

CITY OF URBANA BICYCLE AND PEDESTRIAN ADVISORY COMMISSION MEETING

DATE: Tuesday, October 15, 2024

TIME: 7:00 PM

PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call
- B. Changes to the Agenda
- C. Approval of Minutes of Previous Meeting
- D. Public Input
- E. Unfinished Business
- F. Reports of City Officials and Staff and Reports of Committees
 - 1. Florida Avenue (Lincoln to Race) Shared-Use Path, Preliminary Plan Presentation John Zeman
 - 2. Status Update for Transportation Capital Projects John Zeman

G. New Business

- 1. Annual Budget for BPAC Education and Public Outreach John Zeman
- 2. Annual Report for Calendar Year 2024 Audrey Ishii
- 3. Goals for Calendar Year 2025 Audrey Ishii
- H. Announcements
- I. Future Topics
- I. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner.

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://urbanaillinois.us/uptv

Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanaillinois.us. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366

- Email: CityClerk@urbanaillinois.us

INDEX OF SHEETS

- **COVER SHEET**
- TYPICAL SECTIONS
- ALIGNMENT, TIES, AND BENCHMARKS
- PLAN AND PROFILE
- 10-12 ROADWAY LIGHTING
- ROADWAY LIGHTING DETAILS
- 14-20 CROSS SECTIONS

DESIGN DESIGNATION:

FLORIDA AVENUE: MINOR ARTERIAL

TRAFFIC DATA:

ADT = 10,000 ADDT (2021) (LINCOLN TO ORCHARD)

ADT = 8,000 ADDT (2021) (ORCHARD TO RACE)

POSTED SPEED = 30 MPH

LINCOLN AVENUE: MINOR ARTERIAL

TRAFFIC DATA:

ADT = 10,200 AADT (2021) (NORTH OF FLORIDA)

ADT = 6.900 AADT (2021) (SOUTH OF FLORIDA)

POSTED SPEED = 30 MPH

RACE STREET: MAJOR COLLECTOR

TRAFFIC DATA:

ADT = 2,700 (2021) (NORTH OF FLORIDA)

ADT = 4,500 (2021) (SOUTH OF FLORIDA)

POSTED SPEED = 30 MPH

FULL SIZE PLANS HAVE BEEN PREPARED USING STANDARD ENGINEERING SCALES. REDUCED SIZED PLANS WILL NOT CONFORM TO STANDARD SCALES. IN MAKING MEASUREMENTS ON REDUCED PLANS, THE ABOVE SCALES MAY BE USED.

J.U.L.I.E.

JOINT UTILITY LOCATION INFORMATION FOR EXCAVATION 1-800-892-0123

OR 811

CITY OF URBANA

PUBLIC WORKS DEPARTMENT-ENGINEERING DIVISION

PLANS FOR PROPOSED SHARED USE PATH

F.A.U. ROUTE 7138 (FLORIDA AVENUE) F.A.U. 7177 (LINCOLN AVENUE) TO F.A.U. 7180 (RACE STREET)

> SECTION No.: 19-00620-01-BT PROJECT No.: XXXX (XXX) CITY OF URBANA CHAMPAIGN COUNTY JOB No.: C-95-003-25

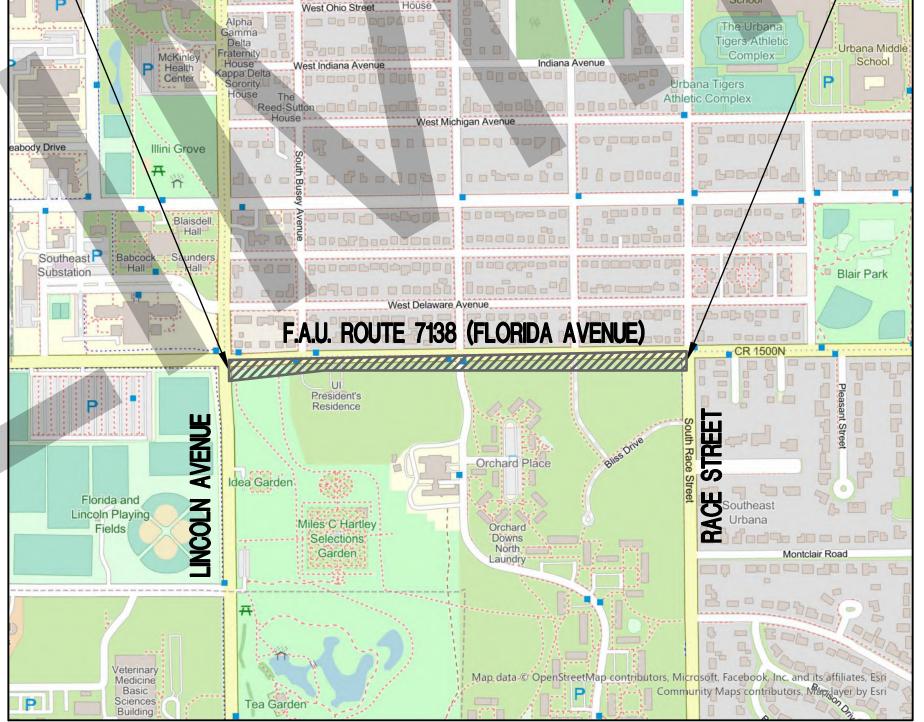
> > ITEP NO.: 551006

PROJECT ENDS

STA. 127+18.65

PROJECT BEGINS STA. 101+39.44

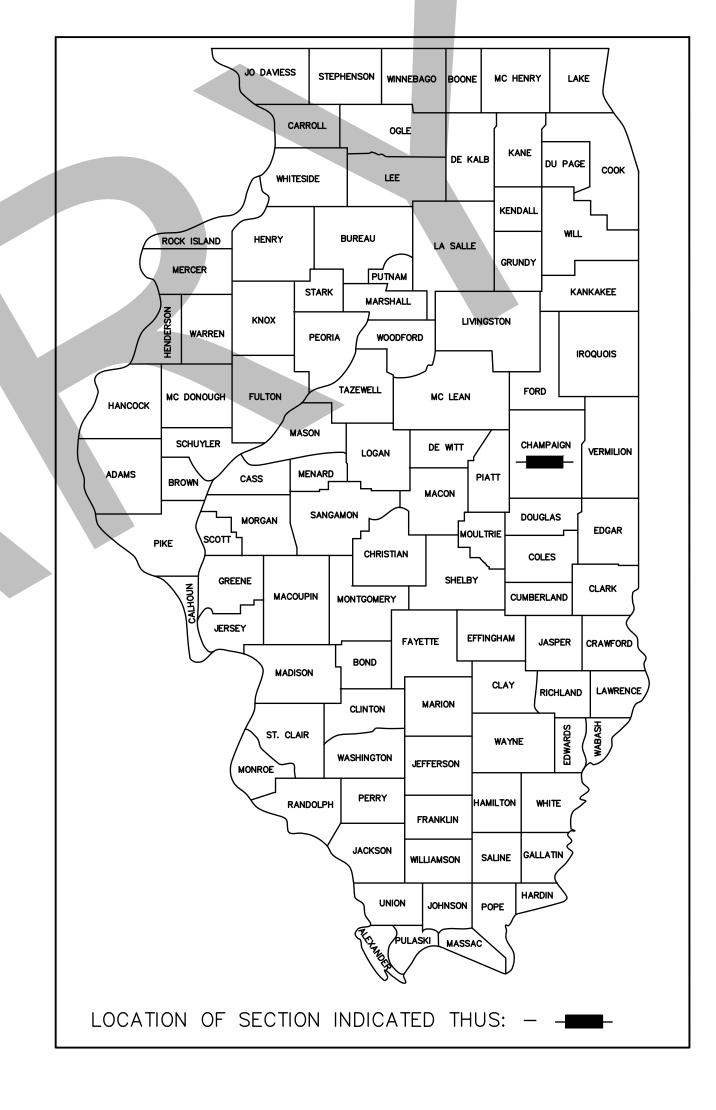
CITY OF **URBANA**



TOWNSHIP 20N RANGE 9E SECTION 20 CUNNINGHAM TOWNSHIP **LOCATION MAP**

> GROSS LENGTH OF IMPROVEMENT = 2,579 LF (0.49 MILES) NET LENGTH OF IMPROVEMENT = 2,579 LF (0.49 MILES)

19-00620-01-BT CHAMPAIGN CONTRACT NO.: xxxxx ILLINOIS



CITY OF URBANA PUBLIC WORKS DEPARTMENT-ENGINEERING DIVISION			
APPROVED			
	CITY OF URBANA, CITY ENGINEER		
PASSED			
DISTRIC	T 5 ENGINEER OF LOCAL ROADS & STREETS		
RELEASING FOR BID BASED ON LIMITED REVIEW			
	DEPUTY DIRECTOR OF HIGHWAYS		

ENGINEERING
RESOURCE ASSOCIATES

AID PROGR

17' PRESCRIPTIVE ROW 30' ROW 6' TO 9' LEGEND (A) EXISTING CONCRETE PAVEMENT WITH HMA OVERLAY EXISTING CURB OR CURB AND GUTTER EXISTING GROUND EXISTING SIDEWALK PCC SIDEWALK, 8 INCH EXISTING TYPICAL SECTION F.A.U. 7138 (FLORIDA AVENUE) SUBBASE GRANULAR MATERIAL, TYPE A, 4" GEOTECHNICAL FABRIC FOR GROUND STABILIZATION TOPSOIL, 12" WITH SODDING, SALT TOLERANT 17' PRESCRIPTIVE ROW 30' ROW TOPSOIL REMOVAL (PAID AS EARTH EXCAVATION) 6'-9' (6) POROUS GRANULAR BACKFILL SLOPE VARIES 1.5 % PROPOSED TYPICAL SECTION F.A.U. 7138 (FLORIDA AVENUE) 17' PRESCRIPTIVE ROW 30' ROW 6'-9' SLOPE VARIES

ENGINEERING RESOURCE ASSOCIATES
RESOURCE ASSOCIATES

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

PROPOSED TYPICAL SECTION F.A.U. 7138 (FLORIDA AVENUE)

CITY OF URBANA
F.A.U. 7138 (FLORIDA AVENUE) SHARED USE PATH
TYPICAL SECTIONS

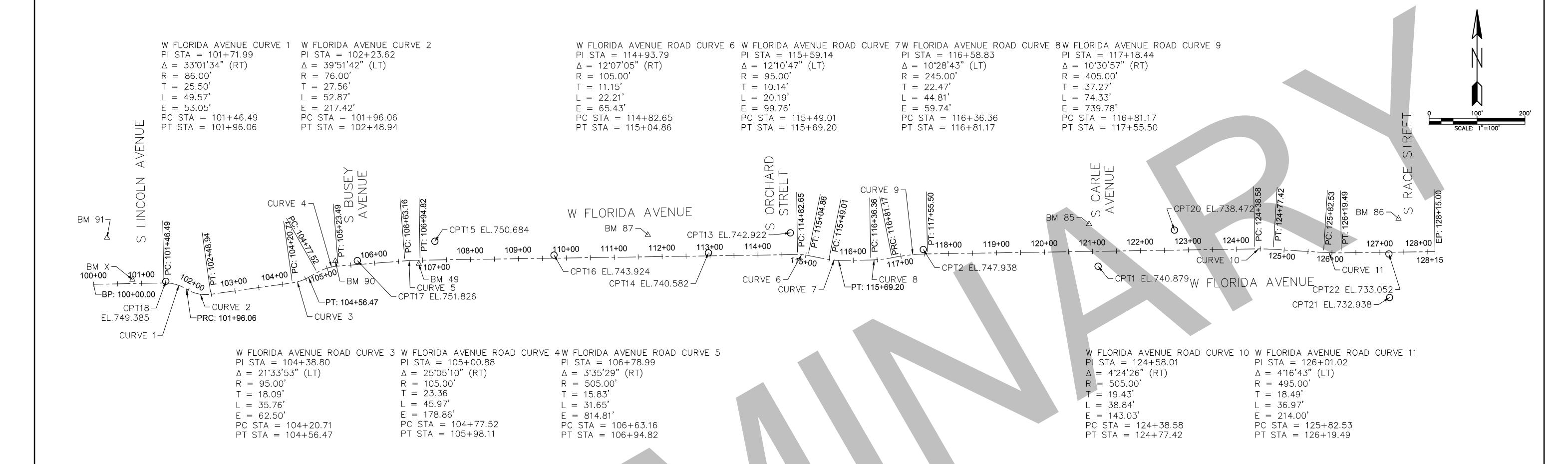
SCALE: N.T.S. SHEET NO. 1 OF 1 SHEETS STA. TO STA.

