



**CITY OF URBANA  
SPECIAL COMMITTEE OF THE WHOLE  
MEETING**

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**DATE:** Monday, December 12, 2022  
**TIME:** 6:00 PM  
**PLACE:** 400 South Vine Street, Urbana, IL 61801

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**AGENDA**

*Chair: Chaundra Bishop, Ward 5*

- A. Call to Order and Roll Call**
- B. Approval of Minutes of Previous Meeting**
- C. Additions to the Agenda**
- D. Presentations and Public Input**
- E. Staff Report**
- F. New Business**
  - 1. **Ordinance No. 2022-12-050:** An Ordinance Revising the Annual Budget Ordinance - Budget Amendment #5 - Omnibus - HRF
  - 2. **Ordinance No. 2022-12-051:** An Ordinance Dissolving The Special Tax Allocation Fund And Terminating The Designation Of The City Of Urbana Tax Increment Redevelopment Project Area (TIF2) - CD
- G. Council Input and Communications**
- H. ARPA Presentations**
  - 1. **#U1. City of Urbana: Green Stormwater Infrastructure Grant Program**
  - 2. **#U2. City of Urbana: Sanitary Sewer Lateral Lining Pilot Program**
  - 3. **#U3. City of Urbana: Student, Family, Community Engagement Sponsorship**
  - 4. **#U4. City of Urbana: Urbana Roof Repair and Replacement Program**
  - 5. **#U5. City of Urbana: Urbana Housing Navigation, Case Management, & Affordable Housing Units**
- I. Adjournment**

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://urbanaininois.us/uptv>

## PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

### Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: [citycouncil@urbanaininois.us](mailto:citycouncil@urbanaininois.us). The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

### Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

### Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the

meeting record.

**Accommodation**

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: [CityClerk@urbanillinois.us](mailto:CityClerk@urbanillinois.us)



## MEMORANDUM

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** Elizabeth Hannan, Human Resources & Finance Director / CFO  
Alyana Robinson, Financial Analyst

**DATE:** December 8, 2022

**SUBJECT:** FY2023 Budget Amendment #5 – Omnibus

**Introduction:** Attached is an Ordinance revising the FY2023 annual budget to provide for items described below. This budget amendment requires six affirmative votes, including the Mayor, in order to pass.

**Discussion:** The following items are included in the attached Ordinance amending the annual budget.

### General Operating Fund (100):

Donation – Police Department: The City of Urbana Police Department received a donation of \$500 to be used for protective gear. This will be budgeted to reflect revenue and expense.

Justice Assistance Grant (JAG) – Police Department: The City of Urbana Police Department has been awarded with a grant of \$12,548, which will be added to the FY2023 budget. This grant will be used to fund training for all police officers (please refer to Resolution No. 2022-11-087R). This will be budgeted to reflect related revenue and expense.

Rebudget Tree Donation – PW Urban Forestry: The City received an anonymous donation of \$98,650 for tree planting in the Urbana Community Development Target Area in FY2022. This budget amendment will carry over remaining funds of \$82,815 to FY2023 budget.

Staffing Vacancies Savings – Public Works: Due to staffing vacancies, a couple of salary line items in Public Works can be reallocated to fund for alternate services, software and technology upgrades (see list below) to enhance efficiency, or provide alternative services that would potentially have been provided by the vacant staff members.

- **Geographic Information System (GIS) On-call Services** – With the addition of a GIS Specialist, it has become clear that there are overwhelming needs to better organize and manage our data. An estimated amount of \$20,000 will be used to help supplement the GIS Specialist's efforts in developing and implementing a strategy to create better managed and more accessible information.

- **Lucity** - The City invested in a work management system known as Lucity in 2018. The initial implementation lacked well-defined work flows, categorization, and functional GIS integration for a number of people throughout Public Works. The reallocation of \$50,000 would be used to work with the software company to enhance Lucity's functionality for users and provide better information for staff management and decision making on processes, procedures, and capital planning.
- **Public Works Policies and Procedure Assistance** - A large list of vacancies throughout Public Works paired with outdated and cumbersome policies and procedures hinders staff's ability to empower or retain the good employees we have. City staff does not have adequate internal bandwidth to do the work and champion the review and revision of outdated policies and procedures, so Public Works would look to engage an outside consultant for this work. An estimated amount of \$50,000 would be reallocated to assist with these efforts.

Capital Replacement & Improvement Fund (200): This revision reprioritizes funds of \$15,000 from CR&I Sidewalk Maintenance Project (40101) to fund a traffic engineering study at the intersection of Vine and Water Streets.

Landscape Recycling CTR Fund (301): Staff is requesting an increase of \$135,000, which represents sales tax and interest due on retail items (mainly mulch and top soil) sold by the Landscape Recycling Center (LRC). Once staff learned the LRC was selling tangible personal property to retail customers without charging sales tax, they identified the items subject to sales tax and requested approval from the State of Illinois to file these taxes under the voluntary disclosure program, which limits the look-back period to four years. The City's request for voluntary disclosure was approved in October 2022. At that time, the City began collecting sales tax from the buyers of applicable retail items, and will file the required tax forms and will remit the taxes to the State of Illinois on a quarterly basis.

