

STATE OF ILLINOIS

Diane Wolfe Marlin, Chair

CUNNINGHAM TOWNSHIP

Darcy E. Sandefur, Township Clerk

**CUNNINGHAM TOWNSHIP BOARD
Meeting Minutes
Monday, January 13, 2025
400 S. Vine Street, Urbana, IL, 61801**

The Cunningham Township Board met in regular session Monday, January 13, 2025 at 6:30 p.m. in the Urbana City Council Chambers.

ELECTED OFFICIALS PHYSICALLY PRESENT:

Chair: Mayor Diane Marlin

Township Clerk: Darcy E. Sandefur

Trustees: Maryalice Wu, Christopher Evans^, Shirese Hursey*, Jaya Kolisetty, Chaundra Bishop^, Grace Wilken, James Quisenberry (* denotes present remotely, ^ denotes present after roll)

Supervisor: Danielle Chynoweth

Assessor: None

ELECTED OFFICIALS ABSENT: Assessor Ivana Owona

OTHERS PRESENT: Bourema Ouedraogo; Seok Hyun Cho; Nicole Phillyaw; Jamie Wilkey of Lauterbach and Amen; and Shayla-Kinyon Bass-Briggs;

I. ROLL CALL

With a quorum present Chair Marlin called the meeting of the Cunningham Township Board to order at 6:33 p.m.

II. APPROVAL OF MINUTES

a. 10-28-2024 Minutes

Motion to approve the minutes by Trustee Wu, seconded by Trustee Hursey.

Voice Vote:

AYE: Wu, Hursey, Kolisetty, Wilken, Quisenberry

NAY: None

III. ADDITIONS TO THE AGENDA

None

IV. PRESENTATIONS AND PUBLIC INPUT

None.

VI. COMMITTEE TO VERIFY BILLS

a. Town Fund

b. General Assistance Fund

Supervisor Chynoweth presented the bills. Month to date the expenditures have been \$60,936.14 from the Town Fund, \$227,702.89 from the General Assistance Fund, for a total of \$288,639.03.

Questions and discussion ensued. Motion to approve the bills by Trustee Kolisetty and seconded by Trustee Wu. Vote by roll call:

AYE: Wu, Hursey, Kolisetty, Wilken, Quisenberry

NAY: None

VII. REPORTS OF OFFICERS

a. Mid-Year Financial Report

Supervisor Chynoweth presented the Mid-Year Financial Report and detailed where each line in the budget stands relative to what was anticipated for the end of quarter 2 and explained why individual line items were less than originally budgeted or more than budgeted.

Supervisor's Memo

Supervisor Chynoweth introduced her new Deputy Supervisor Shayla-Kinyon Bass-Briggs and Nicole Phillyaw who supervised the Audit. Supervisor Chynoweth shared the supervisor's memo and reviewed the winter shelter efforts and collaborations with Strides and Public Health ahead of winter storms. Announced there was one death last week of an unhoused individual due exposure to the elements. Chynoweth noted the month to date service statistics. Questions and discussion ensued.

No report from the Assessor.

VIII. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

a. Annual Audit Presentation

Lauterbach & Amen representative Jamie Wilkie presented the annual audit. Wilkey explained that the Township received a clean opinion on the audit and that there were no internal control concerns. Wilkey walked the Township Board through a high-level summary of the annual financial report and provided page number ranges for further reference. Questions and discussion ensued.

b. Resolution No. T-2025-01-001R: A Resolution Authorizing the Supervisor to Sign an Agreement with the City of Urbana for SUN Grant Funds for Solidarity Gardens

Supervisor Chynoweth presented this item. Item authorizes the Supervisor to sign an intergovernmental agreement with the City of Urbana to accept the SUN grant in support of the Solidarity Gardens program. The grant will allow for installation of a drip irrigation system and community composting. Questions and discussion ensued.

Motion to approve by Trustee Bishop and seconded by Trustee Wu.

Vote by roll call:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

XI. ADJOURNMENT

With no further business before the body, Chair Marlin adjourned the meeting at 7:19 pm.

Darcy Sandefur
Township Clerk

This meeting was taped and is [viewable on demand](#).

Minutes Approved: 5-27-2025