



**CITY OF URBANA  
BICYCLE AND PEDESTRIAN ADVISORY  
COMMISSION MEETING**

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**DATE:** Tuesday, November 18, 2025  
**TIME:** 7:00 PM  
**PLACE:** 400 South Vine Street, Urbana, IL 61801

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**MINUTES**

**Members Present:** Annie Adams, Carmen Franks, Qiushi Huang, Susan Jones, Bruce Michelson, Kevin Murphy, Keenan Portis, Nancy Westcott

**Others Present:** none

**Members Absent:** Sarthak Prasad, Sara Rand

**A. Call to Order and Roll Call**

Annie Adams called the meeting to order at 7:00 pm. Roll was taken. A quorum of members was present.

**B. Changes to the Agenda**

none

**C. Approval of Minutes of Previous Meeting**

none

**D. Public Input**

none

**E. Unfinished Business**

**1. Vacancies: Youth Representatives**

**a. Update to bylaws**

Carmen stated that youth members don't need to be appointed by the Mayor. She also suggested that they be called youth "representatives" instead of "members" since they do not impact a quorum. Wording of the BPAC Bylaws Section 1B was proposed to have the following changes:

Non-Voting Member changed to Youth Representative

Re-word the ages to be "between the ages of 14 and 18 years old"

Change "Mayoral appointment" to "by vote of the Commission"

Bruce Michelson motioned to approve the above changes to Section 1B of the BPAC Bylaws, Susan Jones seconded. Motion approved with a unanimous voice vote.

**b. Vote to elect Gisselle Juarez-Alquicira & Tim Friedman**

Carmen Franks motioned to approved Gisselle Juarez-Alquicira & Tim Friedman as BPAC Youth Representatives, Bruce seconded. Motion approved with a unanimous voice vote.

**2. Vacancies: Vice Chair**

**a. Vote to elect Bruce Michelson**

Carmen Franks motioned to elect Bruce Michelson as BPAC's vice chairperson, Nancy Westcott seconded. Motion approved with a unanimous voice vote.

## **F. Reports of City Officials and Staff and Reports of Committees**

### **1. eBike/Bikeshare Working Group**

Bruce Michelson said that this working group is to the point that they need to know what is worked out by the City of Champaign and the U of I to be able to come up with any recommendations that would align with what they are doing. They are waiting on Sarthak for information that he can give regarding the U of I. Carmen has information from the City of Champaign. The next step is for the working group to meet later this week or next week.

Carmen said that the City of Urbana will step in to remove any Veo's that are considered an immediate hazard, such as one in the roadway. If it's not an immediate hazard, the public is asked to email [hello@veoride.com](mailto:hello@veoride.com) or call the phone number on the bike to have the bike removed from where it is.

### **2. Carmen Franks gave the following updates**

#### **a. Shared Use Path projects**

- Florida Avenue Shared Use Path – no change from last month
- Bakers Lane Shared Use Path – Construction started on October 20<sup>th</sup>. Feutz will work through November, break for winter, & return in April 2026 to complete the work. The mid-block crossing on Main Street has been partially built.
- Perkins Road Shared Use Path – construction is mostly completed.

#### **b. Roadway projects**

- Country Club Road & Perkins Road – The design includes widening the south sidewalk to a shared use path. A new sidewalk will be added on the north side between Willow Road & Cunningham Avenue. The project went out to bid on October 24<sup>th</sup>. The lowest bid was A&R. The project is expected to be complete next year
- Lincoln Avenue Corridor Study – no update since last month
- North Lincoln Avenue project from Wascher to Killarney – The SS4A grant is still under review by Federal DOT. Public outreach phase and the concept plan are underway. Expected to bid the complete streets demonstration in early 2026 and complete the demonstration in the summer of 2026. The project is to go out to bid in 2028.
- Florida Avenue project from Wright to Hillcrest – Intersection design details are getting reviewed by IDOT. After the review is done, the City would like to share the preliminary design with BPAC.
- Illinois & Vine Street project – Phase I design is almost complete. The project includes lane reductions, turn lane changes, and crosswalk improvements.
- Traffic Signal Improvements – This is for updated audio devices. Letting [putting out to bid] is expected in January 2026.

#### **c. Sidewalk Improvement projects**

- Sidewalk Improvements FY25 – This is complete.
- Sidewalk Improvements TIF 4 – This project will be repairs to existing sidewalks on the west side of Cunningham from Kerr to Country Club Road. Bids were opened on October 24<sup>th</sup> and the project was awarded to Feutz. This project is to be completed in 2026

#### **d. EQL Projects**

- EQL Streetlights FY22 – This is complete. John [Zeman] has reached out to the designer about options to reduce the glare.
  - EQL FY25 Program – This includes sidewalks, ramps, streetlights, & some traffic calming devices on Broadway, Kerr, and Cottage Grove. Design is underway. Letting is expected to be done in early 2026.
- e. Grants update – no updates since last month

## G. New Business

### 1. Snow Removal: Public Announcement & Encouraging Shoveling

Carmen said that the City did not want to change the language of the Snow Removal Announcement that was brought up earlier in the year. Bruce said that he could work up a separate PSA before the next meeting to summarize the points they would like to get to the public.

### 2. 2026 Meeting Schedule

- a. Working Groups: eBike/Bikeshare, ADA Compliance, Events Planning?
- b. Working Group Meetings: Every other month?
- c. 3<sup>rd</sup> Tuesday?

Carmen suggested that once working groups were agreed on, that each member be a part of one. There can only be 3 members of BPAC to each working group. Carmen & Sara could do the ADA compliance working group because of their interest in the subject. Annie said that she would be part of an Events Planning working group. There is already an eBike/Bikeshare working group in place.

There was a discussion of when and how often working groups would meet, with the possibility of them meeting every other month and BPAC meeting every other month on the opposite month. A decision could not be made, so members were asked to think about it and they will re-visit options at the next meeting.

### 3. Presentation on SB2111: the new Illinois transit reform and funding bill [Annie]

Annie Adams presented on Senate Bill 2111 and the impact on the City of Urbana walking, biking, & transit systems. This bill will have Illinois dealing with all forms of transportation as being interconnected and outlines a new approach to public transportation. It's not a maintenance bill, it's a systems-building bill. The bill treats mobility as an essential infrastructure and includes new regulations designed to spark development near transit stops.

## H. Announcements

Keenan Portis thanked BPAC for supporting the King Park grant application. He also mentioned that they [Urbana Park District] applied for a tourism grant.

Annie Adams said that the Day of the Dead celebration was successful. She also announced that there will be an Immersion Festival [Downtown Urbana Winter Lights] in downtown Urbana on December 13<sup>th</sup> from 6 pm – 9 pm.

Carmen Franks reminded the committee that there is still one vacancy for BPAC.

## I. Future Topics

1. ADA Transition Plan Update
2. Spending remaining BPAC Budget

3. Update on Florida Ave Roadway Project [Public Works]
4. Update on Springfield Ave Resurfacing Project [Public Works]
5. Overview of materials used by Urbana for road repairs & resurfacing [Public Works]
6. Battery/e-bike safety & public education discussion [UFD]
7. Bicyclist & pedestrian fatalities discussion [Sara/County Coroner Office]

**J. Adjournment**

The meeting adjourned at 8:33 pm.