CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION MEETING

DATE: Tuesday, November 17, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

A. Call to Order and Roll Call

B. Changes to the Agenda

C. Approval of Minutes of Previous Meeting

1. October 20, 2026 Meeting Minutes

D. Public Input

E. Unfinished Business

1. Ordinance & Resolution for MTD Rep Update [Annie/Carmen]
2. Bylaws update / Youth Member renewal [Carmen]

F. Reports of City Officials and Staff and Reports of Committees

1. City Project Updates
2. Bikeshare Working Group
3. ADA Compliance Working Group
4. Public Outreach & Advocacy Working Group

G. New Business

1. Bus Shelter at Ivanhoe Estates [Joseph Altshuler]
2. Rules of the Road for All Users: Crosswalks [Annie/Carmen]

H. Announcements

I. Future Topics

1. Year End BPAC Summary [Annie] – planned for Dec meeting
2. 2027 BPAC Schedule [Carmen] – planned for Dec meeting

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://www.urbanail.gov/executive-department/page/urbana-public-television.

3. Bikeshare Policy & Agreement [Planning]
4. Rules of the Road for All Users: Each Type of Ped/Bike Infrastructure [Annie/Carmen]
5. Update from CUUATS Safety Committee [Carmen/Sarthak]
6. Update on Florida Ave Roadway project [Carmen]
7. Urbana Police Strategic Safety Plan [UPD]
8. ADA Transition Plan Update [Carmen]
9. Overview of the materials used for road repairs & resurfacing [PW]
10. Battery/e-bike safety & public education discussion [UFD]
11. Bike Safety Initiative by the State
12. Wayfinding Needs: 2020 Plan, Downtown Public Realm Study, KRT
13. C-U Safe Routes to School - Physical Routing
14. MTD Snow Removal Services [MTD]
15. Bicyclist & Pedestrian Fatalities Data [Sara/County Coroner]

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input
Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: Bicycle&PedestrianAdvisoryCommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commission members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input
Any member of the public may submit their comments addressed to the members of the public body in

writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input
Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation
If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov

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BICYCLE AND PEDESTRIAN ADVISORY COMMISSION MEETING

DATE: Tuesday, October 20, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Nicholas Anand, Carmen Franks, Qiushi Huang, Susan Jones, Bruce Michelson, Kevin Murphy, Peyton Perry, Nancy Westcott, Tim Friedman

Others Present: Sarah Lot, Aaron Hoyle-Katz, and members of the public

Members Absent: Sarthak Prasad, Sara Rand

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:02 pm. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

Qiushi Huang said that the MTD presentation on paratransit and other resources under New Business will be presented by Sarah Lot instead of herself.

C. Approval of Minutes of Previous Meeting

1. August 2026 Meeting Minutes

Nancy Westcott motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input

none

E. Unfinished Business

1. Ordinance & Resolution for MTD Rep

Carmen Franks went over the updated version of the resolution recommending the addition of a Champaign-Urbana Mass Transit District representative to the Bicycle and Pedestrian Advisory Commission and the updated ordinance amending Chapter 23, Article 9 (Regulations for Bicycles). The change would remove Carmen as a voting member but still be a staff representative for the City and replace her with a CUMTD representative [Qiushi]. This would keep the total voting members at 11 and open a vacancy for an at-large member.

Bruce Michelson motioned to approve both documents as amended, Nicholas Anand seconded. Motion approved with a unanimous voice vote.

F. Reports of City Officials and Staff and Reports of Committees

1. City Updates

Carmen Franks gave updates on the following City projects.

a. Shared Use Path projects

- Florida Avenue Shared Use Path

- Bakers Lane Shared Use Path

b. Roadway projects
   - Country Club Road & Perkins Road
   - Lincoln Avenue Corridor Study
   - North Lincoln Avenue project from Wascher to Killarney
   - Springfield Avenue resurfacing project from Wright to Gregory
   - Florida Avenue project from Wright to Hillcrest
   - Illinois & Vine Street project
   - Traffic Signal Improvements

c. Sidewalk Improvement projects
   - The City is still developing a plan for maintenance on streetscape bricks downtown
   - CDBG Sidewalk project

d. EQL Projects
   - EQL FY25 Program – sidewalks, ramps, streetlights, and traffic calming

2. Bikeshare Working Group

Carmen said that the City Planner (Evan) is still working on the agreement with Veo. The City of Champaign's agreement was passed last month and was forwarded to Urbana as a template.

Bruce brought up a concern regarding the increase in charging lithium ion batteries in residences and the lack of headgear being worn when operating Veo bikes.

3. ADA Compliance Working Group

Carmen said that the City's internal interdepartmental group has been meeting regularly about snow removal from sidewalks and ramps. They discussed expanding the snow ordinance zone. They also discussed the Snow Angels group. The snow ordinance zone public release will also be updated with language to include the expectation that everyone is expected to clear their adjacent sidewalks even if you're not in the zone.

4. Public Outreach & Advocacy Working Group

Tim said that the middle school principal asked him if they could do a bike check with students once a quarter. This is like what was done in May this year.

Annie went over some recent events that have happened such as the Weaver Park Trail opening, Bike to Work Day, Let's Ride Illinois, Light the Night, and Walk, Bike, & Roll to School Day.

