
DATE: Monday, June 12, 2023
TIME: 7:00 p.m.
PLACE: 400 S. Vine Street, Urbana, IL 61801

The City Council of the City of Urbana, Illinois, met in regular session Monday, June 12, 2023, at 7 p.m.

ELECTED OFFICIALS PHYSICALLY PRESENT: Phyllis Clark, City Clerk; CM Maryalice Wu, CM Shirese Hursey, CM Jaya Kolisetty, CM Chaundra Bishop, CM James Quisenberry

ELECTED OFFICIALS ABSENT: Diane Wolfe Marlin, Mayor; CM Christopher Evans, CM Grace Wilken

STAFF PRESENT: Bourema Ouedraogo, Carol Mitten, Dave Wesner, Darcy Sandefur, Demond Dade, Rich Surles, Elizabeth Hannan, Alyana Robinson, Rob Kouzmanoff, Kim Smith, Nick Hanson, Tim Cowan, Carmen Franks, Femi Fletcher. Kyle Dobous.

OTHERS PRESENT:

1. Call to Order and Roll Call

With a quorum present, Mayor Protem Wu called the meeting of the Urbana City Council to order at 7 p.m.

2. Approval of the Minutes of the Previous Meeting

None.

3. Additions to the Agenda

None.

4. Presentations and Public Input

a. Presentation: Municipal Separate Storm Sewer System (MS4) Report and Stormwater Asset Management Plan (SWAMP) Update – PW

Presented by Carmen Franks Assistant City Engineer and Kyle Dobous. Dobous introduced the 6 minimum requirements of the Stormwater Asset Management Plan put in place by the state and federal government. Franks explained the progress on the plan to date and reviewed staff efforts as well as next steps. Questions and discussion ensued.

b. Presentation: Special Projects Manager – PW

Presented by Public Works Director Tim Cowan. Cowan explained the purpose and proposed responsibilities of the requested FTE special projects manager addition for the Public Works Department. Cowan explained the financial and departmental impact of the request. Questions and discussion ensued.

c. Budget Presentation: Building Inspector – CD

Presented by Nick Hanson the Building Safety Supervisor and Kimberly Smith the Community Development Director. Smith requested the building inspector position be restored to a permanent position. Smith and Hanson explained the history and responsibilities of the position within the department. There have been difficulties in filling the position as a temporary position. Questions and discussion ensued.

d. Budget Presentation: VERN Requests – HRF

Presented by Alyana Robinson the Financial Analyst and Elizabeth Hannan the Human Resources and Finance Director. Robinson explained the purpose of the Vehicle and Equipment Replacement Fund (VERF) and reviewed funding sources. Robinson reviewed the VERN requests from each department. Questions and discussion ensued. Deputy Chief of Police Rich Surles and Fire Chief Demond Dade helped answer questions.

e. Budget Presentation: Financial Services Staffing – HRF

Presented by Rob Kouzmanoff the Deputy Finance Director and Elizabeth Hannan the Human Resources and Finance Director. Kouzmanoff explained the organizational need for additional staff within the Finance Department and reviewed the cost summary. Questions and discussion ensued.

f. Budget Presentation: HR Recruiting, Training, Testing and Update on HR Changes - HRF

Presented by Femi Fletcher the Human Resources Coordinator and Elizabeth Hannan the Human Resources and Finance Director. Fletcher reviewed the funding request for Citywide recruiting and selection. Fletcher shared information about police sergeant testing requirements and city-wide training needs. Questions and discussion ensued.

g. Public Input

Elderess Melinda Carr shared that there is community interest in the Urbana public television programming continuing.

5. Council Input and Communications

CM Hursey asked that facilities staff adjust the temperature of Council Chambers. *CM Bishop* shared information about the City budget prioritization meeting in Ward 5 on June 21st at Town and Country Apartments from 9 – 10:30 am. Shared information about the City's Juneteenth celebration. *CM Quisenberry* shared information about the City budget prioritization meeting in Ward 7 on June 28th, from 2:30 – 5 pm at Steer Place. *CM Kolisetty* shared information about the Ward 4 City budget prioritization meeting on June 28th from 6:30 – 7:30 pm at Freedom School. Shared appreciation for the budget goals increasing staffing. *CM Wu* shared information about the Ward 1 City budget prioritization meeting on June 22nd from 6:30 -7:30 at Channing Murray Foundation. *CM Hursey* shared information about the Ward 3 City budget prioritization meeting on June 20th from 6-7 at Dr. King Elementary.

