CITY OF URBANA

CITY OF URBANA
COMMITTEE OF THE WHOLE
RESCHEDULED MEETING

DATE: Monday, December 08, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

Chair: Maryalice Wu, Ward 1

A. Call to Order and Roll Call

B. Approval of Minutes of Previous Meeting

1. **11-03-2025 Committee of the Whole Meeting Minutes**
2. **11-10-2025 City Council Meeting Minutes**
3. **11-10-2025 Special Committee of the Whole Meeting Minutes**

C. Additions to the Agenda

D. Presentations and Public Input

E. Staff Report

F. Unfinished Business

1. **Ordinance No. 2025-11-034:** An Ordinance Revising the Annual Budget Ordinance (Budget Amendment #3B – FEMA Assistance to Firefighters Grant) – HRF

G. New Business

1. **Ordinance No. 2025-12-035:** An Ordinance Authorizing the Purchase of Certain Real Estate (2302 Vance Road, Urbana, Illinois) – CD
2. **Ordinance No. 2025-12-036:** An Ordinance Dissolving the Special Tax Allocation Fund and Terminating the Designation of The City of Urbana Tax Increment Redevelopment Project Area (TIF 4) - CD
3. **Resolution No. 2025-12-091R:** A Resolution Approving and Authorizing the Execution of an Amendment to a Grant Agreement for the FY23 Safe Streets and Roads for All Grant between the Champaign County Regional Planning Commission and the City of Urbana – PW
4. **Resolution No. 2025-12-092R:** A Resolution Approving and Authorizing the Execution of a License Agreement with Urbana School District #116 (On-Street Parking and a Bus Turnout at 1602 South Anderson Street) – PW

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://www.urbanail.gov/executive-department/page/urbana-public-television.

5. **Resolution No. 2025-12-093R:** A Resolution for Improvement Under the Illinois Highway Code (State Motor Fuel Tax for Vine Street and Washington Street) – PW

H. Discussion

1. **Police Surveillance Technology Continuing Discussion (Ordinance No. 2024-12-042)**

I. Council Input and Communications

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input
Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input
Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input
Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or

behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov

ORDINANCE NO. _____

AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE

(Budget Amendment #3B – FEMA Assistance to Firefighters Grant)

WHEREAS, the City of Urbana ("City") is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City's home rule powers and functions as granted by the Illinois Constitution of 1970; and

WHEREAS, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2025 and ending June 30, 2026; and

WHEREAS, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs; and

WHEREAS, funds are available to effectuate the purpose of such revision; and

WHEREAS, the Budget Director may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA, ILLINOIS, as follows:

Section 1.

The annual budget ordinance shall be and the same is hereby revised as set forth in the exhibit appended hereto and made a part hereof as if fully set forth herein.

Section 2.

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

PASSED BY THE CORPORATE AUTHORITIES this __ Day of _____, 20__.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

_____
Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this __ Day of _____, 20__.

_____
DeShawn B. Williams, Mayor

Budget Amendment 2025/26 - 03B - Exhibit A

General Ledger Code	Project String	Description	Current Budget	Revised Budget	Difference	Reason
GENERAL OPERATING FUND (100)						
Revenues						
100-41320		GENERAL FUND: FEDERAL GRANTS - PUBLIC SAFETY	16,030	83,844	67,814	FEMA ASSISTANCE TO FIREFIGHTERS GRANT
Total Revenues			**50,154,110**	**50,221,924**	**67,814**	
Expenditures						
10030300-51900		FIRE OPERATIONS: OTHER SUPPLIES	64,858	132,672	67,814	FEMA ASSISTANCE TO FIREFIGHTERS GRANT
Total Expenditures			**57,028,570**	**57,096,384**	**67,814**	
Ending Fund Balance (estimated)			**21,051,984**	**21,051,984**	**-**	

CITY OF URBANA

City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanaillinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: December 1, 2025, Committee of the Whole
Subject: **An Ordinance Authorizing the Purchase of Certain Real Estate (2302 Vance Road, Urbana, Illinois)**

Summary

Action Requested

Approval of this ordinance authorizing the purchase of 2302 Vance Road PIN 91-21-04-100-008 and PIN 91-21-04-251-002 (the "Property"), at the December 8, 2025, Regular City Council meeting.

Brief Background

Attached is an ordinance authorizing the purchase of Property utilizing tax increment generated by Tax Increment Finance District Four ("TIF 4") in the total amount of $915,000, and allocating $10,000 for the 2026 Farm Lease as described in the attached Purchase and Sale Agreement. The Administration proposes to purchase the Property for redevelopment and will publicly issue a Request for Proposal (RFP) following the purchase. After 23-years, TIF 4 is closing, this request is timed to encumber funds for the purchase of Property before the deadline on December 31, 2025.

Relationship to City Services and Priorities

Impact on Core Services

The ultimate intent of the proposed purchase and subsequent redevelopment of underutilized land is to increase available tax revenue, which will enable the City to better serve Urbana residents and potentially generate additional economic activity and tax revenue in this area of the City.

Strategic Goals & Plans

This proposed real estate purchase for redevelopment is aligned with the newly adopted Imagine Urbana Comprehensive Plan, which describes a vision for enhanced economic vibrancy (Big Move 9). For Urbana to thrive in the future, it must continue to seek opportunities to grow its tax base and generate new revenue in order to keep pace with or exceed projected expenditures. This is necessary to not only maintain existing essential services, but to potentially add or expand services areas.

Previous Council Actions
The City Council approved FY2026 Annual Budget on June 25, 2025, and Budget Amendment #4 on November 24, 2025. The Council also approved the Imagine Urbana Comprehensive Plan in July of 2025 .

Discussion
Additional Background Information
During the life of a TIF District, any additional property tax revenue–or increment–generated beyond the baseline Equalized Assessed Value (EAV) established at the TIF's outset may be used to pay for certain eligible expenses, including development costs such as land acquisition, site development, public infrastructure improvements, and debt service on bonds, to fund improvements within the district. In this case, using TIF 4 tax increment for proposed purchase of land for redevelopment is a TIF-eligible expense and squarely aligns with the fundamental statutory purpose of TIF, which is to spur economic development in blighted or deteriorating geographic areas within Illinois municipalities.

The proposed purchase of the Property would enable the City to issue an RFP for the development of the site. This would first and foremost give the City overall control of the site's development, including utilizing competitive bidding, offering tailored incentives where appropriate, and the ability to drive the development timeline for a property which has been used as farmland for over 30 years.

A great deal of work has been done by the City, Champaign County Regional Planning Commission (RPC), and private consultants to analyze the value of the properties along Cunningham Avenue north of the I-74 interchange, including the Champaign-Urbana Region Freight Plan (October 2019) and the Market Demand Study for a Proposed Hotel to be Located in Urbana, Illinois prepared by Patek Hospitality Consultant, Inc. (March 2022). Information from these prior studies will be utilized in the preparation of an RFP.

The Purchase and Sale Agreement attached to the proposed ordinance is provided in a final draft form. This document represents the anticipated material terms of a final agreement and is not expected change in any substantial manner, if at all, prior to execution.

Recommendation
The Administration recommends approval of this ordinance authorizing the purchase of 2302 Vance Road PIN 91-21-04-100-008 and PIN 91-21-04-251-002 (the "Property"), at the December 8, 2025, City Council meeting.

Next Steps
Pending City Council approval, the City would execute the Agreement for Purchase and Sale prior to the December 31 expiration of TIF 4 and then close on the property at a mutually agreed upon date with the seller.

If City Council elects not to approve the ordinance, the funds that have been budgeted for the purchase of property would instead be transferred, with a budget amendment, to the Central Tax Increment Finance District ("Central TIF").

Attachments

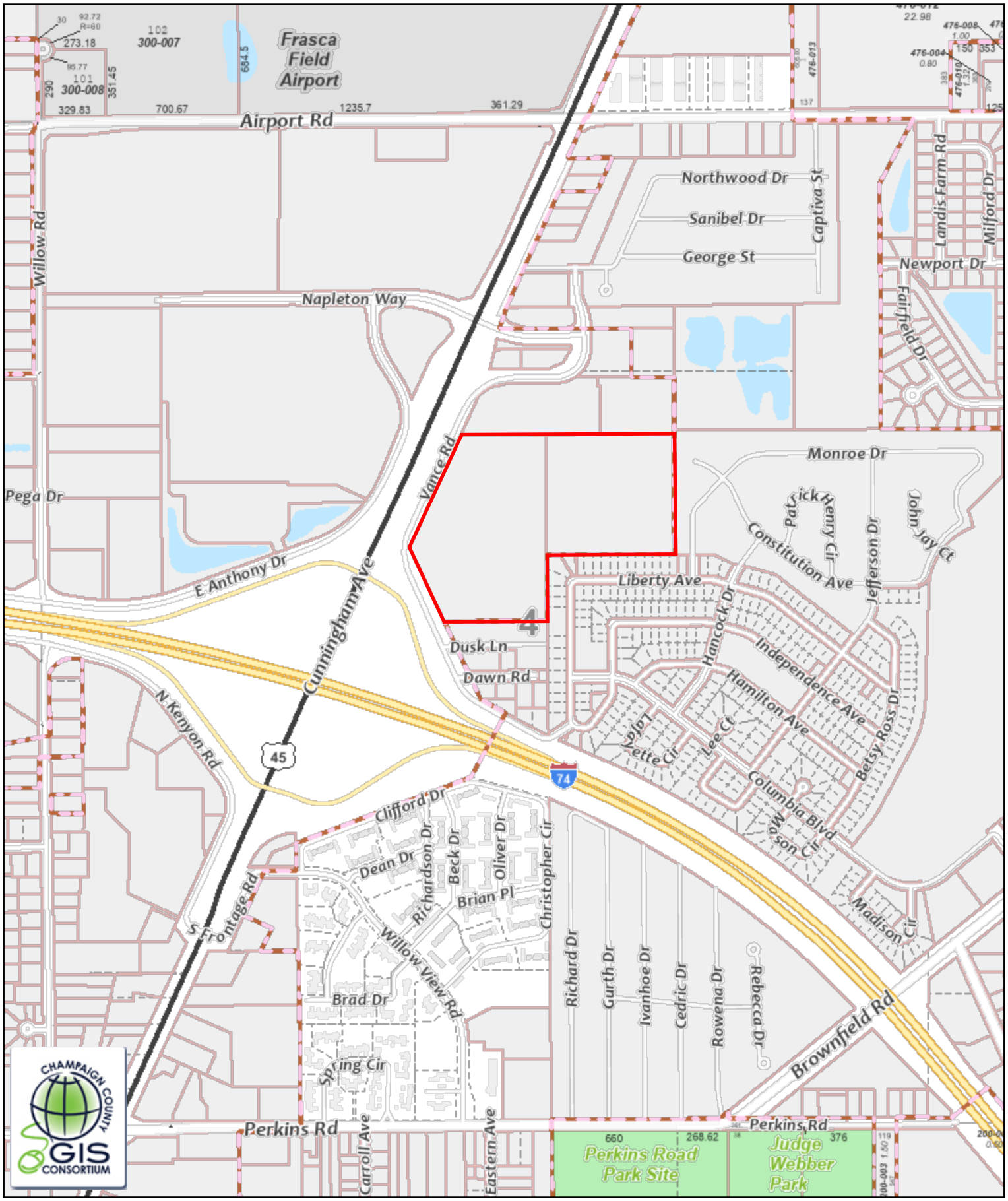
1. Site Map
2. Appraisal Report Excerpt
3. Farm Lease Letter
4. Agreement for Purchase and Sale
5. An Ordinance Authorizing the Purchase of Certain Real Property

Originated by: Olivia Jovine, Department of Community Services Director
Reviewed: Matt Roeschley, City Attorney

Approved: Darius White, City Administrator

GIS Webmap Public Interface Champaign County, Ill

Item G1.



490 Feet

This map application was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this application is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this application and information contained herein. The use of this application constitutes acknowledgement of this disclaimer.

NORTH

Date: Monday, November 24, 2025

APPRAISAL REPORT OF:

2302 Vance Road
Urbana, Illinois 61801

CLIENT:
Ms. Andrea Ruedi
City of Urbana
200 S. Vine Street
Urbana, Illinois 61801

EFFECTIVE DATE OF VALUE:
September 25, 2025

DATE OF REPORT:
October 27, 2025

PREPARED BY:

James H. Webster, MAI, SRA
Webster & Associates, Inc.
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E-mail: office@websterappraisals.com
Website: http://www.websterappraisals.com

October 27, 2025

Ms. Andrea Ruedi
City of Urbana
200 S. Vine Street
Urbana, Illinois 61801

RE: Appraisal of 2302 Vance Road, Urbana, Illinois 61801

Dear Ms. Ruedi:

Per your request, I have personally inspected the property identified above. This report is intended for use only by the Client, City of Urbana, for planning. Use of this report by others is not intended by the appraiser. The Client has requested an opinion of the Market Value of the Fee Simple Estate of the subject real property. An examination of the subject property was made on September 25, 2025, which is the effective date of the opinion of value.

This transmittal letter is followed by the appraisal report further describing the subject property and containing the reasoning and pertinent data leading to the opinion of value. Also attached are the Certification of the appraisal, Limiting Conditions, Photographs, and other addenda that are considered relevant to the appraisal. This letter and all attachments are integral parts of the appraisal report, and the entire document must be considered as a whole.

The property was appraised based on fee simple ownership and unencumbered, subject to the contingent and limiting conditions outlined herein.

October 27, 2025
City of Urbana

Appraisal of 2302 Vance Road, Urbana, Illinois 61801

It is my opinion that the Market Value of the Fee Simple Estate of the subject real property, as of September 25, 2025, was:

NINE HUNDRED FIFTEEN THOUSAND ($915,000) DOLLARS.

Respectfully submitted,

James Webster

James H. Webster, MAI, SRA
Illinois Certified General
Real Estate Appraiser # 553.00270

W:\10928

November 24, 2025

Olivia Jovine
Director of Community Development Services & Zoning Administrator
Community Development Services Department
City of Urbana
400 S Vine St
Urbana, Illinois 61801

Re: Conditional Offer to Purchase Property at 2302 Vance Road, Urbana IL identified by Parcel Identification Numbers (PINs) 91-21-04-100-0008 and 91-21-251-002 (collectively "Property")

Dear Ms. Jovine:

As you are aware, in relation to the above matter, The City of Urbana, Illinois ("Buyer") has indicated that it wishes to continue the farming of the Property for the 2026 growing season upon the Closing of the above transaction.

Accordingly, Pickerill Partners LLC ("Seller") will assign the 2026 year-to-year oral 50%/50% crop share farm lease ("Farm Lease") ending February 28, 2027 ("2026 Farm Lease") for the above Property with below tenant farmers (collectively "Tenant Farmer") to the Buyer at the Closing of above transaction.

2026 Farm Lease description:

Tenant Farmer has farmed the above Property for Seller under such oral Farm Lease terms for over 25 years as described below.

Tenant Farmer/ Share percentage

ROBERT LAKEY - 12.5%
JASON W LAKEY - 25%
MARY ELLEN YEARSLEY LAKEY - 12.5%

Seller/ Share Percentage:

PICKERILL PARTNERS LLC - 50%

As in past years, under the 2026 Farm Lease, Tenant Farmer will manage farming-related operations for above property and pay 50% of Farming-related Expenses, including seed, chemicals and application costs, and Seller pays the other 50% of Farming-related Expenses. Tenant Farmer further provides all labor and farm equipment and related operations, including tillage, harvesting and haulage of harvested crops. Crop revenue settlement at harvest (late Fall 2026) is shared between Seller and Tenant Farmer in above stated percentages.

For the 2026 corn crop growing season, a good faith estimate of the Seller's Farming-related Expenses is between $8,500 - $10,000.

Finally, any 2026 crop growing season Farming-related Expenses incurred by Seller prior to the Closing which are also prior to 2026 harvest crop revenue settlement will be credited to Seller at the Closing and reflected accordingly in the final Closing Statement.

Sincerely,

Jonathan Newton
Manager
Pickerill Partners, LLC

AGREEMENT OF PURCHASE AND SALE FOR REAL ESTATE

THIS AGREEMENT OF PURCHASE AND SALE OF REAL ESTATE ("Contract" or "Agreement") is made and entered into by and between PICKERILL PARTNERS, LLC, an Illinois limited liability company, (the "Seller"), and THE CITY OF URBANA, ILLINOIS, an Illinois municipal corporation, (the "Buyer").

1. COVENANT OF SALE AND PURCHASE. Seller agrees to sell and convey to Purchaser, and Purchaser agrees to purchase from Seller, at the purchase price set forth below, and on the terms and conditions set forth in this Agreement, the property, the legal descriptions of which are listed in **Exhibit A** ("Real Property" or "Property"), together with (a) all rights, easements and interests appurtenant thereto and (b) all improvements located on the Land, including, but not limited to, all systems and utilities associated therewith (all such improvements being referred to herein as the "Improvements"). The use of the term "Real Property" or "Property" in this Agreement shall be deemed to include the Improvements, and all rights owned by Seller in connection with the Real Property and/or improvements, as described in this Section 1 and otherwise by this Agreement.

2. PURCHASE PRICE. Buyer agrees to pay Seller the total sum of NINE HUNDRED AND FIFTEEN THOUSAND DOLLARS ($915,000.00) (the "Purchase Price"). Within three (3) business days from the parties' execution of this Contract, Buyer shall pay Ten Thousand and 00/100 Dollars ($10,000.00) as earnest money to be held in escrow or trust account of the title company, as escrow agent hereunder for delivery to Seller at time of closing. The balance of the Purchase Price, adjusted by prorations and credits allowed the parties by this Contract, shall be paid to Seller at closing by wire transfer, cashier's check, or other form of payment acceptable to Seller.

3. CLOSING. Closing (the "Closing") will occur by such time as the parties may mutually agree upon in writing but in any event on or before _____, 20____, and Buyer shall take possession (subject to the permitted exceptions set forth herein and 2026 Farm Lease) of same upon Closing and payment in full of the Purchase Price associated with such property, less credits as set forth herein. Any fees charged by the Title Company for escrow or closing this transaction shall be paid by Buyer.

4. TRANSFER TAX AND REAL ESTATE TRANSFER DECLARATION. Seller shall pay any transfer tax imposed by law on the transfer of title and shall furnish a completed Real Estate Transfer Declaration signed by Seller or Seller's agent in the form required pursuant to the Real Estate Transfer Tax Act of the State of Illinois.

5. REAL ESATE TAXES. Seller shall pay all real estate taxes and special assessments for 2025 and earlier years, prior to or at closing. Real estate taxes that are not a lien as of the date of Closing shall be credited to Buyer, based on the estimated amount calculated in consideration of the most recently available assessment.

DRAFT

6. EVIDENCE OF TITLE. Seller shall deliver or cause to be delivered to Buyer a title commitment for an Owner's Title Insurance Policy issued by Chicago Title Insurance Company, 301 N. Neil Street, Suite 304, Champaign, Illinois, in the amount of the Purchase Price, covering title to the Real Estate, within 10 days prior to Closing, showing title in the Seller subject only to (a) the standard conditions, stipulations, or general exceptions contained in the owners policy issued by that company; (b) real estate taxes that are not yet due and payable; (c) zoning; (d) covenants, easements, conditions and restrictions apparent or of record; (e) road and highways, if any, (f) drainage tiles, feeders, ditches and laterals, if any , (f) the unexpired term of any lease and tenant rights therein, and, (g) title exceptions which may be removed by the payment of money at the time of Closing and which the Seller may so remove at that time by using the funds to be paid upon the delivery of a deed.

7. DEFAULT. In the event Buyer shall fail to make any of the payments required under this Contract and the default in payment continues for a period of 15 days after Buyer's receipt of written notice of default from the Seller, the rights of the Buyer hereunder shall be terminated, and Seller may pursue any and all of its lawful and/or equitable remedies. The prevailing party in any litigation to enforce this Contract, or to recover earnest money, shall be entitled to recover reasonable attorney fees and related costs.

8. ENTIRE AGREEMENT. This Agreement represents the entire understanding and agreement between the parties.

9. CONSTRUCTION. The language in this Agreement shall be deemed to be the language approved by all parties to the Agreement to express their mutual intent and no rule of strict construction shall be applied against any party.

10. GOVERNING LAW. This Agreement shall be construed and interpreted in accordance with the laws of the State of Illinois.

11. MERGER. All offers, acceptances, oral representations, agreements and writings between the parties heretofore made are merged herein and shall be of nor force or effect unless contained in the Agreement.

12. ATTORNEY'S FEES. Default by any party to this Contract shall entitle the non-defaulting party to claim as damage all reasonable costs, attorneys' fees and expenses incurred in connection with either the enforcement of this Agreement or suit to recover damages for any breach of this Agreement.

13. NOTICES. Any notice required under the Agreement to be served on either the Seller or Buyer shall be personally delivered or shall be mailed by certified mail to Buyer at 400 S. Vine Street, Urbana IL 61802 Attn: Legal Division, and to Seller at c/o Jonathan W. Newton, Manager, 140 Senlac Hills Dr., Chagrin Falls, OH 44022.

14. COUNTERPARTS. This Agreement may be executed in one or more counterpart signature pages (including facsimile or electronic [including, without limitation, “pdf”, “tif”, “jpg”, DocuSign or AdobeSign] or other counterpart signature pages), each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

15. TIME IS ESSENCE AND EXTENSION OF LIABILITES. Time is the essence of the Agreement, and all the agreements contained herein shall be binding upon the heirs, executors, administrators, successors and assigns of the respective parties hereto.

16. BROKERAGE. Neither Party has or will incur the responsibility to pay a finder’s fee or commission of any sort related to the sale of the Real Property under this Agreement. No brokerage fees will be incurred in connection with this transaction.

17. BUYER CONTIGENCIES. Buyer’s obligation to close will be contingent upon the purchase being approved by the Buyer’s City Council. Buyer will notify Seller as soon as reasonably possible if Buyer becomes aware that such contingencies will not be satisfied, but in any event prior to Closing. In the event Seller receives no notice that Buyer’s contingency set forth herein has been satisfied prior to Closing, Seller shall have the right to terminate this Agreement.

18. CLOSING DELIVERIES.

Seller’s Deliveries. At Closing (or such other times as may be specified below), Seller shall deliver or cause to be delivered to Buyer the following, in form and substance reasonably acceptable to Buyer and the Title Company, as applicable:

Deed. The Special Warranty Deed, executed by Seller in recordable form conveying the Real Property to Buyer free and clear of all liens, claims and encumbrances except for the permitted exceptions set forth herein.

Transfer Declarations. Signed stage, country and municipal real estate transfer declarations, as applicable.

ALTA Statement. An ALTA Statement executed by Seller in form and substance reasonably acceptable to the Title Company and the Buyer.

Title Policy. The Title Policy issued by the Title Company in favor of Buyer dated as of the date of recording of the Deed in the amount of the Purchase Price, with such endorsements and otherwise in accordance with the requirements herein (it being understood that Seller will provide any certificates or undertakings required in order to induce the Title Company to issue over any “gap” period resulting from any delay in recording of documents or later-dating the title insurance file).

Closing Statement. A closing statement conforming to the proration and other relevant provisions of this Agreement.

Other. Such other corporate and other documents and instruments as may reasonably be required by Buyer, its counsel or the Title Company and that may be necessary to consummate this transaction and to otherwise effect the agreements of the parties hereto.

Buyer's Deliveries. At Closing, Buyer shall deliver, or cause to be delivered to Seller, Buyer's executed original counterpart of:

The Closing Statement.

The Urbana City Council Ordinance authorizing the purchase of the Real Property at the Purchase Price.

State, county and municipal real estate transfer declarations, as applicable.

Such other corporate and other documents and instruments as may reasonably be required by Seller of the Title Company and that may be necessary to consummate this transaction and to otherwise effect the agreements of the parties hereto.

The net amount due to Seller hereunder.

