



**CITY OF URBANA
BICYCLE AND PEDESTRIAN ADVISORY
COMMISSION MEETING**

DATE: Tuesday, October 15, 2024
TIME: 7:00 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

MINUTES

Members Present: Annie Adams, Susan Jones, Qiushi Huang, Audrey Ishii, Keenan Portis, Sarthak Prasad, Nancy Westcott, John Zeman (proxy for Carmen Franks)

Others Present: members of the public

Members Absent: Tommy Griscom, Bruce Michelson, Carmen Franks

A. Call to Order and Roll Call

Audrey Ishii called the meeting to order at 7:00 p.m. Roll was taken. A quorum of members was present.

B. Changes to the Agenda

None

C. Approval of Minutes of Previous Meeting

None

D. Public Input and Commissioner Communications

None

E. Unfinished Business

None

F. Reports of City Officials and Staff and Reports of Committees

1. Florida Avenue (Lincoln to Race) Shared-Use Path, Preliminary Plan Presentation – John Zeman

The shared-use path is currently in design, with the final plans expected in March 2025. The project should be out to bid in April 2025 and construction to begin during the U of I Summer Break & completion by the end of 2025. The ITEP grant money that the City was awarded is the funding source for this project. The consultant for the project is Engineering Resource Associates. Although this is a City project, the ownership & maintenance will be the U of I's.

John went through the preliminary plans in detail. There will be two bus bump-outs that will be part of a future road project on West Florida Avenue. When the road project is done, there may need to be some reconstructing of the multi-use path, but the City will try to minimize that.

A member of the public brought up a concern about a sharp metal inlet grate which could cause a flat tire. This is located at the NW corner of Race and Florida. Other concerns were current potholes on the Race Street shared-use path and the types of lighting that will be used for the Florida Avenue shared-use path.

2. Status Update for Transportation Capital Projects – John Zeman

- a. North Lincoln Avenue road diet from Wascher to Killarney – The design is underway and the demonstration will probably be in the Fall of 2025.
- b. Florida Avenue street project – This is in design and in environmental review.
- c. Lincoln Avenue corridor study – RPC will be taking this to City Council on November 12th.
- d. Bakers Lane shared-use path – This will be brought to BPAC in December probably.
- e. EQL FY22 sidewalks are almost complete with the exception of sodding.

G. New Business

1. Annual Budget for BPAC Education and Public Outreach – John Zeman

John said that they are proposing that some money be set aside in the operating budget for BPAC to use and decide how to use it. In the past year, the City has spent about \$2,500.00 on bicycle & pedestrian education & public outreach.

Annie Adams will be sending Carmen Franks information on webpage material that BPAC had Presented in earlier years.

2. Annual Report for Calendar Year 2024 – Audrey Ishii

Audrey went through the last Annual Report from FY23. John Zeman challenged BPAC to think about what they are trying to accomplish with the annual report: are they trying to document what they did the past year or trying to persuade City Council on topics. Audrey will send out a draft in a few weeks for this year's report and get feedback on it.

3. Goals for Calendar Year 2025 – Audrey Ishii

Audrey gave an update on the goals that BPAC had set for the year:

- a. Work has been done toward the reduced speed limit goal.
- b. There is good progress on the Florida Avenue goal.
- c. Washington Street and Vine Street goals are part of the SS4A grant request.
- d. The website update was discussed earlier in tonight's meeting under New Business.
- e. The East Main Street resolution will take the form of a letter.
- f. There is a report for wayfinding; which is a future goal.
- g. Annie is working on the Urbana Meander; which is also a future goal.

H. Announcements

- a. Sarthak Prasad had the following announcements:
 - (1) Public Input is still being accepted for the Campus Bike Plan. The website for input is go.fs.illinois.edu/BikePlanPublicInput
 - (2) At Light the Night they gave out about 800 light sets.
 - (3) 1,200 people registered for Bike to Work Day, which was a new record.
 - (4) In the past month, Sarthak has installed 13 bicycle & pedestrian counters on campus. He still has one more to install.

I. Future Topics

- a. elect acting Vice-Chair for BPAC
- b. Schedule Q of the Urbana Local Traffic Code changes

J. Adjournment

The meeting adjourned at 8:55 p.m.