



**CITY OF URBANA
CHAMPAIGN-URBANA SOLID WASTE
DISPOSAL SYSTEM MEETING**

DATE: Friday, March 21, 2025
TIME: 9:00 AM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

A. Call to Order and Roll Call

- [1.](#) Urbana Board Member Proxy

B. Approval of Minutes of Previous Meeting

- [1.](#) Minutes March 4, 2024

C. Additions to Agenda

D. Public Input

E. Presentations

- [1.](#) Staff Report
2. Consultant Presentation

F. Staff Report

G. Unfinished Business

H. New Business

- [1.](#) Resolution Approving Fiscal Year 2026 Budget

I. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanaininois.us. The subject line of the email must include the words “PUBLIC INPUT” and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under “Verbal Input”. Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker’s microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanaininois.us

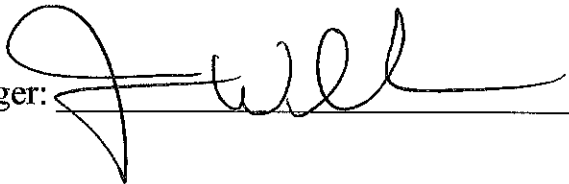


City Manager's Office • 102 N Neil St • Champaign IL 61820 • (217) 403-8710 • fax (217) 403-8725 • champaignil.gov

Joan Walls, City Manager for the City of Champaign, herewith appoints and designates as her proxy Alex Nagy, for a meeting of the Champaign-Urbana Solid Waste Disposal System Management Group scheduled for Friday March 21, 2025, with the full right of authority to vote in place of the Champaign City Manager.

Therefore, for attendance and quorum purposes, I should be counted as in attendance.

Dated: 2/28/2025

City Manager: 



**CITY OF URBANA
CHAMPAIGN URBANA SOLID WASTE
DISPOSAL SYSTEM (CUSWDS) BOARD
MEETING**

DATE: Monday, March 04, 2024
TIME: 11:00 AM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES OF MEETING

Board Members Present: Dorothy Ann David, Co-Chairperson, Carol Mitten, Chairperson

Staff Present: Scott Tess, Shannon Beranek

Others Present: Nick Schneider

A. Call to Order and Roll Call

1. Ms. Mitten called the meeting to order at 11:00am.

B. Approval of Minutes of Previous Meeting

1. Ms. Mitten moved and Ms. David seconded approval of minutes for February 24, 2023 with one edit to change Mr. David to Ms. David.
2. All members voted in favor of the minutes.

C. Public Input

1. None

D. Presentations

1. Consultant's Report
 - i. Mr. Schneider presented information regarding leachate, surface water, and groundwater sampling. Mr. Schneider noted there was no indication of any contamination of groundwater or surface water.
2. Co-Directors' Report
 - i. Mr. Tess presented updates regarding landfill solar, pump maintenance, and vegetation maintenance.

E. Unfinished Business

F. New Business

1. Resolution approving Fiscal Year 2025 Budget
 - i. Ms. David moved and Ms. Mitten seconded approval of the amended budget. All were in

favor.

G. Adjournment

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Email Input

In order to be incorporated into the record, emailed public comments must be received prior to 5:00 pm on the day preceding the meeting and sent following email address: srtess@urbanainline.us

The subject line of the email should include "PUBLIC INPUT", the board/commission name, and the meeting date. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted.

Written Input

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Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City at least 48 hours in advance using one of the following methods:

Phone: 217.384.2455

Email: hro@urbanaininois.us

Watching the Meeting via Streaming Services

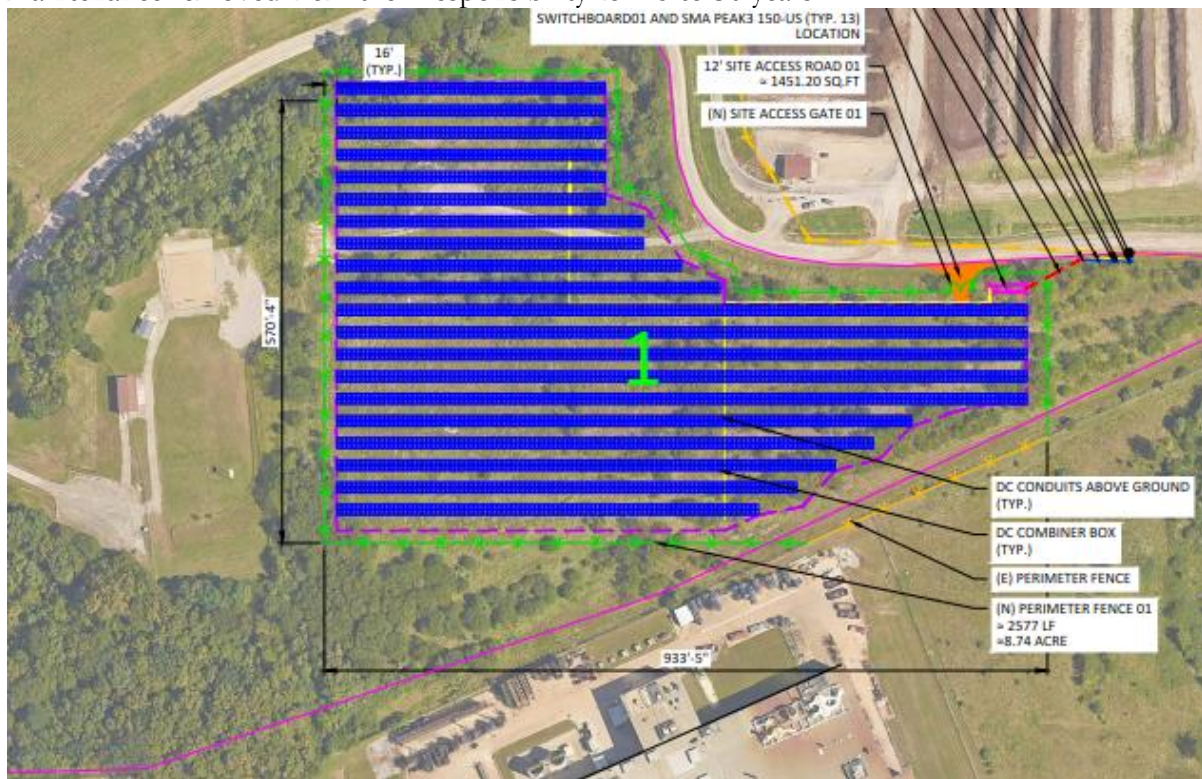
The meeting will be streamed live at <https://livestream.com/urbana>. The recorded video will be available on the City's website.

TO: Carol Mitten, CUSWDS Chairperson
 Joan Walls, CUSWDS Co-Chairperson
FROM: Scott R. Tess, Director
 Alex Nagy, Co-Director
DATE: March 18, 2025

REPORT

Update on Solar Development on Landfill

The selected vendor, Total Energies, has taken all necessary steps to develop a solar array on a portion of the Urbana Landfill Complex. The project is awaiting a State incentive to move forward. If a development is successful, CUSWDS will enjoy woody vegetation removal and ongoing maintenance removed from their responsibility for 15 to 30 years.



Maintenance Activities

Staff contracted for woody vegetation removal on a slope and gravel road to provide access to a high-capacity extraction well and vent. The extraction well exists to pump leachate at large volumes in the event of a pollution release. Staff plans to herbicide any woody vegetation sprouts and seed this area for grass.



Staff plans to perform additional herbicide treatments and woody vegetation removal before the close of the fiscal year. Low bid pricing totally approximately \$10,000 has been received to clear woody vegetation and mow at the two locations below.



Staff has made the leachate pump operational and operated the pump throughout the spring, summer, and fall. The pump has been decommissioned for the winter, but will be re-assembled in the spring. CUSWDS proactively pumps leachate, groundwater that has contacted buried waste, to Persons with disabilities needing special services or accommodations for this meeting should contact the City of Urbana's Americans with Disabilities Coordinator at 384-2466 or TTY at 384-2447.

mitigate the potential for a pollution release.

Wells

Staff is working with the consultant to evaluate whether some monitoring or extraction wells can be sealed and abandoned on the landfill. Wells need to be regularly used and maintained to avoid a state of disrepair that may create a pathway for pollutants to move down the well. Staff sealed and abandoned four wells several years ago.

