



TOWN COUNCIL MEETING - ANNUAL BUDGET PLANNING WORKSHOP

March 21, 2023 at 9:00 AM

950 Senoia Road, Tyrone, GA 30290

Eric Dial, Mayor

Gloria Furr, Mayor Pro Tem, Post 4

Linda Howard, Post 1

Melissa Hill, Post 2

Billy Campbell, Post 3

Brandon Perkins, Town Manager

Dee Baker, Town Clerk

Dennis Davenport, Town Attorney

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS: *The first public comment period is reserved for non-agenda items. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

V. APPROVAL OF AGENDA

VI. CONSENT AGENDA: *All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

VII. PRESENTATIONS

VIII. PUBLIC HEARINGS

IX. OLD BUSINESS

X. NEW BUSINESS

1. Administration and Finance - **Brandon Perkins**, Town Manager and **Sandy Beach**, Finance / HR Manager
2. Fayette County Development Authority (FCDA) update. **Niki Vanderslice**
3. Community Development/DDA . **Phillip Trocquet**, Community Development

- [4.](#) Public Works- **Scott Langford, Town Engineer / Public Works Director**
- [5.](#) Library - **Patty Newland, Library Supervisor**
- [6.](#) Recreation - **Linda Owens, Recreation Manager and Krista McClenny, Recreation Assistant**
- [7.](#) Municipal Court - **April Spradlin, Court Clerk**
- [8.](#) Public Safety - **Randy Mundy, Police Chief**

XI. PUBLIC COMMENTS: *The second public comment period is for any issue. Comments are limited to three (3) minutes. Please state your name & address. Comments that require a response may not be answered during this time. The Council or staff may respond at a later date.*

XII. STAFF COMMENTS

XIII. COUNCIL COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council Workshop

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: Brandon Perkins, Town Manager

STAFF REPORT

AGENDA ITEM:

Administration & Finance Discussions

BACKGROUND:

In preparation for the FY 2023-2024 budget season, this discussion will cover various Administration and finance topics to include:

- a. The Town's current financial position to include fund balances.
- b. An update on 2017 SPLOST funding and the status of remaining projects.
- c. A review of staff's draft proposal of the ARPA budget.
- d. A discussion of personnel needs for the coming fiscal year.

FUNDING:

None

STAFF RECOMMENDATION:

None. Discussion and feedback only.

ATTACHMENTS:

1. ARPA Budget Memo
2. Fund Balance Overview: Reserves, Surplus, SPLOST, and ARPA
3. Additional information will be provided during the meeting as digital slides/displays

PREVIOUS DISCUSSIONS:

None.



March 13, 2023

To: Mayor and Council

CC: N/A

From: Brandon Perkins, Town Manager

Re: ARPA Fund Budget

As you all are aware, the Town has received \$2,803,013.00 in American Rescue Plan Act (ARPA) funding from the Federal government. Per the Final Rule published by the U.S. Treasury, these funds must be obligated by December 31, 2024 and fully spent by December 31, 2026. Obligated, according to the rules governing ARPA, means that orders for materials/equipment are being placed or contracts for projects are being signed, etc. Since the Town opted for the “standard allowance”, these funds can be used for “government services”, which is very broad.

Staff has confirmed with our ARPA accounting consultant as well as our auditor that the Town can apply 100% of its ARPA funding to government services for the current and next fiscal years. Applying the funds in this manner will allow the Town to streamline reporting requirements and accomplish having the funds obligated and spent nearly immediately. This is similar to how many cities, including Tyrone, utilized CARES Act funding. Our specific application, if approved, would be as follows:

- \$1,515,923.96 from ARPA would be applied to the current budget under personnel expenses and reported in our annual report in April. This covers expenses for this FY from July 1, 2022 through December 31, 2022.
- The remaining \$1,287,089.04 from ARPA would be applied to the current budget under personnel expenses and reported in our next annual report in April 2024. This would cover expenses for this FY from January 1, 2023 through June 30, 2023.
- This will result in all of the \$2,803,013.00 from ARPA being transferred to the General Fund, creating a temporary surplus. Staff will ask Council to commit these funds to projects (as

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950 Senoia Road | Suite A | Tyrone, Georgia 30290
Phone: (770) 487-4038 | Fax: (770) 487-4529
www.tyrone.org

detailed below) in the FY 2024 budget beginning in July. This would ensure that the funding received under ARPA benefits the community as intended.

