



Town of Upper Marlboro

REGULAR TOWN MEETING

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, November 28, 2023 at 7:00 PM

AGENDA

This meeting will be conducted via Zoom Video Teleconference & Town Hall.

<https://uppermarlbormd-gov.zoom.us/j/86011325372?pwd=a1dqYVNRK3g5Q3NEK3lva0crK2w3UT09>

Passcode: 483265; **Webinar ID:** 860 1132 5372; **Dial-in only:** 301-715-8592

REGULAR TOWN MEETING AGENDA: 7:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Closed Session Summary From November 14, 2023**
 - A. [Closed Session Summary November 14, 2023](#)
6. **Consent Agenda**
 - A. Meeting Minutes
 - B. [Financial Report](#)
 - C. [Public Safety Report](#)
 - D. [Public Works Report](#)
 - E. [Administrative Report](#)
7. **Reports**
 - A. Arts Council Committee Report
 - B. CERT Committee Report
 - C. Economic Development Workgroup
 - D. Events Committee Report
 - E. Green Team Committee Report
 - F. Greenwill Consulting Committee Report
 - G. Historical Committee Report
 - H. Commissioner Reports
8. **Teen Town Hall Takeover Presentation**
9. **Old Business**

Public comment will be taken prior to Business line items (3 minutes per item)

 - A. Annexation (Board Discussion)
10. **New Business**

Public comment will be taken prior to Business line items (3 minutes per item)

 - A. [Resolution 2023-20: Legal Contract Approval \(Board Vote\)](#)
 - B. [Resolution 2023-21: Vision Action Plan \(Board Vote\)](#)
11. **Administrative Updates**
12. **Public Comment**

For items not necessarily on the immediate agenda (3 minutes per item)
13. **Preliminary Approval of Next Meeting Agenda**

14. Adjournment

PUBLIC COMMENT PROCEDURES

Your Town government appreciates citizen input. To maximize effective resolutions on resident's issues, we encourage Town residents and businesses to contact us at Town Hall weekdays: 9 a.m.–5 p.m., or by written correspondence (or email to info@uppermarlboromd.gov). You are always welcome to schedule an appointment with the President or a Commissioner to discuss municipal problems and quality-of-life issues one-on-one and work together towards a satisfactory solution.

Agendas for meetings are posted on our website and notices of legislative items are also posted on the Town's social media accounts (Facebook, Twitter & Instagram).

Our meetings are open to the public, and we ask that residents who want to comment to please follow the rules that have been established by **“RESOLUTION 2022-05: A RESOLUTION FOR THE ADOPTION OF NEW RULES OF ORDER AND REGULATIONS FOR PUBLIC MEETINGS OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO.”**

Citizen Input:

- Members of the public may speak for three (3) minutes, during Public Comment Time, at Regular Town meetings of the Board of Commissioners according to procedures established by the Board.
- A sign-up sheet will be placed on the side table in the room for people to sign-in if they wish to speak. They will be called to speak at the podium in the order in which they were signed-in. If the meeting is held virtually, the public will be able to "raise their hand" or chat with the Town Clerk to sign up to speak.
- Each speaker is limited to one presentation per agenda item allowing for public comment per meeting and a maximum timed limit of three (3) minutes unless another limit is established.
- If the subject matter does not pertain to Town business the Mayor shall advise the individual and/or make recommendations as to how they may get the issue addressed.
- Citizens speaking on agenda items shall restrict their comments to the subject matter listed.
- Citizens speaking on non-agenda items shall only speak on matters pertaining to Town business or issues which the Board would have the authority to act upon if brought forth as an agenda item.
- The Board may not act upon or discuss any issue brought forth as a non-agenda item; except to: Make a statement of specific factual information given in response to the inquiry, or a recitation of existing policy in response to the inquiry.
- Proper respect, decorum, and conduct shall prevail at all times. Impertinent, slanderous, misleading, or personal attacks are strictly prohibited. Violators may be removed from the Commission chambers.
- No placards, banners or signs may be displayed in the Board chambers or Town Hall. Exhibits relating to a presentation are acceptable.
- Arguing, intimidation or other disruptive behavior is prohibited. Discussion and/or debate are acceptable only on items specifically listed on the agenda, or that are municipal issues and must be complete within the three-minute comment period allotted to the speaker.

