CUNNINGHAM TOWNSHIP BOARD

Monday, July 13, 2026

6:30 p.m.

400 S. Vine Street, Urbana, IL 61801

AGENDA

1) **ROLL CALL**

2) **APPROVAL OF MINUTES**

    a) **March 9, 2026**

    b) **April 13, 2026**

    c) **May 11, 2026**

3) **ADDITIONS TO THE AGENDA**

4) **PUBLIC PARTICIPATION**

5) **COMMITTEE TO VERIFY BILLS**

    a) **Town Fund**

    b) **General Assistance**

6) **REPORTS OF OFFICERS**

7) **NEW BUSINESS**

    a) **Resolution No. 2026-07-011R: A Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for Rapid Rehousing (IDHS RRH FY27)**

    b) **Resolution No. 2026-07-012R: A Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for Emergency Transitional Housing (IDHS ETH FY27)**

    c) **Resolution No. 2026-07-013R: A Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for the Living Room Project (IDHS LRP FY27)**

    d) **Resolution No. 2026-07-014R: Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois - Illinois Homelessness Response Collaborative (IDHS IHRC FY27)**

e) **Resolution No. 2026-07-015R: Resolution Authorizing the Supervisor to Sign an Agreement with Homebase on behalf of the Continuum of Service Providers to the Homeless (IHRC Grant FY27)**

f) **Resolution No. 2026-07-016R: A Resolution Authorizing the Supervisor to Sign an Agreement with Lauterbach & Amen for Audit Services (FY26-28)**

g) **Resolution No. 2026-07-017R: Resolution Authorizing the Supervisor to Sign an Agreement with Management Center for Staff Training (FY27)**

h) **Closed Session: Property Pursuant 5 ILCS 120/2(c)(5)**

9) ADJOURNMENT

6:48 PM
07/08/26
Cash Basis

Cunningham Township
Income and Expenses by Division
May 2026

	Supervisor Unres... (Town Fund)	Assessor Unrestr... (Town Fund)	Total Town Fund	GA Fund	TOTAL
Ordinary Income/Expense					
Income					
4009 · TAXES					
4012 · PPRT - Personal Property Tax	4,146.30	0.00	4,146.30	4,146.29	8,292.59
Total 4009 · TAXES	4,146.30	0.00	4,146.30	4,146.29	8,292.59
4020 · GRANTS	0.00	0.00	0.00	187,293.82	187,293.82
4030 · SSI Reimbursements	0.00	0.00	0.00	13,723.39	13,723.39
4035 · DONATIONS AND GIFTS					
4038 · Angel Donor - Paypal	0.00	0.00	0.00	1,868.30	1,868.30
4039 · Angel Donor - Cash and Checks	0.00	0.00	0.00	3,596.32	3,596.32
Total 4035 · DONATIONS AND GIFTS	0.00	0.00	0.00	5,464.62	5,464.62
4050 · OTHER INCOME					
4041 · Interest Income	5,110.99	0.00	5,110.99	5,110.99	10,221.98
Total 4050 · OTHER INCOME	5,110.99	0.00	5,110.99	5,110.99	10,221.98
Total Income	9,257.29	0.00	9,257.29	215,739.11	224,996.40
Gross Profit	9,257.29	0.00	9,257.29	215,739.11	224,996.40
Expense					
6000 · SALARIES	16,444.16	27,759.69	44,203.85	94,572.02	138,775.87
6030 · PERSONNEL OTHER EXPENSES	4,012.54	4,747.99	8,760.53	25,392.46	34,152.99
6100 · ADMINISTRATION					
6110 · Training / Travel	157.51	0.00	157.51	278.19	435.70
6210 · Legal	56.25	0.00	56.25	56.25	112.50
6215 · Admin Services	30.73	2,530.73	2,561.46	50.74	2,612.20
6220 · Audit Services	0.00	0.00	0.00	0.00	0.00
6240 · Computer Service/Software	1,183.64	1,221.86	2,405.50	1,383.63	3,789.13
6283 · Janitorial	530.00	200.00	730.00	530.00	1,260.00
6310 · Supplies	32.69	0.00	32.69	369.14	401.83
6350 · Printing / Publishing	73.63	0.00	73.63	73.63	147.26
6411 · Equipment Purchase	1,901.27	4,392.33	6,293.60	1,901.28	8,194.88
6420 · Bldg Repairs/Maintenance	90.00	0.00	90.00	1,673.12	1,763.12
6429 · Property Acquistion/Rent	1,300.00	0.00	1,300.00	1,300.00	2,600.00
6430 · Utilities	2,288.74	249.18	2,537.92	2,689.26	5,227.18
6520 · Vehicle Maintenance	0.00	0.00	0.00	548.62	548.62
6522 · Misc Expenses	144.32	0.00	144.32	165.06	309.38
Total 6100 · ADMINISTRATION	7,788.78	8,594.10	16,382.88	11,018.92	27,401.80
6700 · PROGRAMS					
6720 · General Assistance	0.00	0.00	0.00	35,253.50	35,253.50
6730 · Housing Assistance	0.00	0.00	0.00	57,346.87	57,346.87
6799 · Other Assistance	167.41	0.00	167.41	110,596.84	110,764.25
Total 6700 · PROGRAMS	167.41	0.00	167.41	203,197.21	203,364.62
Total Expense	28,412.89	41,101.78	69,514.67	334,180.61	403,695.28
Net Ordinary Income	-19,155.60	-41,101.78	-60,257.38	-118,441.50	-178,698.88
Net Income	**-19,155.60**	**-41,101.78**	**-60,257.38**	**-118,441.50**	**-178,698.88**

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Income			
4009 · TAXES			
4012 · PPRT - Personal Property Tax			
05/12/2026	STATE OF ILLINOIS	Personal Property Tax	4,146.30
05/12/2026	STATE OF ILLINOIS	Personal Property Tax	4,146.29
Total 4012 · PPRT - Personal Property Tax			8,292.59
Total 4009 · TAXES			8,292.59
4020 · GRANTS			
05/01/2026	STATE OF ILLINOIS	ETH 2026 Feb	33,594.46
05/01/2026	STATE OF ILLINOIS	ETH WBI 2026 Feb	30,214.00
05/06/2026	SOLA GRATIA FARMS	SARE Partnership Grant Pass-Thru	16,700.00
05/12/2026	STATE OF ILLINOIS	ETH 2026 Mar	39,105.03
05/12/2026	STATE OF ILLINOIS	ETH WBI 2026 Mar	3,382.00
05/19/2026	STATE OF ILLINOIS	ESG Mar FY26	21,488.35
05/19/2026	STATE OF ILLINOIS	ESG Mar FY26	13,528.09
05/29/2026	CITY OF URBANA	U ARPA Reimbursement Q1 FY26	29,281.89
Total 4020 · GRANTS			187,293.82
4030 · SSI Reimbursements			
05/01/2026	STATE OF ILLINOIS	SSI Reimbursement HA	8,198.39
05/07/2026	STATE OF ILLINOIS	SSI Reimbursement SW	5,525.00
Total 4030 · SSI Reimbursements			13,723.39
4035 · DONATIONS AND GIFTS			
4038 · Angel Donor - Paypal			
05/06/2026	Susan Hopkins	Angel Fund Donation LGBTQ+	515.00
05/06/2026	Susan Hopkins	Angel Fund Donation	1,000.00
05/06/2026	Michael Feltes	Angel Fund Donation	10.00
05/06/2026	Megan Kuhlenschmidt	Angel Fund Donation	10.00
05/06/2026	Josue Cisneros	Angel Fund Donation	20.00
05/06/2026	Sheridan Sullivan	Angel Fund Donation	25.00
05/06/2026	ROHN KOESTER	Angel Fund Donation	50.00
05/06/2026	Derek Briles	Angel Fund Donation	25.00
05/06/2026	Stacey Robinson	Angel Fund Donation	20.00
05/06/2026	Jennifer Roth	Angel Fund Donation	25.00
05/06/2026	Jon Hoekstra	Angel Fund Donation	4.00
05/06/2026	Aman Aulakh	Angel Fund Donation	100.00
05/06/2026	Beverly Thomas	Angel Fund Donation	10.00
05/06/2026	Brian Dunn	Angel Fund Donation	5.00
05/06/2026	Elizabeth Majerus	Angel Fund Donation	10.00
05/06/2026	Jason Quackenbush	Angel Fund Donation	20.00
05/06/2026	Nathan Alexander	Angel Fund Donation LGBTQ+	10.00
05/06/2026	Lauren Quinn	Angel Fund Donation	10.00
05/06/2026	Gina Clapper	Angel Fund Donation	25.00
05/06/2026	Tom Ackerman	Angel Fund Donation	40.00
05/06/2026	PAYPAL	PayPal Fees	-65.70
Total 4038 · Angel Donor - Paypal			1,868.30
4039 · Angel Donor - Cash and Checks			
05/01/2026	Damita Parsley_	Angel Fund Donation	50.00
05/01/2026	Lucas Scharf	Angel Fund Donation	50.00
05/12/2026	Unitarian Universalist Church CU	Angel Fund Donation	2,446.32
05/19/2026	Damita Parsley_	Angel Fund Donation	50.00
05/22/2026	HOPE Fair Housing Center	Stipend / Donation	1,000.00
Total 4039 · Angel Donor - Cash and Checks			3,596.32
Total 4035 · DONATIONS AND GIFTS			5,464.62
4050 · OTHER INCOME			
4041 · Interest Income			
05/31/2026	ILLINOIS FUNDS	Interest	3,890.58
05/31/2026	ILLINOIS FUNDS	Interest	3,890.58

Date	Name	Memo	Paid Amount
05/31/2026	BUSEY BANK	Interest	1,220.41
05/31/2026	BUSEY BANK	Interest	1,220.41
	Total 4041 · Interest Income		10,221.98
	Total 4050 · OTHER INCOME		10,221.98
	Total Income		224,996.40
	Gross Profit		224,996.40
	Expense		
	6000 · SALARIES		
	6010 · SUPERVISOR'S SALARY		
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	3,269.23
05/15/2026	DANIELLE L. CHYNOWETH	Direct Deposit	3,269.23
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Salary 25% May	-2,461.50
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Salary 25% May	2,461.50
05/31/2026	DANIELLE L. CHYNOWETH	Move Supervisor salary from "Others" to "Supervisor"	3,308.20
	Total 6010 · SUPERVISOR'S SALARY		9,846.66
	6011 · ASSESSOR'S SALARY		
05/01/2026	Ivana Owona	Direct Deposit	3,269.23
05/15/2026	Ivana Owona	Direct Deposit	3,269.23
05/29/2026	Ivana Owona	Direct Deposit	3,269.23
	Total 6011 · ASSESSOR'S SALARY		9,807.69
	6012 · CLERK'S SALARY		
05/01/2026	DARCY SANDEFUR	Direct Deposit	144.46
05/15/2026	DARCY SANDEFUR	Direct Deposit	144.46
05/29/2026	DARCY SANDEFUR	Direct Deposit	144.46
	Total 6012 · CLERK'S SALARY		433.38
	6013 · SALARIES - OTHERS		
05/01/2026	Nicole Philyaw	Direct Deposit	2,404.90
05/01/2026	Nicole Philyaw	Direct Deposit	89.38
05/01/2026	Nicole Philyaw	Direct Deposit	303.88
05/01/2026	JEROME WHITE	Direct Deposit	742.06
05/01/2026	LILYIA GARCIA	Direct Deposit	1,943.76
05/01/2026	LILYIA GARCIA	Direct Deposit	11.76
05/01/2026	LILYIA GARCIA	Direct Deposit	47.04
05/01/2026	Kerrie Peters	Direct Deposit	2,165.80
05/01/2026	Sophie Kish	Direct Deposit	1,162.13
05/01/2026	Demetris Lambert	Direct Deposit	757.16
05/01/2026	Demetris Lambert	Direct Deposit	373.29
05/01/2026	Demetris Lambert	Direct Deposit	483.00
05/01/2026	Phyllis McCoy	Direct Deposit	1,553.64
05/01/2026	Phyllis McCoy	Direct Deposit	77.00
05/01/2026	Yvonne Miller	Direct Deposit	2,160.00
05/01/2026	Yvonne Miller	Direct Deposit	640.71
05/01/2026	MARTEL MILLER	Direct Deposit	2,160.00
05/01/2026	MARTEL MILLER	Direct Deposit	802.71
05/01/2026	Queennette Odudu	Direct Deposit	1,823.38
05/01/2026	Queennette Odudu	Direct Deposit	184.10
05/01/2026	Marco Price_	Direct Deposit	2,240.00
05/01/2026	Marco Price_	Direct Deposit	91.14
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	1,816.68
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	12.25
05/01/2026	Brittany Tuten	Direct Deposit	1,992.23
05/01/2026	Brittany Tuten	Direct Deposit	26.30
05/01/2026	Susan Davis	Direct Deposit	1,724.80
05/01/2026	Susan Davis	Direct Deposit	39.20
05/01/2026	Damita Parsley_	Direct Deposit	185.18
05/01/2026	TANMAYSINGH R RAJPUT	Direct Deposit	2,328.00
05/01/2026	WAYNE T WILLIAMS	Direct Deposit	2,216.00
05/01/2026	William Harris	Direct Deposit	1,440.00
05/01/2026	Ariel Davenport	Direct Deposit	1,302.00

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/01/2026	Ariel Davenport	Direct Deposit	16.60
05/01/2026	Ariel Davenport	Direct Deposit	81.40
05/01/2026	Melanie Sheckels	Direct Deposit	1,344.48
05/01/2026	Melanie Sheckels	Direct Deposit	132.00
05/01/2026	Melanie Sheckels	Direct Deposit	132.00
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	1,730.40
05/01/2026	JEN STRAUB	Direct Deposit	662.50
05/01/2026	JEN STRAUB	Direct Deposit	132.50
05/01/2026	JEN STRAUB	Direct Deposit	159.00
05/15/2026	Nicole Philyaw	Direct Deposit	1,997.35
05/15/2026	Nicole Philyaw	Direct Deposit	232.38
05/15/2026	Nicole Philyaw	Direct Deposit	286.00
05/15/2026	TANMAYSINGH R RAJPUT	Direct Deposit	2,328.00
05/15/2026	WAYNE T WILLIAMS	Direct Deposit	2,216.00
05/15/2026	William Harris	Direct Deposit	1,440.00
05/15/2026	JEROME WHITE	Direct Deposit	754.60
05/15/2026	LILYIA GARCIA	Direct Deposit	1,942.36
05/15/2026	LILYIA GARCIA	Direct Deposit	29.96
05/15/2026	LILYIA GARCIA	Direct Deposit	70.00
05/15/2026	Kerrie Peters	Direct Deposit	1,701.84
05/15/2026	Kerrie Peters	Direct Deposit	196.00
05/15/2026	Kerrie Peters	Direct Deposit	196.00
05/15/2026	Sophie Kish	Direct Deposit	996.30
05/15/2026	Demetris Lambert	Direct Deposit	1,535.25
05/15/2026	Demetris Lambert	Direct Deposit	80.50
05/15/2026	Phyllis McCoy	Direct Deposit	1,477.30
05/15/2026	Phyllis McCoy	Direct Deposit	176.00
05/15/2026	Yvonne Miller	Direct Deposit	1,903.50
05/15/2026	MARTEL MILLER	Direct Deposit	2,079.54
05/15/2026	Queennette Odudu	Direct Deposit	1,992.23
05/15/2026	Marco Price_	Direct Deposit	2,205.00
05/15/2026	Marco Price_	Direct Deposit	91.14
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	1,599.85
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	29.89
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	107.80
05/15/2026	Brittany Tuten	Direct Deposit	1,846.79
05/15/2026	Brittany Tuten	Direct Deposit	65.75
05/15/2026	Brittany Tuten	Direct Deposit	39.45
05/15/2026	Susan Davis	Direct Deposit	1,584.66
05/15/2026	Susan Davis	Direct Deposit	160.48
05/15/2026	Ariel Davenport	Direct Deposit	1,281.40
05/15/2026	Ariel Davenport	Direct Deposit	120.00
05/15/2026	Melanie Sheckels	Direct Deposit	1,017.60
05/15/2026	Melanie Sheckels	Direct Deposit	124.80
05/15/2026	Melanie Sheckels	Direct Deposit	115.20
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	1,542.72
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	144.00
05/15/2026	JEN STRAUB	Direct Deposit	760.55
05/15/2026	JEN STRAUB	Direct Deposit	106.00
05/29/2026	DANIELLE L. CHYNOWETH	Direct Deposit	1,961.40
05/29/2026	DANIELLE L. CHYNOWETH	Direct Deposit	1,346.80
05/29/2026	Nicole Philyaw	Direct Deposit	2,592.00
05/29/2026	Nicole Philyaw	Direct Deposit	283.50
05/29/2026	Nicole Philyaw	Direct Deposit	121.50
05/29/2026	JEROME WHITE	Direct Deposit	470.35
05/29/2026	Ariel Davenport	Direct Deposit	1,526.33
05/29/2026	Ariel Davenport	Direct Deposit	119.38
05/29/2026	LILYIA GARCIA	Direct Deposit	2,254.40
05/29/2026	LILYIA GARCIA	Direct Deposit	104.00
05/29/2026	Kerrie Peters	Direct Deposit	2,713.20
05/29/2026	Sophie Kish	Direct Deposit	1,029.30
05/29/2026	Demetris Lambert	Direct Deposit	1,600.32
05/29/2026	Demetris Lambert	Direct Deposit	84.00
05/29/2026	Phyllis McCoy	Direct Deposit	1,424.81
05/29/2026	Phyllis McCoy	Direct Deposit	314.90
05/29/2026	Yvonne Miller	Direct Deposit	1,746.48
05/29/2026	Yvonne Miller	Direct Deposit	85.50
05/29/2026	Yvonne Miller	Direct Deposit	199.50

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/29/2026	MARTEL MILLER	Direct Deposit	1,833.41
05/29/2026	MARTEL MILLER	Direct Deposit	199.50
05/29/2026	Queennette Odudu	Direct Deposit	1,879.74
05/29/2026	Queennette Odudu	Direct Deposit	189.00
05/29/2026	Marco Price_	Direct Deposit	2,701.30
05/29/2026	Marco Price_	Direct Deposit	141.78
05/29/2026	Selkey Regibeau-Rockett	Direct Deposit	1,859.49
05/29/2026	Selkey Regibeau-Rockett	Direct Deposit	43.20
05/29/2026	Brittany Tuten	Direct Deposit	1,764.83
05/29/2026	Brittany Tuten	Direct Deposit	372.00
05/29/2026	Brittany Tuten	Direct Deposit	54.87
05/29/2026	Susan Davis	Direct Deposit	2,037.15
05/29/2026	Damita Parsley_	Direct Deposit	1,150.60
05/29/2026	TANMAYSINGH R RAJPUT	Direct Deposit	2,328.00
05/29/2026	WAYNE T WILLIAMS	Direct Deposit	2,216.00
05/29/2026	William Harris	Direct Deposit	1,440.00
05/29/2026	Melanie Sheckels	Direct Deposit	1,596.92
05/29/2026	Melanie Sheckels	Direct Deposit	130.00
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	1,350.00
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	175.00
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	127.00
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	100.00
05/29/2026	JEN STRAUB	Direct Deposit	711.08
05/29/2026	JEN STRAUB	Direct Deposit	85.50
05/29/2026	JEN STRAUB	Direct Deposit	42.75
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Salary 25% May	-1,367.30
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Salary 25% May	1,367.30
05/31/2026	Selkey Regibeau-Rockett	Class ETH Salary 25% June	-1,367.30
05/31/2026	Selkey Regibeau-Rockett	Class ETH Salary 25% June	1,367.30
05/31/2026	Nicole Philyaw	Class Indirect Cost Rate to HOME RRH May	-910.27
05/31/2026	Nicole Philyaw	Class Indirect Cost Rate to HOME RRH May	910.27
05/31/2026	DANIELLE L. CHYNOWETH	Move Supervisor salary from "Others" to "Supervisor"	-3,308.20
05/31/2026	JEN STRAUB	DeClass Salary May overbudget	-239.70
05/31/2026	JEN STRAUB	DeClass Salary May overbudget	239.70
	Total 6013 · SALARIES - OTHERS		117,463.14
	6020 · BOARD'S SALARY		
05/20/2026	Chaundra Bishop	Direct Deposit	175.00
05/20/2026	Christopher Evans	Direct Deposit	175.00
05/20/2026	James Quisenberry	Direct Deposit	175.00
05/20/2026	Jaya Kolisetty	Direct Deposit	175.00
05/20/2026	Maryalice Wu	Direct Deposit	175.00
05/20/2026	Phyllis Grace Wilken	Direct Deposit	175.00
05/20/2026	Shirese Hursey		175.00
	Total 6020 · BOARD'S SALARY		1,225.00
	Total 6000 · SALARIES		138,775.87
	6030 · PERSONNEL OTHER EXPENSES		
	6009 · PAYROLL EXPENSES		
05/14/2026	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at $5.00 each	15.00
05/14/2026	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at $5.00 each	20.00
05/14/2026	QuickBooks Payroll Service	Fee for 26 direct deposit(s) at $5.00 each	130.00
05/14/2026	QuickBooks Payroll Service	Fee for 1 direct deposit(s) at $1.75 each	1.75
05/19/2026	QuickBooks Payroll Service	Fee for 6 direct deposit(s) at $5.00 each	30.00
05/28/2026	QuickBooks Payroll Service	Fee for 3 direct deposit(s) at $5.00 each	15.00
05/28/2026	QuickBooks Payroll Service	Fee for 27 direct deposit(s) at $5.00 each	135.00
05/28/2026	QuickBooks Payroll Service	Fee for 4 direct deposit(s) at $5.00 each	20.00
	Total 6009 · PAYROLL EXPENSES		366.75
	6040 · HEALTH INSURANCE		
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	590.46
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	325.00
05/01/2026	Nicole Philyaw	Direct Deposit	589.17
05/01/2026	LILYIA GARCIA	Direct Deposit	589.17
05/01/2026	Kerrie Peters	Direct Deposit	590.46

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/01/2026	Sophie Kish	Direct Deposit	589.17
05/01/2026	Demetris Lambert	Direct Deposit	590.46
05/01/2026	Phyllis McCoy	Direct Deposit	325.00
05/01/2026	Yvonne Miller	Direct Deposit	325.00
05/01/2026	MARTEL MILLER	Direct Deposit	590.46
05/01/2026	Queennette Odudu	Direct Deposit	590.46
05/01/2026	Marco Price_	Direct Deposit	589.17
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	590.46
05/01/2026	Brittany Tuten	Direct Deposit	589.17
05/01/2026	Susan Davis	Direct Deposit	589.17
05/01/2026	Ivana Owona	Direct Deposit	590.46
05/01/2026	TANMAYSINGH R RAJPUT	Direct Deposit	590.46
05/01/2026	Ariel Davenport	Direct Deposit	325.00
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	589.17
05/15/2026	DANIELLE L. CHYNOWETH	Direct Deposit	265.46
05/15/2026	Nicole Philyaw	Direct Deposit	589.16
05/15/2026	Ivana Owona	Direct Deposit	590.46
05/15/2026	TANMAYSINGH R RAJPUT	Direct Deposit	590.46
05/15/2026	LILYIA GARCIA	Direct Deposit	589.16
05/15/2026	Kerrie Peters	Direct Deposit	590.46
05/15/2026	Sophie Kish	Direct Deposit	589.16
05/15/2026	Demetris Lambert	Direct Deposit	590.46
05/15/2026	Phyllis McCoy	Direct Deposit	325.00
05/15/2026	Yvonne Miller	Direct Deposit	325.00
05/15/2026	MARTEL MILLER	Direct Deposit	590.46
05/15/2026	Queennette Odudu	Direct Deposit	590.46
05/15/2026	Marco Price_	Direct Deposit	589.16
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	590.46
05/15/2026	Brittany Tuten	Direct Deposit	589.16
05/15/2026	Susan Davis	Direct Deposit	589.16
05/15/2026	Ariel Davenport	Direct Deposit	325.00
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	589.16
05/27/2026	Flexible Benefit Service FSA MBI	Health Insurance Admin Fees	15.50
05/27/2026	Flexible Benefit Service FSA MBI	Health Insurance Admin Fees	15.50
05/27/2026	Flexible Benefit Service FSA MBI	Health Insurance Admin Fees	15.50
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Fringe 25% May	-295.23
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Fringe 25% May	295.23
05/31/2026	Selkey Regibeau-Rockett	Class ETH Fringe 25% May	-295.23
05/31/2026	Selkey Regibeau-Rockett	Class ETH Fringe 25% May	295.23
05/31/2026	Nicole Philyaw	Class Indirect Cost Rate to HOME RRH May	-139.09
05/31/2026	Nicole Philyaw	Class Indirect Cost Rate to HOME RRH May	139.09
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Fringe 25% May	-295.23
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Fringe 25% May	295.23
05/31/2026	Queennette Odudu	DeClass HOME RRH Fringe May overbudget	-770.53
05/31/2026	Queennette Odudu	DeClass HOME RRH Fringe May overbudget	770.53
	Total 6040 · HEALTH INSURANCE		19,692.17
	6050 · IMRF		
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	37.92
05/01/2026	Nicole Philyaw	Direct Deposit	32.46
05/01/2026	JEROME WHITE	Direct Deposit	8.61
05/01/2026	LILYIA GARCIA	Direct Deposit	23.23
05/01/2026	Kerrie Peters	Direct Deposit	25.12
05/01/2026	Sophie Kish	Direct Deposit	13.48
05/01/2026	Demetris Lambert	Direct Deposit	18.72
05/01/2026	Phyllis McCoy	Direct Deposit	18.92
05/01/2026	Yvonne Miller	Direct Deposit	32.49
05/01/2026	MARTEL MILLER	Direct Deposit	34.37
05/01/2026	Queennette Odudu	Direct Deposit	23.29
05/01/2026	Marco Price_	Direct Deposit	27.04
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	21.22
05/01/2026	Brittany Tuten	Direct Deposit	23.41
05/01/2026	Susan Davis	Direct Deposit	20.46
05/01/2026	Ivana Owona	Direct Deposit	37.92
05/01/2026	TANMAYSINGH R RAJPUT	Direct Deposit	27.00
05/01/2026	Ariel Davenport	Direct Deposit	16.24
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	20.07
05/01/2026	JEN STRAUB	Direct Deposit	11.07

