
DATE: Monday, May 4, 2026
TIME: 7:00 p.m.
PLACE: 400 S. Vine Street, Urbana, IL 61801

The City Council Committee of the Whole of the City of Urbana, Illinois, met in regular session Monday, May 4, 2026, at 7:02 p.m.

ELECTED OFFICIALS PHYSICALLY PRESENT: DeShawn Williams, Mayor; Darcy Sandefur, City Clerk; CM Maryalice Wu, CM Christopher Evans, CM Shirese Hursey, CM Verdell Jones III, CM Grace Wilken*, CM James Quisenberry

***CM PRESENT REMOTELY**

ELECTED OFFICIALS ABSENT:

STAFF PRESENT: Bourema Ouedraogo, Tarek Azim, Carmen Franks, Vince Gustafson, Justin Swinford, Darius White, Matt Roeschley, Aimirou Sy, Olivia Jovine

OTHERS PRESENT: J.D. McClanahan, Planner III for Champaign County Regional Planning Commission

Chair: *James Quisenberry, Ward 7*

1. Call to Order and Roll Call

With a quorum present, Chair Quisenberry called the meeting of the Urbana City Council to order at 7:02 p.m.

2. Approval of Minutes of Previous Meeting

None.

3. Additions to the Agenda

None.

4. Presentations and Public Input

a. Update on ARPA – Champaign County Regional Planning Commission (CCRPC) & Exec

Presented by J.D. McClanahan, Planner III for CCRPC and Tarek Azim, Management Analyst. J.D. McClanahan provided an overview of the presentation topics covering the History of the American Rescue Plan Act (ARPA) in Urbana, its current status, and the next steps. Stated the federal act approving ARPA was passed in March 2021 which distributed around \$12,970,000 in State and Local Fiscal Recovery Funds (SLFRF) to the City of Urbana. Stated Urbana distributed around \$2,500,000 to support internal projects and administrative costs; \$415,180 for the CCRPC to administer, guide, and report on the distribution of ARPA funds; and \$10,059,380 was distributed toward an open project application process. Shared the application process led to the Urbana City Council approving 25 projects and subrecipients in 2023 with all funds being allocated by the end of 2024.

Stated the current federal administration, in 2025, put forward measures to increase vigilance regarding the compliance of funding recipients. Noted the end of 2026 marks the deadline for using all of the remaining ARPA funds with no guidance on if there will be closeout procedures past 2026 for final payments.

Shared \$8,835,982 of the funds allocated to subrecipients have been spent, leaving \$1,223,398 remaining. Noted that after considering the funds allocated to credible future spending, \$160,037 is the estimated amount of funds remaining. Stated the allocation of \$40,000 from the remaining funds will be discussed later in the meeting. Shared there are currently 14 active ARPA-funded projects, 12 complete projects, and 1 discontinued project from 2024 where funds were reallocated. Displayed tables detailing the projects, recipients, allocation amounts, and spending percentages.

Motion to extend the presentation time by 7 minutes by CM Hursey, seconded by CM Wu.

Voice Vote:

AYE: Wu, Evans, Hursey, Jones, Wilken, Quisenberry

NAY: None.

Spoke on the statuses of the 14 active projects on spending their ARPA funds. Noted City staff and CCRPC are in contact with the subrecipients to communicate the spending deadline and prepare for reallocation of funds if necessary. Shared the timelines on the table for the Urbana Roof Repair & Replacement Program (RRR) and Urbana Equity and Quality of Life project (EQL) are recalculating their ARPA fund spending schedule due to an upcoming proposal to reallocate \$30,000 in funding from RRR and the need for clarifications on the EQL spending.

Stated the next steps involve continuing communications with subrecipients regarding their spending status and ensuring any reallocations go toward organizations that can maximize community impact while having the capacity to utilize incoming funds. Shared the process for end-of-year reimbursements is being updated to allow for all funds to be distributed before the end of the calendar year in compliance with current federal guidelines. Questions and discussion ensued.

b. Public Input

None.

