



# Town of Upper Marlboro

## BOARD OF TOWN COMMISSIONERS PUBLIC HEARING / REGULAR TOWN MEETING

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, August 26, 2025 at 6:30 PM

### **MINUTES**

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This meeting will be conducted at the Town Hall and online via Zoom Video Teleconference.  
<https://uppermarlbormd-gov.zoom.us/j/88605465733?pwd=lbLHGCPRO1PvbEIE5aFV3vn6cUSMhk.1>  
**Passcode:** 218230; **Webinar ID:** 886 0546 5733; **Dial-in only:** 301-715-8592

### **PUBLIC HEARING AGENDA: 6:30 PM**

1. **Call to Order – 6:33 PM**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Public Hearing (3 Minutes Per Speaker)**
  - A. **THE TOWN OF UPPER MARLBORO, CHARTER AMENDMENT RESOLUTION NO. 01-2025: SECTION 82-32 (VACANCIES) (1:55)**

A CHARTER AMENDMENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO, MARYLAND, AMENDING SECTION 82-32 (VACANCIES), OF THE CHARTER OF THE TOWN OF UPPER MARLBORO TO ALTER THE PROCESS FOR FILLING VACANCIES ON THE BOARD OF COMMISSIONERS, PROVIDING FOR THE FILLING VACANCIES DURING THE FIRST THREE YEARS OF A COMMISSIONER'S TERM BY SPECIAL ELECTION AND FILLING VACANCIES DURING THE FIRST TEN MONTHS OF THE LAST YEAR OF A COMMISSIONER'S TERM BY APPOINTMENT BY THE COMMISSION AND PROVIDING THAT A VACANCY CREATED WITHIN SIXTY (60) DAYS OF A GENERAL ELECTION WILL REMAIN VACANT UNTIL THE ELECTION.
  - B. **THE TOWN OF UPPER MARLBORO, CHARTER AMENDMENT RESOLUTION NO. 03-2025: STATE CHANGES (25:23)**

A CHARTER AMENDMENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO, MARYLAND, AMENDING VARIOUS SECTIONS, OF THE CHARTER OF THE TOWN OF UPPER MARLBORO TO MODERNIZE THE CHARTER BY UPDATING STATE LAW REFERENCES, TO USE GENDER NEUTRAL LANGUAGE, AND TO MAKE OTHER NONSUBSTANTIVE AMENDMENTS.
6. **Adjournment**

### **REGULAR TOWN MEETING AGENDA: 7:00 PM**

7. **Call to Order – 7:10 PM**
8. **Roll Call**
9. **Review of Agenda (Item E changed to Ordinance 2025-05: Elections)**

**Motion made by Commissioner Hourclé to change item E to Ordinance 2025-05: Elections**  
**Motion was seconded by Commissioner Lott**  
**Franklin, Aye | Brooks, Nay | Colbert, Aye | Lott, Aye | Hourclé, Aye**
10. **Consent Agenda (35:00)**
  - A. Meeting Minutes
  - B. Financial Report
  - C. Public Safety Report

- D. Public Works Report
- E. General Government Report
- Motion was made by Commissioner Lott to approve the Consent Agenda**
- Motion was seconded by Commissioner Colbert**
- Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**11. Business**

*Public comment will be taken prior to Business line items (3 minutes per item)*

- A. Charter Amendment Resolution 01-2025: Section 82-32 (Board Vote) **(35:35)**

**Motion was made by Commissioner Colbert to approve CAR 01-2025 (motion made at 39:02, motion rescinded at 48:05)**

**Motion was seconded by Commissioner Brooks**

**Motion was made by Commissioner Colbert to amend the title of CAR 01-2025 [changing the title to "A charter amendment resolution of the Board of Commissioners of the Town of Upper Marlboro, Maryland, amending section 82-32 (vacancies), of the Charter of the Town of Upper Marlboro to alter the process for filling vacancies on the Board of Commissioners."] (motion made at 39:02, voted on at 1:59:55)**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Abstain**

**Motion was made by Commissioner Colbert to amend subsection C of section 82-32 [changing it to read that the successful candidate with the highest votes shall fill the vacant seat] (motion made at 40:40, motion rescinded at on at 47:00)**

**Motion was seconded by Mayor Franklin**

**Motion was made by Commissioner Colbert to defer the vote of CAR 01-2025 to the September regular town meeting (motion made at 48:10, voted at on at 50:47)**

**Motion was seconded by Mayor Franklin**

**Franklin, Aye | Brooks, Nay | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**Motion was made by Commissioner Hourclé to review the July 2025 public hearing/regular town meeting minutes (motion made at 49:23, voted at on at 49:42)**

**Motion was seconded by Mayor Franklin**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

- B. Charter Amendment Resolution 03-2025: State Changes (Board Vote) **(51:06)**

**Motion was made by Commissioner Colbert to approve CAR 03-2025 (motion made at 55:53, voted on at 1:01:00)**

**Motion was seconded by Mayor Franklin**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**Motion was made by Commissioner Hourclé to defer the vote of CAR 03-2025 to the September regular town meeting (motion made at 48:10, voted at on at 50:47)**

**Motion was seconded by Mayor Franklin**

**Franklin, Nay | Brooks, Nay | Colbert, Nay | Lott, Aye | Hourclé, Aye**

**Motion was made by Mayor Franklin to amend section 10 of CAR 03-2025 [requesting that the state references to sections 2, 3, 4, and 5 be changed to sections 7, 8, and 9] (motion made at 56:10, motion voted at 56:45)**

**Motion was seconded by Commissioner Colbert**

**Franklin, Nay | Brooks, Nay | Colbert, Nay | Lott, Aye | Hourclé, Aye**

**Motion was made by Commissioner Hourclé to amend section 10 of CAR 03-2025 [requesting that that references to return receipts of the mailing referred to in section 5 be changed to return receipts of the mailing referred to in section 9] (motion made at 59:18, motion voted on at 59:35)**

**Motion was seconded by Mayor Franklin**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**Motion was made by Commissioner Colbert to amend CAR 03-2025 [ensuring that any previous state references are updated to current state references based on the states changes being adopted] (motion made at 1:00:20, motion voted on at 1:00:38)**

**Motion was seconded by Mayor Franklin**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**C. Approval of Gen Gov. Job Descriptions (Board Vote) (1:01:29)**

**Motion was made by Commissioner Colbert to approve Gen. Gov job descriptions as amended**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**D. EDW Strategic Plan (Board Vote) (1:25:58)**

**Motion was made by Commissioner Colbert to approve the EDW Strategic Plan**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**

**E. Ordinance 2025-05: Elections (Introduction) (1:34:44)**

**Motion was made by Commissioner Lott to introduce Ordinance 2025-05 (no second motion, motion died)**

**12. Administrative Updates (1:55:29)**

A. Commissioner Reports

**13. Public Comment (2:10:12)**

*For items not necessarily on the immediate agenda (3 minutes per item)*

**14. Preliminary Approval of Next Meeting Agenda (2:29:42)**

**15. Adjournment**

**Motion was made by Commissioner Lott to adjourn the meeting**

**Motion was seconded by Commissioner Brooks**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye**