



*APPROVED*

**MINUTES**

**COMMUNITY DEVELOPMENT COMMISSION MEETING**

**Tuesday, March 26, 2024, City Council Chambers**

**400 South Vine Street, Urbana, IL 61801**

**Call to Order:** At 6:03 p.m., Chairperson Anne Heinze-Silvis called the meeting to order.

**Roll Call:** The roll was called by Grants Management Division Manager, Breaden Belcher. A quorum was present.

**Commission Members Present:** Anne Heinze-Silvis, Rev. Robert Freeman, DeShawn Williams, Chris Diana, and Patricia Jones

**Commission Members Excused/Absent:** None

**Others Present:** Breaden Belcher, Grants Management Division Manager; Nick Olsen, Community Development Coordinator

**Approval of Minutes:** Commissioner Freeman moved to approve the minutes of the January 30, 2024 Public Hearing. Commissioner Williams seconded the motion, which was carried unanimously. Commissioner Freeman then moved to approve the minutes of the January 30, 2024 Regular Meeting. Commissioner Williams seconded the motion, which was carried unanimously.

**Petitions and Communications:** There were no Petitions or Communications to discuss.

**Audience Participation:** There was none.

**Staff Report:** Mr. Belcher began the Staff Report by welcoming Nick Olsen to the City of Urbana Grants Management Division as Community Development Coordinator. He stated that the Youth Services Grant would be accepting applications until April 1, 2024, and that the coming week of April 1 through April 5, the Mayor would be reading a proclamation at City Council declaring the week Community Development Week to acknowledge the contribution of the CDBG and HOME programs to the City of Urbana.

**Old Business:** There was no Old Business to discuss.

**New Business:** Mr. Belcher presented the FY 2024-2025 Annual Action Plan (AAP) to the Commission, providing an overview of the content, public input, and approval process. He answered questions from Commissioner Freeman about the Mental Health Board's involvement in the AAP process, and from Commissioner Diana about the formatting of the AAP budget.

Commissioner Jones moved to forward the resolution approving the FY 2024-2025 Annual Action Plan to Committee of the Whole with a Recommendation of Approval. Commissioner Williams seconded the motion, which was approved unanimously.

Mr. Olsen presented two resolutions related to allocation of the City of Urbana's 2024 Bond Cap allocation to the Illinois Housing Development Authority (IHDA) and the Eastern Illinois Economic Development Authority (EIEDA). He provided an overview of the Bond Cap process and projects that IHDA and EIEDA have assisted with bond financing.

Commissioner Freeman moved to forward the resolution ceding half of the City of Urbana's 2024 Volume Cap to EIEDA to Committee of the Whole with a recommendation of approval. Commissioner Williams seconded the motion, which was approved unanimously.

Commissioner Jones moved to forward the resolution ceding half of the City of Urbana's 2024 Volume Cap to IHDA to Committee of the Whole with a recommendation of approval. Commissioner Williams seconded the motion, which was approved unanimously.

**Study Session:** There were no Study Session items to discuss.

**Adjournment:** Chairperson Heinze-Silvis adjourned the meeting at 6:38 p.m.

Recorded by:

Nick Olsen  
Community Development Coordinator