F.A.U. RTE. SECTION COUNTY SHEETS NO.

7138 19-00620-01-BT CHAMPAIGN 20 2

CONTRACT NO. XXXXX

FED. ROAD DIST. NO. _ ILLINOIS FED. AID PROJECT



ALIGNMENT COORDINATES - W FLORIDA AVENUE STATION 1,249,636.4623 1,016,113.8240 100+00.00РC 101 + 46.491,249,639.3525 1,016,260.2874 1,016,307.4243 101+96.06 1,249,626.3842 РΤ 1,016,358.1131 102+48.94 1,249,615.6425 1,016,528.2284 РC 104 + 20.711,249,639.4475 1,249,650.8719 1,016,561.8872 РΤ 104+56.47 104+77.52 1,249,661.2484 1,016,580.2047 1,249,674.5728 1,016,623.8214 PΤ 105 + 23.491,016,763.0728 1,249,685.3959 РC 106+63.16 1,016,794.6877 PΤ 106+94.82 1,249,686.8584 1,017,582.4333 РC 114+82.65 1,249,698.5860 1,017,604.5079 1,249,696.5747 115+04.86 1,249,687.9498 1,017,647.8088 115+49.01 1,249,686.1317 1,017,667.8832 115+69.20 1,249,687.2037 1,017,735.0352 116+36.36 116+81.17 PRC 1,249,692.0003 1,017,779.5224 1,017,853.3252 117+55.50 1,249,699.9336 124+38.58 1,249,710.3936 1,018,536.3175 124+77.42 1,249,709.4948 1,018,575.1422 1,249,703.0237 1,018,680.0482 125+82.53 126+19.49 1,249,702.1269 1,018,716.9941 1,018,912.4889 128+15.00 1,249,704.6824

BENCHMARK #85

ELEV. 743.305 (NAVD 88)

MUELLER BOLT ON FIRE HYDRANT LOCATED AT THE NORTHWEST CORNER OF W FLORIDA AVENUE AND S CARLE AVENUE.

BENCHMARK #86

ELEV. 734.835 (NAVD 88)

MUELLER BOLT ON FIRE HYDRANT LOCATED AT THE NORTHWEST CORNER OF W FLORIDA AVENUE AND S RACE STREET.

BENCHMARK #87

ELEV. 743.769 (NAVD 88)

IOWA BOLT ON FIRE HYDRANT LOCATED ON THE NORTH SIDE OF W FLORIDA AVENUE WEST OF DRIVE AT #610 W FLORIDA AVENUE.

BENCHMARK #90

ELEV. 753.840 (NAVD 88)

SOUTHEAST BOLT ON FIRE HYDRANT LOCATED AT THE SOUTHHWEST CORNER OF W FLORIDA AVENUE AND S BUSEY AVENUE.

BENCHMARK #91

ELEV. 750.871 (NAVD 88)

BURY BOLT ON FIRE HYDRANT LOCATED AT THE NORTHWEST CORNER OF W FLORIDA AVENUE AND S LINCOLN AVENUE.

<u>ABBREVIATIONS</u>

BM = BENCHMARK
BP = BEGINNING POINT
CP = CONTROL POINT
D = DELTA
E = EAST
EP = ENDING POINT
IP = IRON PIPE

IR = IRON ROD
L = ARC LENGTH
LT = LEFT
N = NORTH

PC = POINT OF CURVATURE
PI = POINT OF INTERSECTION
PT = POINT OF TANGENCY
R = RADIUS
RT = RIGHT

S = SOUTH T = TANGENT W = WEST

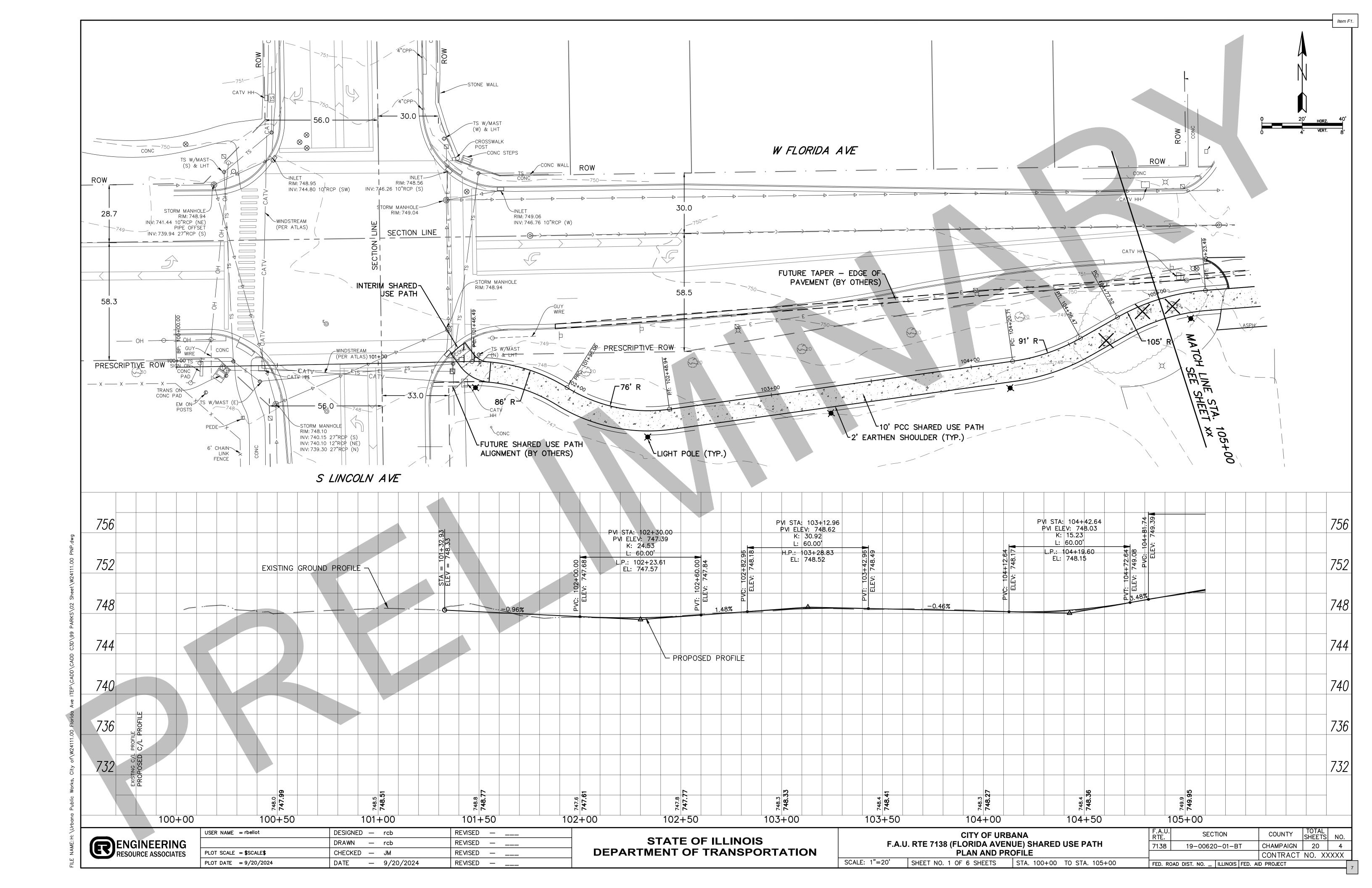
ENGINEERING RESOURCE ASSOCIATES

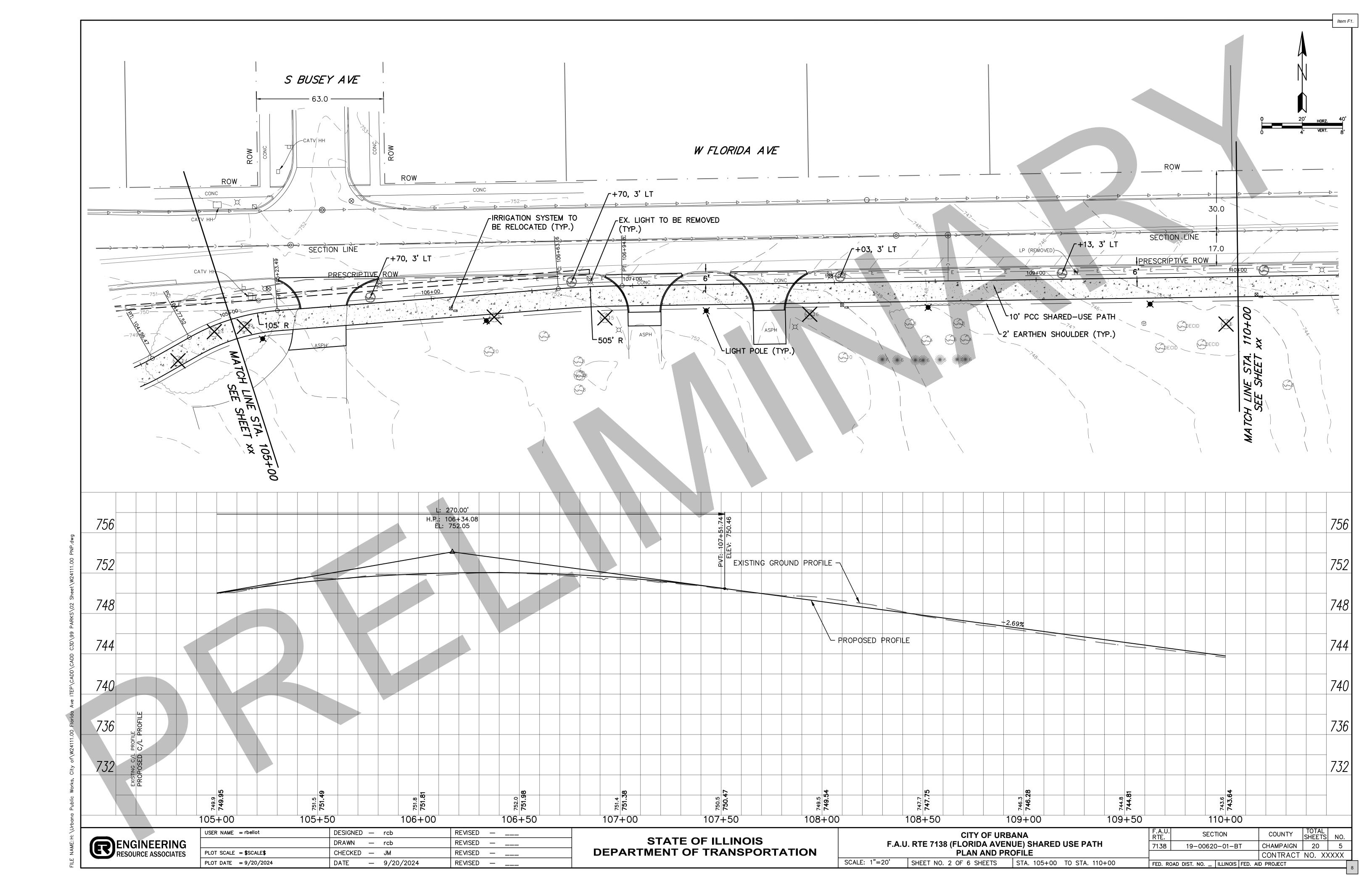
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	DRAWN — TM	REVISED —
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PLOT DATE = $9/20/2024$	DATE - 9/20/2024	REVISED —