G. New Business

1. Kickapoo Rail Trail update [Champaign County Forest Preserve District]

Aaron Hoyle-Katz is the Planner for the Champaign County Forest Preserve which has 7 preserves in the area. The KRT was envisioned in the 1990s and follows an abandoned rail corridor. The trail is 24.5 miles long and to date has cost about $30 million. The first segment opened in 2017, and some segments are still being constructed. Aaron went over some trail challenges in Urbana like some crossings and management of the trail.

2. MTD presentation on paratransit and other resources [~~Qiushi –~~ changed to Sarah Lot during Changes to the Agenda]

Sarah Lot is the Special Services Manager at MTD. Special Services handles the ADA transportation for MTD and is for older adults 65+ and people with disabilities. MTD has DASH passes available

with the proper documentation and application from riders which gives them free bus rides in the C-U area.

There are also ADA Paratransit Services for people with disabilities who can't access the big buses. Paratransit vans are door-to-door services. This service can be applied for by going to mtd.org.

3. **Bylaws update / Youth Member renewal [Carmen]**
   Carmen brought up changing some verbiage under Section 1 B (Non-Voting Member) of the Bylaws. The last sentence of paragraph one in this section would be changed to "This member shall have a one (1) year term renewable by Mayoral appointment, which shall cease once the member is no longer a student in good standing within Urbana School District #116."

   Bruce Michelson motioned to approve the document as amended, Nicholas Anand seconded. Motion approved with a unanimous voice vote.

**Susan Jones motioned to extend the meeting by 15 minutes, Nicholas Anand seconded. Motion approved with a unanimous voice vote.

4. **Vine & Main St Intersection History [Annie]**
   Annie presented on the intersection of Main and Vine and its constant danger to pedestrians, cyclists, and drivers.

   Bruce suggested No Turn on Red signs at this intersection as an expensive, quick fix for now.

   Carmen said that signal timing was adjusted after a report from Fehr Graham was completed. RPC has this intersection listed in their safety plan that they are working on now.

H. Announcements

Annie Adams announced that there will be a Bike Potluck on Sunday, October 25th at 12:30 pm at the new pavilion in Weaver Park.

I. Future Topics

1. Rules of the Road for All Users Overview [UPD or Carmen]
2. Update for CUUATS Safety Committee [Carmen/Sarthak]
3. Update on Florida Ave Roadway project [Carmen]
4. Urbana Police Strategic Safety Plan [UPD]
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6. Overview of the materials used for road repairs & resurfacing [PW]
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8. Bike Safety Initiative by the State
9. Wayfinding Needs: 2020 Plan, Downtown Public Realm Study, KRT
10. C-U Safe Routes to School - Snow Angels [MTD]
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13. Bicyclist & Pedestrian Fatalities Data [Sara/County Coroner]

Annie suggested the below future topics:

- Having the architect for the bus shelter at Ivanhoe Estates come talk about shade equity.
- Annie doing a presentation on Minneapolis and their infrastructure for a safe system
- Having an enhanced crosswalk on Broadway between Parcadia and the food hall.

J. Adjournment

The meeting adjourned at 9:14 pm.

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J. Adjournment

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ARTICLE III

Membership

SECTION 1. Composition, Appointment, Terms.

A. Voting Members

As specified in Urbana City Code Section 23-147(a), the Commission shall consist of eleven (11) voting members appointed by the Mayor and approved by the City Council from constituencies which have an interest and expertise in bicycle and pedestrian issues. Four (4) of those members shall be representatives nominated by the following organizations:

(1) Urbana School District No. 116;
(2) Urbana Park District;
(3) University of Illinois; and
(4) City of Urbana Public Works Department.

All voting members shall serve three-year terms ending on the thirtieth (30th) day of June as appropriate for the term for which they were appointed. Members shall continue to serve until their successors are appointed by the Mayor and approved by the City Council.

B. Youth Representative

The Commission may elect one (1) or two (2) resident(s) of Urbana or non-resident student(s) of Urbana School District #116 as Youth Representative(s) to the Commission. Each Youth Representative shall be between the ages of 14 and 18 years old and shall be elected by a majority of the Commission members. This representative(s) shall not have the authority to vote on any matter considered by the Commission that may bind the Commission, the City, or any of its departments but may vote on motions that make non-binding recommendations. Each representative shall have a one (1) year term renewable by vote of the Commission.

~~B. Non-Voting Member~~

~~From time to time, the Mayor may appoint and City Council may approve the appointment of one (1) or two (2) resident(s) of Urbana or non-resident student(s) of Urbana School District #116 to the Commission who has attained the age of 14 years, but who has not attained the age of 18 years. This member shall not have the authority to vote on any matter considered by the Commission that may bind the Commission, the City, or any of its departments but may vote on motions that make non-binding recommendations. This member shall have a one (1) year term renewable by Mayoral appointment, which shall cease upon this member's 18th birthday.~~

The City Traffic Engineer shall designate a Public Works Department employee to serve as Recording Secretary for all meetings conducted by the Commission.

SECTION 2. Removal of Members.

Appointed members may be removed by the Mayor for any of the following reasons:

A. Any members who was absent from three (3) duly noticed consecutive meetings