Community Development Special Fund (330): The CD Special Fund will receive additional revenue for administrative costs related to the Department of Commerce and Economic Opportunity grants described below; this will increase the revenue by \$25,000.

Community Development Grants Fund (331):

Traffic studies: This is related to the traffic studies project mentioned in the Capital Replacement & Improvement Fund, which is eligible for CDBG (Community Development Block Grant) funds. Staff propose that \$25,000 from CDBG funds be reallocated to fund the Miscellaneous Traffic Studies Project to complete speed studies at six locations (five from the EQL program).

Department of Commerce and Economic Opportunity (DCEO) Grant – ILEAS

Rehabilitation: The City of Urbana will also be receiving a grant in the amount of \$3,000,000 that will be applied towards the ILEAS rehabilitation project. A total of \$25,000 of that amount will be allocated for administrative costs, which increases revenues in the CD Special Fund (330). A detailed overview of this grant was presented on November 28<sup>th</sup> (please refer to Resolution No. 2022-11-090R).

TIF 2 Fund (342): TIF 2 will end on December 31, 2022, and this amendment will revise estimates through the end of the life of the TIF and transfer the entire balance from TIF 2 to Central TIF.

Central TIF Fund (344): As mentioned above, TIF 2 will end on December 31, 2022. This amendment reflects the updated transfer amount from TIF 2 (342) to Central TIF (344). Several positions previously funded from TIF 2 are also reassigned to Central TIF.

Equipment Services Fund (600): Due to unplanned absences, the Fleet Services section is approaching a critical staffing level as we enter the snow season. Staff is conducting mechanic interviews to fill the newly budgeted certified mechanic position but would like to utilize some of the unspent wages from this position being vacant for first six months of the year to allow the Fleet Supervisor the flexibility to outsource assistance in the event Public Works encounters critical staffing issues.

**Fiscal Impact:** The new estimated ending fund balance in the General Operating Fund would be \$11,731,301 which is 30.17% of recurring expenditures.

**Alternatives:**

1. Forward the Ordinance amending the FY2023 budget to City Council for approval on December 19, 2022.
2. Amend one or more of the items before forwarding to Council for approval.

**Recommendation:** Forward the budget amendment authorizing these adjustments to the FY2023 budget for approval at the December 19, 2022 Special City Council meeting.

**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE****(Budget Amendment #5 – Omnibus)**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and

**WHEREAS**, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, the Budget Director may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA, ILLINOIS**, as follows:

**Section 1.**

The annual budget ordinance shall be and the same is hereby revised as set forth in the exhibit appended hereto and made a part hereof as if fully set forth herein.

**Section 2.**

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

**PASSED BY THE CORPORATE AUTHORITIES** this \_\_ Day of \_\_\_\_\_, 20\_\_.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

**APPROVED BY THE MAYOR** this \_\_ Day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor



**TIF 2 FUND (342)****Revenues**

342-40100	PROPERTY TAXES	1,694,222	734,186	(960,036)	TIF 2 porting - update estimate
342-45000	INVESTMENT INCOME	20,000	10,000	(10,000)	TIF 2 porting - update estimate

**Total Revenues**

<b>1,714,222</b>	<b>744,186</b>	<b>(970,036)</b>
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**Expenditures**

34250501-50110	SALARY - REGULAR EMPLOYEES	59,690	20,545	(39,145)	TIF 2 porting - update estimate
34250501-50210	INSURANCE	3,375	1,939	(1,436)	TIF 2 porting - update estimate
34250501-50220	FICA AND MEDICARE	4,527	1,462	(3,065)	TIF 2 porting - update estimate
34250501-50251	IMRF & SURS	6,410	1,953	(4,457)	TIF 2 porting - update estimate
34250501-52101	LEGAL SERVICES	20,000	1,000	(19,000)	TIF 2 porting - update estimate
34250501-52105	PLANNING SERVICES	20,000	-	(20,000)	TIF 2 porting - update estimate
34250501-52410	DEVELOPMENT INCENTIVES	165,000	123,000	(42,000)	TIF 2 porting - update estimate
34250501-59344	TFR TO CENTRAL TIF	500,000	2,697,184	2,197,184	TIF 2 porting - transfer balance to Central TIF
34250504-50110	SALARY - REGULAR EMPLOYEES	49,843	8,440	(41,403)	TIF 2 porting - update estimate
34250504-50120	SALARY - TEMPORARY EMPLOYEES	12,000	181	(11,819)	TIF 2 porting - update estimate
34250504-50210	INSURANCE	9,634	815	(8,819)	TIF 2 porting - update estimate
34250504-50220	FICA AND MEDICARE	5,027	995	(4,032)	TIF 2 porting - update estimate
34250504-50251	IMRF & SURS	7,347	1,106	(6,241)	TIF 2 porting - update estimate

