



**DOWNTOWN DEVELOPMENT  
AUTHORITY**

**June 10, 2024 at 9:00 AM**

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*950 Senoia Road, Tyrone, GA 30290*

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**Billy Campbell**, Chairman

**Jeni Mount**, Vice-Chairwoman

**Luci McDuffie**, Treasurer

**Ernie Johnson**

**John Kaufman**

**Nathan Reese**

**Adam She**

**Brandon Perkins**, Town Manager

**Phillip Trocquet**, Asst. Town Manager

**Ciara Willis**, Secretary

**E. Allison Ivey Cox**, Town Attorney

**AGENDA**

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENTS:** *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

**V. APPROVAL OF AGENDA**

**VI. APPROVAL OF MINUTES**

1. Approval of the May 13, 2024 meeting minutes.

**VII. PRESENTATIONS**

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

2. Consideration to Approve the Tyrone Downtown Development Authority 2024-2025 Fiscal Year Budget. -**Phillip Trocquet, Assistant Town Manager**
3. Consideration to approve a performance agreement for the Ken Scott Magic Show in an amount not to exceed \$450.00 for the August First Friday Event. -**Phillip Trocquet, Assistant Town Manager**
4. Consideration to approve a performance agreement with The Men of SAE Band in an amount not to exceed \$1,200.00 for the September First Friday Event. -**Phillip Trocquet, Assistant Town Manager**

**X. PUBLIC COMMENTS**

**XI. STAFF COMMENTS**

**XII. BOARD COMMENTS**

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

# TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

## MINUTES

May 13, 2024 at 9:00 AM

Billy Campbell, Chairman

Jeni Mount, Vice-Chairwoman

Luci McDuffie, Treasurer

Ernie Johnson

John Kaufman

Nathan Reese

Adam She

Brandon Perkins, Town Manager

Phillip Trocquet, Asst. Town Manager

Ciara Willis, Secretary

E. Allison Ivey Cox, Town Attorney

Also Present:

Lynda Owens, Recreation Manager

Krista McClenny, Recreation Assistant

### I. CALL TO ORDER

### II. INVOCATION

### III. PLEDGE OF ALLEGIANCE

**IV. PUBLIC COMMENTS:** *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

### V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Treasurer McDuffie, Seconded by Board Member Reese.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Board Member Kaufman.

### VI. APPROVAL OF MINUTES

1. Approval of the March 11, 2024 meeting minutes.

A motion was made to approve the March 11, 2024 meeting minutes.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.

Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Board Member Reese.

### VII. PRESENTATIONS

### VIII. OLD BUSINESS

2. Update regarding Fire Station Redevelopment Project and associated Memorandum of Understanding. - **Phillip Trocquet, Assistant Town Manager**

Mr. Trocquet updated the board on the Fire Station Redevelopment Project. He shared that members of the Finance Subcommittee met with Mr. Woods last week. Mr. Woods and his team had presented a preliminary estimate from Southtree Commercial for completing the Fire Station building, totaling approximately \$1,500,000. However, Mr. Woods communicated that this amount exceeds what their investment team could provide in private financing. He added that Mr. Woods had reaffirmed their commitment of \$100,000.

He clarified that the Fayette County Development Authority (FCDA) had confirmed that the terms of the \$300,000 grant were flexible and that the funds could be allocated towards permanent improvements instead of only exterior improvements. The Downtown Development Authority (DDA) also held \$100,000 in economic development funds. Together, those contributions totaled \$400,000.

He then explained that Mr. Woods had proposed an alternative option to move the project forward. Mr. Woods suggested that the \$400,000 be used to make the building's exterior presentable, address structural issues, and complete minimal interior work to bring the space to a 'white box' state. Furthermore, Mr. Woods planned to establish a food truck operation at the site, which would be funded separately from the initial \$100,000 commitment. This initiative aimed to activate the space and gradually generate additional funds needed to construct a permanent establishment.

Mr. Woods and his team believed this phased approach would allow for rapid progress and effectively meet the project's community activation goals.

Mr. Trocquet stated that if the board found the proposal suitable, staff would draft a new Memorandum of Understanding (MOU) and a contract to reflect the revised project scope. He requested that the board specify any essential requirements for this adjusted scope (e.g., completion of bay doors, building color, roof type). He added that the reduced scope and budget would constrain those requirements.