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/15/2026	DANIELLE L. CHYNOWETH	Direct Deposit	37.92
05/15/2026	Nicole Philyaw	Direct Deposit	29.18
05/15/2026	Ivana Owona	Direct Deposit	37.92
05/15/2026	TANMAYSINGH R RAJPUT	Direct Deposit	27.00
05/15/2026	JEROME WHITE	Direct Deposit	8.75
05/15/2026	LILYIA GARCIA	Direct Deposit	23.69
05/15/2026	Kerrie Peters	Direct Deposit	24.29
05/15/2026	Sophie Kish	Direct Deposit	11.56
05/15/2026	Demetris Lambert	Direct Deposit	18.74
05/15/2026	Phyllis McCoy	Direct Deposit	19.18
05/15/2026	Yvonne Miller	Direct Deposit	22.08
05/15/2026	MARTEL MILLER	Direct Deposit	24.12
05/15/2026	Queennette Odudu	Direct Deposit	23.11
05/15/2026	Marco Price_	Direct Deposit	26.64
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	20.16
05/15/2026	Brittany Tuten	Direct Deposit	22.64
05/15/2026	Susan Davis	Direct Deposit	20.24
05/15/2026	Ariel Davenport	Direct Deposit	16.26
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	19.57
05/15/2026	JEN STRAUB	Direct Deposit	10.05
05/29/2026	DANIELLE L. CHYNOWETH	Direct Deposit	38.38
05/29/2026	Nicole Philyaw	Direct Deposit	34.77
05/29/2026	JEROME WHITE	Direct Deposit	5.46
05/29/2026	Ariel Davenport	Direct Deposit	19.09
05/29/2026	LILYIA GARCIA	Direct Deposit	27.36
05/29/2026	Kerrie Peters	Direct Deposit	31.47
05/29/2026	Sophie Kish	Direct Deposit	11.94
05/29/2026	Demetris Lambert	Direct Deposit	19.54
05/29/2026	Phyllis McCoy	Direct Deposit	20.18
05/29/2026	Yvonne Miller	Direct Deposit	23.57
05/29/2026	MARTEL MILLER	Direct Deposit	23.58
05/29/2026	Queennette Odudu	Direct Deposit	24.00
05/29/2026	Marco Price_	Direct Deposit	32.98
05/29/2026	Selkey Regibeau-Rockett	Direct Deposit	22.07
05/29/2026	Brittany Tuten	Direct Deposit	25.42
05/29/2026	Susan Davis	Direct Deposit	23.63
05/29/2026	Ivana Owona	Direct Deposit	37.92
05/29/2026	TANMAYSINGH R RAJPUT	Direct Deposit	27.00
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	20.32
05/29/2026	JEN STRAUB	Direct Deposit	9.74
	Total 6050 · IMRF		1,394.56
	6060 · FICA		
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	221.87
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	51.88
05/01/2026	DARCY SANDEFUR	Direct Deposit	8.96
05/01/2026	DARCY SANDEFUR	Direct Deposit	2.09
05/01/2026	Nicole Philyaw	Direct Deposit	164.19
05/01/2026	Nicole Philyaw	Direct Deposit	38.40
05/01/2026	JEROME WHITE	Direct Deposit	46.00
05/01/2026	JEROME WHITE	Direct Deposit	10.76
05/01/2026	LILYIA GARCIA	Direct Deposit	121.87
05/01/2026	LILYIA GARCIA	Direct Deposit	28.51
05/01/2026	Kerrie Peters	Direct Deposit	131.63
05/01/2026	Kerrie Peters	Direct Deposit	30.79
05/01/2026	Sophie Kish	Direct Deposit	68.81
05/01/2026	Sophie Kish	Direct Deposit	16.10
05/01/2026	Demetris Lambert	Direct Deposit	99.18
05/01/2026	Demetris Lambert	Direct Deposit	23.19
05/01/2026	Phyllis McCoy	Direct Deposit	120.40
05/01/2026	Phyllis McCoy	Direct Deposit	28.16
05/01/2026	Yvonne Miller	Direct Deposit	190.69
05/01/2026	Yvonne Miller	Direct Deposit	44.59
05/01/2026	MARTEL MILLER	Direct Deposit	181.40
05/01/2026	MARTEL MILLER	Direct Deposit	42.43
05/01/2026	Queennette Odudu	Direct Deposit	120.03
05/01/2026	Queennette Odudu	Direct Deposit	28.07
05/01/2026	Marco Price_	Direct Deposit	143.67

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/01/2026	Marco Price_	Direct Deposit	33.60
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	107.89
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	25.23
05/01/2026	Brittany Tuten	Direct Deposit	124.30
05/01/2026	Brittany Tuten	Direct Deposit	29.07
05/01/2026	Susan Davis	Direct Deposit	100.40
05/01/2026	Susan Davis	Direct Deposit	23.48
05/01/2026	Abigail Butler	Direct Deposit	51.47
05/01/2026	Abigail Butler	Direct Deposit	12.04
05/01/2026	Adriana Mendoza	Direct Deposit	65.24
05/01/2026	Adriana Mendoza	Direct Deposit	15.25
05/01/2026	Valentina Mosca	Direct Deposit	27.09
05/01/2026	Valentina Mosca	Direct Deposit	6.33
05/01/2026	Damita Parsley_	Direct Deposit	80.21
05/01/2026	Damita Parsley_	Direct Deposit	18.76
05/01/2026	Rebecca Schleuning	Direct Deposit	48.74
05/01/2026	Rebecca Schleuning	Direct Deposit	11.39
05/01/2026	Merit Thursday	Direct Deposit	15.05
05/01/2026	Merit Thursday	Direct Deposit	3.52
05/01/2026	Ivana Owona	Direct Deposit	199.60
05/01/2026	Ivana Owona	Direct Deposit	46.68
05/01/2026	TANMAYSINGH R RAJPUT	Direct Deposit	143.48
05/01/2026	TANMAYSINGH R RAJPUT	Direct Deposit	33.55
05/01/2026	WAYNE T WILLIAMS	Direct Deposit	136.22
05/01/2026	WAYNE T WILLIAMS	Direct Deposit	31.86
05/01/2026	William Harris	Direct Deposit	89.28
05/01/2026	William Harris	Direct Deposit	20.88
05/01/2026	Dustin Johnstone	Direct Deposit	34.61
05/01/2026	Dustin Johnstone	Direct Deposit	8.10
05/01/2026	Sarah Nolley	Direct Deposit	45.13
05/01/2026	Sarah Nolley	Direct Deposit	10.55
05/01/2026	Ariel Davenport	Direct Deposit	102.51
05/01/2026	Ariel Davenport	Direct Deposit	23.98
05/01/2026	Melanie Sheckels	Direct Deposit	99.73
05/01/2026	Melanie Sheckels	Direct Deposit	23.32
05/01/2026	Elsie Krueger	Direct Deposit	60.64
05/01/2026	Elsie Krueger	Direct Deposit	14.18
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	106.43
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	24.89
05/01/2026	JEN STRAUB	Direct Deposit	59.15
05/01/2026	JEN STRAUB	Direct Deposit	13.84
05/15/2026	DANIELLE L. CHYNOWETH	Direct Deposit	190.86
05/15/2026	DANIELLE L. CHYNOWETH	Direct Deposit	44.64
05/15/2026	DARCY SANDEFUR	Direct Deposit	8.96
05/15/2026	DARCY SANDEFUR	Direct Deposit	2.10
05/15/2026	Nicole Philyaw	Direct Deposit	146.68
05/15/2026	Nicole Philyaw	Direct Deposit	34.31
05/15/2026	Ivana Owona	Direct Deposit	199.60
05/15/2026	Ivana Owona	Direct Deposit	46.68
05/15/2026	TANMAYSINGH R RAJPUT	Direct Deposit	143.48
05/15/2026	TANMAYSINGH R RAJPUT	Direct Deposit	33.56
05/15/2026	WAYNE T WILLIAMS	Direct Deposit	136.23
05/15/2026	WAYNE T WILLIAMS	Direct Deposit	31.86
05/15/2026	William Harris	Direct Deposit	89.28
05/15/2026	William Harris	Direct Deposit	20.88
05/15/2026	JEROME WHITE	Direct Deposit	46.79
05/15/2026	JEROME WHITE	Direct Deposit	10.94
05/15/2026	LILYIA GARCIA	Direct Deposit	124.34
05/15/2026	LILYIA GARCIA	Direct Deposit	29.07
05/15/2026	Kerrie Peters	Direct Deposit	127.17
05/15/2026	Kerrie Peters	Direct Deposit	29.74
05/15/2026	Sophie Kish	Direct Deposit	58.53
05/15/2026	Sophie Kish	Direct Deposit	13.68
05/15/2026	Demetris Lambert	Direct Deposit	99.32
05/15/2026	Demetris Lambert	Direct Deposit	23.23
05/15/2026	Phyllis McCoy	Direct Deposit	121.79
05/15/2026	Phyllis McCoy	Direct Deposit	28.48
05/15/2026	Yvonne Miller	Direct Deposit	135.07

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/15/2026	Yvonne Miller	Direct Deposit	31.59
05/15/2026	MARTEL MILLER	Direct Deposit	126.65
05/15/2026	MARTEL MILLER	Direct Deposit	29.61
05/15/2026	Queennette Odudu	Direct Deposit	119.09
05/15/2026	Queennette Odudu	Direct Deposit	27.85
05/15/2026	Marco Price_	Direct Deposit	141.50
05/15/2026	Marco Price_	Direct Deposit	33.09
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	102.22
05/15/2026	Selkey Regibeau-Rockett	Direct Deposit	23.91
05/15/2026	Brittany Tuten	Direct Deposit	120.16
05/15/2026	Brittany Tuten	Direct Deposit	28.10
05/15/2026	Susan Davis	Direct Deposit	99.23
05/15/2026	Susan Davis	Direct Deposit	23.21
05/15/2026	Abigail Butler	Direct Deposit	49.32
05/15/2026	Abigail Butler	Direct Deposit	11.53
05/15/2026	Adriana Mendoza	Direct Deposit	37.67
05/15/2026	Adriana Mendoza	Direct Deposit	8.81
05/15/2026	Valentina Mosca	Direct Deposit	18.11
05/15/2026	Valentina Mosca	Direct Deposit	4.24
05/15/2026	Damita Parsley_	Direct Deposit	48.34
05/15/2026	Damita Parsley_	Direct Deposit	11.31
05/15/2026	Rebecca Schleuning	Direct Deposit	44.75
05/15/2026	Rebecca Schleuning	Direct Deposit	10.47
05/15/2026	Merit Thursday	Direct Deposit	9.04
05/15/2026	Merit Thursday	Direct Deposit	2.12
05/15/2026	Dustin Johnstone	Direct Deposit	42.74
05/15/2026	Dustin Johnstone	Direct Deposit	9.99
05/15/2026	Sarah Nolley	Direct Deposit	14.80
05/15/2026	Sarah Nolley	Direct Deposit	3.46
05/15/2026	Ariel Davenport	Direct Deposit	102.61
05/15/2026	Ariel Davenport	Direct Deposit	23.99
05/15/2026	Melanie Sheckels	Direct Deposit	77.97
05/15/2026	Melanie Sheckels	Direct Deposit	18.24
05/15/2026	Elsie Krueger	Direct Deposit	26.18
05/15/2026	Elsie Krueger	Direct Deposit	6.12
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	103.72
05/15/2026	Boyd Porter-Reynolds.	Direct Deposit	24.26
05/15/2026	JEN STRAUB	Direct Deposit	53.72
05/15/2026	JEN STRAUB	Direct Deposit	12.56
05/20/2026	Chaundra Bishop	Direct Deposit	10.85
05/20/2026	Chaundra Bishop	Direct Deposit	2.54
05/20/2026	Christopher Evans	Direct Deposit	10.85
05/20/2026	Christopher Evans	Direct Deposit	2.54
05/20/2026	James Quisenberry	Direct Deposit	10.85
05/20/2026	James Quisenberry	Direct Deposit	2.54
05/20/2026	Jaya Kolisetty	Direct Deposit	10.85
05/20/2026	Jaya Kolisetty	Direct Deposit	2.54
05/20/2026	Maryalice Wu	Direct Deposit	10.85
05/20/2026	Maryalice Wu	Direct Deposit	2.54
05/20/2026	Phyllis Grace Wilken	Direct Deposit	10.85
05/20/2026	Phyllis Grace Wilken	Direct Deposit	2.54
05/20/2026	Shirese Hursey		10.85
05/20/2026	Shirese Hursey		2.54
05/29/2026	DANIELLE L. CHYNOWETH	Direct Deposit	205.11
05/29/2026	DANIELLE L. CHYNOWETH	Direct Deposit	47.97
05/29/2026	DARCY SANDEFUR	Direct Deposit	8.95
05/29/2026	DARCY SANDEFUR	Direct Deposit	2.09
05/29/2026	Nicole Philyaw	Direct Deposit	177.71
05/29/2026	Nicole Philyaw	Direct Deposit	41.56
05/29/2026	JEROME WHITE	Direct Deposit	29.16
05/29/2026	JEROME WHITE	Direct Deposit	6.82
05/29/2026	Ariel Davenport	Direct Deposit	98.45
05/29/2026	Ariel Davenport	Direct Deposit	23.03
05/29/2026	LILYIA GARCIA	Direct Deposit	144.79
05/29/2026	LILYIA GARCIA	Direct Deposit	33.87
05/29/2026	Kerrie Peters	Direct Deposit	166.43
05/29/2026	Kerrie Peters	Direct Deposit	38.92
05/29/2026	Sophie Kish	Direct Deposit	61.43

Date	Name	Memo	Paid Amount
05/29/2026	Sophie Kish	Direct Deposit	14.37
05/29/2026	Demetris Lambert	Direct Deposit	104.42
05/29/2026	Demetris Lambert	Direct Deposit	24.42
05/29/2026	Phyllis McCoy	Direct Deposit	107.86
05/29/2026	Phyllis McCoy	Direct Deposit	25.23
05/29/2026	Yvonne Miller	Direct Deposit	122.85
05/29/2026	Yvonne Miller	Direct Deposit	28.73
05/29/2026	MARTEL MILLER	Direct Deposit	124.61
05/29/2026	MARTEL MILLER	Direct Deposit	29.15
05/29/2026	Queennette Odudu	Direct Deposit	124.68
05/29/2026	Queennette Odudu	Direct Deposit	29.16
05/29/2026	Marco Price_	Direct Deposit	176.28
05/29/2026	Marco Price_	Direct Deposit	41.22
05/29/2026	Selkey Regibeau-Rockett	Direct Deposit	113.32
05/29/2026	Selkey Regibeau-Rockett	Direct Deposit	26.50
05/29/2026	Brittany Tuten	Direct Deposit	135.89
05/29/2026	Brittany Tuten	Direct Deposit	31.78
05/29/2026	Susan Davis	Direct Deposit	118.20
05/29/2026	Susan Davis	Direct Deposit	27.64
05/29/2026	Abigail Butler	Direct Deposit	23.33
05/29/2026	Abigail Butler	Direct Deposit	5.46
05/29/2026	Elise Gratz	Direct Deposit	32.67
05/29/2026	Elise Gratz	Direct Deposit	7.64
05/29/2026	Dustin Johnstone	Direct Deposit	38.90
05/29/2026	Dustin Johnstone	Direct Deposit	9.10
05/29/2026	Adriana Mendoza	Direct Deposit	29.38
05/29/2026	Adriana Mendoza	Direct Deposit	6.87
05/29/2026	Sarah Nolley	Direct Deposit	23.00
05/29/2026	Sarah Nolley	Direct Deposit	5.38
05/29/2026	Damita Parsley_	Direct Deposit	71.33
05/29/2026	Damita Parsley_	Direct Deposit	16.68
05/29/2026	Madeline Roughton	Direct Deposit	27.39
05/29/2026	Madeline Roughton	Direct Deposit	6.41
05/29/2026	Rebecca Schleuning	Direct Deposit	63.56
05/29/2026	Rebecca Schleuning	Direct Deposit	14.86
05/29/2026	Merit Thursday	Direct Deposit	21.50
05/29/2026	Merit Thursday	Direct Deposit	5.03
05/29/2026	Ivana Owona	Direct Deposit	200.78
05/29/2026	Ivana Owona	Direct Deposit	46.95
05/29/2026	TANMAYSINGH R RAJPUT	Direct Deposit	144.34
05/29/2026	TANMAYSINGH R RAJPUT	Direct Deposit	33.75
05/29/2026	WAYNE T WILLIAMS	Direct Deposit	137.39
05/29/2026	WAYNE T WILLIAMS	Direct Deposit	32.14
05/29/2026	William Harris	Direct Deposit	89.28
05/29/2026	William Harris	Direct Deposit	20.88
05/29/2026	Melanie Sheckels	Direct Deposit	107.07
05/29/2026	Melanie Sheckels	Direct Deposit	25.04
05/29/2026	Elsie Krueger	Direct Deposit	59.84
05/29/2026	Elsie Krueger	Direct Deposit	13.99
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	108.63
05/29/2026	Boyd Porter-Reynolds.	Direct Deposit	25.40
05/29/2026	JEN STRAUB	Direct Deposit	52.04
05/29/2026	JEN STRAUB	Direct Deposit	12.17
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Fringe 25% May	-99.77
05/31/2026	Selkey Regibeau-Rockett	Class HOME RRH Fringe 25% May	99.77
05/31/2026	Selkey Regibeau-Rockett	Class ETH Fringe 25% May	-99.77
05/31/2026	Selkey Regibeau-Rockett	Class ETH Fringe 25% May	99.77
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Fringe 25% May	-190.58
05/31/2026	DANIELLE L. CHYNOWETH	Class ETH Fringe 25% May	190.58
	Total 6060 · FICA		11,855.40
	6070 · UNEMPLOYMENT COMP INS		
05/01/2026	JEROME WHITE	Direct Deposit	7.05
05/01/2026	Sophie Kish	Direct Deposit	10.54
05/01/2026	Demetris Lambert	Direct Deposit	13.19
05/01/2026	Selkey Regibeau-Rockett	Direct Deposit	4.53
05/01/2026	Susan Davis	Direct Deposit	4.78
05/01/2026	Abigail Butler	Direct Deposit	7.89

Date	Name	Memo	Paid Amount
05/01/2026	Adriana Mendoza	Direct Deposit	10.00
05/01/2026	Valentina Mosca	Direct Deposit	4.15
05/01/2026	Damita Parsley_	Direct Deposit	12.29
05/01/2026	Rebecca Schleuning	Direct Deposit	7.47
05/01/2026	Merit Thursday	Direct Deposit	2.30
05/01/2026	William Harris	Direct Deposit	13.68
05/01/2026	Dustin Johnstone	Direct Deposit	5.30
05/01/2026	Sarah Nolley	Direct Deposit	6.91
05/01/2026	Ariel Davenport	Direct Deposit	9.53
05/01/2026	Melanie Sheckels	Direct Deposit	15.28
05/01/2026	Elsie Krueger	Direct Deposit	9.29
05/01/2026	Boyd Porter-Reynolds.	Direct Deposit	7.41
05/01/2026	JEN STRAUB	Direct Deposit	9.06
05/15/2026	William Harris	Direct Deposit	13.58
05/15/2026	JEROME WHITE	Direct Deposit	7.17
05/15/2026	Sophie Kish	Direct Deposit	8.97
05/15/2026	Abigail Butler	Direct Deposit	7.56
05/15/2026	Adriana Mendoza	Direct Deposit	5.77
05/15/2026	Valentina Mosca	Direct Deposit	2.77
05/15/2026	Damita Parsley_	Direct Deposit	7.40
05/15/2026	Rebecca Schleuning	Direct Deposit	6.86
05/15/2026	Merit Thursday	Direct Deposit	1.39
05/15/2026	Dustin Johnstone	Direct Deposit	6.55
05/15/2026	Sarah Nolley	Direct Deposit	2.27
05/15/2026	Melanie Sheckels	Direct Deposit	11.94
05/15/2026	Elsie Krueger	Direct Deposit	4.01
05/15/2026	JEN STRAUB	Direct Deposit	8.24
05/29/2026	JEROME WHITE	Direct Deposit	4.46
05/29/2026	Sophie Kish	Direct Deposit	0.25
05/29/2026	Abigail Butler	Direct Deposit	3.57
05/29/2026	Elise Gratz	Direct Deposit	5.01
05/29/2026	Dustin Johnstone	Direct Deposit	5.96
05/29/2026	Adriana Mendoza	Direct Deposit	4.50
05/29/2026	Sarah Nolley	Direct Deposit	3.52
05/29/2026	Damita Parsley_	Direct Deposit	10.93
05/29/2026	Madeline Roughton	Direct Deposit	4.20
05/29/2026	Rebecca Schleuning	Direct Deposit	9.74
05/29/2026	Merit Thursday	Direct Deposit	3.29
05/29/2026	Melanie Sheckels	Direct Deposit	16.41
05/29/2026	Elsie Krueger	Direct Deposit	9.17
05/29/2026	JEN STRAUB	Direct Deposit	7.97
	Total 6070 · UNEMPLOYMENT COMP INS		344.11
	6080 · EMPLOYEE WELLNESS FUND		
05/01/2026	DANIELLE L. CHYNOWETH	Direct Deposit	500.00
	Total 6080 · EMPLOYEE WELLNESS FUND		500.00
	Total 6030 · PERSONNEL OTHER EXPENSES		34,152.99
	6100 · ADMINISTRATION		
	6110 · Training / Travel		
05/08/2026	LILYIA GARCIA.	Reimburse Travel SOAR Convening 4/28	130.50
05/13/2026	The Vanilla Bean	Travel Lunch - Home IL Summit DC	4.85
05/13/2026	Northfield Inn & Suites	Lodging for Home IL Summit DC	130.98
05/14/2026	Happy Sushi	Travel Lunch - Home IL Summit DC	21.68
05/22/2026	DUSTIN JOHNSTONE.	Reimbursement for Mileage April	32.77
05/22/2026	KERRIE PETERS.	Reimbursement for Mileage April	61.74
05/22/2026	KERRIE PETERS.	Reimbursement for Mileage March	53.18
	Total 6110 · Training / Travel		435.70
	6210 · Legal		
05/20/2026	ODELSON, MURPHEY, FRAZIER &...	Legal services April	56.25
05/20/2026	ODELSON, MURPHEY, FRAZIER &...	Legal services April	56.25
	Total 6210 · Legal		112.50
	6215 · Admin Services		

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
05/11/2026	Dropbox Sign - hellosign	signature software	20.00
05/18/2026	BUSEY BANK	Account Analysis Charge	30.73
05/18/2026	BUSEY BANK	Account Analysis Charge	30.73
05/18/2026	BUSEY BANK	Account Analysis Charge	30.74
05/24/2026	Pictometry International Corp	Pictometry (Aerial Image access)	2,500.00
	Total 6215 · Admin Services		2,612.20
	6240 · Computer Service/Software		
05/03/2026	GOOGLE	Google Workspace	211.20
05/05/2026	Built for Teams	Time-keeping software	50.00
05/08/2026	Arthur Agency Websites	TOI Monthly Pro Hosting Fee	50.00
05/08/2026	Arthur Agency Websites	TOI Monthly Pro Hosting Fee	49.99
05/11/2026	INTUIT	Quickbooks Plus Annual Subscription	960.65
05/11/2026	INTUIT	Quickbooks Plus Annual Subscription	960.65
05/11/2026	INTUIT	Quickbooks Plus Annual Subscription	960.66
05/19/2026	Microsoft	MSFT 365	72.00
05/19/2026	Microsoft	MSFT 365	72.00
05/21/2026	GOOGLE	Google One Subscription DC	19.99
05/21/2026	INTUIT	Quickbooks Time	20.00
05/21/2026	INTUIT	Quickbooks Time	240.00
05/24/2026	Mailchimp	Email Platform Subscription	51.00
05/24/2026	Mailchimp	Email Platform Subscription	51.00
05/26/2026	GOOGLE	Google One Subscription	10.00
05/26/2026	GOOGLE	Google One Subscription	9.99
	Total 6240 · Computer Service/Software		3,789.13
	6283 · Janitorial		
05/28/2026	JJB Cleaning LLC	Office Cleaning	530.00
05/28/2026	JJB Cleaning LLC	Office Cleaning	530.00
05/28/2026	JJB Cleaning LLC	Office Cleaning	200.00
	Total 6283 · Janitorial		1,260.00
	6310 · Supplies		
05/20/2026	Amazon	Office Supplies	32.70
05/20/2026	Amazon	Office Supplies	32.69
05/22/2026	SAMS CLUB #8197	Office Supplies	97.34
05/22/2026	SAMS CLUB #8197	Office Supplies	204.41
05/25/2026	Aldi	Office Supplies	2.93
05/25/2026	Amazon	Office Supplies PM	31.76
	Total 6310 · Supplies		401.83
	6350 · Printing / Publishing		
05/06/2026	Watts Copy Systems	Printing charges	59.89
05/06/2026	Watts Copy Systems	Printing charges	59.89
05/06/2026	Watts Copy Systems	Printing charges	13.74
05/06/2026	Watts Copy Systems	Printing charges	13.74
	Total 6350 · Printing / Publishing		147.26
	6411 · Equipment Purchase		
05/02/2026	Amazon	Facilities Supplies	67.50
05/02/2026	Amazon	Facilities Supplies	67.49
05/06/2026	Watts Copy Systems	Copier lease	43.73
05/06/2026	Watts Copy Systems	Copier lease	43.72
05/06/2026	Watts Copy Systems	Copier lease	52.76
05/06/2026	Watts Copy Systems	Copier lease	52.75
05/13/2026	HP	Computer Equipment IO	4,424.78
05/15/2026	HP	Cancellation Computer Equipment IO	-32.45
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - APC 1500 UPS	813.56
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - APC 1500 UPS	813.56
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - Server Drives	901.74
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - Server Drives	901.74
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - Power Adapter	22.00
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Equipment - Power Adapter	22.00

