



MINUTES OF A BI-MONTHLY MEETING

APPROVED

CIVILIAN POLICE REVIEW BOARD

DATE: Wednesday, May 13, 2026

TIME: 5:30 p.m.

PLACE: Urbana City Council Chambers
Urbana City Building
400 South Vine Street
Urbana, Illinois 61801

MEMBERS PRESENT: Tony Allegretti, Chair; Peggy Patten; Renae Nicholson; Jane McClintock; Melissa Stratton

ABSENT: Katrina Kindle

ALSO PRESENT: Tom Unzicker, Human Rights Specialist

A. CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Tony Allegretti called the meeting to order at 5:30 p.m. The Recording Secretary took roll and a quorum was present.

B. APPROVAL OF AGENDA

Mr. Allegretti stated the planned TASER review had been postponed allowing for more time to consider other Unfinished Business items. He asked if there were any additions or corrections to the agenda. Hearing none, he asked for approval of the agenda. Peggy Patten so moved. Renae Nicholson seconded. The Board approved the agenda on a voice vote.

C. APPROVAL OF MINUTES

Mr. Allegretti asked for a motion to approve the minutes of March 18, 2026. Ms. Patten so moved. Jane McClintock seconded the motion. The motion carried on a voice vote.

D. PUBLIC INPUT

There was none.

E. UNFINISHED BUSINESS

1. Use of Force Manual Updates and Review Process

Deputy Chief Mike Cervantes of the Urbana Police Department presented an overview of the process used by the department to keep current with best practices regarding Use of Force:

- Lexipol is the service provider that UPD utilizes for policy guidance and updates to their manual as needed
- UPD Command Staff determines whether the updates are appropriate for Urbana

Following the presentation, the Deputy responded to Board Member questions.

2. Rescheduling Appeal Hearing AP2025-07 (Complaint #2025-07)

Board Members discussed the logistics of proceeding with the Appeal before them. It was determined that the next Bi-Monthly Meeting, scheduled for June 24, 2026, would have both a quorum and the presence of the City Attorney.

A Closed Session, and a vote to follow in open session, would be part of the planned meeting agenda. A TASER review would also be on that evening's agenda.

3. New Hearing to Schedule – Doodle Poll in Progress

In addition to the appeal scheduled for continued consideration on June 24th, Board Members have two additional appeals from one appellant to consider. The poll they are completing has a dozen options for scheduling those appeals.

4. Annual Report – Discussion Toward Finalizing

Ms. McClintock updated the Board members on the status of the 6-years report. The latest draft was reviewed, which had incorporated ideas from the last discussion at the working session of April 23, 2026:

- Questions were heard, comments offered, and additional suggestions solicited from members regarding the formatting, presentation, and findings of the 6-years report
- Discussion was heard about the number, focus and specifics of recommendations to be included in the report
- Members reviewed timelines allowed for complaints and appeals mandated by the governing ordinance and discussed how changes to the ordinance might strengthen the support from this Board for the City's residents
- Comments were heard about the quality of the feedback the Board wants to provide to the Urbana Police and City Council
- Members seek to craft the report to help inform future reports, as well as the direction of the Board's focus in the coming years
- The ordinance sets out an expectation that the Board provide quarterly updates throughout the year
- The Board would share its report with UPD some days before sharing it with the public

Jane intends to produce a new draft for the members to review and comment on prior to the next meeting:

- Members should send any additional comments to Jane by May 22
- Jane sends a new draft to members by June 1
- Final comments to Jane due by June 12
- Jane sends final draft to the office by June 17

F. NEW BUSINESS

There was none.

G. OFFICER'S REPORT

The Office of Human Rights and Equity is working on Juneteenth events:

- "Reflection and Reverence" will be held Tuesday, June 16, at 11 a.m. in the Council Chambers
- A food truck rally occurs across the street that same day from 11 a.m. until 2:00 p.m.

H. ANNOUNCEMENTS

1. This Board has one vacancy.
2. Next Bi-Monthly Meeting: Wednesday, June 24, 2026, at 5:30 p.m.

I. ADJOURNMENT

Mr. Allegretti asked for a motion to adjourn. Ms. Nicholson so moved. Ms. McClintock seconded the motion. Motion carried on a voice vote. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Thomas D. Unzicker
Recording Secretary