He then stated that if the board decided against proceeding under those conditions, the staff was ready to explore other options to advance the project. Those included re-issuing a Request for Proposal (RFP) or issuing a bond. He expressed that regardless of the decision, we highly recommend efforts to make the exterior and structural improvements move forward.

Chairman Campbell expounded on the details from the meeting with Mr. Woods and his team. He shared that Mr. Woods desired to put a food truck inside the building and hire wait staff to serve patrons. He added that the food truck would be utilized as the kitchen since those renovations would be one of the highest costs. He also mentioned that Mr. Woods proposed additional food trucks for beer, wine, and ice cream.

Chairman Campbell then inquired about exterior renovations. He asked whether the roof and exterior improvement costs were calculated in the quote from Southtree

Commercial. Mr. Trocquet referenced the bid information on pages 9 and 11 of the packet, which detailed an estimated breakdown of the restaurant buildout and exterior improvements. The estimated restaurant buildout component was \$837,144.70. He noted that to get the building to a completed state, the exterior improvements would cost roughly \$672,000, which was closer to the \$500,000 in available funds.

Board Member Reese asked if this proposal replaced Mr. Woods' desire to purchase the property. Mr. Trocquet stated that a lease-to-own arrangement was not discussed with Mr. Woods at the last meeting. The current proposition would include similar terms to those in the initial agreement.

Chairman Campbell queried if any stipulations regarding a completion date would be included in the contract. Attorney Cox implored the board to consider many factors before moving forward because this proposal substantially differed from the original terms. Treasurer McDuffie stated that a three—to five-year timeline was sufficient because it would give Mr. Woods time to build a customer base and generate revenue.

Board Member Reese questioned the functional aspects of a food truck inside the building. Board members discussed the space's occupancy because a Certificate of Occupancy for the building had yet to be issued. Board Member Reese suggested positioning the food truck outside the building as an alternative. Board Member Kaufman pointed out that working out a food truck was innovative because Mr. Woods would not have to deal with grease traps and other requirements.

Board Member Johnson arrived at 9:19 a.m.

Board Member Kaufman then inquired about the location for meal preparations. Mr. Trocquet stated that he was unsure if it would be prepped on the food truck or at another location. Chairman Campbell added that Mr. Woods conveyed that the menu would be limited.

Treasurer McDuffie emphasized that if Mr. Woods could prove the concept, his investors might be more inclined to invest, which was another reason to consider the project's timeline.

Mr. Perkins encouraged the board to consider the risks if the project was rebid. He added that putting the RFP back out to the public was unpredictable, with the possibility of no one bidding. However, any options to move the project forward would involve some risk.

Chairman Campbell stated that this project was vital to the downtown district. He added that he favored the proposed option because it would get people downtown and keep the momentum moving in the right direction. Vice-Chairwoman Mount then added that it was a great concept and something unique. In addition, she felt Mr. Woods would be a great partner for the Town.

Board Member Kaufman expressed his support for the proposal. He added that the build-out period should be shortened to a maximum of three years. Mr. Trocquet stated

that those details and a clear timeline for completing the building would be included in the MOU.

Mr. Trocquet then discussed potential improvements for the current proposal's budget. He added that the interior renovations would be minimal, but the concept's functionality was paramount. Board Member Kaufman mentioned updating the heating and air systems and suggested finishing the floor with epoxy.

Board Member She arrived at 9:33 a.m.

A motion was made to allow staff to draft a Memorandum of Understanding and contract with a specified build-out date for the Fire Station Redevelopment Project.

Motion made by Board Member Kaufman, Seconded by Board Member Reese.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member She, Board Member Johnson.

## IX. NEW BUSINESS

3. Approval of a Contract from Double Granite to perform at the June 2024 First Friday Event. - **Phillip Trocquet, Assistant Town Manager**

Mr. Trocquet informed the board that the contract from Double Granite was for the June 2024 First Friday Event. The band performance fee was \$800. Staff recommended approval.

A motion was made to approve the contract from Double Granite to perform at the June 2024 First Friday Event for \$800.

Motion made by Vice-Chairwoman Mount, Seconded by Board Member Reese.  
Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member She, Board Member Johnson, Board Member Kaufman.

