



CITY OF URBANA CITY COUNCIL REGULAR MEETING

DATE: Monday, August 24, 2026
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call
- B. Approval of Minutes of Previous Meeting
 - 1. 07-13-2026 City Council Meeting Minutes
- C. Additions to the Agenda
- D. Presentations and Public Input
 - 1. The Urbana Free Library Annual Presentation
- E. Council Input and Communications
- F. Reports of Standing Committees
- G. Committee of the Whole (*Council Member Christopher Evans, Ward 2*)
 - 1. Consent Agenda
 - 2. Regular Agenda
 - a. **Resolution 2026-08-046R:** A Resolution Authorizing the Mayor to Execute a Right-of-Way Dedication (North Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205, and 211 North Race Street) – PW
- H. Reports of Special Committees
- I. Reports of Officers
- J. Mayoral Appointments
 - 1. Tree Commission
 - Brodie Dunn (term ending June 30, 2029)
- K. Adjournment

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or

behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov

Date: August 11, 2026

To: The Urbana Free Library Board of Trustees

From: Taliah Abdullah, Executive Director

Re: The DRAFT Annual Report of The Urbana Free Library Pursuant to 75 ILCS 5/4-10

Pursuant to the Local Library Act, the Board of Trustees of The Urbana Free Library, within 60 days after the close of the fiscal year, is to report in writing on the condition of their trust on the last day of the fiscal year. The report is to be verified under oath by the Secretary or other officer of the Board.

The financial information contains pre-audit information.

- **Itemized Statement of the Various Sums of Money Received from the Library Fund and from Other Sources:** See sections 8 & 12 of the Illinois Public Library Annual Report (IPLAR).
- **Itemized Statement of Expenditures:** See sections 9-12 of the IPLAR.
- **Number of Books and Periodicals Available and Number Circulated:** See sections 17-18 of the IPLAR.
- **Statement of any Personal Property Acquired by Legacy, Gift, Purchase, or Otherwise:** None
- **Statement of Any Extension of Library Service Undertaken:** None
- **Statement of Fund Requirements of the Ensuing Year for Inclusion in the Appropriation of the Corporate Authorities and Amount of Money Necessary to Levy:**

Executive Director Taliah Abdullah incorporated the Library's budget into the financial system shared with the City of Urbana. Taliah presented TUFL's FY27 budget at the June 8, 2026, City Council meeting. On June 23, 2025, the City Council passed Ordinance No. 2026-06-017 approving the year 2026-2027 annual budget.

In addition, the City has passed financial policies, which include the following regarding the Library:

B. Library General Fund: The City levies property taxes for the Library to support operations, which are funded from the Library's General Fund. The City Council approves the Library's budget, including estimated property tax revenues necessary to support the expenditure budget. When the City Council approves the property tax levy, it will include a levy sufficient to support the approved Library General Fund budget.

The City also allocates a portion of the Ameren franchise fee it receives to the Library, based on the Library's proportionate benefit from free gas therms provided by Ameren prior to the franchise agreement approved in 2015. This allocation will continue in the same proportion. ([Resolution 2016-06-033](#), page 2)

The Library will coordinate with the City's HR & Finance Director/CFO as the City works through its levy request process.

- **Statement as to the Amount of Accumulations and the Reasons Therefor:** These are some assigned funds in the Library's fund balances (pre-audit).
 - \$64,243 in the Special Reserve Fund.
 - \$35,078 for RHS health savings plan separation payout.
 - The Library has \$102,040 in vacation time on the books.
- **Statement of Outstanding Liabilities:** See section 7 of the IPLAR.

Any Other Statistics, Information, and Suggestions That May Be of Interest about FY26:

Library Resources & Facilities:

- During FY26 the Library completed a partial renovation of the first floor and also a full renovation of Megan's Room in the Children's Area.
- The Library also updated our security camera system and our access control system during late 2025.
- In collaboration with The News-Gazette, the Archives started microfilming recent issues of the local newspaper again. This includes starting a process of microfilming a backlog of papers from 2020 to the present. Microfilming the News-Gazette will provide better long-term preservation and access to the newspaper for generations.
- The Champaign County Historical Archives accepted 68 separate donations of local history materials, including records, books, photographs, manuscripts, and digital materials. Examples include 6 boxes of church records from Urbana's Webber Street Church of Christ; Courier newspaper photograph negatives; "The Hootenanny Handbook (2025)" from Rose Bowl Tavern; newsletters from the Champaign County Radio Control Club, who celebrate their 75th anniversary this year; and two boxes of genealogy materials relating to the Block family of Sidney.
- Examples of newly accessible items in Archives include digitized copies of *El Informador de Champaign-Urbana*, hundreds more clippings file envelopes from the News-Gazette collection, new yearbooks from all Champaign County high schools, and some middle schools to add to our large collection of local yearbooks.
- 67 new board games were added to the Library's board game collection and are available in the Children's area for check out. These games are designed with children in mind, are available for all who are interested, and are meant to teach and develop skills for social-emotional learning, teamwork, and strategy. These games are in addition to the main Board Game collection and are helping to meet the demand for family board games.
- The Children's department added two Quest Launchpads to the Children's computer lab. The Quest Launchpad is an all-in-one touchscreen learning device designed to bring safe, engaging educational experiences. Built for children 3-10+, the Quest Launchpad encourages independent exploration and learning, and is curated with educational apps and activities focused on literacy, math, STEM, creativity, social emotional learning, and kindergarten readiness. They are a huge hit in the Children's department.
- Regularly, resources are evaluated to ensure they provide value, are fiscally sustainable, deliver a positive user experience, and provide equitable access to a wide range of offerings. As part of that ongoing evaluation, The Library made the decision to discontinue Hoopla service effective December 31, 2025. As is being realized by many public libraries across the country, Hoopla's pay-per-use model is financially unsustainable. Several factors led to this change:
 - High costs: The average Hoopla checkout costs more than three times that of other library resources.
 - Low usage: Hoopla accounts for less than 4% of all The Library's digital checkouts.
 - Overlapping content: Many titles on Hoopla are also available through other digital platforms or in print.

Sunsetting Hoopla allowed for the reallocation of funds in both new digital platforms and within the Overdrive (Libby) digital library. The reallocation of funds helped to increase access and reduce wait times for popular titles in Overdrive (Libby). The Library monitored circulation in Overdrive (Libby), and all forms of material type circulation increased after discontinuing Hoopla service. In general, Overdrive (Libby) usage increased by 2,500 checkouts monthly.

- The Library announced the addition of Comics Plus to the Library's digital library offerings in December, 2025. To patrons of all ages, Comics Plus provides unlimited access to thousands of comics, manga, and graphic novels with no hold time or waitlists. Comics Plus is live on the Library's website, and patrons can log in via the website or by using the Comics Plus app.
- Overall, TUFL patrons checked out more digital material in FY26 compared to the previous FY25:

Material type	FY26	FY25
E-Book	57,729	54,981
E-Serial (Periodical)	30,358	21,133
E-Audio	75,748	73,329
E Video	23,145	20,496
Total electronic circulation	186,980	169,939

- To meet the needs of patrons who cannot access out of district library cards, the Library created a free giveaway shelf of material that has been withdrawn from the collection. Most withdrawn material is sent to the Better World Book non-profit, however some items are not eligible, and those are put on the Help Yourself Shelf. This service has been very popular and has helped meet the needs of all community members.

Programs & Exhibits:

- Librarian Rachel Vellenga shared fun and practical information about backyard chickens. The all-ages audience of nearly 30 people heard interesting facts about chickens including the varieties, what chickens eat, where they sleep, and what are predators to chickens. Attendees were able to hold Maddie, the guest chicken. These types of programs help all ages understand more about the natural world and are meant to encourage less fear and more curiosity
- Makers of all ages enjoyed creating slime using everyday ingredients of glue, baking soda, and contact solution. A total of 130 children and adults attended the program.
- The program LGBTQ+ Rights in Champaign County - Exploring a Landmark Local Civil Rights Case featured an enlightening discussion about local gay rights documented in the events of the book, *The S and S Bar and Grill*, by community members who were involved at the time. Audience members were engaged during the Q&A portion. This conversation was recorded as an oral history and will be added to the catalog.
- Families from all over the world joined library staff for an End of Summer Reading Sidewalk Chalk Party in Cherry Alley. Forty-five community members, of all ages, enjoyed chasing bubbles, playing a giant game of Connect 4, tasty treats, and different activities with hula hoops. Hula hoop and summer reading are two favorites of Taliah Abdullah, and she joined in the fun to celebrate another summer of reading together.
- At *Creating an Ancestor Sketch*, Thomas MacEntee presented a step-by-step approach to documenting ancestors to 58 community members. MacEntee suggested potential writers break writing into smaller pieces rather than attempting to write a whole book all at once. MacEntee highlighted growing interest in the social history of ancestors and demonstrated how AI tools like ChatGPT can assist and stressed the need to cite AI-generated content properly. He recommended publishing platforms like MyStories.com and Amazon and noted the pros and cons of each platform.
- Twenty-five children and adults joined Library's Archives and Rare Book and Manuscript Library of the University of Illinois-UC staff to play historic board games. Games ranged from an Urbanathemed Monopoly-esque game to Victorian morality games. In one game, players attempted to race to the North Pole. This program provided a cross-generational and fun way to engage new patrons with history and library resources.