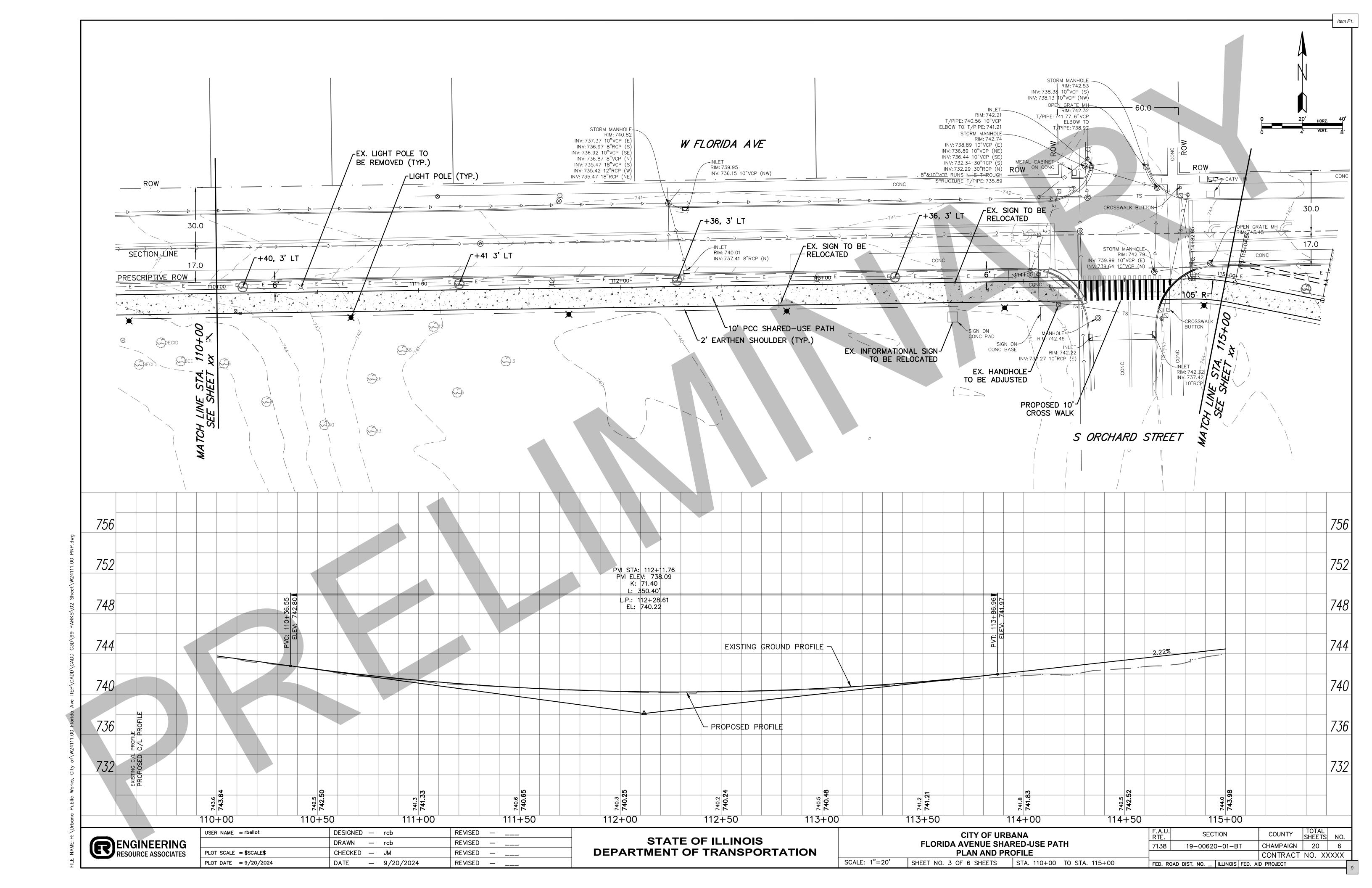
STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

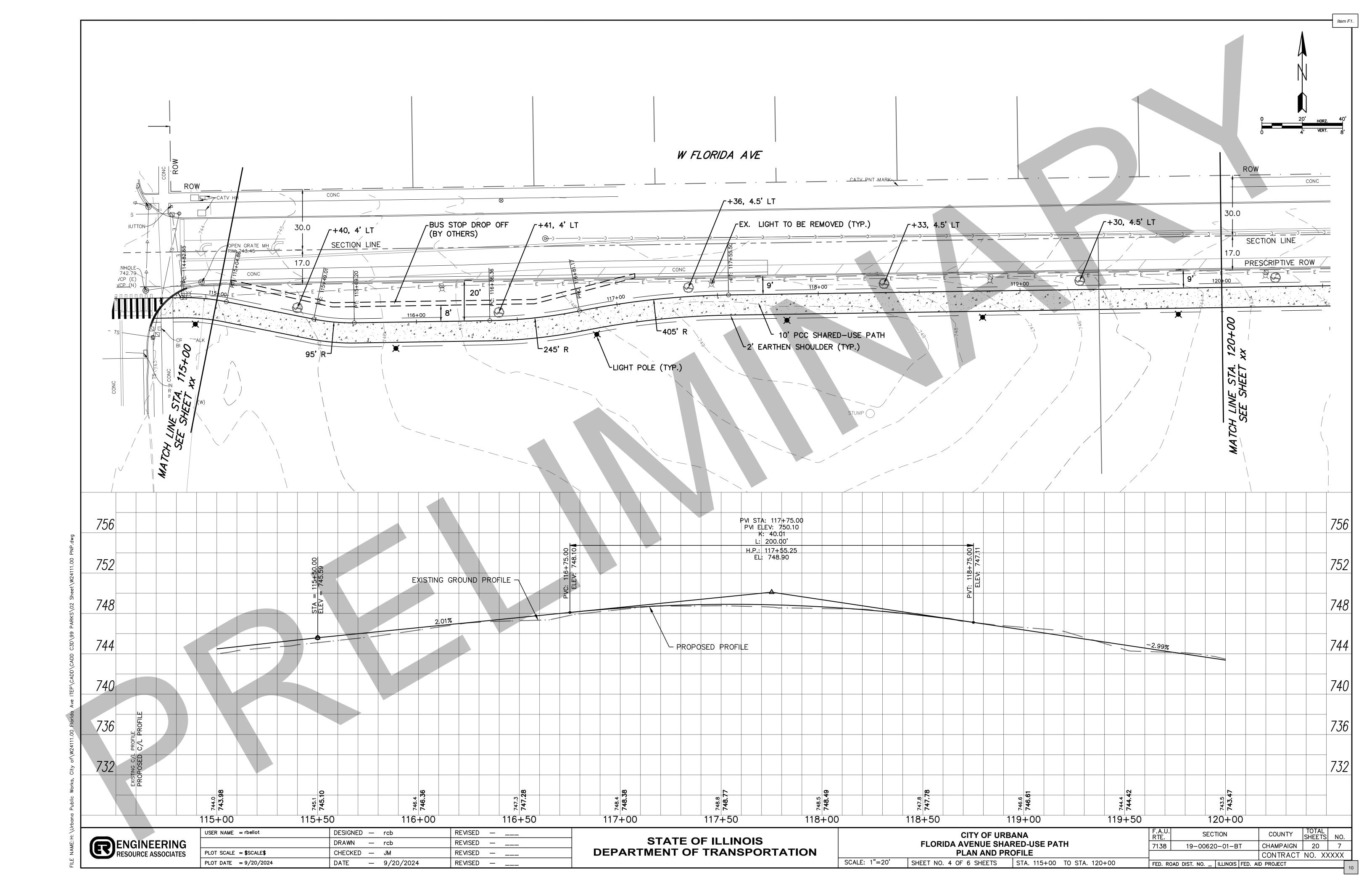
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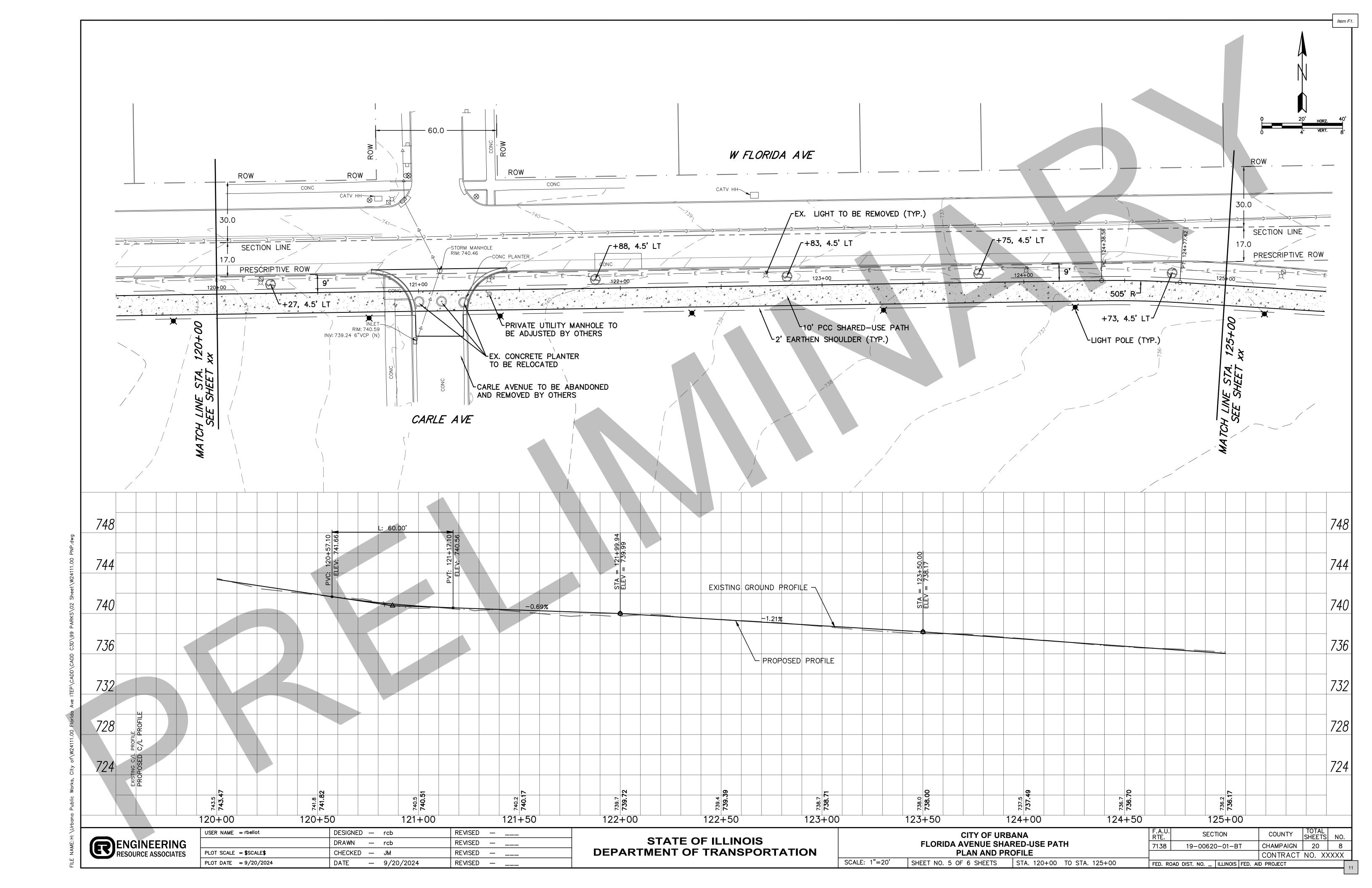
CITY OF URBANA F.A.U. 7138 (FLORIDA AVENUE) SHARED USE PATH ALIGNMENT, TIES, AND BENCHMARKS SHEET NO. 1 OF 1 SHEETS STA. 100+00 TO STA. 128+15	F.A.U. RTE.	SEC ⁻	TION	COUNTY	TOTAL SHEETS	NO.
F.A.U. 7138 (FLORIDA AVENUE) SHARED USE PATH		19-00620-01-BT		CHAMPAIGN	20	3
ALIGNMENT, TIES, AND BENCHMARKS				CONTRACT	NO. XX	XXX
SHEET NO. 1 OF 1 SHEETS STA. 100+00 TO STA. 128+15	FFD RC	OAD DIST NO	ILLINOIS FED A	ID PROJECT		

