



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, September 16, 2025
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES

Members Present: Annie Adams, Susan Jones, Tommy Griscom, Bruce Michelson, Keenan Portis, Carmen Franks

Others Present: Justin Swinford (PW), Cindy Loos (Hanson Professional Services)

Members Absent: Qiushi Huang, Sarthak Prasad, Nancy Westcott

A. Call to Order and Roll Call

Annie Adams called the meeting to order at 7:00 pm. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

none

C. Approval of Minutes of Previous Meeting

1. August 19, 2025 Meeting Minutes

Carmen Franks motioned to approve the minutes, Susan Jones seconded. *No vote to approve the minutes took place, so they will need to be voted on in a future meeting.*

D. Public Input

none

E. Unfinished Business

No unfinished business, but Carmen Franks shared that there are two new members to be appointed. The student vacancy may be filled soon, also.

F. Reports of City Officials and Staff and Reports of Committees

Carmen Franks gave the following updates.

1. Shared Use Path projects

- Florida Avenue Shared Use Path – Plans are 90% complete and has cleared SHPO review. The work is planned for 2026 but could be pushed back to 2027 to coincide with a larger Florida Avenue project.
- Bakers Lane Shared Use Path – Easements have been secured from the Park District & the Forest Preserve. Construction went out to bid on September 3rd and closes on September 18th. Planned to be completed in 2026. No additional feedback has been received.
- Perkins Road Shared Use Path – construction is mostly completed.

2. Roadway projects

- Country Club Road & Perkins Road – The design includes widening the south sidewalk to a shared use path. A new sidewalk will be added on the north side between Willow Road &

Cunningham Avenue. The project will be bid in November and completed construction in 2026.

- Lincoln Avenue Corridor Study – no update since last month
 - Lincoln Avenue project from Wascher to Killarney – There will be an update given during New Business
 - Florida Avenue project from Wright to Hillcrest – Intersection design details are getting reviewed by IDOT, specifically the Race and Vine Street intersections with Florida. After the review is done, the City would like to share the preliminary design with BPAC. A grant agreement is in discussion between John [Zeman] and IDOT. The project may be ready to present to BPAC in November.
 - Illinois & Vine Street project – This is in the preliminary plan phase. The design may include lane reductions, turn lane changes, and crosswalk improvements.
 - Broadway High Pressure Surface Treatment from High to Washington – The pavement markings will be added back but not changed. This will be done sometime this Fall.
 - Traffic Signal Improvements – This is moving toward the final bid.
3. Sidewalk Improvements FY25 – Sodding and restoration are underway. Most of the sidewalk segments have been constructed.
 4. EQL Projects
 - EQL Streetlights FY22 – Construction is substantially complete. The lights are dark sky compliant.
 - EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway.
 5. Grants update
 - Safe Routes to School grant – Carmen met with MTD and RPC. There will be a non-infrastructure grant application that is later in the agenda under New Business. Carmen is still coordinating with the school district and MTD on a potential infrastructure grant for speed feedback signs. The City will not pursue a second non-infrastructure grant.
 - The City's grant consultant is putting together a grants strategy document.
 6. E-Bike Working Group: Carmen reached out to the Veo contact and he said he couldn't share the contracts with her.

Bruce said the E-Bike working group is on hold until they have a new City representative.

Annie said that her and Nancy will be meeting with the Urbana Police Department to talk about an event for bike lights and safety.

G. New Business

1. N Lincoln Ave – Wascher to Killarney project presentation [Public Works]

Justin Swinford (PW) said the City was awarded an SS4A demonstration grant.

Cindy Loos (Hanson Professional Services) went through the project purpose, existing conditions, demonstration project, and final options for the corridor.

- The project purpose is to provide active transportation, eliminate lanes to provide space for other modes of traffic, and to reduce crashes.
- The existing conditions are 4 lanes with sidewalks on each side. They observed bikes on sidewalks, cars stopped to turn left, students walking randomly across the street, people getting on buses, and a person walking in the curblane.
- The demonstration project will re-stripe from 4 lanes to 3 lanes with bike lanes and a 2-way left turn lane. There will be a striped median at Wascher Drive, re-stripe Bradley

Avenue with a dedicated left turn lane, and striping a section for buses at Kettering Park Drive.

Data collection is a big part of the demonstration grant to tell if it worked or not. There will be data on pedestrian & bike counts, as well as travel patterns & accident data before and during the demonstration. There will also be some surveys that are done.

After the demonstration there will be a public informational meeting, and Lincoln will revert back to the original configuration.

The project will go out to bid in January, re-stripe during Spring Break, and the demonstration will last 2-3 months.

- There are 2 final options for the corridor:
 - Making on-street bike lanes permanent, rebuild & fix the sidewalks, new ramps, a median at Wascher Drive, a median by Onyx, add right turn lanes on Bradley Ave, a median for bus stops at Bradley, and remove the median at Killarney Street.
 - Having 3 lanes of traffic with multi-use paths on both sides so bikes are off street.

Bruce Michelson motioned that the committee wishes to express support for the plans as they are currently taking shape, Susan Jones seconded. Motion approved with a unanimous voice vote.

2. King Park Master Plan presentation [UPD]

Keenan Portis presented the King Park Master Plan. The process to get to this point has been several engagements & meetings with small children through teenagers. These took place between March & July 2025.

The existing park has half-court basketball, pavilions, a playground, tennis courts, and a sculpture.

The site plan includes a multipurpose field, natural plantings as a buffer from Lincoln Avenue, a sculpture plaza, peace poles, a trail, a rain garden, a playground, a performance/band shelter & seating area, a reading circle/outdoor classroom, half-court & full court basketball courts, teen hangout, fitness challenge course, gaga ball pit, and gateway signs.

The grant application will be done by September 30th. The Park District is asking for \$600,000.00. If successful, the grant would be awarded in January or February 2026, construction to begin in the Summer or Fall of 2026, and completed in 2027 or 2028.

Bruce Michelson drafted & read a letter of support for the King Park Master Plan. There was a vote to pass the letter of support on to the Park District, which passed unanimously.

3. Safe Routes to School 2025 Grant Application Letter of Support [Public Works]

Carmen Franks presented a letter of support which was drafted by the C-U SRTS committee led by MTD. The grant money would be used for printing of educational materials, signage & supplies for the Snow Angel campaign, advertising funds for an educational/safety awareness campaign, funds for bike month activities, and supplies to facilitate Walking School Bus program.

Susan Jones motioned to approve the letter of support, Tommy Griscom seconded. Motion approved with a unanimous voice vote.

H. Announcements

Carmen Franks made the following announcements:

1. Bike & Roll to School Day is tentatively scheduled for October 8th.
2. RPC has a survey for CU Active Transportation Plan. This is open until October 20th.

3. MTD is having bike & pedestrian trainings at elementary schools next week.
4. RPC is having a bike tour possibly on September 19th.
5. Champaign County Bikes Road Ride is on September 20th.

Annie Adams announced the following:

1. Walk Tails at Sola Gratia Farms on September 20th at 3 pm
2. Witch's Ride – no date yet, but probably October 26th

I. Future Topics

1. ADA Transition Plan Update [Working Group?]
2. Spending BPAC Budget (approx. \$300 remaining for FY26)
3. Urbana Bicycle & Pedestrian Plan reviewed
4. E-scooters
5. Bike Illinois legislation regarding E-bikes

J. Adjournment

The meeting adjourned at 8:48 pm.