19. TIF DISTRICT STATUS. The parties acknowledge that the Property lies within a Tax Increment Financing (TIF) District, established pursuant to the Illinois Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), and that the TIF is scheduled to expire on December 31, 2026.

20. SELLER REPRESENTATIONS. To Seller's actual knowledge without independent inquiry, Seller warrants to Buyer that no materials, labor or services have been provided to Seller with respect to the Real Estate within four months prior hereto and that no such materials, labor or services shall be provided with respect to said real estate prior to closing other than materials, labor and services for which payment-in-full has been made to the proper party therefore and for which no lien may reasonably be asserted against the Real Estate. Seller also makes the following representations as to environmental matters and existing redevelopment agreements:

(a) Environmental matters. Seller, to Seller's actual knowledge without independent inquiry, represents that:

(1) Seller has no actual knowledge of hazardous substances on or beneath the Property.

(2) Seller has not received notices of violation from IEPA or USEPA.

(3) No underground storage tanks exist on the Property.

(b) Existing Redevelopment Agreements. Seller, to Seller's actual knowledge without independent inquiry, represents that:

(1) There are no existing Tax Increment Redevelopment Agreements affecting the Property; and

(2) No TIF notes, special assessments, or obligations encumber the Property.

21. FARM LEASE. Seller shall be entitled to receive and retain the landlord's portion of any and all income for the 2025 crop year. Buyer acknowledges and agrees that the Property is encumbered by that certain oral farm lease for 2026 crop year ("2026 Farm Lease"). At closing Seller shall assign and Buyer shall assume the 2026 Farm Lease. Buyer shall indemnify, defend and hold Seller harmless as to the 2026 Farm Lease. Buyer shall receive all of landlord's portion of any and all income under the 2026 Farm Lease and shall be responsible for any and all expenses under the 2026 Farm Lease. In the event Seller has paid any of the expenses under the 2026 Farm Lease on or prior to Closing, Buyer shall reimburse Seller for such expenses at Closing.

[the remainder of this page blank – signatures to follow]

IN WITNESS WHEREOF, the parties have executed this Agreement.

SELLER:

Pickerill Partners, LLC

By: _____
Co-Manager

Date:

By: _____
Co-Manager

Date:

BUYER:

City of Urbana, Illinois

By: _____
DeShawn Williams, Mayor

Date:

ATTEST:

By: _____
Darcy Sandefur, City Clerk

Date:

EXHIBIT A

Legal Description

THE NORTH 60 RODS OF THE WEST HALF OF THE SOUTHWEST QUARTER (SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4), EXCEPT THE NORTH 4 ACRES THEREOF IN SECTION 4, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN IN CHAMPAIGN COUNTY, ILLINOIS.

PERMANENT INDEX NUMBER : 91-21-04-251-002.

AND

THE SOUTHEAST QUARTER (SE 1/4) OF THE NORTHWEST QUARTER (NW 1/4), LYING EAST OF ROUTE 45 AND HIGHWAY I-74, EXCEPT THE NORTH 3 ACRES THEREOF, IN SECTION 4, TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN IN CHAMPAIGN COUNTY, ILLINOIS.

PERMANENT INDEX NUMBER: 91-21-04-100-008.

ORDINANCE NO. _____

AN ORDINANCE
AUTHORIZING THE PURCHASE OF CERTAIN REAL ESTATE
(2302 Vance Road, Urbana, Illinois)

WHEREAS, the City of Urbana, Champaign County, Illinois (the "City") is a home rule unit under and pursuant to Section 6(a) of Article VII of the Constitution of the State of Illinois, and is authorized to exercise any power and perform any function pertaining to its government and affairs, including the power to acquire any real estate, including any interest therein, for municipal purposes in such manner as the Corporate Authorities of the City may authorize; and

WHEREAS, the Corporate Authorities of the City have determined that it is advantageous and desirable for municipal purposes and the public welfare of its residents for the City to acquire certain real estate to promote and advance the economic development and prosperity of the community, particularly as a catalyst for local growth and investment; and

WHEREAS, the Corporate Authorities of the City seek to strategically position certain real estate for development opportunities, and intend to issue a Request for Proposal (RFP) to attract qualified partners who will advance economic growth and community investment; and

WHEREAS, this Ordinance adopts a proposed transaction by and between the entity listed below, as Seller, and the City, as Purchaser, whereby the Seller agrees to sell and the City agrees to purchase certain parcels of real estate, together with related improvements and appurtenances located thereon (the “Property”) as set forth below:

Pickerill Partners, LLC
2302 Vance Road
Urbana, IL 61801
PIN 91-21-04-100-008
PIN 91-21-04-251-002
Purchase Price: $915,000

; and

WHEREAS, the anticipated total acquisition cost is not to exceed $925,000 and the Purchase Price for the Property is shown above, and $10,000 for the assignment of the 2026 Farm Lease; and

WHEREAS, this Ordinance authorizes the Corporate Authorities of the City to enter into an Agreement of Purchase and Sale (the "Agreement"), between the Seller, and the City, the Purchaser in substantially the same form as that attached as Exhibit 1 hereto.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the acquisition of the Property by the City from the Seller for the purposes as set forth in the preambles and recitals of this Ordinance be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the City, the Mayor is hereby authorized to execute and deliver an agreement in substantially the same form as that attached as Exhibit 1 hereto, , and the City Clerk is authorized to attest the same.

Section 3. That from and after the effective date of this Ordinance, the proper officers, employees and agents of the City are hereby authorized, empowered and directed to do all such acts and things and to prepare, execute, deliver, acknowledge and file all such supplemental documents, agreements, leases, certificates, forms, receipts and other instruments as may be necessary to accomplish the purposes of this Ordinance and the consummation of the conveyance of the Property to the City.

PASSED BY THE CITY COUNCIL this _____ day of _____, _____.

AYES:
NAYS:
ASTENTIONS:

_____
Darcy Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of _____, _____.

_____
DeShawn Williams, Mayor

EXHIBIT 1

[Purchase and Sale Agreement]

CITY OF URBANA

City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanaillinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: December 8, 2025, Special Committee of the Whole
Subject: **An Ordinance Dissolving the Special Tax Allocation Fund and Terminating the Designation of The City of Urbana Tax Increment Redevelopment Project Area (TIF 4)**

Summary

Action Requested

Approval of this ordinance terminating the City's Tax Increment Financing District Four ("TIF 4") and directing the City Treasurer to close the Special Allocation Fund for no later than December 31, 2025.

Brief Background / Statement of the Issue or Board/Commission Recommendation

Attached is an ordinance authorizing the closure of TIF 4, in accordance with the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), as supplemented and amended (the "TIF Act"). The Tax Increment Allocation Redevelopment Act of 1977 set the maximum life of TIF districts throughout the State to 23 years; TIF 4 was created on December 17, 2001, and therefore the TIF is due to expire on December 31, 2025.

Relationship to City Services and Priorities

Impact on Core Services

There will be no impacts on core services after the TIF District is terminated.

Strategic Goals & Plans

Even after the TIF district ends, the City will keep prioritizing economic growth, redevelopment of properties, and improvements to public infrastructure in the former TIF area. The newly approved *Imagine Urbana Comprehensive Plan* includes several strategies to support these goals, such as Big Move 7: Promoting Incremental Development, Big Move 8: Investing in Infrastructure that is both financially and environmentally resilient, and Big Move 9: Boosting Urbana's Economic Vitality.

Previous Council Actions

In 2022, the City passed an ordinance dissolving the special tax allocation fund and terminating the Redevelopment Project Area designated as Tax Increment Finance District Two ("TIF 2").

On November 24, 2025. The Council approved an Ordinance Revising the Annual Budget Ordinance (Budget Amendment #4 – TIF 4 Ending).

Discussion

Additional Background Information

TIF 4 was created on December 17, 2001, with an initial EAV of $7,737,915 and will expire on December 31, 2025. Over its 23-year duration, TIF 4 funded projects such as The Napleton Auto Group, Creative Thermal Solutions, Soccer Planet, and Harford Inn redevelopment. It also supported park improvements for the Urbana Park District, vocational training for Urbana School District #116, and public works including improvements along Airport Road, Cunningham Avenue, and the Olympia Drive extension.

The main purpose of any TIF district is to boost the equalized assessed value (EAV) of its properties, which helps increase future property tax revenue for each taxing authority. For tax year 2024 (payable in 2025), TIF 4's EAV was calculated at $28,737,760, an increase of 271% since its inception. Year-over-year, the district increased in value at rate of 5.6%, noticeably higher than the 3% average growth among other properties in Cunningham Township. This was due, in part, to the concentrated economic development activity that was occurring within that geography.

The incremental EAV from TIF 4 for Tax Year 2025 (payable in 2026) will be included in the rate-setting EAV for all relevant taxing authorities. For PTELL purposes, this additional EAV is referred to as "Recovered TIF EAV" and is handled like "New Property." Taxing bodies can factor in this increase to the rate-setting EAV when they prepare their levy requests for Tax Year 2025 (payable 2026).

The starting balance of TIF 4 in FY25 was $7.2M. In the event that additional incremental real estate taxes attributable to the Redevelopment Project Area remain in the Fund after the dissolution of the Fund, such monies shall be transferred to the Central TIF District as prescribed in Section 11-74.4-4 (q) of the TIF Act.

As part of the process of terminating TIF 4, the City has sent notice of said termination to all the affected taxing bodies so each can plan their levy requests accordingly. Letters were sent out on October 29, 2025.

Recommendation

The Administration recommends approval of this ordinance terminating the City's Tax Increment Financing District Four ("TIF 4") and directing the City Treasurer to close the Special Allocation Fund for no later than December 31, 2025.

Next Steps

Should the ordinance pass, the Administration will introduce a Budget Amendment early in the new year to get the TIF 4 fund to zero balance, this is an administrative action and can be done after the official closure on December 31, 2025.

Attachments

1. An Ordinance Dissolving the Special Tax Allocation Fund and Terminating the Designation of the City of Urbana TIF Redevelopment Project Area (TIF 4)
2. Map of TIF 4

Originated by: Michael McMahon, Economic Development
Reviewed: Olivia Jovine, Director of Community Development Services
Approved: Darius White, City Administrator

ORDINANCE NO. _____

AN ORDINANCE DISSOLVING THE SPECIAL TAX ALLOCATION FUND AND TERMINATING THE DESIGNATION OF THE CITY OF URBANA TAX INCREMENT REDEVELOPMENT PROJECT AREA (TIF 4)

WHEREAS, in accordance with and pursuant to the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4-1 et seq.), as supplemented and amended (the "TIF Act"), including by the power and authority of the City of Urbana, Champaign County, Illinois (the "City"), the City Council of the City (the "Corporate Authorities") adopted Ordinances 2001-10-128, 2001-12-164, and 2001-12-164 (collectively, the "TIF Ordinances"); and

WHEREAS, under and pursuant to the TIF Act and the TIF Ordinances, the City designated the Urbana Tax Increment Redevelopment Project Area (the "Redevelopment Project Area"), approved the related redevelopment plan, including the redevelopment projects described in the Redevelopment Plan (collectively, the "Redevelopment Projects"), and established a special tax allocation fund (the "Fund") in connection therewith; and

WHEREAS, in accordance with the provisions of Section 11-74.4-8 of the Act, the City desires to dissolve the special tax allocation fund relating to the Redevelopment Project Area and to terminate the designation of the Redevelopment Project Area as a redevelopment project area; and

WHEREAS, the City notified the affected taxing districts on October 29, 2025, of the pending termination of the Redevelopment Project Area, as a redevelopment project area, in accordance with the provisions of Section 11-74.4-8 of the TIF Act; and

WHEREAS, all redevelopment project costs will have been paid, obligated or will be transferred to another contiguous tax increment finance district prior to December 31, 2025.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Urbana, Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated into this Ordinance as the findings of the Corporate Authorities.

Section 2. Dissolution of Fund. The City Treasurer shall perform the final closing of the books and records of the Fund for the Redevelopment Project Area no later than December 31, 2025.

Section 3. **Termination of Redevelopment Project Area**. The designation of the Redevelopment Project Area as a redevelopment project area is hereby terminated as of December 31, 2025.

Section 4. **Additional Real Estate Tax Increment**. In the event that additional incremental real estate taxes attributable to the Redevelopment Project Area remain in the Fund after the dissolution of the Fund, such monies shall be transferred to the Central TIF District as prescribed in Section 11-74.4-4 (q) of the TIF Act.

Section 5. Tax Objections Resulting in Reduced Real Estate Tax Increment. In the event incremental real estate taxes attributable to the Redevelopment Project Area received by the City are ordered refunded by the Champaign County Clerk as a result of final decisions in tax objections affecting real estate taxes payable prior to December 31, 2025, then the City will refund such incremental real estate taxes received solely from funds available in the Fund.

Section 6. Effective Date of Ordinance. This Ordinance shall be in full force and effect upon its passage and approval in the manner provided by law.

Section 7. Invalidity. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

Section 8. Conflicts. All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

PASSED BY THE CITY COUNCIL this _____day of _____, _____

AYES:

NAYS:

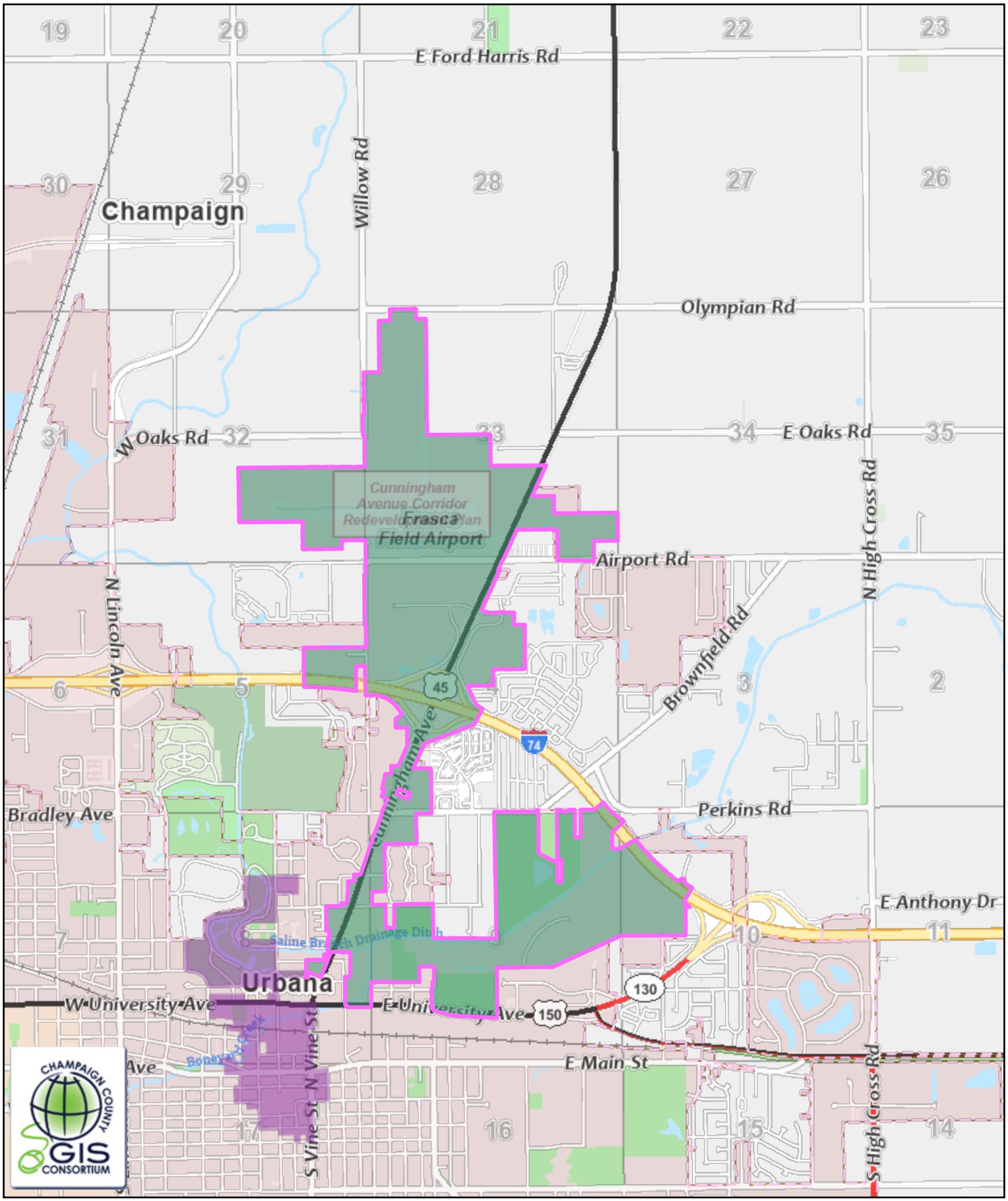
ABSTENTIONS:

_____
Darcy Sandefur, City Clerk

APPROVED BY THE MAYOR this this _____day of _____, _____.

_____
DeShawn Williams, Mayor

GIS Webmap Public Interface Champaign County, Ill



This map application was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this application is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this application and information contained herein. The use of this application constitutes acknowledgement of this disclaimer.

1,900 Feet

NORTH

Date: Tuesday, December 2, 2025

CITY OF URBANA

City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanaillinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: December 1, 2025 Committee of the Whole
Subject: A Resolution Approving and Authorizing the Execution of an Amendment to a Grant Agreement for the FY23 Safe Streets and Roads for All Grant between the Champaign County Regional Planning Commission and the City of Urbana

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Summary

Action Requested

City Council is being asked to pass the attached resolution to approve and authorize the execution of an amendment to a grant agreement with the Champaign County Regional Planning Commission (RPC) for the FY23 Safe Streets and Roads for All (SS4A) grant, which includes the City of Urbana as a subrecipient for the Lincoln Avenue (Wascher to Killarney) complete streets demonstration.

Brief Background

In 2024, the Federal Highway Administration (FHWA) awarded an FY23 SS4A grant to RPC, including updates to the current Champaign-Urbana Urban Area Transportation Study (CUUATS) safety action plans led by RPC and a complete streets demonstration for the City's Lincoln Avenue (Wascher to Killarney) project. A grant agreement between RPC and the City as a subrecipient was executed on February 4, 2025. One term of the grant agreement was to require an amendment after environmental approval for the demonstration project but before funds can be obligated for construction of the demonstration project. The environmental review for the demonstration project was approved by the FHWA on October 10, 2025 – the approval is stated by FHWA as a Categorical Exclusion (CE) to the National Environmental Policy Act (NEPA).

Relationship to City Services and Priorities

Impact on Core Services N/A
Strategic Goals & Plans N/A

Previous Council Actions

Council passed Resolution No. 2022-09-067R in support of the RPC application for an SS4A grant, specifically mentioning the Lincoln Avenue (Wascher to Killarney) project. Council passed State MFT Resolutions 2023-06-067R and 2024-09-063R to appropriate funds for preliminary engineering services and for the complete streets demonstration, respectively, for the Lincoln Avenue (Wascher to Killarney) project. The Lincoln Avenue (Wascher to Killarney) project is described in the Capital Improvement Plan for Fiscal Years 2026-2030 (CIP FY26-FY30), which Council approved with

Resolution No. 2025-05-034R. The grant agreement between RPC and the City for the FY23 SS4A grant was approved by Council with Resolution No. 2025-01-010R.

Discussion

Additional Background Information

The Lincoln Avenue (Wascher to Killarney) street improvement project includes a proposal to change the typical lane configuration from four vehicular lanes (two lanes in each direction) to three vehicular lanes (one lane in each direction and a middle two-way left-turn lane). This proposed change is expected to improve safety by reducing conflict points created by vehicles turning left while maintaining an acceptable level of service for vehicular traffic. The SS4A grant will fund a temporary demonstration of the proposed lane configuration to gather data on actual traffic behavior and to allow the public to experience the proposed change and provide input. The temporary demonstration will consist of removing existing pavement markings and applying new pavement markings for the proposed lane configuration. The temporary demonstration will be installed in Spring 2026 and will be in place for approximately three months before the street is returned to the existing four-lane configuration. The study phase of engineering is currently underway, and its completion is anticipated by Fall 2026. The design phase of engineering will follow shortly thereafter.

The proposed amendment to the City's grant agreement with RPC simply adopts the terms of the amendment to RPC's grant agreement with the U.S. Department of Transportation (USDOT). The amendment between RPC and USDOT primarily obligates $160,000 for the demonstration project (the original agreement only obligated $785,000 for RPC's safety action plan), it includes minor updates to the grant timelines, and it includes a new special grant term 6.9, found in Article 7 on page 11. Special grant term 6.9 explains how a preliminary injunction in the case of State of California v. Duffy prevents the USDOT from requiring the grant recipient to "cooperate with … and not impede U.S. Immigration and Customs Enforcement (ICE) … in the enforcement of Federal immigration law." Because the State of Illinois was one of the "Plaintiff States" in this case and the Illinois Department of Transportation (IDOT) is involved with the administration of the SS4A grant, RPC and the City are also protected by the preliminary injunction.

The amendment between RPC and USDOT is a draft that has been agreed to by the local FHWA staff, RPC, and City staff. The draft is currently with USDOT staff in Washington, DC for final approval, and we expect to see the final version before the end of December 2025. The local FHWA staff does not expect any substantial changes to the draft amendment from USDOT. Once received, the City Engineer and the City Attorney will carefully review the final version of the amendment between RPC and USDOT to verify there are no substantial changes from the current draft. If there were substantial changes, City staff would return to Council to request approval of the revised version.

Fiscal and Budget Impact
The City will receive up to $160,000 from the SS4A grant as allocated for the Lincoln Avenue (Wascher to Killarney) complete streets demonstration. This allocation was based on an estimated total cost of $200,000, with a 20% local match ($40,000) to be paid by the City. The City's CIP FY26-FY30 allocated $200,000 for the demonstration in FY26 State Motor Fuel Tax (MFT) funds.

Recommendation
City Council is asked to pass the attached resolution to approve and authorize the execution of an amendment to a grant agreement with RPC for the FY23 SS4A grant, which includes the City of Urbana as a subrecipient for the Lincoln Avenue (Wascher to Killarney) complete streets demonstration.

Next Steps
If the attached resolution is passed, the City Attorney and the City Engineer will verify the final version of the amendment to the grant agreement before advising the Mayor to execute it on behalf of the City. With a fully executed amendment, the City and RPC will proceed with the Lincoln Avenue (Wascher to Killarney) complete streets demonstration. We intend to advertise the demonstration project for bidders as soon as the amendment is executed, but no later than January 29, 2026.

If the final version of the amendment were to have substantial changes from the current draft, then City staff would bring this item back to Council before proceeding.

Attachments
1. A Resolution Approving and Authorizing the Execution of an Amendment to a Grant Agreement for the FY23 Safe Streets and Roads for All Grant between the Champaign County Regional Planning Commission and the City of Urbana.
2. Amendment to a Grant Agreement between the Champaign County Regional Planning Commission and the City of Urbana.
    a. Draft Amendment to a U.S. Department of Transportation Grant Agreement under the Fiscal Year 2023 Safe Streets and Roads for All Grant Program.
3. Grant Agreement between the Champaign County Regional Planning Commission and the City of Urbana, signed February 4, 2025.
    a. U.S. Department of Transportation Grant Agreement under the Fiscal Year 2023 Safe Streets and Roads for All Grant Program, signed August 13, 2024.
4. Environmental Approval Letter from FHWA to US DOT on October 10, 2025.