**Total Expenditures**

<b>867,644</b>	<b>2,863,411</b>	<b>1,995,767</b>
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**Ending Fund Balance (estimated)**

<b>2,965,803</b>	<b>(0)</b>	<b>(2,965,803)</b>
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**CENTRAL TIF FUND (344)****Revenues**

344-49342	TFR FROM TIF 2	500,000	2,697,184	2,197,184	TIF 2 porting - transfer TIF 2 balance
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**Total Revenues**

<b>6,491,746</b>	<b>8,688,930</b>	<b>2,197,184</b>
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**Expenditures**

34450501-50110	SALARY - REGULAR EMPLOYEES	-	80,548	80,548	transfer personnel line items from TIF 2
34450501-50120	SALARY - TEMPORARY EMPLOYEES	-	11,819	11,819	transfer personnel line items from TIF 2
34450501-50210	INSURANCE	-	8,819	8,819	transfer personnel line items from TIF 2
34450501-50220	FICA AND MEDICARE	-	7,097	7,097	transfer personnel line items from TIF 2
34450501-50251	IMRF & SURS	-	10,698	10,698	transfer personnel line items from TIF 2

**Total Expenditures**

<b>6,784,861</b>	<b>6,903,842</b>	<b>118,981</b>
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**Ending Fund Balance (estimated)**

<b>191,018</b>	<b>2,269,221</b>	<b>2,078,203</b>
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## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Economic Development Division*

### m e m o r a n d u m

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** Carol Mitten, City Administrator  
Stepheny McMahon, Economic Development Supervisor

**DATE:** December 8, 2022

**SUBJECT:** **AN ORDINANCE DISSOLVING THE SPECIAL TAX ALLOCATION FUND AND TERMINATING THE DESIGNATION OF THE CITY OF URBANA TAX INCREMENT REDEVELOPMENT PROJECT AREA (TIF 2)**

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The purpose of this memorandum is to outline the basic facts related to TIF 2 and the process of closing the TIF district and distributing the remaining funds

#### **HISTORY OF TIF 2**

TIF 2 was established December 23, 1986, with an initial equalized assessed valuation (or “EAV”) of \$9,834,200. TIF 2 funds were instrumental in incentivizing many projects in Urbana including the 5 Points development of two commercial strip shopping centers and multiple outlot buildings after the successful relocation of the car dealership to north Cunningham Avenue. TIF 2 funds were also used to purchase and consolidate properties north of the City building, which led to the development of the 200 S. Vine Street townhomes. Other TIF 2 funds were used to incentivize the construction of the Patel Law office on University Avenue., as well as for multiple small business start-up grants. TIF 2 funds were used to pay off debt for improvements to Boneyard Creek, as well as support for the Urbana Arts & Culture program. In earlier years, TIF 2 along with TIF 1 was instrumental in the establishment of the Urbana Crossing/Schnuck’s shopping complex, the construction of the Five Points Commerce Center including Walgreens, renovations for Lincoln Square Village, and the creation of major streetscape enhancements in the downtown area.

The goal of any TIF is to increase the EAV of the property it encompasses in order to increase the property tax allocation to each taxing body. At the end of 2021, TIF 2’s EAV was calculated at \$19,376,810, an increase of 197% representing the success of the district.

The TIF 2 plan was amended and extended multiple times to allow for continued work within the redevelopment project area. Early in 2022, the City amended the Central TIF boundary making it contiguous with TIF 4 to allow for the porting of funds between the two remaining TIF districts once TIF 2 expires. A map of the TIF districts is attached (Exhibit B).

#### **CLOSEOUT OF TIF 2**

TIF 2 is set to expire December 31, 2022. The TIF 2 incremental EAV for Tax Year 2022 (payable 2023)

will become part of the rate-setting EAV for all affected taxing bodies. For purposes of PTELL, this added EAV is called “Recovered TIF EAV” and is treated the same as “New Property”. The taxing bodies will be able to account for the increase in the rate-setting EAV when preparing their levy requests for the 2022 tax year (payable 2023).

The remaining balance in TIF 2 is estimated to be \$2,697,184. In a budget amendment also being presented to Council at this December 12, 2022 Special Committee of the Whole, staff is proposing to transfer these remaining funds from TIF 2 to Central TIF.

As part of the process of terminating TIF 2, the City has sent notice of said termination to all the affected taxing bodies so each can plan their levy requests accordingly.

Prior to December 31, 2022, the City is asked to pass an ordinance dissolving the TIF fund and terminating the area designated as TIF 2 redevelopment project area No. 2.

## Options

1. Approve the Ordinance as presented.
2. Approve the Ordinance with changes.
3. Deny the Ordinance.

## Recommendation

Staff recommends that the City approve the ordinance to dissolve the TIF 2 redevelopment project area.

