
DATE: Tuesday, July 15, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Changes to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - [1. April 15, 2025 Meeting Minutes](#)
 - [2. May 20, 2025 Meeting Minutes](#)
- D. Public Input**
- E. Unfinished Business**
 - [1. BPAC Goals & Initiatives 2024-2025](#)
- F. Reports of City Officials and Staff and Reports of Committees**
- G. New Business**
 - 1. Vacancies: USD116 vacancy; BikeShare Subcommittee Coordinator
- H. Announcements**
- I. Future Topics**
- J. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: bicycle&pedestrianadvisorycommission@urbanail.gov. The subject line of the email must include the words “PUBLIC INPUT” and the meeting date. Your email will be sent to all BPAC members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under “Verbal Input”. Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker’s microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk’s Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366

- Email: CityClerk@urbanail.gov



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, April 15, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES - UNAPPROVED

Members Present: Annie Adams, Tommy Griscom, Bruce Michelson, Sarthak Prasad, Nancy Westcott, Carmen Franks

Others Present: members of the public

Members Absent: Susan Jones, Qiushi Hang, Audrey Ishii, Keenan Portis

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:05 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

Carmen Franks suggested adding going over goals to New Business. Bruce Michelson motioned to approve adding going over goals to New Business, Tommy Griscom seconded. Motion approved with a unanimous voice vote.

Carmen also suggested to add changing the frequency of meetings to the agenda. After a short discussion, it was decided to add this as a future topic.

C. Approval of Minutes of Previous Meeting

none

D. Public Input & Commissioner Communications

none

E. Unfinished Business

none

F. Reports of City Officials and Staff and Reports of Committees

Bruce Michelson said that the sub-committee of Sarthak Prasad & himself for E-Bikes met with Marcus Ricci yesterday. The city has no contract with Veo currently. The City of Urbana should align with the other entities (UI, Champaign Park District, Urbana Park District, Forest Preserve, & City of Champaign) and negotiate our own deal. Byrd has stopped operations in Champaign & is no longer in our area, leaving Veo the only provider. The next step for the sub-committee is to share pointers of the contract, as they cannot share the whole contract. They aren't sure who at the city has to sign off on the contract. They are meeting again with Marcus to start the contract.

Carmen Franks gave the following updates on City projects and committees.

1. Florida Avenue Shared Use Path – Plans are 90% complete. It cleared the State Historic Preservation Office with no potential impact. Construction is planned for 2026.

2. Bakers Lane Shared Use Path – Plans are 90% complete. Construction to begin in early Fall and completed in 2026.
3. CDBG Sidewalk Improvements – This was completed in March with the exception of some turf restoration.
4. EQL Streetlights FY22 – Construction is underway, light poles could begin to be installed this week.
5. EQL FY25 Program – Council approved the program, and Engineering is proceeding with the design.
6. Lincoln Avenue Corridor Study – The concept plan is being revised. There will be a public input phase after the revisions are done.
7. Lincoln Avenue (Wascher to Killarney) – Additional information was received after the last BPAC meeting that questions if the SS4A grant money is secure. Concept plans are in design, though. Bid for construction in FY28 is still planned to go out.
8. Traffic Signal Improvements – Still planning to update outdated audio devices.
9. Sidewalk Improvements – Engineering has unspent money for this Fiscal Year and are finding locations for about 800 ft of sidewalk replacement. This will be outside of the CDBG improvement areas.
10. The draft Capital Improvement Plan for FY26-FY30 is online. The public comment period is open until May 7, 2025.