Originated by: John C. Zeman, City Engineer
Reviewed: Matthew R. Roeschley, City Attorney
Vince Gustafson, Interim Public Works Director
Approved: Darius White, City Administrator

RESOLUTION NO. 2025-12- R

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDMENT TO A GRANT AGREEMENT FOR THE FY23 SAFE STREETS AND ROADS FOR ALL GRANT BETWEEN THE CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION AND THE CITY OF URBANA

WHEREAS, the City Council of the City of Urbana, with Resolution No. 2022-09-067R, supported the application that the Champaign County Regional Planning Commission (RPC) submitted on behalf of the City of Urbana for Safe Streets and Roads for All (SS4A) grant funds for the purpose of financing a portion of the costs of the proposed Lincoln Avenue (Wascher to Killarney) project; and

WHEREAS, the Federal Highway Administration (FHWA) awarded a portion of the total SS4A grant application to RPC, including funds for a complete streets demonstration for the Lincoln Avenue (Wascher to Killarney) project; and

WHEREAS, the City of Urbana has allocated funds in its Capital Improvement Plan for Fiscal Years 2026-2030 (CIP FY26-FY30) to provide a local match for the SS4A grant;

WHEREAS, a grant agreement with RPC for the FY23 SS4A grant, which includes the City of Urbana as a subrecipient for the Lincoln Avenue (Wascher to Killarney) complete streets demonstration, was approved by City Council with Resolution No. 2025-01-010R and executed on February 4, 2025; and

WHEREAS, an amendment to the grant agreement with RPC for the FY23 SS4A grant is required before funds for the demonstration project can be obligated, and the amendment has been negotiated on terms acceptable to both parties.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, that:

Section 1.

The City of Urbana hereby enters into the attached amendment to the grant agreement with RPC for the FY23 SS4A grant award.

Section 2.

The terms of the amendment to the grant agreement are hereby approved.

Section 3.

The Mayor is hereby authorized to take all necessary steps to implement the terms of the amendment to the grant agreement, including the execution of any required documents.

Section 4.

This Resolution shall take effect immediately upon passage.

PASSED BY THE CITY COUNCIL this ___ day of December, 2025.

AYES:

NAYS:

ABSTENTIONS:

_____

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this ___ day of December, 2025.

_____

DeShawn B. Williams, Mayor

Amendment to a Grant Agreement between the Champaign County Regional Planning Commission and the City of Urbana

Champaign County Regional Planning Commission (RPC) and the City of Urbana (the City) hereby enter into this amendment to an existing grant agreement (Amendment to an Agreement) as of the latest date of execution by either of the parties. RPC and the City are collectively referred to herein as "Parties" or individually as a "Party."

WITNESSETH

WHEREAS, RPC was awarded a Safe Streets for All (SS4A) grant by the U.S. Department of Transportation (USDOT) on December 13, 2023, which includes a demonstration project along North Lincoln Avenue extending from south of Wascher Drive to north of Killarney Drive in Urbana as a budgeted deliverable;

WHEREAS, RPC and the City entered into a grant agreement (Agreement) on February 4, 2025, with the City as a subrecipient of the SS4A grant; and

WHEREAS, an amendment to the USDOT grant agreement with RPC is required before funds for the demonstration project can be obligated.

NOW, THEREFORE, in consideration of the foregoing and mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

Article I. Grant Agreement Requirements

1.2 Amendment Requirements. All requirements in the Amendment to the USDOT Grant Agreement under the Fiscal Year 2023 Safe Streets and Roads for All Grant Program with the RPC are applicable to this Amendment to an Agreement and have been attached as Exhibit C. By signing this Amendment to an Agreement, the City acknowledges receipt of the Amendment to the USDOT Grant Agreement and agrees to comply with the terms and conditions including but not limited to compliance with uniform grant rules, representations and use of funds, specific certifications, anti-lobbying restrictions, and compliance with all applicable State and Federal laws and regulations.

Article II. Scope of Services

2.3 Amended Scope. The original Exhibit A: Scope of Services in the Agreement has been removed and replaced with Exhibit A: Amended Scope of Services, incorporated herein.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to an Agreement to be executed by their duly authorized representatives as of the date indicated by the signatures of the respective Parties.

_____	_____
Mayor City of Urbana	Chief Executive Officer, Champaign County Regional Planning Commission
_____	_____
Date	Date

EXHIBIT A
SCOPE OF SERVICES

RPC shall perform and carry out, in a professional and satisfactory manner, the following:

1. Collect and process traffic data along Lincoln Avenue and its cross streets before, during, and after construction of the demonstration project.

2. Create a report based on the traffic data collected, analysis, information learned during the demonstration project, and any public comments received.

The City of Urbana shall perform and carry out, in a professional and satisfactory manner, the following:

1. Create a Request for Proposals and complete a bid process to construct the demonstration project.

2. Supervise installation, maintenance, and removal of the demonstration project. The demonstration will include, but not be limited to, temporary removal or covering of existing pavement markings, placement of temporary pavement markings, repositioning of traffic signals, and then restoration of the pavement markings and traffic control devices.

3. Provide any relevant information and public comments received about the demonstration project to RPC.

- [Please complete all areas in red. When finished, and prior to submitting grant agreement for FHWA review, please remove the header, all drafting instructions (in Red and in the Comments Section) and change all text from red to black.]

1. Federal Award No.
693JJ32440708

2. Effective Date
See No. 17 Below

3. Assistance Listings No.
20.939

4. Award To
Champaign County Regional Planning Commission (CCRPC)
1776 E. Washington St. Urbana, IL. 61802

Unique Entity Id.: C4KVFF5UJVD3
TIN No.: 37-6006910

5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590

6. Period of Performance
Effective Date of Award – 59 months

7. Total Amount

Federal Share:	$945,000
Recipient Share:	$290,000
Other Federal Funds:	$0
Other Funds:	$0
Total:	$1,235,000

8. Type of Agreement
Grant

9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (IIJA; Pub. L. 117–58, November 15, 2021)

10. Procurement Request No.
HSA240412PR

11. Federal Funds Obligated
Phase 1: Lincoln Avenue Complete Streets Demonstration Project Activities - $160,00

12. Submit Payment Requests To
See Article 5.

13. Accounting and Appropriations Data
15X0173E50.0000.055SR10500.55920000 00.41010.61006600.0000000000.00000000 00.0000000000.0000000000

14. Description of the Project

15. The Champaign County Regional Planning Commission grant agreement will improve roadway safety. This is a phased agreement. The Base Phase includes updates to the Safety Action Plan and procurement of bicycle and pedestrian counters and Option Phase I includes the Demonstration Project (Lincoln Avenue complete streets demonstration project). CCRPC Safety Area Plan Updates (Existing Safety Action Plan Updates). Lincoln Avenue Complete Streets Demonstration Project (Demonstration Activities). The City of Urbana will coordinate the Lincoln Avenue Complete Streets Demonstration Project.

RECIPIENT

15. Signature of Person Authorized to Sign

_____

Signature Date

Name: Dalitso Sulamoyo

Title: Chief Executive Officer

FEDERAL HIGHWAY ADMINISTRATION

16. Signature of Agreement Officer

_____

Signature Date

Name:

Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE FISCAL YEAR 2024 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "**USDOT**") Federal Highway Administration (the "**FHWA**") and the Champaign County Regional Planning Commission (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("**SS4A**") Grant for the Champaign County Regional Planning Commission Planning and Demonstration project Activities.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2023 Safe Streets and Roads for All ("SS4A") Grant Program," dated March 17, 2025, which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2023." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (IIJA, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Champaign County Regional Planning Commission Planning and Demonstration project Activities

Application Date: July 10, 2023

2.2 Award Amount.

SS4A Grant Amount: $945,000

2.3 Federal Obligation Information.

Federal Obligation Type: Multiple

Obligation Condition Table		
Phase the Project	**Allocation of the SS4A Grant**	**Obligation Condition**
Base Phase: Planning	$785,000	
Option Phase 1: Lincoln Avenue Complete Streets Demonstration project Activities	$160,000	The Recipient shall not expend any funds (Federal or non-Federal) for, seek reimbursement of eligible costs, or otherwise begin any part of the final design and construction of an Implementation Project unless and until: (1)The requirements of the National Environmental Policy Act (42 U.S.C. § 4321 et seq.) ("NEPA"), Section 106 of the National Historic Preservation Act (16 U.S.C. § 470f) ("NHPA"), and any other applicable environmental laws and regulations have been met; and (2)FHWA, or a State with applicable NEPA Assignment authority, has approved the NEPA document for the Project and provided the Recipient with a written notice that the environmental review process is complete; and (3) FHWA has obligated additional funds for this phase and notified the Recipient in writing that the Recipient may proceed to the next activity after NEPA approval, and the Recipient has acknowledged receipt in writing of FHWA's notification. Recipient shall not proceed with any such activities until (2) and (3) as described in this section are met. Costs that are incurred before (2)

		and (3) as described in this section are met are not allowable costs under this agreement. Extent of activities that are permissible before NEPA is complete are those activities constituting "preliminary design" as specified in FHWA Order 6640.1A.

2.4 Budget Period

Base Phase Budget Period: July 1, 2024 - June 30, 2029

Option Phase 1 Budget Period: July 1, 2024 - June 30, 2029

2.5 Grant Designation.

Designation: Planning and Demonstration project

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

The funds will be used to update the Champaign-Urbana Urban Area Safety Action Plan and Rural Champaign County Area Safety Action Plan; the original plans were approved in 2019 with data from 2012-2016. Additional funds will be used to complete a demonstration project in North Lincoln Avenue from Killarney Street to Wascher Avenue in Urbana.

The project will be completed in two phases as follows:

Base Phase: Planning:

Safety Action Plan Updates

The updates of these plans will include broadening data collection in underserved areas of the MPO, expanding public outreach about safety, increasing scope of the rural safety plan to include all users, and a review of local policies with recommendations.

The data in the safety plans will be updated to the years 2013-2023 to better reflect current transportation safety problems in the region. The additional work in public outreach and policy review will bring the plans into greater alignment with the federal vision for local safety action plans.

CUUATS (MPO) staff will collect and analyze data from traffic counters for bike and pedestrian traffic. The initial data collected will be added into the safety plan with preliminary analysis.

Public outreach will be completed starting in the spring following the contract start date. Policy review will be completed within the first 18-month period. Plan developments and updates will be finalized after this 18-month period and is expected to take up to a year to complete and approve by the CUUATS Policy Committee, which is the official decision-making body of the MPO. Because of staff availability and the

additional work in installing and getting data from the counters, CUUATS expects the development and final approval to take 4 years.

First, data will be updated to 2014-2023 as this data best reflects patterns in the area prior to the COVID pandemic due to the University of Illinois' student population drastically dropping in the area during 2020 and 2021. Secondly, the updated RASP will be required to expand its focus to all road users. Lastly, the components the MPO is missing in its plan to meet all the criteria of an eligible plan include (1) assessments of local policies and guidelines in prioritizing safety and (2) stronger public, private sector, and community group engagement.

The MPO will also implement other changes that will make the Area Safety Plans more robust. This includes the installation of bike/ped counters to collect bike and pedestrian data. This new data would go a long way toward improving design standards and making vulnerable road users feel safer on area streets.

Option Phase 1: Demonstration Activities:

The demonstration project for N. Lincoln Avenue in Urbana, Illinois is an integral part of the Phase I Preliminary Engineering for the Lincoln Avenue (Wascher to Killarney) roadway improvement project. The demonstration project will serve as a test of the proposed concept under real traffic conditions. The data, observations, and public input collected during the demonstration project will serve as input for the Phase I Project Development Report.

The City of Urbana selected Hanson Professional Services to provide Phase I Preliminary Engineering services for the overall Lincoln Avenue (Wascher to Killarney) project, and these services will be funded with Federal Surface Transportation funds. CCRPC staff will collect traffic data before and during the demonstration project, and develop a report based on analysis of the data collected. NEPA was completed on October 10, 2025.

The SS4A Grant Funds will be used to hire a contractor through an invitation to bid process to construct the demonstration project elements described above. This will be a separate contract from the engineering contract with Hanson. The demonstration project will include temporary removal or covering of existing pavement markings, placement of pavement markings, repositioning of traffic signals, and then restoration of the pavement markings and traffic control devices.

3.2 Project's Estimated Schedule.

Demonstration project Activity Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	October 10, 2025
Planned Construction Start Date	March 2, 2026
Planned Evaluation Period End Date:	July 1, 2026
Planned SS4A Final Report Date:	September 1, 2026

Supplemental Planning Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	August 6, 2024
Planned Draft Plan Completion Date:	August 31, 2028

Planned Final Plan Completion Date:	January 31, 2029
Planned Final Plan Adoption Date:	April 11, 2029
Planned SS4A Final Report Date:	June 29, 2029

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	$945,000
Other Federal Funds:	$0
State Funds:	$250,000
Local Funds:	$40,000
In-Kind Match:	$0
Other Funds:	$0
Total Eligible Project Cost:	$1,235,000

(b) Cost Classification Table – Planning and Demonstration project Grants with demonstration project activities and Implementation Grants Only

Cost Classification	Total Costs	Non-SS4A Previously Incurred Costs	Eligible Costs
Construction	$200,000	$0	**$200,000**
Project Total	**$200,000**		**$200,000**

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. T Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total

obligated funding.

ARTICLE 4

ARTICLE 5
RECIPIENT INFORMATION

5.1 Recipient Contact(s).

Rita Morocoima-Black
Planning and Community Development Director
Champaign County Regional Planning Commission
1776 E. Washington St. Urbana, IL 61802
217-819-4056
rmorocoi@ccrpc.org

5.2 Recipient Key Personnel.

Name	Title or Position
Rita Morocoima-Black	Planning & Comm. Dev. Director
Susan Burgstrom	Planning Manager
John Zeman	Urbana City Engineer
Hasibul Islam	Transportation Engineer
Min Jiang	Research Analyst
Allison Gwinup	Planner II
Gabriella Harpel	Planner II
Amer Islam	GIS Analyst
TBD	Intern

5.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Vershun Tolliver-Division Administrator
Agreement Officer's Representative (AOR)
Federal Highway Administration | Illinois Division
130 S. Martin Luther King Jr. Drive, Suite A, Springfield, IL 62703
Phone: (217) 492-4640
Illinois.FHWA@dot.gov

and

Sal Madonia
Illinois Division Office Lead Point of Contact
Transportation Engineer – Districts 4, 5, 6 & 7
Federal Highway Administration | Illinois Division
130 S. Martin Luther King Jr. Drive | Suite A | Springfield, IL 62703
Phone: 217.492.4645
Email: sal.madonia@dot.gov

ARTICLE 6
USDOT ADMINISTRATIVE INFORMATION

6.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "**AO**") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

In accordance with 2 CFR 200.308(f)(6), the recipient or subrecipient shall obtain prior written approval from the USDOT agreement officer for the subaward, if the subaward activities were not proposed in the application or approved in the Federal award. This provision is in accordance with 2 CFR 200.308 (f) (6) and does not

to procurement transactions for goods and services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "**AOR**") may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 7
SPECIAL GRANT TERMS

6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.

6.2. The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.

6.4 The Recipient of a Planning and Demonstration project Grant acknowledges that the Action Plan will be made publicly available and agrees that it will publish the final Action Plan on a publicly available website.

6.5 The Recipient of a Planning and Demonstration project Grant that involves a demonstration project activity agrees to provide an assessment of each demonstration project activity and update the existing Action Plan, which will incorporate the information gathered in the Action Plan's list of projects or strategies and/or inform another part of the existing Action Plan. The Recipient also agrees that demonstration project activities are temporary in nature and must be removed and/or ended following the conclusion of the project if the assessment of the demonstration project activities does not affirm that the activities provide safety benefits.

6.6 The Recipient of an Implementation Grant agrees to update its Action Plan within two years of the date of this agreement to: align with all Comprehensive Safety Action Plan components in Table 1 of the SS4A FY 2023 NOFO corresponding with any "no" responses in the Self-Certification Eligibility Worksheet; ensure that the Action Plan's safety focus includes all road users, including pedestrians, bicyclists, and motor vehicle safety; and ensure that the Action Plan was last updated not more than three years prior.

6.7 The Recipient acknowledges that it is required to conduct certain environmental analyses and to prepare and submit to FHWA, or State with applicable NEPA Assignment authority, documents required under NEPA, and other applicable environmental statutes and regulations before the Government will obligate funds for Option Phase 1 under this agreement and provide the Recipient with a written notice to proceed with Option Phase 1.

6.8 The Government's execution of this agreement does not in any way constitute pre-approval or waiver of any of the regulations imposed upon Recipient under the applicable Federal rules, regulations and laws regarding SS4A projects undertaken in accordance with the terms and conditions of this agreement. The Recipient shall comply with all applicable Federal requirements before incurring any costs under this agreement.

6.9 State of California v. Duffy, 1:25-cv-00208-JJM-PAS (D.R.I.)

Pursuant to the court's preliminary injunction order in State of California v. Duffy, 1:25-cv-00208-JJM-PAS (D.R.I.) (June 19, 2025) DOT will not impose or enforce the challenged immigration enforcement condition* or any materially similar terms and conditions, to any grant funds awarded, directly or indirectly, to Plaintiff States, or local government entities within those States (collectively referred to as "Plaintiff State Entities"), or otherwise rescind, withhold, terminate, or take other adverse action, absent specific statutory authority, based on the challenged immigration enforcement condition while DOT is subject to an injunction. DOT will not require Plaintiff State Entities to make any certification or other representation related to compliance the challenged immigration enforcement condition nor will DOT construe acceptance of funding from DOT as certification as to the challenged immigration enforcement condition.

*The challenged immigration enforcement condition:

"[T]he Recipient will cooperate with Federal officials in the enforcement of Federal law, including cooperating with and not impeding U.S. Immigration and Customs Enforcement (ICE) and other Federal offices and components of the Department of Homeland Security in the enforcement of Federal immigration law."

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: Champaign County
Baseline Measurement Date: March 2026
Baseline Report Date: July 2026

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Safety Performance [for Implementation Grants and Planning and Demonstration project Grants with demonstration project activities]	Fatalities: Total annual fatalities in the project location(s)	Annually and within 120 days after the end of the period of performance
Safety Performance [for Implementation Grants and Planning and Demonstration project Grants with demonstration project activities]	Serious Injuries: Total annual serious injuries in the project location(s) [if available]	Annually and within 120 days after the end of the period of performance
Safety Performance [for Implementation Grants and Planning and Demonstration project Grants with demonstration project activities]	Crashes by Road User Category: Total annual crashes in the project location(s) broken out by types of roadway users involved (e.g., pedestrians, bicyclists, motorcyclist, passenger vehicle occupant, commercial vehicle occupant)	Annually and within 120 days after the end of the period of performance
Costs [for all Grants]	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Outcomes and Benefits [for Implementation Grants and Planning and Demonstration project Grants	Quantitative Project Benefits: Quantification of evidence-based projects or strategies implemented (e.g., miles of sidewalks installed, number of pedestrian crossings upgraded, etc.)	Within 120 days after the end of the period of performance

Measure	Category and Description	Measurement Frequency and Reporting Deadline
with demonstration project activities]		
Outcomes and Benefits [for Implementation Grants and Planning and Demonstration project Grants with demonstration project activities]	Qualitative Project Benefits: Qualitative description of evidence-based projects or strategies implemented (e.g., narrative descriptions, testimonials, high-quality before and after photos, etc.)	Within 120 days after the end of the period of performance
Outcomes and Benefits [for Implementation Grants and Planning and Demonstration project Grants with demonstration project activities]	Project Location(s): GIS/geo coordinate information identifying specific project location(s)	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations [for all Grants]	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

ATTACHMENT B
CHANGES FROM APPLICATION

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert "N/A" in Section 3.3 of the table.

Scope: The Scope is essentially the same as the application. This amendment is required to add the Demonstration project portion of the grant. The Base Phase agreement was signed on 8/13/2024 which includes updates to the Safety Action Plan and procurement of bicycle and pedestrian counters. This Amendment is for Option Phase I which includes the City of Urbana coordinating the Lincoln Avenue Complete Streets Project (Demonstration project Activities).

Schedule: The anticipated schedule is to include this project on a State letting with construction of the demonstration project in the Spring of 2026. CCRPC staff will collect traffic data before and during the demonstration project, and develop a report based on analysis of the data collected. The demonstration project will include placement of pavement markings, and then restoration of the pavement markings and traffic control devices upon completion. The time frame is anticipated to occur in the Spring of 2026 to Summer of 2026.

Budget: The Budget is the same as the SS4A application.

The table below provides a summary comparison of the project budget.

	Application		Section 3.3	
Fund Source	$	%	$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds		80		
Other Federal Funds		0		
Non-Federal Funds		20		
Total Future Eligible Project Costs		100		
Total Project Costs		100		

ATTACHMENT C

[RESERVED]

ATTACHMENT D

[RESERVED]

ATTACHMENT E
LABOR AND WORK

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table are accurate:

	The Recipient or a project partner promotes robust job creation by supporting good-paying jobs directly related to the project with free and fair choice to join a union. *(Describe robust job creation and identify the good-paying jobs in the supporting narrative below.)*
	The Recipient or a project partner will invest in high-quality workforce training programs such as registered apprenticeship programs to recruit, train, and retain skilled workers, and implement policies such as targeted hiring preferences. *(Describe the training programs in the supporting narrative below.)*
	The Recipient or a project partner will partner with high-quality workforce development programs with supportive services to help train, place, and retain workers in good-paying jobs or registered apprenticeships including through the use of local and economic hiring preferences, linkage agreements with workforce programs, and proactive plans to prevent harassment. *(Describe the supportive services provided to trainees and employees, preferences, and policies in the supporting narrative below.)*
X	The Recipient or a project partner will partner and engage with local unions or other worker-based organizations in the development and lifecycle of the project, including through evidence of project labor agreements and/or community benefit agreements. *(Describe the partnership or engagement with unions and/or other worker-based organizations and agreements in the supporting narrative below.)*
	The Recipient or a project partner will partner with communities or community groups to develop workforce strategies. *(Describe the partnership and workforce strategies in the supporting narrative below.)*
	The Recipient or a project partner has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. *(Describe those actions in the supporting narrative below.)*

2. Supporting Narrative.

CCRPC 2023-2025 Strategic Plan: Development of a Compensation Plan that is competitive and aligned with resources.

- In 2023, a Compensation Plan was developed and administered based on available funding and a third-party assessment.
- CCRPC has a unionized workforce for one of its divisions, the Early Childhood Education Division.

CCRPC operates a Workforce Development Program that provides free workforce training, career development, and job search assistance with wraparound supports to help clients secure and retain in-demand, high-paying careers. Target sectors include Construction, Manufacturing, Healthcare, Business Services, Logistics, Ag Tech, and Healthcare.

Union pre-apprenticeship programs are available for underrepresented groups such as the one referenced below.

Supportive services are offered through CCRPC such as our Early Childhood Education Program that serves income-eligible families of infants, toddlers, expectant parents, and three- to five-year-old children.

ATTACHMENT F
CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with "X" in the following table are accurate:

X	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
	The Recipient complies with 2 CFR 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment.

2. Supporting Narrative. - NA

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Grant Agreement
between the
Champaign County Regional Planning Commission and the City of Urbana

Champaign County Regional Planning Commission (RPC) and the City of Urbana (the City) hereby enter into this grant agreement (Agreement) as of the latest date of execution by either of the parties. RPC and the City are collectively referred to herein as "Parties" or individually as a "Party."

WITNESSETH

WHEREAS, RPC was awarded a Safe Streets for All (SS4A) grant by the U.S. Department of Transportation (USDOT) on December 13, 2023, which includes a demonstration project along North Lincoln Avenue extending from south of Wascher Drive to north of Killarney Drive in Urbana as a budgeted deliverable;

WHEREAS, IDOT is providing a non-federal match to the SS4A grant award via its State Planning Funds program;

WHEREAS, RPC has agreed to work with the City in the demonstration project, and both Parties have tasks and deliverables to complete for the demonstration project;

NOW, THEREFORE, in consideration of the foregoing and mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

Article I. Grant Agreement Requirements

1.1 Grant Agreement Requirements. All requirements in the USDOT Grant Agreement under the Fiscal Year 2023 Safe Streets and Roads for All Grant Program with the RPC and the IDOT State Uniform Grant Agreement 25-1437-0002 with the RPC are applicable to this Agreement and have been attached as Exhibit B. By signing this Agreement, the City acknowledges receipt of the USDOT and IDOT Grant Agreements and agrees to comply with the terms and conditions including but not limited to compliance with uniform grant rules, representations and use of funds, specific certifications, anti-lobbying restrictions, and compliance with all applicable State and Federal laws and regulations.

