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**DATE:** Monday, June 5, 2023  
**TIME:** 6:00 pm  
**PLACE:** 400 South Vine Street, Urbana, IL 61801

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The City Council Committee of The Whole of the City of Urbana, Illinois, met in regular session Monday, June 5, 2023, at 7:00pm.

**ELECTED OFFICIALS PRESENT:** Mayor Diane Wolfe Marlin; Phyllis D. Clark, City Clerk; CM Maryalice Wu, CM Christopher Evans, CM Shirese Hursey, CM Jaya Kolisetty, CM Grace Wilken, CM James Quisenberry

**ELECTED OFFICIALS ABSENT:** CM Chaundra Bishop

**STAFF PRESENT:** Bourema Ouedraogo, Carol Mitten, Dave Wesner, Elizabeth Hannan, Alyana Robinson, Richard Surles, Zack Mikalik, Sanford Hess, Celeste Choate, Darius White, Nick Olsen, John Zeman,

**OTHERS PRESENT:** None

**Chair:** *Shirese Hursey, Ward 3*

**1. Call to Order and Roll Call**

With a quorum present, Chair Evans called the meeting of the Committee of the Whole to order at 7:34 p.m.

**2. Approval of Minutes of Previous Meeting**

04-03-2023 Minutes

Motion to approve as corrected by CM Wu and seconded by CM Kolisetty. CM Hursey and Wilken corrected the roll call.

Voice vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Wilken, Quisenberry

**NAY:** None

**3. Additions to the Agenda**

None.

**4. Public Input and Presentations**

**a. Presentation: Budget Introduction**

Presented by Elizabeth Hannan the Human Resources and Finance Director and Alyana Robinson the Financial Analyst. Mayor Marlin acknowledged the award received by the City for excellence for the previous budget and thanked the staff for their efforts. Marlin provided an overview of the FY 2024 budget and reviewed the challenges and opportunities faced. Hannan reviewed the City's economic and financial outlook and discussed the inflation and unemployment rates. Mitten shared the ways the FY 2024 budget meets the

Mayor / Council priorities. Robinson explained the revenue sources and expenditures budgeted. Hannan shared the plan for the upcoming budget review process. Questions and discussion ensued.

**b. Presentation: Police Safe-T Act Training**

Presented by Interim Chief Richard Surles and Lt. Zack Mikalik. Surles presented on the Police Department's budgetary request for additional training as a result of minimum required trainings changing following the passage of the SAFE-T Act. Total cost is approximately \$50,000. Mikalik shared information about the changes to training requirements mandated by the SAFE-T Act and reviewed what training is already budgeted for. Questions and discussion ensued.

**c. Presentation: IT Business Analyst & UPTV Program Manager**

Presented by IT Director Sanford Hess and Carol Mitten the City Administrator. Hess presented on the budgetary request for a new full time position of Business Analyst focused on procurement within the IT Department. This position will aide in succession planning for the Department. The positon will cost approximately \$103,954 in new spending. Questions and discussion ensued. Mitten shared recommendations regarding the discontinuance of funding for the UPTV programing coordinator and curtailing public access programing to focus on live/recorded meetings of governmental entities. Discussion and questions ensued.

**d. Presentation: Library Budget – UFL**

Presented by Celeste Choate the Executive Director of the Urbana Free Library. Choate shared the draft Library budget that was presented to the Library Board last month as well as some of the changes that will be presented with the revised budget at the next Library Board meeting. The FY 2024 budget focuses on growth and sustainability including a space assessment. Choate reviewed the revenue sources, expenses, and changes from the previous year's budget. Questions and discussion ensued.

**e. Public Input**

***Minnie Pearson*** the president of the NAACP spoke in support of the new chief of police for Urbana. Thanked the Council for their role in this process and the Interim Chief of Police Richard Surles for his service.

**5. Staff Report**

***Mayor Marlin*** announced the City being awarded the Gold level Bicycle friendly community award.

**6. New Business**

**a. Resolution No. 2023-06-065R: A Resolution Approving and Authorizing the Execution of a Community Partnership Agreement for Visit Champaign County Foundation– African American Heritage Trail - CD**

Presented by Darius White the Economic Development Coordinator. Item authorizes the execution of a community partnership agreement with Visit Champaign County to allocate funds for the African American Heritage Trail. The City's contribution would be \$50,000, this funding would come from the \$2.5 million of ARPA funds previously allocated by the Council as part of the Standard Allowance.

