
DATE: Tuesday, October 21, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Changes to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - [1. August 2025 Meeting Minutes](#)
 - [2. September 2025 Meeting Minutes](#)
- D. Public Input**
- E. Unfinished Business**
 - 1. New Member Introductions
 - 2. Vacancies: Youth member
 - 3. Vacancies: Chair & Vice Chair
- F. Reports of City Officials and Staff and Reports of Working Groups**
- G. New Business**
 - 1. Presentation on C-U Safe Routes to School Project's Outreach & Survey Work [MTD]
 - 2. Presentation on IL Legislation & Lobbying related to e-bikes vs. e-motos [Cynthia Hoyle]
 - 3. Event Planning: Day of the Dead Bike Ride; "Repair & Ride" Event with UPD
- H. Announcements**
- I. Future Topics**
 - 1. ADA Transition Plan Update
 - 2. Spending remaining BPAC budget
- J. Adjournment**

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at <https://www.urbanail.gov/executive-department/page/urbana-public-television>.

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: bicycle&pedestrianadvisorycommission@urbanail.gov. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all Commissioners. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or

behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanail.gov



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, August 19, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Susan Jones, Qiushi Huang, Sarthak Prasad, Nancy Westcott, Carmen Franks

Others Present: none

Members Absent: Tommy Griscom, Bruce Michelson, Keenan Portis

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

King Park Master Plan presentation under New Business will need to be moved to another meeting because of Keenan's absence.

C. Approval of Minutes of Previous Meeting

1. July 15, 2025 Meeting Minutes

Nancy Westcott motioned to approve the minutes, Susan Jones seconded. Motion approved with a unanimous voice vote.

D. Public Input

No public input, but BPAC members discussed UI students being back.

E. Unfinished Business

1. \$2,500 Budget – Bike light purchase & Bike Month donation

Previously, the \$2,500 budget goes to MTD for bike lights and RPC for Bike Month. This year, \$1,717.50 will go to MTD for Light the Night and \$500.00 to RPC for a Bike Month donation. There was discussion about what to do with the remaining \$300.00. This will be re-visited later since the fiscal year doesn't end until June 30, 2026.

2. BPAC Vacancies – USD116

The person that Carmen was thinking of that was on the Safe Routes to School group, is no longer there. Carmen has another person that she will be reaching out to.

F. Reports of City Officials and Staff and Reports of Committees

1. Bikeshare Working Group Notes

Sarthak Prasad gave an update on the latest meeting of the Bikeshare Working Group. The University has put a GPS fence around the quad areas on campus, which makes it so VEO bikes can't throttle in those areas. There are also slow ride and no parking zones on campus for VEO bikes. The group also discussed potential public spaces where hubs could go for VEO bikes,

however there needs to be a contract with VEO for this to happen. The next step of the working group is to have a draft of the contract with VEO soon.

Carmen Franks gave the following updates on City projects and grants.

1. Florida Avenue Shared Use Path – Plans are 90% complete and has cleared SHPO review. The work is planned for 2026.
2. Bakers Lane Shared Use Path – Plans are complete & they are currently working on getting easements from the Forest Preserve & the Park District. Construction is still planned to begin in early Fall and completed in 2026.
3. EQL Streetlights FY22 – Construction is underway & substantially complete.
4. EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway.
5. Lincoln Avenue Corridor Study – Council approved the endorsement of study recommendations on July 28th.
6. Lincoln Avenue project from Wascher to Killarney – SS4A grant funding is still under review by the federal DOT. Public outreach phase has begun & the concept plan is underway. Expected to bid the project for FY28.
7. Florida Avenue project from Wright to Hillcrest – Intersection design details are getting reviewed by IDOT, specifically the Race and Vine Street intersections with Florida. After the review is done, the City would like to share the preliminary design with BPAC. A grant agreement is in discussion between John [Zeman] and IDOT.
8. Traffic Signal Improvements – Still planning to update audio devices this fiscal year.
9. Sidewalk Improvements FY25 – This is under construction now with the ones closest to campus already completed. Ones on Main & Coler are being done now. There was 100 feet of sidewalk added to the project; these locations are outside of West Urbana.
10. Safe Routes to School IDOT grant – Carmen will meet with MTD, the school district, & RPC to put together a non-infrastructure grant application for a community travel plan around the schools.