5. Staff Report

a. Capital Improvement Plan Presentation – PW

Presented by Justin Swinford, Interim City Engineer; Vince Gustafson, Public Works Director; and Carmen Franks, Assistant City Engineer; with an announcement from City Administrator Darius White. Vince Gustafson provided a timeline of the development of the Capital Improvement Plan (CIP) for FY2027-2031, beginning in January 2026. Stated the presentation will cover highlights of the plan and the draft CIP will be shared with City Council and published on the City of Urbana's website soon for feedback. Stated a resolution to approve the CIP will be introduced during the June 1, 2026 Committee of the Whole meeting. Shared the presentation will cover the executive summary, asset management summary, fund reports, and project highlights.

i. Background and Overview

Justin Swinford provided background to the funds within the CIP, stating the Capital Replacement & Improvement Fund (CR&I) represents transfers from the General Fund; the Stormwater Utility Fund (SWUF), established 2012, funded through the stormwater utility fee determined by assessing impervious area on a site; the Local Motor Fuel Tax (LMFT) currently stands at \$0.10 per gallon, will increase to \$0.12 in 2027, and will further increase every year after by increases based on the Consumer Price Index; the State Motor Fuel Tax (SMFT) is provided through the Illinois Department of Transportation (IDOT) with more reporting requirements; the Sanitary Sewer Benefit Tax (SAN), established 1980, is a dedicated fee based on water usage to fund the operations and maintenance of Urbana's sanitary sewer system; internal grant funds are applied for when possible through the Tax Increment Finance blocks (TIF), the Community Development Block Grant (CDBG), and Parking funds (PARK). Noted external grant funding is applied for when possible.

Displayed charts covering expected revenue from FY27 and FY27-31 where a significant increase in external grant funding is anticipated within the future due to a grant funding opportunity for development on Florida Avenue that is awaiting an agreement. Stated spending is currently reliant on funds generated through dedicated fees, but spending is anticipated to more heavily utilize the SMFT due to external grant funding. Noted the revenue from the LMFT rate increase will greatly improve Public Works' ability to maintain the streets of Urbana.

Vince Gustafson spoke on the management of City infrastructure assets through analyzing assets by its value, age, condition, actual uses, supported activities, and associated risks. Shared the Public Works department has moved its Geographic Information Systems (GIS) data to an internal server, allowing for more efficient use of the data for internal projects, in addition to updating its integrated software and workflows. Stated the analyzed assets produce Asset Management Plans which are then used to develop Master Plans that cover a 10-to-20-year span, which then informs the 5-year Capital Improvement Plans.

Spoke on the infrastructure asset valuation conducted in 2024 which estimated the total infrastructure to be valued at \$1,765,000,000 across the assets of pavement (41%); stormwater facilities (23%); sanitary sewers (13%); facilities (8%); sidewalks and paths (5%); lights, signals, and signs (4%); bridges (4%); and arbor and landscaping (2%). Stated Public Works is currently at around 92% of the Operations and Maintenance spending target which focuses on preventing the good and fair condition assets from degrading and requiring higher cost revitalization projects. Stated the Capital Project spending target is around 38% met, limiting the ability to improve assets in poor condition.

ii. Fund Reports & Project Highlights

Justin Swinford shared in late-FY26 and FY27, the resurfacing and construction project on Springfield Avenue (from Wright Street to McCullough Street) will begin; the project for roadway and drainage improvements to Country Club Road and Perkins Road will begin; the EQL project for sidewalk improvements is currently out to bid; the FY25 EQL project for lighting will be advertised for bidding next month; the FY25 EQL traffic calming project is planned for FY27; and the Public Works Campus Renovation project is set to undergo construction soon.

Shared Public Works is planning for upcoming projects including the, Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funded, Florida Avenue (Wright Street to Hillcrest Street) project, aiming for construction in FY28; and the Lincoln Avenue (Wascher Street to Killarney Street) project, which is on a similar schedule to the Florida Avenue project. Stated the, ARPA funded, Sanitary Sewer Lateral Lining project will complete

construction in FY27. Shared the annual maintenance projects for Sewer Cleaning and Televising; Sewer Lining; Bituminous Surface Treatment; and HMA Overlay and Resurfacing are accounted for within the Operations and Maintenance spending target.