- This year's themed Archives Bazaar, the *Bizarre Bazaar*, saw participation from 13 community and cultural institutions. The largest participation to date! Archives, museums, and historical societies came to TUFL to display spooky and strange materials from their collections. One hundred attendees were able to see items from participating institutions. Browsable items included braided hair jewelry from Museum of the Grand Prairie and Frankenstein-ed instruments from Sousa Archives and Center for American Music.
- During Welcoming Week, September 12-21, 2025, events were held at the Library and library staff attended an off-site event to share library information. Events at the Library were Survival and Resilience. This event included hearing personal stories of Champaign-Urbana immigrants from Central American and Mexico, María Jiménez (Executive Director of Immigrant Services of CU) and Lucia Maldonado (Family Liaison from USD #116) spoke about their personal experiences, as well as the realities for people in our community. Also held during Welcoming Week was Conversation Café. This is a space where people practice a language they are learning. Lastly, the 12th *Annual Immigrant Welcome Awards Ceremony & Cultural Performance*, celebrated the work being done by and for immigrants in the community. Here is a [recording](#) of the event, in which there are kind about TUFL at the 49:27-minute mark.
- Children ages 7-11 and their caregivers gathered for the Young Artist's Studio - Sewing Arts. to design a stuffed creature. Children learned machine and hand sewing techniques to make their creatures and added details like eyes and appendages. Creations included ghosts, cats, replicas of favorite toys, pumpkins, and a dolphin with a back fin sewn at a 90-degree angle to the body, a design component for dolphins in the wild. Some children were so inspired that they took some materials home to continue creating.
- The Library hosted a diverse line-up of performances for an annual favorite, the CU Folk & Roots Festival. The Whitney Ashe Trio was present as part of the CU Jazz Fest. One patron survey in October commented: "Live music is so important in these trying times! So grateful there are affordable venues to listen to live music!"
- In a program co-hosted with the University of Illinois' Native American House, 50 attendees viewed historical photos, learned information, heard stories, and browsed books about Native Americans who lived in Illinois during the late 1800s and early 1900s. Speakers for this program were Dr. Rosalyn LaPier, who is an award-winning Indigenous writer, environmental historian, and ethnobotanist and Dr. David R. M. Beck, an author and historian who researches federal American Indian policy and urban American Indian history.
- Over 30 children and adults attended *Jump into Science*. This program focused on bioluminescence. Attendees saw the difference with bioluminescence and tonic water, which glowed brightly under UV flashlights, and regular water, which had less of a glow. Other *Jump into Science* experiments included watching U of I Graduate Society of Women Engineers volunteers add bleach to the tonic water to make the bioluminescent glow disappear, spinach into spinach juice then mixed with ethanol, which glowed red under the UV light, and using UV light to examine bioluminescent marks on money to determine if it was genuine.
- The bilingual Stuffed Animal Sleepover/Pijamada de peluches welcomed children dressed in pajamas and with their favorite stuffed animal in tow. Attendees enjoyed stories, songs, parachute games, and making a picture frame with popsicle sticks. Bravely, most children were able to part with their stuffed friends and left their stuffies at the Library for the sleepover. There were exceptions of a few little ones who did not want to part with their beloved friends. The following day, each child's picture frame was filled with a photo of them and their stuffie. Children whose stuffies stayed overnight also received a photo booklet capturing the sleepover fun had by the stuffies.

- The annual Noon Year's Eve event brought more than 100 attendees for a daytime New Year's celebration, which was co-facilitated by Programming Specialist Olivia C. and Librarian Rachel V. The event included stories, movement, songs, a fireworks craft, a dance party, and the countdown to noon.
- Researchers and staff from the Illinois Family Roots Pilot Program, part of The African Kinship Reunion (TAKir) project presented information about their research and work to 34 community members. The project aims to connect African-American residents of Illinois with living genetic relatives in Africa. Project members talked about their specific roles and the history of the project. Shalini Smith, Archives Librarian, presented on what resources are available at the Champaign County Historical Archives (CCHA). DNA test kits were given out to attendees who were interested in participating in the project.
- Two new digital exhibits were published by Champaign County Historical Archives staff and students. *Scorched Yet Standing* highlights stories of resilient structures that were heavily impacted by fires in the past but remain standing today. The exhibit also aims to underscore the contributions of first responders and community members alike who played a critical role in the aftermath and recovery of each event. *Quilting for a Cause: Legacies of Community and Craftivism in Champaign-Urbana* explores a selection of stories from Champaign County's past where quilters have used their craft to express complex ideas and emotions. Both exhibits can be found at the [Library's Digital Exhibit's page on the website](#).
- The Champaign County Historical Archives hosted an exhibit opening reception to mark the beginning of the traveling exhibit, [Journey to Freedom: Illinois Underground Railroad](#), which was attended by 100 people. The exhibit is coordinated by [Looking for Lincoln](#) and tells the courageous stories of freedom seekers, the multiracial conductors who assisted them, supportive communities along the way, and much more. Library staff partnered with the [Champaign County African American Heritage Trail](#) to present companion exhibits featuring stories of the Underground Railroad from east central Illinois. Remarks were made by Archives Manager, Pat Cain, Looking for Lincoln Executive Director, Sarah Watson, Co-Chair of the Champaign County African American Heritage Trail, Dr. Barbara Suggs-Mason, Coordinator for the Champaign County African American Heritage Trail, Robert White, and The Urbana Free Library Executive Director, Taliah Abdullah. The exhibit was on view from January through March, and associated programming took place during those months.
- Archives staff curated five exhibits, both physical and digital, which included companion exhibits highlighting Underground Railroad stories with ties to east central Illinois history developed in partnership with the Champaign County African American Heritage Trail; digitized copies of the Lavender Prairie News, a lesbian newsletter from 1982 to 1995; display of staff-selected archival materials in the new first-floor exhibit case; and two additional digital exhibits, one titled *Scorched Yet Standing: Stories of Resilient Structures* and another titled *Quilting for a Cause: Legacies of Community and Craftivism in Champaign-Urbana*.
- At an event led by the U of I Astronomy and Aerospace departments, 57 children and caregivers learned about meteorites and man-made technology. The Astronomy Department gave a presentation and brought model rockets and meteorite samples, while the Aerospace Department brought mini rovers and an imitation moon and Mars set up for the rovers to drive on. The event was very hands-on; attendees got to hold the meteorites, navigate the rovers, and use telescopes.
- Working with 40 North, the University's Asian American Cultural Center, the Urbana Park District, and the Library held a Lunar New Year celebration. Over 130 community members made and decorated red envelopes, created a horse craft, played board games from China and Korea, and watched dance performances. In addition to decorations and sharing information about Lunar New Year celebrations across cultures, a big attraction was a 20-foot-long dragon costume on loan from the Asian American Cultural Center.

- Olivia Coleman and Librarian Rachel Vellenga welcomed 140 attendees to the first ever Glow Stick Dance Party. This event was so popular that the Children's area was full beforehand, and attendees were waiting with anticipation before the doors officially opened. Adults glow stuck their children; the lights were dimmed, and all ages danced the time away. A young attendee said this event tied with The Bat Festival for the coolest program!
- This year's annual Read Across America Community Celebration was the 26th instance held in Champaign-Urbana. Olivia Coleman represented the Library on the planning committee for a third year in a row, contributing by organizing a drawing contest for the design on the giveaway tote bags, coordinating volunteer readers for the world language area, sorting and organizing giveaway books, staffing the giveaway book table at the event, and preparing the activity for the Library's table. The theme for this year's celebration was "Champion Kindness." The chosen activity was creating "kindness cards". Children could write or draw a thank-you message for a kind act, pay someone a compliment, or think of another expression of kindness, and were provided with letter stamps, stickers, markers, and scrapbook paper to create with. Alice, a practicum student with the Library, and Library Assistant Brittni hosted the Library's table and had 220 people stop by.
- Kids and their caregivers saw the inner workings of technology at the Tech Take Apart program! Many of the nearly 50 participants visited the Library specifically for this program, sharing that they were delighted to see the insides of keyboards, sewing machines, and other items. Children showed off what they found, and one enterprising child took a keyboard apart and then put it back together. This event sparked excitement and curiosity about how things work.
- Gerald and Kate McWorter gave a fascinating lecture on the history of New Philadelphia, the first town platted by a freed Black person, Frank McWorter. Gerald is a descendent of Frank and told the story of Frank and his wife Lucy, how they asserted their freedom, fought to free others, and created a fully integrated community. They include information on the women of the family, how many of Frank and Lucy's descendants were and are still history keepers, making sure this story continues to be told.
- Angela Rivers, Barbara Suggs Mason, and Robert White from the Champaign County African American Heritage Trail led a tour of the traveling exhibit, Journey to Freedom: Illinois' Underground Railroad, on display at the Library. Then 21 patrons boarded a coach bus to visit 2 four stops on the Heritage Trail. During this city tour, attendees heard stories about freedom seekers, abolitionists, and the Underground Railroad in Champaign County. The tour included fascinating details about local residents and historical context about what was going on in the country at the time.
- Staff have been working to expand Older Adult and Senior programming. The goals for programming for this audience have been to offer events that build community and connect attendees with activities and information, address the epidemic of loneliness and isolation, and promote active living. In addition to the monthly movie and discussion events, Senior Happy Hour is scheduled as a time to gather, explore topics of interest, engage in activities, and make new friends. An armchair tour of historic parts of Urbana led by staff working in the Archives was received with generous applause. Another program offered mocktails and games, and puzzles while listening to a book. Staff are collaboratively working with the target population to plan future activities.
- 2026 marked the 18th Annual Fairy Tale Ball! Thanks to community partners, we were able to offer new activities such as face painting and dragon academy led by students enrolled in a Recreation, Sport, and Tourism class, a performance by the Champaign Park District's Youth Theatre, a side quest featuring Urbana High School Theater students, and a craft created by the Idea Store alongside returning favorites like dancing and the maze. Library staff worked with the University Theatre Department BFA design students to create dynamic set pieces that transformed the look of library spaces for the ball. Nearly 1,100 people were welcomed to this fan favorite event.