Each individual speaker must stand, state their name and home of record (street name only) and approach the Board to a designated position in order to be recognized by the Chair of the Board, and to be heard by the recording Clerk, as well as others in attendance.

When the meeting is held on a virtual platform, please sign-in with your First and last name and raise your hand to comment on an item.

All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 17.

CLOSED SESSION SUMMARY SHEET TO BE READ INTO RECORD

Date: November 14, 2023

Time: 7:58 PM

Location: Town Hall: 14211 School Lane Upper Marlboro, Maryland 20772

Closed Under Annotated Code:

Under General Provisions Article 3-305(b) (1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.” (14) “Before a contract is awarded or bids are opened, to discuss a matter directly related to negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in a competitive bidding or proposal process.”

The Board of Commissioners proposes to go into Closed Session on Tuesday, November 14, 2023, following the Board Work Session to discuss the Town Attorney RFP’s and Town Administrator.

Those Who Voted To Go Into Closed Session:

Motion made by Commissioner Lott, Seconded by Commissioner Colbert

President Franklin, Commissioner Colbert, Commissioner Hanchett, Commissioner Lott, Commissioner Pennoyer

Unanimous Of Elected Officials In Attendance:

Yes

Those In Attendance;

President Franklin, Commissioner Colbert, Commissioner Hanchett, Commissioner Lott, Commissioner Pennoyer, John Hoatson, Town Clerk: (Town Attorney RFP Discussion)

Actions Taken: No Votes Were Taken, Please See Relevant Notes:

None

Topics Discussed:

Town Attorney RFP’s and Town Administrator

Relevant Notes: None



Town of Upper Marlboro

Town Hall, 14211 School Lane Tel: (301) 627-6905 info@uppermarboromd.gov
Upper Marlboro, MD 20772 Fax: (301) 627-2080 www.uppermarboromd.gov
Mailing address: P.O. Box 280 • Upper Marlboro, MD 20773-0280

Town of Upper Marlboro October 2023 Treasurer Report Budget vs. Actuals: FY24 Budget July 2023 - June 2024

| | Total | | |
|-------------------------------|---------------------|---------------------|------------------------|
| | ACTUAL | BUDGET | OVER (UNDER) BUDGET |
| Income | | | |
| Revenue | | | |
| 4000 Property Taxes | 311,549 | 1,508,220 | (1,196,671) |
| 4200 Fines, Licenses, Permits | 183,695 | 687,500 | (503,805) |
| 4300 Intergovernmental | 7,786 | 56,000 | (48,214) |
| 4400 Miscellaneous Revenue | 7,258 | 296,500 | (289,242) |
| 4500 Grants | 23,729 | 1,901,000 | (1,877,271) |
| Total Revenue | \$ 534,017 | \$ 4,449,220 | # |
| Expenses | | | |
| 5000 General Government | 257,781 | 862,980 | (605,199) |
| 6000 Public Safety | 274,825 | 998,580 | (723,755) |
| 7000 Public Works | 192,537 | 560,660 | (368,123) |
| 8000 Grants & Awards | 566,959 | 1,915,000 | (1,348,041) |
| 9000 Capital Outlays | 24,744 | 112,000 | (87,256) |
| Total Expenses | \$ 1,316,846 | \$ 4,449,220 | # |
| NET INCOME | \$ (782,829) | \$ - | \$ (782,829) |



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Town of Upper Marlboro October 2023 Treasurer Report Budget vs. Actuals: FY24 July 2023 - June 2024

Key Monthly Items

1. October is the end of the first third of the fiscal year, revenue and expense expectations are 33% of annual budget for most lines
2. YTD activity reflects a net loss of approximately 783K, revenue actuals will increase Oct-Jan for FY24 to include 500K for the land grant and property tax receipts for the current year.
3. Expense activity is 30% of annual budget YTD, so expenses are tracking properly
4. Cash balance is less than 2 months of budgeted spending, target is 6 months of cash reserves.