G. New Business

1. King Park Master Plan presentation [UPD]

During Changes to the Agenda, it was decided to move this presentation to a future meeting because of Keenan Portis's absence.

H. Announcements

Sarthak Prasad made the following announcements:

1. Students are back. Be careful while driving, biking, & walking.
2. VEO has a new local point of contact.
3. CUUATS is doing a safety survey through the end of August. You can find the survey by searching "CUUATS SS4A-urban".
4. Bike to Work Day is 9/10/25 from 7 am – 10 am
5. Light the Night is 9/16/25 from 4 pm – 7 pm

Qiushi Huang announced that MTD is officially out of Marketplace as of 8/10/25. Neil & Center will be the closest bus stop to Marketplace now.

Annie Adams announced that:

1. There will be a Champaign & Urbana Witch's Ride. The date has not been chosen yet.
2. C-U Community Bike Ride is 9/21/25 from 2 pm – 4 pm

I. Future Topics

1. ADA Transition Plan Update [Public Works]
2. King Park Master Plan presentation
3. North Lincoln Avenue project from Wascher to Killarney presentation on concept plan & public engagement
4. VEO presentation with data
5. Re-visit the Bike Plan

J. Adjournment

The meeting adjourned at 8:26 p.m.



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, September 16, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES – UNAPPROVED

Members Present: Annie Adams, Susan Jones, Tommy Griscom, Bruce Michelson, Keenan Portis, Carmen Franks

Others Present: Justin Swinford (PW), Cindy Loos (Hanson Professional Services)

Members Absent: Qiushi Huang, Sarthak Prasad, Nancy Westcott

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 pm. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. **August 19, 2025 Meeting Minutes**

Carmen Franks motioned to approve the minutes, Susan Jones seconded. *No vote to approve the minutes took place, so they will need to be voted on in a future meeting.*

D. Public Input

none

E. Unfinished Business

No unfinished business, but Carmen Franks shared that there are two new members to be appointed. The student vacancy may be filled soon, also.

F. Reports of City Officials and Staff and Reports of Committees

Carmen Franks gave the following updates.

1. Shared Use Path projects

- Florida Avenue Shared Use Path – Plans are 90% complete and has cleared SHPO review. The work is planned for 2026 but could be pushed back to 2027 to coincide with a larger Florida Avenue project.
- Bakers Lane Shared Use Path – Easements have been secured from the Park District & the Forest Preserve. Construction went out to bid on September 3rd and closes on September 18th. Planned to be completed in 2026. No additional feedback has been received.
- Perkins Road Shared Use Path – construction is mostly completed.

2. Roadway projects

- Country Club Road & Perkins Road – The design includes widening the south sidewalk to a shared use path. A new sidewalk will be added on the north side between Willow Road &

Cunningham Avenue. The project will be bid in November and completed construction in 2026.

- Lincoln Avenue Corridor Study – no update since last month
 - Lincoln Avenue project from Wascher to Killarney – There will be an update given during New Business
 - Florida Avenue project from Wright to Hillcrest – Intersection design details are getting reviewed by IDOT, specifically the Race and Vine Street intersections with Florida. After the review is done, the City would like to share the preliminary design with BPAC. A grant agreement is in discussion between John [Zeman] and IDOT. The project may be ready to present to BPAC in November.
 - Illinois & Vine Street project – This is in the preliminary plan phase. The design may include lane reductions, turn lane changes, and crosswalk improvements.
 - Broadway High Pressure Surface Treatment from High to Washington – The pavement markings will be added back but not changed. This will be done sometime this Fall.
 - Traffic Signal Improvements – This is moving toward the final bid.
3. Sidewalk Improvements FY25 – Sodding and restoration are underway. Most of the sidewalk segments have been constructed.
 4. EQL Projects
 - EQL Streetlights FY22 – Construction is substantially complete. The lights are dark sky compliant.
 - EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway.
 5. Grants update
 - Safe Routes to School grant – Carmen met with MTD and RPC. There will be a non-infrastructure grant application that is later in the agenda under New Business. Carmen is still coordinating with the school district and MTD on a potential infrastructure grant for speed feedback signs. The City will not pursue a second non-infrastructure grant.
 - The City's grant consultant is putting together a grants strategy document.
 6. E-Bike Working Group: Carmen reached out to the Veo contact and he said he couldn't share the contracts with her.