Capital Replacement & Improvement Fund (CR&I) - 200

Vince Gustafson stated the CR&I fund is currently allocated to focus on the Public Works Campus Renovation, completion of the FY25 EQL projects, improvements to the Landscape Recycling Center, and implementation of Rooftop Solar Arrays. Shared the Public Works Campus Renovation is currently at the stage of constructing the charging stations for the new, electrified service fleet and is anticipated to be completed by this summer. Stated the Arbor and Landscape Recycling Center facilities are also planned for rehabilitation as a short-term solution. Noted Public Works will be returning to Council to request funding for the second phase of the Public Works Campus Renovation project to relocate the Arbor and Landscape department to the main campus.

40162 - Equity and Quality of Life Projects (EQL)

Carmen Franks spoke on the FY22 EQL projects were completed in 2025, involving the installation of sidewalks and streetlights in various locations. Shared the FY25 EQL projects to install streetlights and sidewalks in the Silverwood neighborhood and implement three traffic calming measures across Broadway Avenue, Kerr Avenue, and Cottage Grove Avenue will begin construction in FY26-FY27. Stated the EQL projects are funded through the CR&I with \$300,000 being sourced from ARPA funds through Council action reallocating unspent funds from the Sanitary Sewer Lateral Lining program.

Stormwater Utility Fund (SWUF) - 201

Provided an overview of the SWUF, noting the Operations Expense category has around 30% allocated toward administrative costs and the remainder funds annual programs to meet the Municipal Separated Storm Sewer Systems (MS4) permit with the Illinois Environmental Protection Agency (IEPA). Stated the Maintenance and Project Expense categories involve projects such as the Boneyard Creek Sedimentation Basin.

40414 - Boneyard Creek Crossing Improvement

Shared the Boneyard Creek Sedimentation Basin project, upstream of Boneyard Creek Crossing, seeks to improve water quality and reduce downstream maintenance needs through constructing a sedimentation basin. Noted a community garden currently operates next to the proposed basin location and the project will be designed to ensure they are not displaced. Stated the current amount of funding was intended to cover design and construction, but the estimate for construction was higher than anticipated and requires additional funding to fully cover construction costs. Stated Public Works is currently speaking with Community Development to see if Central TIF funding can be utilized to implement a plaza or beautification project.

40402 - Storm Sewer Cleaning & Televising

Justin Swinford spoke on the Sewer Cleaning and Televising program which is funded through most of the revenue from stormwater utility fees. Stated the program conducts systematic cleaning and condition inspection of sewer pipes across Urbana to proactively identify areas in need of repair and lining.

Local Motor Fuel Tax Fund (LMFT) - 202

Stated the LMFT has seen steady annual increases in its revenue, allowing Public Works to improve its street maintenance programs such as the Asphalt Overlay & Resurfacing project.

40184 - HMA Overlay & Resurface

Shared the resurfacing will begin with Main Street (from Vine Street to Webber Street) in FY27 with construction likely to begin in 2027. Elaborated on the labor required behind resurfacing streets with new pavement. Shared future resurfacing projects include Broadway Avenue (from Water Street to Park Street) in FY28; Broadway Avenue (from Elm Street to Water Street) in FY29; and Main Street (from Cedar Street to Walnut Street) in FY30.

40114 - Oil & Chip, Seal, Preservation (Bituminous Surface Treatment)

Stated the Bituminous Surface Treatment program, or more commonly known as Oil and Chip, resurfaces five zones of the City across five years. Shared the increase in LMFT funds has been put toward a pilot program using a high-pressure slurry as an alternative to oil and chip. Emphasized the importance of oil and chip streets as they are easy to maintain and are used in streets with lower amounts of traffic.

State Motor Fuel Tax Fund (SMFT) - 203

Noted the funds are administered through IDOT and involve bringing resolutions to Council for approval before projects can begin. Stated the SMFT funds are typically used for larger scale projects due to the amount of administrative work behind their use.

40134 - Springfield Avenue (from Wright Street to Gregory Street) Asphalt Resurfacing

Stated the asphalt resurfacing and partial road reconstruction project on Springfield Avenue will be utilizing SMFT funds. Shared construction for the project is set to begin in FY26, when school enters summer break, and then extends into FY27.

40129 & 40137 - Bakers Lane & Florida Avenue (from Wright Street to Hillcrest Street) Multi-Use Path

Carmen Franks stated the two multi-use path projects are mainly funded through an Illinois Transportation Enhancement Program (ITEP) grant from IDOT and the SMFT. Shared the Bakers Lane project is currently under construction, and the Florida Avenue Multi-Use Path project is set to begin construction in FY28 to align with the separate RAISE grant funded project in the same street length. Announced that the City was recently notified it will receive an additional \$750,000 through IDOT from a round of local project funding to go toward the Florida Avenue Multi-Use Path project.