Bank Accounts

| | |
|---|-------------------|
| 1000 Checking Account (Premis) 6968 | 190,881 |
| 1001 Petty Cash | 750 |
| 1010 Payroll Account (Premis) 6976 | 9,928 |
| 1015 PGFSB Small Checking (Premis) 4960 | 1 |
| 1040 Parking Meter Checking (M&T) | 40,494 |
| 1045 Speed & Red Light (M&T) 0013 | 65,294 |
| 1050 ARPA Checking 4957 | - |
| 1117 WesBanco (CD) | 105,142 |
| 1140 MLGIP (MM) | 316,845 |
| Total Bank Accounts | \$ 729,335 |



Town of Upper Marlboro Police Department

14211 School Lane, Upper Marlboro, Maryland 20772 Tel: (301) 627-6905

David A. Burse
Chief of Police

For ALL Police Calls dial 911 or the Non-Emergency number at 301-352-1200

Police Reports can be obtained In-Person or By Mail for a fee of \$10.00 at the Prince George's County Police Records Division located at 4923 43rd Avenue, 3rd Floor Hyattsville, Maryland 20781. Phone: 301-985-3638

Monthly Town Police Department Report

For the Month of October 2023

Incidents Reported in Town:

| | | |
|--------------------------|---------------------------|---------------------|
| Theft Call with Arrest 1 | Animal Complaint 1 | Traffic Complaint 1 |
| Commercial Alarm 4 | Hit & Run Call 2 | Theft from Auto 1 |
| Vehicle Accident 5 | Assault Call 1 | Disorderly Call 5 |
| Attempt Suicide 1 | Property Damage 1 | Fraud Call 1 |
| Assault Call 1 | Domestic Call 2 | Family Dispute 1 |
| Vandalism Call 1 | Suspicious Person 1 | Check Welfare 5 |
| Family Dispute 2 | Uknown Trouble 3 | Open Door Call 1 |
| Trespassing Complaint 1 | Device/Threat Complaint 1 | Theft Call 1 |

Total calls responded by: Upper Marlboro Police 29 & Prince George's County Police 15

Chief Burse participated in the Prince George's Chiefs Association meeting.

Sgt. Irby, Pfc. Anderson conducted high visibility patrols throughout the Town.

Chief Burse had a meeting with a Supervisor from the Federal Alcohol Tobacco & Firearms (ATF).

Chief Burse participated in the weekly Prince George's County Police Crime meeting.

Chief Burse participated in a meeting with Maryland Attorney General Anthony Brown.

Chief Burse and Cpl. Johnson participated in the weekly Conduent meeting.

Chief Burse and Cpl. Johnson participated in the monthly Coffee with a Cop meeting.

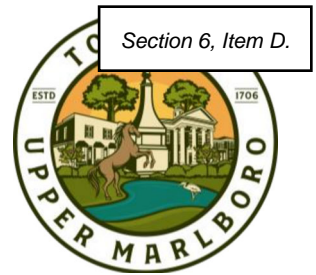
Chief Burse participated in the monthly Division 2 Coffee Club Meeting.

Chief Burse and Mayor Franklin met with Prince George's County Director for Public Safety Barry Stanton.

Chief Burse, Sgt. Irby, Cpl. Johnson, and PFC Anderson held the department's National Faith & Blue Shred Event.

Chief Burse, Sgt. Irby and Cpl. Johnson participated in the Town Trunk or Treat Event.

Chief Burse, Sgt. Irby, Cpl. Johnson, Pfc. Anderson, and Code Officer Stewart participated in a training course on how to assist individuals with Autism.



