



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, February 18, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES

Members Present: Annie Adams, Susan Jones, Tommy Griscom, Bruce Michelson, Keenan Portis, Sarthak Prasad, Nancy Westcott, Carmen Franks

Others Present: none

Members Absent: Qiushi Huang, Audrey Ishii

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. **November 2024 Meeting Minutes**
2. **December 2024 Meeting Minutes**

Nancy Westcott motioned to approve both sets of minutes together, Susan Jones seconded. Motion approved with a unanimous vote.

D. Public Input

none

E. Unfinished Business

none

F. Reports of City Officials and Staff and Reports of Committees

Carmen Franks gave the following updates on City projects.

1. Florida Avenue Shared Use Path – Plans are 90% complete and delays are anticipated with construction possibly pushed back to 2026.
2. Bakers Lane Shared Use Path – The designer is working on 90% plans. Construction is to begin early Fall 2025 and complete in 2026.
3. CDBG Sidewalk Improvements – These improvements are in low to moderate income areas. The Beardsley Avenue area should be complete by March 2025.
4. EQL Funded Streetlights – Construction is underway for the FY22 locations and is to be completed by mid-2025.

5. EQL FY25 Program – This was approved by City Council and Engineering is proceeding with the design.
6. Lincoln Avenue Corridor Study – Working on revising concept plans to finalize the study. A final concept plan should be done in the next few months.
7. Traffic Signal Improvements – These improvements are to upgrade outdated audio devices for pedestrian signals on up to 14 intersections.

G. New Business

1. Snow Shoveling Announcements (Nancy/PW)

A discussion was held regarding voluntary snow shoveling of sidewalks as well as the snow districts that are required. Nancy made some suggestions and edits to a January Snow Removal press release that had gone out. These edits included adding a sentence to the first paragraph recommending that all property owners clear their sidewalks even if they are not within the mandatory snow districts. Carmen will bring these suggestions to the Public Works Director to see if the verbiage of future press releases for snow removal can be changed.

Bruce Michelson motioned that the committee (BPAC) endorse the changes to the Snow Removal press releases proposed by Nancy, Susan Jones seconded. Motion passed with a unanimous vote.

2. eBike Policy & Contract Updates

The City is looking into putting together a new contract between the City and shared bike services in town because the previous one has expired. Carmen asked if any BPAC members would be interested in reviewing a draft contract that the City's Planning Division has. This could either be as a sub-committee of BPAC or as part of regular BPAC meetings. Things that would be included in the contract would be boundaries of where to park, what happens if bikes are parked in the wrong place, and where to charge them. Bruce, Sarthak, & Keenan said that they would be on a sub-committee.

Bruce Michelson motioned that himself, Sarthak Prasad, & Keenan Portis be on a sub-committee to review the contract between the City and the shared bike services in town, Susan Jones seconded. Motion was passed with a unanimous voice vote.

H. Announcements

Bruce Michelson said that he bought an eBike.

Keenan Portis announced the following:

- The new Health & Wellness Center opened in January 2025.
- The Park District has begun its master plan for King Park. They are starting a committee & BPAC members are invited to be part of it if they would like to be.

Sarthak Prasad announced the following:

- The Campus Bike Plan was approved in December and is now public.
- A Campus Transportation Survey is to go out on March 3rd. This is to see how people get to the campus and how they get around once they are there.
- Bike for Earth Day is on Earth Day (April 22nd), with a rain date of April 23rd.
- A bike census on campus will be done the week after Earth Day.
- There is an active living working group that hosts a parkrun in Morrissey Park in Champaign every Saturday at 9 a.m. The public can volunteer or participate if they would like to.

Annie Adams reminded the commission that there is a vote on February 25th that includes mayoral candidates and a few City Council Member ward openings.

Future Topics

- a. Bruce Michelson will bring information on a recommendation for a “No Turn on Red” (rest of conversation inaudible on recording due to microphone not being on).

J. Adjournment

The meeting adjourned at 7:59 p.m.