



CITY OF URBANA TRAFFIC COMMISSION

DATE: Thursday, September 03, 2026
TIME: 1:30 PM
PLACE: 706 Glover Avenue Urbana, IL 61802

AGENDA

- A. Call to Order and Roll Call**
- B. Approval of Minutes of Previous Meeting**
 - 1. December 2, 2025 Meeting Minutes
- C. Public Input**
- D. Unfinished Business**
- E. Reports of City Officials and Staff**
 - 1. Status of Traffic Requests
- F. New Business**
- G. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

In order to be incorporated into the record, emailed public comments must be received prior to 5:00 pm on the day preceding the meeting and sent following email address: TrafficCommission@UrbanaIL.gov

The subject line of the email should include "PUBLIC INPUT", the board/commission name, and the meeting date. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted.

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable. Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken. The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only. In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's office at least 48 hours in advance using one of the following methods:

Phone: 217.384.2366

Email: CityClerk@UrbanaIL.gov

DATE: December 02, 2025
TIME: 12:31 PM
PLACE: 706 South Glover Avenue, Urbana, IL 61802

UNAPPROVED MINUTES

Members Present: Zachery Mikalik, John Zeman

Members Absent: Chaundra Bishop

Others Present: Christina Kelle, Dennis Roberts

A. Call to Order and Roll Call

John Zeman called the meeting to order at 12:31 pm. Roll call was taken. A Quorum of Members was present.

B. Approval of Minutes of Previous Meeting

1. March 4, 2025 Meeting Minutes

John Zeman motioned to approve the minutes, Zachery Mikalik seconded. Motion approved with a unanimous vote.

C. Public Input

Proper signage wanted on High St between Grove St & Anderson St due to the frequency of crashes at this intersection. Email input submitted by Nancy Westcott.

D. Unfinished Business

None

E. New Business

1. 2026 Meeting Schedule

John Zeman reviewed the schedule for meetings in 2026. Meetings will continue to be held on the 1st Tuesday of the last month of the quarter. Zachery Mikalik motioned to approve the 2026 traffic commission meeting schedule. John Zeman seconded. Motion approved with unanimous vote.

2. New Stop Signs and Speed Limit Signs in Beringer Commons

Lori Martinsek submitted two traffic concern requests for Beringer Commons. The first request included 4 additional stop signs be placed at the following locations: Both ends of Clarion St - Clarion & Abbey and Clarion & Beringer, Beacon Hill & Beringer, and Beacon Hill & Haydon. Second request, to add 4 speed limit signs for 25 miles/hour on the medians at the entrances of Beringer & University, High Cross & Beringer, and Slayback. John Zeman agrees that there is a need for Stop signs at the four "T" intersections, therefore, recommending the stop signs go up on a temporary basis for 3 months to review. Public input can be considered before the sign installations are made permanent. If engineering and police can agree on some new traffic control devices, we can put temporary signs up for up to 90 days. After that, we can go to council with the ordinance and allow input from the public. Zackery Mikalik motioned to approve 4 additional stop signs be

placed at both ends of Clarion St - Clarion & Abbey and Clarion & Beringer, Beacon Hill & Beringer, and Beacon Hill & Haydon and speed limit signs. John Zeman seconded. Motion approved with unanimous vote.

3. No parking on Vine Street (Pell Circle to Florida Avenue)

James Quisenberry submitted a traffic concern request regarding no parking on Vine Street that stretches from Florida Ave to George Huff Dr. Currently there are “no parking” signs on both sides of the street from Florida Ave to George Huff Dr, however, there are none on the west side of Vine St from Holmes St to Pell Circle and on the east side from George Huff Dr to Pell Circle. He’s asking to extend the “no parking” signs on both sides of Vine St from George Huff Dr to Pell Circle. John Zeman concurs with James’ request. He recommends that mailers be sent out to neighboring residences prior to installing the signs to allow for public input for a period of about 30 days before heading to council. Motioned to approve the installation of “no parking” signs on both sides of the street – east side from George Huff Dr to south to Pell Circle & on the west side from Holmes St to Pell Circle. Zachery Mikalik seconded. Motion approved with unanimous vote.