- Summer Reading started on May 11 with the theme **Plant a Seed, Read!**. Staff visited 90 classrooms to let kids know about the program. So far, over 600 people have registered. A kickoff event funded by Busey Bank was held and attracted more than 200 community members. Attendees enjoyed face painting, crafts, ice cream, music by the Mariachi Tigres de Urbana. A great tie-in with the **Plant A Seed, Read!** theme was that Sola Gratia brought plants and pots for attendees to take home and grow. We are also doing something new this year. People of all ages can collect beads by meeting reading goals or by attending select summer reading events to create a bead necklace. We've already seen people of all ages coming to programs to get their bead.
- The Archives hosted a day-long cemetery restoration workshop. The morning session consisted of lectures by Dawn Cobb from the Illinois Department of Natural Resources and John Heider from RIP Ltd., covering responsible techniques for tombstone restoration. Then in the afternoon, a small group gained hands-on experience putting the techniques into practice at Mt. Hope Cemetery. The group reset fallen cemetery markers, reattached broken stones, and leveled uneven bases. The workshop drew patrons from around the community, and from as far away as Iowa and southern Illinois!
- Nearly 400 people came to the Juneteenth Celebration held by Urbana's Library and Park District. Attendees enjoyed free food from local food trucks, a diverse selection of music from DJ Strange and New Souls, community art with Ja Nelle Davenport-Pleasure, and games with the Library and Urbana Park District. Mayor Williams, Rachel Lenz, Executive Director of the Park District, and Taliah Abdullah presented a joint proclamation for Juneteenth during the event. A lot of fun learning took place as children and adults learned how to make slime with three ingredients: glue, baking soda, and contact solution. Children activated their literacy skills as they read the recipe, followed the recipe step-by-step, and received verbal guidance to make a batch of slime.
- Love Wins Crafting is an annual all-ages lively and joyful event hosted at the Library to celebrate Pride Month. Library staff and community artists are invited to share an arts and crafts project. This year, projects included library staff led beaded bracelets, zine-making with the UCIMC Zine Library, TBR (to be read) containers with Carnation Bookhouse, collage bookmarks with an independent artist, and decorating wood cutouts with Prism Community Art School. Attendees were able to find at least one project that they enjoyed, if not several!
- **The Library was featured in the news several times for its exciting programs and events. Here are a few highlights:**
 - July 15, 2025 – ipmnewsroom.org - Urbana Free Library hours change during welcome desk, play area renovation <https://ipmnewsroom.org/urbana-free-library-hours-change-during-welcomedesk-play-area-renovation/>
 - July 29, 2025 – wcia.com - Urbana Free Library Renovations & Book Recommendations <https://www.wcia.com/ciliving-tv/ciliving-stories/ciliving/urbana-free-library-renovations-bookrecommendations/>
 - August 26, 2025 - ipmnewsroom.org - New executive director outlines her vision for Urbana Free Library <https://ipmnewsroom.org/new-executive-director-outlines-her-vision-for-urbana-freelibrary/>
 - August 28, 2025 - wcia.com - Community Spotlight: Urbana Free Library archives <https://www.wcia.com/community-spotlight/community-spotlight-urbana-free-libraryarchives/>
 - September 11, 2025, wcia.com – Celebrate Library Card Sign-Up Month with Urbana Free Public Library <https://www.wcia.com/video/celebrate-library-card-sign%e2%80%91up-month-withurbana-free-public-library/11065674/>

- October 7, 2025 - dailyillini.com - Banned Books Week returns with activities, awareness <https://dailyillini.com/buzz-stories/2025/10/07/banned-books-week-awareness/>
- October 8, 2025 - wcia.com - Spooky Book Recommendations for October - ciLiving <https://www.wcia.com/video/spooky-book-recommendations-for-october/11149582/>
- November 18, 2015 - dailyillini.com - Street College brings hip-hop, STEM to Urbana Free Library https://dailyillini.com/life_and_culture-stories/culture-diversity/2025/11/18/street-collegebrings-hip-hop-stem-to-urbana-library/
- December 11, 2025 - smilepolitely.com - The Urbana Free Library celebrates Jane Austen's 250th birthday <https://www.smilepolitely.com/splog/the-urbana-free-library-celebrates-jane-austens-250th-birthday/>
- December 17, 2025 - news-gazette.com - Urbana Free Library announces temporary holiday closure, new hours https://www.newsgazette.com/news/local/community-events/urbana-free-library-announcetemporary-holiday-closure-new-hours/article_c59f68da-9e7e-44bc-9283-b34e9a620ca1.html
- January 15, 2026 - wcia.com - Journey to Freedom: Illinois' Underground Railroad Exhibit <https://www.wcia.com/ciliving-tv/journey-to-freedom-illinois-underground-railroad-aturbana-free-library/>
- January 16, 2026 - ipmnewsroom.org - New exhibit showcases Illinois' role with the Underground Railroad <https://ipmnewsroom.org/97782-2/>
- February 8, 2026 - news-gazette.com - Beyond the Boardroom: Urbana Free Library's Taliah Abdullah https://www.news-gazette.com/news/local/people/beyond-theboardroom-urbana-free-librarys-taliah-abdullah/article_bde59ea6-8018-4e63-a924-c0926c1a2072.html
- February 25, 2026 - chambanamoms.com - 50+ Things To Do Over Spring Break in Champaign-Urbana <https://www.chambanamoms.com/2026/02/25/fifty-things-to-dospring-break-champaign-urbana/>
- April 10, 2026 – wcia.com - Get ready for the Fairy Tale Ball, Urbana Free Library <https://www.wcia.com/ciliving-tv/get-ready-for-the-fairy-tale-ball-urbana-free-library/>
- April 16, 2026 - smilepolitely.com - Ride MTD to the library for free <https://www.smilepolitely.com/splog/ride-mtd-to-the-library-for-free/>
- May 20, 2026 - ipmnewsroom.org - Life, death and everything in between: Public dialogues provide space for grief in C-U <https://ipmnewsroom.org/death-life-everything-in-between-death-cafe-hosted-at-urbana-free-library/>
- June 2, 2026 - wcia.com - Juneteenth event, book recommendations with the Urbana Free Library <https://www.wcia.com/ciliving-tv/juneteenth-event-book-recommendations-withthe-urbana-free-library/?nxsparm=3>

Grants & Partners:

- The Library received \$50,000 for new carpet from the State's Department of Commerce and Economic Opportunity that was put toward the first-floor renovations that happened in late 2025.
- The Library received \$100,000 to put toward carpet and paint for the first-floor renovations.
- The School of Information Sciences | The iSchool at Illinois and the Library continue their partnership in offering an apprenticeship program. The apprenticeship allows two students to link a practicum experience with an independent study for a year-long experience at the Library. The iSchool provides each student with a \$5,000 stipend and a full fee waiver each semester.
- Additionally, the Library supports the education of future library professionals by hosting practicum students from The School of Information Sciences | The iSchool at Illinois and other regional library science programs. This year, the Library hosted nine practicum students. Students worked on a variety

of projects in the Archives, served patrons at the Welcome and Questions Desk, aided in the coordination and execution of programming, practiced cataloging, and much more.

- The Archives began hosting an Urbana High School senior as part of UHS's Executive Internship program. The program gives UHS seniors an opportunity to get on-the-job experience at community organizations and businesses. The student worked with Archives staff to gain an understanding of available resources and services offered at CCHA and the Library, completed research on a local history topic of their choosing to write a blog post, and end the semester by generating a program, campaign, or other initiative to engage young people with CCHA & Library resources and services. They started early-stage planning for a "murder-mystery" style event at the Library that incorporates local history.
- Archives received the following grants this year to support projects and operations:
 - \$6,245.50 from the Community Foundation of East Central Illinois to support the purchase of a new microfilm scanner to better access and digitize microfilmed materials such as local newspapers, municipal documents, and more.
 - \$5,000 from the Illinois State Historical Records Advisory board to partially support digitization of audio-visual materials from the Chanute Air Force Base Collection.
 - \$500 from Advantage Archives to partially support the digitization of *El Informador de Champaign-Urbana*, a Spanish-language newspaper in circulation from 2002 to 2007.
 - \$400 to support the educational program titled "Seven Ways to Freedom: The New Philadelphia Story" presented by authors and historians Kate Williams-McWorter and Gerald A. McWorter.

Professional Development and Contributions:

- Dawn Cassady served on the HR Source Advisory Council again during FY26 and attended two on-site conferences where HR best practices and updates to employment law in Illinois were discussed.
- Pat Cain attended the annual History-Social Science Education Symposium at Illinois State University. In addition to presenting about lesson plans developed for the "Journey to Freedom: Illinois Underground Railroad" exhibit currently on display at the Library, Pat attended sessions focused on the incorporation of local primary sources in classrooms, community history projects involving young adults, and strategies to incorporate local history while also commemorating the US's 250th Anniversary celebrations in 2026.
- Sherrie Bowser, Archives Librarian, attended the Midwest Archives Conference Annual Meeting in Columbus, Ohio. The theme for this year's conference was "Find it Here!" At the conference, Sherrie attended sessions titled "Finding Our Way with AI: Practical Tools for Archival Access and Discovery," "Finding Your Way Through Large Collections: Strategies for Small Institutions," "Finding It: The Elusive Gap Between Accessioning and Stacks Management," and more. Sherrie shared key points and lessons learned with Archives staff to help inform Archives operations moving forward.
- Pat Cain continues to serve as a member of the Abraham Lincoln National Heritage Area Steering Council and institutional representative for the Lincoln Legacy Committee of Champaign County.
- Sara Bennett is Secretary of the Champaign County Museums Network, a group of local museums, archives, nature centers, and similar organizations that collaborate to raise awareness of Champaign County museums' rich offerings and services.