40135 - Florida Avenue (from Wright Street to Hillcrest Street)

Stated the first phase of design for this project will end this month and the second phase begins after receiving approval from IDOT, anticipated before the end of FY26. Shared the design phases from FY25 to FY27 are funded by Surface Transportation Block Grant (STBG) and Surface Transportation Program - Urban (STPU) funds through the Champaign Urbana Urban Area Transportation Study (CUUATS). Stated the construction of the project, estimated for FY28, is funded by the RAISE grant through the United States Department of Transportation (DOT). Noted Public Works is currently finalizing the grant agreement, for around \$10,000,000 in grant funding, with the Federal Highway Administration (FHWA). Shared \$500,000 in additional funding for the project was received from Transportation Project Funding by the Office of State Representative Carol Ammons.

40149 - Lincoln Avenue (from Florida Avenue to Green Street)

Stated the Lincoln Avenue Corridor Study was approved in 2025, and the design phase will begin in FY28 as \$810,000 in funding has been awarded, not yet finalized, from the Office of United States Representative Nikki Budzinski through the FY27 Community Project Funding provision. Stated the design phase is anticipated to be completed in FY29 with construction taking place from FY30 to FY31. Stated the construction phase funding is reliant on STBG and STPU availability through CUUATS, unless another grant opportunity can be secured.

40124 - Lincoln Avenue (from Wascher Street to Killarney Street)

Justin Swinford added the projects receiving federal funding focus on improving street safety for all roadway users. Stated Public Works is currently demonstrating this project and will end in June, reverting the lane configuration. Shared Public Works is considering feedback received on the project to see how it can adjust its short-term and long-term plans. Stated the project will be moving into the second phase of design in FY27, with construction scheduled for FY28. Noted the project is planned to be mainly funded by STBG and STPU funding through CUUATS, but other grant opportunities will be considered, if possible. Further stated the current demonstration was unable to add the proposed pedestrian safety improvements but are still planned. Added a public meeting to solicit feedback will be held regarding the project after the demonstration concludes.

Sanitary Sewer Fund Plan (SAN) - 204

Stated the SAN fund, established in 1980, receives revenue through water usage-based utility fees, included with the SWUF's fee in the Urbana and Champaign Sanitary District (UCSD) billing. Shared the SAN fund is facing a deficit and an incoming transfer from the General Fund of \$400,000 is included in the budget to offset that deficit. Noted lower revenue is anticipated for the SAN fund for upcoming years. Stated the sewer related projects and assistance programs receive funding through this fund. Stated a Sanitary Sewer Asset Management Plan is required to identify areas which will require the sanitary sewer rate to be updated to account for future projects.

40418 & 40511 - Storm & Sanitary Sewer Lining

Emphasized the importance of sewer lining in maintaining existing sewer infrastructure by placing a new pipe within an old pipe. Noted pipes are generally limited to being lined once or twice to prevent decreases to water flow and extends the life of a pipe by 50 years.

Sanitary Sewer Lateral Lining - ARPA

Carmen Franks stated the pilot program in the Dr. Ellis Subdivision was funded through ARPA, with a small portion sourced from SAN. Shared 133 of the 144 private properties agreed to work with the City to allow for inspections of their sanitary sewer lateral lining. Stated that 109 properties consented to Urbana constructing improvements, conducting lining rehabilitation, repairs, or cleanouts, as necessary. Shared the construction is anticipated to be completed before the end of the summer.

iii. CIP Project Map

Vince Gustafson pointed to the publicly available FY27 to FY31 CIP project map that can be found on the City's website at the following link:

<https://www.urbanail.gov/public-works/page/capital-improvement-projects>

Stated the map is interactive and displays information on the projects when you select them. Questions and discussion followed.

b. Ward 5 Vacancy Update

City Administrator White shared the press release and applications for the position will be made available on Wednesday, May 6, 2026, with physical copies available at the City Clerk's office and at The Urbana Free Library. Stated the application period will close June 3, 2026, at 5:00 p.m. and applicants must be registered to vote, have lived in Ward 5 for at least a year, not owe Urbana any delinquent monies, and cannot have a felony conviction.