6. Unfinished Business

None.

7. Reports of Standing Committees

None.

8. Committee of the Whole (Council Member Shirese Hursey, Ward 3)

Consent Agenda

- a. **Ordinance No. 2023-06-017: An Ordinance Approving a Special Use Permit (1202 East Harding Drive/Plan Case 2469-SU-23) - CD**
- b. **Resolution No. 2023-06-065R: A Resolution Approving and Authorizing the Execution of a Community Partnership Agreement for Visit Champaign County Foundation– African American Heritage Trail - CD**
- c. **Resolution No. 2023-06-066R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Lincoln Avenue Corridor Study from Florida Avenue to Green Street) - PW**
- d. **Resolution No. 2023-06-067R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Lincoln Avenue Complete Streets Project from Wascher Street to Killarney Street) - PW**
- e. **Resolution No. 2023-06-069R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Florida Avenue Shared-Use Path from Lincoln Avenue to Race Street) - PW**
- f. **Resolution No. 2023-06-068R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Florida Avenue Improvement Project from Wright Street to Hillcrest Street) - PW**
- g. **Resolution No. 2023-06-070R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Bakers Lane Shared-Use Path) – PW**

Presented by CM Hursey.

Motion to approve the consent agenda by CM Hursey and seconded by CM Kolisetty.

Vote by roll call:

AYE: Wu, Hursey, Kolisetty, Bishop, Quisenberry

NAY: None

Regular Agenda

None.

9. Reports of Special Committees

None.

10. Reports of Officers

Carol Mitten shared information about the City's Juneteenth Observance, the City Building will be closed on Monday June 19th and the Council meeting will be on Tuesday the 20th.

11. New Business

None.

12. Discussion

a. FY 2024 Budget Wrap Up

Elizabeth Hannan explained that this discussion was an opportunity for Council to share budget direction to staff ahead of the draft ordinance presentation on the 20th. Discussion about purchase of automated license plate reader technology not being permitted in the budget. Questions about cost of this evening's budget requests. Discussion about the role of departmental policy and the function of budgets. Further discussion is planned to allow those unable to be present to participate.

13. Mayoral Appointments

Mayoral Appointments to Boards and Commissions

Firemen's Pension Fund Board of Trustees

- Robert Kouzmanoff, Deputy Finance Director (June 12, 2023 - June 30, 2026)

The Urbana Free Library Board of Trustees

- Rob Bennett (July 1, 2023 - June 30, 2026)

- Liz Sands (July 1, 2023 - June 30, 2026)

- Brandyn Mason (August 1, 2023 - June 30, 2025)

Mayoral Reappointments to Boards and Commissions

Bicycle and Pedestrian Advisory Commission

- Annie Adams (term ending June 30, 2026)

Civil Service Commission

- Tom Betz (term ending June 30, 2026)

Community Development Commission

- Robert K. Freeman (term ending June 30, 2026)

Design Review Board

- Dustin Allred (term ending June 30, 2026)

Historic Preservation Commission

- Trent Shepherd (term ending June 30, 2026)

Plan Commission (terms ending June 30, 2026)

- Dustin Allred
- Chenxi Yu

Police Pension Fund Board (terms ending June 30, 2025)

- Rod Eldridge, City Retiree
- Elizabeth Hannan, Human Resources and Finance Director

Sustainability Advisory Commission (terms ending June 30, 2026)

- Andrew Stumpf
- Luke Westawker
- Morgan White

The Urbana Free Library Board of Trustees

- Mark E. Pellmore (term ending June 30, 2026)

Urbana Tree Commission (terms ending June 30, 2026)

- Carol Augspurger
- Scott Dossett
- Alex Julius

Zoning Board of Appeals

- Adam Rusch (term ending June 30, 2028)

City Administrator Carol Mitten read statements and background for the new appointments to boards and commissions and then the names of those being reappointed.

Motion by CM Hursey to approve the appointments and reappointments and seconded by CM Quisenberry

Vote by roll call:

AYE: Wu, Hursey, Kolisetty, Bishop, Quisenberry

NAY: None

14. Adjournment

With no further business before the Urbana City Council Mayor Protem Wu adjourned the meeting at 8:59 p.m.

Darcy Sandefur
Recording Secretary

This meeting was video recorded and is viewable [on-demand HERE](#).

Minutes approved: 09-25-2023