URBANA FREE LIBRARY**IPLAR****IDENTIFICATION (1.1 - 1.31)**

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLS 151, PLS 701]	30665
1.2 ISL Branch # [PLS 151, PLS 701]	00
1.3a FSCS ID [PLS 150, PLS 700]	IL0538
1.3b FSCS_SEQ [PLS 700]	002
1.4a Legal Name of Library [PLS 152]	Urbana Free Library
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLS 153]	210 West Green Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLS 154]	Urbana
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLS 155]	61801
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLS 157]	210 West Green Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLS 158]	Urbana
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLS 159]	61801
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLS 162]	2173674058
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	2173674061
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://urbanafreelibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Taliah Abdullah
1.15 Title	Executive Director

1.16 Library Director's E-mail

tabdullah@urbanafree.org

Item D1.

Library Information

Please provide the requested information about the library type.

1.17a Type of library	City
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:	
Legal name of library you contract with:	

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]	Champaign
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLS 205]	
1.22b IF YES, indicate the reason for the boundary change	
1.23a Population residing in tax base (Use the latest official federal census figure) [PLS 208]	38,336
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.24 If the population has changed from the prior year's answer, then indicate the reason.	
1.25a This library is currently a member of what Illinois library system?	IHLS

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;

4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

Item D1.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the FSCS public library definition? [PLS 203]	Yes

SERVICE OUTLETS (2.1 - 2.16)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact IPLAR@ilsos.gov so that it can be added.

2.1a Total number of bookmobiles [PLS 211 & PLS 712]	0
2.1b Total number of branch libraries [PLS 210]	0
2.2a Are any of the branch libraries a combined public and school library?	No
2.2b If YES, provide the name of the branch or branches	

Service Outlet Name

Location	2.3a Branch or Bookmobile Legal Name [PLS 702]	2.3b If the outlet's legal name has changed, then enter the updated answer here.	2.3c Was this an official name change?
URBANA FREE LIB.	URBANA FREE LIBRARY		

ISL Control Number

Location	2.4 ISL Control # [PLS 701]	2.5 ISL Branch # [PLS 701]
URBANA FREE LIB.	30665	3066500

Street Address

Location	2.6a Street Address [PLS 703]	2.6b If the outlet's street address has changed, then enter the updated answer here.	2.6c Was this a physical location change?
URBANA FREE LIB.	210 WEST GREEN STREET		

Address

Location	2.7a City [PLS 704]	2.7b If the outlet's city has changed, then enter the updated answer here.	2.8a Zip Code [PLS 705]	2.8b If the outlet's zip code has changed, then enter the updated answer here.

URBANA FREE LIB.	URBANA		61801		Item D1.
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County & Phone

Location	2.9a County [PLS 707]	2.9b If the outlet's county has changed, then enter the updated answer here.	2.10a Telephone [PLS 708]	2.10b If the outlet's phone number has changed, then enter the updated answer here.
URBANA FREE LIB.	Champaign		2173674057	

Square Feet

Location	2.11a Square Footage of Outlet [PLS 711]	2.11b If the facility's square footage has changed, then enter the updated answer here.	2.11c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.
URBANA FREE LIB.	50,000		

IDs

Hours and Attendance

Location	2.12 Total public service hours PER YEAR for this service outlet [PLS 713]	2.13 Total number of weeks, during the fiscal year, this service outlet was open for service to the public [PLS 714]	2.14 Total annual attendance/visits in the outlet
URBANA FREE LIB.	¹ 3,188	52	² 176,906

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLS 206]	07/01/2025
3.2 Fiscal Year End Date (mm/dd/year) [PLS 207]	06/30/2026
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Rose Barnes
3.5 Telephone Number of Person Preparing Report	217-367-4057
3.6 E-Mail Address of Person Preparing Report	rbarnes@urbanafree.org

REFERENDA (4.1 - 4.7)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum requires a question be submitted to the voters at an election held under the general election law. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation
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Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	9
5.2 Total number of vacant board seats	1
5.2b Please explain	We currently have one open board seat
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 IF NO, please explain	

First Member

5.5 Name	Dan Urban
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5.6 Trustee Position	President	Item D1.
5.7 Present Term Ends (mm/year)	06/2027	
5.8 Telephone Number	217-766-8934	
5.9 Trustee E-mail Address	danielurban@urbanafree.org	
5.10 Home Address	206 Pell Circle	
5.11 City	Urbana	
5.12 State	IL	
5.13 Zip Code	61801	

Second member

5.5 Name	Beth Scheid
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	06/2028
5.8 Telephone Number	217-384-4966
5.9 Trustee E-mail Address	bethscheid@urbanafree.org
5.10 Home Address	2502 Brookens Circle
5.11 City	Urbana
5.12 State	IL
5.13 Zip Code	61801

Third member

5.5 Name	Meena Malik
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	06/2029
5.8 Telephone Number	714-494-6596
5.9 Trustee E-mail Address	meenamalik@urbanafree.org
5.10 Home Address	405 N. Abbey Rd
5.11 City	Urbana
5.12 State	IL
5.13 Zip Code	61802

Fourth member

5.5 Name	Julia Pollack
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	06/2028
5.8 Telephone Number	847-602-2031
5.9 Trustee E-mail Address	juliapollack@urbanafree.org
5.10 Home Address	407 Sunnycrest Ct
5.11 City	Urbana
5.12 State	IL

5.13 Zip Code	61801	Item D1.
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Fifth member

5.5 Name	Shirese Hursey
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	06/2028
5.8 Telephone Number	217-721-4176
5.9 Trustee E-mail Address	shiresehursey@urbanafree.org
5.10 Home Address	1309 Ellis Drive
5.11 City	Urbana
5.12 State	IL
5.13 Zip Code	61801

Sixth member

5.5 Name	Deb Newell
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	06/2029
5.8 Telephone Number	217-714-0872
5.9 Trustee E-mail Address	debnewell@urbanafree.org
5.10 Home Address	2908 Haydon Dr
5.11 City	Urbana
5.12 State	IL
5.13 Zip Code	61802

Seventh member

5.5 Name	Justin Kingston
5.6 Trustee Position	Secretary/Treasurer
5.7 Present Term Ends (mm/year) ³	06/2026
5.8 Telephone Number	815-694-0464
5.9 Trustee E-mail Address	justinkingston@urbanafree.org
5.10 Home Address	212 w Vermont Ave
5.11 City	Urbana
5.12 State	IL
5.13 Zip Code	61801

Eighth member

5.5 Name	Glen Layne-Worthey
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	06/2027

5.8 Telephone Number	650-213-6759	Item D1.
5.9 Trustee E-mail Address	glenlworthey@urbanafree.org	
5.10 Home Address	706 S. Coler Ave., Apt. 4	
5.11 City	Urbana	
5.12 State	IL	
5.13 Zip Code	61801	

Ninth member

5.5 Name	OPEN SEAT
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 Trustee E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.3b)

Please provide the requested information about the library's facilities.

6.1 Total Number of Meeting Rooms	2
6.2 Total number of times meeting room(s) used by the public during the fiscal year ⁴	156
6.3 Total Number of Study Rooms	2
6.4 Total number of times study room(s) used by the public during the fiscal year	1,795

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

Note: This is not the place to list any new vehicles purchased.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)? ⁵	\$13,915,316
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7.2 During the last fiscal year, did the library acquire any real and/or personal property?	Yes	Item D1.
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IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	\$1
7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	Former filler station that is used for Library storage. Approx 950 square feet

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.	The Library has \$102040 in vacation time on the books

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	No
7.11 IF YES, what is the total amount of the outstanding liabilities?	
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value

of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

Item D1.

8.1 Local government [PLS 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$5,075,399
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	No
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$4,733,864

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal or state funds, please contact IPLAR@ilsos.gov or the Library Development Group at 217-524-8836.

8.2 Per capita grant	\$56,545
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$129,676
8.5 Other State Government funds received	\$43,628
8.6 If Other, please specify	
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLS 301]	\$229,849

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact IPLAR@ilsos.gov or the Library Development Group at 217-524-8836.

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLS 302]	\$0

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services,

or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

Item D1.

8.13 Monetary Gifts and Donations	\$204,874
8.14 Other receipts intended to be used for operating expenditures	\$185,913
8.15 TOTAL all other receipts (8.13 + 8.14) [PLS 303]	\$390,787
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLS 304]	\$5,696,035
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 10% of the total funds received by the library in the last fiscal year...", or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 10% of the total funds received by the district in the last previous fiscal year...", or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 10% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a The library safeguards its funds using which option?	Surety Bond
8.18b Proof of Insurance for Library Funds	Surety Bond--Board Treasurer.pdf Treasurer's Bond.pdf
8.19 What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$2,121
8.20 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21 The designated custodian of the library's funds is	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

Note: For the IRS definition of "Fringe Benefits" see here: <https://www.irs.gov/publications/p15b>

9.1 Salaries and wages for all library staff [PLS 350]	\$2,851,462
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLS 351]	\$866,645
9.2b If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3 Total Staff Expenditures (9.1 + 9.2) [PLS 352]	\$3,718,107

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLS 353]	\$230,902
10.2 Electronic Content Expenditures (e-books, databases, etc.) [PLS 354]	\$185,211
10.3a Other Physical Materials Expenditures [PLS 355]	\$71,775
10.3b Please list the types of materials purchased in 10.3a	AV media, hot spots, Chromebook, Library of Things, Educational Material for kits, games
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLS 356]	\$487,888

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures.

Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLS 357]	\$1,097,035
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLS 358]	\$5,303,030

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Item D1.

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLS 400]	\$0
12.2 State Government [PLS 401]	\$0
12.3 Federal Government [PLS 402]	\$0
12.4 Other Capital Revenue [PLS 403]	\$0
12.5 If Other, please specify	
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLS 404]	\$0

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405] ⁶	\$812,914
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PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example,

for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Item D1.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	17	17	62.6200053.57000	39.0000039.00000
	13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week
	Executive Director	Library Director	\$62.62	39.00
	Associate Director DC	Assistant Library Director	\$53.57	39.00
	Patron Services Manager GW	Other Type of Librarian	\$39.48	39.00
	Collection Manager RB	Collection Development Acquisitions	\$36.32	39.00
	Librarian JS	Reference	\$38.70	39.00
	Librarian JK	Reference	\$37.21	39.00
	Librarian EB	Children's Services	\$38.70	39.00
	Librarian EY	Children's Services	\$37.21	39.00
	Librarian KH	Collection Development Acquisitions	\$38.70	39.00
	Librarian JR	Collection Development Acquisitions	\$38.70	20.00
	Librarian RV	Collection Development Acquisitions	\$38.70	20.00
	Librarian SB	Other Type of Librarian	\$38.70	39.00
	Librarian SB	Other Type of Librarian	\$37.21	39.00
	Librarian SS	Other Type of Librarian	\$35.72	39.00
	Program Manager LC	Other Type of Librarian	\$41.06	39.00
	Associate Director RF	Assistant Library Director	\$51.51	39.00
	Librarian CI	Adult Services	\$38.70	20.00

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLS 250]	15.15
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Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary					
	13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	0.00
13.12 Total FTE Librarians (13.5 + 13.11) [PLS 251]	15.15

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	775.89
13.14 Minimum hourly rate actually paid	\$18.73
13.15 Maximum hourly rate actually paid ⁷	\$34.75
13.16 Total FTE Group C employees (13.13 / 40)	19.40

Group D

This category includes full-time and part-time pages or shelveers.

13.17 Total hours worked in a typical week by all Group D employees	170.00
13.18 Minimum hourly rate actually paid	\$17.03
13.19 Maximum hourly rate actually paid	\$18.73
13.20 Total FTE Group D employees (13.17 / 40)	4.25

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees ⁸	77.00
13.22 Minimum hourly rate actually paid	\$20.81
13.23 Maximum hourly rate actually paid	\$36.13
13.24 Total FTE Group E employees (13.21 / 40)	1.93
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLS 252]	25.57
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLS 253]	40.72

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained

vacant. Another row will automatically appear once data is entered in the current row.

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Summary							
	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary							
	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)	

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary							
	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

LIBRARY VISITS (14.1 - 14.1a)

This section collects information on the number of library visits. This is prefilled, based on the answer from Section 2.14.

14.1 Total annual visits/attendance in the library [PLS 501]	176,906
14.1a Library Visits Reporting Method [PLS 501a]	Annual Count

PROGRAMS, ACTIVITIES & ATTENDANCE (15.1 - 15.38)

SYNCHRONOUS PROGRAMS

A synchronous program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants.

Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Count all programs, whether held on- or off-site that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

Note: For more information, please refer to the Counting Opinions login screen for links to helpful worksheets and guides.

SELF-DIRECTED ACTIVITIES

A self-directed (asynchronous or passive) activity is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, take and make kits, library scavenger hunts (when not done as part of a group), etc. For guidance on Virtual Asynchronous (self-directed) activities and views, please refer to 15.37 Total Number of Asynchronous (Virtual) Program Presentations, and 15.38 Total Views of Asynchronous (Virtual) Program Presentations.

Note: For more information, please refer to the Counting Opinions login screen for links to helpful worksheets and guides.

	15.1 Synchronous Programs (All Group Programs by Age)	15.2 Attendance	15.3 Self Directed Activities	15.4 Self Directed Activity Participants
Children (0-5)	133	3,020	3	450
Children (6-11)	94	7,525	0	0
Young Adults (12-18)	⁹ 176	2,863	0	0
Adults (19 and older)	202	3,018	0	0
General Interest	¹⁰ 73	5,086	1	2
Total	678	21,512	4	452

Onsite, Offsite and Virtual (All Group Programs by Type)

	15.29 Program Sessions	15.30 Program Attendance
Synchronous In-Person Onsite Program Sessions	541	13,585
Synchronous In-Person Offsite Program Sessions	121	7,635
Synchronous Virtual Program Sessions	16	292
Total	678	21,512

Asynchronous Virtual Presentations (Subset of Self-Directed Activities)

15.37 Total Number of Asynchronous (Virtual) Program Presentations [PLS 620]	0
15.38 Total Views of Asynchronous (Virtual) Program Presentations [PLS 630]	0

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Cards	12,881
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16.2 Total Number of Unexpired Non-resident Cards	337	<i>Item D1.</i>
16.2a Of the total in 16.2, how many Cards for Kids Act cards were issued?	0	
16.2b Of the total in 16.2, how many Disabled Veterans cards were issued?	0	
16.2c What was the total amount of the fees collected from the sale of non-resident cards during the past fiscal year?	\$19,746.00	
16.3 Total Number of Registered Users (16.1 + 16.2) [PLS 503]	13,218	
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes	
16.5 Does the library charge overdue fines to any users when they fail to return physical print materials by the date due? [PLS 504]	No	
16.6 Did your library board adopt a policy to waive the non-resident fee for persons under the age of 18?	No	

RESOURCES OWNED (17.1 - 17.25)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use.

17.1 Print Materials [PLS 450]	214,295
17.2 Current Print Serial Subscriptions	88
17.3 Total Print Materials (17.1+17.2)	214,383
17.4 Audio Recordings: Physical Units Held at end of the fiscal year [PLS 452]	13,439
17.5 DVDs/Videos: Physical Units Held at end of the fiscal year [PLS 454]	26,524
17.6 Other Circulating Physical Items [PLS 462]	1,731
17.7 Total Physical Items in Collection [PLS 461]	255,989

Electronic Materials and Collections

This section asks how the library obtains electronic materials, research databases and online learning platforms. Please answer yes or no to the following questions.

17.8 Did your library provide access to e-Books purchased solely by the library? [PLS 525]	Yes
17.9 Did your library provide access to e-Books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Answer yes or no. [PLS 526]	Yes
17.10 Did your library provide access to e-Books provided by the State Library at no or minimal cost to your library? [PLS 527]	No
17.11 Did your library provide access to e-Serials purchased solely by the library? [PLS 528]	No
17.12 Did your library provide access to e-Serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 529]	Yes
17.13 Did your library provide access to e-Serials provided by the State Library at no or minimal cost to your library? [PLS 530]	No

17.14 Did your library provide access to e-Audio purchased solely by the library? [PLS 531]	Yes	Item D1.
17.15 Did your library provide access to e-Audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 532]	Yes	
17.16 Did your library provide access to e-Audio provided by the State Library at no or minimal cost to your library? [PLS 533]	No	
17.17 Did your library provide access to e-Video purchased solely by the library? [PLS 534]	Yes	
17.18 Did your library provide access to e-Video purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 535]	No	
17.19 Did your library provide access to e-Video provided by the State Library at no or minimal cost to your library? [PLS 536]	No	
17.20 Did your library provide access to research databases purchased solely by the library? [PLS 537]	Yes	
17.21 Did your library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 538]	No	
17.22 Did your library provide access to research databases provided by the State Library at no or minimal cost to the library? [PLS 539]	Yes	
17.23 Did your library provide access to online learning platforms purchased solely by the library? [PLS 540]	Yes	
17.24 Did your library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 541]	No	
17.25 Did your library provide access to online learning platforms provided by the State Library at no or minimal cost to your library? [PLS 542]	Yes	

USE OF RESOURCES (18.1 - 18.19)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Circulation of Adult Physical Material	295,157
18.2 Circulation of Young Adult Physical Material	14,591
18.3 Circulation of Children's Physical Material [PLS 549]	177,450
18.4 Total number of physical materials loaned (18.1 + 18.2 + 18.3)	487,198

Report circulation, including renewals, by the material types below.

18.5 Books- Physical	337,341
18.6 Videos/DVDs- Physical	90,660
18.7 Audios (include music)- Physical	24,276
18.8 Magazines/Periodicals- Physical	4,163
18.9 Other Items- Physical [PLS 561]	26,567
18.10 Physical Item Circulation (18.5-18.9) [PLS 553]	483,007
18.11 Did your library offer automatic renewal for any physical materials during the reporting period? [PLS 505]	Yes
18.12 e-Book Circulation [PLS 545]	57,729
18.13 e-Serial Circulation [PLS 546]	30,358
18.14 e-Audio Circulation [PLS 547]	75,748
18.15 e-Video Circulation [PLS 548]	23,145
18.16 Use of Electronic Materials [PLS 552]	186,980
18.17 Total Circulation of Materials [PLS 550]	669,987

18.18 Interlibrary Loans Provided TO Other Libraries [PLS 575]	65,091	Item D1.
18.19 Interlibrary Loans Received FROM Other Libraries [PLS 576]	35,873	
18.20 If your library purchases research databases and online learning platforms, list the total use	44,379	

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet information needs.

NOTES:

(1) A reference transaction includes information and referral service, scheduled and unscheduled individual instruction and assistance in using information sources (including websites and computer-assisted instruction).

(2) Count Readers Advisory questions as reference transactions.

(3) Information sources include (a) printed and nonprinted material; (b) machine-readable databases (including computer-assisted instruction); (c) the library's own catalogs and other holdings records; (d) other libraries and institutions through communication or referral; and (e) persons both inside and outside the library.

(4) When a staff member uses information gained from previous use of information sources to answer a question, the transaction is reported as a reference transaction even if the source is not consulted again.

(5) If a contact includes both reference and directional services, it should be reported as one reference transaction.

(6) Duration should not be an element in determining whether a transaction is a reference transaction.

(7) Do not include transactions that include only a directional service, such as instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is Susan Smith? Can you help me make a photocopy?"

If an annual count of reference transactions is unavailable, count reference transactions during a typical week or weeks, and multiply the count to represent an annual estimate

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours.

19.1 Total Annual Reference Transactions [PLS 502]	44,593
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One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials

0

AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	143
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library	55
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	Yes

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	501-1000 Mbs
21.2b If Other, please specify	1 Gbps
21.3 What is the monthly cost of the library's internet access?	\$200
21.4 Number of Internet Computers Available for Public Use [PLS 650]	55
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLS 651]	20,680
21.5a Reporting Method for Number of Uses of Public Internet Computers Per Year [PLS 651a]	Annual Count
21.6 Wireless Sessions Per Year [PLS 652]	101,534
21.6a Reporting Method for Wireless Sessions [PLS 652a]	Annual Count
21.7 Does your library utilize Internet filters on some or all of the public access computers?	No
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	No

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

If you want to learn more about E-Rate, RAILS Members should contact communications@railslibraries.org IHLS Members should contact membership@illinoisheartland.org

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.2a If YES, did your library apply for Category 1, Category 2 or both?	
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	
22.3 If NO, why did your library NOT participate in the E-rate program?	Do not meet CIPA requirements

STAFF AND TRUSTEE DEVELOPMENT & TRAINING (23.1 - 23.3)

Item D1.

This section focuses on staff and trustee development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff and trustee development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$18,295
23.2 Does the above amount include travel expenses?	Yes
23.3 How many total hours of training did staff receive this year?	844.00
23.4 How many total hours of training did trustees receive this year?	19.00

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	
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24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	Librarian Rachel Vellenga shared fun and practical information about backyard chickens. The all-ages audience of nearly 300 people heard interesting facts about chickens including the varieties, what chickens eat, where they sleep, and what are predators to chickens. Attendees were able to hold Maddie, the guest chicken. These types of programs help all ages understand more about the natural world and are meant to encourage less fear and more curiosity Families from all over the world joined library staff for an End of Summer Reading Sidewalk Chalk Party in Cherry Alley! Forty-five community members, of all ages, enjoyed chasing bubbles, playing a giant game of Connect 4, tasty treats, and different activities with hula hoops. At Creating an Ancestor Sketch, Thomas MacEntee presented a step-by-step approach to documenting ancestors to 58 community members. MacEntee suggested potential writers break writing into smaller pieces rather than attempting to write a whole book all at once. MacEntee highlighted growing interest in the social history of ancestors and demonstrated how AI tools like ChatGPT can assist and stressed the need to cite AI-generated content properly. He recommended publishing platforms like MyStories.com and Amazon and noted the pros and cons of each platform. This year's themed Archives Bazaar, the Bizarre Bazaar, saw participation from 13 community and cultural institutions. The largest participation to date! Archives, museums, and historical societies came to TUFL to display spooky and strange materials from their collections. One hundred attendees were able to examine items from participating institutions. Browsable items included braided hair jewelry from Museum of the Grand Prairie and Frankenstein-ed instruments from Sousa Archives and Center for American Music. During Welcoming Week 2025 (September 12-21), events were held at the Library, and staff attended an off-site event to share library information. Events at the Library focused on survival and resilience. This event included hearing personal stories of Champaign-Urbana immigrants from Central American and Mexico, María Jiménez (Executive Director of Immigrant Services of CU) and Lucia Maldonado (Family Liaison from USD #116) spoke about their personal experiences, as well as the realities for people in our community. Also held during Welcoming Week was Conversation Café. This is a space where people practice a language they are learning. Lastly, the 12th Annual Immigrant Welcome Awards Ceremony & Cultural Performance, celebrated the work being done by and for immigrants in the community. The Library hosted a diverse line-up of performances for an annual favorite, the CU Folk & Roots Festival. The Whitney Ashe Trio was present as part of the CU Jazz Fest. One patron survey in October commented: "Live music is so important in these trying times! So grateful there are affordable venues to listen to live music!" In a program co-hosted with the University of Illinois' Native American House, 50 attendees viewed historical photos, learned information, heard stories, and browsed books about Native Americans who lived in Illinois during the late 1800s.
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Item D1.

and early 1900s. Speakers for this program were Dr. Rosalyn LaPier, who is an award-winning Indigenous writer, environmental historian, and ethnobotanist and Dr. David R. M. Beck, an author and historian who researches federal American Indian policy and urban American Indian history. The annual Noon Year's Eve event brought more than 100 attendees for a daytime New Year's celebration, which was co-facilitated by Programming Specialist Olivia C. and Librarian Rachel V. The event included stories, movement, songs, a fireworks craft, a dance party, and the countdown to noon. The Champaign County Historical Archives hosted an exhibit opening reception to mark the beginning of the traveling exhibit, Journey to Freedom: Illinois Underground Railroad, which was attended by 100 people. The exhibit is coordinated by Looking for Lincoln and tells the courageous stories of freedom seekers, the multiracial conductors who assisted them, supportive communities along the way, and much more. Library staff partnered with the Champaign County African American Heritage Trail to present companion exhibits featuring stories of the Underground Railroad from east central Illinois. Remarks were made by Archives Manager, Pat Cain, Looking for Lincoln Executive Director, Sarah Watson, Co-Chair of the Champaign County African American Heritage Trail, Dr. Barbara Suggs-Mason, Coordinator for the Champaign County African American Heritage Trail, Robert White, and The Urbana Free Library Executive Director, Taliah Abdullah. The exhibit will be on view through the end of March, and associated programming will take place in the coming months. At an event led by the U of I Astronomy and Aerospace departments, 57 children and caregivers learned about meteorites and man-made technology. The Astronomy Department gave a presentation and brought model rockets and meteorite samples, while the Aerospace Department brought mini rovers and an imitation moon and Mars set up for the rovers to drive on. The event was very hands-on; attendees got to hold the meteorites, navigate the rovers, and use telescopes. Working with 40 North, the University's Asian American Cultural Center, the Urbana Park District, and the Library held a Lunar New Year celebration. Over 130 community members made and decorated red envelopes, created a horse craft, played board games from China and Korea, and watched dance performances. In addition to decorations and sharing information about Lunar New Year celebrations across cultures, a big attraction was a 20-foot-long dragon costume on loan from the Asian American Cultural Center. This year's annual Read Across America Community Celebration was the 26th instance held in Champaign-Urbana. Olivia Coleman represented the Library on the planning committee for a third year in a row, contributing by organizing a drawing contest for the design on the giveaway tote bags, coordinating volunteer readers for the world language area, sorting and organizing giveaway books, staffing the giveaway book table at the event, and preparing the activity for the Library's table. The theme for this

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year's celebration was "Champion Kindness." The chosen activity was creating "kindness cards". Children could write or draw a thank-you message for a kind act, pay someone a compliment, or think of another expression of kindness, and were provided with letter stamps, stickers, markers, and scrapbook paper to create with. Alice, a practicum student with the Library, and Library Assistant Brittni hosted the Library's table and had 220 people stop by. Staff have been working to expand Older Adult and Senior programming. The goals for programming for this audience have been to offer events that build community and connect attendees with activities and information, address the epidemic of loneliness and isolation, and promote active living. In addition to the monthly movie and discussion events, Senior Happy Hour is scheduled as a time to gather, explore topics of interest, engage in activities, and make new friends. An armchair tour of historic parts of Urbana led by staff working in the Archives was received with generous applause. Another program offered mocktails and games, and puzzles while listening to a book. Staff are collaboratively working with the target population to plan future activities. 2026 marked the 18th Annual Fairy Tale Ball! Thanks to community partners, we were able to offer new activities such as face painting and dragon academy led by students enrolled in a Recreation, Sport, and Tourism class, a performance by the Champaign Park District's Youth Theatre, a side quest featuring Urbana High School Theater students, and a craft created by the Idea Store alongside returning favorites like dancing and the maze. Library staff worked with the University Theatre Department BFA design students to create dynamic set pieces that transformed the look of library spaces for the ball. Nearly 1,100 people were welcomed to this fan favorite event. Summer Reading started on May 11 with the theme Plant a Seed, Read!. Staff visited 90 classrooms to let kids know about the program. So far, over 600 people have registered. A kickoff event funded by Busey Bank was held and attracted more than 200 community members. Attendees enjoyed face painting, crafts, ice cream, music by the Mariachi Tigres de Urbana. A great tie-in with the Plant A Seed, Read! theme was that Sola Gratia brought plants and pots for attendees to take home and grow. We are also doing something new this year. People of all ages can collect beads by meeting reading goals or by attending select summer reading events to create a bead necklace. We've already seen people of all ages coming to programs to get their bead. The Archives hosted a day-long cemetery restoration workshop. The morning session consisted of lectures by Dawn Cobb from the Illinois Department of Natural Resources and John Heider from RIP Ltd., covering responsible techniques for tombstone restoration. Then in the afternoon, a small group gained hands-on experience putting the techniques into practice at Mt. Hope Cemetery. The group reset fallen cemetery markers, reattached broken stones, and leveled uneven bases. The workshop drew patrons from around the