White shared the vision and purpose of this project and reviewed the contract parameters. Questions and discussion ensued.

Motion to approve to the consent agenda by CM Kolisetty and seconded by CM Wu.

Voice vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Wilken, Quisenberry

**NAY:** None

**b. Ordinance No. 2023-06-017: An Ordinance Approving a Special Use Permit (1202 E Harding Dr/Plan Case 2469-SU-23) - CD**

Presented by Nick Olsen the Planner. Item authorizes a special use permit at 1202 East Harding Drive to allow renovations to Steer Place apartments, a complex owned and maintained by the Housing Authority of Champaign County. The City code requires a special use permit for new construction or major renovations within the Southeast Urbana Overlay District to ensure that construction was reviewed to be in compliance with safety and improvements. The majority of the renovations will be interior but the renovations relevant to this permit include the exterior work. Olsen shared site photos and discussed some of the specific renovation work. Plan Commission voted unanimously to send to Council with a recommendation for approval. Questions and discussion ensued.

Motion to approve to consent by CM Quisenberry and seconded by CM Kolisetty. Further discussion ensued.

Vote by roll call:

**AYE:** Wu, Evans, Hursey, Kolisetty, Wilken, Quisenberry

**NAY:** None

**c. Resolution No. 2023-06-066R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Lincoln Avenue Corridor Study from Florida to Green) - PW**

Presented by John Zeman the City Engineer. Item authorizes the allocation of State Motor Fuel Tax Funds for use in the Lincoln Avenue Corridor Study examining from Florida to Green. Study will examine safety and explore improvements for multimodal transportation. This will cost \$220,000 and the study will be completed by August 2024.

Motion to combine items 6c-6g in omnibus by CM Wu and seconded by CM Quisenberry.

Voice vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Wilken, Quisenberry

**NAY:** None

Motion to approve the omnibus to the consent agenda by CM Wu and seconded by CM Kolisetty.

Voice vote:

**AYE:** Wu, Evans, Hursey, Kolisetty, Wilken, Quisenberry

**NAY:** None

- d. **Resolution No. 2023-06-067R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Lincoln Avenue Complete Streets Project from Wascher to Killarney) – PW**

Presented by John Zeman the City Engineer. Item authorizes the allocation of State Motor Fuel Tax Funds to improve the Lincoln Avenue Corridor from Wascehr to Killarney through the addition of safer multimodal transportation lanes (bikes and pedestrian). This would cost \$1,800,000. Questions ensued. *Combined and approved in omnibus.*

- e. **Resolution No. 2023-06-068R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Florida Avenue Improvement Project from Wright to Hillcrest) – PW**

Presented by John Zeman the City Engineer. Item authorizes the use of State Motor Fuel Tax Funds for the engineering costs with the improvements made to Florida Avenue between Wright and Hillcrest including pavement reconstruction, improved bus stops, and new traffic signals. This will cost \$950,000. Questions ensued.  
*Combined and approved in omnibus.*

- f. **Resolution No. 2023-06-069R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Florida Avenue Shared-Use Path from Lincoln to Race) - PW**

Presented by John Zeman the City Engineer. Item authorizes the use of State Motor Fuel Tax Funds for the engineering and construction of the Florida Avenue shared use path from Lincoln Avenue to Race Street. This will cost \$1,200,000. Questions ensued.  
*Combined and approved in omnibus.*

- g. **Resolution No. 2023-06-070R: A Resolution for Improvement under the Illinois Highway Code (State Motor Fuel Tax for Bakers Lane Shared-Use Path) – PW**

Presented by John Zeman the City Engineer. Item authorizes the use of State Motor Fuel Tax Funds for the engineering and construction of the Bakers Lane shared use path. Total cost is \$1,600,000.  
*Combined and approved in omnibus.*

## 7. Council Input and Communications

**CM Evans** announced a budget exercise for ward 2 on Thursday, June 8<sup>th</sup> at 25 o'clock brewery. **CM Hursey** expressed appreciation for the efforts of the City and the staff in the Police Chief search. Shared information that a resident had expressed concerns about the VEO rideshare bikes. **Mayor Marlin** shared that City staff is in contact with VEO ride.

## 8. Adjournment

With no further business before the committee of the whole Chair Hursey adjourned the meeting at 10:17 p.m.

Darcy Sandefur

Recording Secretary

This meeting was video recorded and is [viewable on-demand HERE](#).

**Minutes approved: 08-21-2023**