Date: Sunday, November 5, 2023

Subject: Public Works' Monthly Report

RE: October 2023

Public Works Related

- PWD met with Neil Tolley of Tanko lighting to discuss important info and next steps to know if PEPCO decides to offer streetlights to purchase for municipalities.
- PWD reviewed the Election Ordinance to complete Election signage list.
- PWD reviewed Vacant Property standards to deal with Rectory Ln home issue.
- PWD and Crewmember Raynor Helped with set-up and staffing of PD Shred event.
- PWD attended LGIT's "Clearing the Smoke on Cannabis webinar."
- PWD sat on PD interview panel.
- Mayor and PWD attended field study walk tour around town for Chesapeake Rail Train feasibility study.
- GW Augustus and PWD met to discuss PW sub-application for flood mitigation at PW yard.
- PWD deployed signage around Town for blood drive while Foreman Sheckels delivered cones and assisted blood drive vehicle stuck in the mud.
- PWD provided approvals for invoices in Bill.com.
- PWD worked on PW invoices and budget recording for the department.

Maintenance and Beautification

- Battery replaced in Utility cart; watering operations commenced.
- Flag poles issues resolved at TH. All three flagpoles are now operational.
- PWD continued conversations with Cliff Madsen of Pepco to discuss hvac unit.
- PWD sent off 3yr Salt agreement to SHA.
- PWD and Foreman Sheckels reviewing cost effective options for drain clearing beneath School Ln at BOE
- Skid steer had warranty work resolved.
- Site cuts at Monument, stone bldg, 725 roadsides, Town Hall, School Ln roadsides, Cahn Memorial, Guardrail at Main/ Gov Oden Bowie, and 5510 Old Crain property completed.
- Continued reviewing County's Pavement Assessment and Management System (PAMS) for accuracy.
- Crews looking into various issues with mowers.

Street and Sidewalk / Mead & Hunt Update

- Litter collection on all streets around Town.
- Leaf collection along Old Crain Hwy, Church St, and Town Hall.



- PWD cleared new storm drain of sediment and performed curb scrape of new curb along Old Crain Hwy to remove large debris.
- PWD reviewed Marlborough Towne Road transfer agreement.
- Temporary speed bumps purchased for School LN and Marlborough Dr.
- Pedestrian pedestals at courthouse / CAB walk installed. Now fully operational.
- Mead and Hunt are currently working on designs for School Ln and Wilson Ln. Update expected 10-30-23.

Refuse Accumulations

- There have been no dump body rentals for the month. Refuse accumulations for MES (Yard wastes) were 3.04 tons. Refuse accumulations for bulk items (Landfill) were 2.95 Tons.

Sincerely,
Darnell F. Bond
Director of Public Works



MEMORANDUM

To: Board of Town Commissioners
 From: Sarah Franklin, Mayor
 Date: Monday, November 21, 2023
 Re: October 2023 Monthly General Government Report

Commissioners,
 Below is the update on some of the projects and statistics from the Town of Upper Marlboro General Government has undertaken in October, 2023.

| Major Projects Underway | |
|-------------------------|---|
| Codification: | Codification is underway. They are waiting for Property Standards to be updated. Municode will update the Town of Upper Marlboro Municipal code and the final manuscript will be issued in 3 months. |
| Charter Review Board: | The Charter Review Board is currently reviewing the Charter to see what proposed changes need to be made. |
| Event Planning | Planning for Winter Holiday/Christmas Town event. |
| Beautification | This project is now moving forward using Streetscape grant funding. Traffic signal boxes are delayed by a new permitting process. Benches and trash cans are still being installed. |
| Property Purchase | The Property has been purchased and reimbursement of funds has been approved by the MD Board of Public Works soon. Completing paperwork for reimbursement. |
| Playground | We are nearing a solution and permit approval for the work to be done. |
| PAMC Trail Study | Trail Study Team had a site visit and is working on feasibility and alternatives. |
| ParkMobile | The Town is going to pilot a validation code program with business community. |
| Annexation | Working with Town Annexation Legal team on drafting Annexation Resolution 2023-01 for Phase 3 Annexation. |
| State Highway Projects | SHA has finally received signed consent forms from the one property owner downtown to complete the sidewalk work. Unknown timeframe for the work to be completed. They are also coordinating with agencies on the Rt.4 and MD 717 bridge replacements (four total bridges). |



