CITY OF URBANA

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FOREIGN FIRE TAX BOARD - 11-3-2026

DATE: Tuesday, November 03, 2026
TIME: 7:30 AM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

A. Call to Order and Roll Call

Meeting called to order at 0734. Johnson, Thomas, Jarvis, Doggett, Hutchcraft

B. Approval of Minutes of Previous Meeting
Motion-Doggett Second-Jarvis

C. Approval of Treasurer's Report
Checking $21,105.23 Money Market $86,170.53
Motion- Hutchcraft Second- Johnson

D. Public Input
None

E. Unfinished Business

1. Cancer Screenings-Nothing further
2. Metal Signs for Stations-Johnson reached out for information and didn't hear back. Johnson will follow up once more.
3. Station 2 and 3 Storage- No one has brought further information. Board will reassess after station moves.
4. Youtube TV Station 1- Johnson set up YouTube TV at station 1. Needs to buy TV's to complete the process. Should cost approximately $400
5. Workout Equipment- It all has arrived and is completed.
6. Station 1 Desks- Board approved new desk for Captain and BC office last meeting. It was decided to wait to purchase LT desk after station moves. Board approved 2 desks for firefighter's office up to $3,000 Motion- Doggett Second- Hutchcraft. Admin will purchase one addition desk for firefighter office making three total desks.

F. New Business

1. Training Committee Proposal from Josh Fitzsimmmons- $5,000- Fire behavior class. Board approved Motion- Doggett Second- Hutchcraft.

All City meetings are broadcast on Urbana Public Television and live-streamed on the web. Details on how to watch are found on the UPTV webpage located at https://www.urbanail.gov/executive-department/page/urbana-public-television.

G. Board Input and Communications

Johnson- Recommended updating workout cardio equipment for station 4. Hignson/Johnson to provide further information in the future.

Doggett- Asked if there is a PM schedule for workout equipment. Working on alternating yearly cost with PD.

Doggett- Asked if the board had allocated money for retiree metal signs. Doggett will provide further information in the future.

H. Adjournment

Motion- Johnson Second- Doggett. @0838

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, city staff, and the general public. The City is required to conduct all business during public meetings. The presiding officer is responsible for conducting those meetings in an orderly and efficient manner. Public Input will be taken in the following ways:

Email Input

Public comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted) at the following: citycouncil@urbanaillinois.us. The subject line of the email must include the words "PUBLIC INPUT" and the meeting date. Your email will be sent to all City Council members, the Mayor, City Administrator, and City Clerk. Emailed public comments labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to be included in the record of Public Input for the meeting, the writing should so state. Written comments must be received prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Public comment shall be limited to no more than five (5) minutes per person. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote

of the public body members present. The presiding officer or the city clerk or their designee, shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person, or split their time if Public Input is held at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item upon which a vote will be taken.

The presiding officer or public body members shall not enter into a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input shall not be used as a time for problem solving or reacting to comments made but, rather, for hearing citizens for informational purposes only.

In order to maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under "Verbal Input". Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker. If the speaker refuses to cease such conduct or behavior after being warned by the presiding officer, the presiding officer shall have the authority to mute the speaker's microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via e-mail to the public body for inclusion in the meeting record.

Accommodation

If an accommodation is needed to participate in a City meeting, please contact the City Clerk's Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: CityClerk@urbanaillinois.us