



# Town of Upper Marlboro

## BOARD OF TOWN COMMISSIONERS WORK SESSION

Online (Zoom)

Tuesday, February 11, 2025 at 7:00 PM

### MINUTES

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This meeting will be conducted online via Zoom Video Teleconference.

<https://uppermarlboromd-gov.zoom.us/j/86847876643?pwd=4GcCOWdb8ADEAdSfg9Akf6lWoNxYBZ.1> **Webinar ID:**  
868 4787 6643; **Passcode:** 404232; **Audio Dial-in only:** 301 715 8592

*Work Sessions are open to public observation, however, public participation is at the discretion of the Board.*

### **NOTICE OF CLOSED SESSION:**

**Tuesday, February 11, 2025**

**Following Board Work Session | 7:00 PM | Online**

Pursuant to **Maryland Annotated Code, General Provisions Article 3-305(b) (1)** "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals", The Board of Commissioners proposes to go into Closed Session following the Board Work Session on Tuesday, February 11th, 2025, 7:00 PM to discuss a personnel matter.

### **WORK SESSION AGENDA: 7:00 PM**

- 1. Call to Order – 7:12 PM**
- 2. Roll Call – Commissioner Lott Joins Later**
- 3. Pledge of Allegiance**
- 4. Review of Agenda**
- 5. Business**
  - A. FY 2025-2026 Budget Listening Session (Public Comment) **(8:15)**
  - B. FY 2025-2026 Budget Amendments (Board Discussion) **(17:06)**
  - C. Charter Updates (Board Discussion) **(44:47)**
  - D. Essential Employee Status/Compensation (Board Discussion) **(tabled)**
  - E. Employee Handbook Update (Department Head Discussion) **(1:18:04)**
  - F. Trinity Church Parking Lot Agreement (Board Discussion) **(1:24:02)**
- 6. Administrative Updates (1:26:42)**
- 7. Preliminary Approval of Next Meeting Agenda (1:29:45)**
- 8. Motion to go into a Closed Session**

**Motion was made by Commissioner Lott to go into a Closed Session**

**Motion was seconded by Commissioner Prevatte**

**Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Prevatte, Aye**