



# Town of Upper Marlboro

## REGULAR TOWN MEETING

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, October 24, 2023 at 7:00 PM

## MINUTES

This meeting will be conducted via Blended: Zoom Video Teleconference & Town Hall. [https://uppermarlbormd-](https://uppermarlbormd.gov.zoom.us/j/84591940310?pwd=TjlDc2NVREdGSzVuZjZBaFZYeE1CUT09)

[gov.zoom.us/j/84591940310?pwd=TjlDc2NVREdGSzVuZjZBaFZYeE1CUT09](https://uppermarlbormd.gov.zoom.us/j/84591940310?pwd=TjlDc2NVREdGSzVuZjZBaFZYeE1CUT09) **Passcode:** 791318; **Webinar ID:** 845 9194 0310; **Dial-in only:** 301-715-8592

### REGULAR TOWN MEETING AGENDA: 7:00 PM

1. **Call to Order – 7:01 PM**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Consent Agenda (2:11)**
  - A. Meeting Minutes
  - B. Financial Report
  - C. Public Safety Report
  - D. Public Works Report
  - E. Administrative Report

**Motion was made by Commissioner Pennoyer to approve the Consent Agenda**  
**Motion was seconded by Commissioner Colbert**  
**Franklin, Aye | Colbert, Aye | Hanchett, Aye | Lott, Aye | Pennoyer, Aye**
6. **Reports**
  - A. Arts Council Committee Report
  - B. CERT Committee Report **(3:01)**
  - C. Economic Development Workgroup **(3:37)**
  - D. Events Committee Report **(5:06)**
  - E. Green Team Committee Report **(5:58)**
  - F. Greenwill Consulting Committee Report **(6:51)**
  - G. Historical Committee Report **(7:26)**
  - H. Commissioner Reports **(8:13)**
7. **Business**

*Public comment will be taken prior to Business line items (3 minutes per item)*

  - A. Shared Parking Agreements Trinity Church (Board Discussion) **(12:53)**
  - B. Marlborough Towne Roads (Board Discussion) **(17:50)**
  - C. Ordinance 2023-10 Property Standards (Board Discussion) **(19:39)**
  - D. Annexation (Board Discussion) **(44:52)**
8. **Administrative Updates (45:10)**
9. **Public Comment (58:35)**

*For items not necessarily on the immediate agenda (3 minutes per item)*
10. **Preliminary Approval of Next Meeting Agenda (1:02:48)**
  - A. Vision Action Plan

B. Legal RFP Responses

11. Adjournment

**Motion was made by Commissioner Lott to adjourn the meeting**

**Motion was seconded by Commissioner Hanchett**

**Franklin, Aye | Colbert, Aye | Hanchett, Aye | Lott, Aye | Pennoyer, Aye**

**PUBLIC COMMENT PROCEDURES**

Your Town government appreciates citizen input. To maximize effective resolutions on resident's issues, we encourage Town residents and businesses to contact us at Town Hall weekdays: 9 a.m.–5 p.m., or by written correspondence (or email to [info@uppermarlboromd.gov](mailto:info@uppermarlboromd.gov)). You are always welcome to schedule an appointment with the President or a Commissioner to discuss municipal problems and quality-of-life issues one-on-one and work together towards a satisfactory solution.

Agendas for meetings are posted on our website and notices of legislative items are also posted on the Town's social media accounts (Facebook, Twitter & Instagram).

Our meetings are open to the public, and we ask that residents who want to comment to please follow the rules that have been established by **"RESOLUTION 2022-05: A RESOLUTION FOR THE ADOPTION OF NEW RULES OF ORDER AND REGULATIONS FOR PUBLIC MEETINGS OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO."**

**Citizen Input:**

- Members of the public may speak for three (3) minutes, during Public Comment Time, at Regular Town meetings of the Board of Commissioners according to procedures established by the Board.
- A sign-up sheet will be placed on the side table in the room for people to sign-in if they wish to speak. They will be called to speak at the podium in the order in which they were signed-in. If the meeting is held virtually, the public will be able to "raise their hand" or chat with the Town Clerk to sign up to speak.
- Each speaker is limited to one presentation per agenda item allowing for public comment per meeting and a maximum timed limit of three (3) minutes unless another limit is established.
- If the subject matter does not pertain to Town business the Mayor shall advise the individual and/or make recommendations as to how they may get the issue addressed.
- Citizens speaking on agenda items shall restrict their comments to the subject matter listed.
- Citizens speaking on non-agenda items shall only speak on matters pertaining to Town business or issues which the Board would have the authority to act upon if brought forth as an agenda item.
- The Board may not act upon or discuss any issue brought forth as a non-agenda item; except to: Make a statement of specific factual information given in response to the inquiry, or a recitation of existing policy in response to the inquiry.
- Proper respect, decorum, and conduct shall prevail at all times. Impertinent, slanderous, misleading, or personal attacks are strictly prohibited. Violators may be removed from the Commission chambers.
- No placards, banners or signs may be displayed in the Board chambers or Town Hall. Exhibits relating to a presentation are acceptable.
- Arguing, intimidation or other disruptive behavior is prohibited. Discussion and/or debate are acceptable only on items specifically listed on the agenda, or that are municipal issues and must be complete within the three-minute comment period allotted to the speaker.

**Each individual speaker must stand, state their name and home of record (street name only) and approach the Board to a designated position in order to be recognized by the Chair of the Board, and to be heard by the recording Clerk, as well as others in attendance.**

*When the meeting is held on a virtual platform, please sign-in with your First and last name and raise your hand to comment on an item.*

All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 17.