Attachments:      Exhibit B – TIF map  
Ordinance

## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DISSOLVING THE SPECIAL TAX ALLOCATION FUND AND  
TERMINATING THE DESIGNATION OF THE CITY OF URBANA TAX  
INCREMENT REDEVELOPMENT PROJECT AREA (TIF 2)**

**WHEREAS**, in accordance with and pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), as supplemented and amended (the “TIF Act”), including by the power and authority of the City of Urbana, Champaign County, Illinois (the “City”), the City Council of the City (the “Corporate Authorities”) adopted Ordinances 8687-45, 9394-101, 9394-99, 2002-06-064, 2004-12-156, 2005-03-032 (collectively, the “TIF Ordinances”); and

**WHEREAS**, under and pursuant to the TIF Act and the TIF Ordinances, the City designated the Urbana Tax Increment Redevelopment Project Area (the “Redevelopment Project Area”), approved the related redevelopment plan, including the redevelopment projects described in the Redevelopment Plan (collectively, the “Redevelopment Projects”), and established a special tax allocation fund (the “Fund”) in connection therewith; and

**WHEREAS**, the City has notified affected taxing districts of the pending termination of the Redevelopment Project Area, as a redevelopment project area, in accordance with the provisions of Section 11-74.4-8 of the TIF Act; and

**WHEREAS**, all redevelopment project costs have been or will be paid, all obligations relating thereto have been or will be paid and retired prior to December 31, 2022; and

**WHEREAS**, in accordance with the provisions of Section 11-74.4-8 of the Act, the City desires to dissolve the special tax allocation fund relating to the Redevelopment Project Area and to terminate the designation of the Redevelopment Project Area as a redevelopment project area.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Urbana, Illinois, as follows:

**Section 1. Incorporation of Recitals.** The foregoing recitals are incorporated into this Ordinance as the findings of the Corporate Authorities.

**Section 2. Dissolution of Fund.** The City Treasurer shall perform the final closing of the books and records of the Fund for the Redevelopment Project Area no later than December 31, 2022 and thereupon said Redevelopment Project Area is dissolved.

**Section 3. Termination of Redevelopment Project Area.** The designation of the Redevelopment Project Area as a redevelopment project area is hereby terminated as of December 31, 2022.

**Section 4. Additional Real Estate Tax Increment.** In the event that additional incremental real estate taxes attributable to the Redevelopment Project Area remain in the Fund, after the dissolution of the Fund, such monies shall be declared as surplus funds and sent back to the affected taxing bodies as prescribed in Section 11-74.4-8 of the TIF Act.

**Section 5. Tax Objections Resulting in Reduced Real Estate Tax Increment.** In the event incremental real estate taxes attributable to the Redevelopment Project Area received by the City are ordered refunded by the Champaign County Clerk as a result of final decisions in tax objections affecting real estate taxes payable prior to December 31, 2022, then the City will refund such incremental real estate taxes received solely from funds available in the Fund.

**Section 6. Effective Date of Ordinance.** This Ordinance shall be in full force and effect upon its passage and approval in the manner provided by law.

**Section 7. Invalidity.** If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

**Section 8. Conflicts.** All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

AYES:

