
DATE: Monday, November 6, 2023
TIME: 6:00 p.m.
PLACE: 400 S. Vine Street, Urbana, IL 61801

The City Council of the City of Urbana, Illinois, met in special session Monday, November 6, 2023, at 6 p.m.

ELECTED OFFICIALS PHYSICALLY PRESENT: Phyllis Clark, City Clerk; Diane Wolfe Marlin, Mayor; CM Maryalice Wu, CM Christopher Evans, CM Shirese Hursey, CM Jaya Kolisetty, CM Grace Wilken, CM James Quisenberry, CM Chaundra Bishop

ELECTED OFFICIALS ABSENT:

STAFF PRESENT: Bourema Ouedraogo, Dave Wesner, Carol Mitten, Darcy Sandefur,

OTHERS PRESENT:

1. Call to Order and Roll Call

With a quorum present, Mayor Marlin called the meeting of the Urbana City Council to order at 6 p.m.

2. Approval of the Minutes of the Previous Meeting

None

3. Additions to the Agenda

None.

4. Presentations and Public Input

None.

5. Council Input and Communications

CM Quisenberry wished Phyllis Clark for her retirement and thanked staff for her retirement celebration. *CM Hursey* wished Phyllis Clark a happy retirement and offered words of support for Deputy Clerk Sandefur. *CM Wilken* echoed congratulations to Mrs. Clark on her retirement and shared support for Deputy Clerk Sandefur. *CM Kolisetty* thanked Mrs. Clark for her many years of service and shared words of support for Deputy Clerk Sandefur. *Mayor Marlin* clarified that the appointment is from the Mayor's Office with the advice and consent of Council but that she would be delighted to have retiring Clerk Clark administer the oath of office to Deputy Clerk Sandefur.

6. Mayoral Appointments

a. City Clerk Appointment (term November 6, 2023 - May 5, 2025)

Mayor Marlin acknowledged and thanked the retiring City Clerk Phyllis Clark for her 28 years of service to the City of Urbana as well as her leadership in professional municipal clerk and Township organizations. Marlin presented applicant Deputy City Clerk Darcy E. Sandefur to be appointed to the office of City Clerk for a term ending May 5, 2025. Marlin shared a brief biography of Ms. Sandefur. Motion to appoint Ms. Sandefur to the office of City Clerk by CM Quisenberry and seconded by CM

Hursey. Discussion ensued.

Vote by roll call:

AYE: Wu, Evans, Hursey, Kolisetty, Bishop, Wilken, Quisenberry

NAY: None

Mrs. Clark administered the oath of office to Ms. Sandefur.

7. Adjournment

With no further business before the Urbana City Council Mayor Marlin adjourned the meeting at 6:16 p.m.

Darcy Sandefur

Recording Secretary

This meeting was video recorded and is [viewable on-demand HERE](#).

Minutes approved: 02-05-2024