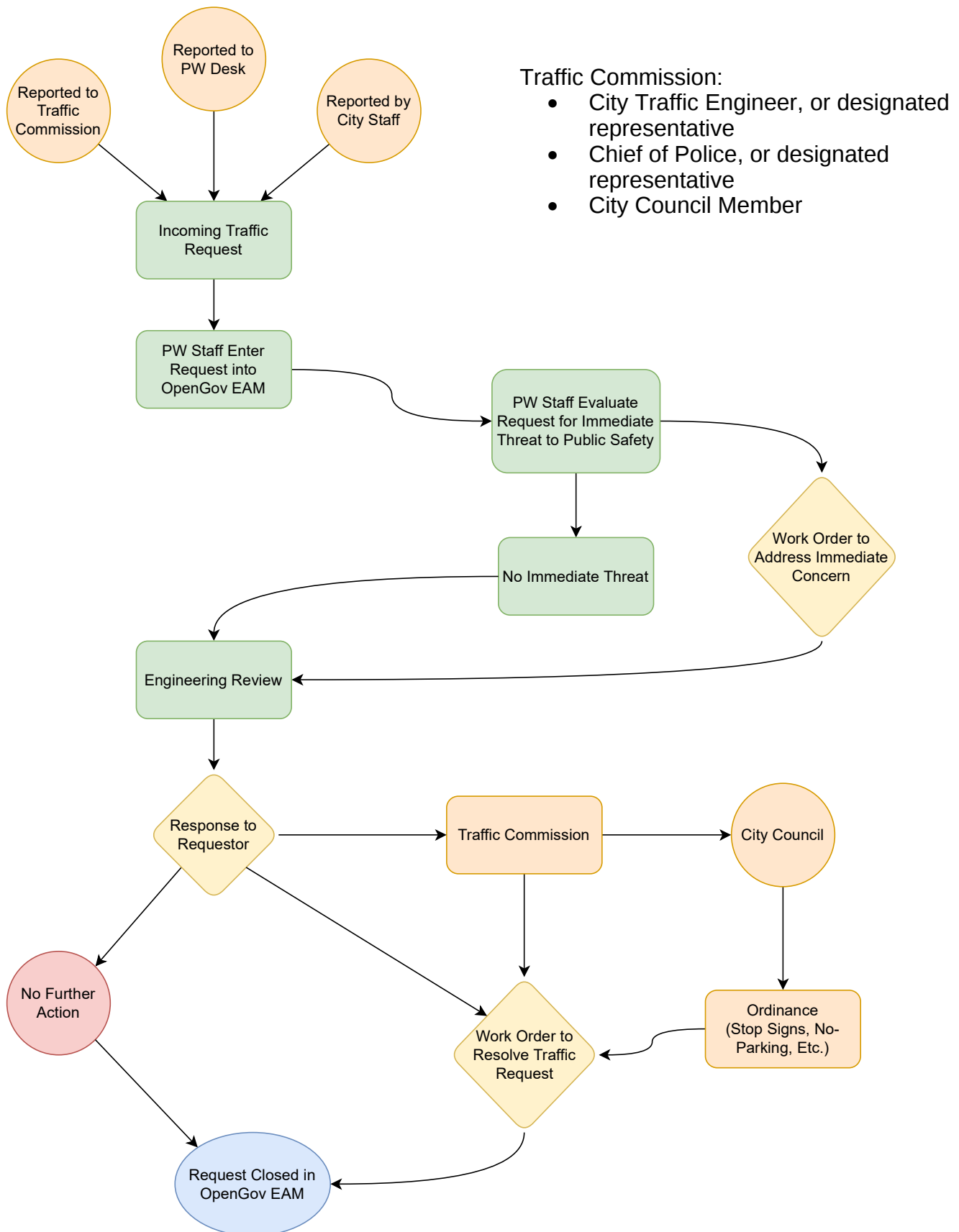
4. Stop Signs on High Street at Grove Street and Anderson Street

A recent traffic accident at south Anderson St and east High St has brought concerns to neighbors. After a brief discussion, John agrees with Christina, Dennis and Nancy that we should replace the yield signs with stop signs. These intersections are not appropriate for yield signs based on traffic conditions of the sight line. Motion to approve traffic concern request 1955 to replace yield signs with stop signs on High St at Grove St & Anderson St. Zachery Mikalik seconded. Motion approved with unanimous vote.