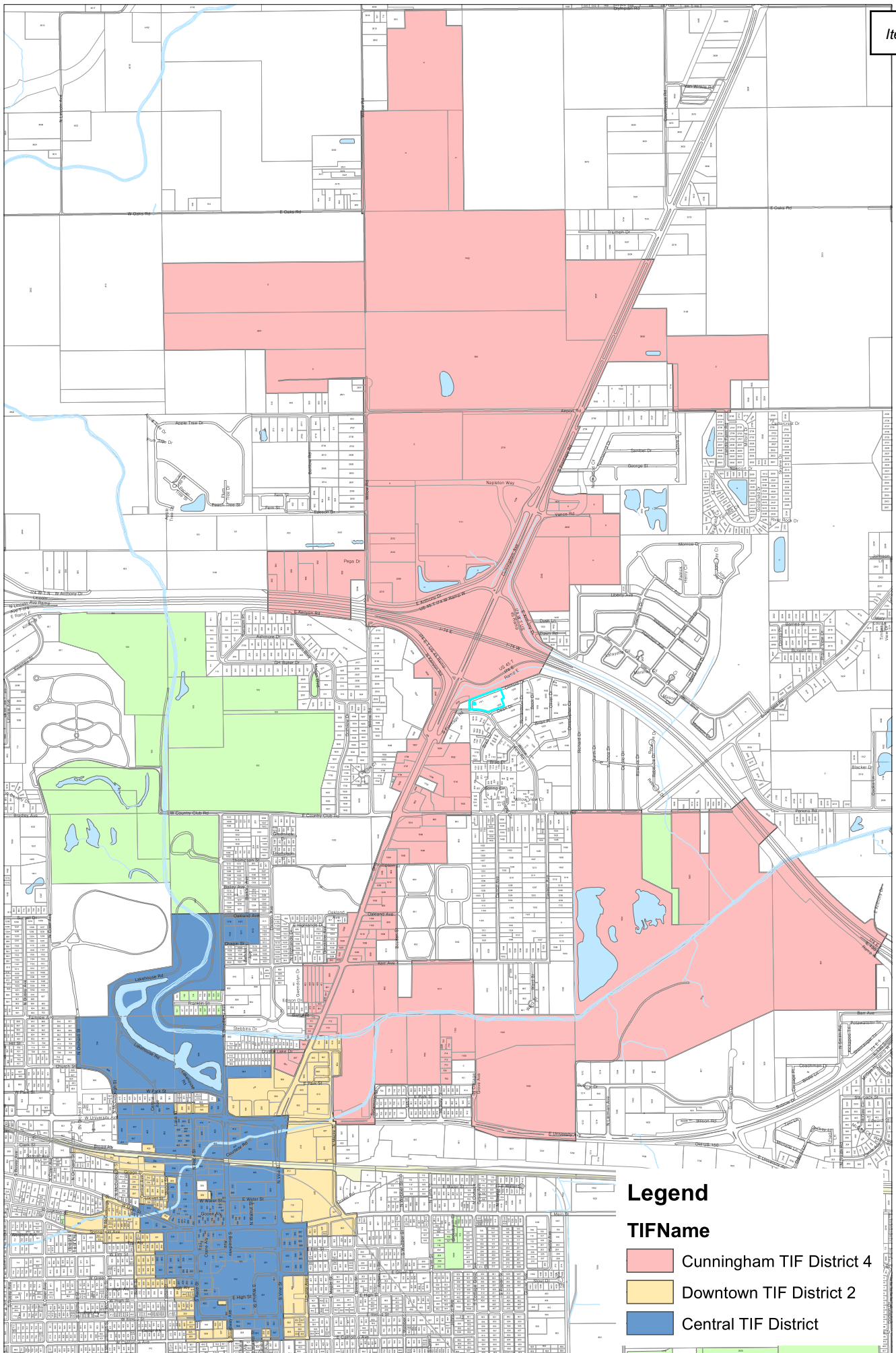
NAYS:

ABSTENTIONS:

\_\_\_\_\_  
Phyllis D. Clark, City Clerk

**APPROVED BY THE MAYOR** this this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor



## ARPA Applications: Organization, Project, Score, and Requested Funding

Case Id	Presentat ion # Organization Name	Project Name	Average Score (Max 30)	Requested Funding Amount
30286	33 Urbana SD 116	Urbana School District Alternative Education	29.3	\$ 850,000
30323	U4 City of Urbana	Urbana Roof Repair & Replacement Program	28.7	\$ 250,000
30309	39 Urbana Park District	Urbana Park District Health & Wellness Center	28.5	\$ 3,300,000
30334	U2. City of Urbana	Sanitary Sewer Lateral Lining Pilot Program	28.0	\$ 1,296,000
30350	U1 City of Urbana	Green Stormwater Infrastructure Grant Program	27.7	\$ 1,100,000
30374	Champaign County Economic Development 22 Corporation	COVID-19 Recovery: Urbana Small Business Microloan Fund (Justine PETERSEN)	27.5	\$ 475,000
30317	14 Salt and Light	Workplace Readiness Program	26.8	\$ 346,200
30321	40 Urbana-Champaign Independent Media Center	ACCESS IMC	26.5	\$ 149,903
30382	37 The Urbana Free Library	Community Connections Youth Programming Specialist	26.5	\$ 370,733
30277	17 Eastern Illinois Foodbank	Electric Cargo Vans & Charging Station	26.3	\$ 133,000
30307	20 Red Herring Vegetarian Restaurant	Handmade Harvest; Healthy Meals for Families Facing Food Insecurity	26.0	\$ 24,985
30324	12 Housing Authority of Champaign County, YouthBuild	YouthBuild: Bridging the Gap	26.0	\$ 400,000
30328	5 Habitat for Humanity of Champaign County	First-time home ownership counseling	26.0	\$ 50,000
30326	8 Northpointe Development II Corporation	Prairie Ridge Apartments	25.8	\$ 800,000
30372	9 Housing Authority of Champaign County	Affordable Housing - Single Room Occupancy Project	25.5	\$ 500,000
30284	21 Sola Gratia Farm	Community Farm Expansion for Enhanced Sustainable Fresh Food Production, Engagement and Consumption	25.3	\$ 750,000
30288	11 University YMCA (New American Welcome Center)	COVID-19 Recovery for Immigrant Communities	25.3	\$ 622,000
30363	19 Common Ground Food Co-op	Common Ground Food For All Food Accessibility Program	25.3	\$ 45,000
30357	34 Greater Champaign County AMBUCS	AMBUCS Park Wellness Upgrades	25.0	\$ 307,881
30379	18 Champaign County Health Care Consumers	Special Populations Outreach and Enrollment for Health, Food, and Housing Security	25.0	\$ 818,716
30352	28 FirstFollowers	Urbana Community Peace Hub	24.8	\$ 158,400
30292	4 Cunningham Township Supervisor's Office	Bridge to Home: Filling Gaps in Local Homeless and Housing Services	24.3	\$ 1,199,452
30375	38 Urbana Neighborhood Connections Center	Operation UNCC Boost	24.3	\$ 100,000
30327	27 Champaign County Crime Stoppers	CS Urbana ARPA	23.8	\$ 100,000
30381	Champaign County Economic Development 16 Corporation	Solving the Talent Attraction Equation in Champaign County	23.8	\$ 215,000
30366	3 C-U at Home	Pathways to Progress: Construction of Mid-Barrier Program Site	23.5	\$ 4,000,000
30380	6 Housing Authority of Champaign County	Steer Place Renovation Project	23.5	\$ 1,500,000
30312	7 Immigrant Services of Champaign-Urbana	Affordable Housing for Poor Immigrants	23.3	\$ 268,800
30329	Union Development Holdings, LLC, an affiliate of The 10 Annex Group	Union at Bradley	23.3	\$ 1,950,000
30332	1 Carle Foundation Hospital	Hope Village: A tiny homes community with intensive case management for chronically homeless and medically fragile homeless individuals	23.3	\$ 2,000,000
30315	2 City of Champaign Township	Strides Low Barrier Shelter-70 E. Washington St. Champaign, IL 61820	23.0	\$ 2,985,199
30330	15 Champaign County Environmental Stewards	Establish a Household Hazardous Waste Collection Facility	21.8	\$ 300,000
30376	26 Adverse Childhood Experiences (ACEs) Clinic	Reducing Gun Violence through Community Trauma Informed Care	21.8	\$ 399,999
30351	3 C-U at Home	Pathways to Progress: Predevelopment & Site work	21.5	\$ 400,000
30337	U3. City of Urbana	Student, Family, Community Engagement Sponsorship	21.3	\$ 220,977
30349	U5 City of Urbana	Urbana Housing Navigation, Case Management, & Affordable Housing Units	20.0	\$ 1,000,000
30302	24 The Well Experience	Well Family Care Program	18.8	\$ 250,000
30370	13 KidAllytics	Data Science	18.8	\$ 948,819
30353	25 TRAUMA SURVIVORS HEAL 2	Trauma Survivors Heal 2	18.3	\$ 300,000
30294	30 Angel's Youth Center	Angel's Youth Center Program	16.8	\$ 2,090,731
30373	23 The HOYCE Center	The Blessing Bank	15.3	\$ 1,865,444
30295	31 Bradley Learning Center	Bradley Expansion	15.0	\$ 1,385,227
30290	35 Illinois Futbol Club	Illinois FC youth soccer program	13.5	\$ 360,000
30348	32 Creative Children's Center	Creative Children's Center	13.0	\$ 260,000
30319	36 Soccer Planet	Soccer Planet or Soccer Planet expansion	12.3	\$ 250,000

CITY OF URBANA  
American Rescue Plan (ARPA) Project Funding Application  
Green Stormwater Infrastructure Grant Program – Executive Summary

### **PROGRAM HIGHLIGHTS**

Description: Green infrastructure grant program to distribute funds to design, construct, and maintain green infrastructure facilities

Location: Citywide, with priority given to locations with socially vulnerable populations

Budget: \$1,100,000

Schedule: Begin FY 2023; Complete in FY 2026

### **BACKGROUND & DETAILS**

**What is green infrastructure?** Green infrastructure for this project means stormwater management practices that protect, preserve, enhance, and restore natural hydrologic functions. Examples include bioretention, rain gardens, green roofs and walls, permeable pavement, and rainwater harvesting.

**Why is the project needed?** The status quo for meeting stormwater management plan requirements in Urbana is through use of detention ponds; these basins take up a significant amount of space and provide few ecological benefits. This project will incentivize property owners to use green infrastructure as a supplement to or replacement of traditional basins to manage stormwater and enhance resilience.

**Why would this project be best for ARPA funds?** This work addresses the ARPA Funding Goal “Invest in infrastructure to increase community health, safety, and future resilience,” and it aligns with the Mayor-Council Strategic goals of “improve quality of current infrastructure assets,” “increase investment in infrastructure equity,” and “expand Green infrastructure within the community.” The project also meets objectives of the City’s stormwater asset management plan and requirements of the City’s MS4 permit with Illinois EPA.