Cunningham Township
Bills and Payroll
May 2026

Date	Name	Memo	Paid Amount
	Total 6411 · Equipment Purchase		8,194.88
	6420 · Bldg Repairs/Maintenance		
	6421 · Bldg Repairs / Maint		
05/13/2026	HENSON ROBINSON CO	FH Boiler Repair - 206-2	608.12
05/20/2026	AMERICAN PEST CONTROL INC.	Pest Control Service May	15.00
05/20/2026	AMERICAN PEST CONTROL INC.	Pest Control Service May	15.00
05/22/2026	PEACE OF MIND PLUMBING	Replace Kitchen Faucet 206-1	325.00
05/28/2026	ALEX LANDSCAPING	Lawn Care - EH	150.00
05/28/2026	ALEX LANDSCAPING	Lawn Care - CTSO	75.00
05/28/2026	ALEX LANDSCAPING	Lawn Care - CTSO	75.00
05/28/2026	ALEX LANDSCAPING	Lawn Care - Wood St	150.00
05/28/2026	ALEX LANDSCAPING	Garbage Pick-up	100.00
05/28/2026	JJB Cleaning LLC	ETH Apartment Cleaning	160.00
05/28/2026	AMERICAN PEST CONTROL INC.	Pest Control Service Inside May	45.00
05/28/2026	AMERICAN PEST CONTROL INC.	Pest Control Service Inside May (split)	21.15
05/28/2026	AMERICAN PEST CONTROL INC.	Pest Control Service Inside May (split)	23.85
	Total 6421 · Bldg Repairs / Maint		1,763.12
	Total 6420 · Bldg Repairs/Maintenance		1,763.12
	6429 · Property Acquistion/Rent		
05/15/2026	The New Lincoln Square LLC	Suite 154C Rent June 2026	1,300.00
05/15/2026	The New Lincoln Square LLC	Suite 154C Rent June 2026	1,300.00
05/31/2026	The New Lincoln Square LLC	Class Indirect Cost Rate to ESG May	-5.25
05/31/2026	The New Lincoln Square LLC	Class Indirect Cost Rate to ESG May	5.25
	Total 6429 · Property Acquistion/Rent		2,600.00
	6430 · Utilities		
05/01/2026	VOLO	Internet	59.95
05/01/2026	VOLO	Internet	99.95
05/03/2026	Fax.Plus	Fax Service	17.99
05/03/2026	OOMA INC	Phone Service	189.23
05/03/2026	OOMA INC	Phone Service	189.23
05/03/2026	OOMA INC	Phone Service	189.22
05/11/2026	IL AMERICAN WATER CO	Wood Street	37.89
05/12/2026	Mint Mobile	Case manager phone - 3 month BM	81.57
05/15/2026	I3 Broadband	Internet	82.47
05/15/2026	I3 Broadband	Internet	82.47
05/15/2026	U-C SANITARY DISTRICT	205 W Green 6953486	23.34
05/15/2026	U-C SANITARY DISTRICT	205 W Green 6953486	23.34
05/15/2026	IL AMERICAN WATER CO	CTSO Water	28.97
05/15/2026	IL AMERICAN WATER CO	CTSO Water	28.97
05/15/2026	Mint Mobile	SG & Events phone - 3 month SK	81.57
05/17/2026	Mint Mobile	Case manager phone - 3 month MS	81.57
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Stability IT Managed Services	1,693.79
05/18/2026	MAVIDEA TECHNOLOGY GROUP ...	Stability IT Managed Services	1,693.78
05/26/2026	AMEREN ILLINOIS	205 W Green	270.94
05/26/2026	AMEREN ILLINOIS	205 W Green	270.94
	Total 6430 · Utilities		5,227.18
	6520 · Vehicle Maintenance		
05/06/2026	ILLINOIS SECRETARY OF STATE	Title & Registration Hyundai Santa Fe	173.00
05/10/2026	QUIKTRIP	Fuel for Street Outreach Bus	50.02
05/12/2026	SMITTY'S CAR WASH	Street Outreach Van - Car Wash	12.00
05/13/2026	QUIKTRIP	Fuel for Street Outreach Van	74.05
05/21/2026	Murphy USA	Fuel for Street Outreach Van	72.16
05/22/2026	QUIKTRIP	Fuel for Street Outreach Bus	50.03
05/25/2026	Haymakers	Fuel for Street Outreach Santa Fe	67.35
05/28/2026	QUIKTRIP	Fuel for Street Outreach Bus	50.01
	Total 6520 · Vehicle Maintenance		548.62
	6522 · Misc Expenses		
05/02/2026	AMEX	Interest	20.20
05/03/2026	BUSEY BANK	International Transaction Fee- FaxPlus	0.54
05/12/2026	Hinckley Springs	Water Cooler x 3	144.32

Cunningham Township
Bills and Payroll
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Date	Name	Memo	Paid Amount
05/12/2026	Hinckley Springs	Water Cooler x 3	144.32
	Total 6522 · Misc Expenses		309.38
	Total 6100 · ADMINISTRATION		27,401.80
	6700 · PROGRAMS		
	6799 · Other Assistance		
	6795 · Intern/Volunteer Program		
05/01/2026	Abigail Butler	Direct Deposit	830.25
05/01/2026	Adriana Mendoza	Direct Deposit	1,052.25
05/01/2026	Valentina Mosca	Direct Deposit	436.95
05/01/2026	Damita Parsley_	Direct Deposit	1,108.50
05/01/2026	Rebecca Schleuning	Direct Deposit	786.00
05/01/2026	Merit Thursday	Direct Deposit	242.70
05/01/2026	Dustin Johnstone	Direct Deposit	558.30
05/01/2026	Sarah Nolley	Direct Deposit	727.80
05/01/2026	Elsie Krueger	Direct Deposit	978.00
05/15/2026	Abigail Butler	Direct Deposit	795.45
05/15/2026	Adriana Mendoza	Direct Deposit	607.50
05/15/2026	Valentina Mosca	Direct Deposit	292.05
05/15/2026	Damita Parsley_	Direct Deposit	779.70
05/15/2026	Rebecca Schleuning	Direct Deposit	721.80
05/15/2026	Merit Thursday	Direct Deposit	145.80
05/15/2026	Dustin Johnstone	Direct Deposit	689.25
05/15/2026	Sarah Nolley	Direct Deposit	238.80
05/15/2026	Elsie Krueger	Direct Deposit	422.25
05/29/2026	Abigail Butler	Direct Deposit	376.32
05/29/2026	Elise Gratz	Direct Deposit	526.95
05/29/2026	Dustin Johnstone	Direct Deposit	627.52
05/29/2026	Adriana Mendoza	Direct Deposit	473.92
05/29/2026	Sarah Nolley	Direct Deposit	370.88
05/29/2026	Madeline Roughton	Direct Deposit	441.75
05/29/2026	Rebecca Schleuning	Direct Deposit	1,025.28
05/29/2026	Merit Thursday	Direct Deposit	346.88
05/29/2026	Elsie Krueger	Direct Deposit	965.12
	Total 6795 · Intern/Volunteer Program		16,567.97
	6797 · Event Expenses		
05/03/2026	Lazy Daisy	HACC Working Lunch DC	50.10
05/10/2026	SCHNUCKS URBANA	Gift Cert & Gift BT	80.51
05/15/2026	Amazon	Event Supplies	214.38
05/20/2026	Culvers	Working Lunch KP/AD	22.84
05/24/2026	Lazy Daisy	B2H Staff Meeting KP/TN/EK	23.47
05/29/2026	SCHNUCKS URBANA	Food for Workshop 5/28	50.95
05/29/2026	JM's Texas Craft BBQ	Working Lunch CSPH Lived Exp Committee DC	36.80
05/31/2026	SCHNUCKS URBANA	Return Food for Workshop 5/28	-3.73
	Total 6797 · Event Expenses		475.32
	Total 6799 · Other Assistance		17,043.29
	Total 6700 · PROGRAMS		17,043.29
	Total Expense		217,373.95
	Net Ordinary Income		7,622.45
Net Income			**7,622.45**

Cunningham Township
General Assistance Personal Allowances
May 2026

Date	Memo	Paid Amount
Ordinary Income/Expense		
Expense		
6700 · PROGRAMS		
6720 · General Assistance		
6724 · GA TANF / Temp		
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
	Total 6724 · GA TANF / Temp	1,275.00
6725 · GA Checks | Disability		
05/01/2026	5/1/26-5/31/26 GA	325.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	325.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	371.00
05/01/2026	5/1/26-5/31/26 GA	325.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	398.50
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	387.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/01/2026	5/1/26-5/31/26 GA	425.00
05/22/2026	Interim 4/28/26-05/31/26 GA	467.50
	Total 6725 · GA Checks | Disability	21,724.00
6726 · Housing Allow. (GA) Vendor Pay		
05/26/2026	Housing First VA June	100.00

Cunningham Township
General Assistance Personal Allowances
May 2026

Date	Memo	Paid Amount
05/26/2026	Housing First PG June	100.00
05/26/2026	Housing First RS June	38.00
05/26/2026	Housing First TB June	100.00
05/27/2026	Housing First TB June+	115.00
05/27/2026	Housing First RR June	150.00
05/27/2026	Housing First RM June	26.50
	Total 6726 · Housing Allow. (GA) Vendor Pay	629.50
	6727 · GA Employment / Education	
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	425.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	425.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	425.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	425.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 5/1/26-5/31/26 GA	425.00
05/01/2026	CMC 5/1/26-5/31/26 GA	1,000.00
05/01/2026	CMC 4/1/26-4/30/26 GA ADD	500.00
	Total 6727 · GA Employment / Education	11,625.00
	Total 6720 · General Assistance	35,253.50
	Total 6700 · PROGRAMS	35,253.50
	Total Expense	35,253.50
	Net Ordinary Income	-35,253.50
Net Income		**-35,253.50**

Cunningham Township
Additional Assistance
May 2026

Date	Name	Memo	Paid Amount
Ordinary Income/Expense			
Expense			
6700 · PROGRAMS			
6730 · Housing Assistance			
6732 · RA | Homeless Prevention			
05/07/2026	CRESTVIEW APARTMENTS LLC	RA Arrears PR	1,590.09
05/07/2026	TOWN & COUNTRY APARTMENTS	RA Arrears DM	1,107.75
05/07/2026	ONYX	RA Arrears LJ	605.00
05/07/2026	LI PARKSIDE APARTMENTS LP	RA Arrears DT	1,194.00
05/07/2026	TOWN & COUNTRY APARTMENTS	RA Arrears JW	1,012.31
05/08/2026	II WINDCREST LLC	RA Arrears EM	340.00
05/08/2026	TOWN & COUNTRY APARTMENTS	RA Arrears GM	1,083.42
05/11/2026	URBANA ESTATES	RA Arrears ER	520.43
05/11/2026	TEPPER & MANN, PC	RA HF Arrears+Fees TB	884.43
05/11/2026	CRESTVIEW APARTMENTS LLC	RA Arrears JH	2,089.50
05/13/2026	TOWN & COUNTRY APARTMENTS	RA Arrears SB	871.50
05/13/2026	FAIRLAWN REAL ESTATE INC	RA Arrears CM	1,103.44
05/15/2026	URBANA ESTATES	RA Arrears DJ	1,523.95
05/15/2026	TIMOTHY MUHAMMAD	RA Arrears RK	850.00
05/20/2026	URBANA ESTATES	RA Arrears JC	555.00
05/20/2026	DEBORAH S RODRIGUEZ	RA Arrears SW	1,400.00
05/20/2026	TOWN & COUNTRY APARTMENTS	RA Arrears WB	1,399.21
05/26/2026	TOWN & COUNTRY APARTMENTS	RA Arrears AR	836.86
05/26/2026	OZZIE INVESTMENTS LLC	RA Arrears IC	1,350.00
05/26/2026	CRESTVIEW APARTMENTS LLC	RA Arrears SJ	1,170.75
05/28/2026	TIMOTHY MUHAMMAD	RA Arrears+June LW	900.00
05/28/2026	ASPEN COURT	RA Arrears LM	797.24
Total 6732 · RA | Homeless Prevention			23,184.88
6733 · RA | Move-in Assistance			
05/01/2026	TOWN & COUNTRY APARTMENTS	RA Move-In Rent SB	277.00
05/01/2026	TOWN & COUNTRY APARTMENTS	RA Move-In Security Deposit SB	921.00
05/07/2026	RAMSHAW REAL ESTATE	RA Move-In Rent TS	385.67
05/07/2026	RAMSHAW REAL ESTATE	RA Move-In Security Deposit TS	445.00
05/11/2026	FLORIDA HOUSE APARTMENTS	RA Move-In Rent ER	171.00
05/11/2026	FLORIDA HOUSE APARTMENTS	RA Move-In Security Deposit ER	274.00
05/13/2026	ASPEN COURT	RA Move-In Rent AT	1,200.00
05/13/2026	ASPEN COURT	RA Move-In Security Deposit AT	500.00
05/20/2026	ASPEN COURT	RA Move-In Security Deposit CW	128.00
Total 6733 · RA | Move-in Assistance			4,301.67
6734 · Tenant Based Rent Assist			
05/06/2026	TOWN & COUNTRY APARTMENTS	CMC Rent PR CHD	828.25
05/06/2026	TOWN & COUNTRY APARTMENTS	CMC Fees CHD	60.52
05/06/2026	TOWN & COUNTRY APARTMENTS	CMC Security Deposit CHD	917.00
05/06/2026	MARCOS ASSE	RRH Move-In Rentx2 KEH	2,150.00
05/06/2026	MARCOS ASSE	RRH Move-In Security Deposit KEH	2,150.00
05/20/2026	D & D APARTMENT RENTALS	B2H Move-In Rentx8 AL	8,000.00
05/20/2026	D & D APARTMENT RENTALS	B2H Move-In Security Deposit AL	2,000.00
05/22/2026	MATTIS NORTH APARTMENTS	RRH Rent LG Jun	740.00
05/22/2026	MATTIS NORTH APARTMENTS	RRH Rent MJ Jun	1,010.00
05/22/2026	RYAN KELSEY	RRH Rent NH Jun	1,050.00
05/22/2026	D & D APARTMENT RENTALS	RRH Rent NB Jun	1,000.00
05/22/2026	D & D APARTMENT RENTALS	RRH Rent KD Jun	1,000.00
05/22/2026	D & D APARTMENT RENTALS	RRH Rent LR Jun	1,000.00
05/22/2026	D & D APARTMENT RENTALS	RRH Rent CW Jun	1,000.00
05/22/2026	MATTIS NORTH APARTMENTS	RRH Rent TW Jun	875.00
05/28/2026	TOWN & COUNTRY APARTMENTS	CMC Insurance Fee CHD	18.69
Total 6734 · Tenant Based Rent Assist			23,799.46
6735 · Emergency Housing | Hotels			
05/03/2026	COURTESY MOTEL	ETH Hotel Stay for Client EO	1,922.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/RC 5/2...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing AS/SC 5/2...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JC/TH 5/2...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing MP + 5/23-...	150.00

Cunningham Township
Additional Assistance
May 2026

Date	Name	Memo	Paid Amount
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/MS 5/2...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JS/JS 5/23...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing CJ/ES 5/2...	150.00
05/25/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	150.00
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/RC 5/2...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing AS/SC 5/2...	10.20
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JC/TH 5/2...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing MP + 5/23-...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/MS 5/2...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JS/JS 5/23...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing CJ/ES 5/2...	10.50
05/26/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	10.50
05/27/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	9.63
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/RC 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing AS/SC 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JC/TH 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing MP + 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/MS 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JS/JS 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing CJ/ES 5/26	160.50
05/28/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	160.50
05/29/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing BW/JB 5/2...	107.40
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	9.63
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JW/JC 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JS/JS 5/29...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing AS/SC 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing BW/JB 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing CJ/ES 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/MS 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing MP + 5/29-...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JC/TH 5/2...	160.50
05/31/2026	WOODSPRING SUITES CHAMPAI...	Emergency hotel housing JH/RC 5/2...	160.50
	Total 6735 · Emergency Housing | Hotels		6,060.86
	Total 6730 · Housing Assistance		57,346.87
	6799 · Other Assistance		
	6728 · Outside Services		
05/06/2026	PROPRIO LS, LLC	Translation Services Apr	32.45
05/06/2026	MATTIS NORTH APARTMENTS	HNSS Rental App Fee SC	50.00
05/08/2026	FRIEND IN ME CORP	WBI Program CM: 2 weeks less prev...	15,381.50
05/13/2026	DIMENSIONAL WEALTH LLC	Financial Literacy & Wellness Progra...	500.00
05/13/2026	II WINDCREST LLC	SASS FH Debt Repair JB	1,412.97
05/14/2026	TOWN CENTER APARTMENTS	HNSS Rental App NN	60.00
05/14/2026	Permitium	HNSS Vital Document Fee JS	30.26
05/15/2026	BEN MUELLER	Assistance for clients	2,189.56
05/27/2026	FRIEND IN ME CORP	WBI Program CM: 2 weeks less prev...	15,622.50
05/27/2026	MATTIS NORTH APARTMENTS	HNSS Rental App Fee MW	50.00
05/27/2026	II WINDCREST LLC	ESG RRH Rental App Fee YR	35.00
05/28/2026	HOMEBASE	Champaign Strategic Plan - Mar	24,688.59
05/28/2026	PROMETHEUS PARTNERS LLC	Storage Rental	300.00
05/29/2026	Urbana Neighborhood Connections ...	SASS FH Summer Camp for TR	350.00
05/29/2026	Credit Wellness	ESG RRH Credit Repair YR	298.00
	Total 6728 · Outside Services		61,000.83
	6729 · Transportation Assistance		
05/06/2026	MTD	FLEX Annual Bus Pass TS	60.00
05/06/2026	MTD	FLEX Annual Bus Pass TL	60.00
05/08/2026	Greyhound Lines	SO Ticket to Bloomington DH	18.98
05/10/2026	Uber	GA Ride RS	11.96
05/10/2026	Uber	GA Ride RS	14.49
05/10/2026	Greyhound Lines	SO Ticket to Chicago AS	40.98
05/13/2026	MTD	WBI Annual Bus Pass RM	60.00
05/17/2026	Greyhound Lines	WBI Bus Ticket to Col Springs MH	121.95
05/19/2026	Uber	RRH Ride for Client MJ	21.95
05/19/2026	Uber	RRH Ride for Client MJ	15.95
05/19/2026	Uber	RRH Ride Fee for Client MJ	2.00

Cunningham Township
Additional Assistance
May 2026

Date	Name	Memo	Paid Amount
05/20/2026	KERRIE PETERS.	Reimburse Uber Ride SA	17.00
05/21/2026	Greyhound Lines	WBI Bus Ticket to Memphis KP	84.98
	Total 6729 · Transportation Assistance		530.24
	6736 · Homeless Supplies		
05/07/2026	Bags In Bulk	Street Outreach Supplies	630.00
05/07/2026	Bags In Bulk	Street Outreach Supplies Sleeping B...	435.00
	Total 6736 · Homeless Supplies		1,065.00
	6737 · Participant Supplies - Other		
05/01/2026	WALMART	RRH Household/Cleaning NH	124.46
05/01/2026	SCHNUCKS URBANA	WBI Supplies	74.78
05/04/2026	SAMS CLUB #8197	SASS FH Supplies	114.53
05/06/2026	WALMART	RRH Supplies TW	173.88
05/07/2026	WALMART	RRH Household Supplies RB	39.58
05/08/2026	WALMART	FH EX Household Supplies KM	28.38
05/14/2026	Salt and Light	SASS FH Housewarming KEH	250.00
05/15/2026	WALMART	FH Supplies Stock	99.88
05/17/2026	WALMART	RRH Household Supplies KEH	52.85
05/17/2026	WALMART	FH EX Gift Card AL	500.00
05/17/2026	WALMART	CMC Gift Card CHD	40.00
05/17/2026	WALMART	FH EX Household Supplies AL	107.12
05/17/2026	WALMART	CARES Supplies BM	13.59
05/17/2026	Dollar General	WBI Supplies	7.63
05/17/2026	Dollar General	WBI Supplies	22.89
05/17/2026	Salt and Light	FH EX Housewarming AL	500.00
05/19/2026	Amazon	RRH Supplies KEH	129.96
05/19/2026	Amazon	RRH Supplies KEH	117.59
05/19/2026	Salt and Light	CMC Housewarming CHD	250.00
05/21/2026	WALMART	FH EX Household Supplies KW	26.20
05/24/2026	WALMART	PEWES+ Housewarming Supplies	50.70
05/24/2026	WALMART	PEWES+ Housewarming Supplies	144.82
05/29/2026	ILLINI MATTRESS COMPANY	CMC Bed for Client CB	435.00
05/29/2026	ILLINI MATTRESS COMPANY	CMC Bed for Client GW	435.00
05/29/2026	ILLINI MATTRESS COMPANY	CMC Bed for Client AD	445.00
05/29/2026	ILLINI MATTRESS COMPANY	HNSS Bed for Client UD	425.00
05/29/2026	ILLINI MATTRESS COMPANY	GA Bed for Client WR	425.00
05/29/2026	ILLINI MATTRESS COMPANY	HNSS Bed for Client MK	445.00
05/29/2026	ILLINI MATTRESS COMPANY	RRH HOME Bed for Client KEH	1,095.00
05/29/2026	ILLINI MATTRESS COMPANY	FH EX Bed for Client AL	1,095.00
05/29/2026	ILLINI MATTRESS COMPANY	CMC Bed for Client CHD	445.00
05/29/2026	DOLLAR TREE	Family Housing Supplies	209.25
05/29/2026	WALMART	FH EX Household Supplies JC	29.82
	Total 6737 · Participant Supplies - Other		8,352.91
	6738 · Food Assistance		
05/06/2026	McKINLEY FOUNDATION	WBI Food Supplies Reimbursement	514.81
05/07/2026	WALMART	RRH Food Supplies RB	168.12
05/08/2026	WALMART	FH EX Food Supplies SA	66.89
05/08/2026	WALMART	FH EX Food Supplies KM	306.72
05/17/2026	WALMART	RRH Food Supplies KEH	202.36
05/17/2026	WALMART	FH EX Food Supplies AL	193.93
05/17/2026	Ruler Foods	WBI Food Supplies	50.40
05/21/2026	WALMART	FH EX Food Supplies KW	248.79
05/25/2026	SAMS CLUB #8197	Food Supplies Hunger Relief Station	180.12
05/29/2026	SAMS CLUB #8197	Food Supplies Hunger Relief Station	138.01
05/29/2026	WALMART	FH EX Food Supplies JC	179.02
05/31/2026	WALMART	SASS FH Food Supplies KMT	161.88
	Total 6738 · Food Assistance		2,411.05
	6739 · Program Utilities		
05/01/2026	AMEREN ILLINOIS	RRH Utility Payment RB	127.07
05/01/2026	VOLO	WBI Internet	159.94
05/05/2026	AMEREN ILLINOIS	RRH Utility Payment CW	185.00
05/05/2026	AMEREN ILLINOIS	RRH Utility Payment TW	242.44
05/08/2026	AMEREN ILLINOIS	CMC Utility payment CHD	118.23

Cunningham Township
Additional Assistance
May 2026

Date	Name	Memo	Paid Amount
05/10/2026	AMEREN ILLINOIS	CMC Utility payment RW	68.68
05/10/2026	AMEREN ILLINOIS	CMC Utility payment LT	127.28
05/11/2026	IL AMERICAN WATER CO	WBI 109 Park St	407.64
05/13/2026	AMEREN ILLINOIS	RRH Utility Payment CW	19.60
05/13/2026	AMEREN ILLINOIS	RRH Utility Payment NB	157.00
05/13/2026	AMEREN ILLINOIS	WBI 109 Park Gas	2,813.29
05/14/2026	AMEREN ILLINOIS	CMC Utility payment AM	135.00
05/14/2026	AMEREN ILLINOIS	CMC Utility payment CT	135.00
05/14/2026	AMEREN ILLINOIS	CMC Utility payment DB	78.03
05/14/2026	AMEREN ILLINOIS	CMC Utility payment CE	117.49
05/14/2026	AMEREN ILLINOIS	CMC Utility payment KK	119.26
05/14/2026	AMEREN ILLINOIS	CMC Utility payment AD	85.51
05/14/2026	AMEREN ILLINOIS	RRH Utility Payment MJ	185.00
05/14/2026	IL AMERICAN WATER CO	CMC Utility payment AD	47.70
05/15/2026	U-C SANITARY DISTRICT	206 E California 6955602	254.36
05/15/2026	U-C SANITARY DISTRICT	208 E California 6955603	161.78
05/22/2026	GFL Environmental	Trash service California	249.46
05/22/2026	GFL Environmental	WBI Trash service 109 Park	187.01
05/26/2026	AMEREN ILLINOIS	206 E California #1	165.77
05/26/2026	AMEREN ILLINOIS	206 E California #2	130.03
05/26/2026	AMEREN ILLINOIS	206 E California #3	139.76
05/26/2026	AMEREN ILLINOIS	206 E California #4	142.09
05/26/2026	AMEREN ILLINOIS	208 E California #2	118.60
05/26/2026	AMEREN ILLINOIS	208 E California #4	81.17
05/26/2026	IL AMERICAN WATER CO	206 E California #1	79.98
05/26/2026	IL AMERICAN WATER CO	206 E California #2	74.27
05/26/2026	IL AMERICAN WATER CO	206 E California #3	92.50
05/26/2026	IL AMERICAN WATER CO	208 E California #1	49.30
05/26/2026	IL AMERICAN WATER CO	208 E California #2	58.17
05/26/2026	IL AMERICAN WATER CO	208 E California #3	69.52
05/26/2026	IL AMERICAN WATER CO	208 E California #4	35.30
05/27/2026	AMEREN ILLINOIS	RRH Utility Payment MJ	162.07
05/27/2026	AMEREN ILLINOIS	RRH Utility Payment KD	78.87
05/27/2026	AMEREN ILLINOIS	RRH Utility Payment RB	154.46
05/28/2026	AMEREN ILLINOIS	RRH Utility payment LG	122.08
05/28/2026	IL AMERICAN WATER CO	RRH Utility Payment LG	62.92
05/29/2026	AMEREN ILLINOIS	CMC Utility payment AR	135.00
05/29/2026	AMEREN ILLINOIS	WBI 109 Park Electric	1,537.42
05/29/2026	AMEREN ILLINOIS	WBI 109 Park Gas	2,124.51
05/29/2026	AMEREN ILLINOIS	208 E California #1	158.52
05/29/2026	AMEREN ILLINOIS	208 E California #3	128.14
05/29/2026	IL AMERICAN WATER CO	206 E California #4	144.64
	Total 6739 · Program Utilities		12,226.86
	6740 · Medical Assistance		
05/22/2026	WALMART	RRH Med Supplies CW	36.82
	Total 6740 · Medical Assistance		36.82
	6777 · Levy Utility Assistance		
05/07/2026	IL AMERICAN WATER CO	Utility payment EB	202.52
05/07/2026	IL AMERICAN WATER CO	Utility payment DH	213.65
05/07/2026	IL AMERICAN WATER CO	Utility payment BC	222.81
05/07/2026	IL AMERICAN WATER CO	Utility payment DP	478.45
05/13/2026	IL AMERICAN WATER CO	Utility payment TK	161.51
05/14/2026	IL AMERICAN WATER CO	Utility payment AN	140.00
05/15/2026	AMEREN ILLINOIS	Utility payment CS	266.64
05/20/2026	IL AMERICAN WATER CO	Utility payment BM	274.31
05/24/2026	IL AMERICAN WATER CO	Utility payment TMB	720.85
05/27/2026	IL AMERICAN WATER CO	Utility payment TA	350.00
05/28/2026	AMEREN ILLINOIS	CMC Utility payment CHD	77.21
	Total 6777 · Levy Utility Assistance		3,107.95
	6797 · Event Expenses		
05/03/2026	Lazy Daisy	HACC Working Lunch DC	50.10
05/10/2026	SCHNUCKS URBANA	Gift Cert & Gift BT	80.51
05/15/2026	Amazon	Event Supplies	214.38

Cunningham Township
Additional Assistance
May 2026

Date	Name	Memo	Paid Amount
05/20/2026	Culvers	Working Lunch KP/AD	22.84
05/24/2026	Lazy Daisy	B2H Staff Meeting KP/TN/EK	23.47
05/29/2026	SCHNUCKS URBANA	Food for Workshop 5/28	50.95
05/29/2026	JM's Texas Craft BBQ	Working Lunch CSPH Lived Exp Co...	36.80
05/31/2026	SCHNUCKS URBANA	Return Food for Workshop 5/28	-3.73
Total 6797 · Event Expenses			475.32
Total 6799 · Other Assistance			89,206.98
Total 6700 · PROGRAMS			146,553.85
Total Expense			146,553.85
Net Ordinary Income			-146,553.85
Net Income			**-146,553.85**

Cunningham Township
Danielle Chynoweth, Supervisor
205 WEST GREEN ST • URBANA, IL 61801
(217) 384-4144 • FAX: (217) 367-7603
WWW.CTSO.ORG

Cunningham Township Supervisor's Memo July 13, 2026

Town Bills Report for May 2026

- Town Fund: $69,514.67
- General Assistance Fund: $334,180.61
- TOTAL Expenditures: $403,695.28

Public Winter Emergency Shelter

- **In partnership with Friend in Me, CSTO provided safe, overnight shelter during the winter for 216 male-identified residents from November 23, 2025 through its closure date of May 23rd. With 100 beds, the shelter was never full with the highest census of 82 men.**
- PWES was funded through one-time funds from the State of Illinois supplemented by funds from the City of Urbana and private donations. After three years of state funding from different sources, we have been told **there will be NO specific Winter Shelter Funding from the State next year.**
- Case Management was provided on site two mornings a week, Monday and Thursdays and throughout the week on demand. Residents connected to housing, income, medical and mental health supports.
- In May 18 residents with income or permanent supportive housing vouchers were accepted into CARES Transitional Housing in 9 units with intensive case management support. The PSHV recipients will be housed until they can locate permanent housing.
- **June Activities**
    - Currently we have 14 clients in transitional housing, all receiving case management. 10 have clear exit plans although delays at Steer Place have slowed those exits.