Article II. Scope of Services

2.1 Scope. RPC and the City will conduct the grant activities or provide the services as described in Exhibit A: Scope of Services, incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules.

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2.2 Scope Revisions. Should RPC and the City determine that a revision to the scope is necessary, RPC shall obtain prior approval from USDOT and IDOT. All requests for scope revisions that require USDOT and IDOT approval shall be signed by an RPC authorized representative and submitted to USDOT and IDOT for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before USDOT and IDOT give written approval.

Article III. Budget

3.1 Budget. The Budget is a schedule of anticipated grant expenditures that is approved by USDOT and IDOT for carrying out the purposes of the Award. The City can expend up to $200,000 and be reimbursed by RPC for 80% of the total project costs up to $160,000, the SS4A maximum funding for the demonstration project. The City agrees to pay the 20% local cost share up to $40,000. Reimbursement to the City by RPC is dependent upon SS4A grant funds being received.

3.2 Budget Revisions. Should RPC and the City determine that a revision to the budget is necessary, RPC shall obtain prior approval from USDOT and IDOT. All requests for budget revisions that require USDOT and IDOT approval shall be signed by an RPC authorized representative and submitted to USDOT and IDOT for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before USDOT and IDOT give written approval.

3.3 Allowable costs. All allowable costs, including direct and indirect costs, are identified in the grant agreements between USDOT, IDOT, and RPC for this project, and are incorporated by reference to this Agreement. The City agrees to maintain adequate fiscal controls, time and effort documentation, accounting record support, and any other documentation necessary to substantiate allowable costs incurred for the project; and will provide this documentation to RPC. Documentation examples include but are not limited to invoices, check copies, General Ledger reports, or other proof of payment (for credit card/ach payments) and timesheets or payroll reports. The City will provide to RPC, upon reasonable notice, access to and the right to examine such books and records related to this Agreement and will make such reports to RPC as RPC may reasonably require so that RPC may determine whether there has been compliance with this Agreement. *This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.*

3.4 Requests for Reimbursement. The City will submit requests for reimbursement to RPC and provide supporting documentation including documentation to substantiate its contribution of the 20% local cost share. All disbursements and payments made to the City under this Agreement remain subject to recovery from RPC if violations of any provisions of the Grant Agreement result in USDOT or IDOT seeking recovery of the disbursed funds.

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Article IV. Prevailing Wage Act

4.1 Illinois Prevailing Wage Act. Each party agrees to comply with the Illinois Prevailing Wage Act where it is applicable.

Article V. Term and Termination

5.1 Term and Termination. Following execution of this Agreement by the parties, the term of this Agreement shall be January 1, 2025, through June 30, 2029. This Agreement may be terminated by either party upon a thirty-day notice in writing to the other party. Upon termination, the City shall provide to RPC an accounting of grant funds it received and shall remit unspent grant funds to RPC. Additionally, if the City does not spend any grant funds in accordance with the regulations and requirements specified in this Agreement, the City will be required to repay RPC in the amount of grant funds that were utilized incorrectly.

Article VI. Limitation of Liability

6.1 Limitation of Liability. Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this Agreement, which are not related to or the direct result of a Party's negligence or breach. Each party shall maintain appropriate insurance as needed and shall defend and indemnify the other against any suit, claim, or cause of action resulting from the acts or omission of the other party.

Article VII. Amendments and Severability

7.1 Amendments. This Agreement may be modified or amended at any time during its term by mutual consent of the Parties, expressed in writing and signed by the Parties.

7.2. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date indicated by the signatures of the respective Parties.

DocuSigned by:
Diane Wolfe Marlin
0FB8B8E5B1B94C5...

Mayor
City of Urbana

2/4/2025 | 10:02:39 PM CST

Date

DocuSigned by:
Dalitso Sulamoyo
EC80345933F748A...

Chief Executive Officer, Champaign County Regional Planning Commission

2/4/2025 | 4:34:46 PM CST

Date

Docusign Envelope ID: 7C8D9E34-6139-478A-8EA0-6B1C89F382A0

EXHIBIT A
SCOPE OF SERVICES

RPC shall perform and carry out, in a professional and satisfactory manner, the following:

1. Collect and process traffic data along Lincoln Avenue and its cross streets before, during, and after construction of the demonstration project.

2. Create a report based on the traffic data collected, analysis, information learned during the demonstration project, and any public comments received.

The City of Urbana shall perform and carry out, in a professional and satisfactory manner, the following:

1. Create a Request for Proposals and complete a bid process to construct the road diet demonstration project.

2. Supervise installation, maintenance, and removal of the road diet demonstration project. The road diet demonstration will include, but not be limited to, temporary removal or covering of existing pavement markings, placement of road diet pavement markings, repositioning of traffic signals, and then restoration of the pavement markings and traffic control devices.

3. Provide any relevant information and public comments received about the demonstration project to RPC.

1. Federal Award No.
693JJ32440708

2. Effective Date
See No. 16 Below

3. Assistance Listings No.
20.939

4. Award To
Champaign County Regional Planning Commission
1776 E. Washington St. Urbana, IL. 61802

Unique Entity Id.: C4KVFF5UJVD3
TIN No.: 37-6006910

5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590

6. Period of Performance
Effective Date of Award – 59 months

7. Total Amount

Federal Share:	$945,000
Recipient Share:	$290,000
Other Federal Funds:	$0
Other Funds:	$0
Total:	$1,235,000

8. Type of Agreement
Grant

9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the "Bipartisan Infrastructure Law" or "BIL")

10. Procurement Request No.
HSA240412PR

11. Federal Funds Obligated
- Base Phase: $785,000

12. Submit Payment Requests To
See Article 5.

13. Accounting and Appropriations Data
15X0173E50.0000.055SR10500.5592000000.41010.61006600.0000000000.0000000000.0000000000.0000000000

14. Description of the Project

The Champaign County Regional Planning Commission grant agreement will improve roadway safety. This is a phased agreement. The Base Phase includes updates to the Safety Action Plan and procurement of bicycle and pedestrian counters and Option Phase I includes the Demonstration Project (Lincoln Avenue complete streets demonstration project). CCRPC Safety Area Plan Updates (Existing Safety Action Plan Updates). Lincoln Avenue Complete Streets Demonstration Project (Demonstration Activities).

RECIPIENT

15. Signature of Person Authorized to Sign

7-31-24

Signature Date

Name: Dalitso Sulamoyo

Title: Chief Executive Officer

FEDERAL HIGHWAY ADMINISTRATION

16. Signature of Agreement Officer

NICOLE BRYANT

Digitally signed by NICOLE BRYANT
Date: 2024.08.13 11:09:22 -04'00'

Signature Date

Name: Nicole Bryant

Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE
FISCAL YEAR 2023 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "**USDOT**") Federal Highway Administration (the "**FHWA**") and the Champaign County Regional Planning Commission (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("**SS4A**") Grant for the Champaign County Regional Planning Commission Planning and Demonstration Activities.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2023 Safe Streets and Roads for All ("SS4A") Grant Program,", which is available at https://www.transportation.gov/grants/ss4a/grant-agreements under "Fiscal Year 2023." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Champaign County Regional Planning Commission Planning and Demonstration Activities

Application Date: July 10, 2023

2.2 Award Amount.

SS4A Grant Amount: $945,000

2.3 Federal Obligation Information.

Obligation Condition Table		
Phase the Project	**Allocation of the SS4A Grant**	**Obligation Condition**
Base Phase: Planning	$785,000	
Option Phase 1: Lincoln Avenue Complete Streets Demonstration Activities	$160,000	The Recipient shall not expend any funds (Federal or non-Federal) for, seek reimbursement of eligible costs, or otherwise begin any part of the final design and construction of an Implementation Project unless and until: (1) The requirements of the National Environmental Policy Act (42 U.S.C. § 4321 et seq.) ("NEPA"), Section 106 of the National Historic Preservation Act (16 U.S.C. § 470f) ("NHPA"), and any other applicable environmental laws and regulations have been met; and (2) FHWA, or a State with applicable NEPA Assignment authority, has approved the NEPA document for the Project and provided the Recipient with a written notice that the environmental review process is complete; and (3) FHWA has obligated additional funds for this phase and notified the Recipient in writing that the Recipient may proceed to the next activity after NEPA approval, and the Recipient has acknowledged receipt in writing of FHWA's notification. Recipient shall not proceed with any such activities until (2) and (3) as described in this section are met. Costs that are incurred before (2) and (3) as described in this section are met are not allowable costs under this agreement. Extent of activities that are permissible before NEPA is complete are those activities constituting "preliminary design" as specified in FHWA Order 6640.1A.

2.4 Budget Period.

Base Phase Budget Period: July 1, 2024 - June 30, 2029

Option Phase 1 Budget Period: [reserved]

2.5 Grant Designation.

Designation: Planning and Demonstration

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

The funds will be used to update the Champaign-Urbana Urban Area Safety Action Plan and Rural Champaign County Area Safety Action Plan; the original plans were approved in 2019 with data from 2012-2016. Additional funds will be used to complete a road diet demonstration project in North Lincoln Avenue from Killarney Street to Wascher Avenue in Urbana.

The project will be completed in two phase as follows:

Base Phase: Planning:

Safety Action Plan Updates

The updates of these plans will include broadening data collection in underserved areas of the MPO, expanding public outreach about safety, increasing scope of the rural safety plan to include all users, and a review of local policies with recommendations.

The data in the safety plans will be updated to the years 2013-2023 to better reflect current transportation safety problems in the region. The additional work in public outreach and policy review will bring the plans into greater alignment with the federal vision for local safety action plans.

CUUATS (MPO) staff will collect and analyze data from traffic counters for bike and pedestrian traffic. The initial data collected will be added into the safety plan with preliminary analysis.

Public outreach will be completed starting in the spring following the contract start date. Policy review will be completed within the first 18-month period. Plan developments and updates will be finalized after this 18-month period and is expected to take up to a year to complete and approve by the CUUATS Policy Committee, which is the official decision-making body of the MPO. Because of staff availability and the additional work in installing and getting data from the counters, CUUATS expects the development and final approval to take 4 years.

First, data will be updated to 2014-2023 as this data best reflects patterns in the area prior to the COVID pandemic due to the University of Illinois' student population drastically dropping in the area during 2020 and 2021. Secondly, the updated RASP will be required to expand its focus to all road users. Lastly, the components the MPO is missing in its plan to meet all the criteria of an eligible plan include (1) assessments of local policies and guidelines in prioritizing safety and (2) stronger public, private sector, and community group engagement.

The MPO will also implement other changes that will make the Area Safety Plans more robust. This includes the installation of bike/ped counters to collect bike and pedestrian data. This new data would go a long way toward improving design standards and making vulnerable road users feel safer on area streets.

Option Phase 1: Demonstration Activities:

The road diet demonstration project for N. Lincoln Avenue in Urbana, Illinois is an integral part of the Phase I Preliminary Engineering for the Lincoln Avenue (Wascher to Killarney) roadway improvement project. The road diet demonstration will serve as a test of the proposed road diet concept under real traffic conditions

The data, observations, and public input collected during the demonstration will serve as input for the Phase I Project Development Report.

The City of Urbana selected Hanson Professional Services to provide Phase I Preliminary Engineering services for the overall Lincoln Avenue (Wascher to Killarney) project, and these services will be funded with Federal Surface Transportation funds. CCRPC staff will collect traffic data before and during the road diet demonstration, and develop a report based on analysis of the data collected.

The SS4A Grant Funds will be used to hire a contractor through an invitation to bid process to construct the road diet demonstration project elements described above. This will be a separate contract from the engineering contract with Hanson. The road diet demonstration will include temporary removal or covering of existing pavement markings, placement of road diet pavement markings, repositioning of traffic signals, and then restoration of the pavement markings and traffic control devices.

3.2 Project's Estimated Schedule.

Action Plan Schedule

Demonstration Activity Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	May 2025
Planned Construction Start Date	August 2025
Planned Evaluation Period End Date:	November 2025
Planned SS4A Final Report Date:	February 2026

Supplemental Planning Schedule

Milestone	Schedule Date
Planned NEPA Completion Date:	May 2025
Planned Draft Plan Completion Date:	August 2029
Planned Final Plan Completion Date:	January 2029
Planned Final Plan Adoption Date:	April 2029
Planned SS4A Final Report Date:	June 2029

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	$945,000
Other Federal Funds:	$0
State Funds:	$250,000
Local Funds:	$40,000
In-Kind Match:	$0
Other Funds:	$0

Total Eligible Project Cost:	$1,235,000

(b) Cost Classification Table – Planning and Demonstration Grants with demonstration activities and Implementation Grants Only

Cost Classification	Total Costs	Non-SS4A Previously Incurred Costs	Eligible Costs
Construction	$200,000	$0	**$200,000**
Project Total	**$200,000**	**$0**	**$200,000**

(c) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient Contact(s).

Rita Morocoima-Black
Planning and Community Development Director
Champaign County Regional Planning Commission
1776 E. Washington St. Urbana, IL 61802
217-819-4056
rmorocoi@ccrpc.org

4.2 Recipient Key Personnel.

Name	Title or Position
Rita Morocoima-Black	Planning & Comm. Dev. Director
Susan Burgstrom	Planning Manager
Hasibul Islam	Transportation Engineer
Min Jiang	Research Analyst
Allison Gwinup	Planner II
Gabriella Harpel	Planner II

Name	Title or Position
Amer Islam	GIS Analyst
Richard Norris	Intern
TBD	Intern

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – Illinois
Agreement Officer's Representative (AOR)
Federal Highway Administration | Illinois Division
130 S. Martin Luther King Jr. Drive, Suite A, Springfield, IL 62703
Phone: (217) 492-4640
Illinois.FHWA@dot.gov

and

David Adedokun
Illinois Division Office Lead Point of Contact
Transportation Engineer – Districts 5, 6 & 7
Federal Highway Administration | Illinois Division
130 S. Martin Luther King Jr. Drive | Suite A | Springfield, IL 62703
Phone: 217.492.4637
Email: david.adedokun@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the "**AO**") are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327. Note: This clause is only applicable to grants that do not include construction.

In accordance with 2 CFR 200.308(c)(6), unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "**AOR**") may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.

6.2. The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.

6.4 The Recipient of a Planning and Demonstration Grant acknowledges that the Action Plan will be made publicly available and agrees that it will publish the final Action Plan on a publicly available website.

6.5 The Recipient of a Planning and Demonstration Grant that involves a demonstration activity agrees to provide an assessment of each demonstration activity and update the existing Action Plan, which will incorporate the information gathered in the Action Plan's list of projects or strategies and/or inform another part of the existing Action Plan. The Recipient also agrees that demonstration activities are temporary in nature and must be removed and/or ended following the conclusion of the project if the assessment of the demonstration activities does not affirm that the activities provide safety benefits.

6.6 The Recipient acknowledges that it is required to conduct certain environmental analyses and to prepare and submit to FHWA, or State with applicable NEPA Assignment authority, documents required under NEPA, and other applicable environmental statutes and regulations before the Government will obligate funds for Option Phase 1 under this agreement and provide the Recipient with a written notice to proceed with Option Phase 1.

6.7 The Government's execution of this agreement does not in any way constitute pre-approval or waiver of any of the regulations imposed upon Recipient under the applicable Federal rules, regulations and laws regarding SS4A projects undertaken in accordance with the terms and conditions of this agreement. The Recipient shall comply with all applicable Federal requirements before incurring any costs under this agreement.

6.8 There are no other special grant requirements.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area: Champaign County
Baseline Measurement Date: August 2025
Baseline Report Date: September 2025

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Safety Performance [for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Fatalities: Total annual fatalities in the project location(s)	Annually and within 120 days after the end of the period of performance
Safety Performance [for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Serious Injuries: Total annual serious injuries in the project location(s) [if available]	Annually and within 120 days after the end of the period of performance
Safety Performance [for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Crashes by Road User Category: Total annual crashes in the project location(s) broken out by types of roadway users involved (e.g., pedestrians, bicyclists, motorcyclist, passenger vehicle occupant, commercial vehicle occupant)	Annually and within 120 days after the end of the period of performance
Equity [for all Grants]	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	Within 120 days after the end of the period of performance
Costs [for all Grants]	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Outcomes and Benefits		

Measure	Category and Description	Measurement Frequency and Reporting Deadline
[for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Quantitative Project Benefits: Quantification of evidence-based projects or strategies implemented (e.g., miles of sidewalks installed, number of pedestrian crossings upgraded, etc.)	Within 120 days after the end of the period of performance
Outcomes and Benefits [for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Qualitative Project Benefits: Qualitative description of evidence-based projects or strategies implemented (e.g., narrative descriptions, testimonials, high-quality before and after photos, etc.)	Within 120 days after the end of the period of performance
Outcomes and Benefits [for Implementation Grants and Planning and Demonstration Grants with demonstration activities]	Project Location(s): GIS/geo coordinate information identifying specific project location(s)	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations [for all Grants]	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

ATTACHMENT B
CHANGES FROM APPLICATION

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert "N/A" in Section 3.3 of the table.

Scope: The Scope is basically the same as the SS4A application.However, there are minor differences, such as:

SS4A grant application proposed to update the data on developing the Urban and Rural Safety Action Plans from 2015-2019. The updated scope proposes to use 10-year of crash data (2014-2023). Also, the schedule for completing the project was changed due to extending the data analysis to ten years and additional time for procuring the bicycle and pedestrian counters.

Schedule:

Schedule for SS4A Project	2024					2025												2026												2027	
Month	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Sequence	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Updated Action Plan																															
Procure Counters																															
Counter Installation																															
Data Collection																															
Public Outreach																															
Data Cleaning and Analysis																															
Safety Plan Updates																															
Draft & Final Safety Plan Approvals																															
Agency and Public Comment Periods																															
Report Editing																															
CUUATS Safety Committee Meetings																															
Quarterly Reports																															
Demonstration Activities																															
Estimated NEPA Completion																															
Evaluation																															
Report Writing for Road Diet																															

Schedule for SS4A Project (cont.)	2027 (cont.)										2028												2029						
Month	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Sequence	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
Updated Action Plan																													
Procure Counters																													
Counter Installation																													
Data Collection																													
Public Outreach																													
Data Cleaning and Analysis																													
Safety Plan Updates																													
Draft & Final Safety Plan Approvals																													
Agency and Public Comment Periods																													
Report Editing																													
CUUATS Safety Committee Meetings																													
Quarterly Reports																													
Demonstration Activities																													
Estimated NEPA Completion																													
Road Diet Construction and Evaluation																													
Report Writing for Road Diet																													

Budget: The Budget is the same as the SS4A application.

The table below provides a summary comparison of the project budget.

Fund Source	Application $	Application %	Section 3.3 $	Section 3.3 %
Previously Incurred Costs (Non-Eligible Project Costs)			N/A	N/A
Federal Funds	N/A	N/A	N/A	N/A
Non-Federal Funds	N/A	N/A	N/A	N/A
Total Previously Incurred Costs	N/A	N/A	N/A	N/A
Future Eligible Project Costs			N/A	N/A
SS4AFunds		80		
Other Federal Funds		0		
Non-Federal Funds		20		
Total Future Eligible Project Costs		100		
Total Project Costs		100		

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with "X" in the following table align with the application:

X	A racial equity impact analysis has been completed for the Project. *(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)*
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. *(Identify the relevant programs, plans, or policies in the supporting narrative below.)*
X	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. *(Identify the relevant investments in the supporting narrative below.)*
X	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. *(Identify the new or improved access in the supporting narrative below.)*
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. *(Identify the new or improved access in the supporting narrative below.)*
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but intends to take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

Champaign Urbana Safety Plan: Equity Analysis

Based on the data analysis completed and published in 2019, the focus on completing an equity analysis was determined to be imperative for the most vulnerable roadway users: bicyclists and pedestrians. These users were noted as being the most important for the equity analysis because of their overrepresentation in severe crashes compared to the total for the Champaign-Urbana Metropolitan Planning Area (MPA) and the determination of "Pedestrians" and "Bicyclists" as Emphasis Areas in the Champaign-Urbana Urban Safety Plan 2019. The following section, completed as part of the 2022 update, provides an introductory safety analysis that looks at the features of these crashes. It then uses data from 2015-2020 to show more in-depth statistics regarding bike and pedestrian crash characteristics and compares the most severe and fatal crashes to population demographic information including age, race, ethnicity, household disabil

Limited English Proficiency (LEP), and socioeconomic status. An initial speed analysis was also completed. Not all categories showed a significant correlation, but the findings offer insight into relative safety of bicycle and pedestrian users on our streets.

PROJECT 2: NORTH LINCOLN AVENUE COMPLETE STREET

EQUITY: The Lincoln Avenue segment is in a census tract designated as underserved by the ETC Explorer Tool (Appendix 6B). It is locally well-known that residents north of Bradley Avenue and south of Interstate 74 have needed greater funding in infrastructure to improve connections to jobs and access to the rest of the local area. Making these improvements to the Lincoln corridor will go a long way toward making this happen. Lincoln Avenue is one of four major north-south corridors in the Champaign-Urbana area, where linking the north side of town to the more populous areas of the city is critical for economic, health, transportation, and social equity. **COLLABORATION:** The City of Urbana is collaborating with C-U MTD and the Urbana Park District (UPD) in the Lincoln Avenue Complete Street Revitalization**.** The proposed bike facilities along the corridor will connect to the UPD's path in King Park at Wascher Dr, closing a significant bicycle network gap. C-U MTD's collaboration on this project will include specific transit improvements like upgraded bus shelters. **ENGAGEMENT:** The Lincoln Avenue Complete Street Revitalization project plans to inform representatives of the project options during the preliminary engineering phase. Notices will be provided at the apartment complexes and local businesses and organizations in appropriate areas to reach specific underserved populations. A study group will be formed to oversee the development of the project and provide advice during different stages. Lastly, the public outreach will include at least one of these other options: a pop-up demo, walk/bike audit, open house public meetings, and/ or surveys to residents.

IMPLEMENTATION COSTS SUMMARY FURTHER DETAILS IN BUDGET NARRATIVE	% Federal Request	Federal Request	Brief Description
Type of Activity			
Infrastructure	40.3%	$ 1,727,648	Sidewalk installation, curb and gutter, other construction
Operational	49.7%	$ 1,401,397	Traffic signals, bus turnouts
Behavioral	5.1%	$ 177,955	Pavement markings, bus shelters, pedestrian crossings
Planning & Demonstration	4.8%	$ 160,000	Bike lane marking demonstration project. See Criteria #5.

Lastly, the components the MPO is missing in its existing plans to meet all the criteria of an eligible plan includes (1) assessments of local policies and guidelines in prioritizing safety and (2) stronger public, private sector, and community group engagement. The community engagement will focus on underserved areas of the region.

