

DATE: Tuesday, April 21, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Changes to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - [1. February 2026 Meeting Minutes](#)
- D. Public Input**
- E. Unfinished Business**
 - 1. Spending Remaining BPAC Budget
- F. Reports of City Officials and Staff and Reports of Committees**
 - [1. Bikeshare Working Group](#)
 - 2. ADA Compliance Working Group
 - 3. Public Outreach & Advocacy Working Group
- G. New Business**
 - 1. N Lincoln Ave Project Discussion
- H. Announcements**
- I. Future Topics**
 - 1. Bicyclist & Pedestrian Fatalities Discussion [Sara/County Coroner]
 - 2. City CIP Overview [PW]
 - 3. Overview of Materials Used for Roadway Repairs & Resurfacing [PW]
 - 4. Battery/e-Bike Safety & Public Education Discussion [UFD]
 - 5. Update on Florida Ave Project [PW]

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

6. Amend Bylaws to add MTD as an official partner
7. Bike Safety Initiative by the State

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: Bicycle&PedestrianAdvisoryCommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commission members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational

purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under “Verbal Input”. Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker’s microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk’s Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanil.gov



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, February 17, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Nicholas Anand, Carmen Franks, Qiushi Huang, Susan Jones, Bruce Michelson, Kevin Murphy, Keenan Portis, Sarthak Prasad, Sara Rand, Tim Friedman, Gisselle Juarez-Alquicira

Others Present: none

Members Absent: Nancy Westcott

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:03 pm. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

Carmen Franks asked to move Florida Ave: Wright to Hillcrest Project Update from New Business to Future Topics.

C. Approval of Minutes of Previous Meeting

1. Meeting minutes from December 16, 2025

Bruce Michelson motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input

none

E. Unfinished Business

1. Vacancies: New member introduction

Carmen said there are no vacancies now that Nicholas Anand has been appointed to BPAC. BPAC members introduced themselves to Nicholas. Nicholas introduced himself to the members and mentioned that he is a U of I student.

2. Snow Removal Updates [Carmen]

Carmen said that Public Works is using an existing contractor to remove snow that is an ADA compliance issue. This is for sidewalks not in the Snow Ordinance zone or sidewalks that are City-maintained zones. They are trying this to see if it is a cost-efficient solution.

Sara said that she has met with her City Council representative (Grace) & the City Administrator about this issue. She is worried about the City's priorities with this and will continue to bring up these concerns. Sara feels that Urbana needs to reevaluate their priorities of who is being affected by the lack of snow removal on sidewalks.

Gisselle brought up an area of concern close to the high school, around PNC Bank. Carmen will look into this area. Carmen also mentioned the Snow Angels program through Safe Routes to School where people can adopt a section of sidewalk & shovel snow from it.

F. Reports of City Officials and Staff and Reports of Committees

1. Public Works Updates [Carmen]

- a. Shared Use Path projects
 - Florida Avenue Shared Use Path – no updates since last meeting.
 - Bakers Lane Shared Use Path – Construction started in the Fall but is on hold for the Winter. This will pick back up in the Spring.
- b. Roadway projects
 - Country Club Road & Perkins Road – The design includes widening the south sidewalk to a shared use path. A new sidewalk will be added on the north side between Willow Road & Cunningham. This went out to bid in October. Construction will start soon & will be completed in 2026.
 - Lincoln Avenue Corridor Study – no update since last month
 - North Lincoln Avenue project from Wascher to Killarney – SS4A grant for demonstration portion of the project. This will go from four lanes to three lanes. The project will go out to bid on March 5th and the demonstration will be complete by June 30th. There will be a public meeting to follow. The project will be bid out for construction in FY28.
 - Springfield Avenue resurfacing project – This went out for bid on February 12th and bids will be open on February 27th. Two new crosswalks & signage were added in since December's presentation on the project.
 - Florida Avenue project from Wright to Hillcrest – Carmen will give a larger overview of this project at a later date. Still working on securing federal funding.
 - Illinois & Vine Street project – Phase I design is almost complete. The design will include lane reductions, turn lane changes, and crosswalk improvements. It will also include bike lanes on Illinois Street. Phase II design will start in March.
 - Traffic Signal Improvements – This includes updates to audio devices at 14 signalized intersections. Went out to bid on February 12th; bids will be opened on February 25th.
- c. Sidewalk Improvement projects
 - TIF 4 Sidewalk Improvements – This project will be repairs to existing sidewalks on the west side of Cunningham from Kerr to Country Club Road. There was a pre-construction meeting today with Feutz. This will be completed in 2026.
- d. EQL Projects
 - EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway. This is scheduled for a May letting date.
- e. Grants update – The City's grants consultant has put together a grants strategy document. This is waiting for Carmen to review it.
- f. Carmen confirmed that John Zeman [City Engineer] has put in his resignation. Annie thanked John for all he has done.