Office Statistics:

- Room Rentals: 1
- Notaries: 4
- Parking Permits: 8
- Food Truck Permits: 1

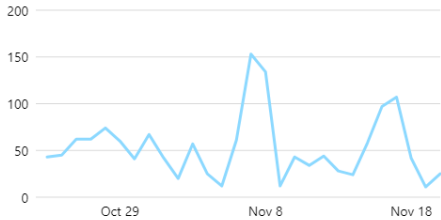
Outreach Statistics:

Facebook & Instagram-

Visits

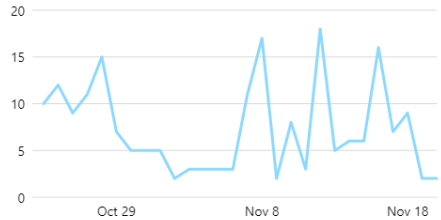
Facebook visits ①

1,483 ↓ 21.5%



Instagram profile visits ①

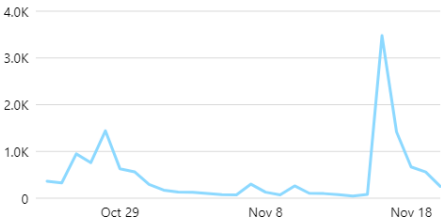
205 ↓ 41.1%



Reach

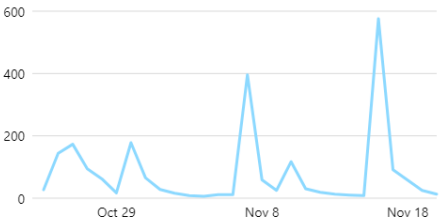
Facebook reach ①

8,118 ↓ 31.8%



Instagram reach ①

1,031 ↓ 22.5%



The Town of Upper Marlboro

RESOLUTION: 2023-20
SESSION: Regular Town Meeting
DATED: November 28, 2023

A RESOLUTION OF THE TOWN BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO APPROVING A 24-MONTH CONTRACT FOR LEGAL SERVICES WITH THE TOWN OF UPPER MARLBORO.

WHEREAS, the Board of Commissioners for the Town of Upper Marlboro has authority pursuant to §82-56 of the Town Charter, and Ordinance 2011-02 to enter into professional services contracts; and

WHEREAS, pursuant to Town’s Charter, Section 82–56 (Purchasing and Contracts), all expenditures for contracts and purchases with an anticipated cost of more than ten thousand dollars (\$10,000) shall be subject to competitive sealed bidding unless the Board, by unanimous vote of the full Board, finds another method of procurement to be more advantageous; and

WHEREAS, the Board of Town Commissioners waived the formal request for bids process and alternatively released RFP #UM 2023-05 soliciting proposals, and thereby published said request for proposals for at least 15 days to seek interested legal firms during the period of September 28, 2023 through November 7, 2023; and

WHEREAS, the Town Board of Commissioners hereby finds that sufficient funds have been appropriated and that XXX is a responsible offer or whose proposal is the most advantageous to the Town taking into consideration price and the evaluation factors set forth in the request for proposals.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for The Town of Upper Marlboro, sitting in regular session this 28th day of November, 2023, that the Town Board of Commissioners hereby approves and further authorizes the President to sign, on behalf of the Town, the XXXXX contract, as a 24month duration contract with XXXXXXXXX for legal services.

ATTEST: THE TOWN OF UPPER MARLBORO

John Hoatson, Clerk

Sarah Franklin, President

Date: _____

Charles Colbert, Commissioner

Thomas Hanchett, Commissioner

Karen Lott, Commissioner

Linda Pennoyer, Commissioner

CERTIFICATION

I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 28th day of November, 2023.

John Hoatson, Town Clerk

The Town of Upper Marlboro

RESOLUTION: 2023-21
SESSION: Regular Town Meeting
DATE: November 28, 2023

A RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO TO APPROVE THE TOWN OF UPPER MARLBORO VISION ACTION PLAN DEVELOPED WITH THE HELP OF TOWN RESIDENT INPUT & BETTER CITY, LLC.

