
DATE: Tuesday, November 18, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

A. Call to Order and Roll Call

B. Changes to the Agenda

C. Approval of Minutes of Previous Meeting

D. Public Input

E. Unfinished Business

1. Vacancies: Youth Representatives

- Update to bylaws

- Vote to elect Gisselle Juarez-Alquicira & Tim Friedman

2. Vacancies: Vice Chair

- Vote to elect Bruce Michelson

F. Reports of City Officials and Staff and Reports of Committees

1. eBike/Bikeshare Working Group

G. New Business

1. Snow Removal: Public Announcements & Encouraging Shoveling

2. 2026 Meeting Schedule

- Working Groups: eBike/Bikeshare, ADA Compliance, Events Planning?

- Working Group Meetings: Every other month?

- 3rd Tuesday?

3. Presentation on SB2111: the new Illinois transit reform and funding bill [Annie]

H. Announcements

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

I. Future Topics

1. ADA Transition Plan Update
2. Spending remaining BPAC budget
3. Update on Florida Ave Roadway Project [Public Works]
4. Update on Springfield Ave Resurfacing Project [Public Works]
5. Overview of materials used by Urbana for road repairs & resurfacing [Public Works]
6. Battery/e-bike safety & public education discussion [UFD]
7. Bicyclist & pedestrian fatalities discussion [Sara/County Coroner Office]

J. Adjournment

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: Bicycle&PedestrianAdvisoryCommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commission members. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote

of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov

CURRENT LANGUAGE IN BYLAWS:**B. Non-Voting Member**

From time to time, the Mayor may appoint and City Council may approve the appointment of one (1) or two (2) resident(s) of Urbana or non-resident student(s) of Urbana School District #116 to the Commission who has attained the age of 14 years, but who has not attained the age of 18 years. This member shall not have the authority to vote on any matter considered by the Commission that may bind the Commission, the City, or any of its departments but may vote on motions that make non-binding recommendations. This member shall have a one (1) year term renewable by Mayoral appointment, which shall cease upon this member's 18th birthday.

PROPOSED LANGUAGE:**B. Youth Representative**

The Commission may elect one (1) or two (2) resident(s) of Urbana or non-resident student(s) of Urbana School District #116 as Youth Representative(s) to the Commission. Each Youth Representative shall be between the ages of 14 and 18 years old and shall be elected by a majority of the Commission members. This representative(s) shall not have the authority to vote on any matter considered by the Commission that may bind the Commission, the City, or any of its departments but may vote on motions that make non-binding recommendations. Each representative shall have a one (1) year term renewable by vote of the Commission.