4. Approval of a Contract from Adiquet to provide DJ and Audio services for 2024 First Friday Events. - **Phillip Trocquet, Assistant Town Manager**

Mr. Trocquet informed the board that the multiple contracts from Adiquet were for the June, July, August, and September First Friday Events. The DJ and Audio services fee per event was \$1,025 for a total of \$4,100.

A motion was made to approve the contracts from Adiquet for \$4,100 to provide DJ and Audio services for June, July, August, and September First Friday Events.

Motion made by Board Member Reese, Seconded by Board Member Kaufman.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Treasurer McDuffie, Board Member She, Board Member Johnson.

5. Approval of an agreement from Classic Canopies to provide services for 2024 First Friday Events. - **Phillip Trocquet, Assistant Town Manager**

Mr. Trocquet explained the 2-year agreement from Classic Canopies, which included quotes for the DDA and Town events. However, the DDA would only be responsible for the 2024 First Friday Events. The rental cost of the canopies for each event was \$340, for a total of \$1,360.

Board Member Johnson asked if the vendor maintained insurance in case of an emergency. Mr. Trocquet stated that all vendors were required to have insurance.

A motion was made to approve the agreement from Classic Canopies to provide services for June, July, August, and September First Friday Events for \$1,360.

Motion made by Board Member Kaufman, Seconded by Vice-Chairwoman Mount.  
Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member She, Board Member Johnson, Board Member Reese.

## **X. PUBLIC COMMENTS**

## **XI. STAFF COMMENTS**

Mr. Trocquet shared that he was working on completing the FY2024/2025 budget for the next meeting. He also mentioned purchasing marketing and promotional items before the June First Friday event.

Mr. Perkins addressed the noise complaints from business owners regarding the Senoia Road Streetscape project. He stated that Scott Langford, the Public Works Director, spoke with the contractors, and they would attempt to minimize the construction noise as much as possible during business hours. Mr. Trocquet added that the project should be functionally completed within 30-45 days.

## **XII. BOARD COMMENTS**

Board Member Kaufman inquired about the rezoning signs on Palmetto Road. Mr. Trocquet stated that the two properties were within the downtown area, and a developer proposed to rezone the parcels to Town Center Mixed Use (TCMU). The development plan included a residential neighborhood of 122 homes.

Board Member Johnson asked if the Palmetto Road/Arrowood Road development plan would have a multi-path connection to the downtown area. Mr. Trocquet stated that the applicant must provide inter-parcel connectivity to undeveloped properties and multi-path connections throughout the development. Mr. Perkins mentioned that the developer planned to add a commercial element to the development plan.

Board Member She asked where Mr. Woods' commissaries would be prepped for the food truck operation. Mr. Trocquet reiterated that he was unsure where food would be prepped. However, Mr. Woods indicated in the meeting that he could make a food truck work.

**XIII. EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

A motion was made to adjourn.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.  
Voting Yea: Chairman Campbell, Vice-Chairwoman Mount, Board Member She, Board Member Johnson, Board Member Reese.

The meeting adjourned at 9:55 a.m.

By: \_\_\_\_\_  
Billy Campbell, Chairman

Attest: \_\_\_\_\_  
Ciara Willis, Secretary





## DDA ITEM AGENDA REQUEST FORM

**Meeting Date: 06/10/2024**

**Staff Contact: Phillip Trocquet**

**Agenda Section: New  
Business**

**Department: DDA**

### Staff Report:

**Item Description:** *Consideration to Approve the Tyrone Downtown Development Authority 2024-2025 Fiscal Year Budget.*

#### Background/History:

The 2024-2025 Fiscal Year Budget has been prepared taking into account new monies and capital projects planned. Although the DDA is not required to balance the budget the same as the Town, staff has balanced the budget for ease of understanding and clarity consistent with the Town's existing processes.

#### Findings/Current Activity:

Major Takeaways regarding the FY 24-25 Budget:

- **New FCDA Revenue Source:** The DDA has already received \$50,000 of the \$300,000 grant awarded from the Fayette County Development Authority. The remaining \$250,000 is expected to be disbursed as Mr. Woods and the Neighbor's team progress quickly on fire station renovations.
- **Increased Town Contribution:** The Town has increased its contribution by approximately \$2,227, bringing the total to \$30,000. This amount is expected to remain consistent in future years.
- **Large Funds Carried Forward Line Item:** This line item is significant for two reasons: unspent capital improvement funds, including the original \$100,000 and the unspent \$50,000 FCDA grant money, and the projection of coming in under budget for the current fiscal year, including unspent contingency funds.

