



**DOWNTOWN DEVELOPMENT
AUTHORITY**

September 12, 2022 at 9:00 AM

950 Senoia Road, Tyrone, GA 30290

Billy Campbell, Chairman
Jeni Mount, Vice-Chairman

Luci McDuffie, Treasurer
Ernie Johnson
John Kaufman
Nathan Reese
Adam She

Brandon Perkins, Town Manager
Phillip Trocquet, Asst. Town Manager
Ciara Willis, Secretary
E. Allison Ivey Cox, Town Attorney

AGENDA

The meeting can be accessed live at www.tyrone.org/youtube. If you do not plan to attend, please send any agenda item questions or comments to Town Manager Brandon Perkins (bperkins@tyrone.org).

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES

- [1.](#) Approval of minutes from August 8, 2022.

VII. PRESENTATIONS

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

- [2.](#) Discussion regarding project priorities when seeking funding.-***Phillip Trocquet,***
Community Development

XII. BOARD COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

TYRONE DOWNTOWN DEVELOPMENT AUTHORITY

Section [PN], Item 1.

MINUTES

August 08, 2022 at 9:00 AM

Billy Campbell, Chairman
Jeni Mount, Vice-Chairman

Luci McDuffie, Treasurer
Ernie Johnson
John Kaufman
Nathan Reese
Adam She

Brandon Perkins, Town Manager
Phillip Trocquet, Town Planner
Ciara Willis, Secretary
E. Allison Ivey Cox, Town Attorney

Also present was:

Melissa Hill, Council Member
Tracy Young, Fayette County Development Authority

I. CALL TO ORDER

Chairman Campbell called the meeting to order at 9:00 am. The meeting was also available via YouTube Live.

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The DDA or staff may respond at a later date.*

V. APPROVAL OF AGENDA

A motion was made to approve the agenda.

Motion made by Treasurer McDuffie, Seconded by Vice-Chairman Mount.

Voting Yea: Chairman Campbell, Board Member She, Board Member Kaufman, Board Member Reese

VI. APPROVAL OF MINUTES

1. Approval of minutes from June 13, 2022.

A motion was made to approve the minutes from June 13, 2022.

Motion made by Board Member Kaufman, Seconded by Vice-Chairman Mount.

Voting Yea: Chairman Campbell, Treasurer McDuffie, Board Member She, Board Member Reese

VII. PRESENTATIONS

2. Presentation from Mr. Tom Owens on bonds as a DDA financial tool.

Mr. Tom Owens with Raymond James assists cities, counties, school districts, and authorities with the issuance of bonds. He stated that DDAs issue bonds through conduit bonds, local government-backed bonds, and property tax abatement. In addition, Mr. Owens specified that each project would be unique to the town. He also emphasized that the DDA would have flexibility in deciding which type of revitalization and redevelopment opportunities are appropriate for the Town Center District. Lastly, he added that his company's role would be to find investors or act as a placement agent to purchase bonds.

VIII. OLD BUSINESS

IX. NEW BUSINESS

3. Consideration to approve the purchase of a custom-branded event tent from EZ-UP. - ***Phillip Trocquet, Community Development***

Mr. Trocquet discussed permanent tent options that the DDA could use at events. The tent options are 10' x 10' or 10' x 15' and would include the DDA's official logo design. He stated that the purchase would come out of the special program supplies budget line number. He also shared that the main image could be customized on multiple peaks and valences for an added cost. The board agreed that the best option would be the 10' x 15' tent.

A motion was made to approve the purchase of a custom-branded 10' x 15' event tent for an amount not to exceed \$1,500.00 from EZ-UP.

Motion made by Board Member Kaufman, Seconded by Treasurer McDuffie.
Voting Yea: Chairman Campbell, Vice-Chairman Mount, Board Member She, Board Member Reese

X. PUBLIC COMMENTS

XI. STAFF COMMENTS

Mr. Perkins stated that he would continue to assist the DDA, but Mr. Trocquet would now be the day-to-day liaison.

XII. BOARD COMMENTS

Chairman Campbell shared that the August "First Friday" event was successful. He emphasized that he was looking forward to the September "First Friday" event at Shamrock Park, featuring the Vintage Vixens.

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

A motion was made to adjourn.

Motion made by Treasurer McDuffie, Seconded by Board Member Reese.
Voting Yea: Chairman Campbell, Vice-Chairman Mount, Board Member She, Board Member
Kaufman

The meeting adjourned at 9:42 am.

By: _____
Billy Campbell, Chairman

Attest: _____
Ciara Willis, Secretary



DDA ITEM AGENDA REQUEST FORM

Meeting Date: 09/12/2022

Staff Contact: Phillip Trocquet

Agenda Section: Staff Com.

Department: Community Dev.

Staff Report:

Item Description:

Background/History:

Various funding opportunities such as grants, economic development funds, and loans are available to the DDA. Before seeking these funds, staff wishes to discuss which projects the DDA would like to prioritize from the Town's LCI and other plans in regards to seeking financial assistance.

Findings/Current Activity:

The DDA will be granted various properties from the Town such as the old fire station, and police station which were identified in the LCI as catalytic sites. Other opportunities such as the application for and issuance of revolving loan funds for facades and other small projects are viable as well.

Is this a budgeted item? _____ **If so, include budget line number:** _____

Actions/Options/Recommendations:

Staff recommends that the DDA set a list of priorities regarding project management so that staff can pursue the appropriate funding sources first.