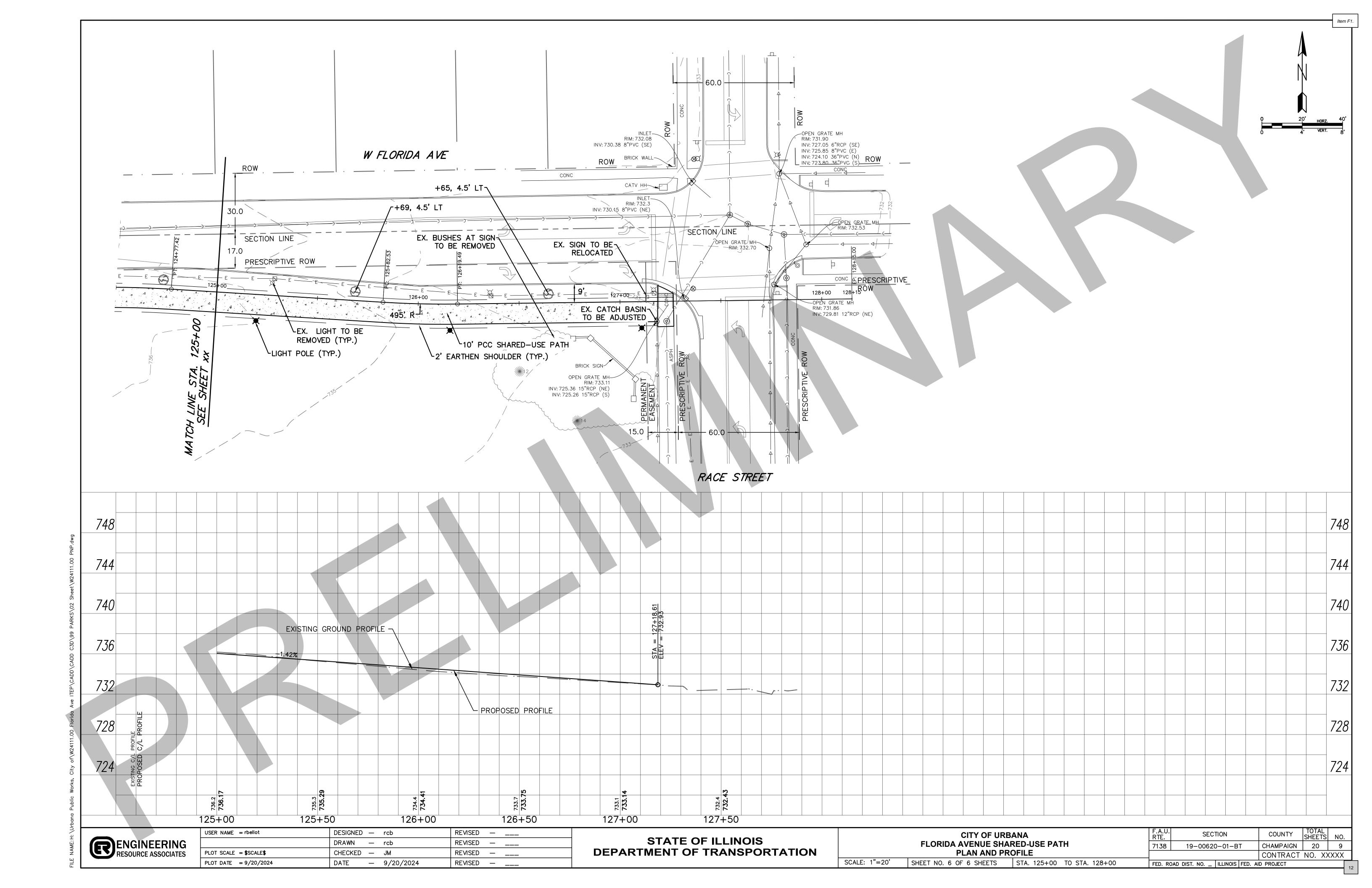


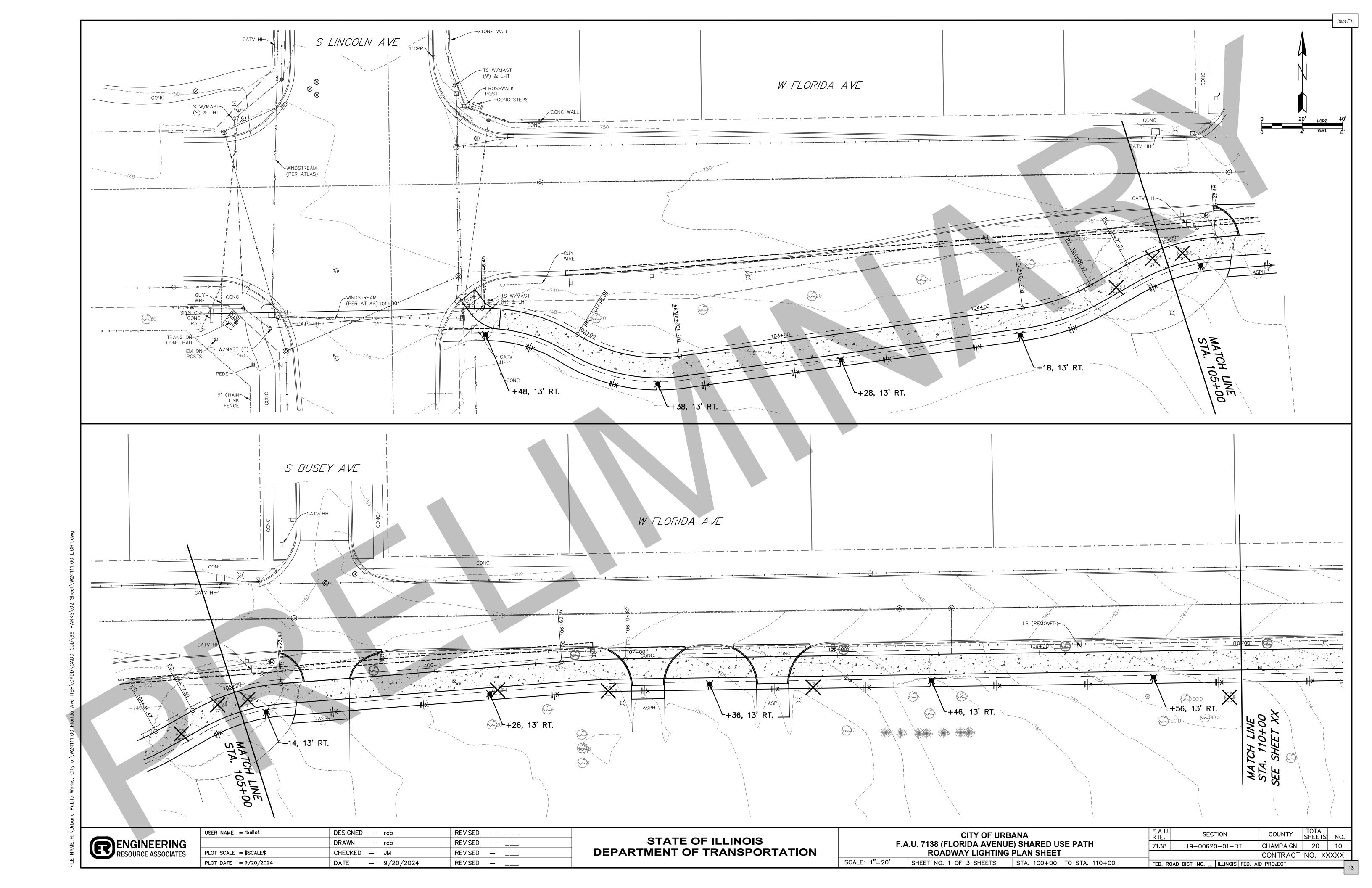


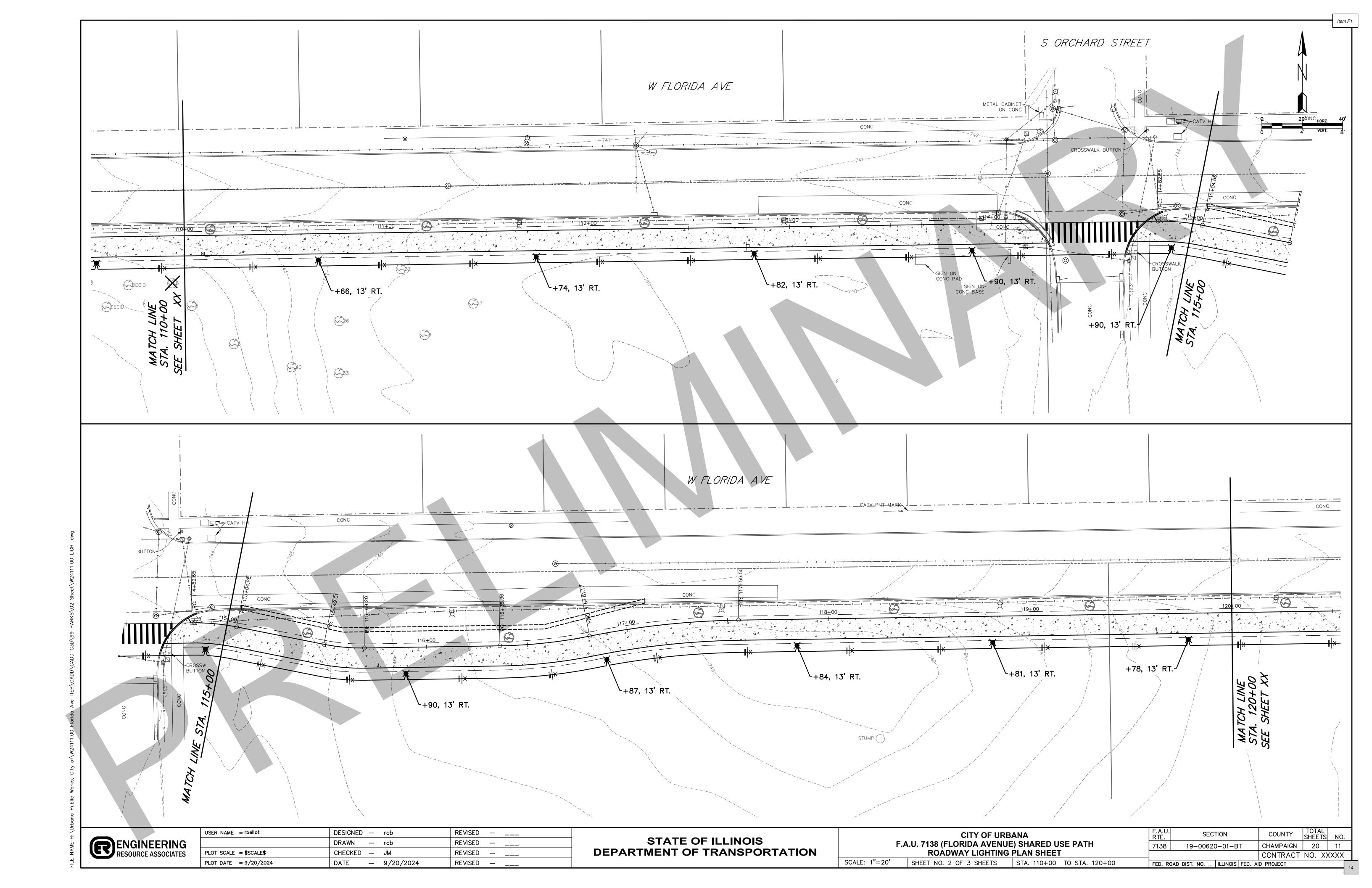


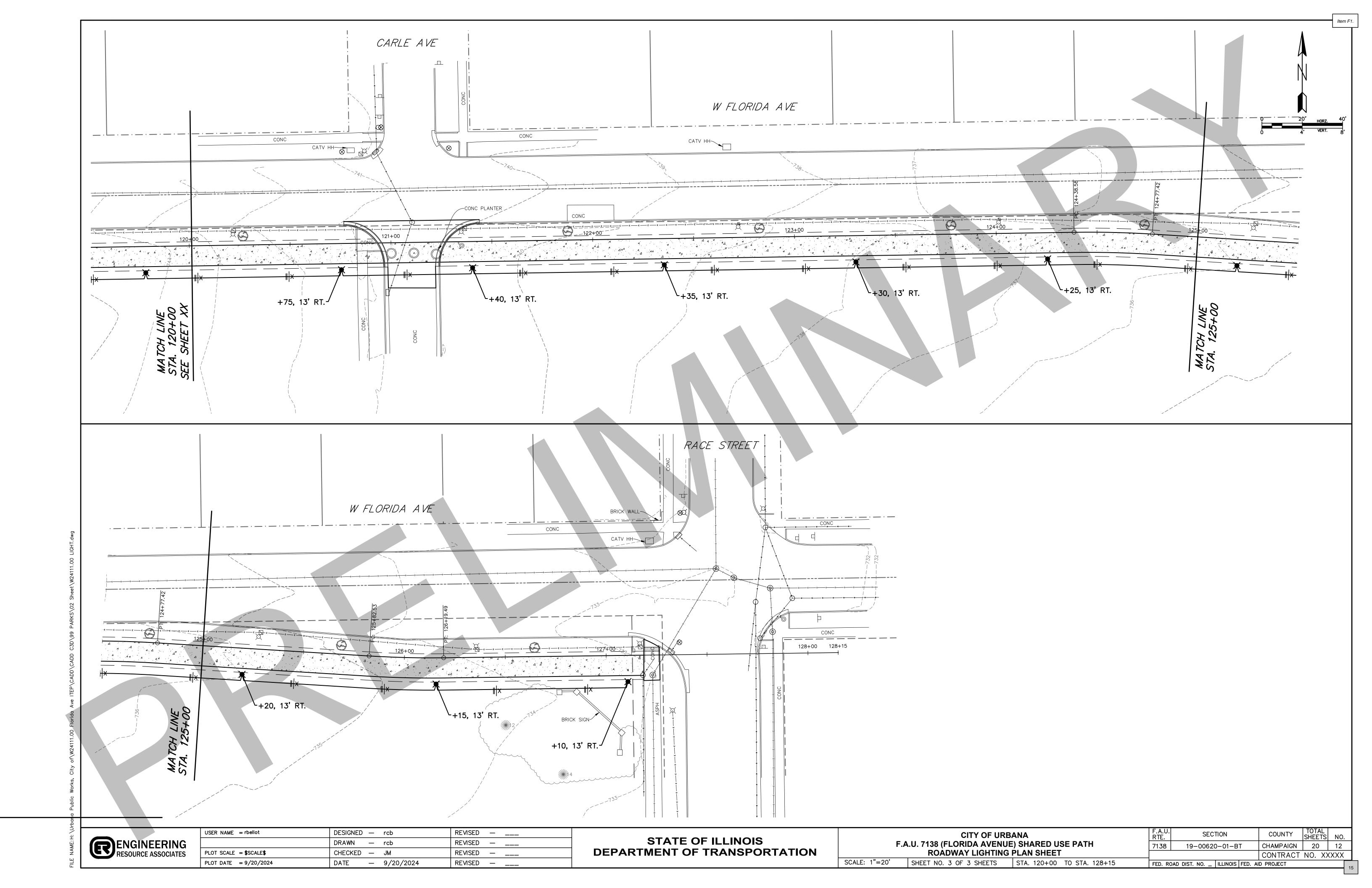


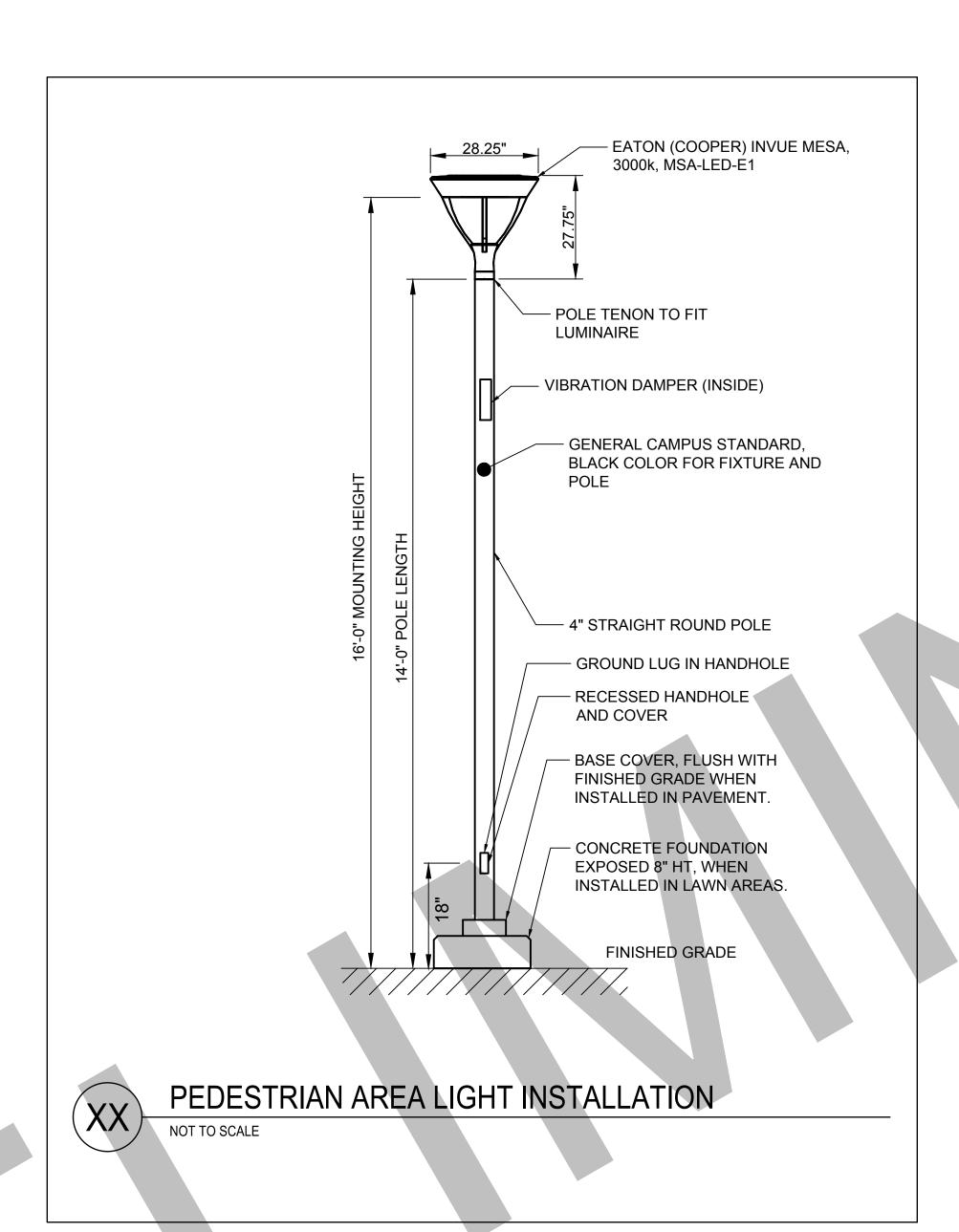


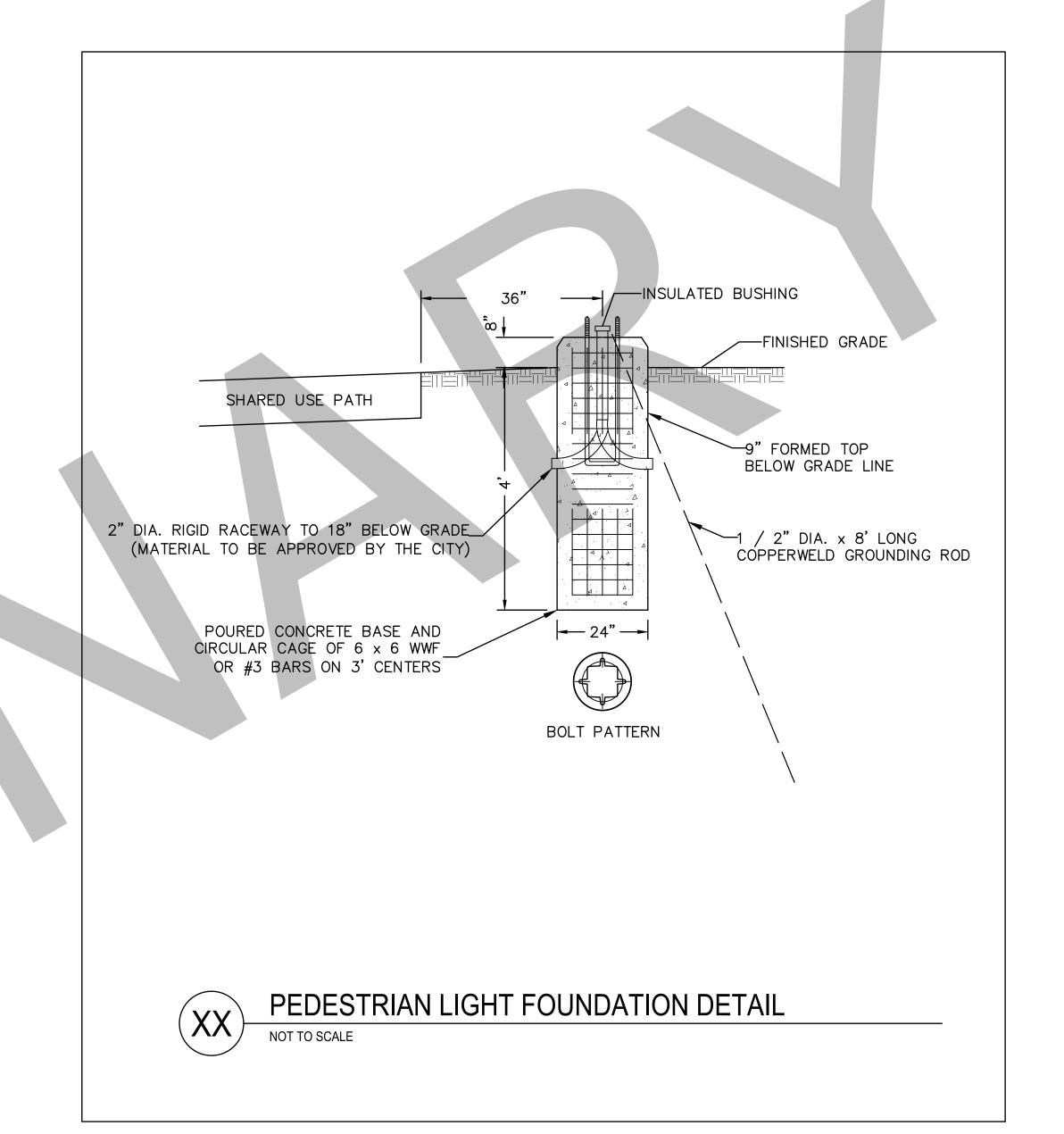














USER NAME = rbellot	DESIGNED — JM	REVISED —
	DRAWN — rcb	REVISED —
PLOT SCALE = \$SCALE\$	CHECKED — JM	REVISED —
PLOT DATE = 9/20/2024	DATE - 9/20/2024	REVISED —

DEPART

TS NO.