- **Line Item Reductions:** Legal services, printing & binding, and office supplies have decreased due to current fiscal year activity. These funds were reallocated to areas needing increases.
- **Line Item Increases:** Equipment rentals has experienced the highest increase with miscellaneous increases for insurance and utilities based on current FY activity. There was also a \$500 increase for special program supplies. The largest increase is, of course, capital outlay for the building improvements which is anticipated to begin FY 24-25.
- **Contingencies:** The DDA maintains a healthy contingency budget of \$24,000 to support any additional purchases or projects.
- **Regular Revenue to Regular Expenses Sustainability:** Excluding the Fire Station redevelopment capital outlay project, the DDA's regular revenue sources (Town Contributions and vendor application fees) total \$32,000. Regular expenses (insurance, utilities, training, and events) total \$27,583, leaving a surplus of \$4,417. This positions the DDA well for sustainability and budget flexibility.

**Is this a budgeted item?** \_\_\_\_\_ **If so, include budget line number:** \_\_\_\_\_

**Actions/Options/Recommendations:**

Staff recommend approval of the budget. If the board wishes to modify line items, the budget can be approved with conditions to modify certain line items.

**DOWNTOWN DEVELOPMENT AUTHORITY ADOPTED BUDGET**

FUND 750 - DOWNTOWN DEVELOPMENT AUTHORITY FUND  
FOR FISCAL YEAR: 2024-2025 PERIOD ENDING: 06/30/2025

		2020-2021 TOTAL ACTIVITY	2021-2022 TOTAL ACTIVITY	2022-2023 TOTAL ACTIVITY	2023-2024 TOTAL BUDGET	2023-2024 YTD AS OF 06/06/2024	2024-2025 REQUESTED BUDGET
<b>REVENUE</b>							
<b>DEPARTMENT 00 - NON DEPARTMENTAL</b>							
<b>CLASS 33 - INTERGOVERNMENTAL</b>							
750-00-33.6010	LOCAL GOVT UNIT GRANTS	0.00	49,250.00	0.00	127,773.24	50,000.00	250,000.00
750-00-33.6300	TOWN OF TYRONE CONTRIBUTIONS	0.00	0.00	0.00	27,773.00	127,773.24	30,000.00
<b>CLASS 33 - INTERGOVERNMENTAL TOTAL</b>		<b>0.00</b>	<b>49,250.00</b>	<b>0.00</b>	<b>155,546.24</b>	<b>177,773.24</b>	<b>280,000.00</b>
<b>CLASS 34 - CHARGES FOR SERVICES</b>							
750-00-34.7310	VENDOR APPLICATION FEES	0.00	0.00	785.00	1,500.00	1,820.00	2,000.00
750-00-34.7920	CONCESSION REVENUE	0.00	0.00	0.00	0.00	74.00	150.00
<b>CLASS 34 - CHARGES FOR SERVICES TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>785.00</b>	<b>1,500.00</b>	<b>1,894.00</b>	<b>2,150.00</b>
<b>CLASS 36 - INVESTMENT INCOME</b>							
750-00-36.1100	INTEREST REVENUES	0.00	0.00	77.18	50.00	108.91	200.00
<b>CLASS 36 - INVESTMENT INCOME TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>77.18</b>	<b>50.00</b>	<b>108.91</b>	<b>200.00</b>
<b>CLASS 37 - CONTRIBUTIONS/DONATIONS</b>							
750-00-37.1000	PRIVATE CONTRIB & DONATIONS	0.00	0.00	0.00	1,500.00	0.00	1,500.00
<b>CLASS 37 - CONTRIBUTIONS/DONATIONS TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>
<b>CLASS 38 - MISCELLANEOUS REVENUE</b>							
750-00-38.1000	RENTS & ROYALTIES	0.00	0.00	0.00	0.00	1,100.00	1,100.00
<b>CLASS 38 - MISCELLANEOUS REVENUE TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,100.00</b>	<b>1,100.00</b>
<b>CLASS 39 - OTHER FINANCING USES</b>							
750-00-39.1001	FUNDS CARRIED FORWARD	0.00	0.00	0.00	21,011.76	0.00	166,633.00
<b>CLASS 39 - OTHER FINANCING USES TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,011.76</b>	<b>0.00</b>	<b>166,633.00</b>