6. New Business

- a. **Ordinance No. 2026-05-012:** An Ordinance Approving a Major Variance (Reduction of Required Parking Lot Shade Trees at 706 South Glover Avenue / Case No. ZBA-2026-MAJ-01) – CD

Presented by Aimirou Sy, Planner II with Olivia Jovine, Director of Community Development Services available for questions. The Ordinance approves a major variance to reduce the required number of parking lot shade trees as part of the proposed parking lot improvements within the Public Works Campus Improvement projects at 706 South Glover Avenue, in the IN-1 Light Industrial/Office Zoning District. Aimirou Sy provided background on the legal standards for granting a major variance. Stated this major variance seeks an exemption from the parking lot shade tree requirement due to the operational constraints of the Public Works Campus. Stated the campus serves essential municipal functions and is undergoing renovations as detailed in the Capital Improvement Plan.

Displayed images of the Public Works Campus and the parking lot space at the facility. Elaborated on the anticipated interference of shade trees on the movement of service vehicles, such as snowplows, within the interior operational space that is categorized as a parking lot. Stated that the layout of the facility does not allow it to hold enough shade trees in areas that will not interfere with the circulation of vehicles and equipment for municipal services.

Stated the need for a requirement was met through the renovations adding 73 parking spaces to the existing 77 spaces, totaling to 150 parking spaces. Explained as the current requirement is for 1 tree per 9 spaces, if there are over 20 parking spaces, the requirement of 8 is increased to 17 by the expansion.

Shared the large turning area necessary for municipal vehicles as a supporting reason for the variance. Stated the applicant is seeking to eliminate the shade tree requirement, rather than reducing the requirement. Stated after staff review, five of six variance criteria were met with the Minimum Deviation criterion being partially met. Shared the recommendation from the Zoning Board of Appeals to approve the request with the modification requiring a maximum of 8 shade trees to be planted along the perimeter of the expanded parking area. Questions and discussion followed.

Motion to approve with added language to require planting 8 shade trees, to the consent agenda by CM Wu, seconded by CM Jones.

Voice Vote:

AYE: Wu, Evans, Hursey, Jones, Wilken, Quisenberry

NAY: None.

- b. **Resolution No. 2026-05-017R:** A Resolution Authorizing the Execution of an Intergovernmental Agreement for Residential Electronics and Household Hazardous Waste Collection – PW

Presented by Vince Gustafson, Public Works Director. The Resolution authorizes the execution of a three-year intergovernmental agreement (IGA) for residential and household hazardous waste (HHW) collection events in collaboration with the IEPA, Champaign County, City of Champaign, and Village of Savoy, with the City of Urbana's cost share at 18.6% of total costs (\$9,845.96 in 2026; not to exceed \$31,000 over three years).

Vince Gustafson shared in 2025; the collection events received over 106,000 pounds of

electronics and 65,000 pounds of HHW. Stated the IGA is for a cost-share, based on population, to fund three separate collection events: HHW collection on the 7th and 8th of August; recycled electronics collection on the 15th and 16th of May; and a recycled electronics collection in October. Stated the maximum cost for the year is \$9,845.96 and the Resolution further seeks to approve the next two years of collection events if the total cost does not exceed \$31,000 over the three total years. Questions and discussion ensued.

Motion to approve to the consent agenda by CM Wu, seconded by CM Hursey.

Voice Vote:

AYE: Wu, Evans, Hursey, Jones, Quisenberry

NAY: None.

ABSTAIN: Wilken

- c. **Resolution No. 2026-05-018R:** A Resolution Amending Resolution No. 2023-02-013R A Resolution Adopting the City of Urbana American Rescue Plan Act (ARPA) Concept Plan Project List – Exec

Presented by J.D. McClanahan, Planner III for CCRPC and Tarek Azim, Management Analyst. The Resolution implements a Reallocation Plan for \$10,037 from the Housing and Homeless Innovation (HHI) project to the Cunningham Township Supervisor's Office's (CTSO) Bridge to Home (B2H) project; \$15,000 from the RRR project to the University YMCA and Refugee Center New American Welcome Center's (NAWC) COVID-19 Recovery for Immigrant Communities project; and \$15,000 from the RRR project to the Housing Authority of Champaign County's (HACC) Steer Place Renovation Project (SPR); totaling \$40,037 in reallocations. Tarek Azim reviewed the outlined reallocations from ARPA funded City projects to three other ARPA funded projects operated by the CTSO, NAWC, and HACC. Emphasized the reallocation was collaborative with City departments and staff to ensure the ARPA funds could be spent before the end of the year. Stated no significant impacts to existing services are anticipated and the reallocations remain aligned with City Goals and Moves established in the Comprehensive Plan.