WHEREAS, the Vision of the Town of Upper Marlboro will be an authentic, vibrant, thriving historic Town that leverages its history while boldly embracing an inclusive future; and

WHEREAS, the Vision Action Plan outlines specific priorities to create a vibrant, connected, and safe place; and

WHEREAS, the Town of Upper Marlboro Vision Action Plan focuses on a downtown renaissance plan with deliverables which include: visual ideation, design standards, code template, traffic pattern reconfiguration recommendations, walkability design and wayfinding suggestions.

WHEREAS, the Town of Upper Marlboro Vision Action Plan addresses key focus areas of: power lines; Main Street reconfiguration, parking, downtown revitalization, wayfinding, old elementary school, downtown business recruiting, library upgrade and trail network.

WHEREAS, the Vision Action Plan for the Town of Upper Marlboro will help to create a strong inclusive community that will make it a great place to live, thrive and grow; and

WHEREAS, The Town of Upper Marlboro will implement the Vision Action Plan according to the project timeline and recommendations set forth by the Board of Town Commissioners with input from Better City, LLC.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO that the Board, supports and approves the Vision Action Plan developed with the help of Town Resident Input and Better City, LLC.

BE IT RESOLVED that this Vision Plan shall take effect immediately upon passage.

BE IT FURTHER RESOLVED that the Town of Upper Marlboro will seek grant and other funding to implement the Vision Action Plan and recommendations.

PASSED by the Board of Commissioners of the Town of Upper Marlboro, Maryland at a Regular Town meeting on the 28th day of November, 2023.

The Town of Upper Marlboro

ATTEST:

