



# Town of Upper Marlboro

## BOARD OF TOWN COMMISSIONERS PUBLIC HEARING / REGULAR TOWN MEETING

14211 School Lane, Upper Marlboro, Maryland, 20772

Tuesday, April 22, 2025 at 6:30 PM

### **AGENDA**

---

This meeting will be conducted at the Town Hall and online via Zoom Video Teleconference.  
<https://uppermarlbormd-gov.zoom.us/j/88605465733?pwd=lbLHGCPRO1PvbEIE5aFV3vn6cUSMhk.1>  
**Passcode:** 218230; **Webinar ID:** 886 0546 5733; **Dial-in only:** 301-715-8592

#### **PUBLIC HEARING AGENDA: 6:30 PM**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Review of Agenda**
5. **Public Hearing (3 Minutes Per Speaker)**
  - A. **THE TOWN OF UPPER MARLBORO, CHARTER AMENDMENT RESOLUTION NO. 01-2025: SECTION 82-32 (VACANCIES)**

A CHARTER AMENDMENT RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF UPPER MARLBORO, MARYLAND, AMENDING SECTION 82-32 (VACANCIES), OF THE CHARTER OF THE TOWN OF UPPER MARLBORO TO ALTER THE PROCESS FOR FILLING VACANCIES ON THE BOARD OF COMMISSIONERS, TO PROVIDE FOR FILLING VACANCIES DURING THE FIRST HALF OF A COMMISSIONER'S TERM BY SPECIAL ELECTION AND FILLING VACANCIES DURING THE SECOND HALF OF A COMMISSIONER'S TERM BY APPOINTMENT BY THE COMMISSION.
  - B. **Codification**
6. **Adjournment**

#### **REGULAR TOWN MEETING AGENDA: 7:00 PM**

7. **Call to Order**
8. **Roll Call**
9. **Closed Session Summary – April 8, 2025**
10. **Review of Agenda**
11. **Consent Agenda**
  - A. Meeting Minutes
  - B. Financial Report
  - C. Public Safety Report
  - D. Public Works Report
  - E. General Government Report
12. **Business**

*Public comment will be taken prior to Business line items (3 minutes per item)*

  - A. Charter Amendment Resolution 01-2025: Section 82-32 (Vacancies) (Board Vote)
  - B. Resolution 2025-01: Special Election (Introduction)
  - C. Ordinance 2025-01: FY 2025 Budget Amendments (Board Vote)
  - D. Ordinance 2025-02: Vacant Properties (Introduction)
  - E. FY 2026 Budget (Public Comment)
  - F. Annexation (Board Discussion)

### 13. Administrative Updates

A. Commissioner Reports

### 14. Public Comment

*For items not necessarily on the immediate agenda (3 minutes per item)*

### 15. Preliminary Approval of Next Meeting Agenda

### 16. Adjournment

## **PUBLIC COMMENT PROCEDURES**

Your Town government appreciates citizen input. To maximize effective resolutions on resident's issues, we encourage Town residents and businesses to contact us at Town Hall weekdays: 9 a.m.–5 p.m., or by written correspondence (or email to [info@uppermarlboromd.gov](mailto:info@uppermarlboromd.gov)). You are always welcome to schedule an appointment with the President or a Commissioner to discuss municipal problems and quality-of-life issues one-on-one and work together towards a satisfactory solution.

Agendas for meetings are posted on our website and notices of legislative items are also posted on the Town's social media accounts (Facebook, Twitter & Instagram).

Our meetings are open to the public, and we ask that residents who want to comment to please follow the rules that have been established by **"RESOLUTION 2022-05: A RESOLUTION FOR THE ADOPTION OF NEW RULES OF ORDER AND REGULATIONS FOR PUBLIC MEETINGS OF THE BOARD OF COMMISSIONERS FOR THE TOWN OF UPPER MARLBORO."**

#### **Citizen Input:**

- Members of the public may speak for three (3) minutes, during Public Comment Time, at Regular Town meetings of the Board of Commissioners according to procedures established by the Board.
- A sign-up sheet will be placed on the side table in the room for people to sign-in if they wish to speak. They will be called to speak at the podium in the order in which they were signed-in. If the meeting is held virtually, the public will be able to "raise their hand" or chat with the Town Clerk to sign up to speak.
- Each speaker is limited to one presentation per agenda item allowing for public comment per meeting and a maximum timed limit of three (3) minutes unless another limit is established.
- If the subject matter does not pertain to Town business the Mayor shall advise the individual and/or make recommendations as to how they may get the issue addressed.
- Citizens speaking on agenda items shall restrict their comments to the subject matter listed.
- Citizens speaking on non-agenda items shall only speak on matters pertaining to Town business or issues which the Board would have the authority to act upon if brought forth as an agenda item.
- The Board may not act upon or discuss any issue brought forth as a non-agenda item; except to: Make a statement of specific factual information given in response to the inquiry, or a recitation of existing policy in response to the inquiry.
- Proper respect, decorum, and conduct shall prevail at all times. Impertinent, slanderous, misleading, or personal attacks are strictly prohibited. Violators may be removed from the Commission chambers.
- No placards, banners or signs may be displayed in the Board chambers or Town Hall. Exhibits relating to a presentation are acceptable.
- Arguing, intimidation or other disruptive behavior is prohibited. Discussion and/or debate are acceptable only on items specifically listed on the agenda, or that are municipal issues and must be complete within the three-minute comment period allotted to the speaker.

**Each individual speaker must stand, state their name and home of record (street name only) and approach the Board to a designated position in order to be recognized by the Chair of the Board, and to be heard by the recording Clerk, as well as others in attendance.**

*When the meeting is held on a virtual platform, please sign-in with your First and last name and raise your hand to comment on an item.*

All meetings are subject to closure in accordance with the State Open Meetings Act—House Bill 17.