	community, and from as far away as Iowa and southern Illinois. Nearly 400 people came to the Juneteenth Celebration held at Urbana's Library and Park District. Attendees enjoyed free food from local food trucks, a diverse selection of music from DJ Strange and New Souls, community art with Ja Nelle Davenport-Pleasure, and games with the Library and Urbana Park District. Mayor Williams, Rachel Lenz, Executive Director of the Park District, and Taliah Abdullah presented a joint proclamation for Juneteenth during the event. A lot of fun learning took place as children and adults learned how to make slime with three ingredients: glue, baking soda, and contact solution. Children activated their literacy skills as they read the recipe, followed the recipe step-by-step, and received verbal guidance to make a batch of slime. Love Wins Crafting is an annual all-ages lively and joyful event hosted at the Library to celebrate Pride Month. Library staff and community artists are invited to share an arts and crafts project. This year, projects included library staff led beaded bracelets, zine-making with the UCIMC Zine Library, TBR (to be read) containers with Carnation Bookhouse, collage bookmarks with an independent artist, and decorating wood cutouts with Prism Community Art School. Attendees were able to find at least one project that they enjoyed, if not several! 32 new board games have been added to the Children's Library board game collection and are available for check out. These games are designed with children in mind, are available for all who are interested, and are meant to teach and develop skills for social-emotional learning, teamwork, and strategy. These games are in addition to the main Board Game collection and are helping to meet the demand for more family board games. The Library onboarded new collection analysis software, Library IQ, to assist in data and statistical tracking, collection development, and collection trends in FY25, and will continue to use it going forward. Item D1.
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit. For more information, please refer to the Counting Opinions login screen for links to templates and instruction sheets.

Note: While District Libraries are required to complete this Section, all other libraries are encouraged to perform the Secretary's Audit as well.

25.1 Upload Audit report ¹¹	Urbana Free Library - FY25 Audit.pdf
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IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public libraries).

districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the State Library shall serve as the official file copy.

Item D1.

	Electronic Signature	Date
Library Director	Taliah Abdullah	08/04/2026
President	Daniel Urban	08/04/2026
Secretary	Justin Kingston	08/04/2026

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Laura Keyes (IPLAR@ilsos.gov).

¹, 2.12 Reduced hours during a 17 week renovation and then approved new hours post renovation 5 weeks: 355 hours 17 weeks: 1003 hours 30 weeks: 1830 hours (0-2026-07-13)

², 2.14 New door tracking software that is much more accurate than previous years (0-2026-07-16)

³, 5.7 Waiting on his reappointment statement to take to the city, we expect him to be reappointed (0-2026-07-16)

⁴, 6.2 The Library was under a renovation for 5 months, and meeting room access for the public was not available during that time (0-2026-07-16)

⁵, 7.1 The property was assessed and the previous fair market value was incorrect (0-2026-07-23)

⁶, 12.7 Building renovation (0-2026-07-22)

⁷, 13.15 Moved two managers into category A. (0-2026-07-24)

⁸, 13.21 Hired additional Facilities staff (0-2026-07-27)

⁹, 15.5 I checked, this is correct (0-2026-07-29)

¹⁰, 15.9 I checked, this is correct (0-2026-07-29)

¹¹, 25.1 Uploaded FY25 Audit. FY26 Audit will be completed Fall 2026. (0-2026-07-24)



City of Urbana
 400 S Vine Street, Urbana, IL 61801
www.urbanailinois.us

MEMORANDUM TO THE MAYOR AND CITY COUNCIL

Meeting: August 17, 2026, Committee of the Whole
Subject: A Resolution Authorizing the Mayor to Execute a Right-of-Way Dedication
 (N. Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205 and 211 N. Race Street)

Summary

Action Requested

City Council is being asked to pass the attached resolution that would authorize the Mayor to execute a Right-of-Way Dedication, allowing the City to dedicate additional street right-of-way from the City's property at 131, 205 and 211 N. Race Street to the public for sidewalk and street usage.

Brief Background

This site was the site of the USD #116 Adult Education Center. The City has since purchased this property and demolished the existing building. The existing street right-of-way along the east and north sides of this site conformed to the former building and resulted in somewhat narrow street corridors for N. Race Street and Griggs Street. Since the City currently owns this property but wishes to sell it for future development, now is an opportune time for the City to dedicate the area containing existing and future public facilities (sidewalk, street, etc.) in the form of street right-of-way.

Relationship to City Services and Priorities

Impact on Core Services N/A

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Fiscal and Budget Impact

The financial impact would be negligible since the City already maintains the area proposed to be dedicated.

Recommendation

City Council is asked to pass the attached resolution that would authorize the Mayor to execute a Right-of-Way Dedication, allowing the City to dedicate additional street right-of-way from the City's property at 131, 205 and 211 N. Race Street to the public for sidewalk and street usage.

Next Steps

If the attached resolution is passed, the Mayor will execute the Right-of-Way Dedication, City staff will record the Dedication with the Champaign County Recorder, and the City will continue with maintenance of this area.

Attachments

1. Resolution No. 2026-08-___R: A Resolution Authorizing the Mayor to Execute a Right-of-Way Dedication (N. Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205 and 211 N. Race Street).
2. Dedication of Right-of-Way for Public Road Purposes (N. Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205 and 211 N. Race Street).

Originated by: Daniel A. Rothermel, Land Surveyor

Justin Swinford, Interim City Engineer

Reviewed: Vince Gustafson, Public Works Director

Approved: Darius White, City Administrator

RESOLUTION NO. 2026-08- R**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
RIGHT-OF-WAY DEDICATION**

(N. Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205 and 211 N. Race Street)

WHEREAS, the City Council, in its discretion and consistent with applicable law, may authorize, by resolution, the Mayor to execute right-of-way dedications on behalf of the City for use of public rights-of-way on property owned by the City; and

WHEREAS, the City Council, after due consideration, finds that approving the dedication as herein provided is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

A Right-of-Way Dedication by the **City of Urbana** for Use of Right-of-Way (N. Race Street and Griggs Street along the Frontage of the former USD #116 Adult Education Center site at 131, 205 and 211 N. Race Street), in substantially the form of the copy of said dedication attached hereto and hereby incorporated by reference, is hereby authorized and approved. The Mayor of the City of Urbana is hereby authorized to execute and deliver said dedication as so authorized and approved for and on behalf of the City of Urbana.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2026.

AYES:

NAYS:

ABSTENTIONS:

Darcy E. Sandefur, City Clerk

APPROVED BY THE MAYOR this ____ day of _____, 2026.

DeShawn B. Williams, Mayor

STATE OF ILLINOIS
COUNTY OF CHAMPAIGN
CITY OF URBANA

DEDICATION OF RIGHT OF WAY FOR PUBLIC ROAD
PURPOSES

THIS INDENTURE WITNESSETH, that the Grantor, the **The City of Urbana, Illinois, a Municipal Corporation of the State of Illinois,** for and in consideration of the benefits resulting from the construction and maintenance of the public roadway herein referred to, and other good and valuable consideration, does by these presents, hereby grant, convey and dedicate to **The City of Urbana, Illinois, a municipal corporation,** for the purpose of a public right of way for Public road purposes, a tract of land situated in the Southeast Quarter of Section 8, Township 19 North, Range 9 East of the Third Principal Meridian, Champaign County, Illinois, and being more particularly described as follows:

Beginning at a magnetic nail survey monument found at the Southeast corner of the North 32 feet of Lots 5 and 6 of Hooper and Park's Addition, recorded in Deed Record "F" at Page 520 in the Office of the Recorder in Champaign County, Illinois, said point being on the existing Westerly Right-of-Way line of North Race Street; thence South 88 degrees 49 minutes 43 seconds West along the South line of the North 32 feet of said Lots 5 and 6 of Hooper and Park's Addition, a distance of 7.70 feet to a magnetic nail survey monument set; thence North 01 degrees 13 minutes 20 seconds West along the proposed Westerly Right-of-Way line of North Race Street, a distance of 207.49 feet to an iron rod survey monument with cap stamped "City of Urbana" set on the proposed Southerly Right-of-Way line of Griggs Street; thence North 86 degrees 14 minutes 21 seconds West along the proposed Southerly Right-of-Way line of Griggs Street, a distance of 149.89 feet to an iron rod survey monument with cap stamped "City of Urbana" set on the existing Southerly Right-of-Way line of Griggs Street; thence North 13 degrees 44 minutes 38 seconds East along said Southerly Right-of-Way line of Griggs Street, a distance of 11.37 feet; thence South 86 degrees 03 minutes 33 seconds East along said Southerly Right-of-Way line of Griggs Street, a distance of 151.70 feet to an iron rod survey monument with cap stamped "City of Urbana" found on the existing Westerly Right-of-Way line of North Race Street; thence South 01 degrees 13 minutes 20 seconds East along said Westerly Right-of-Way line of North Race Street, a distance of 185.84 feet to a magnetic nail survey monument found, said point being on the North line of the North 32 feet of Lots 5 and 6 of aforesaid Hooper and Park's Addition; thence North 88 degrees 49 minutes 43 seconds East along the North line of the North 32 feet of said Lots 5 and 6, a distance of 3.00 feet to a magnetic nail survey monument found on the existing Westerly Right-of-Way line of North Race Street; thence South 01 degrees 13 minutes 20 seconds East along the existing Westerly Right-of-Way line of North Race Street, a distance of 32.00 feet to the point of beginning.