BOARD OF COMMISSIONERS OF THE TOWN
OF UPPER MARLBORO, MARYLAND

John Hoatson, Town Clerk

Sarah Franklin, Commissioner

Date

Charles Colbert, Commissioner

Karen Lott, Commissioner

Thomas Hanchett, Commissioner

Linda Pennoyer, Commissioner

CERTIFICATION

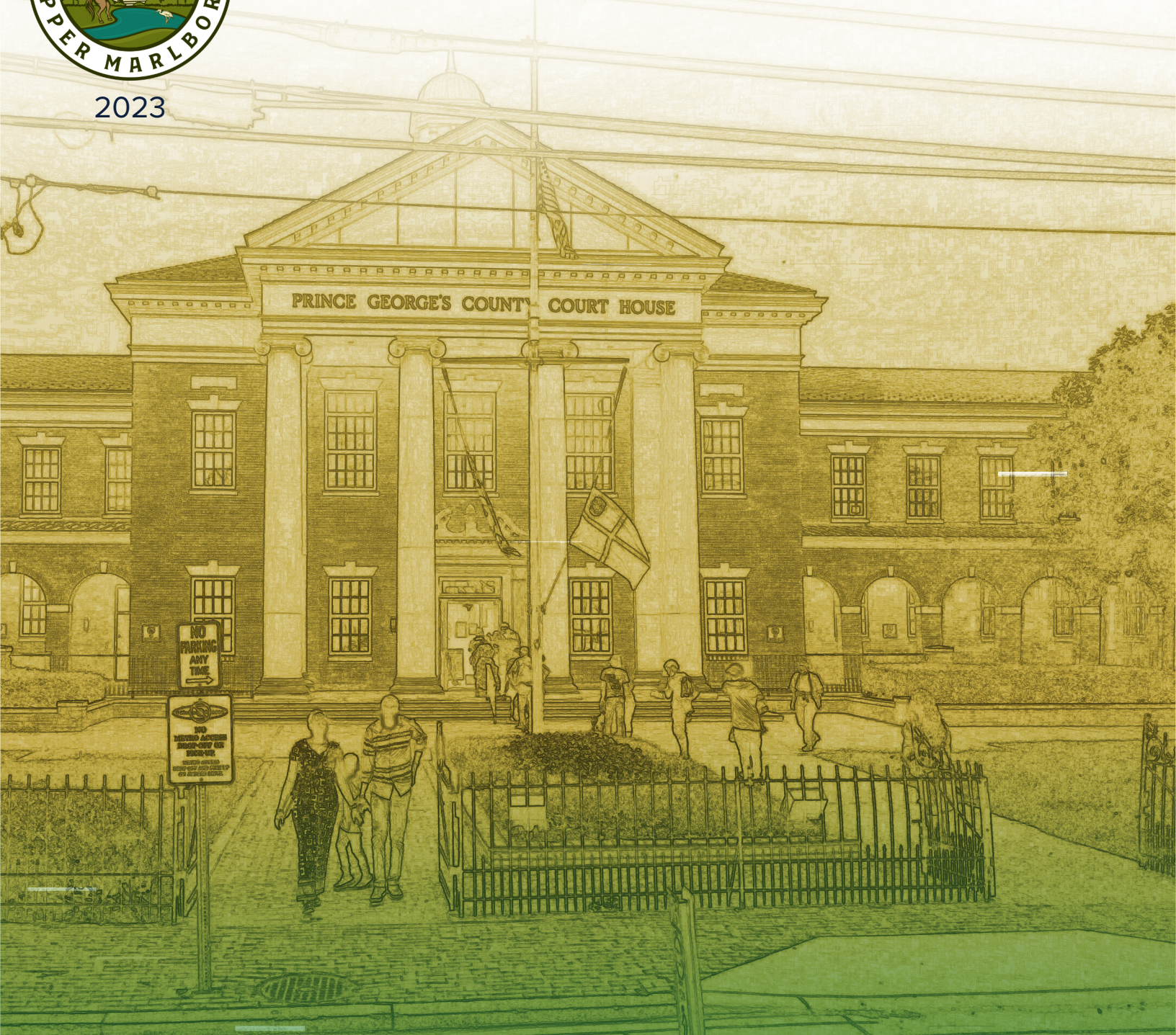
I, the undersigned, hereby certify that I am the Town Clerk of the Town of Upper Marlboro and that the Board of Town Commissioners of the Town of Upper Marlboro at a public meeting at which a quorum was present adopted this Resolution, and that said Resolution is in full force and effect and has not been amended or repealed.

In witness whereof, I have hereunto set my hand and seal of the municipal corporation, this 28th day of November, 2023.

John Hoatson, Town Clerk



2023



Town of Upper Marlboro Action Plan

Main Street

Power Lines

- Contact utility
 - Determine cost to bury lines
- Meeting with involved parties
- Explore Funding
 - County Economic Development
 - Grants
 - State DOT
 - EDA
 - Bonding

Main Street Reconfiguration

- Street layout
 - Work with MDOT on options
 - Determine cost
- State delegates prioritize project

Parking

- MOU with County for parking on upper level of CAB building
- Create revenue model to replace parking fees
- Walking plan (part of Renaissance Plan)
 - Wayfinding Design
 - Walkability physical enhancements

Downtown Revitalization

- Downtown Renaissance Plan
 - Secure funding from County/grants
 - RFQ
 - Deliverables listed on right
- Update building codes
- Code enforcement (contractor?)
- Better Landlord Program / Tenant Bill of Rights
- Incentive program to assist Main Street office to retail conversion
- Small Business Symposium
 - Tenant Bill of Rights
 - SBA Loans for property acquisition
- Main Street Program
 - Facades (with standards)
 - Revolving loan program
 - Downtown events

Downtown Renaissance Plan Deliverables

- Visual ideation
- Design standards
- Code template
- Traffic pattern reconfiguration recommendations
- Walkability design
- Wayfinding suggestions

Wayfinding

- Design
- Sign locations
- Downtown App / website
- Fund through donations

Old High School Project

- Project Plan
 - Project Scope
 - Construction estimates
 - Capital Stack
- Capital Stack / PPP
 - PILOT
 - EDI Fund
 - CPIP
 - PACE
- County Engagement
- Developer RFQ

Downtown Business Recruiting

- Downtown Renaissance materials
- Target categories
- Incentive plans / contests
- Outreach

Library Upgrade

- Present Downtown Vision to Library Board
- Vision for Upper Marlboro library to become the flagship

Trail Network

- Engineering Study / Plan
 - Connections
 - Location
- Funding
 - Legislature

Note: Acceptance of the Vision Plan and this Action Plan does not bind the Town to specific actions nor expenditures.