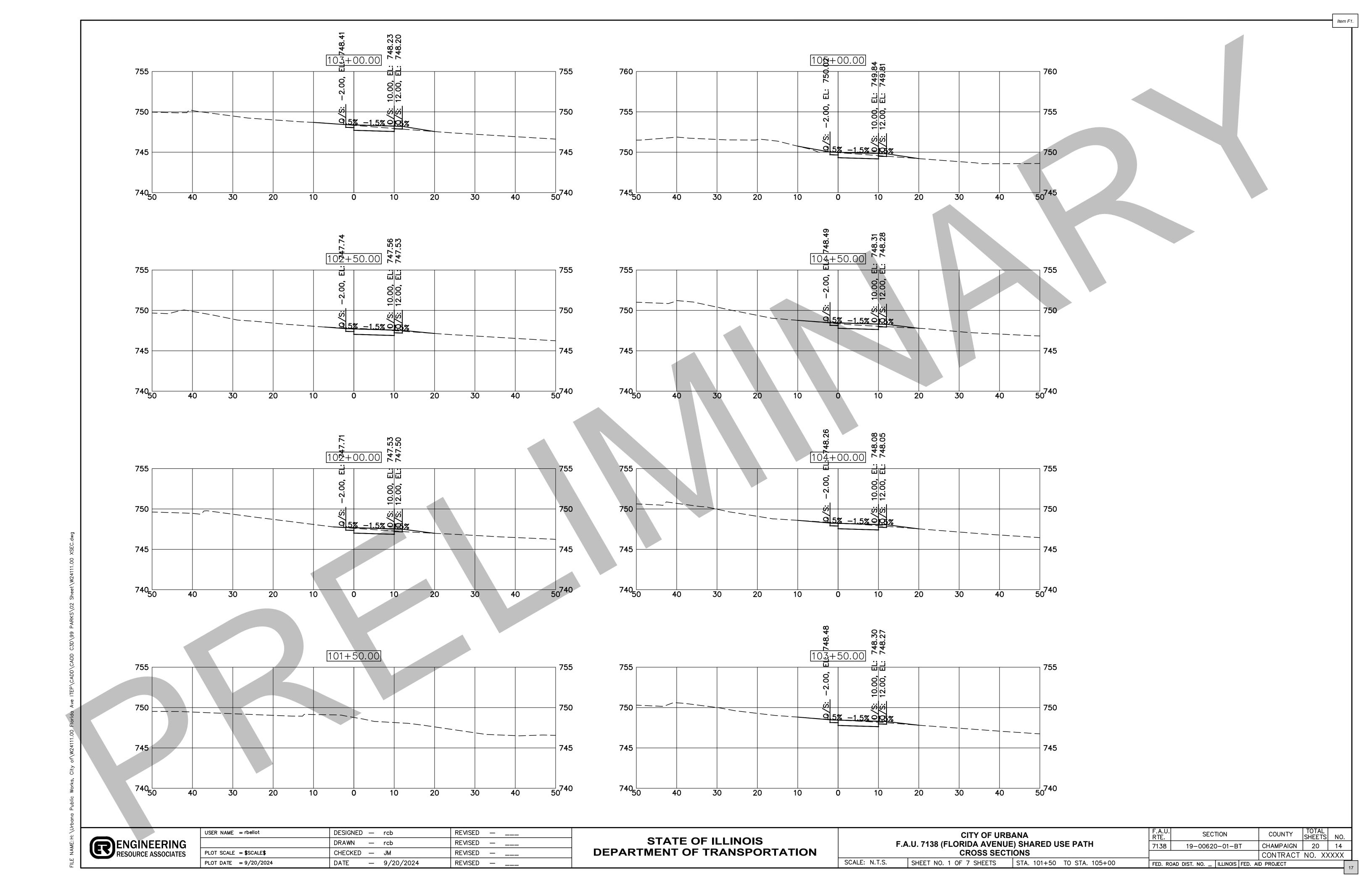
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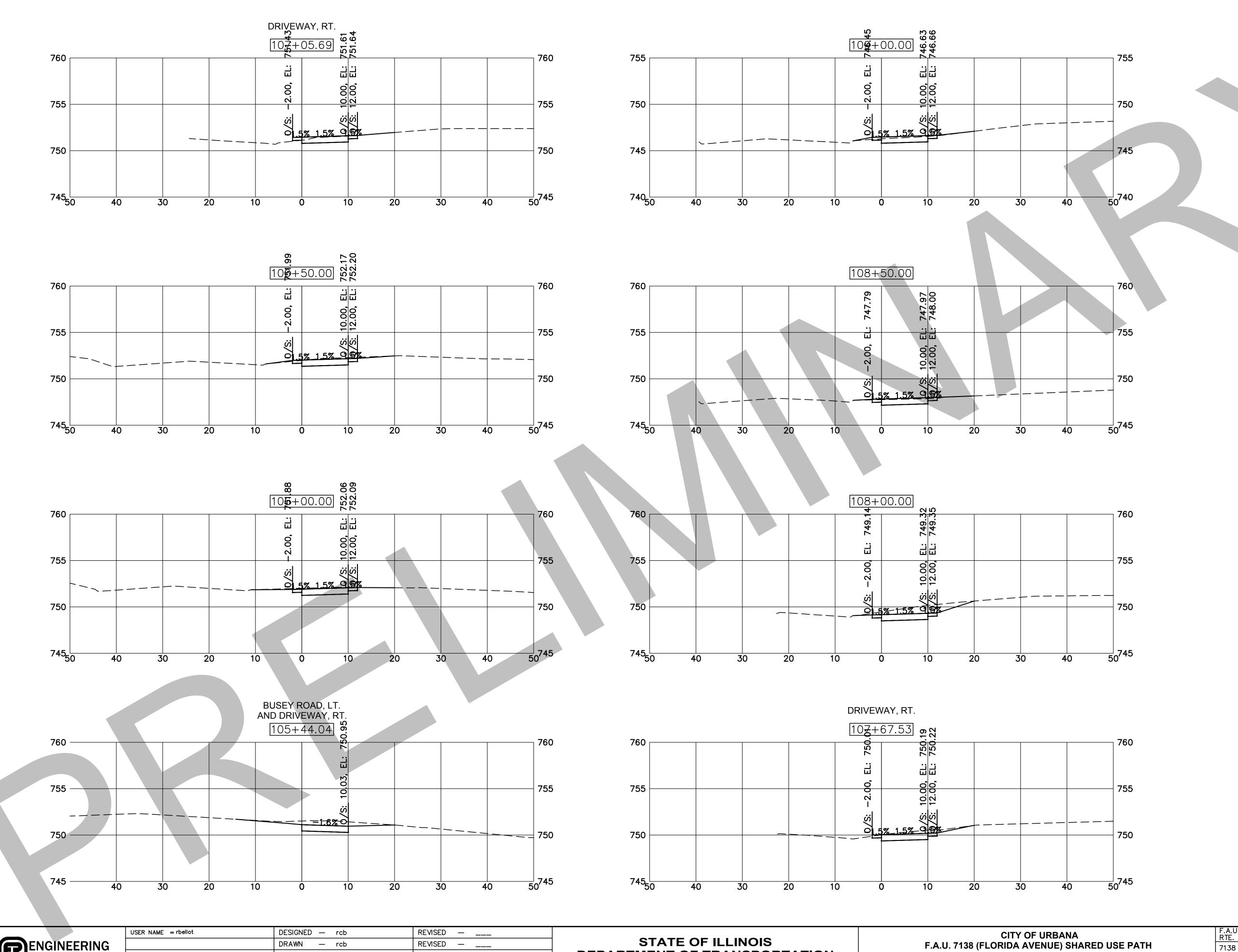
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16

Item F1.

STATE OF ILLINOIS		CITY OF UR			F.A.U. RTE.	SEC	TION	COUNTY	TOTAL SHEETS	
STATE OF ILLINOIS	F	.A.U. 7138 (FLORIDA AVENU	,		7138	19-0062	0-01-BT	CHAMPAIGN	20	
TMENT OF TRANSPORTATION		ROADWAY LIGHTI	NG DETAI	LS				CONTRACT	NO. XX	(X)
	SCALE: N.T.S.	SHEET NO. 1 OF 1 SHEETS	STA.	TO STA.	FFD. RC	DAD DIST. NO.	ILLINOIS FED. A	JD PROJECT		





ENGINEERING RESOURCE ASSOCIATES

 DRAWN
 — rcb
 REVISED
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 PLOT SCALE = \$SCALE\$
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 PLOT DATE
 = 9/20/2024
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 — 9/20/2024
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STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