Bruce said the E-Bike working group is on hold until they have a new City representative.

Annie said that her and Nancy will be meeting with the Urbana Police Department to talk about an event for bike lights and safety.

G. New Business

1. N Lincoln Ave – Wascher to Killarney project presentation [Public Works]

Justin Swinford (PW) said the City was awarded an SS4A demonstration grant.

Cindy Loos (Hanson Professional Services) went through the project purpose, existing conditions, demonstration project, and final options for the corridor.

- The project purpose is to provide active transportation, eliminate lanes to provide space for other modes of traffic, and to reduce crashes.
- The existing conditions are 4 lanes with sidewalks on each side. They observed bikes on sidewalks, cars stopped to turn left, students walking randomly across the street, people getting on buses, and a person walking in the curblane.
- The demonstration project will re-stripe from 4 lanes to 3 lanes with bike lanes and a 2-way left turn lane. There will be a striped median at Wascher Drive, re-stripe Bradley

Avenue with a dedicated left turn lane, and striping a section for buses at Kettering Park Drive.

Data collection is a big part of the demonstration grant to tell if it worked or not. There will be data on pedestrian & bike counts, as well as travel patterns & accident data before and during the demonstration. There will also be some surveys that are done.

After the demonstration there will be a public informational meeting, and Lincoln will revert back to the original configuration.

The project will go out to bid in January, re-stripe during Spring Break, and the demonstration will last 2-3 months.

- There are 2 final options for the corridor:
 - Making on-street bike lanes permanent, rebuild & fix the sidewalks, new ramps, a median at Wascher Drive, a median by Onyx, add right turn lanes on Bradley Ave, a median for bus stops at Bradley, and remove the median at Killarney Street.
 - Having 3 lanes of traffic with multi-use paths on both sides so bikes are off street.

Bruce Michelson motioned that the committee wishes to express support for the plans as they are currently taking shape, Susan Jones seconded. Motion approved with a unanimous voice vote.

2. King Park Master Plan presentation [UPD]

Keenan Portis presented the King Park Master Plan. The process to get to this point has been several engagements & meetings with small children through teenagers. These took place between March & July 2025.

The existing park has half-court basketball, pavilions, a playground, tennis courts, and a sculpture.

The site plan includes a multipurpose field, natural plantings as a buffer from Lincoln Avenue, a sculpture plaza, peace poles, a trail, a rain garden, a playground, a performance/band shelter & seating area, a reading circle/outdoor classroom, half-court & full court basketball courts, teen hangout, fitness challenge course, gaga ball pit, and gateway signs.

The grant application will be done by September 30th. The Park District is asking for \$600,000.00. If successful, the grant would be awarded in January or February 2026, construction to begin in the Summer or Fall of 2026, and completed in 2027 or 2028.

Bruce Michelson drafted & read a letter of support for the King Park Master Plan. There was a vote to pass the letter of support on to the Park District, which passed unanimously.

3. Safe Routes to School 2025 Grant Application Letter of Support [Public Works]

Carmen Franks presented a letter of support which was drafted by the C-U SRTS committee led by MTD. The grant money would be used for printing of educational materials, signage & supplies for the Snow Angel campaign, advertising funds for an educational/safety awareness campaign, funds for bike month activities, and supplies to facilitate Walking School Bus program.

Susan Jones motioned to approve the letter of support, Tommy Griscom seconded. Motion approved with a unanimous voice vote.

H. Announcements

Carmen Franks made the following announcements:

1. Bike & Roll to School Day is tentatively scheduled for October 8th.
2. RPC has a survey for CU Active Transportation Plan. This is open until October 20th.

3. MTD is having bike & pedestrian trainings at elementary schools next week.
4. RPC is having a bike tour possibly on September 19th.
5. Champaign County Bikes Road Ride is on September 20th.

Annie Adams announced the following:

1. Walk Tails at Sola Gratia Farms on September 20th at 3 pm
2. Witch's Ride – no date yet, but probably October 26th

I. Future Topics

1. ADA Transition Plan Update [Working Group?]
2. Spending BPAC Budget (approx. \$300 remaining for FY26)
3. Urbana Bicycle & Pedestrian Plan reviewed
4. E-scooters
5. Bike Illinois legislation regarding E-bikes

J. Adjournment

The meeting adjourned at 8:48 pm.