FUND STATEMENT

322 - CUSWDS FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Adopted
REVENUE						
41 - INTERGOV. REVENUES	9,972	67,048	63,265	71,277	71,277	80,456
44 - CHARGES FOR SERVICE	-	-	-	-	-	-
45 - INVESTMENT INCOME	92	3,558	5,360	-	-	-
	<u>10,064</u>	<u>70,607</u>	<u>68,625</u>	<u>71,277</u>	<u>71,277</u>	<u>80,456</u>
EXPENSE						
51 - MATERIALS & SUPPLIES	68	-	1,392	1,395	1,395	1,116
52 - CONTRACTUAL SERVICES	32,553	24,230	68,502	72,000	72,000	44,441
53 - CAPITAL OUTLAY	(16,920)	-	-	-	-	20,000
59 - INTERFUND & TFRS OUT	13,669	14,011	14,501	14,501	14,501	14,864
	<u>46,290</u>	<u>38,241</u>	<u>84,396</u>	<u>87,896</u>	<u>87,896</u>	<u>80,421</u>
Net Revenue / (Expense)	(53,146)	32,366	(15,771)	(16,619)	(16,619)	35

Beginning Fund Balance	133,795	117,176
Ending Fund Balance	117,176	117,211

Beginning in FY2021, the Champaign-Urbana Solid Waste Disposal System (CUSWDS) budget is included as a separate fund in the City's budget.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Adopted
REVENUE						
<u>322 - CUSWDS FUND</u>						
41 - INTERGOV. REVENUES						
322-41699 OTHER INTERGOV PAYMENTS	9,972	67,048	63,265	71,277	71,277	80,456
	<u>9,972</u>	<u>67,048</u>	<u>63,265</u>	<u>71,277</u>	<u>71,277</u>	<u>80,456</u>
45 - INVESTMENT INCOME						
322-45000 INVESTMENT INCOME	92	3,558	5,360	-	-	-
	<u>92</u>	<u>3,558</u>	<u>5,360</u>	<u>=</u>	<u>=</u>	<u>=</u>
322 - CUSWDS FUND TOTAL	10,064	70,607	68,625	71,277	71,277	80,456

CUSWDS FY25 Budget

Account Description	2026 Original Budget	2025 Original Budget	2025 Actual	2024 Actual	2023 Actual	2022 Actual
OTHER INTERGOV PAYMENTS	(\$46,456.62)	(\$80,456.00)	(\$81,675.96)	(\$63,265.00)	(\$67,048.00)	(\$9,972.00)
PROPERTY RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INVESTMENT INCOME	\$0.00	\$0.00	-\$276.08	(\$2,560.50)	(\$1,164.00)	(\$92.00)
OTHER SUPPLIES	\$1,116.00	\$1,116.00	\$0.00	\$41.29	\$0.00	\$1,019.00
ARCHITECTURAL & ENG SERVICES	\$14,288.24	\$13,967.00	\$5,115.00	\$5,527.00	\$11,715.00	\$15,327.00
OTHER PROFESSIONAL SERVICES	\$7,358.44	\$7,193.00	\$3,738.00	\$6,040.00	\$7,115.00	\$6,118.00
EQUIPMENT REPAIR & MAINT	\$2,282.31	\$2,231.00	\$0.00	\$36,075.03	\$0.00	\$0.00
UTILITIES	\$511.50	\$500.00	\$234.91	\$0.00	\$0.00	\$0.00
EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LANDSCAPING SERVICES	\$21,022.65	\$20,550.00	\$2,000.00	\$8,100.00	\$5,400.00	\$11,108.00
OTHER CONTRACTUAL SERVICES	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER EQUIPMENT	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$16,920.00
TFR TO GENERAL FUND	\$15,242.70	\$14,900.00	\$14,900.00	\$14,501.00	\$14,011.00	\$13,669.00
Total	\$76,821.84	\$80,457.00	\$25,987.91	\$70,284.32	\$38,241.00	\$64,161.00
City Dues (each)	\$15,182.61					
Estimated 20% FY25 UIUC	\$16,091.40					
Reimbursement Received FY26						
Estimated 20% FY26 UIUC	\$15,364.37					
Reimbursement Received FY27						

Champaign - Urbana Solid Waste Disposal System

RESOLUTION # 2025-01

A Resolution Approving the Annual Budget for the 2026 Fiscal Year

BE IT RESOLVED BY BOARD OF THE CHAMPAIGN-URBANA SOLID WASTE DISPOSAL SYSTEM, as follows:

Section 1. That the Annual Budget for the 2026 Fiscal Year from July 1, 2025 to June 30, 2026 for the Champaign - Urbana Solid Waste Disposal System, a copy of which is attached hereto and made a part hereof, be and is hereby approved.

Section 2. That the Co-Directors be directed to submit a copy of said annual budget to the City of Urbana for incorporation in the City’s annual budget as a special fund.

PASSED: March x, 2025

APPROVED:

Scott Tess, Proxy for
Carol Mitten
CUSWDS Co-Chairperson

Alex Nagy, Proxy for
Joan Walls
CUSWDS Chairperson

Approved As To Form:

Jared Black
Champaign City Attorney