Highlighted the success of the ARPA funding as 23 of the 26 projects have either fully used their funding or have almost spent the entirety of their funds. Noted no new projects can begin and the only way to spend funds that are unlikely to be used is to reallocate them. Detailed the services provided by the Bridge to Home project, COVID-19 Recovery for Communities project, and the Steer Place Renovation Project.

Motion to approve to the consent agenda by CM Hursey, seconded by CM Jones.

Voice Vote:

AYE: Wu, Evans, Hursey, Jones, Wilken, Quisenberry

NAY: None.

- d. **Resolution No. 2026-05-019R:** A Resolution Approving an Increase in the Number of Liquor Licenses in the Class R&T-1 Designation for Maya Quetzal, Inc., d/b/a Tres Nopales, 114 South Race Street – Exec

Presented by Mayor Williams. The Resolution approves an increase in the number of Class R&T-1 (Restaurant & Tavern) liquor licenses in the City of Urbana to approve a license for Maya Quetzal, Inc., d/b/a Tres Nopales, 114 South Race Street. Mayor Williams stated the new license is required due to a change in ownership of Tres Nopales. Questions followed.

Motion to approve to the consent agenda by CM Hursey, seconded by CM Wu.

Voice Vote:

AYE: Wu, Evans, Hursey, Jones, Wilken, Quisenberry

NAY: None.

7. Discussion

a. Surveillance Ordinance

City Administrator White noted this was placed on the agenda for Council to ask any questions they may have regarding proposed changes.

CM Wu requested clarification regarding the two entries regarding Section 7, and if there are now three versions of Section 7. City Attorney Matt Roeschley stated the two entries are unique as one is a refinement on the existing wording and the second entry is the proposed language from the Urbana Police Department (UPD). Confirmed the two proposals in addition to the original total to three.

Further requested clarification whether the proposed definitions are additions or changes to existing definitions, and if the example definitions are unabridged. City Attorney Roeschley stated the examples are abridged to present the relevant text being modified.

CM Wilken clarified the proposed version of Section 7 by City Attorney Roeschley is implemented in Version 8.2 of the Surveillance Ordinance, included in the meeting packet. Repeated requests for the UPD to provide examples and non-examples of sensitive surveillance technologies. Raised concern regarding the increased amount of reporting required under the proposed exigent circumstances language. Requested clarification on if proposed language from CM Wu regarding updates necessary for operations was excluded by Council direction or by mistake.

CM Hursey requested for Larry Boone, Chief of Police to provide input regarding the discussion.

Larry Boone expressed progress is being made and the information requested by CM Wilken will be provided. Stated flexibility is required for exigent circumstances in law enforcement and guidelines are required to prevent abuses from occurring. Emphasized he cannot accept a definition that negatively impacts the safety of law enforcement officers.

8. Council Input and Communications

CM Jones shared he was recently approached by the owner of the Midwest Scuba Center for assistance in receiving an explanation from the University of Illinois at Urbana-Champaign after their contract was recently cancelled without notice or explanation. **Mayor Williams** congratulated Parcadia on their recent ribbon cutting event and congratulated the graduates of the Champaign County Drug Court. Voiced appreciation for facilitators of the recent Community Input Session for the Alternative Response Task Force. Congratulated the 49 students who received Mayoral Recognition this past week for their work. Thanked the community for supporting KidzBiz and the 27 participating young entrepreneurs. **CM Evans** announced the Ward 2 Listening Session will be held on May 14, 2026, at 6:30 p.m. at the Independent Media Center and welcomed all members of the community to attend.

9. Adjournment

With no further business before the committee of the whole Chair Quisenberry adjourned the meeting at 9:35 p.m.

Seok Hyun Cho

Deputy City Clerk

This meeting was video recorded and is viewable [on-demand HERE](#). **Minutes approved: 6/22/26**