



MINUTES OF A QUARTERLY MEETING

APPROVED

CIVILIAN POLICE REVIEW BOARD

DATE: Wednesday, November 6, 2024

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Tony Allegretti, Chair; Peggy Patten; Ashley Withers

MEMBER ABSENT: Katrina Kindle

ALSO PRESENT: Carla Boyd, Human Rights and Equity Officer; Matt Roeschley, City Attorney; Tom Unzicker, Human Rights Specialist

A. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Tony Allegretti called the meeting to order at 5:30 p.m. The Recording Secretary took roll and a quorum was present.

B. APPROVAL OF AGENDA

Mr. Allegretti asked for a motion to approve the agenda. Peggy Patten moved to approve. Ashley Withers seconded the motion. The motion carried on a voice vote.

C. APPROVAL OF MINUTES AND CALENDAR

1. Approval of Minutes of September 25, 2024

Ms. Withers moved to approve the minutes of September 25, 2024. Ms. Patten seconded the motion. The motion carried on a voice vote.

Ms. Patten announced Mayor Marlin's appointment of Mr. Allegretti as Chair of this Board had passed the City Council.

D. PUBLIC INPUT

There was none.

E. UNFINISHED BUSINESS

1. Social Media Policy: Process and Authorization

Mr. Allegretti announced the postponement of this item at the request of the Urbana Police Department. He encouraged board members to review the policy prior the February meeting. Board can find the complete social media policy of UPD, along with supplemental documents, in the portal.

2. Frequency of Meetings

The Board considered a proposal to schedule meetings in 2025, and to increase the frequency of them. Discussion occurred regarding potential meeting topics as a key reason to increase the frequency. One key reason for increasing meeting frequency is to devote time to address efforts to continually improve police/community interactions.

Ms. Withers moved to hold meetings bi-monthly as follows: February, April, June, August, October, December. Ms. Patten seconded the motion.

The motion carried on a voice vote. Meetings continue Wednesdays at 5:30 p.m., generally on the fourth week of the month beginning in February 2025.

3. Annual Report

Carla Boyd requested board members review the draft of the annual report and make recommendations for additions or other updates. City Attorney Matt Roeschley clarified that individual members should save their contributions individually rather than working collectively on a shared document. This avoids a conflict with the requirement for Open Meetings. Ms. Boyd stated she will send members an email and they should respond directly to her only.

F. NEW BUSINESS

1. Closed Session for the Purpose of Discussing the Performance of a Specific Employee

Mr. Allegretti explained to the public that the closed session was not about an appeal, rather regarding one complaint involving one City employee. He called for a motion to move into a Closed Session and Ms. Patten so moved. Ms. Withers seconded the motion. A roll call vote occurred:

| | |
|-----------------|-----|
| Peggy Patten | Yes |
| Ashley Withers | Yes |
| Tony Allegretti | Yes |

The motion carried and the Board moved to a Closed Session.at 5:51 p.m.

When the Board returned to the Council Chambers, Mr. Allegretti asked for a motion to come out of their Closed Session. Ms. Withers so moved. Ms. Patten seconded the motion. A roll call vote occurred:

| | |
|-----------------|-----|
| Peggy Patten | Yes |
| Ashley Withers | Yes |
| Tony Allegretti | Yes |

The motion carried and the Closed Session ended at 6:18 p.m.

Mr. Allegretti asked for a motion regarding the Board's discussion about the performance of a specific employee. Ms. Patten moved, regarding Complaint 2024-05, that the Board decline review of the complaint because the Illinois Public Labor Relations Act prevents this Board from acting by the Illinois Public Labor Relations Act. Ms. Withers seconded the motion. A roll call vote occurred:

| | |
|-----------------|-----|
| Peggy Patten | Yes |
| Ashley Withers | Yes |
| Tony Allegretti | Yes |

The motion carried. Mr. Allegretti stated the Complaint receives a written response regarding the determination.

G. OFFICER'S REPORT

Carla Boyd's report highlighted:

- Worked with Mr. Allegretti to plan the agenda for this meeting and future meetings
- No outreach activities have occurred since the last meeting in September

H. ANNOUNCEMENTS

1. This Board has three vacancies
2. Next scheduled meeting: Wednesday, February 26, 2025, at 5:30 p.m.

I. ADJOURNMENT

Mr. Allegretti called for a motion to adjourn the meeting and Ms. Patten so moved. Ms. Withers seconded the motion. The motion carried on a voice vote. The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Thomas D. Unzicker
Recording Secretary