Advisors program.

RESOLUTION NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT – RAPE ADVOCACY, COUNSELING, & EDUCATION SERVICES – SURVIVOR SERVICES-TRAUMA THERAPY

WHEREAS, On June 10, 2020, the Urbana City Council passed Ordinance No. 2020-06-031 approving the City of Urbana and Urbana HOME Consortium Consolidated Play FY 2020-2024 and Annual Action Plan FY 2020-2021 authorizing certain activities under the Public Service Activity Program.

WHEREAS, on May 28, 2024, the Urbana City Council passed Resolution No. 2023-04-032R approving the City of Urbana and Urbana HOME Consortium Annual Action Plan FY 2024-2025 authorizing certain activities under the Public Service Programs; and

WHEREAS, Rape Advocacy, Counseling, & Education Services (“RACES”) has heretofore expressed their intent to operate a Survivor Services-Trauma Therapy program utilizing Community Development Block Grant Public Service funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1. That an Agreement providing thirty thousand and 00/100 dollars (\$30,000.00) to RACES so as to operate and administer Survivor Services-Trauma Therapy in substantially the same form of said Agreement attached hereto and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 2. That the Mayor of the City of Urbana, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Urbana, Illinois, be and the same is authorized to attest to said execution of said Agreement as so authorized and approved for and on behalf of the City of Urbana, Illinois.

PASSED by the City Council this _____ day of _____, _____.

AYES:

NAYS:

ABSTAINS:

Darcy E. Sandefur, City Clerk

APPROVED by the Mayor this _____ day of _____, _____.

Diane Wolfe Marlin, Mayor

**CITY OF URBANA SUBRECIPIENT AGREEMENT
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT**

Subrecipient Name	<u>Rape Advocacy, Counseling, & Education Services</u>
Project Name:	<u>Survivor Services Program – Trauma Therapy</u>
Project No.	<u>2425-Youth-01</u>
Project Address:	<u>301 S Vine St Suite 211, Urbana, IL 61801</u>
CFDA No.	<u>14.218</u>

This Community Development Block Grant (“CDBG”) agreement is made between the City of Urbana, an Illinois municipal corporation (the “City”), and the above-named subrecipient, an Illinois not-for-profit agency (the “Subrecipient”), each a “party” and together the “parties,” and is effective on the last date signed by a party hereto.

Background

The purpose of this agreement is to pledge FY 2024-2025 CDBG Program grant funds to the following project (the “Project”): Survivor Services Program – Trauma Therapy. This funding is contingent upon acceptance of the City of Urbana and Urbana HOME Consortium FY23-24 Annual Action Plan by the U.S. Department of Housing and Urban Development (“HUD”).

The City has been designated as an entitlement community by HUD under the Housing and Community Development Act of 1974, as amended (the “Housing Act”). As an entitlement community, the City will receive CDBG Program grant funds for the period beginning July 1, 2023 and ending June 30, 2024. The Urbana City Council has adopted an annual action plan for the same period. The Annual Action Plan allocates a CDBG budget and authorizes establishment of public service/public facilities and improvement activities to be sponsored by non-profit agencies in the general Urbana area. The City has the right and authority under the CDBG Program to allocate a portion of its grant funds to the Subrecipient for purposes of administering such activities. As a condition of its assistance to the Subrecipient, the City requires the Subrecipient to file with the City Attachment A (Equal Employment Opportunity Certification), Attachment B (Assurances), and Attachment C (Statement of Special Conditions), all of which are incorporated by this reference. Therefore, the parties agree as follows:

1. Grant award. Subject to the terms of this agreement, the City hereby grants to the Subrecipient and the Subrecipient hereby accepts up to \$30,000 in CDBG Program grant funds for use in carrying out the Project. This agreement neither obligates nor precludes the City from accepting or distributing other funds over which it may have control, nor does this agreement restrict or limit the powers of the City to use such funds pursuant to the provisions of the Housing Act. This agreement neither obligates nor precludes the Subrecipient from further accepting funds or assistance from any other source pursuant to the Housing Act. To the greatest extent feasible, the Subrecipient shall make all expenditures for the Project to Champaign County based firms and individuals.