<b>REVENUE TOTAL</b>		<b>0.00</b>	<b>49,250.00</b>	<b>862.18</b>	<b>179,608.00</b>	<b>180,876.15</b>	<b>451,583.00</b>
<b>EXPENSE</b>							
<b>DEPARTMENT 75 - ECONOMIC DEVELOPMENT</b>							
<b>CLASS 52 - PURCHASED/CONTRACTED SVC</b>							
750-75-52.1200	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
750-75-52.1201	LEGAL SERVICES	0.00	0.00	480.00	5,000.00	1,575.00	2,500.00
750-75-52.1205	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
750-75-52.1300	TECHNICAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
750-75-52.1350	SPECIAL PROGRAM SERVICES	0.00	900.00	15,205.07	8,000.00	6,277.00	8,000.00
750-75-52.2203	GROUPS MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
750-75-52.2206	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
750-75-52.2320	RENTAL OF EQUIPMENT & VEHICLES	0.00	405.00	1,535.68	2,000.00	2,832.15	3,000.00
750-75-52.3101	BUILDING INSURANCE	0.00	0.00	1,971.33	3,273.00	2,065.70	3,273.00
750-75-52.3103	PUBLIC OFFICIALS LIABILITY INSURANCE	0.00	0.00	231.88	678.00	1,379.53	1,500.00
750-75-52.3105	BOILER & MACHINERY INSURANCE	0.00	0.00	111.15	325.00	661.28	1,000.00
750-75-52.3107	FESTIVAL INSURANCE	0.00	0.00	5.60	0.00	33.56	50.00
750-75-52.3108	GENERAL LIABILITY INSURANCE	0.00	0.00	39.20	99.00	234.94	300.00
750-75-52.3300	ADVERTISING	0.00	69.22	38.40	1,000.00	0.00	1,000.00
750-75-52.3400	PRINTING & BINDING	0.00	334.82	428.75	1,000.00	128.50	500.00
750-75-52.3500	TRAVEL	0.00	0.00	0.00	500.00	0.00	500.00
750-75-52.3700	EDUCATION & TRAINING	0.00	0.00	590.00	1,000.00	0.00	1,000.00
<b>CLASS 52 - PURCHASED/CONTRACTED SVC TOTAL</b>		<b>0.00</b>	<b>1,709.04</b>	<b>20,637.06</b>	<b>22,875.00</b>	<b>15,187.66</b>	<b>22,623.00</b>
<b>CLASS 53 - SUPPLIES</b>							
750-75-53.1005	SPECIAL PROGRAM SUPPLIES	0.00	281.42	1,822.19	1,500.00	1,614.91	2,000.00
750-75-53.1101	OFFICE SUPPLIES	0.00	0.00	155.59	400.00	42.84	200.00
750-75-53.1103	POSTAGE	0.00	0.00	5.65	400.00	0.00	100.00
750-75-53.1210	WATER	0.00	0.00	83.21	240.00	118.04	240.00
750-75-53.1231	ELECTRICITY - BUILDING	0.00	0.00	170.51	720.00	400.16	720.00
750-75-53.1270	GASOLINE/DIESEL	0.00	0.00	43.00	0.00	0.00	0.00
750-75-53.1600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
750-75-53.1601	SIGNS	0.00	0.00	0.00	1,500.00	216.00	1,500.00
750-75-53.1700	OTHER SUPPLIES	0.00	0.00	103.95	200.00	10.78	200.00
<b>CLASS 53 - SUPPLIES TOTAL</b>		<b>0.00</b>	<b>281.42</b>	<b>2,384.10</b>	<b>4,960.00</b>	<b>2,402.73</b>	<b>4,960.00</b>
<b>CLASS 54 - CAPITAL OUTLAY</b>							
750-75-54.1100	SITES	0.00	0.00	0.00	0.00	0.00	0.00
750-75-54.1200	SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
750-75-54.1300	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00
750-75-54.1310	BUILDING IMPROVEMENTS	0.00	0.00	0.00	100,000.00	0.00	400,000.00
<b>CLASS 54 - CAPITAL OUTLAY TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>400,000.00</b>
<b>CLASS 57 - OTHER COSTS</b>							
750-75-57.9000	CONTINGENCIES	0.00	0.00	0.00	24,000.00	0.00	24,000.00
<b>CLASS 57 - OTHER COSTS TOTAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,000.00</b>	<b>0.00</b>	<b>24,000.00</b>
<b>EXPENSE TOTAL</b>		<b>0.00</b>	<b>1,990.46</b>	<b>23,021.16</b>	<b>151,835.00</b>	<b>17,590.39</b>	<b>451,583.00</b>
<b>FUND 750 DDA FUND TOTAL:</b>		<b>0.00</b>	<b>47,259.54</b>	<b>(22,158.98)</b>	<b>27,773.00</b>	<b>163,285.76</b>	<b>0.00</b>