1. Consideration of Climate Change and Environmental Justice Impacts.

The Recipient states that rows marked with "X" in the following table align with the application:

X	The Project directly supports a Local/Regional/State Climate Action Plan that results in lower greenhouse gas emissions. *(Identify the plan in the supporting narrative below.)*
	The Project directly supports a Local/Regional/State Equitable Development Plan that results in lower greenhouse gas emissions. *(Identify the plan in the supporting narrative below.)*
X	The Project directly supports a Local/Regional/State Energy Baseline Study that results in lower greenhouse gas emissions. *(Identify the plan in the supporting narrative below.)*
X	The Recipient or a project partner used environmental justice tools, such as the EJScreen, to minimize adverse impacts of the Project on environmental justice communities. *(Identify the tool(s) in the supporting narrative below.)*
	The Project supports a modal shift in freight or passenger movement to reduce emissions or reduce induced travel demand. *(Describe that shift in the supporting narrative below.)*
	The Project utilizes demand management strategies to reduce congestion, induced travel demand, and greenhouse gas emissions. *(Describe those strategies in the supporting narrative below.)*
	The Project incorporates electrification infrastructure, zero-emission vehicle infrastructure, or both. *(Describe the incorporated infrastructure in the supporting narrative below.)*
	The Project supports the installation of electric vehicle charging stations. *(Describe that support in the supporting narrative below.)*
	The Project promotes energy efficiency. *(Describe how in the supporting narrative below.)*
	The Project serves the renewable energy supply chain. *(Describe how in the supporting narrative below.)*
	The Project improves disaster preparedness and resiliency *(Describe how in the supporting narrative below.)*
	The Project avoids adverse environmental impacts to air or water quality, wetlands, and endangered species, such as through reduction in Clean Air Act criteria pollutants and greenhouse gases, improved stormwater management, or improved habitat connectivity. *(Describe how in the supporting narrative below.)*
	The Project repairs existing dilapidated or idle infrastructure that is currently causing environmental harm. *(Describe that infrastructure in the supporting narrative below.)*
	The Project supports or incorporates the construction of energy- and location-efficient buildings. *(Describe how in the supporting narrative below.)*
	The Project includes recycling of materials, use of materials known to reduce or reverse carbon emissions, or both. *(Describe the materials in the supporting narrative below.)*

X	The Recipient has taken other actions to consider climate change and environmental justice impacts of the Project, as described in the supporting narrative below.
	The Recipient has not yet taken actions to consider climate change and environmental justice impacts of the Project but will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions to consider climate change and environmental justice impacts of the Project and will not take those actions under this award.

2. Supporting Narrative.

Urbana Climate Action Plan: The purpose of the Urbana Climate Action Plan is to achieve a 25% reduction in greenhouse gas emissions by 2020.

The University of Illinois Illinois Climate Action Plan (iCAP) is the campus's strategic sustainability plan for achieving carbon neutrality, or net-zero greenhouse gas (GHG) emissions, by 2050 if not sooner.

Illinois' 2021 Climate and Equitable Jobs Act (CEJA)

The safety plans would recommend safety infrastructure improvements to help reduce the number and severity of bicyclists and pedestrian crashes such as "Complete Streets" that will eventually include several features that have environmental benefits and allow for better transportation options for residents and visitors. In general, multimodal design will be more favorable, promoting climate-friendly alternatives to single-occupancy vehicles and will create safer trips and increase the likelihood of use. The location of these complete streets project will also allow them to connect to existing multimodal infrastructure networks in the commercial and employment centers of Champaign-Urbana, enabling safe and convenient non-automobile travel for many of the daily trips taken by residents. Together, multimodal friendliness and road diet traffic calming measures will contribute to reduced aggregate energy use. The effects on transportation choice will be reviewed for the purposes of this grant post-implementation.

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with "X" in the following table align with the application:

X	The Recipient demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. *(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)*
	The Recipient or a project partner has adopted the use of local and economic hiring preferences in the overall delivery and implementation of the Project. *(Describe the relevant provisions in the supporting narrative below.)*
	The Recipient or a project partner has adopted the use of registered apprenticeships in the overall delivery and implementation of the Project. *(Describe the use of registered apprenticeship in the supporting narrative below.)*
	The Recipient or a project partner will provide training and placement programs for underrepresented workers in the overall delivery and implementation of the Project. *(Describe the training programs in the supporting narrative below.)*
X	The Recipient or a project partner will support free and fair choice to join a union in the overall delivery and implementation of the Project by investing in workforce development services offered by labor-management training partnerships or setting expectations for contractors to develop labor-management training programs. *(Describe the workforce development services offered by labor-management training partnerships in the supporting narrative below.)*
	The Recipient or a project partner will provide supportive services and cash assistance to address systemic barriers to employment to be able to participate and thrive in training and employment, including childcare, emergency cash assistance for items such as tools, work clothing, application fees and other costs of apprenticeship or required pre-employment training, transportation and travel to training and work sites, and services aimed at helping to retain underrepresented groups like mentoring, support groups, and peer networking. *(Describe the supportive services and/or cash assistance provided to trainees and employees in the supporting narrative below.)*
	The Recipient or a project partner has documented agreements or ordinances in place to hire from certain workforce programs that serve underrepresented groups. *(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)*

X	The Recipient or a project partner participates in a State/Regional/Local comprehensive plan to promote equal opportunity, including removing barriers to hire and preventing harassment on work sites, and that plan demonstrates action to create an inclusive environment with a commitment to equal opportunity, including: a. affirmative efforts to remove barriers to equal employment opportunity above and beyond complying with Federal law; b. proactive partnerships with the U.S. Department of Labor's Office of Federal Contract Compliance Programs to promote compliance with EO 11246 Equal Employment Opportunity requirements and meet the requirements as outlined in the Notice of Funding Opportunity to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women and goals that vary based on geography for construction work hours and for work being performed by people of color; c. no discriminatory use of criminal background screens and affirmative steps to recruit and include those with former justice involvement, in accordance with the Fair Chance Act and equal opportunity requirements; d. efforts to prevent harassment based on race, color, religion, sex, sexual orientation, gender identity, and national origin; e. training on anti-harassment and third-party reporting procedures covering employees and contractors; and f. maintaining robust anti-retaliation measures covering employees and contractors. *(Describe the equal opportunity plan in the supporting narrative below.)*
	The Recipient has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. *(Describe those actions in the supporting narrative below.)*
	The Recipient has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the project, will take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improving good-paying jobs and strong labor standards and will not take those actions under this award.

2. Supporting Narrative.

CCRPC 2023-2025 Strategic Plan: Development of a Compensation Plan that is competitive and aligned with resources.

- In 2023, a Compensation Plan was developed and administered based on available funding and a third-party assessment.
- CCRPC has a unionized workforce for one of its divisions, the Early Childhood Education Division.

CCRPC operates a Workforce Development Program that provides free workforce training, career development, and job search assistance with wraparound supports to help clients secure and retain in-demand, high-paying careers. Target sectors include Construction, Manufacturing, Healthcare, Business Services, Logistics, Ag Tech, and Healthcare.

Union pre-apprenticeship programs are available for underrepresented groups such as the one referenced below.



Supportive services are offered through CCRPC such as our Early Childhood Education Program that serves income-eligible families of infants, toddlers, expectant parents, and three- to five-year-old children.

CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION PERSONNEL POLICY MANUAL

As the RPC strives to be a responsible and fair employer, we make the following statements:

➢ We support and enforce a smoke free environment.
➢ We strongly enforce a drug free environment.
➢ We are an equal opportunity employer.
➢ We are committed to the fair treatment of our employees.
➢ We believe in job related education/training and strive to support employees financially and morally in their career development.
➢ We promote from within when and where possible.
➢ We are only as successful as our employees.
➢ We provide our "customers" and "clients" with the highest quality of service possible.
➢ By working together we can make a positive impact on our community.

Section 11-4 of our Personnel Policy Manual provides information on CCRPC's Harassment Policy, definitions, directives, including procedures for complaints, investigations, reporting and the prohibition of retaliation and interference.

CCRPC 2023-2025 Strategic Plan: Complete a cultural assessment (DE&I); hire consultant to assist. DE&I Committee reviews Assessment results, oversees DEI Action Plan. Update DEI Statement; add to job postings, job descriptions, web site. Hold quarterly DEI informal lunch bag discussions. Highlight the work we do with diverse population and promoting equity.

- Engaged a consultant to undertake an Organizational Assessment & Analysis which will kickoff on May 2, 2024. Following the assessment and analysis, CCRPC will engage the consultant for training and development.
- The Cultural Competency Committee is organizing a 4/30/24 Lunch Bag event to promote Diversity, Equity, and Inclusion. Future quarterly sessions are planned with the goal of shared learning, growth, and progress toward diversity, equity, and inclusion in all we do.
- Planning and Community Development Staff is working on developing a Champaign County Equity Analysis Tool that will provide a demographic profile of the population impacted by any transportation investment project.

ATTACHMENT F
CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with "X" in the following table are accurate:

	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
	For projects in floodplains: The Recipient appropriately considered whether the project was upgraded consistent with the Federal Flood Risk Management Standard, to the extent consistent with current law, in Executive Order 14030, Climate-Related Financial Risk (86 FR 27967), and Executive Order 13690, Establishing a Federal Flood Risk Management Standard and a Process for Further Solicit and Considering Stakeholder Input (80 FR 6425).

2. Supporting Narrative.

N/A.

U.S. Department of Transportation
Federal Highway Administration

Illinois Division

130 Martin Luther King Jr. Drive
Ste. A
Springfield, IL 62703
(217) 492-4640
www.fhwa.dot.gov/ildiv

October 10, 2025

In Reply Refer To:
HB-IL

Ms. Nicole Darling, P.E.
Illinois Department of Transportation
Bureau of Local Roads & Streets
2300 South Dirksen Parkway, Rm. 204
Springfield, IL 62764

Subject: Project Development Report - City of Urbana - Lincoln Avenue
Safe Streets for All (SS4A) Grant (FY 2023)

Dear Ms. Darling:

The Federal Highway Administration (FHWA), Illinois Division has reviewed the Project Development Report (PDR) for the City of Urbana Demonstration Project, Section Number 22-00658-01-S, and has determined that the actions described satisfies the Categorical Exclusion (CE) per 23 CFR 771.117(c)(8): "Installation of fencing, signs, pavement markings, small passenger shelters, traffic signals, and railroad warning devices where no substantial land acquisition or traffic disruption will occur." The PDR and this letter establish compliance with NEPA and supports issuing this CE determination.

If you have any questions or comments, please contact me (217) 492-4645 or sal.madonia@dot.gov.

Sincerely,

SALVATORE ANTHONY MADONIA

Digitally signed by SALVATORE ANTHONY MADONIA
Date: 2025.10.09 10:09:17 -05'00'

Sal Madonia, P.E.
FHWA Transportation Engineer
Illinois Division

Ecc: Mr. John Zeman, P.E., City Engineer, Urbana
Ms. Rita Morocoima-Black, Planning and Community Development Director, Champaign County Regional Planning Commission
Ms. Avoree Gore, P.E., District 5 Local Roads and Streets (LRS) Engineer, IDOT
Mr. Dan Magee, District 5 Federal Aid Coordinator, IDOT

CITY OF URBANA

City of Urbana
400 S Vine Street, Urbana, IL 61801
www.urbanaillinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: December 1, 2025 Committee of the Whole
Subject: A Resolution Approving and Authorizing the Execution of a License Agreement with Urbana School District #116 (On-Street Parking and a Bus Turnout at 1602 S. Anderson Street)

Summary

Action Requested

City Council is being asked to pass the attached resolution to approve and authorize the execution of a license agreement with Urbana School District #116 (the School District), allowing them to construct, maintain, operate, and repair two (2) parking areas and a bus turnout within the public rights-of-way adjacent to their property at 1602 S. Anderson Street.

Brief Background

With this license agreement, the School District agrees to maintain their existing parking areas in the Anderson Street and Pennsylvania Avenue rights-of-way, and to maintain the newly constructed bus turnout in the Florida Avenue right-of-way. The School District will clear snow in and sweep the parking areas, while the City will clear snow in and sweep the bus turnout. The School District will be responsible for signing and enforcing parking regulations within their parking areas. For the existing parking areas, this license agreement serves to formalize in writing the roles and responsibilities that the School District and the City have performed for years.

Relationship to City Services and Priorities

Impact on Core Services N/A
Strategic Goals & Plans N/A
Previous Council Actions N/A

Discussion

Additional Background Information

The School District's school at 1602 S. Anderson Street was originally constructed in 1950. Recently, the building was renovated and expanded and the site improved, with the building reopened for the 2025-2026 academic year. The School District describes the recent improvements in a project page on their website: https://usd116.org/6th-grade-center/.

The School District's existing parking areas on Anderson Street and Pennsylvania Avenue appear to have been in place in their current configuration since at least the 1970's, if not dating back to the

original construction in 1950. The parking stalls are perpendicular to traffic on Anderson Street and sharply angled (nearly perpendicular to traffic) on Pennsylvania Avenue. This configuration requires vehicles to back into the street in order to leave a parking stall. This movement creates conflicts with through traffic, and the driver backing up often has poor visibility of conflicting traffic. This parking configuration would generally not be allowed today, and it is not compliant with the City's Zoning Ordinance. However, since this condition has existed for many decades without a record of significant safety problems, City staff recommended allowing it to continue. With this license agreement, the School District agrees to obtain a variance from Section VIII-3.E of the Zoning Ordinance to allow exiting vehicles for a non-residential use to back into a public street.

Fiscal and Budget Impact

The annual license fee would normally cost $28,254 per year (29,432 square feet of right-of-way at the current rate of $0.96 per square foot). However, other units of government, such as the School District, are exempt from paying right-of-way license fees according to Section 20-103 of City Code.

Recommendation

City Council is asked to pass the attached resolution to approve and authorize the execution of a license agreement with the School District, allowing them to construct, maintain, operate, and repair two (2) parking areas and a bus turnout within the public rights-of-way adjacent to their property at 1602 S. Anderson Street.

Next Steps

If the attached resolution is passed, the Mayor will execute the agreement, and City staff will record the agreement with the Champaign County Recorder. The School District and the City will continue to maintain these areas within the right-of-way. The School District will apply for a zoning variance for the existing parking configuration.

Attachments

1. A Resolution Approving and Authorizing the Execution of a License Agreement with Urbana School District #116 (On-Street Parking and a Bus Turnout at 1602 S. Anderson Street).
2. License Agreement with Urbana School District #116 (On-Street Parking and a Bus Turnout at 1602 S. Anderson Street).
    a. Exhibit A: Map showing location and extent of licensed area.
    b. Exhibit B: Conceptual drawing of overall site.
    c. Exhibit C: Conceptual drawing of proposed bus turnout.

Originated by: Daniel A. Rothermel, Land Surveyor
John C. Zeman, City Engineer
Reviewed: Vince Gustafson, Interim Public Works Director
Approved: Darius White, City Administrator

RESOLUTION NO. 2025-12- R

A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH URBANA SCHOOL DISTRICT #116
(On-Street Parking and a Bus Turnout at 1602 S. Anderson Street)

WHEREAS, the City Council, in its discretion and consistent with applicable law, may authorize, by resolution, the Mayor to execute license agreements on behalf of the City for use of public rights-of-way where such use will involve the placement or installation of any facility on the surface of or above the ground in a public right-of-way; and

WHEREAS, the City Council, after due consideration, finds that approving the agreement as herein provided is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

A right-of-way license agreement between **Urbana School District #116** and the City of Urbana for on-street parking and a bus turnout adjacent to their property at 1602 S. Anderson Street), in substantially the form of the copy of said agreement attached hereto and hereby incorporated by reference, is hereby authorized and approved. The Mayor of the City of Urbana is hereby authorized to execute and deliver said agreement as so authorized and approved for and on behalf of the City of Urbana.

PASSED BY THE CITY COUNCIL this ____ day of December, 2025.

AYES:

NAYS:

ABSTENTIONS:

_____
Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this _____ day of December, 2025.

_____
DeShawn B. Williams, Mayor

This instrument was prepared by:

Public Works Director
City of Urbana
706 Glover Avenue
Urbana, Illinois 61802

Mail recorded document to:

Public Works Director
City of Urbana
706 Glover Avenue
Urbana, Illinois 61802

City of Urbana – Champaign County

RIGHT-OF-WAY LICENSE AGREEMENT

Urbana School District #116
1101 E. University Avenue, Suite B
Urbana, Illinois 61801

RIGHT-OF-WAY LICENSE AGREEMENT

This agreement is made between **Urbana School District #116,** a Community Unit School District of the State of Illinois ("Licensee") and the **City of Urbana**, an Illinois municipal corporation ("City"), each a "party" and together the "parties," and is effective on the last date signed by a party hereto. The Licensee and the City agree as follows:

1. **Grant of license**. The City hereby grants, and the Licensee hereby accepts a nonexclusive, nontransferable, nonassignable, and revocable license to construct, maintain, and repair parking areas and bus turnouts ("Facility") within the public right-of-way and/ or property ("Licensed Property") adjacent to the Licensee's property at 1602 S. Anderson Street. For purposes of this Agreement, the Licensed Property shall be the property described as shown in Exhibit A.

A. The license granted herein gives the Licensee permission to use the Licensed Property for the limited purposes and pursuant to the terms and conditions stated in this agreement. The license is not a warranty of title and does not convey any right, title, or interest in the Licensed Property.

B. The license granted herein is subject to the rights of any public utility or other person or entity currently having rights, licenses, franchises, or easements in and about the Licensed Property.

C. The Licensee shall fully and faithfully perform and comply with all terms, conditions, and covenants contained in this agreement. If the Licensee fails to perform or comply with any term, condition, or covenant in this agreement, the City may revoke the license after giving the Licensee a period in which to cure such failure as set forth in this agreement.

D. The Licensee shall not transfer or assign the license granted herein.

E. The license granted herein is nonexclusive and at all times subordinate to the City's and the public's use of the Licensed Property for purposes normally associated with a public right-of-way. Accordingly, if necessary to accommodate repair, maintenance, or construction of City utilities or improvements to the Licensed Property, the Licensee shall, at its sole cost, relocate or remove all or any portion of the Facility not more than 90 days after the City's Public Works Director ("Director") directs such relocation or removal in writing.

F. The Licensee shall use its best efforts to maintain contractors on any work project involving the Right-of-way and to work toward its timely completion, barring inclement weather or other situations determined to be beyond the Licensee's control.

2. **Term; termination**. The initial term of this agreement is 20 years from the effective date. Upon expiration of this initial term or any renewal term, this agreement automatically renews for a subsequent term of five years, unless, no fewer than 90 days before the scheduled expiration of the current term, either party provides written notice to the other party of the intent not to renew. The parties may terminate this agreement at any time by mutual written consent. Either party may terminate this agreement for cause by giving written notice to the other party at least 45 days before the proposed termination. Such party shall specify the reason or reasons for such termination in the written notice and shall specifically state that such termination will become effective on a date at least 45 days after the date thereof if the other party does not completely cure the reason or reasons for such notice of termination.

3. **Fee**. The Licensee is not subject to payment of any license or right-of-way permit fees under this agreement in lieu of the financial and community benefits to the city as a result of the addition of the proposed Facility.

4. **Installation**. The Licensee warrants that installation and maintenance of the Facility will be done and completed in a good and competent manner, in accordance with all requirements of law, and at no expense to the City. The parking areas shall conform to the provisions regarding Parking and Access set forth in Article VIII of the Zoning Ordinance. Accordingly, a variance from Section VIII-3.E of the Zoning Ordinance shall be obtained from the Zoning Board of Appeals and City Council by the Licensee to allow exiting vehicles for a non-residential use back into a public street. The bus turnout shall conform to the Land Development Code and Manual of Practice.

5. **Plan submission**. The Licensee shall provide design plans to the City for review prior to construction (for the Facility).

6. **Maintenance**. The Licensee shall maintain the Facility in good and safe condition and in a manner that complies with all applicable laws. The Licensee acknowledges that it shall be fully responsible and bear all costs associated with any and all pavement maintenance, pavement markings, snow removal, street cleaning, and any other pavement maintenance or repair within the parking areas. The Licensee also acknowledges that it shall be fully responsible and bear all costs associated with any and all pavement maintenance, pavement markings, and any other pavement maintenance or repair within the bus turnout, but that the City will be responsible for snow removal and street cleaning within the bus turnout.

7. **Repair**. After doing any work within the Licensed Property, the Licensee at its sole cost and expense shall promptly repair and restore to the extent practicable any portion of the right-of-way disturbed by the Licensee, including without limitation all sidewalks, parkways, or pavements, to their original condition or better in accordance with the specifications of the City.

A. If any such sidewalk, parkway, or pavement becomes uneven, unsettled, or otherwise requires repairing, because of such disturbance by the Licensee, the Licensee, as soon as climatic conditions reasonably permit, shall promptly, and no more than 15 days from receipt of notice from the City to do so, cause such sidewalk, parkway, or pavement to be repaired or restored. The Licensee shall complete such restoration no more than 10 days after the date of commencement of such restoration work. If the Licensee fails to commence and complete the restoration work in the manner and within the times prescribed in this section, the City may perform such work, and the Licensee shall pay any costs and expenses the City incurs upon written demand by the City.

B. If such right-of-way or improvement cannot be so repaired, replaced, or restored, the Licensee shall compensate the City for the cost or reasonable value of such improvements in an amount estimated by an independent architect, engineer, or contractor selected by the City.

C. The Licensee shall promptly repair and restore at its sole cost all damage it causes to any other utility, including but not limited to storm and sanitary sewers and their services, street lighting, traffic signals, field tiles or facilities from any other utility company.

D. The provisions in this section 7 will survive the termination of this agreement.

8. **Removal**.

A. The City may remove and dispose of the Facility, or any portion thereof, upon occurrence of any of the following:

(1) an emergency that presents imminent peril to person or property;

(2) the Licensee's non-compliance with any term, provision, or covenant that is not cured within the time provided for in this agreement following notice of such non-compliance tendered to the Licensee;

(3) the Director or other responsible City official, in good faith, deems the procedure in section 7 impracticable under the circumstances present;

(4) termination of this agreement for any reason;

(5) the Licensee's abandonment of the Facility in accordance with the provisions in section 9 of this agreement; or

(6) expiration of this agreement in the absence of any renewal thereof.

B. The Licensee shall bear all costs and expenses incurred in the removal and disposal of the Facility and the restoration of the Licensed Property.

9. **Lapse and termination**. The license granted in this agreement is limited to the construction, maintenance, operation, repair, and removal of the Facility. Any additional use other than that specifically named in this agreement, without the further express written consent of the City, is a violation of this agreement. Upon cessation of such use, as determined by the Director, this agreement immediately and automatically will lapse and terminate. If the Director believes the Licensee is no longer using the Facility or that it otherwise has been abandoned, he or she shall notify the Licensee in writing that the City is asserting its right to declare this agreement lapsed and terminated. Such notice will state that the Licensee has 30 days to reassert its rights under this agreement and demonstrate that it has not in fact abandoned the Facility and thereby the license granted by this agreement. If the Licensee demonstrates within the 30-day period that it has not abandoned the Facility, this agreement will remain in force and effect according to its terms. If the Licensee does not demonstrate within the 30-day period that it has not abandoned the Facility, this agreement will be deemed lapsed, terminated, and no longer in effect.

10. **Indemnification**. To the extent permitted by law, the Licensee shall protect, indemnify, and defend the City against any and all losses, claims, demands, costs, causes, expenses and fees, including reasonable attorney's fees and the reasonable value of any suit or any other claim or demand for injury or damages in connection with this agreement, including the construction and maintenance of the Facility and Licensed Property, unless such claim, suit, or cause of action was based solely upon the negligence of the City, its employees, agents or contractors. This section will survive the termination of this agreement.

11. **Insurance**. The Licensee represents that it may lawfully provide insurance coverage to the City in connection with the obligations as set forth in this agreement without such obligations being subject to the availability of funds, which may be lawfully applied thereto. Such insurance will be kept in force at all times while the Facility continues to exist at the location described. The Licensee accordingly agrees to provide to the City, upon execution of this agreement, a certificate of insurance evidencing the commercial general liability policy of the Licensee insuring the City as an additional insured for purposes of this agreement with coverage in the minimum amount of $1,000,000 per occurrence and $2,000,000 in the aggregate.

12. **Entire agreement; amendment**. This agreement, together with its attachment, constitutes the entire agreement between the parties, supersedes all other agreements or understandings between them pertaining to the matter of this agreement, and may not be amended except by a writing signed by both parties and recorded in the Office of the Champaign County Recorder of Deeds.