County Funding Request

- 2024-2025 - \$1,200,000
 - \$200,000 – Downtown Revitalization Plan
 - \$250,000 – Main Street Engineering Plan
 - \$750,000 – Bury power lines
- 2025-2027

Project Timeline

The following timeline is an estimate to be used for forecasting purposes only.

| Projects | | 2024 | | | 2025 | | | 2026 | | | 2027 | |
|------------------------------|---|------|----|----|------|----|----|------|----|----|------|----|
| | | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
| Power Lines | Contact utility | █ | | | | | | | | | | |
| | Meet with involved parties | █ | | | | | | | | | | |
| | Determine cost to bury lines | █ | █ | | | | | | | | | |
| | Grant research | | █ | █ | | | | | | | | |
| | Work with MDOT | █ | █ | █ | █ | | | | | | | |
| | Secure funding | | | | | █ | █ | █ | | | | |
| | Construction | | | | | | | | █ | █ | █ | █ |
| Main Street Reconfiguration | Work with MDOT on design | █ | █ | █ | █ | | | | | | | |
| | Determine cost | | | █ | █ | █ | | | | | | |
| | Secure State / County funding | | | | █ | █ | █ | █ | | | | |
| | Construction | | | | | | | | █ | █ | █ | █ |
| Parking | MOU with County for parking | █ | █ | | | | | | | | | |
| | Create revenue model | | █ | █ | | | | | | | | |
| | Wayfinding Design | | | | | | █ | █ | █ | | | |
| | Walkability enhancements | | | | | | | | █ | █ | █ | |
| Downtown Revitalization | Secure plan funding from County | █ | █ | | | | | | | | | |
| | Downtown Renaissance Plan RFQ | | █ | █ | | | | | | | | |
| | Consultant engagement | | █ | █ | █ | █ | | | | | | |
| | Revise Downtown Building Codes | | | | | █ | █ | | | | | |
| | Code enforcement | | | | | | | █ | █ | █ | █ | █ |
| | Better Landlord Program / Tenant Bill of Rights | | | | | █ | █ | | | | | |
| | Office to retail incentive program | | | | | | | █ | █ | █ | | |
| | Small business symposium | | | | | | █ | | | | | |
| Wayfinding | Fund through donations | | | | █ | █ | █ | | | | | |
| | Design | | | | | █ | █ | █ | █ | | | |
| | Downtown app / website | | | | | █ | █ | █ | █ | | | |
| Old High School Project | MOU with County for site | █ | █ | | | | | | | | | |
| | Create Project Plan | | | █ | █ | █ | | | | | | |
| | Capital Stack / PPP | | | | | █ | █ | █ | | | | |
| | Developer RFQ | | | | | | | █ | | | | |
| | Developer design & permitting | | | | | █ | █ | █ | | | | |
| | Construction | | | | | | | | █ | █ | █ | █ |
| Downtown Business Recruiting | Promotion materials | | █ | █ | █ | █ | | | | | | |
| | Determine target categories | | █ | █ | | | | | | | | |
| | Outreach | | | | █ | █ | █ | █ | █ | █ | █ | █ |
| | Incentive plans / contests | | █ | █ | █ | █ | | | | | | |
| Library Upgrade | Present vision to library board | █ | █ | | | | | | | | | |
| | Vision for library as flagship | | | █ | █ | █ | | | | | | |
| Trail Network | Funding (Legislature and Grants) | █ | █ | █ | | | | | | | | |
| | Engineering study / plan | | | | █ | █ | █ | | | | | |
| | Secure funding & construction | | | | | | | █ | █ | █ | █ | █ |