Strategic Plan to End Homelessness

- The Champaign County Continuum of Service Providers to the Homeless (CSPH) is developing a comprehensive, community-led Strategic Plan to End Homelessness in Champaign, which is a part of the Office to Prevent and End Homelessness (OPEH) Statewide Plan to End Homelessness. CTSO is the fiscal sponsor of this county-wide initiative, with a $80,828 grant. Read more: ctso.org/campaign-to-end-homelessness
- Noting the need for deeper stakeholder input for effective implementation, and a needed focus on racial equity, and staff turnover, CSPH Executive Committee voted to **extend strategic planning through the summer with the plan expected in September.**
- We hosted our **Strategic Plan to End Homelessness Workshop** at the iHotel on Monday, June 29th from 4:30 - 6:30pm
  - 65 members of CSPH and its committees attended.
  - The new Continuum of Care Coordinator Mikayla Miller of RPC introduced herself at the event.
  - Homebase provided an overview of the draft plan and participants discussed prompts at tables as well as visited tables where they could use green or red dots to indicate what they liked or didn't like about the draft plan.
- Future Events for the Strategic Plan to End Homelessness are:
  - One-on-one meetings from July until August to:
    - Specific community agencies to get feedback/commitment
    - To workshop plan implementation with requested CSPH committees
  - Steering Committee meetings - 3 more from July until September
    - July: Discuss plan feedback and improving racial equity
    - August: Discuss outstanding issues in implementation
    - September: Review final draft plan and provide comments
  - September: Prepare final version of the plan
  - Mid/Late September: Launch the final plan with a town hall and a communications strategy
- **If you are interested in getting involved, please email AJ (aj@ctso.org) to be added to the mailing list for future updates and data released by Homebase.**

General Assistance Team

Case Summary - June 2026

- 20 new General Assistance applications were submitted in June (up from 12 in May)
- **79 active cases** (up from from 72 in May)
    - 20 participants were enrolled in Careers in Motion workforce development during the month of June.
    - 55 on Disability & Wellness track seeking SSI/SSDI (up from 52 in May)
    - 0 on TANF track (unchanged from May)
    - 3 are exempt from work requirements (unchanged from April)
    - 1 on Housing First track (down from 3 in May)
- **14 homeless** (up from 10 in May)
    - This increase is due to the fact that we accepted new Careers in Motion participants who are currently unhoused.
    - The General Assistance team is strategizing ways to get the number of homeless GA participants down as close to zero as possible.
    - Several homeless General Assistance participants were housed due to the waitlist for HACC's Steer Place apartments opening up.

Disability and Wellness

General Assistance is a monthly grant for Urbana residents who are disabled – with supportive services to stabilize housing & health, and apply for disability.

- SOAR technical assistance has come back to Illinois via Parkwyn Training and Consulting, a consulting organization run by former staff members at the SOAR TA Center. If you or your agency are based in Illinois and you are interested in attending SOAR trainings, you may see current opportunities at this link: https://shpa-il.org/soar/
- 8 assisted with intensive SSA navigation FYTD FY26 with current openings available.
- 16 awarded SSI/SSDI in FY26. (20 were awarded in FY25).

Outreach outcomes for PACE and HACC Disability Housing Program

The program is a collaboration between the PACE Center for Independent Living and HACC to help eligible Champaign County residents with disabilities secure and maintain stable housing. The program began May 2026 and is available while funding lasts.

56 people were contacted by Social Work interns to inform residents of the program. Outcomes here:

23/56 - 41.07% - left message
21/56 - 37.50% - took info
7/56 - 12.5% - could not contact
2/56 - 3.57% - already in program
1/56 - 1.79% - not interested
1/56 - 1.79% - said would stop by office
1/56 -1.79% - doesn't have a disability

Careers In Motion

Careers in Motion is a workforce development program for City of Urbana residents who are out of work or underemployed, providing supportive services to seek and train for work.

June activities:

- 19 Urbana residents were enrolled in Careers in Motion in June.
    - 14 CIM participants (13 households) who were experiencing homelessness are in CTSO transitional housing units with HACC grant funding.
    - Waiting to house 5 participants (4 households)
    - 1 participant graduated from the program June 30 with full time work.
    - 1 participants case was closed in June.
- CTSO was awarded HACC funding for May-Dec 2026 to continue to ensure housing for homeless workforce development participants.
- Current host sites: UIUC Dr. Lakisha David's lab; Family Services; First Followers; Habitat for Humanity; Salt and Light; City of Champaign Library; Friend in Me; CTSO.
- Outreach to future sites: Urbana Free Library, Urbana Public Television, WEFT, UCIMC.

Digital Navigation & Help Desk

Digital inclusion efforts include digital navigation training by the UI Community Data Clinic and operating a community Help Desk at the Urbana Free Library to support residents accessing and applying for services.

- The Help Desk is hosted on the 2nd floor of Urbana Free Library on Monday, Wednesday and Thursday 12-4pm and on Tuesday 4-8pm staffed by a Help Desk Lead and 2 participants of the Careers in Motion Program.

- The Help Desk is planning FY27 with the goal of expanding the types of applications and situations served.
- Participants assisted in
    - 12 in Sept; 9 Oct; 9 Nov; 17 Dec; 20 Jan; 24 Feb; 16 March; April: 13; May: 31
    - **June: 16**
- As Dr. Chan is transitioning from the UI, training new trainers will be done by CTSO staff.
- Help Desk manual is being updated.

Housing First Payments

Housing first is a program to support current and former GA participants who struggle to pay rent consistently, to stay housed in subsidized housing by paying rent on their behalf.

- **June activities:** 7 participants
    - 1 former GA participants had their subsidized rent paid.
    - 6 current GA participants had their rent deducted from their GA check and paid directly to their landlord.

CARES Team

CARES Team (Cunningham Township Assessment, Response & Emergency Services) responds to immediate needs with in-office and field assessment and referral services for residents experiencing homelessness, displacement, hunger, utility shut offs, and lack of transportation.

Incoming calls to CTSO remain high. Here are an accounting of calls for CTSO service (not including CTSO cell phones used by staff in the field) this year:

- 2,014 incoming calls in June - highest since last summer!
- 1,395 incoming calls in April
- 1,571 in May
- 1,395 in April
- 1,662 in March
- 1,481 in February (28 days, one staff moved to cell)
- 1,528 in January
- 1,606 in Dec (one week of closure)

- 1,142 in Nov
- 2,003 In October
- 1,848 in September
- 1,859 in August
- 2,207 in July

Rental Assistance

Rental assistance is for Urbana households behind on rent or homeless moving into housing.

- **June Activities:**
    - **77 applications were processed in June, up from 70 in May.**
    - $44,653 spent on rental assistance to help 36 households - compared to $27,487 (27 households) in May.

Utility Assistance

Utility assistance supports Urbana residents whose power or water are shut off or about to be shut off with no other option.

- **FY26 to date: 230 Households served with utility allowance totalling $79,352.**
  By comparison in FY25: 376 hh served with $116,192 in utility assistance). This is due to scaling back assistance amounts due to budgetary limitations.
- **June Activities:**
    - 14 households served with $3,753.35 - up from 10 households served with $3,030.75 in May.

Transportation

All CTSO participants are screened for transportation access and provided tokens, short-term or long-term bus passes or referred for DASH passes and/or paratransit.

- **June Activities:**
    - 6 annual bus passes

- **May Activities:**
    - 5 annual bus passes
    - 1 Amtrak ticket to reunify
    - 2 Greyhound bus tickets to reunify

Street Outreach

CTSO provides street outreach in Champaign County with a focus on Urbana and core urban areas. Outreach services include food, transportation, water, hygiene kits, tents, and sleeping bags, referral to services, weather appropriate clothing and engagement events. Members of the public may call CTSO for wellness checks for residents who may be homeless.

- **June Activities:**
  - **52 people served**
    - **up from 49 in May. and 29 in Apr.**
    - **We are experiencing an street homelessness with the closure of the PWES shelter May 23rd.**
  - Outreach staff was able to provide 22 individuals with tents, sleeping bags, or supplies.
  - CARES street outreach team was able to assist with unifying 3 individuals with their families located out of town, and 2 individuals with family members out of state
- To date served: 363 unsheltered households representing 452 individuals (since program 9/2021)
- **For FY27, Street Outreach is funded by Township and Urbana funds and will narrow to focus on street homeless in Urbana with our team of 1.5 FTE. This move was made to better address rising street homelessness in Urbana and free up Emergency Solutions Grant funding (used to fund county-wide street outreach in FY26) to support the sustainability of STRIDES as our only low barrier shelter in the county.**

Families Experiencing Housing Insecurity

CTSO takes referrals of families from USD 116, Crisis Nursery, and CTSO staff and screens for services such as rental assistance, emergency housing, income, food, and other needs.

June Activity

- **7 referrals** were received for families experiencing housing insecurity (down from 9 in May):
  - 4 referrals from Crisis Nursery
    - 2 families were referred to complete CIHs
    - 1 family was unable to be contacted

        - 1 family declined services
    - 2 referrals from USD116
        - 1 family was referred for a CIH
        - 1 family was not able to be contacted
    - 1 referral was completed by CTSO staff
- **As of 6/30/2026, 10 literally homeless families were on our priority list waiting for shelter.**

Referral tracker history

- All time:
    - 302 families referred from USD 116, including 783 children (since program start 4/21/22).
    - 51 families from Crisis Nursery, including 86 children (since 11/2024 - the date of accepting digital referrals).
- FY 25 data
    - 105 referrals of housing-insecure Urbana families last year
        - 80 from USD 116
        - 25 from Crisis Nursery.
        - Referrals rose 8% between FY24 and FY25.

Housing Navigation & Supportive Services

Our Housing Navigation Team Lead works with homeless participants to connect with all available housing opportunities and provides supportive services to help maintain housing.

- 14 households were actively enrolled in Housing Navigation in June:
    - 4 families with children
    - 7 eligible Armory Shelter residents, 3 eligible GA participants
- 1 household successfully exited the HNSS program in June
    - 1 Armory resident moved into subsidized housing
- In Q1-Q4 of FY26 (July 1- June 30), Housing Navigation served 56 households. 38 households successfully exited the program, and 5 exited unsuccessfully:
    - 15 households exited Housing Navigation into long-term shelter options
        - 11 households exited into CTSO's Emergency Shelter
        - 3 households exited into RPC's Emergency Shelter
        - 1 household exited into a Residential Project/Halfway House
    - 22 households exited Housing Navigation into housing

        - 8 households exited into Unsubsidized (market-rate) housing
        - 12 households exited into housing with an ongoing subsidy
        - 2 households reunited with family
    - 1 household exited Housing Navigation into a rehabilitation facility
    - 5 households exited Housing Navigation unsuccessfully
        - 1 household voluntarily closed their case with Housing Navigation
        - 3 households exited due to no contact in over 90 days
        - 1 household exited due to the head of household becoming incarcerated outside the county.

Housewarming Gifts

Housewarming gifts are funded by private donations which are used to provide vouchers to formerly homeless households to buy furniture and housewares at Salt and Light in Urbana.

- To date served: 213 homeless households (since program start 2/2021)
- Last month served: 2 homeless households

Bridge to Home Housing Team

Bridge to Home Team operates a continuum of services for homeless residents in Champaign County with emergency housing, transitional housing for families, and Rapid Rehousing for literally homeless residents with income.

Emergency Housing

If no other shelter option exists, short term emergency housing will be considered as long as the resident is meeting with a case manager, pursuing goals, and seeking permanent housing.

- Program Start 6/2020 through June, 2026:
    - 208 households representing 298 individuals in CTSO-managed emergency hotel programs including:
        - 147 households representing 227 individuals in emergency hotel shelter programs for individuals unable to stay in congregate shelter
        - 93 individuals in short term hotel shelters (start 11/2024)
    - 261 households representing 261 individuals in CTSO-managed congregate winter shelter programs including:

        - 214 individuals in PWES at Armory FY26
        - 47 individuals in PWES at CUPHD FY25

- **June activities:**
    - 13 households representing 23 individuals in hotels (compare to 1 hh and 1 individuals in May)

Transitional Housing for Urbana families

Emergency Housing for families with children in Urbana schools or at Crisis Nursery

In Family Shelter

- **125 days (4 months) average stay in shelter overall**
    - 110 days (4.1 months) in CTSO owned apartments for family shelter
    - 139 days (4.64 months) in family expansion shelter (HACC funded)
- **June activities: served 12 families with children**
    - 6 families in CSTO owned apartments for family shelter.
        - Intakes: 1 Exits: 0 Waitlist: 4
    - 6 families in family expansion shelter
- To date served: 105 households including 123 adults and 212 children served (since July 2020)

On the Prioritized waitlist

- **In June, we assisted 13 literally homeless families on the prioritized waitlist**
    - 9 families were unsheltered.
    - 4 families were in a hotel paid for by CTSO
    - 1 family was at a Domestic Violence shelter
    - *3 additional families were assisted that were McKinney-Vento Homeless (couch surfing, self-paying for a hotel room, etc.)*
        - *1 of these families moved into the shelter with RPC*

Average wait time on the priority list for FY26 was 97 days (as of June 30th, 2026)

Rapid Rehousing

CTSO provides housing stabilization and up to 12 months of rent assistance to individuals and families with income experiencing literal homelessness in Champaign County.

- In June, we served 16 households experiencing homelessness with Rapid Rehousing
    - 10 families served and housed in long-term RRH (HOME funded)
      1 household exited the program at the end of June
    - 6 households served and housed with short-term RRH (ESG funded)
- **For FY27, we are reducing Rapid Rehousing to 9 households served. This move was made to free up Home Illinois funds to support CCRPC's Permanent Supportive Housing units which face extreme federal funding cuts, putting households with disabilities at risk.**

OTHER ASSISTANCE

Angel Donor Funds

Township facilitates Neighbors Helping Neighbors through tax deductible charitable donations made to our Angel Donor Fund program. 100% of all donated funds are used directly to secure material needs on behalf of residents.

- Since program start: Total Angel Donor funds received through June since December 21, 2018: $521,363.
- Total Angel Donor funds received through June designated as LGBTQ: $12,416
- **Total Angel Donor funds in June 2026: $5,445.**

FOOD SUPPORT

Sharing Table & Hunger Relief Station

Sharing Table is a free food pantry delivery service to Urbana residents unable to access walk-in food pantries, in collaboration with Wesley Food Pantry and United Way. The Hunger Relief Station offers snacks and ready to eat food at our 205 W. Green St. office.

- Food delivery is meant to be a temporary service to residents while CTSO works with residents to address underlying causes of food insecurity.
- CTSO Food Guide copies are provided to every participant receiving food assistance, as well as directions to utilizing our CTSO Come and Eat garden and how to get a meal in an emergency from the CTSO food closet.

- **June activities:**
    - **Total households served: 81 (a 26.6% increase from the prior month)**
        - Including 55 Sharing Table signups and 26 uses of the hunger relief station.
        - 176 individuals - 102 adults and 74 children
        - With 1 referral from a partner organizations this month
        - As well as an additional 32 new households (39.5%) using CTSO food assistance for the first time.

    - Demographic information for the people served during this month:
        - **All (100%) reside in Urbana**
            - **Due to high volume of calls, CTSO is referring all Champaign residents seeking food support to the City of Champaign.**
        - 45.7% are of a minority racial identity, while 28.4% are white, and 25.9% are of an unknown racial identity.

Solidarity Gardens

Solidarity Gardens reduces local food insecurity by supporting existing and new gardens to produce and distribute produce to those in need. It is in collaboration with the Urbana and Champaign Park Districts, Sola Gratia Farm, CUPHD, and area community gardens.

- We have **18** Affiliate Gardens registered this year through Solidarity Gardens
    - Locations
        - 15 Affiliate Gardens in Urbana
        - 3 Affiliate Gardens in Champaign
    - Our gardens have work days going actively each week, and new volunteers are directed to reach out to garden leaders to get plugged into a new garden!
- Our Free Garden Program offers free gardening spaces to immigrant and low-income resid**ents of Urbana and Champaign**
    - **In 2023 year, we had only 10 plots at Meadowbrook Park Gardens, in 2024 we had 52. Now in 2025, we have expanded to 61 total plots!**

      In 2026, we have:
        - 14 plots at **Meadowbrook Park Gardens** in Urbana
        - 4 plots at **Victory Park Gardens** in Urbana
        - 4 plots at **Orchard Downs Gardens** in Urbana
        - 2 plots at **Wood Street Gardens** in Urbana

        - and 16 plots at **Human Kinetics Park Gardens** in Champaign
- Communications
    - In addition to a regular email blast to our volunteer signups, Solidarity Gardens also maintains a Discord server where garden leaders, volunteers, and community members alike can coordinate, share gardening insight, and connect with resources.
- **Events**
    - Meadowbrook Garden U-Pick Strawberries - second event
        - Sunday June 7th, from 12:00pm - 4:00pm
        - Community members were welcomed to the Meadowbrook Park Learning Garden to pick their own strawberries and learn about how to get involved with Solidarity Gardening! Snacks, drinks, flyers, containers for strawberries, and stickers were all provided for free to attendees.
    - Fencing Workdays
        - June 1 & 2
        - Solidarity Gardens hosted two fencing workdays to support gardeners through our Free Garden Program at Orchard Downs and Meadowbrook by providing deer fencing to keep animals out of the garden beds. Volunteers helped set up fence posts and fencing, learning how to install deer fencing alongside Solidarity Garden support!

EVENTS

Play Dates in the Park

- Thursdays - June 11, June 25 - from 5:30pm - 7:00pm
- at Victory Park and Blair Park, in Urbana
- CTSO and Solidarity Gardens is tabling at the Play Dates in the Park event series put on by the Urbana Park District. Our table includes a free produce giveaway, snacks, stickers, as well as flyers and information about how to access food resources and other community events and resources. We also connect event attendees with ways to volunteer in our Solidarity Gardens and information on how to get more involved with food access and local community gardening.

Juneteenth Event with City of Urbana and The Well Experience

- Friday June 19, from 2:30pm - 5:00pm
- at Sunny crest
- Staff represented CTSO at the Juneteenth Celebration event on Philo Road at the Sunnycrest lot. By providing flyers about resources and programs, alongside free stickers, free snacks, and coloring pages for kids, we furthered our community outreach and support while celebrating and honoring such an important holiday. Thanks to the City of Urbana and the Well Experience for hosting this event.

Plan to End Homelessness Workshop

- Monday June 29, from 4:30pm - 6:30pm
- iHotel at Illinois Conference Center
- Cunningham Township coordinated the Plan to End Homelessness Workshop event, co-sponsored by the iHotel Conference Center, Homebase, and the Continuum of Service Providers to the Homeless (CSPH), to bring together all of the focus groups and members of the community committed to developing a plan to end homelessness in Champaign County. As a part of a larger event series and planned effort to develop a holistic plan, this event reviewed the drafted plan, gathered feedback through discussion, worksheets, and sticker polls, and brought together great minds with useful experience to find solutions to end homelessness. CTSO sponsored the food, coordination and outreach. Many thanks to the iHotel for donating in-kind venue space and generous staff support to this event!

STAFF DEVELOPMENT

June

Webinar: From Feasibility to Occupancy: Organizational, Real Estate and Capital Readiness for Shelter

- Friday, June 6th by IDHS and OPEH

Housing Navigation and Supportive Services by Brittany Tuten, LSW

- Friday, June 11th - inhouse

Manager Training by The Management Center

- Thursday June 18, from 10:00am - 4:00pm at Cunningham Children's Home
- The Cunningham Township, in partnership with Cunningham Children's Home and the Management Center, coordinated a training on management skills in order to grow and build efficient and effective leadership skills for our growing organizations.

Planned for July:

In person:

- All Staff Living Room Training by IDHS on July 10 from 10am - 12pm

Virtual/Webinar:

- Mavidea Good Password Practices

Self Paced:

- **Mental Health, Trauma, and Gaps Confronting Boys and Men from Communities of Color** by The National Child Traumatic Stress Network and Dr. Wizdom Powell
- **TraumaInSight** by National Alliance on Mental Illness (NAMI)

Staff training and certifications are tracked by staff members on our website: www.ctso.org

Resolution No. T-2026-07-011R

Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for Rapid Rehousing (IDHS RRH FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, as a member of the Continuum of Service Providers to the Homeless.

WHEREAS, To that end, CTSO operates Bridge to Home, a continuum of services for the homeless; and

WHEREAS, CTSO was awarded $195,261 in HOME Illinois Rapid Rehousing (RRH) funding from IDHS for FY27; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois HOME Illinois RRH funds for Homeless Services for FY 27.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

____
Darcy Sandefur, Town Clerk

____
Deshawn Williams, Chair

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND

CUNNINGHAM TOWNSHIP

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and CUNNINGHAM TOWNSHIP (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
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Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
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Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
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Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**
Exhibit F	**Payment**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By:

____

Signature of Dulce Quintero, Secretary

Date: ______________________________

Designee Name: ______________________________

Designee Title: Contract Obligations Analyst

By: ______________________________

Signature of Second Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantor Approver

By: ______________________________

Signature of Third Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Third Grantor Approver

CUNNINGHAM TOWNSHIP

By:

____

Signature of Authorized Representative

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

E-mail: nicole@cunninghamtownship.org

FEIN: 376000533

By: ______________________________

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantee Approver

(optional at Grantee's discretion)

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2026 and expires on Jun 30, 2027 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) ☐ must not exceed or ☒ are estimated to be **$195,261.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and X2PSLALF97U2 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-6000533 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person.
Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: RAPID RE-HOUSING
PURPOSE OF GRANT
ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-80-3153
Appropriation FY: 2027
Appropriation Code: 0001.44480.4900.002600NE
WBS Element: 444HMIL027-HMILRPRH-SNMT
Sponed. Prog: HMIL
Appropriation Amount: $195,261.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): No
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

Rapid Re-housing (RRH) is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT B

DELIVERABLES

85% of unit capacity will be occupied with participant households, on an average annual basis, measured at the end of each reporting period.
80% of households will have a move-in date within 30 days of start date.
65% of households will assume a lease or maintain other permanent, stable housing upon exit.
35% of households will increase income from program entry at exit.

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Angela Campo
Title: Program Manager
Address: 823 E Monroe St
Springfield, IL 62701-1915

E-mail Address: angela.campo@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

E-mail Address: nicole@cunninghamtownship.org

GRANTEE PAYMENT ADDRESS
(If different than the address above)
Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Angela Campo
Title: Program Manager
Address: 823 E Monroe St
Springfield, IL 62701-1915

Phone: 217-361-4445
TTY #:
E-mail Address: angela.campo@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

Phone: 217-384-4144
TTY #:
E-mail Address: nicole@cunninghamtownship.org

EXHIBIT D

PERFORMANCE MEASURES

Number of persons and households served
Number of persons and households who moved into housing (by household type)
Number of units occupied by participant households on the last day of each quarter
Number of persons with physical and mental health conditions at start
Number of persons by their living situation prior to program entry
Number of supportive services provided
Number of persons by cash income ranges and sources by start, periodic assessment, and exit status
Number of persons by length of participation for leavers and stayers
Number of persons by length of time between project start date and housing move-in date

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT D

PERFORMANCE STANDARDS

100% of households will be tracked in HMIS (or a comparable database for victim service providers).
100% of households must be currently homeless (HUD definition at 76 FR 75994).
100% of households are selected through the local Continuum of Care's (CoC's) established Coordinated Entry processes as is required by the Federal Department of Housing and Urban Development (HUD).

