



CITY OF URBANA
FOREIGN FIRE TAX BOARD - 11-7-2023

DATE: Tuesday, November 07, 2023
TIME: 7:30 AM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES

A. Call to Order and Roll Call

Called to order at 0733. Members present: Prendergast, Lane, Thomas, Dade, Johnson, Jarvis.

B. Approval of Minutes of Previous Meeting

Meeting cancelled. No August meeting minutes.

C. Approval of Treasurer's Report

Money market balance: \$29,464.28; Checking balance: \$13,897.67; Total: \$43,361.95. Johnson motions to approve, Jarvis seconds. Motion carries.

D. Public Input

No public input.

E. Unfinished Business

1. Mattresses and mattress covers: Covers are at station 3. Thomas is going to Illini Mattress to order them. They will discard the old ones. Lane motions to increase the previous amount from \$7500 to \$8500. Johnson seconds. Motion carries.
2. Washer and dryer for station 1: Can put it in the workout room or it must vent through the roof. Jarvis will continue working on other options and an estimated cost.
3. Pressure washer and foam cannon for station 1: Project complete.
4. Station 1 grill: Grill is functional, it just keeps melting the knobs. This is a known issue with this brand of grill. Jarvis will look at having a heat shield made to protect the knobs.
5. Kitchen chairs for station 1 and 3: Thomas found chairs for \$225 per chair. Should cost about \$3150 total. Thomas will order the chairs to complete the project.
6. Exercise equipment: All equipment is ordered and should arrive by Thanksgiving. Project complete.
7. Coffee prices and bulk purchasing: Ray was working on this. Lane will talk to Ray and see where he is with this.

8. Fire Chief office remodel: All of the furniture has arrived. Working with IT to move cables and for painting to be finished. 2% portion of the project is complete.
9. Pressure washers for stations 2 and 3: All items have arrived and been installed. Project complete.

F. New Business

1. Election for Vacant Position: Drake Royal was elected by acclamation.
2. Engine mudflaps and grille numbers: Roy will work with the Chiefs. No further action is required.
3. Water Bottle Filler for Watch Room: Approximate price is \$600-1100. Chief will check with the City to see if they will install it.
4. Outdoor Sheds for Station 2: Lane motions to approve spending \$1300 to purchase 3 sheds, 1 for station 3 and 2 for station 2. Johnson seconds. Motion carries.
5. New Agenda Management System: Prendergast briefed the board on the new system.
6. Bluetooth Radio for Station 2: Will purchase 1 for station 1 and 1 for station 2. No further action is required.
7. Department Recruitment Shirts: Chief Dade requests that the board pay for 1 shirt for each member that wants one. Chief estimated that the cost would be about \$1400. Chief rescinded the request.
8. Station 1 Exterior Stairs: Chief Dade stated that the City is planning on working on these.
9. Gym Equipment: Request for accessories for the new exercise equipment totaling about \$3600. Lane motions to spend up to \$3600 for completing the gym improvement plan, Thomas seconds. Motion carries.
10. Flooring Replacement at Station 1: Johnson will work on getting a proposal.
11. Miscellaneous Station Items: Request to purchase battery powered leaf blowers, tire inflators, air compressors, shop vac, drills, drivers, and impacts. Lane motions to budget up to \$5000 for station tools and items and increase the clothing allowance one-time to \$599 per person. Second Johnson. Motion carries.

G. Board Input and Communications

None

H. Adjournment

Adjourned at 0912.