**What are the long-term impacts of this project?** Benefits to green infrastructure include:

- Improvements to water quality of water resources which can enhance recreational uses of water bodies, protect aquatic habitats, and reduce treatment needs for water usage,
- Less frequent sewer repairs and replacements due to reduced stress on existing storm sewers,
- Greater stabilization of stream banks due to slowing of erosive surface runoff flows,
- Smaller and/or fewer detention basins needed to meet stormwater management requirements, potentially freeing up more usable space on parcels for revenue-producing entities,
- Restoration of natural hydrologic functions like replenishing the water table,
- Provision of more stormwater storage for larger, more intense rainfall events in the future,
- Increased habitat and biodiversity from native vegetation in landscaped facilities,
- Prevention of urban heat island effect by increasing pervious surfaces and water absorption,
- Reduced heating and cooling needs from insulation by green roofs and walls, and
- Community benefits like greater shade from tree plantings, cleaner air from vegetation, and better aesthetics compared to traditional grey infrastructure.

**How will the money be spent?** \$1,000,000 is requested for direct financial assistance (i.e., grants) to design, construct, and maintain approximately 5 large-scale green infrastructure facilities. \$100,000 is requested for staff to receive training, review applications, manage funds, observe construction, and check on maintenance.



CITY OF URBANA  
American Rescue Plan (ARPA)  
Project Funding Executive Summary  
Sanitary Sewer Lateral Lining Pilot Program



**PROGRAM HIGHLIGHTS**

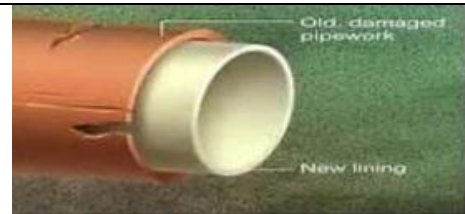
<i>Description:</i>	Provide sanitary sewer lateral lining for up to 144 sanitary sewer laterals (~1% of all laterals)		
<i>Location:</i>	Dr. Ellis Subdivision; infrastructure is age/condition appropriate and located within a Qualified Opportunity Zone and a HUD Qualifying Tract.		
<i>Budget:</i>	\$1,296,000	<i>Schedule:</i>	Completed in FY 2024 and FY 2025

**BACKGROUND**

Most private property owners lack a functional understanding about how the sanitary sewer collection system works and their responsibilities. The City and UCSD make public education efforts but the public generally remains uninformed. This program incentivizes making good long-term decisions for the infrastructure. Another major benefit of this program is that it would be implemented and administered by City staff with the right professional expertise to do so. The City has adopted sewer lining as a reliable, cost-effective, and proactive sewer rehabilitation method for decades and is interested in evaluating the feasibility and public support for extending this rehabilitation method into service laterals via a pilot program. By helping property owners to address issues proactively the hope is that we can help minimize costly, unplanned repairs for the private property owners while simultaneously improving the overall health of our collection system network.

**BENEFITS**

- Proactive rehabilitation
- Managed by staff with proper expertise
- Reduce potential for unforeseen critical failures
- Enhances connections to collector sewers
- Infiltration reduction simultaneously increasing reserve capacity
- Reduced electrical operating costs and demands on mechanical equipment at WWTP



**WHAT WILL BE THE LASTING IMPACTS, AFTER THE ARPA FUNDS RUN OUT?**

- Extended life & improved condition of sanitary sewer infrastructure
- Informed enhancements to existing rehabilitation/reimbursement programs
- Infiltration reduction providing permanent long-term system operation benefits

**WHY WOULD THIS PROJECT BE THE BEST USE OF CITY ARPA FUNDS?**

- Proven technology effectiveness
- Staff are well equipped to ensure successful implementation
- Proactively mitigates public health concerns and enhances future resilience of our sanitary sewer system
- Aligns with council infrastructure strategies from Mayor/Council Goals 2022-2023
- Pilot program of this scale may not be feasible without this funding

**WHY ARE YOU CONFIDENT THAT YOU CAN USE THESE FUNDS IN ACCORDANCE WITH FEDERAL GUIDELINES AND ACHIEVE DEMONSTRABLE RESULTS IN THE REQUIRED TIMELINE?**

- City employs highly qualified professionals with the appropriate technical, logistical, and administrative skills to ensure its success
- Proven record of City staff implementing other programs with similar complexity and constraints
  - CDBG administration along with annual development and implementation of Capital Improvement Plan and Maintenance Programs

# **Student, Family, and Community Engagement Sponsorship**

## **Application number: 30337**

Item H3.

