



MINUTES OF A REGULAR MEETING **APPROVED**

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HUMAN RELATIONS COMMISSION

**DATE:** Tuesday, March 26, 2024  
**TIME:** 5:15 p.m.  
**PLACE:** Urbana City Council Chambers  
Urbana City Building  
400 South Vine Street  
Urbana, Illinois 61801

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**COMMISSIONERS PRESENT:** Ann Panthen, Chair; Shalini Smith, Vice Chair; Peter Resnick; Greg Schroeder

**ALSO PRESENT:** Carla Boyd, Human Rights and Equity Officer; Tom Unzicker, Human Rights Specialist

**A. CALL TO ORDER, ROLL CALL AND DECLARATION OF QUORUM**

Ann Panthen called the meeting to order at 5:19 p.m. The Recording Secretary took the roll. A quorum was present.

**B. APPROVAL OF AGENDA**

Commissioners accepted the agenda without change.

**C. APPROVAL OF MINUTES**

**1. February 13, 2024**

Ms. Panthen called for a motion to approve the minutes from the previous meeting. Shalini Smith so moved. Peter Resnick seconded the motion. The commissioners approved the motion by a voice vote.

**D. PUBLIC PARTICIPATION**

There was none.

**E. UNFINISHED BUSINESS**

**1. Lochmueller Group, Inc**

The commissioners had received an updated application from Lochmueller with a plan in place for increasing their diversity in the future. Mr. Resnick moved to approve their EEO Certification for one year. Ms. Smith seconded the motion. The motion carried on a voice vote.

**F. NEW BUSINESS**

**1. EEO Workforce Statistics**

Ms. Panthen listed six companies seeking EEO Certification that have 14 employees or fewer, are therefore eligible for an automatic two-year certification. She asked for a motion to approve their certification:

Built United, LLC  
Ezell Excavating Inc  
GIS Solutions Inc.

Lisa McQuade d/b/a Arch Equipment  
MSA Professional Services  
Runway Consulting LLC

Ms. Smith moved for approval. Greg Schroeder seconded the motion. The motion carried on a voice vote.

With 14 applications remaining, Ms. Panthen asked for a motion to approve their certification. Mr. Schroeder moved to approve certifications for the following companies as follows:

A&A Concrete, LLC	1 year
Applied Research Associates, Inc.	2 years
Champaign Asphalt Company, LLC (d/b/a 5 Units)	1 year
Cloudpoint Geospatial	2 years
CoraMae Inc. d/b/a Insurance Risk Managers	2 years
Federal Signal Corporation	2 years
Foth Infrastructure & Environment, LLC	2 years
Hoerr Construction, Inc.	2 years
Horner & Shifrin, Inc	2 years
Locution Systems, Inc.	2 years
Smeal LTC d/b/a Ladder Tower Inc.	1 year
Survey and Mapping, LLC d/b/a SAM	2 years
Traffic and Parking Control Co., Inc. d/b/a TAPCO	2 years
Worden-Martin Inc d/b/a Ford City	1 year

Mr. Resnick seconded the motion. The motion carried on a voice vote.

#### **G. OFFICER'S REPORT**

Carla Boyd shared her monthly report. Highlights included:

- Status of complaints
- No informal calls or referrals
- She is working with New American Welcome Center on an event, "Government 101" scheduled for June 10<sup>th</sup>. Planning is also underway for another event in September.

Commissioners' Follow Up:

- Mr. Schroeder confirmed that the Officer had received a copy of a complaint that the commissioners had received
- Mr. Resnick reminded commissioners of the procedure to follow whenever an individual commissioner receives a complaint: Forward it to the Chair, who then forwards it to the Officer for investigation.

#### **H. ANNOUNCEMENTS**

1. This Commission has five openings for new members. Ms. Boyd reported she has one new application and is talking with another potential applicant.
2. Next Scheduled Meeting: Tuesday, April 16, 2024, at 5:30 p.m.

#### **I. ADJOURNMENT**

There being no further business before the Commission, Ms. Panthen adjourned the meeting at 5:33 p.m.

Urbana Human Relations Commission  
Page 3  
Minutes: Mar 26, '24

Respectfully submitted,

Thomas D. Unzicker  
Recording Secretary