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT E

SPECIFIC CONDITIONS

1. The nature of the additional requirements.
GATA Conditions
03 - Financial and Programmatic Reporting
Requires development of a plan to correct deficiencies identified in the risk assessment.
The state agency may request to review documentation of the plan at its discretion.

Agency Adjustments / Explanations
2. The reason why the additional requirements are being imposed.
GATA Conditions
03 - Financial and Programmatic Reporting
Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

Agency Adjustments / Explanations
3. The nature of the action needed to remove the additional requirements, if applicable.
GATA Conditions
03 - Financial and Programmatic Reporting
Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.

Agency Adjustments / Explanations
4. The time allowed for completing the actions if applicable.
GATA Conditions
03 - Financial and Programmatic Reporting
One year.

------ END OF PROGRAM: RAPID RE-HOUSING -------

EXHIBIT F
PAYMENT

Grantees will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Grantees will automatically be paid via Reimbursement Method unless a request for Advance Payment Method or Working Capital Advance Method is made using the IDHS Advance Payment Request Cash Budget Template (Cash Budget).

I. Advance Payment Method (Advance and Reconcile)

A.An initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.
B.Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
C.Subsequent monthly payments will be based on each monthly invoice submitted to the grant program, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.
D.Grantees that do not expend all advance payment amounts by the end of the grant term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective grant budget, must return the funds or be subject to grant funds recovery.
E.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
F.Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments.

II. Reimbursement Method

A.IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.
B.Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the Award term. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

EXHIBIT F

PAYMENT

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

III. Working Capital Advance Method

A.IDHS Grant Program Managers will advance working capital payments to the grantee to cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.
B.Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
D.Working Capital Advance Payments are limited to a single occurrence per grant term.
E.Following the initial working capital advance payment, grantees will be paid via reimbursement method unless an IDHS Advance Payment Request Cash Budget Template is submitted for Advanced Payment Method.

------ END OF PROGRAM: RAPID RE-HOUSING -------

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV
ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**. In addition, Grantee acknowledges it must cooperate with all Grantor-initiated post Close-out audits or reviews, including, but not limited to, submission of any Grantor-required forms.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

ARTICLE XXV
MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and

compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This 0 does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI
WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantee will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII

POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at http://www.dhs.state.il.us/page.aspx?item=66602.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXIX
ADDITIONAL REQUIREMENTS

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is **H** . It can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

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State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Agreement Numbers. **FCSFH07895**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-3153
CSFA Short Description. RAPID RE-HOUSING
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section A: State of Illinois Funds

REVENUES	**Total**
State of Illinois Requested:	$195,261.00
Budget Expenditure Categories	
1. Personnel (200.430)	$44,425.00
2. Fringe Benefits (200.431)	$19,598.00
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	$12,285.00
14. Other or Miscellaneous Costs	$4,500.00
15. Grant Exclusive Line Item(s)	$102,150.00
16. Total Direct Costs (add lines 1-15) (200.413)	$182,958.00
17. Indirect Cost (200.414)	$12,303.45
Rate %: 15.00	
Base: $82,023.00	
18. Total Costs State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$195,261.00

Note: Total may be adjusted for rounding.

Contract Published Date Time: 2026.06.12.07.06.33 317

Agreement Numbers. **FCSFH07895**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-3153
CSFA Short Description. RAPID RE-HOUSING
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section B: Non-State of Illinois Funds

REVENUES	**Total**
Grantee Match Requirement %: N/A	
b) Cash	N/A
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	N/A
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	N/A
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	N/A
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.06.12.07.06.33 317

Agreement Numbers. **FCSFH07895**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-3153
CSFA Short Description. RAPID RE-HOUSING
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	$44,425.00	N/A	$44,425.00
2. Fringe Benefits	$19,598.00	N/A	$19,598.00
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	N/A	N/A	N/A
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	$12,285.00	N/A	$12,285.00
14. Other or Miscellaneous Costs	$4,500.00	N/A	$4,500.00
15. GRANT EXCLUSIVE LINE ITEM(S)	$102,150.00	N/A	$102,150.00
16. Total Direct Costs (add lines 1-15) (200.413)	$182,958.00	N/A	$182,958.00
17. Indirect Cost	$12,303.45	N/A	$12,303.45
State Request	$195,261.00		
Non-State Amount		N/A	
TOTAL PROJECT COSTS			$195,261.00

Note: Total may be adjusted for rounding.

Contract Published Date Time: 2026.06.12.07.06.33 317

Resolution No. T-2026-07-012R

Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for Emergency Transitional Housing (IDHS ETH FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) has a commitment to ending homelessness, as a member of the Continuum of Service Providers to the Homeless.

WHEREAS, To that end, CTSO operates Bridge to Home, a continuum of services for the homeless; and

WHEREAS, in FY27, CTSO has been awarded $536,594 in IDHS ETH funds for emergency and transitional housing; and

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois for IDHS Emergency and Transitional Housing Funds for Homeless Services for FY 27.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

____
Darcy Sandefur, Town Clerk

____
Deshawn Williams, Chair

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND

CUNNINGHAM TOWNSHIP

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and CUNNINGHAM TOWNSHIP (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By:

____

Signature of Dulce Quintero, Secretary

Date: ______________________________

Designee Name: ______________________________

Designee Title: Contract Obligations Analyst

By: ______________________________

Signature of Second Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantor Approver

By: ______________________________

Signature of Third Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Third Grantor Approver

CUNNINGHAM TOWNSHIP

By:

____

Signature of Authorized Representative

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

E-mail: nicole@cunninghamtownship.org

FEIN: 376000533

By: ______________________________

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantee Approver

(optional at Grantee's discretion)

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PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2026 and expires on Jun 30, 2027 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) ☐ must not exceed or ☒ are estimated to be **$536,594.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and X2PSLALF97U2 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-6000533 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: EMERGENCY & TRANSITIONAL HOUSING
PURPOSE OF GRANT
ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-80-0656
Appropriation FY: 2027
Appropriation Code: 0001.44480.4900.002600NE
WBS Element: 444HMIL027-EFSPH120-SNMT
Sponed. Prog: EFSP
Appropriation Amount: $536,594.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): No
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

1)Overnight Shelter - Provides emergency sleeping accommodations for a period not to exceed twelve (12) hours. Access to food service for at least one (1) meal per day is required. In addition, case management, advocacy, and counseling services are required.

2)Voucher Shelter - Provides for emergency shelter on a per diem basis at a nearby hotel, motel or similar facility when other overnight shelter is not available. Access to food services for at least one (1) meal is required. In addition, case management, advocacy, and counseling services are required.

3)Transitional Shelter - Provides a temporary residence for a period not to exceed twenty-four (24) months. Access to food and supportive services are required. Transitional shelters are permitted to charge fees for shelter services. Fees cannot exceed 30% of the adjusted household income in any one month and cannot be used as a source of match to E&TH funds. In addition, case management, advocacy, and counseling services are required.

The Emergency and Transitional Housing Program Provider will adhere to requirements outlined in the Emergency Food and Shelter Program Statute, which is located at 89 Illinois Administrative Code Sub Part E Section 130.400.

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

EXHIBIT B

DELIVERABLES

1) All participants will be provided with case management services, counseling services and advocacy services within 5 days of admittance to the program for transitional programs and within 15 days for overnight programs.
2) All participants will have access to case management services outside of normal business hours of operation including, but not limited to, evening case management service hours.
3) All participants will have completed intake and assessment done upon entry into the program. The Provider must submit all intake and assessment forms to IDHS annually for approval.
4) The Provider will have a community outreach plan which includes a detailed description for notifying the community of the program, hours of operation, and admittance/eligibility requirements into the program they administer for IDHS. This plan must include outreach to other community service agencies and the local FCRC. IDHS must be advised of any publication and/or distribution of flyers, printed materials and brochures that are part of the IDHS funded program.
5) The Provider will have a referral process that assists program participants with enrollment into public benefit programs Individual Service Plan that includes at a minimum, a record of the participants supportive services, case management, outcomes, goals, progress notes, and benefit assistance.
6) The Provider will have the ability to down-load the IDHS SNAP application and distribute it to all eligible households.
7) The Provider will have a written agreement or Memorandum of Understanding for referrals with other social services providers. The agreement or Memorandum of Understanding must include at a minimum: the type of services to be provided, the referral process of each agency and follow-up actions.
8) The Provider will accurately report outcomes and submit quarterly reports to IDHS by the 20th of the month following the end of the quarter utilizing the web-based reporting system.
9) The Provider will submit data as requested to fulfill IDHS performance requirements.

The Provider will provide the following information in the annual Funding Application:
an unduplicated number of projected participants to be served in the fiscal year;
an unduplicated number of projected households to be served in the fiscal year;
the projected nights of shelter to be provided during the fiscal year; and
the projected number of meals to be provided, served, purchased, or vouchered during the fiscal year.

Reporting Requirements:

A. Time Period for Required Periodic Financial Reports. Unless a different reporting requirement is specified in Exhibit G, Grantee shall submit financial reports to Grantor pursuant to Paragraph 13.1 and reports must be submitted no later than 20 days after the

EXHIBIT B

DELIVERABLES

quarter ends.

B. Time Period for Close-out Reports. Grantee shall submit a Close-out Report pursuant to Paragraph 13.2 and no later than 60 days after this Agreement's end of the period of performance or termination.

C. Time Period for Required Periodic Performance Reports. Unless a different reporting requirement is specified in Exhibit G, Grantee shall submit Performance Reports to Grantor pursuant to Paragraph 14.1 and such reports must be submitted no later than 20 days after the quarter ends.

D. Time Period for Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, pursuant to Paragraph 14.2 and no later than 60 days after this Agreement's end of the period of performance or termination.

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Rodney Collins

Title: Social Service Planner III

Address: 823 E Monroe St
Springfield, IL 62701-1915

E-mail Address: rodney.j.collins@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw

Title: Operations Director

Address: 205 W Green St
Urbana, IL 61801-3219

E-mail Address: nicole@cunninghamtownship.org

GRANTEE PAYMENT ADDRESS
(If different than the address above)

Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Rodney Collins

Title: Social Service Planner III

Address: 823 E Monroe St
Springfield, IL 62701-1915

Phone: 217-782-0490

TTY #:

E-mail Address: rodney.j.collins@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw

Title: Operations Director

Address: 205 W Green St
Urbana, IL 61801-3219

Phone: 217-384-4144

TTY #:

E-mail Address: nicole@cunninghamtownship.org

EXHIBIT D

PERFORMANCE MEASURES

1. Number of all participants that will be provided with case management services, counseling services and advocacy services within 5 days of admittance to the program for transitional programs and within 15 days for overnight programs.
2. Number of all participants that will have access to case management services outside of normal business hours of operation including, but not limited to, evening case management service hours.
3. Number of all participants that will have completed intake and assessment done upon entry into the program. The Provider must submit all intake and assessment forms to IDHS annually for approval.
4. Number of Providers that will have a community outreach plan which includes a detailed description for notifying the community of the program, hours of operation, and admittance/eligibility requirements into the program they administer for IDHS.
5. Number of Providers that will have a referral process that assists program participants with enrollment into public benefit programs such as TANF, Supplemental Nutrition Assistance Program (SNAP, formerly known as Food Stamps), All Kids, medical assistance, disability assistance, as well as any other resources that address the needs of the program participants.
6. Number of Providers that will ensure that all progress and supportive services for transitional shelter participants will be tracked and reported within each participants case file through the development of an Individual Service Plan that includes at a minimum, a record of the participants supportive services, case management, outcomes, goals, progress notes, and benefit assistance.
7. Number of Providers that will have the ability to down-load the IDHS SNAP application and distribute it to all eligible households.
8. Number of Providers that will have a written agreement or Memorandum of Understanding for referrals with other social services providers. The agreement or Memorandum of Understanding must include at a minimum, the type of services to be provided, and the referral process of each agency and follow-up actions.
9. Number of Providers that will accurately report outcomes and submit quarterly reports to IDHS utilizing the Emergency and Transitional Housing web-based reporting system.
10. Number of Providers that will provide the unduplicated number of projected participants to be served in the fiscal year; the unduplicated number of projected households to be served in the fiscal year; the projected nights of shelter to be provided during the fiscal year; and the projected number of meals to be provided, served, purchased, or vouchered during the fiscal year.

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

EXHIBIT D

PERFORMANCE STANDARDS

1. 100% of all Providers will be expected to provide case management services, counseling services and advocacy services within 5 days of admittance to the program for transitional programs and within 15 days for overnight programs.
2. 100% of all Providers will be expected to provide access to case management services outside of normal business hours of operation including, but not limited to, evening case management service hours.
3. 100% of all Providers must have completed intake and assessment done upon entry into the program.
4. 100% of all Providers must have a community outreach plan which includes a detailed description for notifying the community of the program, hours of operation, and admittance/eligibility requirements into the program they administer for IDHS.
5. 100% of all Providers must have a referral process that assists program participants with enrollment into public benefit programs such as TANF, Supplemental Nutrition Assistance Program (SNAP, formerly known as Food Stamps), All Kids, medical assistance, disability assistance, as well as any other resources that address the needs of the program participants.
6. 100% of all Providers must ensure that all progress and supportive services for transitional shelter participants will be tracked and reported within each participants case file through the development of an Individual Service Plan that includes at a minimum, a record of the participants supportive services, case management, outcomes, goals, progress notes, and benefit assistance.
7. 100% of all Providers must have the ability to down-load the IDHS SNAP application and distribute it to all eligible households.
8. 100% of all Providers must have a written agreement or Memorandum of Understanding for referrals with other social services providers.
9. 100% of all Providers must accurately report outcomes and submit quarterly reports to IDHS utilizing the Emergency and Transitional Housing web-based reporting system.
10. 100% of all Providers must provide the unduplicated number of projected participants to be served in the fiscal year; the unduplicated number of projected households to be served in the fiscal year; the projected nights of shelter to be provided during the fiscal year; and the projected number of meals to be provided, served, purchased, or vouchered during the fiscal year.

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

EXHIBIT E

SPECIFIC CONDITIONS

N/A

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

EXHIBIT F

PAYMENT

Grantee will receivepayment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Requests for advance payment must be accompanied by an IDHS Advance Payment Request Cash Budget Template (Cash Budget).

I. Advance Payment Method (Advance and Reconcile)

A.An initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.

B.Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. The first invoice is due within 20 days after the first month of the grant operations. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.

C.Subsequent monthly payments will be based on each monthly invoice submitted to the grant program, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.

D.Grantees that do not expend all advance payment amounts by the end of the grant term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective grant budget, must return the funds or be subject to grant funds recovery.

E.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

F.Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments

G. Approp Allows for prior year expenditures.

II.Reimbursement Method

A.IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.

B.Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the grant term. Invoices must be submitted on or before the 20th day following the end of any respective monthly invoice period. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

III.Working Capital Advance Method

A.IDHS Grant Program Managers will advance working capital payments to the grantee to

EXHIBIT F

PAYMENT

cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.
B.Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. The first invoice is due 20 calendar days after the first month of the grant term. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.
C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.
D.Working Capital Advance Payments are limited to a single occurrence per grant term.
E.Following the initial working capital advance payment, grantees will be paid via reimbursement method Unless an IDHS Advance Payment Request Cash Budget Template is submitted for Advanced Payment Method.

Winter Bed funds are to be used November 1, 2025-June 30, 2026.

------ END OF PROGRAM: EMERGENCY & TRANSITIONAL HOUSING -------

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV
ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**. In addition, Grantee acknowledges it must cooperate with all Grantor-initiated post Close-out audits or reviews, including, but not limited to, submission of any Grantor-required forms.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

ARTICLE XXV
MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and

compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This 0 does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI
WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantee will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII

POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at http://www.dhs.state.il.us/page.aspx?item=66602.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXIX
ADDITIONAL REQUIREMENTS

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is **H** . It can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

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Agreement Numbers. **FCSFH07244**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-0656
CSFA Short Description. EMERGENCY & TRANSITIONAL HOUS
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section A: State of Illinois Funds

REVENUES	**Total**
State of Illinois Requested:	$536,594.00
Budget Expenditure Categories	
1. Personnel (200.430)	$169,320.00
2. Fringe Benefits (200.431)	$64,185.00
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	$34,830.50
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	$220,718.00
16. Total Direct Costs (add lines 1-15) (200.413)	$489,053.50
17. Indirect Cost (200.414)	$47,540.33
Rate %: 15.00	
Base: $316,935.50	
18. Total Costs State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$536,594.00
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.05.26.08.22.11 264

State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Agreement Numbers. **FCSFH07244**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-0656
CSFA Short Description. EMERGENCY & TRANSITIONAL HOUS
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section B: Non-State of Illinois Funds

REVENUES	**Total**
Grantee Match Requirement %: 25.00	
b) Cash	$134,148.50
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	$134,148.50
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	$134,148.50
16. Total Direct Costs (add lines 1-15) (200.413)	$134,148.50
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$134,148.50
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.05.26.08.22.11 264

Agreement Numbers. **FCSFH07244**

State Agency Illinois Department of Human Services
Grantee CUNNINGHAM TOWNSHIP
Data Universal Number System (DUNS) Number 034790287
Catalog of State Financial Assistance (CSFA) Number 444-80-0656
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

FY. 2027
Notice of Funding Opportunity (NOFO) Number. N/A
FEIN 376000533
CSFA Short Description. EMERGENCY & TRANSITIONAL HOUS
CFDA Short Description. see linked Agreement Exhibit-A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	$169,320.00	N/A	$169,320.00
2. Fringe Benefits	$64,185.00	N/A	$64,185.00
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	N/A	N/A	N/A
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	$34,830.50	N/A	$34,830.50
14. Other or Miscellaneous Costs	N/A	N/A	N/A
15. GRANT EXCLUSIVE LINE ITEM(S)	$220,718.00	$134,148.50	$354,866.50
16. Total Direct Costs (add lines 1-15) (200.413)	$489,053.50	$134,148.50	$623,202.00
17. Indirect Cost	$47,540.33	N/A	$47,540.33
State Request	$536,594.00		
Non-State Amount		$134,148.50	
TOTAL PROJECT COSTS			$670,742.50

Note: Total may be adjusted for rounding.

Contract Published Date Time: 2026.05.26.08.22.11 264

Resolution No. T-2026-07-013R

Resolution Authorizing the Supervisor to Sign a Grant Agreement with the State of Illinois for Emergency Transitional Housing (IDHS ETH FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) has a mission of filling local gaps in the safety net;

WHEREAS, CTSO and community partners have identified the need for a drop in center to support residents in crisis; and

WHEREAS, CTSO submitted a grant for a Living Room Program (LRP) as a 24/7 365 peer-run community crisis and safe space designed to provide a friendly, free, and comforting alternative to hospitals or jail for adult residents in crisis, when they feel their current circumstances have overwhelmed their resources and/or ability to cope. Accepting walks or referrals at any time, the LRP will provide an easily accessible, low-pressure, home-like experience with peer supported welcome, screening, on-site services, referral/linkage, transportation, and short-term follow-up; and

WHEREAS, in FY27, CTSO has been awarded $1,296,016.00 from the State of Illinois IDHS Division of Behavioral Health and Recovery to operate its proposed Living Room;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois for a Living Room Program for Champaign County in FY 27.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

____
Darcy Sandefur, Town Clerk

____
Deshawn Williams, Chair

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND

CUNNINGHAM TOWNSHIP

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and CUNNINGHAM TOWNSHIP (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	**Definitions**
Article II	**Award Information**
Article III	**Grantee Certifications and Representations**
Article IV	**Payment Requirements**
Article V	**Scope of Award Activities/Purpose of Award**
Article VI	**Budget**
Article VII	**Allowable Costs**
Article VIII	**Lobbying**
Article IX	**Maintenance and Accessibility of Records; Monitoring**
Article X	**Financial Reporting Requirements**
Article XI	**Performance Reporting Requirements**
Article XII	**Audit Requirements**
Article XIII	**Termination; Suspension; Non-compliance**
Article XIV	**Subcontracts/Subawards**
Article XV	**Notice of Change**
Article XVI	**Structural Reorganization and Reconstitution of Board Membership**
Article XVII	**Conflict of Interest**
Article XVIII	**Equipment or Property**
Article XIX	**Promotional Materials; Prior Notification**
Article XX	**Insurance**
Article XXI	**Lawsuits and Indemnification**
Article XXII	**Miscellaneous**
Exhibit A	**Project Description**
Exhibit B	**Deliverables or Milestones**
Exhibit C	**Contact Information**
Exhibit D	**Performance Measures and Standards**
Exhibit E	**Specific Conditions**
Exhibit F	**Payment**

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By:

____

Signature of Dulce Quintero, Secretary

Date: ____

Designee Name: ________________________________

Designee Title: Contract Obligations Analyst

By: ______________________________________

Signature of Second Grantor Approver, if applicable

Date: ____

Printed Name: __________________________________

Printed Title: ___________________________________

Second Grantor Approver

By: ______________________________________

Signature of Third Grantor Approver, if applicable

Date: ____

Printed Name: __________________________________

Printed Title: ___________________________________

Third Grantor Approver

CUNNINGHAM TOWNSHIP

By:

____

Signature of Authorized Representative

Date: ____

Printed Name: ____________________________________

Printed Title: ____________________________________

E-mail: nicole@cunninghamtownship.org

FEIN: 376000533

By: ______________________________________

Date: ____

Printed Name: __________________________________

Printed Title: ___________________________________

Second Grantee Approver
(optional at Grantee's discretion)

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PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2026 and expires on Jun 30, 2027 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) ☐ must not exceed or ☒ are estimated to be **$1,296,016.00**, of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and X2PSLALF97U2 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-6000533 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO,** **PART THREE** or **Exhibit E** based on Grantee’s risk profile.
(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).
(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.
(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.
(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) six (6) months after the end of Grantee’s audit period.

12.4. “For-Profit” Entities.

(a) This Paragraph applies to Grantees that are “for-profit” entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: 510-RTLR REGIONS THE LIVING ROOM
PURPOSE OF GRANT
ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-42-3824
Appropriation FY: 2027
Appropriation Code: 0001.44442.4900.008000PY
WBS Element: 444MHGRT27-RTLRRTLR-SM11
Sponed. Prog: RTLR
Appropriation Amount: $777,610.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): Yes
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

Acct.Line#: 2
CSFA Number: 444-42-3824
Appropriation FY: 2027
Appropriation Code: 0729.44442.4900.000000NE
WBS Element: 444MHGRT27-RTLRRTLR-SM11
Sponed. Prog: RTLR
Appropriation Amount: $518,406.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): Yes
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

The Grantee will subcontract for or directly operate a Living Room Program (LRP), providing short-term crisis respite within a safe, inviting, home-like atmosphere that offers non-clinical services provided by peer recovery support specialists, designed to proactively divert individuals in crisis from emergency departments and jails.
The Living Room Program is based on a philosophy that crises are an opportunity for growth and learning. The Living Room Program operates from the Crisis Now (https://crisisnow.com) approach, designed to divert individuals in self-defined crises from emergency departments and jails by developing services that match people's needs. The Crisis Now approach

EXHIBIT A

PROJECT DESCRIPTION

promotes services built on recovery-oriented practices, trauma-informed care, significant use of peer recovery support staff, a commitment to Zero Suicide/Suicide Safer Care, strong commitments to safety for individuals served and staff providing services, and collaboration with law enforcement.
Although Living Room Programs do not fulfill all necessary criteria to be considered Crisis Stabilization Centers according to SAMHSA's "National Guidelines for Behavioral Health Crisis Care: Best Practice Toolkit (https://library.samhsa.gov/sites/default/files/national-guidelines-crisis-care-pep24-01-037.pdf)," they serve as an important component of the crisis continuum in Illinois.
Program components and expectations
(1)Individuals served.
The Living Room Program serves individuals (herein after referred to as guests) 18 years and older who are experiencing crises. Crisis is defined broadly as a situation in which an individual feels their current circumstances have overwhelmed their resources and/or ability to cope. Therefore, each guest defines the crisis they're experiencing within those broad parameters. Guests may self-refer (walk-in) to the program or may be referred by outside entities, including but not limited to other components of the crisis continuum (e.g., 988, hotlines, warm lines, mobile crisis response teams, etc.), first responders (police, fire, EMT, etc.), medical personnel (primary care physicians, emergency departments, etc.), and other social service organizations.

(2)Physical Plant Requirements
The physical environment provided throughout the Living Room Program must be designed to create a safe space for guests to calmly process a crisis event, learn and apply wellness strategies, give and receive peer support, and prevent future crisis events.

The Living Room Program must establish policies that ensure the physical safety of the environment. This includes providing guests with a safe and comfortable setting that includes a supportive, physical staff presence. The Grantee will determine the maximum safe operating capacity for the program.

The physical environment will be designed in a manner that contributes to soothing and supports emotional healing. Living Room Programs are expected to be equipped with comfortable furniture (e.g., recliners in common areas) and soft lighting. Walls are to be painted with soothing colors and include inspirational artwork or quotes reflective of the community served. There is to be an absence of excessive stimuli (e.g., televisions or sharp/bright lighting).

Both private and common spaces will be provided. Guests will be provided private space to calm down, relax, or have a private conversation. Private spaces must be distinctly separate from communal areas. Any Living Room Program accommodating guests for more than 23 hours will have distinctly separate private sleeping rooms available to guests. Guests will also be provided communal areas for interaction in which all guests at the same time can receive support through the physical presence of staff members. Guests will also be encouraged to use common areas to participate in mutual learning and peer support. Snacks and beverages will always be available to guests.

At no time is a Living Room Program to contain more than 16 beds. A Living Room Program cannot be created within any building, under one continuous roof, in which residential treatment is being provided, which in total would exceed 16 beds, including but not limited to, houses, apartment buildings, and duplexes.