2. Allowable Costs. The Grantee shall use funds only to provide services to Urbana residents. Eligible costs include staff labor, program specific supplies, facility lease, or other program-related soft costs as allowable under HUD regulations found at 24 CFR 570.201(e).

3. Ineligible Costs. The Grantee shall not use funds to provide income payments to program participants, support political activities, or to pay for equipment, furniture, vehicles, payroll tax, mortgage payments, construction labor or supplies, or any other costs disallowed under HUD regulations found at 24 CFR 570.207.

4. Disbursement. The funding year will commence on July 1, 2024 and end on June 30, 2025. If and to the extent the City receives CDBG Program grant funds, the City shall reimburse the Subrecipient for eligible costs related to the Project. Funding in the full amount of this agreement is contingent upon the City receiving sufficient CDBG Program grant funds. If the grant funds are discontinued or reduced for any reason, the City's payments to the Subrecipient may cease or be reduced without advance notice to the Subrecipient, and the City will not be liable for any damages as a result of such discontinuance or reduction of grant funds. The Subrecipient shall not request disbursement of grant funds pursuant to this agreement until it requires such grant funds to pay eligible costs that it has expended for the Project.

5. Recordkeeping; inspection. The Subrecipient shall maintain detailed financial records that show the eligible costs of administering the Project. All financial records and payments under this agreement must comply with federal regulations.

- A. The City and HUD may conduct on-site reviews, examine the Subrecipient's personnel records, and conduct any other procedures and practices to audit and assure compliance with this agreement and applicable HUD regulations. The Subrecipient shall allow all audits of its records as may be required and permit inspection of Project records by representatives of the City and HUD during the Subrecipient's normal business hours.
- B. The Subrecipient shall retain all records pertinent to expenditures incurred under this agreement for five years after termination of all activities funded under this agreement.
- C. The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data must include, without limitation, client name, address, income level or other basis for determining eligibility, and description of service provided. The Subrecipient shall maintain all client information collected pursuant to this agreement in a secure and confidential manner. The use or disclosure of such information, when not directly connected with administration of the Project, is prohibited unless prior written consent is obtained from the person receiving service, or in the case of a minor, the responsible parent or guardian.

6. Reporting. The Subrecipient shall submit a Youth Grant Reporting Form and supporting expenditure documentation along with each request for reimbursement. The reporting form is included in Attachment C. Nothing herein will be deemed, construed, or interpreted as

prohibiting the City from requesting and the Subrecipient from providing the Reporting Form on a more frequent basis than as specified on Attachment C or when requested.

7. Conflicts of interest. The following conflict of interest provisions apply to the Subrecipient's use of CDBG Program grant funds for the procurement of supplies, equipment, or construction or other services:

- A. No individual who exercises or has exercised any functions or responsibilities with respect to activities under this agreement, or who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in or benefit from a CDBG-assisted activity, either for himself or herself or anyone with whom he or she may have business or family ties, during their tenure or for one year thereafter.
- B. This conflict of interest provision will apply to any individual who is an employee, agent, consultant, officer, or elected or appointed official of the Subrecipient or the City.
- C. Upon written request, exceptions to this conflict of interest provision may be granted jointly by the City and HUD on a case-by-case basis, but only after the Subrecipient has disclosed the full nature of the conflict, submitted proof that the disclosure has been made public, and provided a legal opinion that there would be no violation of state or local law if the exception were granted. The City's determination regarding a conflict of interest is not binding upon HUD.

8. Term. This agreement will remain in effect until June 30, 2024 inclusive, unless the parties terminate it sooner as provided in this agreement. The Subrecipient's obligation to make full and final payment of all amounts due under this agreement will survive the termination of this agreement until fulfilled.