F. Adjournment

The meeting adjourned at 1:20 p.m.

City of Urbana Traffic Request Flow Chart



Request ID	Locator Street	Issue	Calls	Entry Date	Status	Close Date
151	Race St	Traffic Concern	2	9/10/2024 9:14	Closed	5/5/2026 0:00
153	Stone Creek Boulevard	Traffic Concern	1	9/11/2024 15:35	Closed	9/19/2025 0:00
154	Lincoln Ave	Traffic Concern	1	9/12/2024 14:58	Closed	11/27/2024 0:00
155	Main St	Traffic Concern	2	9/12/2024 16:11	Closed	2/28/2025 0:00
164	Philo Rd	Traffic Concern	1	9/19/2024 8:27	Closed	1/30/2025 0:00
168	Coler Avenue	Traffic Concern	1	9/24/2024 9:47	Open	
172	Lincoln Ave	Traffic Concern	1	9/25/2024 8:04	Closed	11/18/2024 0:00
253	Cottage Grove Avenue	Traffic Concern	2	10/11/2024 11:40	Closed	11/27/2024 0:00
263	Briarcliff Dr	Traffic Concern	1	10/14/2024 15:21	Closed	1/30/2025 0:00
291	Stone Creek Blvd	Traffic Concern	1	10/22/2024 11:40	Closed	4/8/2025 0:00
320	Florida Ave	Traffic Concern	1	10/30/2024 10:38	Closed	8/5/2025 0:00
321	Anthony Dr	Traffic Concern	1	10/30/2024 14:47	Closed	8/27/2025 0:00
322	Florida Ave	Traffic Concern	1	10/31/2024 9:57	Closed	1/29/2025 0:00
480	Main St	Traffic Concern	1	11/27/2024 14:04	Open	
481	Goodwin Ave	Traffic Concern	1	11/27/2024 16:26	Closed	1/13/2026 0:00
671	Harding Dr	Traffic Concern	1	1/31/2025 15:59	Closed	5/15/2025 0:00
770	Broadway Avenue	Traffic Concern	1	3/7/2025 13:39	Open	
830	Fairview Ave	Traffic Concern	1	3/25/2025 12:54	Open	
833	Vine St	Traffic Concern	1	3/26/2025 8:15	Closed	9/3/2025 0:00
835	Broadway Avenue	Traffic Concern	1	3/26/2025 8:33	Open	
843	University Ave	Traffic Concern	1	3/26/2025 12:40	Open	
891	Vine St	Traffic Concern	1	4/7/2025 10:36	Open	
909	Beringer Circle	Traffic Concern	1	4/10/2025 9:12	Closed	1/13/2026 0:00
979	Country Club Rd	Traffic Concern	1	4/23/2025 11:37	Closed	6/4/2025 0:00
1049	Beacon Hill Cir	Traffic Concern	1	5/7/2025 15:09	Closed	1/13/2026 0:00
1050	Washington St	Traffic Concern	1	5/7/2025 15:54	Open	
1076	Main Street	Traffic Concern	1	5/15/2025 10:46	Closed	9/4/2025 0:00
1103	Amber Lane	Traffic Concern	1	5/19/2025 11:14	Open	
1126	Windsor Rd	Traffic Concern	1	5/22/2025 8:12	Open	
1128	Vine St	Traffic Concern	1	5/22/2025 11:22	Open	
1129	Hillshire Dr	Traffic Concern	1	5/22/2025 11:29	Closed	5/22/2025 0:00
1130	Springfield Avenue	Traffic Concern	1	5/22/2025 12:06	Closed	2/11/2026 0:00
1134	Main St	Traffic Concern	1	5/22/2025 14:46	Closed	1/13/2026 0:00
1151	Coler Avenue	Traffic Concern	1	5/27/2025 14:45	Open	