(3)Hours of Operations
The Living Room Program must be staffed to operate 24 hours a day, 365 days a year. Staffing plans must be based on safely managing real time guest volume and include provisions to ensure the continuation of 24/7 operations in the event of unexpected circumstances (call outs, resignations, surge in volume, etc.).

(4)Staffing Requirements
The Living Room must always be staffed by a minimum of two people, at least one of whom must be a Certified Recovery Support Specialist (CRSS) who is providing services from the peer perspective. Additional staff must be either Certified Peer Recovery Specialist(s) (CPRS) or staff who meet the qualifications of Peer Support Worker (PSW) or Mental Health Professional (MHP).

The demographics of the Living Room Program staff are expected to reflect the demographics of the guests, including race/ethnicity and sex/gender identity.

The Living Room Program staff must always have immediate access to a Qualified Mental Health Professional (QMHP) (https://ilga.gov/commission/jcar/admincode/059/059001320A00250R.html), including ability to respond via phone or in person for consultation with Living Room Program staff, to ensure adequate and appropriate service and support provision to all guests.

All personnel costs for the Living Room Program should be billed to the 510-RTLR grant.

(5)Training Requirements
Any person working in the Living Room Program, regardless of title or role, must complete two-hour DBHR video-based training and obtain a passing score prior to beginning work in the Living Room Program.
Any person working in the Living Room Program, regardless of title or role must complete a minimum of 16 hours of CRSS/CPRS training annually and be expected to follow the National Practice Guidelines for Peer Support Specialists and Supervisors (https://www.peersupportworks.org/wp-content/uploads/2021/07/National-Practice-Guidelines-for-Peer-Specialists-and-

Supervisors-1.pdf).
The Living Room Program Coordinator must work collaboratively with DBHR subject matter experts to identify and meet training needs related to substance use in order for Living Room Program staff to ensure guest needs are met.

The Grantee may arrange for additional training through any of the following DBHR-approved organizations:
RI International (https://riinternational.com/consulting-and-training/)
Humannovations (https://www.humannovations.net/growing-through)
People, USA (https://people-usa.org/consulting/)
Emotional CPR (https://emotional-cpr.org/)
Peer Power (https://www.peer-power.net/)

(6)Service Requirements
All guests who contact the Living Room Program must be served in some way by the Program. LRP services include but are not limited to (a) peer welcome, (b) screening, (c) referral/linkage, (d) on-site services and support, (e) transportation, and (f) short-term follow-up.

(a)Peer Welcome
Upon arrival at the Living Room a guest must be greeted by a peer recovery support specialist who is responsible for providing a sense of welcome, explaining the program in simple terms, and describing what the guest can expect during their stay. Peer recovery support specialists will respect the guest's right to choose the pathway(s) to recovery the guest believes will work best for them. Peer recovery support specialists are expected to engage in candid, honest discussions about the guest's current experience of crisis, striving to build non-hierarchical relationships with guests based on integrity, honesty, respect, and trust.

(b)Screening
Following the initial peer welcome, guests will be screened for substance use, suicide (ht tps://zerosuicide.edc.org/resources/resource-database/columbia-suicide-severity-rating-sca le-c-ssrs) and homicide risk (https://socialwelfare.berkeley.edu/sites/default/files/asses sing_client_dangerousness_to_self_and_others_stratified_risk_management_approaches_fall_20 13.pdf) to consider the suitability of the Living Room Program to the guest's needs. Screenings must be completed by staff who meet the qualifications for Mental Health Professionals (MHP) (https://ilga.gov/commission/jcar/admincode/059/059001320A00250R.html) and should take into consideration the safety of the arriving guest as well as other guests and staff occupying the Living Room. The Grantee is free to determine which assessment tool(s) to use. Any guest who is known to have alcohol or drugs, including prescription medication, on their person will be expected to abide by relevant policies identified by the organization.

EXHIBIT A

PROJECT DESCRIPTION

(c)Referral/Linkage
To prevent future crisis events and facilitate sustained recovery, guests are to be supported in identifying natural supports in the community. LRP staff will work with guests to identify referral needs and support guests in obtaining the necessary information.
Referrals include providing guests with information about where to access services not provided by the LRP. To meet the broad variety of guests' needs, the LRP will develop a robust catalogue of local resources to which guests may be referred, including but not limited to food, shelter, healthcare, childcare, transportation, domestic violence services, and refugee/immigrant services.
Linkages include actively supporting guests in connecting to a needed service and conducting follow-up to ensure the linkage has successfully occurred.
Any guest who is determined through the screening process to not be suitable for the Living Room Program will be served through referral and/or linkage to appropriate services, supports, and/or another level of care.

Any guest who is determined to be in need of substance use treatment and recovery support services will be linked to the Illinois Helpline for Opioids and Other Substances at 1-833-2FINDHELP (833-234-6343). LRP staff will speak directly with a trained professional for support and advice or direct the guest to customized resources. If a guest has immediate medical or other emergent needs related to intoxication or withdrawal, LRP staff will contact Emergency Medical Services.

(d)On-Site Services and Supports
On-site services and supports will be provided for guests who stay for any length of time beyond the peer welcome and screening. On-site services and supports must minimally include peer recovery support provided in a manner that adheres to the following core values as described in the National Practices Guidelines for Peer Supporters and Supervisors (https://www.peersupportworks.org/wp-content/uploads/2021/07/National-Practice-Guidelines-for-Peer-Specialists-and-Supervisors-1.pdf):

1.Voluntary
2.Hopeful
3.Open minded
4.Empathetic
5.Respectful
6.Facilitate change
7.Honest and direct
8.Mutual and reciprocal
9.Equally shared power
10.Strengths-focused

EXHIBIT A

PROJECT DESCRIPTION

11.Transparent
12.Person-driven

Additionally, all on-site services and supports are expected to follow the principles of trauma-informed care (https://www.traumainformedcare.chcs.org/wp-content/uploads/Fact-Sheet-What-is-Trauma-Informed-Care.pdf), be versatile and adaptable, culturally responsive, and allow support to be provided in a way that meets the guest where they are at in their recovery.

On-site services and supports provided to guests of the LRP are to be designed and delivered by the Peer Recovery Support Specialist staff who work in the Living Room Program, in a manner that considers the cultural and linguistic needs of guests and can be provided in either individual or peer group modality. Peer-to-peer support groups are to be facilitated by LRP staff and provided only for current guests of the LRP. Current guests are those individuals who come to the LRP for a self-defined crisis episode. Prior guests visiting the LRP for any reason who are not currently experiencing a self-defined crisis episode are not considered current guests. On-site services and supports provided in a peer group setting shall not exceed one full-time peer recovery support specialist to five guests.
Examples of on-site services and supports include but are not limited to:

- Creative expression (art, crafting, music, movement, writing, storytelling, etc.).
- Sensory support (fidgets, weighted items, etc.).
- Peer-to-peer support among guests.
- Wellness Recovery Action Planning (WRAP).
- Whole Health Action Management (WHAM).

Additionally, Naloxone must be immediately available to staff and guests of the LRP.

(e)Transportation

Grant funds may be utilized to support guests' short-term transportation needs (e.g., get to the LRP, get to a safe place following time spent at the LRP, etc.). Grantees must develop specific policies and procedures that provide clear guidance for LRP staff to determine under what circumstances guests may be provided short-term transportation support.

The Grantee must assess all transportation options available within the area served by the LRP and determine the most economical means of transportation, including but not limited to public transportation (buses, trains, etc.), taxi's, ride shares, etc.

Living Room Program staff are not authorized to leave the LRP for the purpose of transporting guests to or from the LRP if doing so results in less than two direct care staff on-site in the LRP.

(f)Short-Term Follow-Up
According to Follow-Up Matters (https://followupmatters.org/follow-up-starts-here/), short-term follow-up has the potential to reduce the use of emergency services, particularly for guests who have experienced a suicidal crisis.
Short-term follow-up should be conducted within five days of a guest's departure from the LRP and primarily focused on reducing utilization of emergency services through relational connection with peer recovery support. Short-term follow-up can be conducted by phone, video chat, or text. When conducted by phone or video chat, short-term follow-up should be kept brief (15 minutes average).

(7)Guest Feedback
Prior to the conclusion of any service-related contact, each guest will be given the opportunity to provide feedback on their experience with the Living Room, including but not limited to positive feedback and suggested areas for improvement.

(8)Outreach and Engagement
The Living Room Program will develop and implement an outreach and engagement plan for (a) direct connection with guests from diverse communities who would benefit from access to the Program and (b) increasing community awareness of the Program.

The outreach and engagement plan must include, at minimum, the development of materials and other resources (flyers, videos, public service announcements, etc.) for marketing and promoting the LRP.

Additionally, the outreach and engagement plan must be designed to build and maintain relationships with other social service organizations, including but not limited to other components of the crisis continuum (e.g., 988, hotlines, warm lines, the Illinois Helpline, and mobile crisis response teams), first responders (police, fire, EMT, etc.), and medical personnel (primary care physicians, emergency departments, etc.).

Community members and prior guests who participate in outreach and engagement activities are not to be counted as guests. For reporting purposes, outreach and engagement activities are to be counted as single units of occurrence.

(9)Policies and Procedures
The provider and any subcontractors must develop standard operating policies and procedures that define the Living Room Program consistent with the model described above.

The Living Room Program must develop a quality improvement policy and procedure that

EXHIBIT A

PROJECT DESCRIPTION

incorporates guest feedback.

A minimum of one Living Room Program staff per site is expected to participate in the DBHR Living Room Program (LRP) Learning Collaborative and Technical Assistance (TA) Sessions.

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

EXHIBIT B

DELIVERABLES

Reporting Requirements
Upon execution of the grant agreement, reporting must be in accordance with the requirements set forth in the Uniform Grant Agreement and related Exhibits which includes, but is not limited to the following:
A.Time Period for Required Periodic Financial Reports. Unless a different reporting requirement is specified in Exhibit E, Grantee must submit financial reports to Grantor pursuant to Paragraph 10.1 and reports must be submitted semi-annually no later than 30 days after the end of the second and fourth quarter of the State Fiscal Year.

B.Time Period for Close-out Reports. Grantee must submit a Close-out Report pursuant to Paragraph 10.2 and no later than 30 days after this Agreement's end of the period of performance or termination.

C.Time Period for Required Periodic Performance Reports. Unless a different reporting requirement is specified in Exhibit E, Grantee must submit Performance Reports to Grantor pursuant to Paragraph 11.1 and such reports must be submitted no later than 30 days after the quarter ends.

D. Time Period for Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, pursuant to Paragraph 11.2 and no later than 30 days after this Agreement's end of the period of performance or termination.
Grantee must submit a semi-annual Periodic Financial Report (GOMBGATU-4002 (N-08-17)) to the appropriate email address. Reported expenses should be consistent with the approved annual grant budget. Any expenditure variances require prior Grantor approval in accordance with Article VI of the Uniform Grant Agreement to be reimbursable.
PFR Email Address for General Grants: DHS.DBHR.QuarterlyReports@illinois.gov
PFR Email Address for Williams Consent Decree: DHS.DBHR.WilliamsInvoices@Illinois.gov
PFR Email Address for Colbert Consent Decree: DHS.DBHR.ColbertInvoices@illinois.gov
The Grantee must submit the Periodic Performance Report (GOMBGATU-4001 (N-08-17)) and the Periodic Performance Report Template by Program (PRTP) to the appropriate email address below. Reporting templates and instructions for submitting reports can be found in the Provider section of the DHS website.
PPR and PRTP Email Address for All Grants: DHS.DBHR.QuarterlyReports@illinois.gov
DBHR reporting templates and detailed instructions for submitting reports can be found in the Provider section of the DHS website.
Performance Requirements
1.New Living Room awardees without prior DBHR grant funding for a Living Room Program will need to have the program operational and 24/7 beginning 10/1/26.
2.The physical environment of the Living Room will be designed in a manner that is safe, welcoming, and inviting, with both private and common spaces for guests.
3.The Living Room must be staffed to operate 24 hours a day, 365 days a year.
4.The Living Room must always be staffed by a minimum of two people, at least one of whom

EXHIBIT B

DELIVERABLES

must be a Certified Recovery Support Specialist (CRSS) who is providing services from the peer perspective. Additional staff must be either Certified Peer Recovery Specialist(s) (CPRS) or staff who meet the qualifications of Peer Support Worker (PSW) or Mental Health Professional (MHP).
5.The Living Room Program staff must always have immediate access to a Qualified Mental Health Professional (QMHP).
6.Any person working in the Living Room Program must complete a two-hour DBHR video-based training prior to beginning work in the Living Room Program.
7.Any person working in the Living Room Program must complete 16 hours of CRSS/CPRS training within one year of date of hire and annually.
8.Any person working in the Living Room Program must follow the National Practice Guidelines for Peer Support Specialists and Supervisors.
9.All guests who contact the Living Room will be served by the Program.
10.All guests will be screened for substance use, suicide and homicide risk.
11.Services and supports will be based on the strengths of the guest served and address whole health, wellness, and life in the community.
12.Services and supports will be designed and delivered by the Peer Recovery Support Specialist staff who work in the Living Room Program.
13.Participation in any services and supports offered is to be voluntary and entirely based on the guest's choice.
14.All guests will be given the opportunity to provide feedback on their experience at the conclusion of the service contact.
15.The Grantee and any subcontractor will develop and implement an outreach and engagement plan for direct connection with guests who would benefit from access to the Living Room Program.
16.The Grantee and any subcontractor will build and maintain relationships with other social service organizations, including but not limited to other components of the crisis continuum (e.g., 988, hotlines, warm lines, Illinois Helpline, and mobile crisis response teams), first responders (police, fire, EMT, etc.), medical personnel (primary care physicians, emergency departments, etc.).
17.The Grantee and any subcontractors must develop standard operating principles and procedures that define the Living Room Program.
18.The Living Room Program must develop a quality improvement policy and procedure that incorporates guest feedback.
19.A minimum of one Living Room Program staff per site is expected to participate in the DBHR-led Living Room Program (LRP) Learning Collaborative.

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Todd Moody
Title:
Address: 4500 College Ave
Alton, IL 62002-5051

E-mail Address: todd.moody@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

E-mail Address: nicole@cunninghamtownship.org

GRANTEE PAYMENT ADDRESS
(If different than the address above)
Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Todd Moody
Title:
Address: 4500 College Ave
Alton, IL 62002-5051

Phone: 618-444-3002
TTY #:
E-mail Address: todd.moody@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

Phone: 217-384-4144
TTY #:
E-mail Address: nicole@cunninghamtownship.org

EXHIBIT D

PERFORMANCE MEASURES

1. Number of days (12:00 a.m. 11:59 p.m.) during the reporting period in which the program experienced a Living Room closure lasting more than a total of 30 minutes.
2. Number of unduplicated guests who accessed the Living Room in this reporting period. (Do not include Guests returning solely to attend groups or participate in outreach/marketing activities).
("Unduplicated" refers to the first visit in this reporting period by a guest; any additional visits by the same guest, in this reporting period, are duplicates.)
3. Total number of guest visits to the Living Room in this reporting period (Referrals + Walk-ins).
(Each individual visit by a guest should be counted toward this measure. Do not include individuals returning solely to attend groups or participate in outreach/marketing activities).
4. Number of guest visits seen by a Peer Recovery Support Specialist, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
5. Number of guest visits contacted for short-term follow-up, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
6. Number of guest visits screened for suicide and homicide risk, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
7. Number of guest visits screened for substance use, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
8. Number of visits where the guest was noticeably under the influence, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
9. Number of guest visits referred and/or linked for substance use assessment, treatment, or recovery services, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
10. Number of guest visits that were provided on-site support, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
11. Number of guest visits linked to a level of care other than inpatient hospitalization, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
12. Number of guest visits voluntarily referred out for inpatient hospitalization, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
13. Number of guest visits involuntarily referred out for inpatient hospitalization, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
14. Number of visits where the guest completed a guest feedback survey, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
15. Number of visits where the guest indicated having visited a Living Room Program prior to this reporting period, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
16. Number of visits where the guest accessed the Living Room as a walk-in, out of the total number of guest visits to the Living Room in this reporting period (PM #3.)
17. Number of visits where the guest was referred to the Living Room, out of the total

EXHIBIT D

PERFORMANCE MEASURES

number of guest visits to the Living Room in this reporting period (PM #3.)
18. Number of guest visits referred by law enforcement, out of the total referrals to the Living Room in this reporting period (PM #17.)
19. Number of visits where the guest was referred by Mobile Crisis Response Teams, out of the total referrals to the Living Room in this reporting period (PM #17.)
20. Number of visits where the guest was referred by 988, out of the total referrals to the Living Room in this reporting period (PM #17.)
21. Number of visits where the guest was referred by other referral sources, out of the total referrals to the Living Room in this reporting period (PM #17.)
22. Number of outreach and engagement activities, with focus on the Living Room Program, that were conducted during this reporting period.
23. Number of LRP Peer Support staff who participated in the DBHR-led LRP Learning Collaborative.

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

EXHIBIT D

PERFORMANCE STANDARDS

1. 100% of days in the reporting period during which the Living Room Program operated 24 hours.
2. 50 or more unduplicated guests accessed the Living Room during this reporting period.
3. 100 or more total guest visits to the Living Room during this reporting period (including referrals and walk-ins). Each guest visit must be counted.
4. 100% of total guest visits to the Living Room were seen by a Peer Recovery Support Specialist.
5. Three or more outreach and engagement activities focused on the Living Room Program were conducted during this reporting period.

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

EXHIBIT E

SPECIFIC CONDITIONS

FY 2027 FISCAL AND ADMINISTRATIVE (from the ICQ):
Your responses to the ICQ questions identified conditions which indicate a weakness in the identified areas. If your response(s) to the ICQ questions indicate a weakness in the identified area below, a Corrective Action Plan (CAP) is required to be submitted to your cognizant agency. If IDHS is your Cognizant Agency, please send an email to DHS.DBHR.GrantApp@Illinois.gov to begin communicating the direction and requirements of the CAP. The ICQ is grantee driven and encompasses all your state grant awards. Therefore, only one CAP is required per agency.

Section 03 - Financial and Programmatic Reporting
Question 03.05 - Who prepares the organization's financial statements?
Applicant Response: Independent auditors who conduct the financial statement audit
Suggested Mitigation: A company's management has the responsibility for preparing the company's financial statements and related disclosures. The company's outside, independent auditor then subjects the financial statements and disclosures to an audit. For the sake of independence, financial statements to be audited should be prepared by trained staff of the organization, or an outside consultant independent of the agency internal audit firm.

FY 2027 Merit Review
No conditions noted.

Question 03.06 - Who prepares the organization's program performance reports?
Applicant Response: Grant Managers or Program Directors
Suggested Mitigation: Trained staff who have a working knowledge of the program's objectives, accomplishments, activities, and deliverables should be responsible for preparing the organizations programmatic performance reports.

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

EXHIBIT F

PAYMENT

Grantees will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Grantees will automatically be paid via Reimbursement Method unless a request for Advance Payment Method or Working Capital Advance Method is made using the IDHS/DBHR Advance Payment Request Cash Budget Template (Cash Budget).

Reimbursement Method

A.IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.

B.Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the Award term. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

Grantee must submit allowable grant expenses on the IDHS/DBHR prescribed Monthly Grant Invoice template (IL444-5257). All invoices must be HIPAA compliant and encrypted utilizing IDHS/DBHR approved encryption software.

Grantee must submit invoice to applicable email address no later than 15 days after the end of service month:
Invoice Email Address for General Grants: DHS.DBHR.QuarterlyReports@illinois.gov
Invoice Email Address for Williams Consent Decree: DHS.DBHR.WilliamsInvoices@Illinois.gov
Invoice Email Address for Colbert Consent Decree: DHS.DBHR.ColbertInvoices@illinois.gov

------ END OF PROGRAM: 510-RTLR REGIONS THE LIVING ROOM -------

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV
ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**. In addition, Grantee acknowledges it must cooperate with all Grantor-initiated post Close-out audits or reviews, including, but not limited to, submission of any Grantor-required forms.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

ARTICLE XXV
MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and

compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This 0 does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI
WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantee will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII

POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at http://www.dhs.state.il.us/page.aspx?item=66602.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXIX
ADDITIONAL REQUIREMENTS

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is **B** . It can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

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Division of Behavioral Health and Recovery Attachment B - FY2027

Table of Contents

I. Introduction

This document serves as an attachment to the Illinois Department of Human Services (IDHS) Uniform Grant Agreement (UGA) and sets forth supplemental obligations between the provider and the Department. The Attachment provides the provider's requirements beyond those in the Agreement and is intended to clarify programmatic areas of the Department of Human Services Division of Behavioral Health and Recovery (DBHR) mental health programs. Providers are strongly advised to consult the IDHS/DBHR Provider Manual for additional information on requirements and guidelines regarding the delivery of and payment for services under this Uniform Grant Agreement. The IDHS/DBHR Provider Manual is incorporated into this attachment by reference and is made part of the contract and attachment requirements.

II. Applicable Rules and Definitions

The provider shall comply with all applicable federal, state, and local rules and statutes, including, but not limited to, the following:

A. Federal

1. Block Grants for Community Mental Health Services, Subp. I & III, Part B, Title XIX, PHS Act/45 CFR Part 96; also portions of 2 CFR Part 200 / 45 CFR Part 75
2. Medicaid (42 U.S.C.A 1396 (1996);
3. 42 CFR 440 (Services: General Provision) and 42 CFR 456 (Utilization Control) (1996);
4. Health Insurance Portability and Accountability Act (HIPAA) as specified in 45 CFR, Section 160.310;
5. Title XX of the Social Security Act, 42 USC 1397 et. seq.;
6. 45 CFR Part 96 (Block Grants) Subpart B, Subpart C, and Subpart G;
7. HITECH Act - 42 CFR: Parts 412, 413, 422, and 495, 45 CFR: Subtitle A Subchapter D;
8. Patient Protection and Affordable Care Act (PPACA), Public Law 111-148

More information on Federal Rules and Codes may be obtained on the internet.

B. State

1. Campus Security Enhancement Act of 2008 (110 ILCS 12/1)

2. Mental Health and Developmental Disabilities Code (405 ILCS 5)
3. Community Services Act (405 ILCS 30)
4. Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110)
5. Health Care Worker Background Check Act (225 ILCS 46)
6. Abused and Neglected Child Reporting Act (325 ILCS 5/1)
7. Elder Abuse and Neglect Act (320 ILCS 20/7.5)
8. Adult Protective Services Act (320 ILCS 20/1)
9. Save Medicaid Access and Resources Together (SMART) Act (097-0689)
10. Firearm Owners Identification Card Act (430 ILCS 65)
11. Firearm Concealed Carry Act (430 ILCS 66)
12. 59 Ill. Admin. Code 150, Mental Health Reporting for Firearm Owner's Identification Card
13. Grant Accountability and Transparency Act (30 ILCS 708)
14. 59 Ill. Admin. Code 50, Office of Inspector General Investigations of Alleged Abuse or Neglect in State-Operated Facilities and Community Agencies
15. 59 Ill. Admin. Code 103, Grants
16. 59 Ill. Admin Code 117, Family Assistance and Home-Based Support Programs for Persons with Mental Disabilities
17. 59 Ill. Admin. Code 125, Recipient Discharge/ Linkage/Aftercare
18. 59 Ill. Admin. Code 132, Medicaid Community Mental Health Services Program
19. 89 Ill. Admin. Code 130, Administration of Social Service Programs
20. 89 Ill. Admin. Code 140, Medical Payment
21. 89 Ill. Admin. Code 140.642, Screening Assessment for Nursing Facility and Alternative Residential Settings and Services
22. 89 Ill. Admin. Code 507, Audit Requirements of Illinois Department of Human Services
23. 89 Ill. Admin. Code 509, Fiscal/Administrative Recordkeeping and Requirements
24. 89 Ill. Admin. Code 511, Grants and Grant Funds Recovery

More information on State Statutes and Rules may be obtained on the Internet (For Statutes select "Illinois Compiled Statutes", for Rules select "Administrative Rules")

C. Manuals and Handbooks

The provider shall comply with all applicable requirements for services and service reporting as specified in the following Department manuals and/or handbooks:

1. IDHS Mental Health CSA Program Manual
2. IDHS: Department of Human Services Forensic Handbook (found on IDHS Website)
3. Illinois Department of Human Services Community-Based Behavioral Services Provider Handbook: Chapter 200 | HFS (illinois.gov)

III. Programs and Services

Through this agreement with the provider, the Department purchases one or more mental health programs or services, which are to be provided and then reported or billed to the Department and/or HFS under the following broad categories.

A. Services Purchased by Fee-for-Service

1. Medicaid Services

B. Capacity Grant Programs

This Uniform Grant Agreement may include grant funding for programs or portions thereof that involve some services and activities that have not been converted to a fee-for-service basis.

The provider's obligation in receiving capacity grant funds is to expend the funding for allowable expenses required to meet the program's objectives or reconcile with services based on Exhibits in the Uniform Grant Agreement and to report to the Department on appropriate deliverables. As it meets the program objectives, a provider may determine that some program activities supported by these grant funds are billable services. However, when a provider bills for an activity under a capacity grant program, the provider is not to report the activity or the expenses as part of the grant funded deliverable, as this would result in counting the activity more than once in meeting the provider's obligation.

The Department must track capacity grant awards through its accounting system, please see the Uniform Grant Agreement, Part One, Article I, Paragraph 1.2 for funding amounts. In the reconciliation of allowable expenses, the Department expects the provider to demonstrate allowable expenses for the total of these lines for each program, not portions of the award that may be associated with specific accounting service codes or provider service sites.

The programs that comprise capacity grants vary among providers, and not all providers are currently funded for each of these programs. Full descriptions of capacity grant programs are located in Exhibit A of the appropriate grant agreement.

The capacity grant programs must meet the following guidelines:

1. The ratio of expenditures for the delivery of services and related activities to administrative costs shall be in accordance with the standards established in the Uniform Grant Agreement and the Provider Manual.
2. Capacity Grant funds may be used to provide capacity services for individuals enrolled in the Managed Care Initiatives. In the event that the Managed Care Initiatives begin making payments for capacity services, no additional funding will be provided by DBHR for these services.
3. IDHS/DBHR will specify any additional reporting requirements.