G. New Business

1. **Absence of “No Turn on Red” at Main & Vine all directions, Illinois & Vine, Race & Main**
Bruce Michelson shared a presentation regarding busy intersections at Race Street northbound at Main, Main Street & Vine Street eastbound, and Illinois & Vine eastbound and the lack of “No Turn on Red” signage.
Carmen mentioned that the Illinois & Vine intersection is under design for a project, which could change some of the dynamics of that intersection.
2. **Draft Capital Improvement Plan Overview/Highlights**
Annie Adams shared that Tim Cowan (Public Works Director) & John Zeman (City Engineer) gave a presentation on April 7th on the CIP (Capital Improvement Plan) for FY26. Three points that Annie pointed out were the Executive Summary, Asset Management, and Project Highlights. Some other points that were brought up were:
 - The Local MFT has brought in an extra \$1 million.
 - The City is looking into trying HP Slurry coat in place of oil & chip on some roads.
 - There is a \$10 million backlog in Public Works projects.
 - The highest percentages of the Infrastructure Asset Valuation include:
 - 41% pavement
 - 23% Stormwater
 - 13% Sanitary Sewers
3. **BPAC Goals** (added during Changes to the Agenda)
FY24 goals are ongoing. Tommy suggested breaking out big goals to smaller sections, narrow focus, and the possibility of sub-committees for larger goals. A big goal for BPAC is getting a 25 MPH speed limit on residential roads.
BPAC needs to think about their FY25 & FY26 goals. Three categories that the goals could fall under are:
 1. Promotion of Infrastructure & Support
 2. Initiatives to Promote Pedestrian & Bicycle Safety
 3. Support for City Initiatives.

H. Announcements

Sarthak Prasad announced the following:

- MTD has partnered with an app called “Transit”. This gives real time MTD data and has added Veo Bikes on the app. This also works with other cities.
- Bike for Earth Day Event on UI campus from 3 p.m. – 7 p.m. on April 22, 2025.
- Bike Census Event on UI campus on April 29, 2025.

Annie Adams announced the Illinois Bike Summit is on May 7 & May 8, 2025, in Springfield.

Tommy Griscom said that there is a bill at the state level to legalize ADU’s (Accessory Dwelling Units).

I. Future Topics

1. BPAC Goals, sub-committees, and how often they should meet
2. Discussion on Bruce’s “No Turn on Red” presentation
3. Summary of Illinois Bike Summit (Annie)
4. Commission vacancies
5. Changing frequency of meetings (Carmen)

J. Adjournment

The meeting adjourned at 8:54 p.m.



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, May 20, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Susan Jones, Qiushi Huang, Keenan Portis, Nancy Westcott, Carmen Franks

Others Present: none

Members Absent: Tommy Griscom, Bruce Michelson, Sarthak Prasad

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. March 18, 2025 Meeting Minutes

Carmen Franks motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input & Commissioner Communications

Nancy Westcott talked about PACE walking in the marathon. They hope to participate again next year. She also said that PACE is in good condition and very functional.

E. Unfinished Business

1. BPAC Goals & Initiatives 2024-2025

Bruce Michelson organized current topics of the BPAC Goals. A survey of BPAC members was done in October 2023 to prioritize goals. Annie wondered if there was a way to work more closely with the City to help move things forward with BPAC's goals. It was suggested that they try to get a council member to fill one of the BPAC vacancies.

F. Reports of City Officials and Staff and Reports of Committees

Carmen Franks gave the following updates on City projects and committees.

1. Florida Avenue Shared Use Path – Plans are 90% complete and has cleared SHPO review. The work is planned for 2026.
2. Bakers Lane Shared Use Path – The pre-final PS&E packets are being reviewed. The next step is to secure easements. Construction is to begin in early Fall and completed in 2026.
3. CDBG Sidewalk Improvements – The sidewalks were completed in March and the sod will be installed this week.

4. EQL Streetlights FY22 – Construction is underway, to be completed by the middle of this year.
5. EQL FY25 Program – Council approved the program. This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove.
6. Lincoln Avenue Corridor Study – Final public input phase is happening now and is open until May 30th.
7. Lincoln Avenue Wascher to Killarney – The SS4A grant funding is under review now by USDOT. Public outreach plan & concept plan are underway now. Expected to bid the project for FY28.
8. Traffic Signal Improvements – Planning to update audio devices for pedestrian signals at up to 14 signalized intersections.
9. Sidewalk Improvements FY25 – Getting contractor under contract for about 700 feet of sidewalk replacement in West Urbana.
10. The draft CIP is available on line.
11. IDOT has several grants the City is going to pursue. They include:
 - (1) Local Projects Grant
 - (2) HSIP
 - (3) Safe Routes to School
 - (4) ITEP
12. Update for the SS4A grant is that the City is not pursuing any at this time base on the grant's priorities. This decision was made with the help of a grant consultant.