F.A.U. 7138 (FLORIDA AVENUE) SHARED USE PATH
CROSS SECTIONS

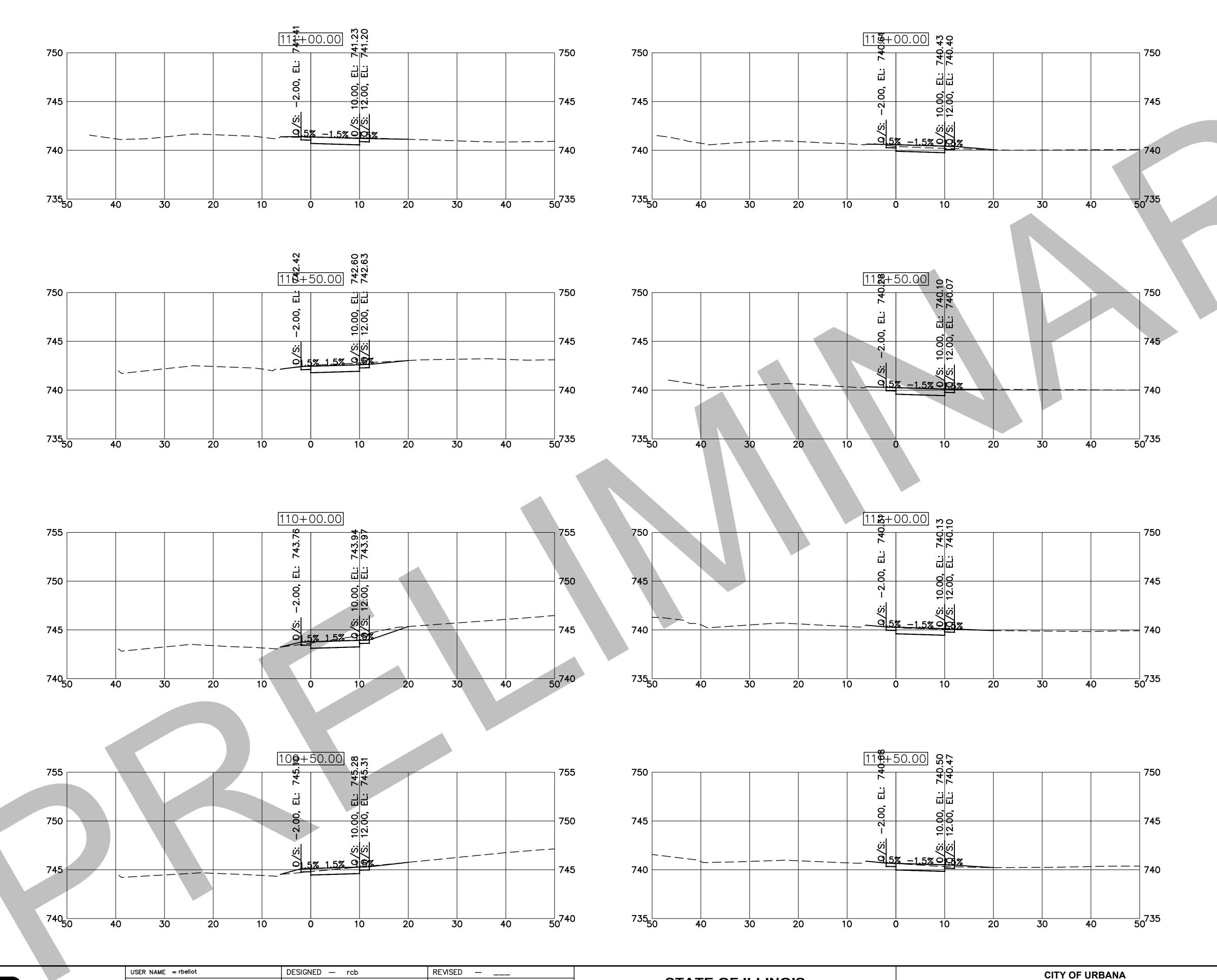
SCALE: N.T.S. SHEET NO. 2 OF 7 SHEETS STA. 105+44.04 TO STA. 109+00

F.A.U. RTE. SECTION COUNTY SHEETS NO.

7138 19-00620-01-BT CHAMPAIGN 20 15

CONTRACT NO. XXXXX

FED. ROAD DIST. NO. _ ILLINOIS FED. AID PROJECT



ENGINEERING RESOURCE ASSOCIATES

 DRAWN
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 PLOT SCALE = \$SCALE\$
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 — ____

 PLOT DATE = 9/20/2024
 DATE
 — 9/20/2024
 REVISED
 — _____

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

SCALE: N.T.S.

CITY OF URBANA

F.A.U. 7138 (FLORIDA AVENUE) SHARED USE PATH

CROSS SECTIONS

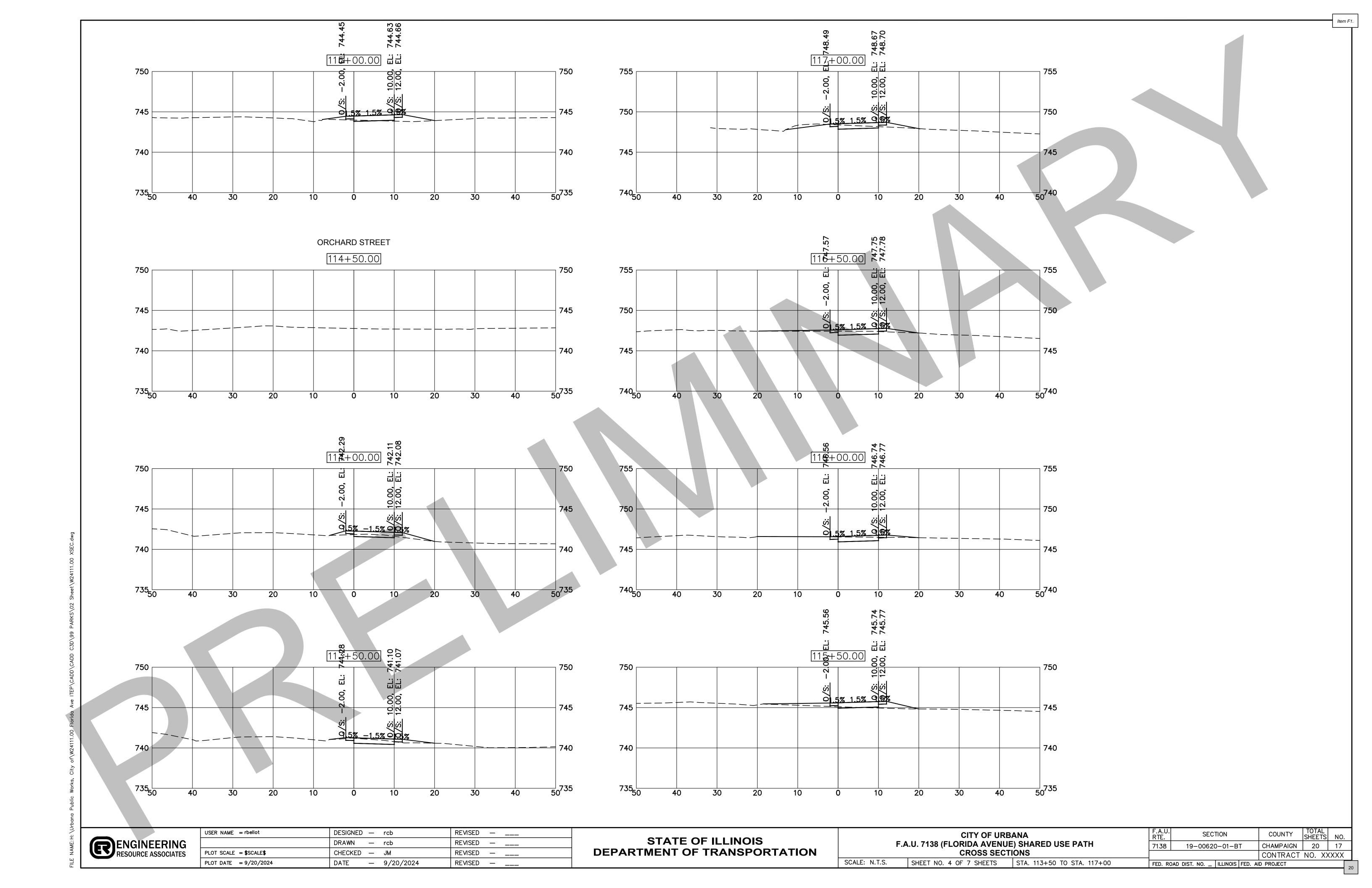
SHEET NO. 3 OF 7 SHEETS STA. 109+50 TO STA. 113+00 FED. ROA

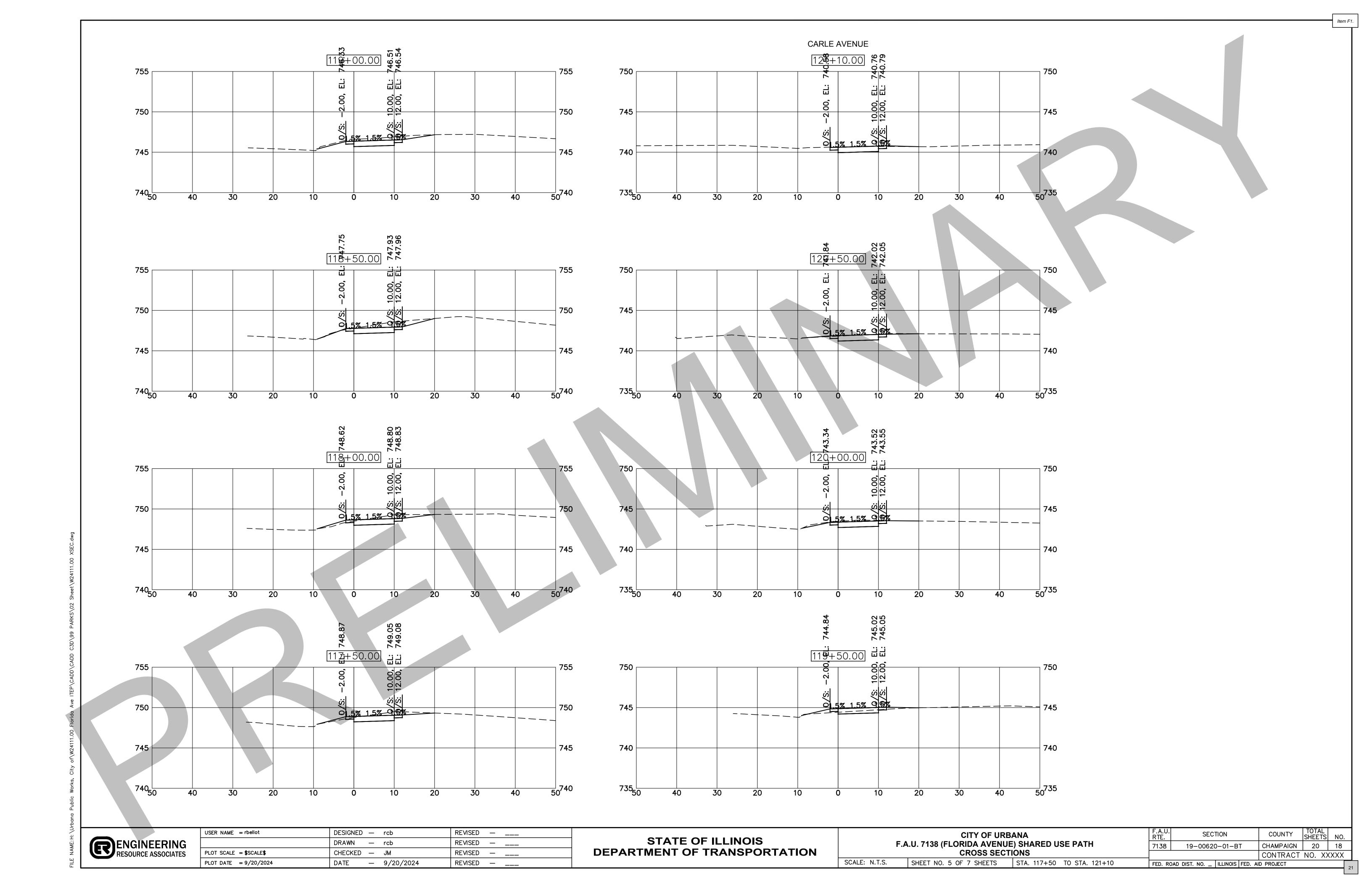
F.A.U. RTE. SECTION COUNTY SHEETS NO.