C. Donated Funds Initiative/Local Initiative Funds/Title XX

Services and Programs covered by the federal Social Services Block Grant are included in the Donated Funds Program. If you have any questions or require further information, please contact IDHS Division of Family and Community Services at (312) 793-0683.

IV. Payment

A. Payment for Fee-for-Service

Services paid on a fee-for-service basis are reimbursed after the services are delivered. Payments are made based on a bill or claim from the provider containing the appropriate service documentation as directed by the Department and/or the Illinois Department of Healthcare and Family Services. Third party payers must be billed prior to DBHR because DBHR is the payer of last resort. Providers are prohibited from submitting Medicaid and Non-Medicaid claims to the Department for any services delivered to enrollees in the Integrated Care Program.

B. Payment for Capacity Grants

Capacity grants are made by the selected payment method by the grantee and approved by DBHR. DBHR is the payer of last resort.

C. Payment for Special Projects

The Department may adopt a different payment schedule, reporting requirements, and monitoring activities for special projects. The details of these special projects will be specified in an exhibit describing the scope of service for the special project and will be on file with the Department.

D. Other Payment Conditions

1. Debt Service Deduction
    a. If the Department approves the provider's request for a debt service deduction contract (pooled loan program or other loan program) the provider hereby authorizes the Department to deduct the provider's debt service payments from the Provider's award and forward payment directly to the trustee bank or other designated party. Participating providers agree to execute a debt service deduction contract in the form provided by the Department.
    b. If the provider desires to participate in such a deduction contract, the Department shall receive ninety (90) days written notice from the provider of its intention to enter into pooled loan financing, or any other financing transaction which would require the use of a debt service deduction mechanism by the Department. If the provider fails to provide such notice, the Department shall not execute any debt service deduction contracts until the Department has had ninety (90) days for project review. The Department has the right of approval of all financed projects where the Department will perform the debt service deduction.
    c. The provider shall supply to the Department an estimated debt service deduction payment schedule thirty (30) days before closing of the loan transaction.
    d. Additionally, providers specifically acknowledge that if they enter into a debt service deduction contract to secure a loan based upon fee-for-service funding, such funding is based upon individuals receiving services, each authorized for service or placement by the Department, at rates set by the Department. Accordingly, if and when funding for a particular individual receiving service

terminates, the Department does not guarantee replacement of equivalent funds. Therefore, any such debt service deduction contract will be honored only to the extent of currently supported fee-for-service funding at the time of any debt service deduction.

2. Full Year Service Delivery
   The funds obligated under this total annual award are intended by the Department to support programs and services for individuals for the entire twelve-month period of the State fiscal year referenced herein. The provider shall ensure that all programs and services funded by this award are available for the entire twelve-month period of the fiscal year regardless of when full disbursement of the award occurs (unless prior written authorization is obtained from IDHS/DBHR). The Department reserves the right to stop all payments to providers who cease providing programs and services during the contract year without the prior written approval of the Department.
3. Funding Reserves
   a. The Department maintains the right to reserve funds in this Uniform Grant Agreement based on budgetary considerations. Providers subject to reserves will be notified in writing of the amount and duration of the funding reserve.

V. Provider Eligibility Criteria

A. Accreditation

Providers that receive $200,000 or more annually in funding from the Division of Behavioral Health and Recovery for mental health services, or that have a residential program are required to have their funded mental health services, including residential/services nationally accredited. Accreditation may be by one of the following national accreditation entities: The Council; CARF, The Rehabilitation Commission; The Joint Commission; Council on Accreditation of Services for Families and Children; or American Osteopathic Association, Healthcare Facilities Accreditation Program. As evidence of the accreditation, providers will submit to the IDHS Bureau of Accreditation, Licensure and Certification and IDHS-DBHR Provider Access, Credentialing, and Enrollment a copy of their current accreditation certificate, accreditation report, and all correspondence about corrective actions required to maintain accreditation status.

B. Certification

When required by the terms of their grant agreement, providers delivering community services to consumers and receiving funding under this contract must be:

1. certified under 59 Ill. Admin. Code 132 as a Certified Comprehensive Community Mental Health Center (CMHC) or Certified Specialty Provider (CSP) or certified as a Behavioral Health Clinic pursuant to 89 Ill. Administrative Code 140.499 and 89 Ill. Administrative Code 140 Table 0, and
2. enrolled with the Department of Healthcare and Family Services Illinois Medicaid Program Advanced Cloud Technology (IMPACT) system as appropriate (CMHCs and BHCs)

C. Forensic Services

Providers delivering court-ordered forensic services must comply with 725 ILCS 725 5/ 104-15, 104-16, 104-17 and 104-25 and 730 ILCS 5/5-2-4 and the provisions of the IDHS/DBHR Community Forensic Handbook. Providers must also participate in IDHS/DBHR forensic-specific training prior to offering forensic services as well as ongoing training offered by IDHS/DBHR.

VI. Provider Requirements

A. Providers are required to clinically manage services consistent with medical necessity and clinical care guidelines. Providers shall comply with all utilization management and authorization policies and procedures described in the IDHS/DBHR Provider Manual, including the submission of requests for authorization and the provision of clinical documentation and other information necessary to confirm the medical necessity and benefits of the requested service.

B. The provider is required to submit complete and accurate claims and encounter claims and data concerning the operation of its funded programs as directed in the Provider Manual, this Attachment, and/or its exhibits. Providers are required to submit client registration information for all consumers including those enrolled in managed care organizations (MCO) or other managed care initiative programs.

C. The provider in consultation with the IDHS/DBHR Program Staff will cooperate in maintaining and updating the IDHS/DBHR Provider Database.

D. The provider is required to preserve consumer access to service. Therefore, providers may not close a site or relocate a site where IDHS/DBHR funded services are provided without obtaining approval from IDHS/DBHR.

   1. Populations to be Served:

Providers are required to serve individuals as described in the Provider Manual.

   2. Providers are required to work collaboratively with IDHS/DBHR Program Staff to plan services for individual consumers who do not meet the criteria, but who are:
      a. Referred to or from an IDHS/DBHR state-operated psychiatric hospital.
      b. Referred from the Office of Inspector General's Adults with Disabilities Abuse Project
      c. Remanded to the Department and adjudicated as either unfit to stand trial (UST) or not guilty by reason of insanity (NGRI) and for whom state hospital inpatient services are unnecessarily restrictive.
      d. Transitioning from Long Term Care facilities
      e. Experiencing unsheltered homelessness

E. For all the above populations, substance abuse as a co-occurring or secondary diagnosis is not a basis for exclusion from mental health services but rather deserves special consideration in the delivery of services, including the integrated delivery of services when possible.

F. Consumers receiving IDHS/DBHR funded services who are Limited English Proficient (LEP) must be offered services by bilingual staff or through interpreters.

G. IDHS/DBHR recognizes that extenuating circumstances may, from time to time, result in situations where providers may be unable to meet all contractual requirements, such as certification, training or credentialing requirements. In these situations, providers will immediately contact their assigned IDHS/DBHR Program Contact to explain the circumstances and request a deviation from the contract language. IDHS/DBHR will assess the situation and determine what flexibilities can be offered, with the goal of maximizing access to services and ensuring service quality. Allowable deviations from the contract language will be made in writing and agreed to by both IDHS/DBHR and the provider.

VII. Special Conditions

A. Central Registry and Background Checks

The Provider will conduct required registry clearances (see below) for all employees at time of hire and then as required by the Health Care Worker Background Check Act (225 ILCS 46) and the Abused and Neglected Child Reporting Act (325 ILCS 5/1) annually thereafter. Providers must establish a schedule to ensure all annually required registry clearances are completed:

1. Health Care Worker Registry (HCWR) Clearance
   This clearance must be conducted at the time of hire and annually thereafter to confirm whether new hires or other employees have a criminal background check result reported to the HCWR. It will also confirm whether the person has a disqualifying criminal conviction, IDPH waiver for any disqualifying convictions, and/or any substantiated findings of abuse or neglect reported.

   The provider shall not employ a staff person, contractor, or volunteer until the provider has received information from the Illinois Department of Public Health regarding the individual's information in the Health Care Worker Registry. Prior to receiving this information, the Provider may conditionally employ the individual solely for onboarding and training purposes, including supervised shadowing of service delivery. The individual may not provide services independently and may not have unsupervised contact with clients, patients, or consumers during this period. The inquiry should be no more than 30 calendar days prior to the first day of employment. The Health Care Worker Background Check Act (225 ILCS 46) requires providers to terminate employees found to have any of the following:
   - disqualifying criminal convictions unless there is a waiver granted by IDPH, or
   - substantiated findings of physical or sexual abuse, neglect, or financial exploitation, or
   - indicated findings of abuse or neglect reported by the DCFS Central Register/Child Abuse and Neglect Tracking System (CANTS)
   - their name is listed on the HFS Office of the Inspector General Sanction List as not authorized for employment unless their employment is approved by HFS.
2. DCFS State Central Register/Child Abuse and Neglect Tracking System (CANTS) or Statewide Automated Child Welfare Information System (SACWIS) Clearance

The Provider shall not permit a staff person, contractor, or volunteer to independently provide services or have unsupervised contact with clients, patients, or consumers until the Provider has submitted a request to the Department of Children and Family Services (DCFS) for information in the DCFS State Central Register and has received a response confirming that the Register does not contain disqualifying information regarding the individual. While awaiting the results of the DCFS request, the Provider may conditionally employ the individual solely for onboarding and training purposes, including supervised shadowing of service delivery. The individual may not provide services independently and may not have unsupervised contact with clients, patients, or consumers during this period.

If the Register reflects a disqualifying conviction or substantiated finding of abuse or neglect for which no waiver has been granted by the Department of Human Services, the Provider shall not permit the individual to perform services under the contract and shall immediately terminate any conditional employment related to client services. Disqualifying convictions or disqualifying substantiated cases of abuse or neglect are defined for the DCFS Central Register by the DCFS's standards for background checks in Part 385 of Title 89 of the Illinois Administrative Code. For each employee, the provider shall, in addition, inquire of the Register annually thereafter during employment. At the time of the annual check, if a current employee's name has been placed on the Register, the employee must be terminated unless there is a waiver by the Department of Human Services. For purposes of annual checks, providers must establish a schedule that results in completion of checks annually (approximately every 365 days).

For providers that are licensed by DCFS as Child Care Facilities and/or Mobile Crisis Response providers: Instead of the CANTS process, providers must complete background clearances using the Statewide Automated Child Welfare Information System (SACWIS). This clearance is submitted to DCFS using the appropriate Form(s) CFS 718. Once the provider documents in their file that the employee has had a SACWIS check, annual clearances are not required as the SACWIS automatically alerts providers to any subsequent DCFS abuse/neglect findings. The SACWIS check is not an IDHS accepted substitute for any other background checks or registry clearances, only CANTS. Providers must continue to complete all other required background checks and clearances at the time of hire and annually thereafter.

3. Illinois Sex Offender Registry Clearance
   This clearance must be conducted at the time of hire and annually thereafter. Each employee's name must be cleared on the online Illinois Sex Offender Registry to document the person does not have a record on this registry. Providers cannot hire individuals reported on this registry and must terminate a current employee if reported. The results of all new hire and annual clearances of this registry must be documented in the employee's personnel or training record or in a location available for review by Department staff.
4. Healthcare and Family Services (HFS) Office of Inspector General (OIG) Sanctions List Clearances

- This registry clearance is used to document individuals or entities are not on the HFS OIG Sanctions List of terminated or suspended providers and barred entities and individuals. It is only conducted prior to employment of an individual or use of a subcontractor or licensed practitioner. Providers clear the person's name on the online HFS OIG web site. If an individual or entity is listed on the OIG Sanctions List, providers must get approval from HFS to hire the individual or entity per its guidelines. The results of this clearance must be documented in the employee's personnel or training record or a location available for review by Department staff.

B. Reporting and Investigating Incidents and Allegations of Abuse and Neglect

1. Provider Requirements
   a. The provider shall develop and implement a policy and procedure on Reporting and responding to Abuse and Neglect ensuring reporting incidents as required by 59 Ill Admin Code, Ch. 1, Part 50 including definitions of abuse and neglect, screening prohibition, time frames for reporting and preservation of evidence and best practice response to disclosure,
   b. The provider must ensure all employees successfully complete training on OIG Rule 50 at the time of hire and on a biennial (every two years) basis. Providers may be selected to participate in a random survey and provide verification of staff training, either through sign-in sheets or copies of training certificates,
   c. The provider shall ensure and document that all OIG liaisons successfully complete the IDHS/OIG Basic Investigative Skills training and then every two years thereafter,
   d. The provider shall ensure that the individual, as well as the parent or guardian are notified regarding an individual's involvement when an allegation is under investigation by the Office of the Inspector General,
   e. The provider shall have a formalized ongoing systemic review process at least quarterly for evaluating all injuries, including those not definable as abuse and neglect, including and not limited to deaths, suicide attempts, and other adverse events within the agency. The review processes shall include, but are not limited to:
      i. Examining the circumstances and data to determine how and why the injury or other adverse event occurred, including determining all related processes and systems;
      ii. Identifying risk points and their potential contribution to the event, such as evaluating the appropriateness and adherence of the individual's treatment plan and level of supervision;
      iii. Identifying, communicating, documenting, implementing, and evaluating improvements in processes, systems, or treatment to prevent future such injury or other adverse event, including specifying:
         - The staff responsible for implementation.
         - When the actions will be implemented; and
         - How the effectiveness of the action will be evaluated.

2. It is the policy of the DBHR that all requirements pertaining to the reporting of licensed health care practitioners to the Illinois Department of Financial and Professional Regulation (IDFPR) and the National Practitioners Data Bank be followed. The Provider shall make such reports when and to the extent required by law.
3. The provider shall endeavor to reinforce the responsibility of health care practitioners to report appropriate matters to IDFPR by such actions, as it deems reasonably necessary, including posting notice that individual practitioners shall comply with applicable licensing and reporting requirements.

C. Representative Payee Support

For individuals receiving DBHR services under this Uniform Grant Agreement, the provider shall, if clinically appropriate and as directed by a physician, serve as representative payee, or arrange for representative payee for benefit payments under the Social Security Disability Insurance program and/or the Supplementary Security Income program.
For each individual receiving representative payee support, the provider will ensure that the individual's treatment plan includes goals, objectives and rehabilitation interventions designed to build the skills needed for the individual to progress toward self-management of their own funds.

Where the provider will function as the representative payee of record, the provider may be compensated for administrative and clerical support activities related to the management of funds per the rules and procedures of the Representative Payee Program of the Social Security Administration, SSA Payee Program.

D. Monitoring

The provider shall allow the Department or its agent access to its facilities, records, and employees for the purposes of monitoring this Agreement. The Department or its agent will monitor compliance with the conditions specified herein. However, for conditions specifically covered by accreditation standards, the provider's current accreditation status with full compliance on all relevant standards (as submitted per section V.A. of this agreement) is accepted by the Division of Behavioral Health and Recovery in lieu of administrative and program monitoring requirements (per 405 ILCS 30/3). (Licensure and certification reviews per 59 Ill Admin Code 113 and 132 will continue to provide deemed status as currently included).

The provider shall notify Program Staff if a specific monitoring activity is believed to be redundant with specific accreditation standards for which the provider has been previously determined to be currently in full compliance. If satisfactory resolution of the issue is not achieved with Program Staff, the issue should be advanced to the Director of IDHS/DBHR for resolution.

Monitoring will be conducted by Department staff and its agent or contractors within various offices of the Department, including but not limited to, the IDHS/DBHR; Bureau of

Accreditation, Licensure, and Certification; Office of Contract Administration; and Office of the Inspector General.

Monitoring may consist of, but is not limited to, the following review activities:

a. Reviews of all required licenses and certifications.
b. Reviews of all provider service and funding plans.
c. Reviews of direct service provision.
d. Reviews of substantiated cases of abuse and neglect including follow-up actions and support of victims.
e. Review of appropriate team staffing based on Rule 132 and Rule 140 requirements.
f. On-site reviews of individual clinical records, personnel files, provider and program policies and procedures, and financial records.
g. On-site observations and interviews of individuals receiving services, guardians, and provider staff (including, but not limited to, program supervisory and direct care staff).
h. Reviews of electronic data submissions and verification of data submissions or data accepted in lieu of electronic submission.
i. Reviews of utilization patterns.
j. Reviews of training records.
k. Key indicators of the fiscal viability of the provider.
l. Measures of the degree of individual access to services, such as waiting lists.
m. Evidence Based Programs; and
n. Title XX.

2. Performance Measures: The provider shall provide all provider data for performance outcome measures at the request of the Department.

E. Data and Data Security

The provider shall adhere to IDHS policies and procedures for submitting data to the Department and for maintaining data security for all data submitted to, or received from, the Department.

F. Individual and Family Input and Participation

The provider shall have policies and practices which reflect formal mechanisms, which ensure the outreach toward, and participation of individuals, their families, and/or other interested parties in the planning, development, delivery, and evaluation of and satisfaction with clinical services.

Providers are expected to educate individuals receiving services or the parent/guardians of children/youth receiving services toward participation in developing their plan for care, treatment and services including a crisis plan. The individual's, child's parent/guardians, and when appropriate, youth's participation in developing his or her plan for care, treatment, services, and crisis plan is documented on the individual treatment plan as well as a separate note in the individual's clinical record. The note includes the provider's process for involving individuals, and child/youth parent/guardians in their care, treatment, and service decisions.

The process shall consider and respect the individual's, and parent/guardian's and youth's views. All efforts to involve individuals in consumer-generated crisis planning are to be made and documented before employing a provider-generated crisis planning. Provider-generated crisis planning is to be replaced with consumer-generated crisis plan that is consistent with trauma-informed care. A copy of the written treatment plan will be provided to the individual, parent/guardians, and youth. The expectation is that services delivered to children will be Family Driven, as defined by the federal Substance Abuse and Mental Health Services Administration.

G. IDHS/DBHR Individual and Family Grievance Process

The provider is responsible for maintaining an internal process for receiving and responding to grievances from individuals, families, or members of the community.

H. Requests for Information

The provider shall respond to a request by the Department for general information (for example, a legislative inquiry) within ten (10) working days of the written request for information. For emergency forensic inquiries, the provider shall respond within forty-eight (48) hours of receipt of the request.

I. Federal Mental Health Services Block Grant Funds

Federal Mental Health Services Block Grant funds (CFDA 93.958) allocated to a mental health grant provider shall not be used for the following:

1. To provide inpatient services.
2. To make cash payments to intended recipients of health services.
3. To purchase or improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility; or purchase major medical equipment.
4. To satisfy any requirement for the expenditure of non-Federal funds as a condition for the receipt of Federal funds; or
5. To improve financial assistance to any entity other than a public or nonprofit public entity.

J. Federal Housing Development

The provider agrees to notify the DBHR Housing & Residential Community Programs Administrator thirty (30) days in advance of making any application to the federal Department of Housing and Urban Development (HUD) for HUD Section 811 or Continuum of Care programs for community-based Permanent Supportive Housing development funding for persons with mental illnesses.

The provider further agrees not to include the Department as a funding source on any application without the express written consent of the DBHR Housing & Residential Community Programs Administrator.

K. Consumer Registration Information

The provider shall ensure that consumer registration data on file with the Department or its agent are complete and are updated per department requirements to accurately reflect for each consumer receiving services their current status and condition, including information on diagnosis and functional capacity, whenever the consumer's treatment plan is updated, or the provider discontinues serving the consumer. For required data elements refer to the Provider Manual.

L. Continuity of Care

Continuity of care is a core tenet of responsible community mental health care. The provider is required to participate in continuity of care activities to minimize barriers between and among inpatient, outpatient, emergency department, and other key health care providers in the local community.

M. Disaster Response

In the event of a State-declared disaster, agencies funded through this contract for Medicaid, Non-Medicaid, and/or capacity grant programs shall participate in training for, and response to, an IDHS/DBHR activated emergency response plan.

N. Evidence-based Practices

Providers receiving a Uniform Grant Agreement or who are under another business agreement with IDHS/DBHR to provide evidence-based practices must demonstrate fidelity to evidence-based practice models.

O. Distribution of Materials to HFS or DHS/DBHR Eligible Individuals

IDHS/DBHR or its agent may develop and produce electronic and paper products designed to inform individuals about services, benefits, rights, or the service delivery system, such as updated copies of the IDHS/DBHR Consumer and Family Handbook, notices for consumer and/or family telecalls. Providers shall assist IDHS/DBHR or its agent with distributing these materials by placing or posting copies of written material produced and provided by IDHS/DBHR or its agent in waiting areas, and by notifying individuals of available electronic information by providing and posting the website address for the information starting at the time of registration/enrollment and continuing throughout the consumer's service contract.

State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Agreement Numbers. **42CFB00751**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. 26-444-42-3824-01
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-42-3824
CSFA Short Description. 510-RTLR REGIONS THE LIVING R
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section A: State of Illinois Funds

REVENUES	**Total**
State of Illinois Requested:	$1,296,016.00
Budget Expenditure Categories	
1. Personnel (200.430)	$673,088.00
2. Fringe Benefits (200.431)	$183,139.05
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	$55,192.90
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	$49,200.00
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	$122,340.00
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	$14,770.00
12. Training and Education (200.473)	$12,800.00
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	$15,880.01
15. Grant Exclusive Line Item(s)	$9,420.00
16. Total Direct Costs (add lines 1-15) (200.413)	$1,135,829.96
17. Indirect Cost (200.414)	$160,186.49
Rate %: 15.00	
Base: $1,067,909.95	
18. Total Costs State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$1,296,016.00
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.07.02.05.47.37 43

Agreement Numbers. **42CFB00751**

State Agency Illillinois Department of Human Services

FY. 2027

Grantee CUNNINGHAM TOWNSHIP

Notice of Funding Opportunity (NOFO) Number. 26-444-42-3824-01

Data Universal Number System (DUNS) Number 034790287

FEIN 376000533

Catalog of State Financial Assistance (CSFA) Number 444-42-3824

CSFA Short Description. 510-RTLR REGIONS THE LIVING R

Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

CFDA Short Description. see linked Agreement Exhibit-A

Section B: Non-State of Illinois Funds

REVENUES	**Total**
Grantee Match Requirement %: N/A	
b) Cash	N/A
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	N/A
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	N/A
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	N/A
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.07.02.05.47.37 43

Agreement Numbers. **42CFB00751**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
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Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	$673,088.00	N/A	$673,088.00
2. Fringe Benefits	$183,139.05	N/A	$183,139.05
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	$55,192.90	N/A	$55,192.90
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	$49,200.00	N/A	$49,200.00
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	$122,340.00	N/A	$122,340.00
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	$14,770.00	N/A	$14,770.00
12. Training and Education	$12,800.00	N/A	$12,800.00
13. Direct Administrative Costs	N/A	N/A	N/A
14. Other or Miscellaneous Costs	$15,880.01	N/A	$15,880.01
15. GRANT EXCLUSIVE LINE ITEM(S)	$9,420.00	N/A	$9,420.00
16. Total Direct Costs (add lines 1-15) (200.413)	$1,135,829.96	N/A	$1,135,829.96
17. Indirect Cost	$160,186.49	N/A	$160,186.49
State Request	$1,296,016.00		
Non-State Amount		N/A	
TOTAL PROJECT COSTS			$1,296,016.00

Note: Total may be adjusted for rounding.

Contract Published Date Time: 2026.07.02.05.47.37 43

Resolution No. T-2026-07-014R

Resolution Authorizing the Supervisor to Sign an Agreement with Homebase on behalf of the Continuum of Service Providers to the Homeless (IHRC Grant FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) agreed to submit to IDHS a collaboration grant to support the Continuum of Service Providers to the Homeless (CSPH) in developing a strategic plan to prevent and end homelessness; and

WHEREAS, CTSO was awarded a $80,828 in renewal funding for FY27 from IDHS for such purposes; and

WHEREAS, the grant is essential to complete CSPH's Strategic Plan to End Homelessness and initiate implementation.

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign necessary agreements with the State of Illinois IHRC funds on behalf of the Continuum of Service Providers to the Homeless for FY 27.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

____
Darcy Sandefur, Town Clerk

____
Deshawn Williams, Chair

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND

CUNNINGHAM TOWNSHIP

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and CUNNINGHAM TOWNSHIP (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By: ______________________________

Signature of Dulce Quintero, Secretary

Date: ______________________________

Designee Name: ______________________________

Designee Title: Contract Obligations Analyst

By: ______________________________

Signature of Second Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantor Approver

By: ______________________________

Signature of Third Grantor Approver, if applicable

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Third Grantor Approver

CUNNINGHAM TOWNSHIP

By: ______________________________

Signature of Authorized Representative

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

E-mail: nicole@cunninghamtownship.org

FEIN: 376000533

By: ______________________________

Date: ______________________________

Printed Name: ______________________________

Printed Title: ______________________________

Second Grantee Approver

(optional at Grantee's discretion)

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART ONE – THE UNIFORM TERMS

ARTICLE I
DEFINITIONS

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"GATU" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Period of Performance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Profit” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with the term “net revenue.”

“Program” means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“State-issued Award” means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

“Illinois Stop Payment List” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unallowable Cost” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Unique Entity Identifier” or “UEI” has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE II
AWARD INFORMATION

2.1 Term. This Agreement shall be effective on Jul 1, 2026 and expires on Jun 30, 2027 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) ☐ must not exceed or ☒ are estimated to be **$80,828.00** , of which **$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (*see* additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA , the Federal awarding agency is See ExhibitA , and the Federal Award date is See ExhibitA . If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA . The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA . If applicable, the State Award Identification Number (SAIN) is Not Applicable .

ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and X2PSLALF97U2 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-6000533 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to $30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act**. Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV
PAYMENT REQUIREMENTS

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs , which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. Management of Program Income. Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
LOBBYING

8.1. Improper Influence. Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE IX
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X
FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI
PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE,** which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII
AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least $1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least $750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $750,000 in State-issued Awards, but expends at least $500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII
TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in **Exhibit A**, **PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform

grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV
NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (*see* Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII
CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII
EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when

equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX
INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI
LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII
MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are

governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq*.) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees,

costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: CAPACITY EXPANSION
PURPOSE OF GRANT
ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-80-3520
Appropriation FY: 2027
Appropriation Code: 0001.44480.4900.002600NE
WBS Element: 444HMIL027-HMILSCIP-SNMT
Sponed. Prog: HMIL
Appropriation Amount: $80,828.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): No
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

The Illinois Homeless Response Collaborative will increase the capacity of local homeless crisis response systems to implement best practices to reduce the number of people experiencing homelessness. The grant will expand local capacity for leading systems improvement and build dynamic, reliable data systems that can measure real-time changes in homelessness. Expanded capacity, including but not limited to new staff members, will be supported through consultants to convene stakeholder workgroups to collectively build strategies and steer plans for testing changes that are likely to produce positive statewide results.

