
DATE: May 7, 2024
TIME: 12:30 PM
PLACE: 706 South Glover Avenue, Urbana, IL 61802

MINUTES

Members Present: Chaundra Bishop, Richard Surles, John Zeman

Members Absent: none

Others Present: Riley Jones

A. Call to Order and Roll Call

Chaundra Bishop called the meeting to order at 12:30 pm. Roll call was taken. A Quorum of Members was present.

B. Approval of Minutes of Previous Meeting

1. May 2024 Meeting Minutes

Rich Surles motioned to approve the minutes, Chaundra Bishop seconded. Motion approved with a unanimous voice vote.

C. Public Input

None

D. Unfinished Business

None

E. New Business

1. Amendment to Bylaws and Rules of Procedure

John Zeman suggested to move the traffic commission meetings to quarterly instead of monthly and change the meeting time. He proposed to have them on the first Tuesday of the last month of the quarter (i.e. March, June, September, December). John Zeman motioned to approve the amendment to the bylaws and rules of procedure, Richard Surles seconded. Motion approved with unanimous vote.

2. New Stop sign for Melissa lane at Marc Trail

Melissa Lane was a dead end until the construction for a subdivision began last year. Current construction has caused more traffic on Melissa Lane at Marc Trail. Riley Jones prepared an exhibit to visually show how this sign would be consistent with the rest of the stop sign placement in this subdivision. After a brief discussion, it was determined that the request is warranted for a stop sign. Richard Surles motioned to approve the request for a stop sign, Chaundra seconded. Motion approved with unanimous vote.

F. Adjournment

The meeting adjourned at 12:36 p.m.