9. Representations. The Subrecipient makes the following representations to the City:

- A. The Project will begin on July 1, 2023 and terminate no later than June 30, 2024, unless the parties otherwise agree in writing.
- B. The Subrecipient is qualified and has the requisite expertise and experience to administer the Project and is willing to use the grant funds for such purpose.
- C. The Subrecipient will administer the Project in a competent, professional, and satisfactory manner.

10. Default.

- A. Any breach of a representation or other provision of this agreement will constitute a default. A default by the Subrecipient also will consist of the use of grant funds for a

purpose other than as authorized in this agreement or a failure to maintain detailed financial records concerning the use of grant funds.

- B. A party claiming a default shall give written notice of such default to the defaulting party, which notice will describe the nature of the default and the section of this agreement that the non-defaulting party believes was breached. The defaulting party will have 14 calendar days commencing on the date notice was given to cure or remedy the default. If the Subrecipient is the defaulting party, it will have 14 calendar days commencing on the date notice was given to (i) fully cure the default; (ii) submit a plan of correction that specifically describes the means and reasonable timeframe by which the default will be corrected; or (iii) provide evidence as to why the Subrecipient believes it is not in default. If the Subrecipient presents a plan for correcting the default, the City, within its reasonable discretion, may accept, reject, or provide an alternative plan of correction. The City's decision will be final. If the Subrecipient fails to correct the default as provided in this section, the Subrecipient will be deemed in breach of the agreement.
- C. If the City is the defaulting party and fails to cure or remedy the default as provided in this section, the Subrecipient may exercise any right, power, or remedy granted to it pursuant to this agreement or applicable law.
- D. If the Subrecipient is the defaulting party and fails to cure or remedy the default as provided in this section, the City may take one or more of the following actions:
- (1) Direct the Subrecipient to submit progress schedules for completing approved activities;
 - (2) Direct the Subrecipient to establish and maintain a management plan that assigns responsibilities for carrying out remedial actions;
 - (3) Direct the Subrecipient to suspend, discontinue, or not incur costs for the affected activity;
 - (4) Reduce or recapture the grant authorized in this agreement;
 - (5) Direct the Subrecipient to reimburse the City for costs inappropriately charged to the City; or
 - (6) Other appropriate action including, but not limited to, any remedial action legally available.

11. Indemnification. The Subrecipient shall indemnify and defend the City, its officers, employees, and agents against all claims, liability, or damage, including without limitation reasonable attorney's fees and costs, arising from or in any way related to the Subrecipient's activities under this agreement, except to the extent caused by the gross negligence or willful

misconduct of the City, its officers, employees, or agents. This section will survive the termination of this agreement.

12. Independent contractors. The parties are independent contractors with respect to each other, and nothing in this agreement creates any association, partnership, joint venture, or agency relationship between them.

13. Third party beneficiaries. This agreement does not and is not intended to confer any enforceable rights or remedies upon any person other than the parties.

14. Assignment. The Subrecipient shall not assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement to another person or entity without the express written consent of the City and authorization of HUD. In the event the Subrecipient seeks to assign, convey, or otherwise transfer any of its rights, duties, or obligations under this agreement, the Subrecipient shall demonstrate that it will use an open, impartial, and competitive selection process in making any such assignment, conveyance, or transfer of its rights, duties, or obligations.

15. Entire agreement; amendments in writing. This agreement constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties.

16. Dispute resolution; governing law. In the event of a dispute between the parties, the parties, before filing any court action, jointly shall select a mediator and shall make a good faith effort in such mediation to resolve their differences. The parties shall share equally in the cost of such mediation service. In the event mediation fails to resolve the dispute between the parties, either party may file and maintain an action in the Circuit Court for the Sixth Judicial Circuit, Champaign, Illinois. Illinois law will govern all actions to enforce, construe, or interpret this agreement.