### **Executive Summary**

The City of Urbana is seeking American Rescue Plan Act (ARPA) funding to cover the cost of sponsoring a Student, Family, and Community Engagement Specialist position to work with Urbana High School African American male students. The sponsorship addresses the City of Urbana ARPA goals:

1. Improve accessibility of public recreation space and youth programming
2. Increase support for community violence interventions

City of Urbana's Self Made Kingz program was developed to provide support and behavioral guidance, mentorship, social emotional learning opportunities, family-focused activities, and positive community experiences to a select group of middle and high school male students. Transitioning the program the Urbana School District, the Student, Family, and Community Engagement Specialist will continue the focus of the Self Made Kingz program tenets, with an emphasis on students in grades 6-8, by adding an increased dedication of time, effort, and program activities

Forty percent of Urbana's population is under the age of 18. Urbana schools are the linchpin for all youth, regardless of life circumstances. Students attend Urbana schools to receive an education. Any initiative that will address the social issues within the city of Urbana must include Urbana School District 116 (USD). The sponsorship will strengthen and combine the City of Urbana and the Urbana School District's resources to optimize outreach and participant engagement. The Student, Family and Community Engagement Specialist position allows for a 100% student focused program, combining several Urbana School District programs that are currently operating in "pockets" throughout the district. The position will be responsible for coordinating a strategic effort to address student needs and violence prevention.

Working with students, specifically African American male students, the Student, Family, and Community Engagement Specialist position enhances the Self Made Kingz program through scaling up access to educational resources and networks that will impact the students beyond high school.

The ARPA funds will stabilize this piloted position for three years to ensure a successful transition of the Self Made Kingz program from the City of Urbana to the Urbana School District. The three-year term provides the Urbana School District a data collection period to determine the effectiveness of the position and to plan for the absorption of the position into the Urbana School District budget.



# DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

## m e m o r a n d u m

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** Sheila Dodd, Manager, Interim Community Development Director

**DATE:** December 6, 2022

**SUBJECT:** **Executive Summary: City of Urbana Roof Repair & Replacement ARPA Proposal**

City of Urbana Community Development staff propose utilizing \$250,000 in ARPA funds to support a Roof Repair & Replacement program for low-income Urbana homeowners. The assistance provided through this proposal will greatly reduce housing costs for low-income Urbana residents and help those in need remain safely in their homes. Since 2021, staff have received more than 20 requests from Urbana residents for assistance repairing or replacing their roof. However, under current regulations, City staff are unable to use existing grant funds for larger home repair projects such as roof repairs or replacements. Furthermore, there are no roof repair or replacement assistance programs currently offered in Champaign County. As a result, this project will address a critical service gap in the community.

Based on data from previous housing rehabilitation programs, City staff estimate that the requested funding amount will support approximately 15 roof repair or replacement projects. Assistance will be targeted to low-income households at or below 80% of the area median income. City staff will verify income and assets of each client to ensure that assistance is exclusively benefitting low-income residents.

City of Urbana Community Development staff have extensive experience managing federal grant funds, including annual allocations of Community Development Block Grant and HOME Investment Partnership funding from the U.S. Department of Housing and Urban Development. In addition, staff have successfully administered housing rehabilitation programs for many years. Staff's experience and expertise will ensure compliance with all federal requirements, and that all goals and deadlines are achieved.

This project will be the best use of City ARPA funds because it will directly reduce housing costs for low-income Urbana residents that need it most. Furthermore, this program will enable staff to meet a critical housing need that is not currently addressed by existing local services. The success of this program will be measured by the number of low-income Urbana households that receive assistance at the end of the program year.



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

*Grants Management Division*

### m e m o r a n d u m

**TO:** Mayor Diane Wolfe Marlin and City Council Members

**FROM:** Sheila Dodd, Manager, Interim Community Development Director

**DATE:** December 6, 2022

**SUBJECT:** **Executive Summary: City of Urbana Housing Navigation & Affordable Housing ARPA Proposal**

City of Urbana Community Development staff propose utilizing \$1,000,000 in ARPA funds to support housing navigation and affordable housing programs and services for low-income Urbana residents. This funding will boost the supply of affordable housing in Urbana, and assist low-income households and those experiencing homelessness find and maintain safe and affordable housing. This will be accomplished through close partnerships with local stakeholders, affordable housing developers, and service providers to the homeless.

The individuals and families most impacted by the COVID-19 pandemic are disproportionately impacted by the rising cost of housing. In Illinois, 71% of low-income renters are housing cost burdened. This means they pay more than a third of their income in housing costs, leaving little for other expenses such as groceries or healthcare. Furthermore, nationwide data ties the increasing cost of housing to increases in individuals experiencing homelessness. This trend is seen locally as well. The 2022 Champaign County Point-in-Time Count conducted in January 2022 found 98 households and 137 individuals to be literally homeless. Of this number, two were unsheltered, and 16 are chronically homeless. A supplemental count conducted in August 2022 found that the number of individuals experiencing homeless had increased to 120 households and 194 total individuals.

In general, the City's existing HUD funding cannot be used to support the types of programs and services proposed in this application. Therefore, the flexibilities of ARPA funds are well suited to support this proposal. City staff based the requested funding amount on cost estimates generated by program partners, as well as a close examination of existing service gaps in the community. If awarded, City staff will grant the funds to projects and programs in the community that address housing stability and affordability.

This project will be the best use of City ARPA funds because it will directly invest in affordable housing and services. This investment will reduce housing costs for those that need it most, while also increasing the availability of wrap around services needed to help those effected find and maintain housing.