This program leverages and promotes continuous quality improvement best practices to actively reshape community processes and behavioral norms. The CoC develops a shared vision for success across the community, provides program and project management support to actualize that vision, and embeds Collective Impact principles into community processes to achieve and sustain system-level improvement. The CoC establishes and maintain critical communication and knowledge-sharing lanes between end users, provider organizations, the whole community, and the broader systems that impact housing and homelessness. The measures and communicate progress towards ending homelessness.

The following costs will be eligible for reimbursement under the contract: personnel, fringe, travel, contractual, telecommunications, supplies and peer stipends. Administrative costs will be available to the recipient and capped at 15% of the total contract.

EXHIBIT A

PROJECT DESCRIPTION

------ END OF PROGRAM: CAPACITY EXPANSION -------

EXHIBIT B

DELIVERABLES

1)Provide expanded capacity to the Homeless Continuum of Care to work in at least one of the following domains:
a) System Coordination improvements
b) Homeless Management Information System improvements

This program leverages and promotes continuous quality improvement best practices to actively reshape community processes and behavioral norms. The CoC develops a shared vision for success across the community, provides program and project management support to actualize that vision, and embeds Collective Impact principles into community processes to achieve and sustain system-level improvement. The CoC establishes and maintain critical communication and knowledge-sharing lanes between end users, provider organizations, the whole community, and the broader systems that impact housing and homelessness. The measures and communicate progress towards ending homelessness.
CoCs will engage in this area of focus:

Data Analysis and Reporting: Collect, report, manage, and analyze data related to population-level homelessness and the CoC's performance. Utilize data-driven insights to inform decision-making, identify trends, and assess the impact of system changes.

CoCs will choose at least one additional area of focus:
Change Cycle Leadership: Lead and facilitate strategic planning & action cycles within the CoC, to identify areas of improvement and implement evidence-based practices. Collaborate with stakeholders to develop and execute strategies that enhance service delivery and outcomes.
System Analysis & Improvement: Work closely with member agencies to identify gaps, inefficiencies, and opportunities for improvement in the homeless services system, through activities such as needs and risk assessments, asset and process mapping, and other targeted analyses. Develop and implement action plans to address these issues effectively.
Collaboration and Networking: Build and maintain strong relationships with key stakeholders, including government agencies, service providers, community organizations, housing providers, service users, and the community at-large. Foster a collaborative environment to promote effective communication and resource sharing.
Center Equity & Lived Expertise: Lead (or contribute to) efforts to identify the community's systemic inequities in housing security and homelessness and center those inequities in plans and strategies to reduce homelessness. Champion and facilitate the inclusion of input from people with lived experience of homelessness in system improvement priorities and plans.
Capacity Building: Identify training and capacity-building needs for CoC member agencies and stakeholders. Organize and facilitate workshops, seminars, and training sessions to enhance service providers' skills and knowledge. Support individual organizations/agencies in their own tests of change, by establishing improvement projects, facilitating provider goal setting, and serving as an accountability partner.

EXHIBIT B

DELIVERABLES

Facilitate Learning & Path-Clearing: Harvest insights, bright spots, challenges, and systemic or structural barriers from the applied experience of the community's efforts to prevent, resolve, measure, and reduce homelessness. Establish and/or contribute to 'learning systems' that circulate knowledge in the interest of shared understanding, problem solving, and larger-scale 'path-clearing' of systemic issues.

Reporting Requirements:
a.Submission of accurate Monthly Grant Invoice (IL 444-5257 (R-10-22)) with general ledger and supporting documentation by the 15th of each month for expenses incurred in the previous month.

b.Submission of monthly data to the dashboard by the 15th of each month starting in October.

c.Submission of accurate Periodic Performance Reports (GOMBGATU-4001 (N-08-17) no later than 15 days after the quarter ends.

d.Submission of accurate quarterly Periodic Financial Reports (GOMBGATU-4002 (N-08-17) no later than 15 days after the quarter ends.

e.Submission of a midyear report describing progress on achieving quality data, expanding the partnerships of the CoC and any local aims to reduce homelessness.

f.Submission of Close Out Reports no later than 60 days after this Agreement's end of the period of performance or termination

g.Time Period for Close-out Reports. Grantee shall submit a Close-out Report pursuant to Paragraph 13.2 and no later than 60 days after this Agreement's end of the period of performance or termination

h.Time Period for Required Periodic Performance Reports. Grantee shall submit Performance Reports to Grantor pursuant to Paragraph 14.1 and such reports must be submitted no later than 15 days after the quarter ends. Periodic Performance Reports will include the following information: funding source, program name, total reporting period awards, total remaining to award, and applicable award demographics (when applicable and available).

i.Time Period for Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, pursuant to Paragraph 14.2 and no later than 60 days after this Agreement's end of the period of performance or termination.

j.Submission to IDHS the CoC Point in Time (PIT) Count, Housing Inventory Count,

EXHIBIT B

DELIVERABLES

Longitudinal System Analysis (LSA) and System Performance Measure, by no later than when the document is submitted to HUD. If the documents are no longer required by HUD, the PIT and HIC will continue to be submitted to the State.

k.Submission of any other documentation requested by DHS within 10 days of request.

l.Reported expenses should be consistent with the approved annual grant budget. Any expenditure variances require prior Grantor approval in accordance with Article VI of the Uniform Grant Agreement to be reimbursable.

------ END OF PROGRAM: CAPACITY EXPANSION -------

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: David Esposito
Title: Associate Director
Address: 823 E Monroe St
Springfield, IL 62701-1915

E-mail Address: david.esposito@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

E-mail Address: nicole@cunninghamtownship.org

GRANTEE PAYMENT ADDRESS
(If different than the address above)
Address:

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: David Esposito
Title: Associate Director
Address: 823 E Monroe St
Springfield, IL 62701-1915

Phone: 217-494-9417
TTY #:
E-mail Address: david.esposito@illinois.gov

GRANTEE CONTACT

Name: Nicole Philyaw
Title: Operations Director
Address: 205 W Green St
Urbana, IL 61801-3219

Phone: 217-384-4144
TTY #:
E-mail Address: nicole@cunninghamtownship.org

EXHIBIT D

PERFORMANCE MEASURES

1) Actively participate in the Illinois Homeless Response Collaborative CoC monthly calls.

2) At the time of HUD submission, provide a copy of the following reports: Point in Time Count, Housing Inventory Chart, System Performance Measure and Longitudinal System Analysis.

3) Completion of the "All Singles Data Quality Scorecard" at the beginning and end of grant term with improved score at the end of the grant term.

4) Completion of the Partnership Assessment Checklist.

5) Set a measurable CoC-level aim statement for reduction of homelessness in any population. For example, the CoC will reduce chronic homelessness by 20% or the CoC will reduce family inflow by 35%. (OPTIONAL)

------ END OF PROGRAM: CAPACITY EXPANSION -------

EXHIBIT D

PERFORMANCE STANDARDS

1. Submission of accurate Periodic Financial Report by the 15th of each month for expenses incurred in the previous month.

2. Submission of monthly data to the dashboard by the 15th of each month starting in October.

3. Submission of a midyear report describing progress on achieving quality data, expanding the partnerships of the CoC and any local aims to reduce homelessness.

4. At least 90% of the deliverables will be achieved consistent with the timetable detailed under the Deliverables Exhibit.

5. 100% of the financial and program reports will be submitted by the deadline established under the Deliverables Exhibit.

6. Any budget or program revision will be submitted timely for appropriate implementation of any new program plan or budget. No budget revisions will be accepted in the last 60 days of the grant term.

7. Must respond timely and participate in on-site and/or desk review program monitoring when requested.

------ END OF PROGRAM: CAPACITY EXPANSION -------

EXHIBIT E

SPECIFIC CONDITIONS

From FY27 ICQ:
SPECIFIC CONDITIONS
ICQ Section:03-Financial and Programmatic Reporting
Conditions:Requires development of a plan to correct deficiencies identified in the risk assessment. The state agency may request to review documentation of the plan at its discretion.
Risk Explanation:Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.
How to Fix:Grantee must submit documentation of implementation of new or enhanced accounting system, mitigating controls or a combination of both.
Timeframe:One year.

03.05 - Who prepares the organization's financial statements?
A company's management has the responsibility forpreparingthe company'sfinancial statementsand related disclosures. The company's outside, independent auditor then subjects thefinancial statementsand disclosures to anaudit. For the sake of independence, financial statements to be audited should be prepared by trained staff of the organization, or an outside consultant independent of the agency internal audit firm.

03.06 - Who prepares the organization's program performance reports?
Trained staff who have a working knowledge of the programs ojectives, accomplishments, activities, and deliverables should be responsible for preparing the organizations programmatic performance reports.

------ END OF PROGRAM: CAPACITY EXPANSION -------

EXHIBIT F

PAYMENT

Grantee will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Requests for advance payment must be accompanied by an IDHS Advance Payment Request Cash Budget Template (Cash Budget).

I. Advance Payment Method (Advance and Reconcile)

A.An initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.

B.Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. The first invoice is due within 20 days after the first month of the grant operations. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.

C.Subsequent monthly payments will be based on each monthly invoice submitted to the grant program, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.

D.Grantees that do not expend all advance payment amounts by the end of the grant term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective grant budget, must return the funds or be subject to grant funds recovery.

E.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

F.Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments

G. Approp Allows for prior year expenditures.

II.Reimbursement Method

A.IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.

B.Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the grant term. Invoices must be submitted on or before the 20th day following the end of any respective monthly invoice period. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

III.Working Capital Advance Method

A.IDHS Grant Program Managers will advance working capital payments to the grantee to

EXHIBIT F

PAYMENT

cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.

B.Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. The first invoice is due 20 calendar days after the first month of the grant term. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.

------ END OF PROGRAM: CAPACITY EXPANSION -------

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII
ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV
ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in **EXHIBIT C** either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**. In addition, Grantee acknowledges it must cooperate with all Grantor-initiated post Close-out audits or reviews, including, but not limited to, submission of any Grantor-required forms.

24.10 Payment Information. Payment information described in PART ONE is specified in EXHIBIT F.

ARTICLE XXV
MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and

compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This 0 does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI
WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantee will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII

POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at http://www.dhs.state.il.us/page.aspx?item=66602.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

ARTICLE XXIX
ADDITIONAL REQUIREMENTS

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is **H** . It can be found via the following DHS website: http://www.dhs.state.il.us/page.aspx?item=29741 and is hereby incorporated into this Agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Agreement Numbers. **FCSFH10620**

State Agency Illinois Department of Human Services
Grantee CUNNINGHAM TOWNSHIP
Data Universal Number System (DUNS) Number 034790287
Catalog of State Financial Assistance (CSFA) Number 444-80-3520
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

FY. 2027
Notice of Funding Opportunity (NOFO) Number. N/A
FEIN 376000533
CSFA Short Description. CAPACITY EXPANSION
CFDA Short Description. see linked Agreement Exhibit-A

Section A: State of Illinois Funds

REVENUES	**Total**
State of Illinois Requested:	$80,828.00
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	$65,000.00
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	$5,286.00
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	$70,286.00
17. Indirect Cost (200.414)	$10,542.90
Rate %: 15.00	
Base: $70,286.00	
18. Total Costs State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	$80,828.00
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.07.02.08.06.41 600

Agreement Numbers. **FCSFH10620**

State Agency Illinois Department of Human Services
FY. 2027
Grantee CUNNINGHAM TOWNSHIP
Notice of Funding Opportunity (NOFO) Number. N/A
Data Universal Number System (DUNS) Number 034790287
FEIN 376000533
Catalog of State Financial Assistance (CSFA) Number 444-80-3520
CSFA Short Description. CAPACITY EXPANSION
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A
CFDA Short Description. see linked Agreement Exhibit-A

Section B: Non-State of Illinois Funds

REVENUES	**Total**
Grantee Match Requirement %: N/A	
b) Cash	N/A
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	N/A
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	N/A
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 **MUST EQUAL REVENUE TOTALS ABOVE**	N/A
Note: Total may be adjusted for rounding.	

Contract Published Date Time: 2026.07.02.08.06.41 600

Agreement Numbers. **FCSFH10620**

State Agency Illinois Department of Human Services
Grantee CUNNINGHAM TOWNSHIP
Data Universal Number System (DUNS) Number 034790287
Catalog of State Financial Assistance (CSFA) Number 444-80-3520
Catalog of Federal Domestic Assistance (CFDA) Number see linked Agreement Exhibit-A

FY. 2027
Notice of Funding Opportunity (NOFO) Number. N/A
FEIN 376000533
CSFA Short Description. CAPACITY EXPANSION
CFDA Short Description. see linked Agreement Exhibit-A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	N/A	N/A	N/A
2. Fringe Benefits	N/A	N/A	N/A
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	$65,000.00	N/A	$65,000.00
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	N/A	N/A	N/A
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	N/A	N/A	N/A
14. Other or Miscellaneous Costs	$5,286.00	N/A	$5,286.00
15. GRANT EXCLUSIVE LINE ITEM(S)	N/A	N/A	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	$70,286.00	N/A	$70,286.00
17. Indirect Cost	$10,542.90	N/A	$10,542.90
State Request	$80,828.00		
Non-State Amount		N/A	
TOTAL PROJECT COSTS			$80,828.00

Note: Total may be adjusted for rounding.

Contract Published Date Time: 2026.07.02.08.06.41 600

RESOLUTION NO. T-2026-07-015R:

Resolution Authorizing the Supervisor to Sign an Agreement with Homebase on behalf of the Continuum of Service Providers to the Homeless (IHRC Grant FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) agreed to submit to IDHS a collaboration grant to support the Continuum of Service Providers to the Homeless (CSPH) in developing a strategic plan to prevent and end homelessness; and

WHEREAS, CTSO was awarded a $80,828 in renewal funding for FY27 from IDHS for such purposes; and

WHEREAS, Homebase supported CSPH in developing a draft strategic plan in FY26; and

WHEREAS, CSPH Executive Committee voted to extend a three month contract to Homebase to complete the strategic plan with details on implementation in the amount of $35,000;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham authorizes the Township Supervisor to sign the attached agreement with Homebase to serve the Continuum of Service Providers to the Homeless.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

________________________________ ________________________________

Darcy Sandefur, Town Clerk Deshawn Williams, Chair

CONTRACT FOR SERVICES

This Agreement is between Homebase ("CONTRACTOR"), a California nonprofit corporation, with a principal place of business at 870 Market Street, Suite 1228, San Francisco, CA 94102 and Cunningham Township ("CLIENT"), a U.S. local government entity with a principal place of business at 205 West Green Street, Urbana, IL 61801.

Recitals

A. CLIENT has determined that it is desirable to retain CONTRACTOR to provide services to support the community's response to homelessness in Champaign County, Illinois;

B. CONTRACTOR represents that the organization possesses the qualifications, experience, and facilities necessary to perform the services contemplated herein and has proposed to provide those services; and

C. CLIENT desires to retain CONTRACTOR to perform the proposed services.

Article 1. TERM OF CONTRACT

1.01. This Agreement is effective July 1, 2026 and will continue in effect until September 30, 2026 or until terminated as provided in this Agreement.

Article 2. SERVICES TO BE PERFORMED

2.01. CONTRACTOR agrees to perform services described in Exhibit A, "Scope of Services" (attached).

2.02. CONTRACTOR will determine the method, details and means of performing the above-described services.

2.03. CONTRACTOR enters into this Agreement and will remain throughout the term of this Agreement as an independent contractor. CONTRACTOR agrees that it is not and will not become an employee, partner, agent or principal of CLIENT while this Agreement is in effect. CONTRACTOR agrees it is not entitled to the rights or benefits afforded to CLIENT employees, including disability or unemployment insurance, workers' compensation, medical insurance, sick leave, or any other employment benefit.

2.04. CONTRACTOR is responsible for paying when due all income taxes, including estimated taxes, incurred as a result of the compensation paid by CLIENT to CONTRACTOR for services under this Agreement. Upon request, CONTRACTOR will provide CLIENT with proof of timely payment. CONTRACTOR agrees to indemnify CLIENT for any claims, costs, losses, fees, penalties, interest or damages suffered by CLIENT resulting from CONTRACTOR failure to comply with any provision in this contract.

2.05. CONTRACTOR may, at its own expense, use any employees or subcontractors as CONTRACTOR deems necessary to perform the services required of CONTRACTOR by this Agreement. CLIENT will not control, direct, or supervise CONTRACTOR employees or subcontractors in the performance of those services.

Article 3. COMPENSATION

3.01. CLIENT agrees to pay CONTRACTOR a total of $35,000 for the work described in Exhibit A for actual hours worked and expenses documented by CONTRACTOR on a monthly basis.

3.02. CLIENT agrees to pay CONTRACTOR for the services rendered under this Agreement within thirty (30) days of issuance of invoice.

Article 4. OBLIGATIONS OF CONTRACTOR

4.01. CONTRACTOR shall perform the services under this Agreement at locations that are mutually agreeable to both CONTRACTOR and CLIENT.

4.02. CONTRACTOR will supply all tools, materials and equipment required to perform the services under this Agreement.

4.03. CONTRACTOR agrees to provide workers' compensation insurance for their employees and agents and agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of any CONTRACTOR employees or agents arising out of the services performed under this Agreement.

4.04. CONTRACTOR agrees to maintain a policy of Commercial General Liability insurance in the minimum amount of $1 million to cover any negligent acts or omissions committed by CONTRACTOR or its employees or agents during the performance of duties under this Agreement. CONTRACTOR further agrees to indemnify and hold CLIENT harmless from any and all claims arising from any such negligent act or omission.

4.05. CONTRACTOR represents that it has the qualifications and skills necessary to perform the services under this Agreement in a competent, professional manner, without the advice or direction of CLIENT. This means CONTRACTOR is liable to fulfill the requirements of this Agreement. CONTRACTOR has complete and sole discretion for the manner in which the work under this Agreement will be performed. Failure to perform all the services required under this Agreement constitutes a material breach of this Agreement.

4.06. CONTRACTOR agrees to indemnify, defend and hold CLIENT harmless from all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees and costs, that CLIENT may incur as a result of a breach by CONTRACTOR of any representation or agreement contained in this Agreement.

CLIENT agrees to indemnify, defend and hold CONTRACTOR harmless from all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees and costs, that CONTRACTOR may incur as a result of a breach by CLIENT of any representation or agreement contained in this Agreement.

4.07. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by CONTRACTOR without the prior written consent of CLIENT.

Article 5. TERMINATION OF AGREEMENT

5.01. Either party may terminate this Agreement by giving thirty (30) calendar days written notice to the other party. In the event of termination, CLIENT will pay CONTRACTOR for services performed to the date of termination in accordance with the terms of this Agreement. CONTRACTOR will refund a prorated portion of any payment received from CLIENT for services described in Exhibit A prior to completion of service.

5.02. This Agreement will terminate automatically on the occurrence of any of the following:

5.01.a. Bankruptcy or insolvency of either party;

5.01.b. Sale of the business of either party; or

5.01.c. Assignment of this Agreement by either party without the consent of the other party.

Article 6. GENERAL PROVISIONS

6.01. Any notices required to be given under this Agreement by either party to the other may be affected by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth (5th) day after mailing, whichever occurs first.

6.02. This Agreement supersedes any and all agreements, either oral or written, between the parties with respect to the rendering of the services in this Agreement by CONTRACTOR and CLIENT, and contains all of the representations, covenants and agreements between the parties with respect to the rendering of those services. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which is not contained in this Agreement, and that no other agreement, statement or promise not contained in this Agreement will be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed by the party to be charged.

6.03. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

6.04. Any controversy or claim arising out of or relating to this Agreement or a breach of the Agreement will be settled by arbitration in accordance with the rules of the American Arbitration Association. No complaint shall be filed in any Court; if there is a controversy or claim over any provision of this Agreement, the aggrieved party shall proceed directly to Arbitration. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction over the award.

6.05. If any arbitration or legal action is brought to enforce or interpret the provisions of this Agreement, the prevailing party will be entitled to reasonable attorney fees, which may be set by the arbitrator in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.

6.06. This Agreement will be governed by and construed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the day and year first above written above.

CONTRACTOR

Homebase

____

Nikka Rapkin, Executive Director
Authorized Agency Representative

CLIENT

Cunningham Township

____

Authorized Agency Representative

Name: ___________________________

Title: _____________________________

Exhibit A – Scope of Work

In January 2026, Homebase and Client entered into an agreement for Homebase to conduct a comprehensive assessment of Client's local homeless services system, make recommendations for future growth, and support the implementation of strategies to reduce homelessness in Champaign County.

Homebase approached the project in two phases with a plan to complete the project on June 30, 2026. However, the project timeline was extended due to the loss of the CoC Coordinator; Lower than anticipated Steering Committee attendance and meeting participation; The informal addition of CoC policies and by-laws review and recommendations conducted by Homebase at Client's request.

Accordingly, Homebase and Client have agreed to move the last three deliverables from the January – June 2026 agreement to this implementation-focused project agreement which will occur during July – September 2026. This implementation-focused project includes additional activities and deliverables as detailed below, with the aim of obtaining more input from specific partners and planning for implementation roadblocks.

Activities Timeline

- June 25: Share a draft plan with Steering Committee
- June 29: Workshop the draft plan with CSPH and Steering Committee members at an in-person meeting
- July-August: Schedule one-on-one meetings with:
  - Specific community agencies to get feedback/ commitment and
  - To workshop plan implementation with requested CSPH Committees
- July-Sept: Extend Steering Committee for up to 3 more meetings:
  - One in July to discuss plan feedback and improving racial equity through plan implementation,
  - One in August to figure out the details of implementation, and
  - One in September to review final draft plan and provide comments.
- September: Prepare final version of the plan
- Mid/Late-September: Launch the final plan with a town hall and a communications strategy
- Throughout the period, we would maintain our current practices for sharing updates at CSPH meetings and with CSPH leadership every two weeks.

Deliverables

- Meeting materials and presentations for up to 3 leadership group meetings and every CSPH committee
- Meeting materials and summary for up to 6 one-on-one meetings with implementing agencies
- Final strategic plan
- Town Hall
- Communications, marketing strategy, and related materials

Resolution No. T-2026-07-016R:

Resolution Authorizing the Supervisor to Sign an Agreement with Lauterbach & Amen for Audit Services (FY26-28)

WHEREAS, Cunningham Township requires an annual audit of its financials, and

WHEREAS, Lauterbach & Amen, LLP has experience auditing municipalities and townships and Cunningham Township has successfully worked with Lauterbach & Amen on past audits; and

WHEREAS, Lauterbach & Amen, LLP submitted a reasonable cost estimate for fiscal years 2026 through 2028 of $13,500, $14,000, and $14,500 for each of three years.

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham that the Resolution authorizing the Township Supervisor to sign the attached agreement with Lauterbach & Amen, LLP for audit services for fiscal years 2026 through 2028 is approved, and the Board authorizes the Supervisor of the Town of Cunningham to sign said agreement.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

_______________________________ _______________________________

Darcy Sandefur, Town Clerk Deshawn Williams, Chair

Lauterbach & Amen
668 N. River Road
Naperville, IL 60563
630.393.1483
lauterbachamen.com

April 24, 2026

Members of the Board of Trustees
Cunningham Township
Urbana, Illinois

We are pleased to confirm our understanding of the services we are to provide the Cunningham Township, Illinois for the fiscal years ended June 30, 2026, June 30, 2027, and June 30, 2028.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and each major fund, including the disclosures, which collectively comprise the basic financial statements of the Township as of and for the fiscal years ended June 30, 2026, June 30, 2027, and June 30, 2028. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The modified cash basis does not present RSI.

We have also been engaged to report on supplementary information other than RSI that accompanies the Township's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: individual fund statements, budgetary comparison schedules and other information as supplemental schedules.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Audit Procedures – Internal Control

We will obtain an understanding of the Township and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Township in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Responsibilities of Management for the Financial Statements - Continued

Management is responsible for making drafts of financial statements, all financial records and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Township involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with modified cash basis of accounting, which is a basis other than accounting principles generally accepted in the United States of America. You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

Our fees for the fiscal years ended June 30, 2026, June 30, 2027, and June 30, 2028 audits will be:

Services Provided	Fiscal Year Ended 06/30/2026	Fiscal Year Ended 06/30/2027	Fiscal Year Ended 06/30/2028
• AFR (Audit Report)	$13,500 Annual	$14,000 Annual	$14,500 Annual
Annual Total Costs of Services	**$13,500**	**$14,000**	**$14,500**

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over sixty days.

Lauterbach & Amen's client portal is used solely as a method of exchanging information and is not intended to store the Township's information. At the end of the engagement, we will provide the Township with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal. For multi-year engagements, this exchange will occur annually.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

The Township agrees that during the term of this agreement and for a period of twelve months thereafter, the Township shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Township to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

Reporting

We will issue a written report upon completion of our audit of the Township's financial statements. Our report will be addressed to the Board of Trustees of the Township. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Cunningham Township, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Cunningham Township, Illinois.

By: ____

Title: ____

RESOLUTION NO. T-2026-07-017R

Resolution Authorizing the Supervisor to Sign an Agreement with Management Center for Staff Training (FY27)

WHEREAS, Cunningham Township Supervisor's Office (CTSO) seeks continuous improvement of services through ongoing professional development of staff; and

WHEREAS, CTSO has worked with The Management Center to provide quality training for individual staff members; and

WHEREAS: CTSO has grown its programs and staff significantly to address growing community needs; and

WHEREAS: CTSO seeks to contract with The Management Center for all staff in person training and may seek payment from other organizations for any remaining training seats;

NOW THEREFORE BE IT RESOLVED by the Township Board of the Town of Cunningham authorizes the Township Supervisor to sign the attached service agreement with The Management Center with the understanding that the Supervisor may change the date of service to another date within FY27.

Approved this July 13, 2026 by the Township Board of the Town of Cunningham, Champaign County, State of Illinois.

_______________________________	_______________________________
Darcy Sandefur, Town Clerk	Deshawn Williams, Chair