17. Notices. The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender’s email address, as stated in this section, or by a notice delivered by another method in accordance with this section. An automatic “read receipt” will not constitute acknowledgment of an email for purposes of this section. Each party’s address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Subrecipient
Jaya Kolisetty
Executive Director
Rape Advocacy, Counseling, & Education
Services
301 S. Vine St., Ste. 211
Urbana, Illinois 61801

City of Urbana
Breaden Belcher, Manager
Dept. of Community Development Services
City of Urbana
400 South Vine Street
Urbana, Illinois 61801
bjbelcher@urbanaillinois.us

Executive.director@cu-races.org

18. Waiver. Either party’s failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

19. Compliance with law. The Subrecipient shall comply with all applicable federal, state, and local laws, ordinances, rules, and regulations, including without limitation the City’s nondiscrimination ordinance, all of which as may be amended from time to time. The Subrecipient shall comply with the terms of all attachments to this agreement and shall sign and return these attachments to the City as a condition of the City’s execution of this agreement.

20. Counterparts. The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) or by facsimile will be deemed original signatures for all purposes.

[Signature page follows]

The parties are signing this agreement on the dates indicated below their signatures.

Subrecipient

City of Urbana, Illinois

By: _____
Name
President

By: _____
Diane Wolfe Marlin
Mayor

Date: _____, 2024

Date: _____, 2024

By: _____
Name
Secretary

Attest:

Date: _____, 2024

Darcy E. Sandefur
City Clerk
Resolution No. 2024-

**ATTACHMENT A
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The undersigned understands and agrees that it is a Subrecipient of the Urbana CDBG Program and agrees that there shall be no discrimination against any employee who is employed in carrying out work receiving assistance from the City and HUD, or against any applicant for such employment, because of race, color, creed, class, national origin, religion, sex, age, marital status, physical and mental disability, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, prior arrest or conviction record or source of income, or any other discrimination based upon categorizing or classifying a person rather than evaluating a person's unique qualifications relevant to opportunities in employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The Subrecipient further agrees to the following:

- (1) It will be bound by said equal opportunity clause with respect to its own employment practices during the duration of its participation with the City and HUD;
- (2) It will furnish the City and HUD such information as they may require for the supervision of such compliance and will otherwise assist the City and HUD in the discharge of primary responsibility for securing compliance;
- (3) It will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Secretary of Labor, the City or HUD;
- (4) It shall abide by the Urbana Human Rights Ordinance regarding equal employment.
- (5) In the event that it fails or refuses to comply with the undertaking, the City or HUD may cancel, terminate or suspend in whole or in part any contractual agreements the City or HUD may have with the Subrecipient; may refrain from extending any further assistance to the Subrecipient under any program until satisfactory assurance of future compliance has been received from such Subrecipient; or may refer the case to HUD for appropriate legal proceedings.

Name (Please Print): _____

Signature: _____

Title: _____

Date: _____

**ATTACHMENT B
ASSURANCES**

The Subrecipient hereby assures and certifies with respect to the grant that:

1. It possesses legal authority to receive CDBG Program funds from the City and to execute the proposed program.
2. Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing execution of this Agreement, including all understandings and assurances contained herein, and directing and designating the authorized representative of the Subrecipient to act in connection with the Agreement and to provide such additional information as may be required.
3. The City of Urbana's CDBG Program has been developed so as to give maximum feasible priority to activities which will benefit very low-income families. As a subrecipient of CDBG Program funds, Subrecipient agrees to give maximum feasible priority to very low-income families when administering the Subrecipient program described herein.
4. It will comply with the regulations, policies, guidelines, and requirements of OMB Circular A-122 as they relate to the acceptance and use of Federal funds for this federally-assisted program.
5. It will comply with all requirements imposed by HUD concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-110.
6. It will comply with all regulations, policies, guidelines, and requirements of OMB Circular A-133 as they relate to audits of non-profit organizations. Audits shall be conducted annually.
7. It will comply with
 - A. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and the regulations issued pursuant thereto (24 CFR Part I), which provide that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subrecipient received Federal financial assistance and will immediately take any measure necessary to effectuate this assurance.
 - B. Section 109 of the Housing and Community Development Act of 1974, and the regulations issued pursuant thereto (24 CFR 570.601), which provide that no person in the United States shall, on the ground of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with Title I funds.
 - C. Executive Order 11246, and all regulations issued pursuant thereto (24 CFR Part 130), which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of federal or federally-assisted contracts.