13. **Notices**. The parties shall give all notices required or permitted by this agreement in writing. All notices will be deemed given when personally delivered; deposited in the U.S. mail, postage prepaid, first class; or delivered to a commercial courier service (e.g., FedEx or UPS). A notice delivered by email will be deemed given when the recipient acknowledges having received the email by an email sent to the sender's email address, as stated in this

section, or by a notice delivered by another method in accordance with this section. An automatic "read receipt" will not constitute acknowledgment of an email for purposes of this section. Each party's address is stated below and may be changed to such other address as the party may hereafter designate by notice.

Urbana School District #116	City of Urbana
Urbana School District #116 Attention: Dr. Jennifer Ivory-Tatum 1101 E. University Avenue, Suite B Urbana, Illinois 61801	Public Works Director City of Urbana 706 Glover Avenue Urbana, Illinois 61802

14. **Non-waiver**. Either party's failure to enforce any provision of this agreement will not be deemed a waiver of future enforcement of that or any other provision. A waiver of any provision of this agreement is valid only if in writing and signed by the parties.

15. **Severability**. The parties intend this agreement to be enforced to the fullest extent as allowed by law. If any provision of this agreement is found to be unenforceable by any court or agency of competent jurisdiction, the remaining provisions will remain in full force and effect.

16. **Compliance with governmental requirements**.

A. **Right-of-way permit**.

(1) Except in an emergency as provided in this agreement, the Licensee shall obtain a right-of-way permit from the City before constructing, installing, extending, removing, or otherwise changing the Facility. The permit will indicate the time, manner, and place of the work to be performed. The Licensee shall comply with all conditions of any permits issued to it.

(2) Along with each application for a permit, the Licensee shall provide the following: prints, plans and maps showing the proposed location and design of the Facility to be constructed; and

(3) In an emergency that the Licensee believes poses a threat of immediate harm to the public or to any of the Licensee's facilities, the Licensee may access the public way to mitigate the threatened harm without the benefit of a permit. In this case, the Licensee shall advise the City of the emergency at the earliest reasonable opportunity and seek a proper permit within a reasonable period of time thereafter and in the manner as stated in this agreement.

B. **Applicable law**. The Licensee shall comply with all applicable laws, ordinances, regulations, and requirements of federal, state, county, and local regulatory authorities, including without limitation the applicable provisions of the Urbana City Code regarding rights-of-way and their uses, all of which as may be amended from time to time.

17. **No presumption**. Each party hereto acknowledges that this agreement is the product of good faith negotiations by and between the parties hereto and, as such, neither party may seek to have this agreement strictly construed against the other party as drafter of this agreement.

18. **Reserved Parking**. The Licensee will be responsible for properly signing their reserved parking spaces and any enforcement required in the event of an unauthorized vehicle in one of their reserved parking spaces. The City will not ticket or tow an unauthorized vehicle in one of the Licensee's reserved parking spaces.

19. **Recording**. The City will record this agreement in the Office of the Champaign County Recorder of Deeds at the Licensee's expense.

20. **Counterparts**. The parties may sign this agreement in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures delivered by email in Adobe Portable Document Format (PDF) will be deemed original signatures for all purposes.

The parties are signing this agreement on the dates indicated below.

Urbana School District #116

By: _____
Dr. Jennifer Ivory-Tatum
Superintendent

Date: _____, 2025

City of Urbana, Illinois

By: _____
DeShawn B. Williams
Mayor

Date: _____, 2025

Attest:

_____
Darcy E. Sandefur, City Clerk

Attachment: Exhibit A Map showing location and extent of licensed area.
Exhibit B Conceptual drawing of overall site.
Exhibit C Conceptual drawing of proposed bus turnout.

EXISTING
RIGHT–OF–WAY LINE
PENNSYLVANIA AVENUE

NORTH

0 25 50 100 Feet
1:600

PENNSYLVANIA AVENUE

EXISTING
FRONT OF WALK

171'

26'

21'

20'

EXISTING
FRONT OF WALK

RIGHT–OF–WAY LINE
PENNSYLVANIA AVENUE

PROPOSED
RIGHT–OF–WAY AGREEMENT AREA
(PENNSYLVANIA AVENUE – PARKING AREA)
3,591 SQ.FT. (0.082 AC.)

RIGHT–OF–WAY LINE
ANDERSON STREET

RIGHT–OF–WAY LINE
ANDERSON STREET

1602 ANDERSON STREET
PIN: 92–21–16–352–001
(U.S.D. #116 – SIXTH GRADE CENTER)

ANDERSON STREET

739'

PROPOSED
RIGHT–OF–WAY AGREEMENT AREA
(ANDERSON STREET – PARKING AREA)
15,507 SQ.FT. (0.356 AC.)

28'

WEST LINE OF
FAIRLAWN PARK 4TH ADDITION

EXISTING
FRONT OF WALK

22'

RIGHT–OF–WAY LINE
FLORIDA AVENUE

PROPOSED
RIGHT–OF–WAY AGREEMENT AREA
(FLORIDA AVENUE – BUS TURNOUT)
2,938 SQ.FT. (0.067 AC.)

19'

13'

226'

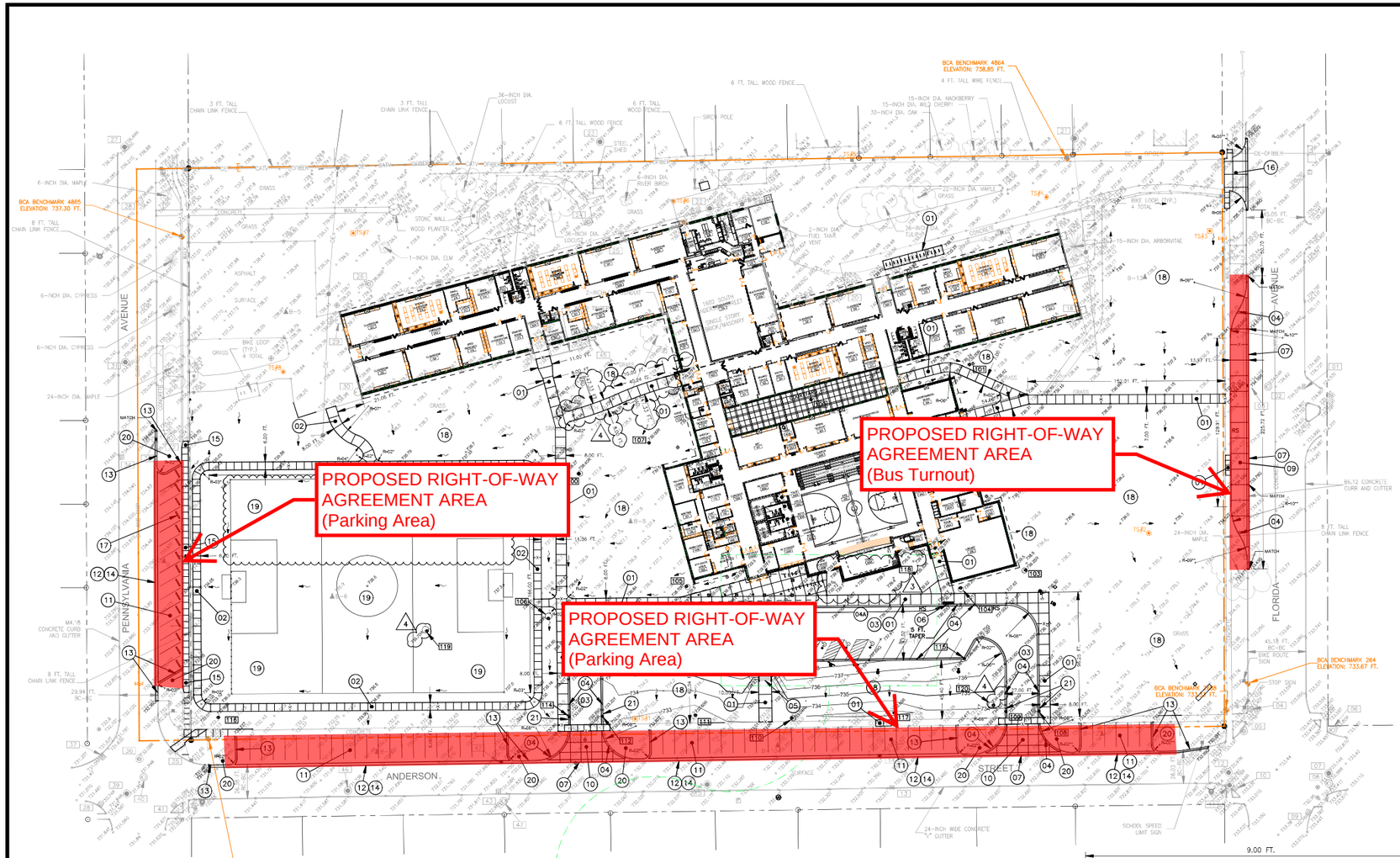
FLORIDA AVENUE

EXISTING
FRONT OF WALK

PROPOSED RIGHT–OF–WAY AGREEMENT – EXHIBIT A

Rights–of–Way of Anderson Street, Pennsylvania Avenue and Florida Avenue

City of Urbana
Public Works Department
Engineering Division
Date: 9/25/2025 Drawn by: DAR



NEW "SOFT" SPOT ELEVATION

NEW "HARD" SPOT ELEVATION

NEW "HARD SPOT ELEVATION AT BACK OF CURB

NEW "HARD SPOT ELEVATION AT FLOWLINE OF GUTTER

NEW "HARD SPOT ELEVATION AT MANHOLE/INLET RIM

NEW "HARD SPOT ELEVATION AT BUILDING FIRST FLOOR

DIRECTION OF NEW SURFACE FLOW

NEW INDEX CONTOUR LINE

NEW INTERMEDIATE CONTOUR LINE

RS REVERSE SLOPE

NEW EXPANSION/ISOLATION JOINT SEE DETAILS ON SHEET C3.1

06 KEYED PAVING AND GRADING PLAN NOTE DESIGNATION

30 15 0 30 60
SCALE IN FEET

RADIUS TABLE

RADIUS DESIGNATION	MEASUREMENT (FEET)
R-01	4.00
R-02	5.00
R-03	7.00
R-04	13.00
R-05	15.00
R-06	20.00
R-07	24.00
R-08	25.00
R-09	40.00
R-10	40.50

* DENOTES MEASUREMENT TO EDGE OF PAVEMENT

** DENOTES MEASUREMENT TO BACK OF CURB

KEYED PAVING AND GRADING PLAN NOTES

01 NEW 6-INCH THICKNESS PORTLAND CEMENT CONCRETE SIDEWALK WITH 4-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE

02 ADD ALTERNATE #1 – WALKING PATHWAY – NEW 6-INCH THICKNESS PORTLAND CEMENT CONCRETE SIDEWALK WITH 4-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE

03 NEW 5-INCH THICKNESS HOT MIX ASPHALT PAVEMENT WITH 12-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE

04 NEW B6.12 CONCRETE CURB AND GUTTER

04A NEW M3.12 CONCRETE CURB AND GUTTER

05 NEW CONCRETE STEPS WITH HAND RAILS – SEE DETAIL THIS SHEET

06 NEW DETECTABLE WARNING PAVERS

07 NEW B6:18 DEPRESSED CONCRETE CURB AND GUTTER – MATCH EXISTING EDGE OF PAVEMENT

08 STOCKPILE LOCATION

4 09 NEW CU-MTD BUS LOADING/DROP-OFF AREA – 9-INCH THICKNESS PORTLAND CEMENT CONCRETE PAVEMENT WITH 4-INCH THICKNESS AGGREGATE BASE

4 10 NEW PARKING LOT ENTRANCE – 9-INCH THICKNESS PORTLAND CEMENT CONCRETE PAVEMENT/SIDEWALK WITH 4-INCH THICKNESS AGGREGATE BASE

11 ADD ALTERNATE #2 – NEW 5-INCH THICKNESS HOT MIX ASPHALT PAVEMENT WITH 12-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE – FINISH ASPHALT SURFACE TO BE 3 INCHES LOWER THAN TOP OF SIDEWALK

12 ADD ALTERNATE #2 – NEW B6:18 DEPRESSED CONCRETE CURB AND GUTTER – MATCH EXISTING EDGE OF PAVEMENT

13 ADD ALTERNATE #2 – NEW B6.12 CONCRETE CURB AND GUTTER

14 ADD ALTERNATE #2 – MATCH EXISTING PAVEMENT ON STREET SIDE OF NEW B6:18 DEPRESSED CONCRETE CURB AND GUTTER – TRANSITION WITH 5-INCH THICKNESS HOT MIX ASPHALT AS NEEDED ALONG ANDERSON STREET AND PENNSYLVANIA AVENUE – MATCH EXISTING EDGE OF PAVEMENT

15 ADD ALTERNATE #2 – NEW 5 FOOT WIDE, 6-INCH THICKNESS PORTLAND CEMENT CONCRETE SIDEWALK WITH 4-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE – TAPER AT EAST AND WEST ENDS TO MATCH EXISTING SIDEWALK

16 ADD ALTERNATE #2 – NEW 8-INCH THICKNESS PORTLAND CEMENT CONCRETE PAVEMENT WITH 4-INCH THICKNESS CA-6 CRUSHED STONE AGGREGATE BASE – POUR TO NEXT JOINTS FOR SIDEWALKS

17 ADD ALTERNATE #2 – INSTALL NEW PARKING BUMPER (TYPICAL OF 15 TOTAL) 1.5 FEET NORTH OF NEW SIDEWALK

18 PROVIDE NEW TOPSOIL, FERTILIZE, SEED AND MULCH

19 ADD ALTERNATE #1 – PROVIDE NEW TOPSOIL, FERTILIZE, SEED AND MULCH

20 ADD ALTERNATE #2 – PROVIDE NEW TOPSOIL, FERTILIZE, SEED AND MULCH

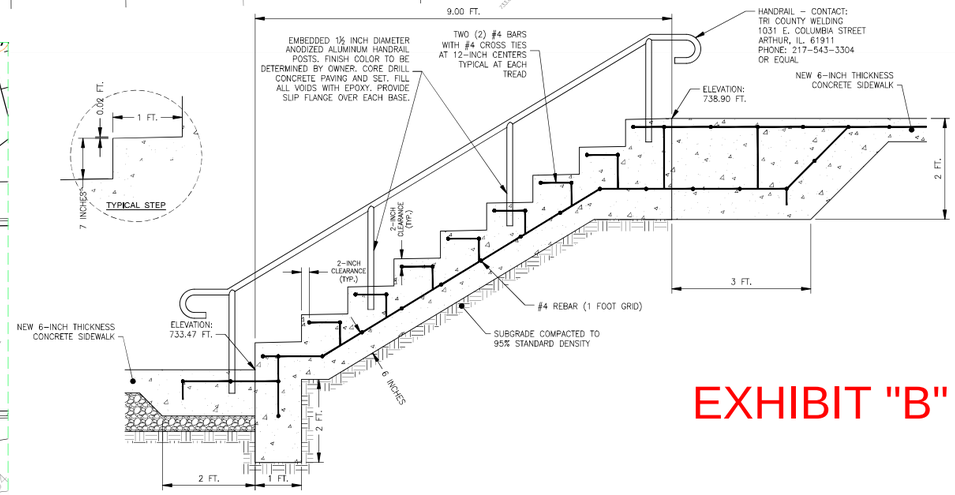
21 10 FT. CURB TAPER – SET TOP OF INLET CASTING TO MATCH TOP OF TAPERED CURB

3 1. SOUTH EDGE OF NEW CONCRETE MOVED NORTH AS SHOWN PER REDUCTION IN CANOPY SIZE.
2. ADDITIONAL SPOT ELEVATIONS AS SHOWN FOR DRAINAGE TO NEW STORM INLET 118.

3 REVISION 3

4 REVISION 4

NEW ACCESSIBLE PARKING GRADING
SCALE: 1 INCH = 10 FEET



CONCRETE STEPS
NO SCALE

EXHIBIT "B"

ISSUED FOR CONSTRUCTION

3/5/2024 11:38:34 AM

REVISIONS		
NO.	DATE	REMARKS
1	05/23/2024	ISSUED FOR BIDDING
2	06/26/2024	ISSUED FOR CONSTRUCTION
3	07/19/2024	RFP 5 VALUE ENGINEERING
4	08/13/2024	URBANA CODE REVIEW

BERNS, CLANCY AND ASSOCIATES
405 EAST MAIN STREET, P.O. BOX 755
URBANA, ILLINOIS 61802
PHONE: (217) 384-1144

GHR ENGINEERS AND ASSOCIATES
1615 S. NEIL ST.
CHAMPAIGN, IL 61820
PHONE: (217) 356-0536

TGRWA, LLC
600 W. VAN BUREN, SUITE 900
CHICAGO, ILLINOIS 60607
PHONE: (312) 341-0055

ISAKSEN GLERUM WACHTER, LLC
114 WEST MAIN STREET T / 217 328 1391
URBANA, ILLINOIS 61801 F / 217 328 1401

igw ARCHITECTURE

URBANA SCHOOL DISTRICT #116

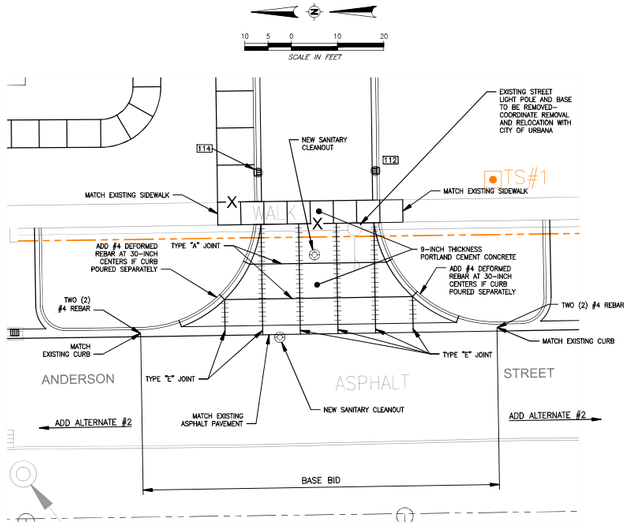
PAVING AND GRADING PLAN

URBANA MIDDLE SCHOOL SIXTH GRADE CENTER EXPANSION AND RENOVATION
URBANA SCHOOL DISTRICT #116
1602 SOUTH ANDERSON STREET, URBANA, ILLINOIS 61801

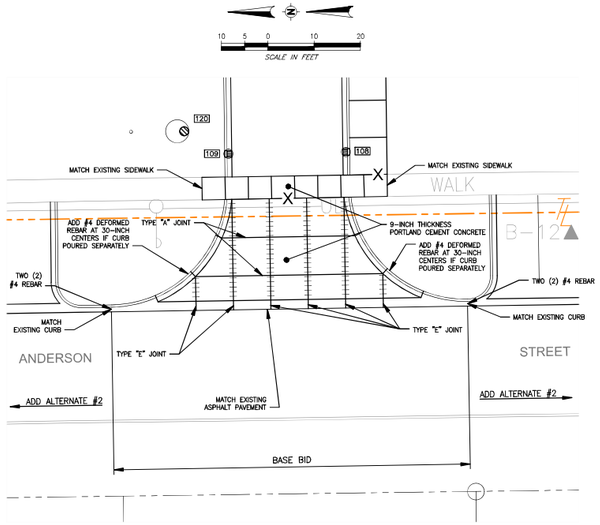
FILE: 2323
DATE: 05/23/2024

C3.0

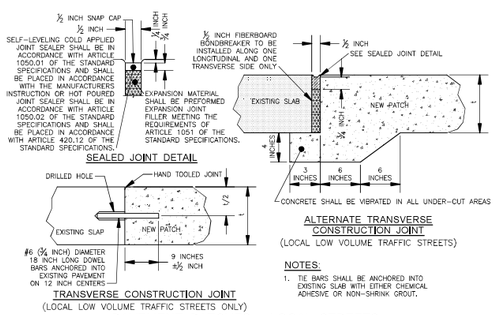
BCA JOB 8443-17



NORTH ENTRANCE TO NEW PARKING AREA



SOUTH ENTRANCE TO NEW PARKING AREA



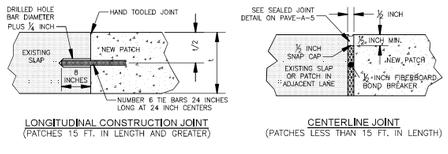
PAVEMENT PATCHES - LOCAL STREETS
(CITY OF URBANA DETAIL PAV-A-5)
NO SCALE

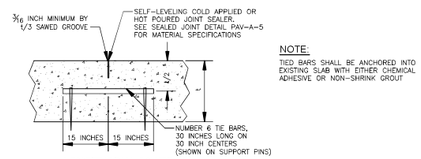


DOWEL BAR TABLE

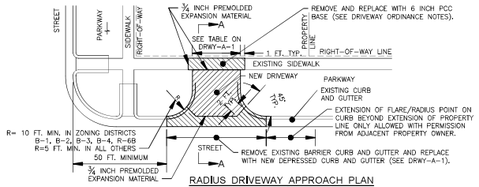
ADJACENT PCC PAVEMENT THICKNESS	DOWEL BAR DIAMETER	HOLE DIAMETER
8 INCH OR GREATER	1½ INCHES	1⅝ INCHES
7 TO 7.99 INCHES	1¼ INCHES	1⅜ INCHES
LESS THAN 7 INCHES	1 INCH	1⅛ INCHES

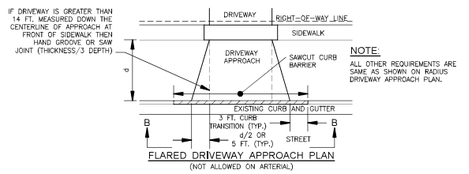
PAVEMENT PATCHES - GENERAL JOINT DETAILS
(CITY OF URBANA DETAIL PAV-A-7)
NO SCALE





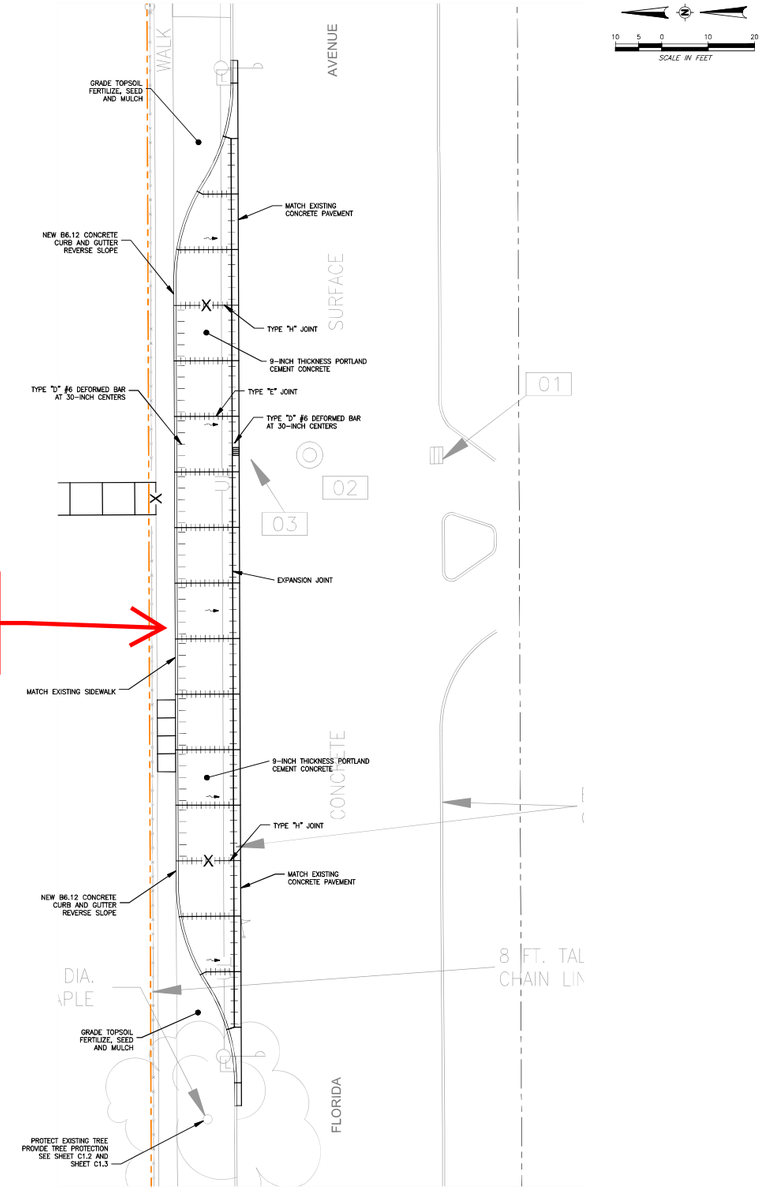
PAVEMENT PATCHES - GENERAL JOINT DETAILS
(CITY OF URBANA DETAIL PAV-A-6)
NO SCALE



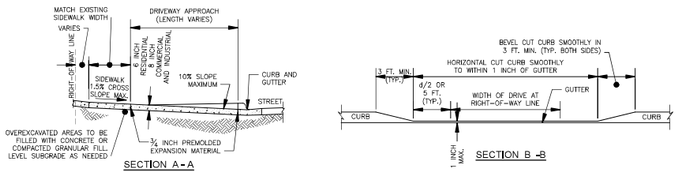


PLAN VIEW DRIVEWAY INSTALLATION
(CITY OF URBANA DETAIL DRWY-A-2)
NO SCALE

EXHIBIT "C"



NEW BUS LOADING / DROP - OFF AREA



DRIVEWAY INSTALLATION SECTIONS
(CITY OF URBANA DETAIL DRWY-A-3)
NO SCALE

ISSUED FOR CONSTRUCTION

3 REVISION 3

NO.	DATE	REMARKS
1	05/30/2024	ISSUED FOR BIDDING
2	06/26/2024	ISSUED FOR CONSTRUCTION
3	07/19/2024	RFP 5-VALUE ENGINEERING
4	09/13/2024	URBANA CODE REVIEW

BERNS, CLANCY AND ASSOCIATES
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PHONE: (312) 341-0055

ISAKSEN GLERUM WACHTER, LLC
114 WEST MAIN STREET
URBANA, ILLINOIS 61801
T / 217 328 1391
F / 217 328 1401

igw ARCHITECTURE

BUS LOADING / DROP - OFF DETAIL
ENTRANCE DETAILS

URBANA MIDDLE SCHOOL SIXTH GRADE CENTER EXPANSION AND RENOVATION
URBANA SCHOOL DISTRICT #116
1602 SOUTH ANDERSON STREET, URBANA, ILLINOIS 61801

FILE: 2323
DATE: 09/23/2024

C3.4

3/5/2024 11:38:34 AM

BCA JOB 8443-17

CITY OF URBANA

City of Urbana
400 S. Vine Street, Urbana, IL 61801
www.urbanaillinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: December 1, 2025 Committee of the Whole
Subject: Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Vine Street and Washington Street)

Summary

Action Requested

City Council is being asked to pass the attached resolution to appropriate $50,000 of State Motor Fuel Tax (State MFT) funds for Preliminary Engineering for Vine Street and Washington Street, Section 18-00615-00-RS.