1158	Green Street	Traffic Concern	2	5/28/2025 14:17	Closed	5/28/2025 0:00
1163	California Avenue	Traffic Concern	1	5/29/2025 10:49	Closed	9/4/2025 0:00
1229	Colorado Ave	Traffic Concern	1	6/16/2025 12:06	Open	
1285	Main Street	Traffic Concern	1	6/23/2025 16:15	Open	
1533		Traffic Concern	1	8/8/2025 11:33	Closed	5/13/2026 0:00
1636	Grove Street	Traffic Concern	1	9/5/2025 5:40	Open	
1637	Cottage Grove Ave	Traffic Concern	3	9/5/2025 5:49	Open	
1672	Illinois Street	Traffic Concern	1	9/11/2025 13:53	Open	
1673	Pennsylvania Ave	Traffic Concern	1	9/11/2025 14:43	Open	
1728	Broadway Ave	Traffic Concern	1	9/24/2025 13:21	Open	
1758	Lincoln Ave	Traffic Concern	1	9/30/2025 11:17	Open	
1872	Kinch Street	Traffic Concern	1	10/31/2025 15:07	Open	
1895	Vance Rd	Traffic Concern	1	11/10/2025 8:11	Open	
1920	Broadway Ave	Traffic Concern	1	11/13/2025 8:35	Open	
1921	Main Street	Traffic Concern	1	11/13/2025 8:41	Open	
1922	Pennsylvania Avenue	Traffic Concern	1	11/13/2025 8:42	Open	
1955	High Street	Traffic Concern	1	11/24/2025 12:54	Closed	3/4/2026 0:00
1956	Vine Street	Traffic Concern	5	11/24/2025 13:23	Open	
2034	Green Street	Traffic Concern	1	12/17/2025 15:01	Closed	1/22/2026 0:00
2185	Main Street	Traffic Concern	1	2/11/2026 15:00	Open	
2206	Hartle Ave	Traffic Concern	1	2/18/2026 9:30	Open	
2225	Vine Street	Traffic Concern	1	2/24/2026 13:13	Open	
2232	Broadway Avenue	Traffic Concern	1	2/26/2026 12:08	Open	
2294	Linview Ave	Traffic Concern	1	3/13/2026 10:15	Open	
2300	Vine St	Traffic Concern	1	3/16/2026 10:07	Open	
2324	Larch Place	Traffic Concern	1	3/24/2026 8:40	Open	
2393	Deer Ridge Drive	Traffic Concern	1	4/7/2026 7:57	Open	
2400	Main Street	Traffic Concern	1	4/7/2026 13:24	Open	
2418	Pennsylvania Ave	Traffic Concern	1	4/9/2026 14:33	Open	
2522	Lincoln Ave	Traffic Concern	1	5/1/2026 10:25	Open	
2529	Ogelthorpe Avenue	Traffic Concern	1	5/4/2026 9:57	Open	
2546	Vine St	Traffic Concern	1	5/5/2026 15:53	Open	
2599		Traffic Concern	1	5/15/2026 11:19	Open	
2627	Curtiss Drive	Traffic Concern	1	5/18/2026 14:37	Open	
2653	Broadway Ave	Traffic Concern	1	5/26/2026 8:12	Open	
2677	Main Street	Traffic Concern	1	6/1/2026 12:42	Open	
2783	Stone Creek Boulevard	Traffic Concern	1	6/15/2026 13:43	Open	
2819	Race Street	Traffic Concern	1	6/18/2026 10:35	Open	
2973	Birch St	Traffic Concern	1	7/20/2026 7:58	Open	
3033	Mathews Ave	Traffic Concern	1	7/30/2026 10:56	Open	
3217	Slayback Road	Traffic Concern	1	8/21/2026 13:17	Open	
3265	Illinois St	Traffic Concern	1	8/28/2026 9:45	Open	