Such contractors and subcontractors shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training and apprenticeship.

- A. Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given lower-income residents of Champaign County and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in Champaign County.
- E. Labor Standards. The requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, Sections 103 & 107 of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The Subrecipient shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Grantee for review upon request.
- F. Guidelines for Energy Management/Energy Star. Guidelines have been established regarding energy management using Energy Star and are recommended by both the Dept. Housing & Urban Development and the Illinois Department of Commerce and Economic Opportunity and subrecipients are encouraged to follow these guidelines.
- G. Copyrights. If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.
- H. Patent Rights. Agencies shall use standard patent rights clause specified in “rights to Inventions made by Non-Profit Organizations and Small Business Firms” (37 CFR Part 401), when providing support for research and development.
- I. Clean Air/Clean Water. The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:
 - a. Clean Air Act, 42 U.S.C. , 7401, *et seq.*;
 - b. Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;
 - c. Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.
- J. Disbarment & Suspension. The Subrecipient certifies that it is not Disbarred or Suspended or otherwise excluded from or ineligible for participation in Federal

assistance programs under Executive Order 12549. The Subrecipient shall establish procedures to ensure that any award made to contractors or subcontractors at any tier, is not in violation of the non-procurement debarment and suspension common. The Subrecipient shall verify and document that none of its contractors or subcontractors are debarred, suspended, or otherwise excluded from participation through the effective use of the List of Parties Excluded from Federal Procurement or Non-procurement programs ("List".) The Subrecipient may request assistance from the City of Urbana to access the List and document results to the file, or verify by using the following website (www.epls.gov) or any other approved method.

- 8. It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- 9. It will comply with the provisions of the Hatch Act which limit the political activity of employees. No federally appropriated funds have been paid or will be paid, by or on behalf of Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency including the City, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federally appropriated funds have been paid, or will be paid to any person for influencing or attempting to influence an officer or employee of any agency including the City, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Subrecipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- 10. It will give HUD and the Comptroller General through any authorized representative access to and the right to examine all records, books, papers, or documents related to the grant.

These assurances are signed with regard to Subrecipient Project No. 2425-Youth-01 of the Urbana CDBG Program.

Subrecipient: Chief Executive Officer

Attest

Date

ATTACHMENT C
STATEMENT OF SPECIAL CONDITIONS

Subrecipient understands and agrees that it is a subrecipient of Urbana CDBG Program and is eligible to receive funds for Subrecipient Project No. 2425-Youth-01 pursuant to this Agreement.

The following conditions, in addition to those established in the Agreement itself and other attachments thereto, and federal, state, county and city laws, regulations, and procedures pertinent to this project, have been set forth and must also be complied with in order for Subrecipient to receive CDBG Program Assistance for Subrecipient Project No. 2425-Youth-01.