Brief Background

The Illinois Department of Transportation (IDOT) is currently conducting a State MFT documentation audit on the City's records from 2012 through 2024. Their audit revealed inconsistencies in previous audits dating back to the mid-1990's. Most of the inconsistencies can be corrected with minor, administrative adjustments that do not impact the City's State MFT fund balance. Review of Section 18-00615-00-RS revealed that $48,997.38 of State MFT funds were spent in excess of the amount appropriated through a State MFT resolution. The attached resolution for $50,000 will reconcile the deficit and avoid impact to the City's State MFT fund balance. The engineering services for Section 18-00615-00-RS were completed in mid-2020 for construction on Vine Street and Washington Street that was completed in 2020.

Relationship to City Services and Priorities

Impact on Core Services N/A
Strategic Goals & Plans N/A
Previous Council Actions N/A

Discussion

Additional Background Information

The City utilizes State MFT funds for a project by first passing a resolution through Council to appropriate an amount. The Illinois Department of Transportation (IDOT), which oversees the State MFT program, verifies that the City will have an adequate balance in its State MFT fund throughout the life of the project before approving the appropriation. Adequate State MFT funds should be appropriated before the City can enter engineering agreements or construction contracts that are paid with State MFT.

Fiscal and Budget Impact
If the attached resolution were passed, then no changes would be required to the City's State MFT fund balance. If the attached resolution were not passed, then the City would need to refund its State MFT fund by transferring $48,997.38 from another account, such as the Local MFT fund or the Capital Replacement and Improvement (CR&I) fund.

Recommendation
City Council is asked to pass the attached resolution to appropriate $50,000 of State Motor Fuel Tax (State MFT) funds for Preliminary Engineering for Vine Street and Washington Street, Section 18-00615-00-RS.

Next Steps
If the attached resolution is passed, staff will submit the resolution to IDOT to complete the documentation audit for Section 18-00615-00-RS.

Attachments

1. Resolution for Improvement Under the Illinois Highway Code (State Motor Fuel Tax for Vine Street and Washington Street)
2. Cover Sheet of Construction Plans, dated May 7, 2020

Originated by: John C. Zeman, City Engineer
Reviewed: Vince Gustafson, Interim Public Works Director
Approved: Darius White, City Administrator

Illinois Department of Transportation

Resolution for Improv
Under the Illinois Highway Code

Is this project a bondable capital improvement?
☒ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original	2025-12-___R	18-00615-00-RS

BE IT RESOLVED, by the Council (Governing Body Type) of the City (Local Public Agency Type)

of Urbana (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Vine Street	0.25	FAU 7183	Washington St.	California Ave.
Washington Street	0.11	MUN 2560	Walnut St.	Urbana Ave.

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Preliminary engineering services for design of pavement improvements at the intersection of Vine St. and Washington St. This resolution will reconcile a deficit of MFT appropriations that was identified by IDOT through an audit.

2. That there is hereby appropriated the sum of fifty thousand and 00/100 Dollars ($50,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Darcy E. Sandefur (Name of Clerk) City (Local Public Agency Type) Clerk in and for said City (Local Public Agency Type)

of Urbana (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council (Governing Body Type) of Urbana (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

VINE STREET PAVEMENT RECONSTRUCTION

FOR

CITY OF URBANA

URBANA, ILLINOIS

PROPOSED STREET PLANS

CHAMPAIGN COUNTY
SECTION 18-00615-00-RS
MAY 2020

INDEX OF SHEETS

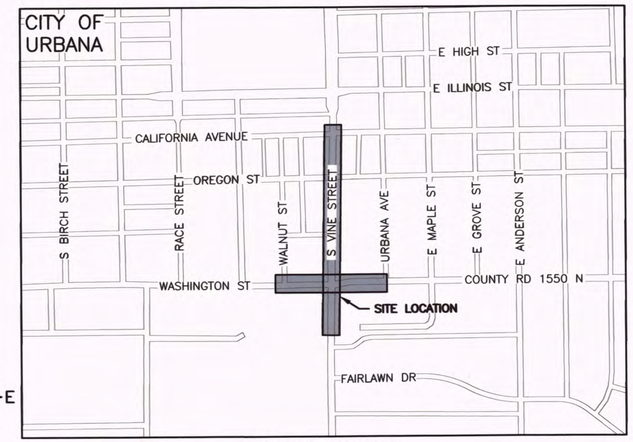
SHEET NO.	SHEET TITLE
1	TITLE SHEET
2	SUMMARY OF QUANTITIES
3	GENERAL NOTES
4	GENERAL NOTES
5	TYPICAL SECTIONS
6	STANDARD LEGEND
7	REMOVAL PLAN
8	REMOVAL PLAN
9	REMOVAL PLAN
10	STAGES OF CONSTRUCTION
11	STAGES OF CONSTRUCTION
12	TRAFFIC CONTROL DETOUR PLAN – STAGE I
13	TRAFFIC CONTROL DETOUR PLAN – STAGE II
14	TRAFFIC CONTROL DETOUR PLAN – STAGE III
15	INTERSECTION DESIGN
16	VINE STREET PLAN AND PROFILE STA 24+00 TO 29+00
17	VINE STREET PLAN AND PROFILE STA 29+00 TO 33+50
18	VINE STREET PLAN AND PROFILE STA 33+50 TO 38+50
19	WASHINGTON STREET PLAN AND PROFILE STA 10+00 TO 14+50
20	WASHINGTON STREET PLAN AND PROFILE STA 14+50 TO 18+00
21	VINE STREET – CROSS SECTIONS
22	VINE STREET – CROSS SECTIONS
23	VINE STREET – CROSS SECTIONS
24	WASHINGTON STREET – CROSS SECTIONS
25	PAVEMENT MARKING PLAN
26	PAVEMENT MARKING PLAN
27	PAVEMENT MARKING PLAN
28	ADA RAMPS – VINE STREET AND WASHINGTON STREET
29	ADA RAMPS – VINE STREET AND WASHINGTON STREET
30	ADA RAMPS – VINE STREET AND NEVADA STREET
31	ADA RAMPS – VINE STREET AND OREGON STREET
32	ADA RAMPS – VINE STREET AND CALIFORNIA AVENUE
33	DETAILS
34	DETAILS
35	DETAILS
36	DETAILS
37	DETAILS
38	DETAILS
39	DETAILS
40	DETAILS

UTILITIES

UTILITY TYPE	COMMON NAME
WATER	IL AMERICAN WATER
ELECTRIC	AMEREN
TELEPHONE	AT&T
GAS	AMEREN
CABLE	COMCAST
SANITARY & STORM	CITY OF URBANA
SANITARY INTERCEPTORS	URBANA CHAMPAIGN SANITARY DISTRICT
TELECOMMUNICATIONS	I3
TELECOMMUNICATIONS	CONSOLIDATED

(CONTRACTOR TO BE RESPONSIBLE FOR ANY ADJUSTMENTS TO BE MADE.)

811 J.U.L.I.E.
Know what's below. Call before you dig.
OR CALL (800) 892-0123



LOCATION MAP

	ADT	LENGTH
S VINE STREET	1160	0.25 MILE
WASHINGTON STREET	2850	0.11 MILE

SPEED LIMIT = ≤ 30 MPH



HORIZONTAL 20 0 20 40 60 FEET
VERTICAL 5 0 5 10 15 FEET

PLAN & PROFILE

HORIZONTAL 10 0 10 20 30 FEET
VERTICAL 5 0 5 10 15 FEET

CROSS SECTIONS



May 7, 2020
SIGNATURE DATE

FOR BID

ORIGINAL SET FOR PROJECT: 20-040	DATE CREATED: 03/06/20

REVISIONS

REV. NO.	DESCRIPTION	DATE

FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL

ILLINOIS IOWA WISCONSIN

ILLINOIS PROFESSIONAL DESIGN FIRM NUMBER: 184003525

CITY OF URBANA

G:\C3D\20\20-040\Plans\20-040 – PLANS.dwg, TITLE
PLOT DATE: 5/7/20

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Examples of Covered/ included Surveillance Technology (not an exhaustive list)				
Urbana, IL	**Oak Park, IL**	**Boston, MA**	**Oakland, CA**	**Dayton, OH**
Automatic license plate readers;	✓	✓	✓	✓
International mobile subscriber identity (IMSI) catchers and other cell-site simulators	✓ (Cell site simulators, stingrays)	✓	✓	✓
Biometric Surveillance Technology, including facial, voice, iris, and gait-	✓ (face & gait only)	✓	✓	✓ (face & gait only)
Social media monitoring software	✓	✓	✓	✓
Video and audio monitoring and/or recording technology that can be remotely accessed, including privately owned devices such as doorbell cameras	✓(all cameras with remote access	✓	✓(all cameras with remote access	✓(all cameras with remote access
Closed-circuit television cameras except as otherwise provided herein	✓(all cameras with remote access	✓	✓(all cameras with remote access	✓(all cameras with remote access
Gunshot detection and location hardware and services	✓	✓	✓	✓
Software designed to integrate or analyze data from surveillance technology,	✓	✓	✓ (similar)	✓
Thermal imaging or “forward-looking infrared” devices or cameras	✓ in definition	✓	✓	✓ in definition
Surveillance enabled or capable light bulbs or light fixtures	✓	✓		✓
GPS tracking systems that monitor an individual’s location, in accordance with the IL Freedom from Location Surveillance Act	✓ "location info" in definition			✓ "location info" in definition
Electronic database systems containing or analyzing Surveillance Data about	✓ in definition	✓	✓ in definition	✓ in definition
Tools, including software and hardware, used to gain unauthorized access to a mobile device, computer, computer service, or computer network	✓ vaguely in definition	✓	✓ vaguely in definition	✓ vaguely in definition
Drone usage in City limits, in addition to compliance with the Illinois Freedom	✓ cites IL drone surv act			
Through-the-wall radar or similar imaging technology		✓		
X-ray vans		✓		
Radio-frequency identification (RFID) scanners		✓		
Passive scanners of radio networks		✓		
Long-range Bluetooth and other wireless-scanning devices		✓		
Electronic toll readers;		✓		
Mobile DNA capture technology		✓		
			Body-worn cameras	

General Definition of Surveillance Technology		Applies to:
Urbana	Any device, hardware, or software that is capable of collecting, capturing, recording, retaining, processing, intercepting, analyzing, monitoring, or sharing audio, visual, digital, location, thermal, biometric, associational, or similar information specifically associated with, or capable of being associated with, any identifiable individual or group; or any system, device, or vehicle that is equipped with an electronic surveillance device, hardware, or software.	TBD
Oak Park, IL	Any device or system designed, used, or intended to be used to collect, retain, process, or share audio, electronic, visual, location, thermal, olfactory, or similar information associated with, or capable of being associated with, any specific individual or group of specific individuals by the Police Department for law enforcement purposes.	Police Department
Boston, MA	Any device, hardware, or software that is capable of collecting, capturing, recording, retaining, processing, intercepting, analyzing, monitoring, or sharing audio, visual, digital, location, thermal, biometric, associational, or similar information specifically associated with, or capable of being associated with, any identifiable individual or group; or any system, device, or vehicle that is equipped with an electronic surveillance device, hardware, or software.	All city departments, mayor submits to council
Oakland, CA	Any software, electronic device, system utilizing an electronic device, or similar technological tool used, designed, or primarily intended to collect, retain, analyze, process, or share audio, electronic, visual, location, thermal, olfactory, biometric, or similar information specifically associated with, or capable of being associated with, any individual or group.	All city staff
Dayton, OH	Any device or system designed or used or intended to be used to collect, retain, process or share audio, electronic, visual, location, thermal, olfactory, or similar information associated with, or capable of being associated with, any specific individual or group of specific individuals by the Dayton Police Department.	Police Department

NOT covered by the ordinance/ code as surveillance tech				
Urbana, IL	**Oak Park, IL**	**Boston, MA**	**Oakland, CA**	**Dayton, OH**
Routine office hardware, such as televisions, computers, and printers, that are in widespread public use and will not be used for any surveillance or surveillance-related functions	✓	✓	✓	✓
Manually-operated, non-wearable, handheld digital cameras, audio recorders, and video recorders that are not designed to be used surreptitiously and whose functionality is used for manually capturing and manually downloading video and/or audio recordings	✓	✓	✓	✓
Surveillance devices that cannot record or transmit audio or video or be remotely accessed, such as image stabilizing binoculars or night vision goggles	✓	✓	✓	✓
City databases that do not and will not contain any Surveillance Data or other information collected, captured, recorded, retained, processed, intercepted, or analyzed by Surveillance Technology	✓ (similar)	✓	✓ (including payroll, accounting, fiscal data)	✓ (including payroll, accounting, fiscal data)

Manually-operated technological devices that are used primarily for internal City communications and are not designed to surreptitiously collect Surveillance Data, such as radios and email systems	✓	✓	✓	✓
Cameras installed on City property solely for security purposes, including closed-circuit television cameras installed by the City to monitor entryways and outdoor areas of City-owned or controlled buildings and property for the purpose of controlling access, maintaining the safety of City employees and visitors to City buildings, and protecting City property	✓ (similar)	✓		✓ (similar)
Technology that monitors only City employees in response to complaints of wrongdoing or in order to prevent waste, fraud, or abuse of City resources	✓ (similar)	✓		✓ (similar)
Parking ticket devices (PTDs) and related databases	✓	✓		✓
Card readers and key fobs used by City employees and other authorized persons for access to City-owned or controlled buildings and property	✓ (similar)	✓		
Cameras installed in or on a police vehicle	✓	✓		
Security cameras including closed-circuit television cameras installed by the City to monitor cashiers' windows and other cash-handling operations and to maintain the safety of City employees and visitors to such areas	✓ (similar)	✓		
Parking access and revenue control systems, including proximity card readers and transponder readers at City-owned or controlled parking garages	✓ (similar)	✓		
Body-worn cameras as required by the Illinois Law Enforcement-Worn Body Camera Act, 50 ILCS 706/10-1 *et seq.* , as amended	✓			
Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations or traffic patterns, provided that the Surveillance Data gathered is used only for that purpose;		✓		✓ (similar)
Cameras installed solely to protect the physical integrity of City infrastructure		✓		

		Police Department computer aided dispatch (CAD), records/case management, live scan, booking, and related dispatch and operation or emergency services systems and state and federal law enforcement databases;		✓ Police department case management and records management systems, including computer aided dispatch systems, and field-based reporting systems.	✓
		Police department interview room, holding cell, and Police Department internal security audio/video recording systems;		✓ (interview room cameras only)	✓
		Smart meter technology employed for water and sewer utility purposes			
				Personal communication devices that have not been modified beyond stock manufacturer capabilities in a manner described above, provided that any bundled Face Recognition Technology is only used for the sole purpose of user authentication in the regular course of conducting City business.	

Ordinance No. 2024-12-042

AN ORDINANCE ESTABLISHING APPROVAL, POLICY, AND REPORTING REQUIREMENTS FOR SURVEILLANCE TECHNOLOGY

WHEREAS, the City of Urbana ("City") is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City's home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, the City of Urbana reaffirmed its commitment as a sanctuary city in Resolution No. 2016-12-070R, stating that "the City Council and the Mayor will join with councils and mayors from other communities around the country to stand with our immigrant residents and defend policies that welcome and protect immigrants…" and that "no city employee or official or department or agency of the City of Urbana shall request information about or otherwise investigate or assist in the investigation of the citizenship or immigration status of any person unless such inquiry or the investigation is required by a court order…"; and

WHEREAS, the City of Urbana adopted the Ten Shared Principles on June 22, 2020 in Resolution No. 2020-06-031R which states "We reject discrimination toward any person that is based on race, ethnicity, religion, color, nationality, immigrant status, sexual orientation, gender, disability, or familial status;" provides support to "build and rebuild trust through procedural justice, transparency, accountability, and honest recognition of past and present obstacles" and advocates for "the four pillars of procedural justice, which are fairness, voice (i.e., an opportunity for citizens and police to believe they are heard), transparency, and impartiality"; and

WHEREAS, it is the Urbana City Council ("Council" or "City Council") and City's responsibility to legislate matters of public safety and accountability to the public, and any use or expense of surveillance technology require due public process and approval from City Council; and

WHEREAS, the Urbana City Council finds that no decision relating to surveillance technology should be made without collaborative community input and consideration of the impact such technologies may have on civil rights and civil liberties, including those rights guaranteed by Article I of the Illinois Constitution and the First, Fourth, and Fourteenth Amendments to the United States Constitution; and

WHEREAS, the use of surveillance technologies are known to have had a significant, detrimental impact on civil rights and civil liberties, namely the invasion of an individual's privacy and infringing on their right to be left alone, including those guaranteed by the First, Fourth and Fourteenth Amendments to the United States Constitution, and thus it is incumbent on the police seeking to fund, acquire, or use a surveillance technology to expressly identify the potential adverse impacts the technology may have on civil rights and civil liberties and what specific measures it will undertake to prevent such adverse impacts; and

WHEREAS, surveillance technologies can create oppressive, stigmatizing environments when used indiscriminately, continuously, or pervasively, especially for communities that have historically been disproportionately targeted by their use, such as communities of color, low-income communities, and politically active communities; and

WHEREAS, the urgency to publicly process the acquisition of surveillance technologies is necessitated by new concerns whether surveillance technologies will be used to apprehend people from out-of-state seeking abortions and other reproductive healthcare in Illinois; people without legal immigration status who seek asylum and would be sought for deportation; peaceful individuals or organizations exercising their rights, including expressing grievances against the government; and people whose race, national origin, ethnic identity, gender identity, sexual orientation, or other protected demographics place them under potential for additional surveillance; and

WHEREAS, the need for a public process to acquire surveillance technologies is further required because of the likelihood that federal law enforcement agencies will access any data stored by surveillance technologies; and

WHEREAS, as of the passing of this ordinance, there is no current city policy on the use and acquisition of police surveillance technology, and it is therefore necessary to clarify the Council's position on the required processes of public accountability;

NOW THEREFORE BE IT ORDAINED by the City Council, of the City of Urbana, Illinois, as follows:

Section 1. Purpose:

The purpose of this ordinance is to provide transparency, oversight, and accountability regarding the acquisition and use of surveillance technology and the data it collects by the City of Urbana police department, and to protect privacy, civil rights, and racial and immigrant justice.

Section 2. Approval Process for Surveillance Technology Acquisition or Use

(a) When the Police Department seeks to acquire or use new surveillance technology or change an existing Use Policy, it shall, prior to such acquisition or use obtain approval by majority vote of the Urbana City Council prior to purchasing, acquiring, or using any new surveillance technology (as defined in Attachment A of this Ordinance), which includes adding data from a new source or new analytic tools in a manner which changes the functionality of the existing data collected by the surveillance technology.

(b) At least thirty (30) days prior to seeking approval of a surveillance technology, the City shall submit to the City Council and make publicly available a written and unredacted surveillance technology "Use Report," along with a draft of the proposed surveillance technology "Use Policy" *(as defined in Attachment A of this Ordinance).* During this time, the public will have the opportunity to provide input to the City Council.

Section 3. Standard for Approval of Surveillance Technology

a) When evaluating a request for the use of surveillance technology, the City Council may consider a range of factors, including but not limited to:

i) The potential public safety benefits and effectiveness of the technology.
ii) The economic, social, and community costs associated with its implementation and use.
iii) Any potential impacts on civil liberties and civil rights, including privacy concerns.
iv) The possibility of disparate impacts on specific communities or groups.
v) Safeguards or oversight mechanisms that could mitigate risks or unintended consequences.
vi) Alternative methods or technologies that could achieve similar outcomes with fewer negative effects.

Section 4. Reporting and Approval of Existing Surveillance Technologies

(a) For all existing or hereinafter approved surveillance technology in use, a "Surveillance Technology Annual Report" will be publicly available and presented to City Council each year, which includes a current copy of the "Use Policy" for each technology and other information included in the definitions in Attachment A.

(b) For all surveillance technology referenced here that are already in use at the time this Ordinance is approved:

(i) The City shall present to City Council a "Use Report" and "Use Policy" for each technology in use, within one hundred twenty (120) days of the passing of this Ordinance, unless otherwise extended with approval by majority vote from City Council. No more than two (2) extensions shall be granted for any individual technology or database in use.

(ii) The existing surveillance technologies shall require a formal approval process (as outlined in Section 2 and 3 of this Ordinance) as soon as the information on each technology is made available.

