



CITY OF URBANA HUMAN RIGHTS COMMISSION

DATE: Tuesday, September 15, 2026
TIME: 5:30 PM
PLACE: 400 South Vine Street, Urbana, IL 61801

AGENDA

- A. Call to Order and Roll Call**
- B. Additions to the Agenda**
- C. Approval of Minutes of Previous Meeting**
 - 1. August 18, 2026
- D. Public Input**
- E. Commissioners Input and Communications**
- F. Unfinished Business**
 - 1. Annual Election of Commission Officers
- G. New Business**
 - 1. Receipt of Automatic Two-Year EEO Certifications
 - 2. Consideration of EEO Workforce Statistics
 - 3. Proposal for Three-Year Option for Certain Certifications - Discussion
- H. Officer's Report**
- I. Announcements**
 - 1. This Commission has three openings.
 - 2. Next scheduled meeting: Tuesday, October 20, 2026, at 5:30 p.m.
- J. Adjournment**

PUBLIC INPUT

The City of Urbana welcomes Public Input during open meetings of the City Council, the City Council's Committee of the Whole, City Boards and Commissions, and other City-sponsored meetings. Our goal is to foster respect for the meeting process, and respect for all people participating as members of the public body, City staff, and public.

The City must conduct all business during public meetings. The presiding officer handles conducting those meetings in an orderly and efficient manner.

Public Input occurs in the following ways:

Email Input

Emailed public comments must arrive prior to 5 p.m. on the day preceding the meeting. Send comments to the following email address: ohre@UrbanaIL.gov.

The subject line of the email should include "Public Input", the board/commission name, and the meeting date. Emailed public comments labeled receive inclusion in the public meeting record with personal identifying information redacted.

Written Input

Any member of the public may submit their comments addressed to the members of the public body in writing. If a person wishes their written comments to receive inclusion in the record of Public Input for the meeting, the writing should state so. Written comments must arrive prior to the closing of the meeting record (at the time of adjournment unless otherwise noted).

Verbal Input

Protocol for Public Input is one of respect for the process of addressing the business of the City. Obscene or profane language, or other conduct that threatens to impede the orderly progress of the business conducted at the meeting is unacceptable.

Individuals may speak no more than five (5) minutes during Public Input. The Public Input portion of the meeting shall total no more than two (2) hours, unless otherwise shortened or extended by majority vote of the public body members present.

The presiding officer or a designee shall monitor each speaker's use of time and shall notify the speaker when the allotted time has expired. A person may participate and provide Public Input once during a meeting and may not cede time to another person or split their time if Public Input occurs at two (2) or more different times during a meeting. The presiding officer may give priority to those persons who indicate they wish to speak on an agenda item scheduled to receive a vote.

City of Urbana
Public Meeting Input
Continued

The presiding officer or public body members shall not engage in a dialogue with citizens. Questions from the public body members shall be for clarification purposes only. Public Input takes place to listen to citizens for informational purposes only, not as a time for problem solving or reacting to the comments made.

To maintain the efficient and orderly conduct and progress of the public meeting, the presiding officer of the meeting shall have the authority to raise a point of order and provide a verbal warning to a speaker who engages in the conduct or behavior proscribed under “Verbal Input”. Any member of the public body participating in the meeting may also raise a point of order with the presiding officer and request that they provide a verbal warning to a speaker.

If the speaker refuses to cease such conduct or behavior after a warning by the presiding officer, the presiding officer shall have the authority to mute the speaker’s microphone and/or video presence at the meeting. The presiding officer will inform the speaker that they may send the remainder of their remarks via email to the public body for inclusion in the meeting record.

Accommodation

To arrange accommodation needed to participate in a City meeting, please contact the City at least 48 hours in advance using one of the following methods:

Phone: 217-384-2455

Email: ohre@UrbanaIL.gov

Watching the meeting using streaming services

Watch the live streaming of the meeting at <https://www.youtube.com/@UPTV6/streams>.

The recorded video will be available on the [City’s website](#).