1. This Agreement is contingent upon Subrecipient operating the Scope of Service herein outlined during the period July 1, 2024 – June 30, 2025.
2. Subrecipient shall be responsible for administering the program herein described, utilizing funds from the CDBG Program in a manner satisfactory to the City and consistent with any standards required as a condition of providing these funds. Such program shall include the following activities eligible under the CDBG Program.
 - A. **Program Delivery**
Services provided by the agency include providing trauma-informed, culturally competent therapy through multiple treatment modalities, utilizing approaches that best meet the goals and the needs identified by clients. This will include the agency's crisis intervention and advocacy services. RACES has trained staff and volunteers available to provide support 24/7 through the agency's sexual assault crisis hotline. Walk-in crisis intervention services are available in-person Monday-Friday 8:30am-5pm at the agency's office. Medical advocacy is also available 24/7. Advocates respond to the emergency department to provide emotional support, explain survivor's rights and options, and provide new clothing and hygiene products, as directed by the survivor. RACES' Legal Advocates provide support to survivors who are navigating the legal system through court accompaniment, support filing for protective orders, and direct intervention to help survivors access victims' services programs.
 - B. **General Administration**
The Subrecipient shall provide all necessary staffing, materials, meeting sites, and anything else necessary to facilitate the services/project described above. Subrecipient shall maintain records related to the number of persons served under this grant along with documentation of income eligibility, as well as appropriate financial documentation of the expenses of the program and how funds received under this Agreement are disbursed.
2. Subrecipient certifies that activities carried out with funds provided under this Agreement shall meet one of the CDBG Program's National Objectives which is to benefit low-income persons as defined in 24 CFR Part 570.208. Therefore Subrecipient understands and agrees that activities funded under this Agreement shall benefit families/individuals within the following income guidelines. Income limits are subject to periodic revision by HUD.
4. In addition to the normal administrative services required as part of this Agreement, Subrecipient agrees to provide the following levels of program service:
 - A. Total Number of Persons to Be Served: Expect to serve 189 persons this year
 - B. Subrecipient shall be responsible for documenting the number of persons served by submitting Certifications of Income in a form provided by the City at the time requests for reimbursement of funds are submitted.
5. It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed \$30,000. Drawdowns for the payment of eligible expenses shall be made against the line item budget specified below.

The City shall make payments to the Subrecipient as reimbursement of expenses related to the administration and expenses of the program activities as stated in Article 2. The City shall make payment to Subrecipient within 21 calendar days of receipt of an acceptable billing from Subrecipient. Acceptable billing shall include such documentation as outlined herein.

LINE ITEMS AND DOCUMENTATION NEEDED:

- A. **The initial request for reimbursement submitted by the Subrecipient to the City shall include the following supporting documentation: canceled checks, and paid receipts or copies of invoices.**

 - B. **For Public Service Grants: With each subsequent request for reimbursement, Subrecipient shall submit copies of Certification of Income forms signed by the clients served (or other such documentation as agreed upon between the City and the Subrecipient). Ethnic information for each person served shall also be submitted.**

 - C. **For Public Facility Grants: The Subrecipient shall submit a copy of the Contractor's Statement and Certified Payrolls as required to comply with Davis Bacon regulations; an Architects Inspection report that indicates percentage of project completion and other supporting documents as required by the City.**
6. Subrecipient agrees that funds received from the City pursuant to this Agreement shall be used to cover program costs. Subrecipient shall report semi-annually for the period ending June 30 all program income generated by activities carried out with CDBG funds made available under this Agreement. Subrecipient may use such income during the contract period for activities permitted under this Agreement and shall reduce requests for funds by the amount of any such program income balances. Any and all program income (including investments thereof) on hand when this Agreement expires, or received after the Agreement's expiration, shall be returned to the City.
 7. Subrecipient agrees to submit Youth Services Reporting Form to the City in an agreed upon format. Progress Reports shall be due at the time of reimbursement requests. Final billing requests shall not be processed for payment until a Report is submitted.
 8. Subrecipient agrees to maintain financial records in accordance with the applicable Federal OMB Circulars A-110 and A-122, and to separately and accurately identify use of CDBG Program funds pursuant to this Agreement.
 9. Records maintained by Subrecipient pursuant to this Agreement shall be available for inspection upon request by the City and HUD.

Name of Subrecipient: _____

Address: _____

Signed by: _____

Title: _____

Date: _____



City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanainillinois.us

**MEMORANDUM FROM THE OFFICE OF THE MAYOR
TO THE URBANA CITY COUNCIL**

Meeting: June 10, 2024, Council Meeting
Subject: Board and Commission Reappointments

Summary

Action Requested

City Council is asked to approve the following City board and commission reappointments.