Ken Scott  
14 Stillwater Way  
Newnan GA 30265  
770-252-1516  
Email: [ken@kenscottmagic.com](mailto:ken@kenscottmagic.com)

Saturday February 3, 2024

Hi Krista

We are looking forward to your event! This letter is an agreement in what we agreed on for your event.

Krista McClenny  
Company: DDA (Downtown Development Authority)

Tyrone GA

Contact number: (770) 881-8295

Show Details: Ken Scott magic show. The producer will provide power so I can run my speaker.

Friday, August 2, 2024

**Time of Show: 6:00 PM**

Ken should arrive 30 mins before the start of the performance.

Event location:

**Total Fee: 450.00**

**Deposit: 00.00**

**[Pay Deposit: Book/Pay Online](#)**

**Performance fee is due before or following the performance the day of the event.**

Thank you again!

The Ken Scott Team

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**[Click Here to Read and Sign the Document](#)**

[Ken@kenscottmagic.com](mailto:Ken@kenscottmagic.com)  
[www.KenScottmagic.com](http://www.KenScottmagic.com)



SIMPLY AWESOME ENTERTAINMENT, LLC

Signature requested on June 05, 2024

Service agreement

Business: SIMPLY AWESOME ENTERTAINMENT, LLC  
simplyawesomeentertainment@gmail.com

Recipient: The Down Town Development Authority  
lowens@tyrone.org  
Tyrone, GA, 30290  
+17704874038

This contract is between SIMPLY AWESOME ENTERTAINMENT, LLC (the "Business") and The Down Town Development Authority (the "Client") dated 06/05/2024.

The Client is hiring the Business for the services described in this contract.  
PLEASE MAKE PAYMENT OR CHECK PAYABLE TO: LTanya Hancock  
Mr. Vee & The Simply Awesome Band  
(formerly known as The MEN of SAE)  
Friday, September 6th, from 6:00-8:00 pm

Payment schedule

The Client will pay the Business \$1,200.00

Due on September 06, 2024 \$1,200.00

Deliverables

The Simply Awesome Band	
Total	\$1,200.00

# Terms

## Invoices

The Business will invoice the Client after completion of milestone(s) or the Project, unless otherwise noted in the Payment schedule. The Client agrees to pay invoice(s) by the due date(s) specified. Unpaid or overdue invoices may result in suspension or termination of the Project.

## Payment methods

Payment will be made to the Business via cash, check, an approved payment card, or by any other payment method determined by the Business.

## No refunds

The Customer will be assumed to have accepted the Goods unconditionally unless a claim that the Good(s) are defective is made within [timeframe] from the date of delivery.

Recipient initial

## Licensing

The Business promises that it holds all licenses necessary to perform the work, that such licenses are valid and effective as of the date any work is performed or services provided, and that all work performed or services provided will be done in compliance with all applicable federal, state, or local laws and regulations.

## Authority to sign

Each party has the authority to enter into this Contract and to perform all of its obligations under this Contract.

## Termination of contract

The Contract ends on [contract end date] unless one of the parties ends the contract before that time. If one of the parties chooses to end the Contract prior to Project completion, the Client is responsible for paying for all work and costs incurred up until that date.

## Modifications

The Client and the Business must agree to any changes to this contract in writing.

## Signatures

This contract may be signed electronically or in hard copy. If signed in hard copy, it must be

returned to the Business for valid record. Electronic signatures count as original for

By typing their names as signatures below, both parties agree to the terms and provisions of this agreement.

Business signature

Owner name	L'Tanya Hancock of Simply Awesome Entertainment, LLC
Owner signature	<i>L'Tanya Hancock of Simply Awesome Entertainment, LLC</i>
Business date signed	06/05/2024

Recipient signature

Recipient name	
Recipient signature	
Recipient date signed	