



Town of Upper Marlboro

BOARD OF TOWN COMMISSIONERS PUBLIC HEARING / REGULAR TOWN MEETING

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, July 22, 2025 at 6:30 PM

MINUTES

This meeting will be conducted at the Town Hall and online via Zoom Video Teleconference.
<https://uppermarlbormd-gov.zoom.us/j/88605465733?pwd=lbLHGCPRO1PvbEIE5aFV3vn6cUSMhk.1>
Passcode: 218230; **Webinar ID:** 886 0546 5733; **Dial-in only:** 301-715-8592

PUBLIC HEARING AGENDA: 6:30 PM

1. **Call to Order – 6:36 PM**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Hearing (3 Minutes Per Speaker)**
 - A. **THE TOWN OF UPPER MARLBORO, CHARTER AMENDMENT RESOLUTION NO. 02-2025: COUNCIL-MANAGER FORM OF GOVERNMENT (3:15)**
A CHARTER AMENDMENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO, MARYLAND, AMENDING VARIOUS SECTIONS, OF THE CHARTER OF THE TOWN OF UPPER MARLBORO TO ALTER THE FORM OF GOVERNMENT FOR THE TOWN OF UPPER MARLBORO FROM A BOARD OF COMMISSIONERS FORM OF GOVERNMENT TO A COUNCIL-MANAGER FORM OF GOVERNMENT, CHANGE COUNCIL TERMS TO FOUR (4) YEARS, TO ADD A RECALL PROVISION, AND TO MAKE OTHER NONSUBSTANTIVE AMENDMENTS.
5. **Adjournment**

REGULAR TOWN MEETING AGENDA: 7:00 PM

6. **Call to Order – 7:09 PM**
7. **Roll Call**
8. **Review of Agenda – (Camera Program Contract Extension postponed, removed as business item)**
9. **Consent Agenda (27:46)**
 - A. Meeting Minutes
 - B. Financial Report
 - C. Public Safety Report
 - D. Public Works Report
 - E. General Government Report

Motion was made by Commissioner Lott to approve the Consent Agenda
Motion was seconded by Commissioner Brooks
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye
10. **Business**

Public comment will be taken prior to Business line items (3 minutes per item)

 - A. Charter Amendment Resolution 02-2025: Council-Manager Form of Government (Board Vote) (28:21)
Motion was made by Commissioner Brooks to approve CAR 02-2025 (motion made at 58:00, voted on at 1:59:55)
Motion was seconded by Commissioner Colbert
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Abstain | Hourclé, Nay

Motion was made by Mayor Franklin to amend section 82-14.2 of CAR 02-2025 [changing all instances of requiring thirty percent (30%) of registered voters to request an election to vote upon the recall of an officer holder to twenty-five percent (25%) of qualified voters, and changing subsection (D)'s requirement of the majority of voters in a special election to recall the officer holder to two-thirds of voters (66.67%)] (motion made at 58:14, voted on at 1:08:15)

Motion was seconded by Commissioner Colbert

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Nay

Motion was made by Commissioner Colbert to amend the amending motion [changing all instances requiring twenty-five percent (25%) of registered voters to twenty percent (20%) of qualified voters] (motion made at 1:02:00, voted on at 1:07:44)

Motion was seconded by Commissioner Lott

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

Motion was made by Mayor Franklin to amend subsection A(3) of section 82-14.1 of CAR 02-2025 [clarifying the mayor or a council member shall forfeit/automatically be removed from that person's office if the mayor or council member at any time during that person's term of office fails to attend three (3) or more consecutive regular or special meetings that have been scheduled for a minimum of two weeks prior without being excused by the council] (motion made at 1:11:14, motion died)

Motion was made by Commissioner Colbert to amend section 82-14.1 of CAR 02-2025 [striking out subsection A(3)] (motion made at 1:12:05, voted on at 1:15:25)

Motion was seconded by Mayor Franklin

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Abstain

Motion was made by Commissioner Colbert to amend section 82-14.1 of CAR 02-2025, moving subsection B(2) under subsection A(3) [the mayor or a council member shall forfeit/automatically be removed from that person's office if the mayor or council member at any time during that person's term of office coerces any town employee into taking illegal or improper action or takes any retaliatory action against town employee] (motion made at 1:20:22, voted on at 1:23:00)

Motion was seconded by Mayor Franklin

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

Motion was made by Commissioner Hourclé to amend section 82-29 of CAR 02-2025 [to strike out all changes for four-year terms] (motion made at 1:23:50, voted on at 1:41:40)

Motion was seconded by Commissioner Lott

Franklin, Nay | Brooks, Nay | Colbert, Nay | Lott, Aye | Hourclé, Aye

- B. Ordinance 2025-04: Emergency Budget Adjustment for Grant Funding (Board Vote) (2:00:40)**

Motion was made by Commissioner Lott to approve Ordinance 2025-04

Motion was seconded by Commissioner Brooks

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

- C. Charter Amendment Resolution 01-2025: Section 82-32 (Vacancies) (Introduction) (2:05:13)**

Motion was made by Commissioner Lott to introduce Resolution 01-2025 (motion made at 2:12:02, voted on at 2:39:07)

Motion was seconded by Commissioner Colbert

Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Nay

Motion was made by Commissioner Colbert to amend section 82-32 [specifying that an appointment shall be made to fill a vacancy on the council when there is less than one year remaining prior to the next general election] (motion made at 2:12:16, voted on at 2:16:28)
Motion was seconded by Commissioner Lott
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

Motion was made by Commissioner Hourclé to amend subsection B and C(2) of section 82-32 [adjusting that a special election shall not be held later than 60 days after the occurrence of the vacancy] (motion made at 2:23:26, vote taken at 2:24:00)
Motion was seconded by Commissioner Colbert
Franklin, Nay | Brooks, Nay | Colbert, Aye | Lott, Aye | Hourclé, Aye

Motion was made by Commissioner Hourclé to amend section 82-32 [adding that if a vacancy should occur within ninety (90) days of a election, the runner-up candidate from the previous election should be offered the vacancy rather than an appointment] (motion made at 2:24:44, vote taken at 2:27:44)
Motion was seconded by Commissioner Lott
Franklin, Nay | Brooks, Nay | Colbert, Nay | Lott, Nay | Hourclé, Aye

Motion was made by Mayor Franklin to amend subsection C of section 82-32 [clarifying the process of appointment when there are multiple town council vacancies] (motion made at 2:37:00, vote taken at 2:37:24)
Motion was seconded by Commissioner Lott
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Nay

Motion was made by Commissioner Colbert to amend section 82-32 [providing a clause that a vacancy created within sixty (60) days of a general election will remain vacant until the election] (motion made at 2:38:10, vote taken at 2:38:31)
Motion was seconded by Commissioner Lott
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

D. Charter Amendment Resolution 03-2025: State Changes (Introduction) (2:39:57)

Motion was made by Commissioner Lott to introduce CAR 03-2025
Motion was seconded by Commissioner Brooks
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye

11. Administrative Updates (2:44:53)

A. Commissioner Reports

12. Public Comment (2:57:39)

For items not necessarily on the immediate agenda (3 minutes per item)

13. Preliminary Approval of Next Meeting Agenda (3:01:07)

14. Adjournment

Motion was made by Commissioner Brooks to adjourn the meeting
Motion was seconded by Commissioner Lott
Franklin, Aye | Brooks, Aye | Colbert, Aye | Lott, Aye | Hourclé, Aye