Said tract having an area of 2,748 square feet, more or less, all situated in the City of Urbana, Champaign County, Illinois. Said tract being also shown by the plat hereto attached and considered a part hereof. Being a portion of Permanent Parcel Numbers: 91-21-08-453-017 and 91-21-08-453-018.

And the Grantor and Grantee further, as a part of this dedication, agree that City officials having authority as to public roadways, and its representatives, engineers, agents, contractors and employees are hereby authorized to enter into and take full and complete possession of the said tract;

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal this ____ day of _____, 2026 A.D.

CITY OF URBANA, ILLINOIS, a municipal corporation

BY: _____
DeShawn B. Williams, Mayor

ATTEST: _____
Darcy E. Sandefur, City Clerk

STATE OF ILLINOIS)
) S.S.
COUNTY OF CHAMPAIGN)

I, the undersigned, a Notary Public in and for said County and State aforesaid, do hereby certify that DeShawn B. Williams, personally known to me to be the Mayor of the City of Urbana, Illinois and Darcy E. Sandefur, personally known to me to be the City Clerk of the City of Urbana, Illinois, the GRANTOR, and personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that, as Mayor and City Clerk, they signed and delivered the said instrument as Mayor and City Clerk, as their free and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this ____ day of _____, 2026 A.D.

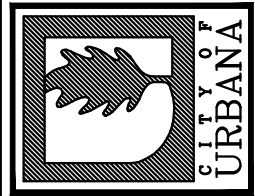
Notary Public

Accepted for the City of Urbana by: _____

Justin Swinford, P.E.
Interim City Engineer

Prepared By & Return To:
Urbana Public Works – Engineering Dept.
706 Glover Avenue
Urbana, IL 61802
(217) 384-2342

Send Tax Bill To:
City of Urbana
400 S. Vine St.
Urbana, IL 61801



CITY OF URBANA
PUBLIC WORKS
ENGINEERING DIVISION

DATED: 7/30/26
DESIGNED BY: DAR
DRAWN BY: DAR

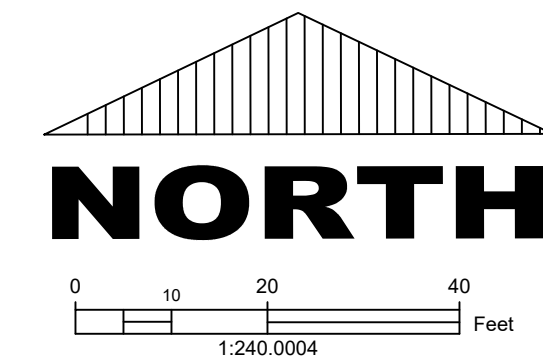
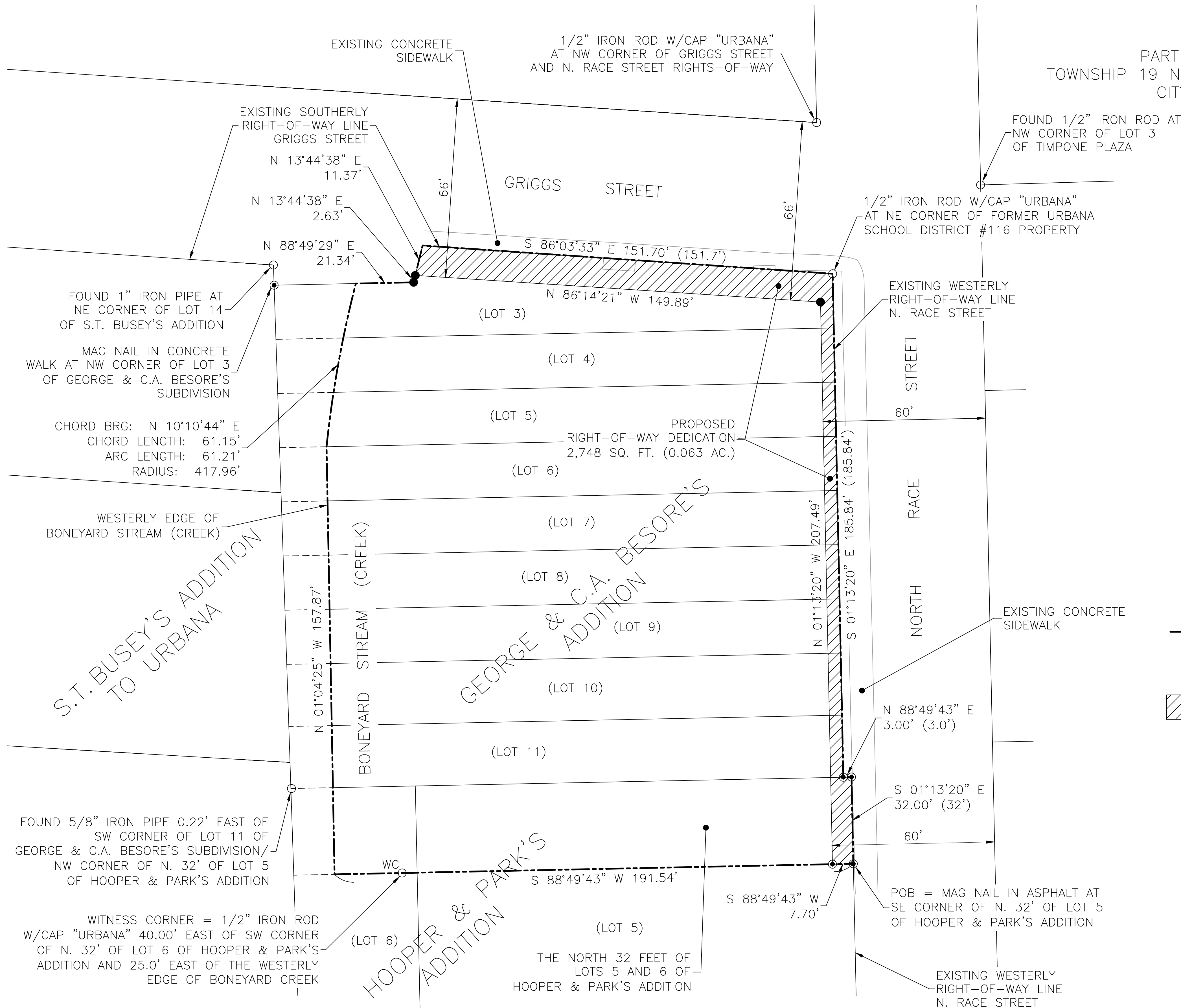
CHECKED BY:
SECTION 23-00670-00-BD

131, 205 & 211 N. RACE ST., URBANA, IL 61801
USD #116 ADULT EDUCATION CENTER SITE

SHEET NO.
1
OF
1

RIGHT-OF-WAY DEDICATION

PART OF THE SOUTHEAST QUARTER OF SECTION 8,
TOWNSHIP 19 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN
CITY OF URBANA, CHAMPAIGN COUNTY, ILLINOIS



LEGEND

- = IRON PIPE/ PIN SURVEY MONUMENT FOUND
- = 1/2" IRON REBAR SET WITH CAP "CITY OF URBANA"
- ⊙ = MAGNETIC NAIL SURVEY MONUMENT
- XX.XX' = MEASURED DISTANCE IN FEET
- (XX.XX') = DISTANCE OF RECORD
- = PROPERTY LINE
- POB = POINT OF BEGINNING
- WC = WITNESS CORNER
- ▨ = PROPOSED RIGHT-OF-WAY DEDICATION



THIS PROFESSIONAL SERVICE CONFORMS TO THE
CURRENT ILLINOIS MINIMUM STANDARDS FOR A
BOUNDARY SURVEY. SIGNED AND SEALED
JULY 30, 2026

DANIEL A. ROTHERMEL
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3700



City of Urbana
 400 S. Vine Street, Urbana, IL 61801
www.UrbanaIL.gov

MEMORANDUM FROM THE OFFICE OF THE MAYOR TO THE URBANA CITY COUNCIL

Meeting: August 24, 2026, City Council Meeting
Subject: Board and Commission Appointments

Summary

Action Requested

City Council is asked to approve the appointment of Brodie Dunn to the Tree Commission for a term ending June 30, 2029.

Brief Background

Brodie has been an Urbana resident for nearly five years and is currently the Outreach Associate on Wildlife and Pollinators at the University of Illinois Extension. In that role, Brodie creates and coordinates wildlife programming, leads team meetings, delivers educational programming and answers questions from the public on wildlife and pollinator issues.

“I’m interested in serving the people of Urbana and I think this board aligns closely with my skills. I have a good base of botanical and ecological knowledge, especially regarding native plants and Illinois ecosystems. I could also potentially be of service on issues related to residential landscaping code.”

Relationship to City Services and Priorities

Impact on Core Services

City of Urbana Board and Commission members play a crucial role in helping City leaders address specific issues, offering professional expertise, involving the community in decision-making, and connecting residents, City staff, and Council.

The Tree Commission is charged with providing advice and consultation to the City Arborist on policies concerning the selection, planting, maintenance, and removal of trees, plants, and shrubs, the establishment of educational and informational programs concerning vegetation, the development of policies and procedures regarding the duties of the Arborist and the issuance of necessary permits.

Strategic Goals & Plans N/A

Previous Council Actions N/A

Discussion

Recommendation

City Council is asked to approve the appointment of Brodie Dunn to the Tree Commission for a term ending June 30, 2029.

Next Steps

If approved, the Office of the Mayor will notify Brodie Dunn of their appointment as a Board member and of Open Meetings Act requirements.

Originated by: Mindy Hewkin, Administrative Assistant

Reviewed: Kate Levy, Executive Coordinator

Approved: Darius White, City Administrator