Brief Background

Bicycle and Pedestrian Advisory Commission

Sarthak Prasad – term ending June 30, 2027

“I would love to be part of the BPAC for FY25. I have learnt a lot during these meetings and it is a great avenue for me to learn more about the transportation projects in Urbana and also a way for me to inform the City of all the Sustainable Transportation efforts on campus.”

Historic Preservation Commission

David L. Hays – term ending June 30, 2027

David L. Hays (M.Arch., Ph.D) is Professor and Brenton H. and Jean B. Wadsworth Head of the Department of Landscape Architecture at the University of Illinois. Trained in architecture and history of art, his scholarly research and teaching include the history and theory of landscape design in early modern Europe, interfaces between architecture and landscape, and pedagogies of history and design. Hays’s interest in historic preservation began in childhood and was eventually consolidated through teaching, research, and volunteering. He has served on the Historic Preservation Commission since 2018 and as Vice Chair since 2022.

Human Relations Commission

Pete Resnick – term ending June 30, 2027

“I would be happy to serve another term on the Urbana Human Relations Commission. With the rest of the commissioners being relatively new, my experience on the commission can be helpful; there are a few projects of a long-term nature that I’d really like to progress in this term. And with the commission being a bit shorthanded at the moment, I’m glad to continue to lend a hand.”

The Urbana Free Library Board of Trustees**Erica Bellina – term ending June 30, 2027**

“I would like to request to be reappointed to the Urbana Free Library board for the term July 1, 2024, through June 30, 2027. I have enjoyed my term on the Urbana Library Board. It is heartening to see how hard working and committed to running the best library possible all the staff and my fellow board members at TUFL are. Seeing this excellent team at work has energized and reinforced my own beliefs in the importance of our library and what it can do for our community. I am excited to continue to serve the Urbana Free Library as it embarks on exciting new projects, such as the building project and the use of the corner lots. I would be honored to be reappointed.”

The Urbana Free Library Board of Trustees**Glen Layne-Worthy – term ending June 30, 2027**

“I would like to request reappointment to The Urbana Free Library Board, to which I was appointed in September, 2023, to fill an unplanned vacancy. The energy, collegiality, and dedication of the current Board, together with the excellent relationship and deep mutual respect it shares with TUFL Executive Director Celeste Moutos and her outstanding staff, promise to make the next term an especially productive and interesting one, and one that I would be honored to serve. As a lifelong library professional, an appreciative TUFL user, and a proud Urbana citizen, I believe I can contribute to the success of the Board and of TUFL for a full term.”

The Urbana Free Library Board of Trustees**Daniel Urban – term ending June 30, 2027**

“For nearly 15 years my family and I have been Urbana residents and dedicated library patrons. My children grew up in The Urbana Free Library and avidly explored nearly every offering provided. I have enjoyed the opportunity to give back by serving on the Board the past two years and look forward to continuing our work into the future.”

Urbana Arts & Culture Commission**Sarah Buckman – term ending June 30, 2027**

“I’ve enjoyed serving on the Arts & Culture Commission and love having additional avenues to support our local arts community. As a liaison for the Urbana Poet Laureate program, I have provided mentorship and program coordination for the last two Poet Laureates as a part of my time on the commission. I would love to be able to continue to volunteer as an arts commissioner and help with future arts programming and event planning.”

Relationship to City Services and Priorities

Impact on Core Services

City of Urbana Board and Commission members play a crucial role in helping City leaders address specific issues, offering professional expertise, involving the community in decision-making, and connecting residents, City staff, and Council.

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Recommendation

City Council is asked to approve the reappointments of all current board and commission members listed in this memo.

Next Steps

If approved, the Office of the Mayor will notify all members of their reappointments and thank them for their continuing service.

Originated by: Kathryn B. Levy, Executive Coordinator/Deputy Liquor Commissioner

Reviewed: Diane Wolfe Marlin, Mayor

Approved: Carol J. Mitten, City Administrator