



MINUTES

COMMUNITY DEVELOPMENT COMMISSION PUBLIC HEARING

Tuesday, January 30, 2024, City Council Chambers

400 South Vine Street, Urbana, IL 61801

Call to Order: At 6:00 p.m., Chairperson Anne Heinze-Silvis called the meeting to order.

Roll Call: The roll was called by Grants Management Division Manager, Breaden Belcher. A quorum was present.

Commission Members Present: Anne Heinze-Silvis, Rev. Robert Freeman, DeShawn Williams, and Patricia Jones

Commission Members Excused/Absent: Chris Diana

Others Present: Breaden Belcher, Grants Management Division Manager; Nick Olsen, Community Development Coordinator; Hillary Ortiz, Executive Assistant; Chad Hoffman, Habitat for Humanity of Champaign County Executive Director; Marlon Mitchell, First Followers Executive Director

Staff Presentation: Mr. Belcher gave a brief presentation on the City's Annual Action Plan for FY 2024-2025. Mr. Belcher started by explaining the HUD planning and reporting process.

He shared some of the accomplishments from the current Annual Action Plan period, 2023-2024.

The City expects to receive an approximate \$450,000 CDBG funding allocation. These funds can be used for activities to benefit low-income residents, such as public services public facility improvements, infrastructure improvements, removal of slum and blight, down payment assistance, housing rehabilitation assistance

The City expects to receive an approximate \$750,000 Home Investment Partnership funding allocation, which is shared among the entities of the Urbana HOME Consortium. Eligible uses include rental assistance, constructing housing, and special needs housing.

Mr. Belcher detailed the Annual Action Plan public input process, which will consist of a 30-day public comment period, a community needs survey, and presenting the AAP to community focus and interest groups. He stated that during the public comment period, the draft annual action plan would be available for the public to review and provide written comments.

Mr. Belcher shared the Grants Management Division phone number and email address for convenience in providing public comments.

Public Input: There was none.

Audience Participation: There was none.

Adjournment: At 6:09 p.m., Chairperson Anne Heinze-Silvis adjourned the meeting.

Recorded by:

Nick Olsen
Community Development Coordinator



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Approval of Minutes: Commissioner Freeman moved to approve the minutes of the January 9, 2024 Regular Meeting. Commissioner Jones seconded the motion, which was carried unanimously.

Petitions and Communications: There were no Petitions or Communications to discuss.

Audience Participation: Chairperson Heinze-Silvis noted that there were no audience members present to give public input. Mr. Belcher confirmed that the city had not received any public input via mail or email either.

Staff Report: Mr. Belcher began the Staff Report by noting that the Consolidated Annual Performance Evaluation Report (CAPER) for Fiscal Year 2022-2023 was approved by HUD. He also reminded the Community Development Commission to send staff Open Meetings Act completion certificates to keep on file.

Mr. Belcher discussed the Youth Services Grant funding opportunity for organizations with programming benefiting low-income youth, mentioning that the application period is from February 1, 2024 to April 1, 2024, and staff would be holding grant assistance workshops on February 9, 2024 and March 14, 2024.

Old Business: There was no Old Business to discuss.

New Business: Mr. Belcher noted that every year the Urbana HOME Consortium provides home funding to the City's Community Housing Development Organizations (CHDOs). He presented (6) resolutions concerning certification, development agreements, and operating agreements for Urbana's (2) CHDOs—Habitat for Humanity and First Followers—for Fiscal Year 2023-2024.

Habitat for Humanity will receive \$125,000 in funding for development costs and \$26,000 in funding for operating costs, which will help the organization fund (5) new construction home builds throughout Urbana and Champaign.

First Followers will receive \$30,000 for development costs and \$6,500 for operating costs to help fund the construction of (1) new rental unit in Champaign. The commissioners were asked to forward the resolutions to the Committee of the Whole for approval.

Commissioner Freeman motioned to create an omnibus package with the resolutions, which was seconded by Commissioner Jones and approved unanimously.

Commissioner Jones motioned to forward the resolution omnibus to Committee of the Whole with a recommendation of approval, seconded by Commissioner Williams. The motion was approved unanimously.

Marlon Mitchell, Executive Director of First Followers, thanked the Commission for forwarding the resolutions for approval to City Council. Mr. Mitchell spoke on the mission and history of his organization.

Chad Hoffman, Executive Director of Habitat for Humanity of Champaign County, also thanked the Commission for its support.

Study Session: There were no Study Session items to discuss.

Adjournment: Seeing no further business, Chairperson Heinze-Silvis adjourned the meeting at 6:27 p.m.

Recorded by:

Nick Olsen
Community Development Coordinator