G. New Business

1. Lincoln Ave Corridor Study Updates (<https://ccrpc.gitlab.io/lincoln-ave/>) [Carmen]

Carmen shared some of RPC's slides on the study, including improvements that were proposed initially. The public input comment period had a lot of opposition to the full access closures by residents and the Fire Department. Because of these concerns Public Works will not support full closures anymore. These full closures that were being discussed were at Oregon, Iowa, & Indiana). Updated recommendations are right-outs, eastbound-in only, & one block converted to one-way. There is also some shifting of bus stops in the study. The more detailed concept plan is on line.

In the final input phase of the study, it will continue to emphasize the need for these changes. The City plans to bring the study back to Council in early July to try to get their approval of recommendations.

Susan Jones motioned for BPAC to endorse their approval of the recommendations to the Lincoln Avenue Corridor Study, Nancy Westcott seconded. Motion approved with a unanimous voice vote.

2. 2025 Illinois Bike & Walk Summit & Lobby Days [Annie]

Annie attended the Illinois Bike & Walk Summit in Springfield. Ride Illinois is interested in reducing bicycle fatalities and making Illinois better through biking. This is the first time that Ride Illinois was able to organize Lobby Days. Annie discussed some of the sections that she attended and the Lobby Day that she attended at the State Capitol.

3. CUUATS Transportation Safety Advisory Meeting: Traffic crash analysis results [Annie]

Annie went over the Crash Data Analysis report from the Safety Advisory meeting. The areas studied were Mahomet, Bondville, Champaign, Urbana, Savoy, & Tolono. In the last 10 years, that have been about 33,000 total crashes with 156 fatalities. They are worried that crash data will be higher this year than past years. Different data in the report referred to the ages & genders of both the bikers & drivers, the time of day, the day of the week, & the month of the year.

There will also be an online map where people can report unsafe areas.

They will conduct a public engagement survey in the future. Different ways for public input to be heard can be at Park District events, social media, & QR code surveys on buses.

H. Announcements

Qiushi Huang said that with MTD moving out of Marketplace Mall, an alternative route east of Market Street is being discussed.

Susan Jones announced that tomorrow (5/21) is the Ride of Silence at 7 p.m. This ride is in honor of cyclists who have been injured or killed.

Keenan Portis announced that the Park District is having their third committee meeting for King Park on May 28th. They will present the draft master plan at Jettie Rhodes Day and will receive feedback at that time.

I. Future Topics

none

I. Adjournment

The meeting adjourned at 8:41 p.m.

Urbana BPAC

Summary of Goals for FY 2024-2025

Organizational Initiatives:

- Amendment of BPAC bylaws to include MTD and PACE representation.
- Establishment of standing subcommittees for specific initiatives and projects.
- Active engagement with improvement of the City's "Getting Around" website with specific attention to cyclists and pedestrians.
- Addition of the East Main Street resolution to Bicycle and Pedestrian Plan addenda.

Advocacy for Specific Improvements in Local Infrastructure, Signage, and Enforcement

- East University bicycle/pedestrian pathway.
- Vine Street crosswalks at Fairlawn, Michigan, and Pennsylvania.
- Effective address to speed limits and enforcement along Washington Street.
- Expansion of mandatory snow-removal zones to include sidewalks near public schools.
- Input and support for large-scale safety upgrades: Lincoln Avenue redesign and Florida Avenue multi-use path.
- Continued advocacy for infrastructure improvements to enhance the Urbana Saturday Market.

Long-term projects and goals:

- Continuing input and advocacy for Long-Range Transportation Plan 2050.
- Development and promotion of an Urbana pedestrian tourist trail.
- Continued attention to safety and aesthetic improvements for the Florida Avenue and University Avenue corridors.
- Continuing advocacy and support for State legislation allowing or requiring speed reduction in residential areas.
- Active support for efforts by the City of Urbana, Champaign County, and the State of Illinois to secure subvention for improvements related to pedestrian and bicycle travel and safety.