2. Bikeshare Working Group [Bruce, Keenan, Sarthak] – Review of Veo agreement recommendations

Bruce said the agreements in Urbana and Champaign with Veo are up for review. The working group has come up with the following recommendations:

- annual fee – blanket instead of permit fee
- maximum speed to be no greater than 15 MPH
- GPS-based restrictions in specific areas
- clear messaging on each Veo unit and posters on how to report Veo units found in improper places causing hazards
- give the City the opportunity to approve any substantial change in equipment (ex: 2-seaters)
- City of Urbana to work in coordination with the City of Champaign on the new agreement
- Veo to address potential ADA violations within 2 hours of it being reported
- designated parking for Veo bikes
- Veo to share data (data sharing) on a regular basis

The next step is to draft the recommendations into an agreement & have it looked at by the City attorney, City officials, & possibly City Council. It was discussed that there needs to be more details, such as what amount the fee should be. A discussion was had regarding wording and many other aspects of the recommendations.

Bruce Michelson moved that with the modifications they have made that this document go forward to Urbana City staff for upcoming negotiations with Veo, Kevin Murphy seconded. Motion approved with a unanimous voice vote.

3. ADA Compliance Working Group [Sara, Nancy, Carmen]

This working group met and talked mostly about snow clearing and E-bikes blocking sidewalks. They discussed for E-bikes to have calls routed more locally and have them removed within 1.5 hours. For snow clearing, they want to look at what Champaign does; Carmen is meeting with their ADA Coordinator this week.

4. Public Outreach & Advocacy Working Group [Annie, Sue, Kev]

Annie said this group discussed the following possibilities for outreach:

- an event associated with the Teen Hangout Zone
- the Rotary Club is interested in a bike giveaway with the Police Department
- build-a-bike program
- the Police are interested in doing a fix-a-bike event

A discussion followed regarding having a presence at the farmer's market.

It was also suggested that there be an event on how to ride the bus.

5. New Working Group

Carmen spoke about a new working group that she had in mind that was mentioned in a previous meeting, but the group hasn't been formed. This group would be a grants working group that would focus on potential grants that BPAC could help research.

G. New Business

1. Florida Ave: Wright to Hillcrest Project Update [Public Works]

During Changes to the Agenda, this was asked to be moved to Future Topics by Carmen.

2. Sidewalk Accessibility Concerns & Goals [Annie]

This agenda item was not discussed at all; went straight to Announcements from the last item under Reports of City Officials and Staff and Reports of Working Groups.

H. Announcements

Keenan Portis had two announcements.

1. The Park District was awarded a \$600,000 grant for the King Park construction and the construction should start next Summer.
2. The Park District is in the approval process for two grants for Weaver & Prairie parks; this is for a total of \$4 million.

Annie Adams said that she has recently signed witness slips for bills at the State level; one for lowering speed limits in residential areas and one for bikes to be considered as equals on streets.

Sarthak Prasad had two announcements:

1. Veo bikes are back.
2. The U of I has updated their bicycle ordinance, which can be found at go.illinois.edu/bikeordinance

I. Future Topics

1. Spending remaining BPAC Budget
2. Bicyclist & Pedestrian Fatalities Discussion [Sara/County Coroner Office]
3. ADA Transition Plan Update
4. Overview of Materials Used for Roadway Repairs & Resurfacing [Public Works]
5. Battery/e-bike Safety & Public Education Discussion [UFD]
6. Florida Ave: Wright to Hillcrest Project Update [Public Works]
7. Amend Bylaws to add MTD as an official partner
8. Further discussion on Bike Safety Initiative that the State has just published

J. Adjournment

The meeting adjourned at 8:59 pm.

At a scheduled meeting on February 17, 2028, the Urbana Bicycle and Pedestrian Advisory Committee approved the following recommendations with regard to the agreement under negotiation between the City of Urbana and VEORide, Inc.:

1. That the annual fee paid to the City of Urbana for VEO operations be a blanket fee (as is the case the VEORide agreement with the City of Champaign), rather than a per-unit fee.
2. That the maximum speed for VEO bikes deployed under this agreement be no greater than 15mph.
3. That in consultation with Public Safety staff of the City of Urbana, Urbana School District 116, and the Urbana Park District, GPS-based restrictions be implemented for specific areas of high vehicle and pedestrian traffic, to promote safe operation and avoid conflict in these zones.
4. That there be clear messaging on each VEO unit, as well as on posters and in other appropriate media, providing information on reporting VEO units found to be impeding pedestrian or wheelchair traffic, parked on private property, or in other improper or hazardous locations.
5. That any substantial change in e-transportation devices offered for rental by VEORide (e.g., multi-passenger vehicles, e-tricycles, etc.) be reviewed and approved in advance by City officials before deployment.
6. That City of Urbana representatives developing this agreement work in close coordination with counterparts in the City of Champaign, for efficient progress and as much alignment as possible, to assure that operations and regulations in each city be easily understood by local clients and officials.
7. That the company address reports of potential ADA violations, and similar problems involving improper VEO bike abandonment, within 2 hours of any report to VEO staff during normal working hours on non-holiday weekdays.

8. That the agreement include designated parking zones in specified locations in Urbana, where clients can park Veo bike rentals, and where VEO staff can relocate bikes collected from other locations.
9. That VEORide Inc. share data on a regular basis with the City of Urbana regarding deployment and usage of VEO devices.