(iii) If the Council has not approved the continuing use of the surveillance technology, including the Use Report and the Use Policy, within one hundred eighty (180) days of its submission to the Council, unless otherwise extended, the City Department shall cease its use of the surveillance technology and the sharing of surveillance data therefrom until such time as Council approval by majority vote is obtained in accordance with this Ordinance.

(iv) During the period that continued use is not yet approved, the technology or database contract shall not be renewed or extended even if the result would be the termination of availability of the use before one hundred eighty (180) days.

(c) Any two council members may request that a surveillance technology be re-evaluated for approval as outlined in Section 2 and 3 of this Ordinance.

Section 5. Contractual Agreements Involving Surveillance Technology

(a) Except where otherwise allowed under this Ordinance all contracts or agreements for the acquisition or use of surveillance technology, regardless of duration or cost, shall require formal approval by a majority vote of the City Council prior to execution.

(b) Prior to approval, the City shall provide all members of City Council with a complete copy of any and all contract(s) or other agreement(s) for the purchase, acquisition, or use of any new surveillance technology, including proposed non-disclosure agreements (NDAs) that are required to be executed in tandem with a purchase or acquisition agreement

(c) The Mayor's Office and all City Departments are hereby prohibited from entering into any contract or other agreement with any non-governmental entity in exchange for any monetary or any other form of consideration from any source, (including the assessment of any additional fees, interest, or surcharges on unpaid fines or debts), that facilitates the receipt of government or privately generated and owned surveillance data. Any contracts or

agreements signed prior to the enactment of this ordinance that violate this section shall be terminated as soon as is legally permissible.

Section 6. Exigent Circumstances

(a) Notwithstanding the provisions of this ordinance, the Urbana Police Department may temporarily acquire or temporarily use surveillance technology in exigent circumstances for a period not to exceed thirty (30) days, with approval from the Mayor or their designee, without following the provisions of approval stated in this ordinance before that acquisition or use. No more than two (2) consecutive periods of exigent circumstantial use shall be granted for any individual technology or database.

(b) If the Urbana Police Department acquires or uses surveillance technology in exigent circumstances under this section, the Department must:

(i) Report that acquisition or use to the City Council in writing within thirty (30) days following the end of those exigent circumstances and the use of the surveillance technology.

(ii) Submit a Use Report and, if necessary, a technology-specific Use Policy to the City Council regarding that Surveillance Technology within thirty (30) days following the end of those Exigent Circumstances.

(iii) Include that surveillance technology in the next Surveillance Technology Annual Report to the City Council following the end of those Exigent Circumstances.

(iv) If the Urbana Police Department or other City Department is unable to meet the 30-day timeline to submit a surveillance technology Use Report and, if necessary, a technology-specific Use Policy to the City Council, the Urbana Police Department or other City Department must notify the City Council in writing requesting to extend this period. The City Council may grant extensions in 30-day increments beyond the original 30-day timeline to submit a surveillance technology Use Report, and, if necessary, a technology-specific Use Policy.

(v) Any surveillance technology Use Report, and, if necessary, any technology-specific Use Policy submitted to the City Council under this subsection shall be made publicly available on the City's website upon submission to the City Council.

(vi) Any Surveillance Technology Use Report and, if necessary, technology-specific Use Policy submitted to the City Council under this section may be redacted to the extent required to comply with an order by a court of competent jurisdiction, or to exclude information that, in the reasonable discretion of the Urbana Police Department or other City Department, would, if disclosed, materially jeopardize an ongoing investigation or otherwise represent a significant risk to public safety and security; provided, however, that any information redacted pursuant to this paragraph will be released in the next Surveillance Technology Annual Report following the point at which the reason for such redaction no longer exists.

(c) Departments using approved surveillance technologies or other technologies with unutilized and unapproved surveillance capabilities may apply a technical patch or upgrade that is necessary to maintain essential operations or to mitigate cyber security threats to the City's environment. The department shall not use any unapproved new surveillance capabilities of the technology until the requirements of this ordinance are met or unless the Mayor or the Mayor's designee determines that the use is unavoidable; in that case, the Mayor shall request City Council approval as soon as possible. The request shall include a report to the City Council of how the altered surveillance capabilities were used since the time of the upgrade.

Section 7. Exclusionary Rule; Deletion/Destruction Requirement

(a) Any data collected by surveillance technology in contravention of this ordinance, and any data or information derived therefrom, shall be deleted and destroyed as soon as possible, in accordance with state and federal laws, and may not:

(i) Be voluntarily offered as evidence by any City government entity, agency, department, prosecutorial office, or any other subdivision thereof, in any criminal or civil action or proceeding against any member of the public, except as evidence of the violation of this Act; or

(ii) Be voluntarily provided to another person or entity for use as evidence or for any other purpose.

(b) Notwithstanding the above, if, upon the discovery of data or other information that was created or collected in contravention of this ordinance, it appears such data or information may be material to the defense in a criminal prosecution, a copy of the relevant, potentially material data or other information shall be turned over to the defendant before it is deleted and destroyed.

Section 8. Annual Surveillance Technology Report Oversight

(a) The Civilian Police Review Board (CPRB) shall review each Surveillance Technology Annual Report, Use Report, and Use Policy of surveillance technology or database subject to this ordinance, with a final vote on the recommendation by CBRP before moving to the Urbana City Council Committee of the Whole. If the CPRB is not able to review the reports and policies in a reasonable time-frame due to logistical factors, the City Department will present the reason for lack of CPRB review to council.

(b) The Civilian Police Review Board and the Human Rights Commission shall hear complaints made to their Board or Commission regarding surveillance technology or databases subject to this ordinance in accordance with Chapter 19 Article 3 and Chapter 12 of the Urbana City Code of Ordinances.

(c) Upon request, representatives of City Council, the Civilian Police Review Board, and the Human Rights Commission shall be given full and open access to information relevant to the enforcement of this ordinance or complaints made to their Board or Commission regarding surveillance technology or databases subject to this ordinance, in compliance with the Open Meetings Act, City confidentiality policies, and other relevant state and federal laws.

Section 9. Definitions

The list of relevant definitions is included in Attachment A as part of this Ordinance.

PASSED BY THE CITY COUNCIL this ___ day of _____, 2024.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sanderfur, City Clerk

APPROVED BY THE MAYOR this ____ day of_____, 2024.

Diane Wolfe Marlin, Mayor

ATTACHMENT A

(Ordinance No. 2024-12-042)

Definitions:

1) Exigent Circumstances mean occurrences that are determined by the Mayor or their designee to meet the definition of a "disaster" under the Illinois Emergency Management Agency Act (220 ILCS 3305/1 et seq), meaning "an occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural, technological, or human cause, including but not limited to fire, flood, earthquake, wind, storm, hazardous materials spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, critical shortages of essential fuels and energy, explosion, riot, hostile military or paramilitary action, public health emergencies, cyber incidents, or acts of domestic terrorism." The use of surveillance technology in exigent circumstances shall not infringe upon an individual's right to peacefully protest or exercise other lawful and protected constitutional rights.

2) Surveillance means the act of observing or analyzing the movements, behavior, or actions of identifiable individuals.

4) Surveillance Technology means any device, hardware, or software that is capable of collecting, capturing, recording, retaining, processing, intercepting, analyzing, monitoring, or sharing audio, visual, digital, location, thermal, biometric, associational, or similar information specifically associated with, or capable of being associated with, any identifiable individual or group; or any system, device, or vehicle that is equipped with an electronic surveillance monitoring device, hardware, or software.

Reconsider definitions, compare with other places, consider private cameras

a) Examples of Surveillance Technology include, but are not limited to:

1. International mobile subscriber identity (IMSI) catchers and other cell-site simulators;
2. Automatic license plate readers;
3. Electronic toll readers;
4. Closed-circuit television cameras except as otherwise provided herein;
5. Biometric Surveillance Technology, including facial, voice, iris, and gait-recognition software and databases;
6. Mobile DNA capture technology;
7. Gunshot detection and location hardware and services;
8. GPS tracking systems that monitor an individual's location without authorization;
9. X-ray vans;

10. Video and audio monitoring and/or recording technology, such as surveillance cameras;
11. Surveillance enabled or capable light bulbs or light fixtures;
12. Tools, including software and hardware, used to gain ~~unauthorized~~ unauthorized access to a mobile device, computer, computer service, or computer network;
13. Social media monitoring software;
14. Through-the-wall radar or similar imaging technology;
15. Passive scanners of radio networks;
16. Long-range Bluetooth and other wireless-scanning devices;
17. Thermal imaging or "forward-looking infrared" devices or cameras;
18. Electronic database systems containing Surveillance Data about Identifiable Individuals;
19. Radio-frequency identification (RFID) scanners; and

#. Drone usage in City limits, in addition to compliance with the Illinois Freedom from Drone Surveillance Act

20. Software designed to integrate or analyze data from surveillance technology, including surveillance target tracking and predictive policing software.

b) Surveillance Technology does not include the following devices, software, or hardware, which are exempt from the requirements of this ordinance, unless the devices, hardware, or software are modified to include additional surveillance capabilities:

1. Routine office hardware, such as televisions, computers, and printers, that are in widespread public use and will not be used for any surveillance or surveillance- related functions;
2. Parking ticket devices (PTDs) and related databases;
3. Manually-operated, non-wearable, handheld digital cameras, audio recorders, and video recorders that are not designed to be used surreptitiously and whose functionality is used for manually capturing and manually downloading video and/or audio recordings;
4. Cameras installed in or on a police vehicle;

#. Body-worn cameras as required by the Illinois Law Enforcement-Worn Body Camera Act, 50 ILCS 706/10-1 *et seq.*, as amended;

5. Cameras installed pursuant to state law authorization in or on any vehicle or along a public right-of-way solely to record traffic violations or traffic patterns, provided that the Surveillance Data gathered is used only for that purpose;
6. Surveillance devices that cannot record or transmit audio or video or be remotely accessed, such as image stabilizing binoculars or night vision goggles;

7. City databases that do not and will not contain any Surveillance Data or other information collected, captured, recorded, retained, processed, intercepted, or analyzed by Surveillance Technology;
8. Manually-operated technological devices that are used primarily for internal City communications and are not designed to surreptitiously collect Surveillance Data, such as radios and email systems;
9. Parking access and revenue control systems, including proximity card readers and transponder readers at City-owned or controlled parking garages;
10. Card readers and key fobs used by City employees and other authorized persons for access to City-owned or controlled buildings and property;
11. Cameras installed on City property solely for security purposes, including closed-circuit television cameras installed by the City to monitor entryways and outdoor areas of City-owned or controlled buildings and property for the purpose of controlling access, maintaining the safety of City employees and visitors to City buildings, and protecting City property;
12. Security cameras including closed-circuit television cameras installed by the City to monitor cashiers' windows and other cash-handling operations and to maintain the safety of City employees and visitors to such areas;
13. Cameras installed solely to protect the physical integrity of City infrastructure; and
14. Technology that monitors only City employees in response to complaints of wrongdoing or in order to prevent waste, fraud, or abuse of City resources.

(c) "Use Report" shall mean a publicly released, legally enforceable written report that includes, at a minimum, the following:

(i) Information describing the surveillance technology and how it works.

(ii) Information on the proposed purpose(s) of the surveillance technology.

(iii) If the surveillance technology will not be uniformly deployed throughout the city, what factors will be used to determine where the technology will be deployed or targeted, and the location(s) where it may be deployed and crime statistics for such location(s).

(iv) The fiscal impact of the surveillance technology, including initial purchase and other known ongoing costs, including impact on personnel time, along with any current or potential sources of funding.

(v) An assessment of whether use of the surveillance technology will have an unwarranted disparate impact on protected classes and demographics, as defined in the Illinois Civil

Rights Act of 2003, the Urbana Human Rights Ordinance, and other relevant laws and policies.

(vi) An assessment identifying any potential adverse impacts the surveillance technology, if deployed, might have on civil liberties and civil rights, and what specific, affirmative measures will be implemented to safeguard the public from the potential adverse impacts.

(vii) Whether use or maintenance of the surveillance technology will require data gathered by the technology to be handled or stored by a third-party vendor on an ongoing basis.

(d) "Use Policy" shall mean a publicly released, legally enforceable written policy governing the use of the surveillance technology that, at a minimum, includes and addresses the following:

(i) Purpose: What specific purpose(s) the surveillance technology is intended to advance.

(ii) Description of the authorization for use of the surveillance technology: specifically, what legal and procedural rules will govern each authorized use; what potential uses of the surveillance technology will be expressly prohibited such as the warrantless surveillance of public events and gatherings; and how and under what circumstances will surveillance data that was collected, captured, recorded, or intercepted by the police technology be analyzed and reviewed.

(iii) Description of data collection, protection, and retention: specifically, what types of surveillance data will be collected, captured, recorded, intercepted, or retained by the police technology; what safeguards will be used to protect surveillance data from unauthorized access; for what maximum limited time period the surveillance data will be retained; and by what process the surveillance data will be regularly deleted after the retention period.

(iv) Description of data sharing: specifically, which governmental agencies, departments, bureaus, divisions, or units will be approved for data sharing; how such sharing is necessary for the stated purpose and use of the surveillance technology; and what mechanisms will ensure any entity sharing access to the surveillance technology or surveillance data complies with the applicable surveillance use requirements within the Urbana "Use Policy" and does not further disclose the surveillance data to unauthorized persons and entities.

(v) Training: The training required for any individual authorized to use the surveillance technology or to access information collected by the surveillance technology.

(vi) Auditing and Oversight: The mechanisms to ensure that the surveillance use policy is followed, including internal personnel assigned to ensure compliance with the surveillance use policy, internal record keeping of the use of the technology or access to information collected by the technology, technical measures to monitor for misuse, any independent person or entity with oversight authority.

(e) "Surveillance Technology Annual Report" shall mean a written report covering each surveillance technology in use over the past year that is publicly released at least once per year and shall, at a minimum, include the following:

(i) A summary of how each surveillance technology was used, including locations and neighborhoods where technology or equipment was deployed, and information that may assist the City Council to assess whether the surveillance technology has been effective at achieving its identified purposes.

(ii) Total annual costs for each surveillance technology and database, including personnel and other ongoing costs, and what source of funding will fund the technology in the coming year.

(iii) How often and what type of collected surveillance data was shared with and received from any external persons or entities; under what legal standard(s) the information was disclosed; and the justification for the disclosure(s).

(iv) A summary of complaints or concerns that were received about each surveillance technology.

(v) The results of any internal audits, any information about violations of the Use Policy, and any actions taken in response to complaints or concerns.

(vi) Justification for the continued use of each surveillance technology.

Department	Database or Tool	Owner or Vendor	Purpose
CD	Third-party data analysis from cellphone usage	Placer.ai	Placer uses anonymized cell data, and only uses location data provided by apps that people have opted into allowing (i.e. individuals have opted in to allow location services for the app). That seems to exclude Placer from Defition 1, 4.a.8, which describes GPS data collection *without authorization.*
UFD	Drones (never operationalized)	Urbana Fire Department	Our drone program was never actually operational. The intent was to use these at large scale incidents for a higher-level view of the entire incident and better point of vantage to see the progression of the incident, training, size ups, and search and rescue operations. We are also interseted in a drone first responder program that could allow us to see incidents before the arrival of our apparatus which could potentially help us reduce our response package.
PW	Miovision	Miovision	Traffic data for intersection and corridor studies.
PW	Streetlight	Hanson (consultant)	GPS data from cell phones, connected vehicles, and other data sources for traffic movements, traffic volumes, and speed traveled. Presumably de-identified.
PW	City of Urbana asset tracking technology	OpenGov Enterprise Asset Management	GPS tracking (vehicles, phones, tablets, etc.).
PW	Contract recycling technology	GFL Enviornmental Inc.	Contractor utilizes technology that tracks their location and street view to eliminate discrepancies between calls for missed services versus failure of users to place cans out timely.
PW	Third-party data analysis from cellphone usage	For example, Placer.ai	GPS data for traffic information (includes Placer.ai)
PW	Drone footage	CUMTD	Typically used for community promotion and/or marketing pre/post conditions related to capital improvement projects. CUMTD has a drone and has provided assistance with this on projects like Florida Avenue (for RAISE grant), Fire Stations, PW Campus Rehab, as well as the Market at the Square Parking Lot Mural.
HR/F	Third-party administrators of worker's compensation cases	Contracted by a third party	Related to workers comp cases. This could be used in a workers comp proceeding, which would fall under the “criminal and civil action” category. Generally this is done mostly through observation by an investigator, not using specific surveillance technology.
IT	Outlook (electronic mail and calendar)	Microsoft, Intradyn, Barracuda	1) I would argue anyone emailing a City official or employee does not have a reasonable expectation of privacy in that communication. 2) We are required by law to inventory and retain email communications to comply with record keeping requirements *[and FOIA]* . I agree that including email in "manually operated" seems unusual.
IT	Cybersecurity tools	Microsoft, Barracuda, Blueshift, Cloudflare (State of IL DoIT), Duo, Okta	*"Cybersecurity software is designed to protect digital systems and data from unauthorized access, malicious attacks, ransomware, and theft. Its purpose is to safeguard sensitive information, ensure continuity, and maintain trust." IT is concerned about moving "decisions about sensitive and high-risk subject matter one additional degree of separation from the subject matter experts".*
UPD	ARCOS (Automation of Reports and Consolidated Orders System)	DEA	Tracks distribution of controlled substances from manufacturers to distributors.
UPD	ASEANAPOL Database	ASEANAPOL	Facilitates intelligence sharing among ASEAN police forces.
UPD	ATF E-Trace	Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)	Traces firearms recovered in crimes to their source.
UPD	ATS (Automated Targeting System)	Department of Homeland Security (DHS)	Analyzes risk and targets in customs and border protection.
UPD	ByteDance	ByteDance Inc.	Parent company of TikTok; may be listed due to data privacy concerns.
UPD	CA-PPT (Consular Affairs Passport Database)	U.S. Department of State	Manages passport application and issuance records.
UPD	CCD (Consular Consolidated Database)	U.S. Department of State	Consolidates visa and passport information for U.S. citizens and foreign nationals.
UPD	CLEAR (by Thomson Reuters)	Thomson Reuters	Investigative database providing public records and analytics.
UPD	CODIS (Combined DNA Index System)	FBI	Links DNA profiles from crime scenes and offenders.
UPD	Carfax for Police	Carfax Inc.	Provides vehicle history reports and investigative data to police.
UPD	Champaign County Warrants Database	Champaign County	Tracks active warrants issued in Champaign County.
UPD	Concealed Carry License Database	Illinois State Police	Stores data on licensed concealed carry holders in Illinois.
UPD	Cook County Government	Cook County	County government entity; may manage legal and corrections systems.
UPD	Cook County Integrated Criminal Justice Information System	Cook County	Platform for court and criminal justice data integration.
UPD	CrowdTangle	Facebook (Meta)	Tracks engagement and content performance on social media.
UPD	Dataminr	Dataminr Inc.	Real-time alerting and social media signal monitoring platform.
UPD	DepartmentWare	City of Urbana	City employee/department management and workflow system.
UPD	DHS (Department of Homeland Security)	U.S. Department of Homeland Security	Federal agency overseeing national security and immigration enforcement.
UPD	DuckDuckGo	DuckDuckGo Inc.	Privacy-focused search engine; may be monitored by surveillance tools.
UPD	El Paso Intelligence Center (EPIC)	DEA	Fusion center coordinating federal, state, and local intelligence sharing.
UPD	Envisage Technologies	Envisage Technologies	Training and compliance software vendor for public safety agencies.

UPD	European Union	European Union	Intergovernmental body; EU partner in criminal justice cooperation.
UPD	Europol Information System (EIS)	Europol	Database for sharing intelligence among European law enforcement.
UPD	Facebook	Meta Platforms, Inc.	Social media platform used for open-source investigations.
UPD	Geofeedia	Geofeedia Inc.	Social media analytics tool for geolocation and trend tracking.
UPD	Google	Google LLC	Search engine often used in investigations and intel gathering.
UPD	HSIN (Homeland Security Information Network)	Department of Homeland Security (DHS)	Secure information-sharing system for homeland security.
UPD	IAFIS (Integrated Automated Fingerprint Identification System)	FBI	Centralized fingerprint identification system.
UPD	ICJIA Data Portal	Illinois Criminal Justice Information Authority (ICJIA)	State-level criminal justice data and research platform.
UPD	IDENT (Automated Biometric Identification System)	Department of Homeland Security (DHS)	Biometric identification system for DHS.
UPD	IDIcore	IDI, Inc.	Investigative data provider offering public record analysis.
UPD	Illinois Amber Alert System	Illinois State Police	Search for state prison inmates and case info.
UPD	Illinois Department of Corrections Inmate Search	IDOC	Ticket issuance and tracking system for law enforcement.
UPD	Illinois eCitation Program	Illinois State Police	Terrorism intelligence and information-sharing hub in Illinois.
UPD	Illinois Statewide Terrorism and Intelligence Center (STIC)	Illinois State Police	Notifies victims about status changes in criminal cases.
UPD	Illinois Automated Victim Notification System (AVN)	Illinois Attorney General / IDOC	Image and video-sharing platform monitored in investigations.
UPD	Instagram	Meta Platforms, Inc.	Social media platform used for open-source investigations.
UPD	Interpol 24/7	Interpol	Illinois' centralized law enforcement data system.
UPD	LEADS (Law Enforcement Agencies Data System)	Illinois State Police	Public records search tool used in investigations.
UPD	LexisNexis Accurint	LexisNexis Risk Solutions	Professional networking platform with OSINT uses.
UPD	LinkedIn	Microsoft	Social media platform used for open-source investigations.
UPD	Lost and Stolen Passport Database	U.S. Department of State	Identifies missing and unidentified persons.
UPD	NamUs (National Missing and Unidentified Persons System)	U.S. Department of Justice / NIJ	Narcotics and drug trafficking investigations database.
UPD	NADDIS (Narcotics and Dangerous Drugs Information System)	DEA	Nationwide criminal history and warrant database.
UPD	NCIC (National Crime Information Center)	FBI	Ballistics imaging to link firearms to crimes.
UPD	NIBIN (National Integrated Ballistic Information Network)	ATF	Tracks detailed data on criminal incidents.
UPD	NIBRS (National Incident-Based Reporting System)	FBI	Shares crime-related data between jurisdictions.
UPD	N-DEx (National Data Exchange)	FBI	License plate and violation analytics system (unclear source).
UPD	Platelogix	Possibly PlateLogix Inc.	Tracks persons of interest across EU member states.
UPD	Schengen Information System (SIS)	European Union / Schengen States	Manages foreign students and visa holders in U.S.
UPD	SEVIS (Student and Exchange Visitor Information System)	U.S. Department of Homeland Security (DHS)	Searches exposed internet-connected devices and networks.
UPD	Shodan	Shodan LLC	Archives state communications and digital records.
UPD	SMART (State Messaging and Archive Retrieval Toolset)	Illinois State Archives / CMS	Captures and preserves social media for evidentiary use.
UPD	Social Media Analysis Tools (e.g., X1 Social Discovery)	X1 Discovery Inc.	Tracks cross-border movements and customs violations.
UPD	TECS (Treasury Enforcement Communications System)	U.S. Department of Homeland Security (CBP)	Investigative platform for people and businesses.
UPD	TLOxp (by TransUnion)	TransUnion	Crime statistics reporting system.
UPD	UCR (Uniform Crime Reporting Program)	FBI	Tracks violent serial offenders across jurisdictions.
UPD	VICAP (Violent Criminal Apprehension Program)	FBI	Access program database for U.S. State Dept. guests.
UPD	Wayback Machine (Internet Archive)	Internet Archive	Historical archive of websites and online content.
UPD	WLP (International Visitor Leadership Program Database)	U.S. Department of State	Sex offender registry for public notification.
UPD	Winols Sex Offender Registry	Illinois State Police	Video-sharing platform used for public content monitoring.
UPD	YouTube	Google LLC	Video-sharing platform used for public content monitoring.