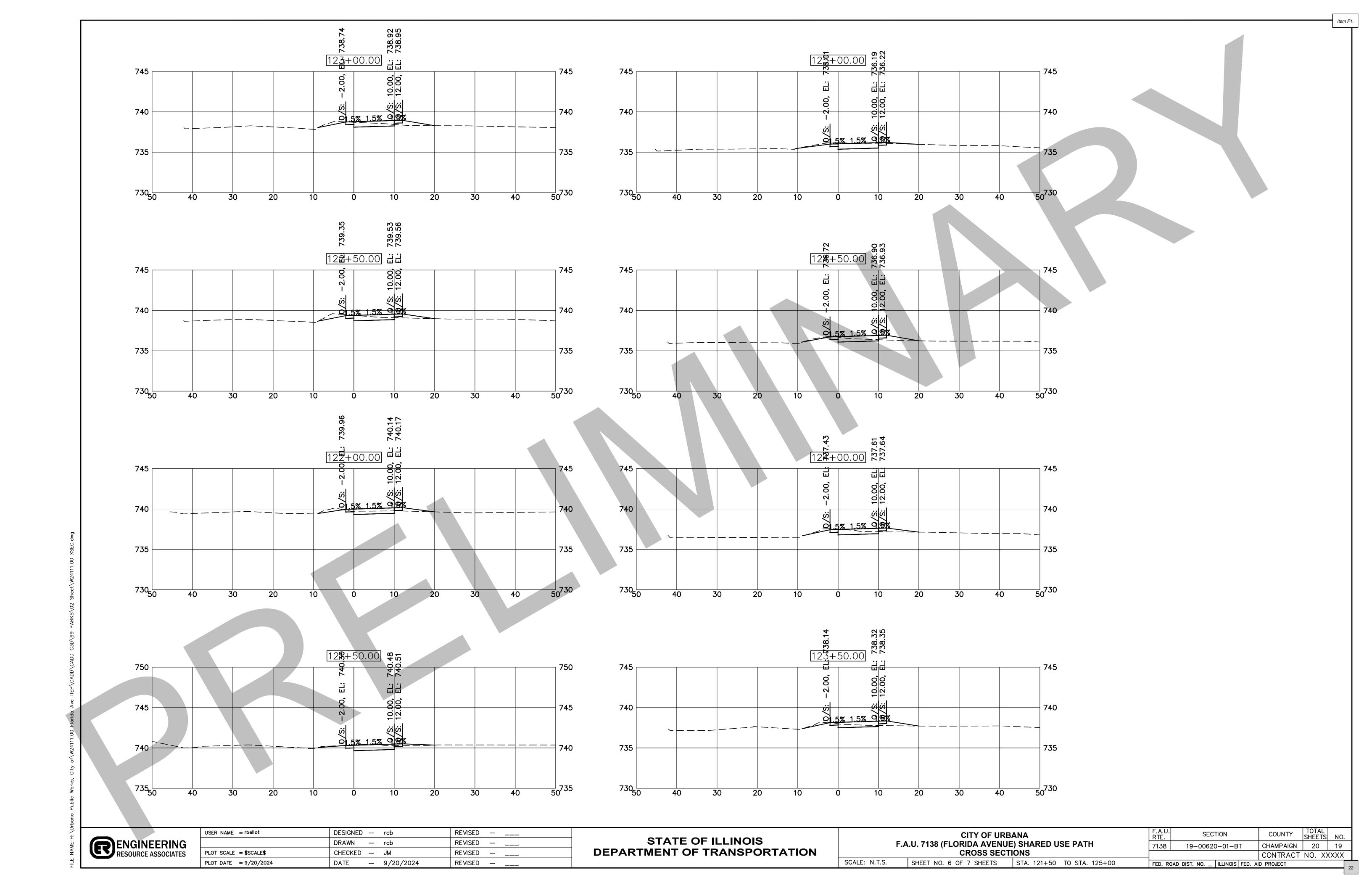
7138 19-00620-01-BT CHAMPAIGN 20 16

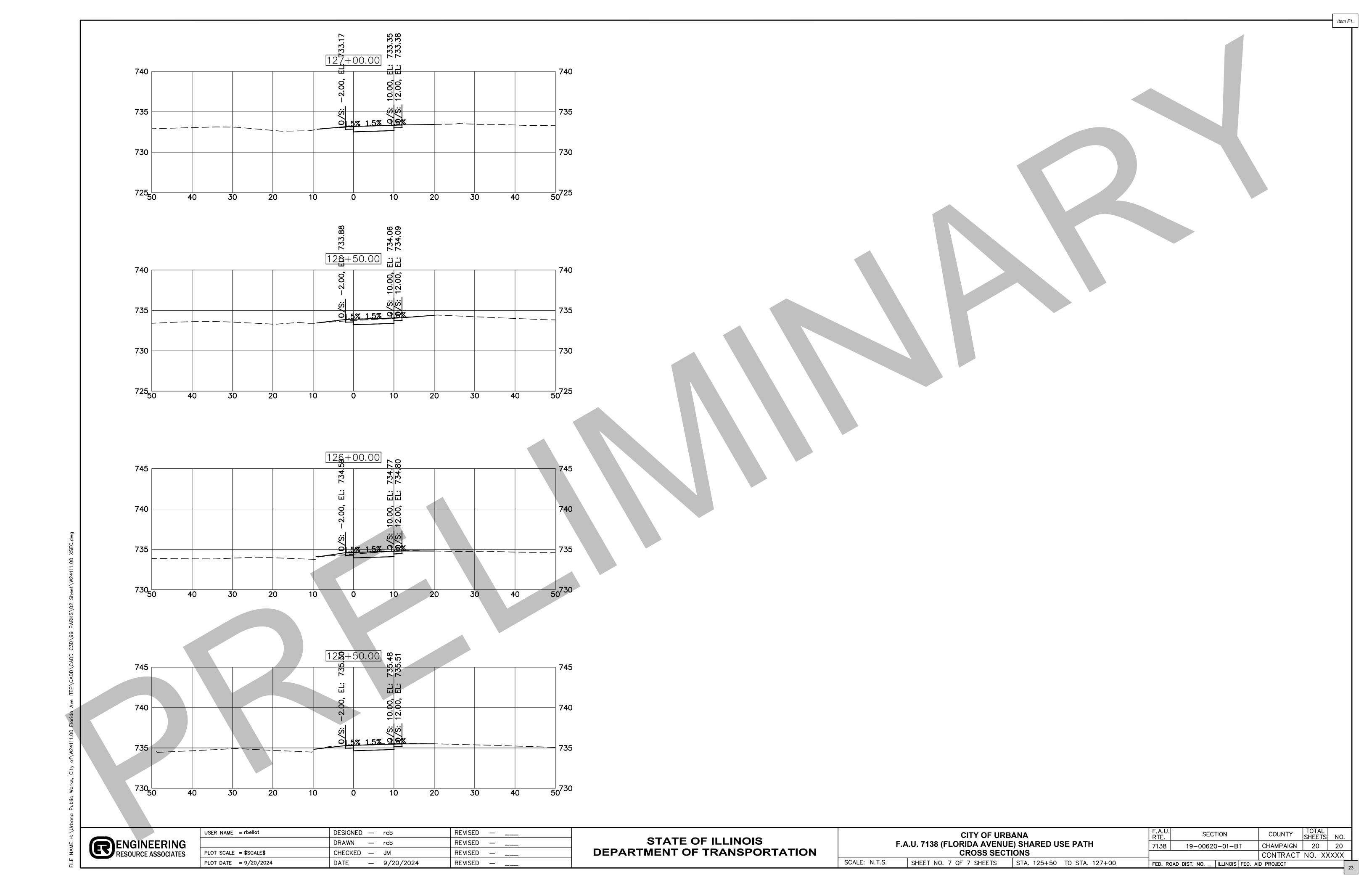
CONTRACT NO. XXXXX

FED. ROAD DIST. NO. _ ILLINOIS FED. AID PROJECT









From: Google Forms
To: Zeman, John

Subject: CU Bike to Work Day 2024 & Bike Month 2025

Date: Friday, September 13, 2024 8:45:43 AM

*** Email From An External Source ***

Use caution when clicking on links or opening attachments.



Thanks for filling out <u>CU Bike to Work Day 2024 & Bike Month</u> 2025

Here's what was received.

Edit response

CU Bike to Work Day 2024 & Bike Month 2025

Sponsorship Feedback Form

Email *

jczeman@urbanaillinois.us

Name of your business or organization *

City of Urbana Public Works Department

Name of contact person *

John Zeman
Contact email and/or phone number *
jczeman@urbanaillinois.us
What level of sponsorship would you like for 2024-25?
Diamond (\$5,000)
Platinum (\$2,500)
Gold (\$1,250)
Silver (\$750)
Bronze (\$300)
Friend of Bike Month (\$100)
Gift-in-kind (Please specify below in next box)
Other: 500
Please specify type of in-kind services or other donation amounts (2024-25)
What level of sponsorship would you like for 2025-26 (if you are willing to commit now)?
Diamond (\$5,000)
Platinum (\$2,500)

Item G1.

Gold (\$1,250)
Silver (\$750)
Bronze (\$300)
Friend of Bike Month (\$100)
Gift-in-kind (Please specify below in next box)
Other:
Please let us know if you have any questions or suggestions regarding CU Bike to Work Day or Bike Month:
Create your own Google Form
Report Abuse

Item G1.



Champaign County Bike to Work Day 2024 and National Bike Month 2025 Sponsorship Opportunity

Support bicycling in Champaign County by becoming a sponsor on our popular t-shirts! Since 2010, we've given away more than 15,000 shirts at our annual Bike to Work, School, and Market events. Bicycling is universally recognized for promoting both physical and mental health, sustainability, equity, independence, and fun. Your support is needed, and it reflects your commitment to these values.



Sponsorship helps support work through the year developing safer bicyclists with bicycle safety education at summer camps, Walk 'n' Roll to School Day, Urbana Market at the Square in September and May, outreach at Earth Day events, Project Ignition (Driver's Ed) at Urbana High School, and community bike rides such as the Full Moon Ride.

Logo placement sponsorship levels begin at \$300 (Bronze) to \$5,000 (Diamond). Bike to Work and other events are a collaborative effort of local governments and organizations. To be a Bike Month sponsor, complete the survey at https://forms.gle/G7UjXf6KDBERV1Ui6 or scan the QR code.





Sponsors should mail a check to the **Champaign County Regional Planning Commission (CCRPC) at 1776 E. Washington St., Urbana, IL 61802 (Memo: Bike Month),** who now serves as the fundraising arm for the Bike Month Planning Team.

For more information, please see the full sponsorship request letter, or contact CCRPC's Gabe Lewis at glewis@ccrpc.org or 217-819-4102.



Champaign County Bikes P.O. Box 2373 Champaign, IL 61825-2373

Bill To:

City of Urbana Attn: John Zeman 400 S. Vine Street Urbana, IL 61801

INVOICE

DATE: June 24, 2024

FOR: Light the Night 2024 Campus Event Purchase of bike lights

DESCRIPTION	Quanity	Unit Price	AMOUNT
Planet Bike Safety Button LED Light Set	333	\$6.00	\$1,998.00
	Shipping	0	
	Tax	0	
	Total		\$1,998.00

Champaign County Bikes is a registered 501c3 organization. Please make all checks payable to Champaign County Bikes (EIN# 02-0810177) If you have any questions concerning this invoice, please contact: Jeff Yockey jeff@champaigncountybikes.org. (217) 565-1785

THANK YOU!