We had a discussion about ARPA at our planning meeting in 2022 and Council's direction at the time was to use the funding, in part, to improve sidewalks/MUPs in the downtown area and for safety signage/traffic calming in areas where we want to focus on sharing the road with golf carts. The plan that we are submitting for your review and consideration incorporates these concepts and several other improvements.

In order to ensure that a wide range of needs are met with this unprecedented amount of funding, I divided our funds into two separate expense categories: Community Impact and Government Operations. Community impact projects are those that the public can see, touch, and use or directly benefit from to include park/MUP/public facility improvements, economic development, and infrastructure improvements. Government Operations includes items that improve our ability to deliver services to our citizens more efficiently such as equipment, software, technology, and training. The funds will be divided, if Council approves of the plan, as follows:

- Community Impact: 80% or \$2,242,410.40
- Government Operations: 20% or \$560,602.60

As it stands, the Government Operations funding will be divided equally among four departments/functional areas as follows:

- Public Safety
- Administration & Municipal Court
- Leisure Services (Recreation, Library, Museum)
- Public Works

Each would receive \$140,150.65 in funding.

The remaining \$2,242,410.40 will be utilized for various projects and improvements.

A full listing of proposed projects and uses for these funds will be presented during the workshop.



COUNCIL ITEM AGENDA REQUEST FORM

Department: Community Development

Meeting Date: 03/21/2023

Staff Contact: Phillip Trocquet

Agenda Section:

Staff Report:

Item Description:

Background/History:

Community Development and DDA Outlook for next FY

Findings/Current Activity:

Is this a budgeted item? _____ **If so, include budget line number:** _____

Actions/Options/Recommendations:

Discussion and direction to staff regarding priorities for next FY.

Community Development

Downtown Development Authority
Building Department
Code Enforcement
Planning & Zoning

2023-2024 Community Dev. Goals & Objectives

Revise Fee Schedule for Town

Work with department heads to remove fees from ordinance and synthesize into a full fee schedule policy approved by Council

Revise Code Enforcement Ordinances

We will be continuing our work and discussion from 2022 regarding code enforcement ordinances as we train our new Permit & Compliance Specialist on this project.

Downtown Improvements

Project management of various pedestrian, beautification, streetscaping, wayfinding signage, and multi-use improvements will be coordinated.

Continued Updates to Development Ordinances

Propose text amendments to downtown ordinances consistent with the LCI, Comprehensive Plan update, and Council discussions. Also propose development and subdivision regulation ordinances that better preserve the Town's character and quality of development in areas where development potential is high.

Matching Grant Activity

This FY, matching grant activity will be directed specifically towards stretching dollars spent on streetscaping and transportation improvements downtown.

2023-2024 Community Dev. Goals & Objectives



2023-2024 Community Dev. Goals & Objectives



DDA Objectives

PROMOTION

The DDA's role is to celebrate the positive image of the Downtown area through its event and marketing efforts to highlight why Tyrone is special.

ECONOMIC VITALITY

The DDA is committed to making the most of what makes Tyrone unique in order to further economic vitality and development opportunities.

ORGANIZATION

Serving as the backbone organization representing Downtown economic interests ensures that resources and opportunities will effectively implement the Town's vision.

DESIGN

The DDA will continue to support public and private design that enhances aesthetic appeal as well as pedestrian-friendly streets and places Downtown.

2023-2024 Goals Downtown Development Authority

Fire Station Redevelopment

- **GMA** Low-interest Loan
- **FCDA** Low-interest Loan
- **GA Cities Found.** Low interest Loan
- Seeking a well-established restaurant use and site redevelopment.
- RFQ Drafted with pursuit of a well-established restaurant tenant

First Friday Events

- **2023 First Friday Schedule**
 - **May 5:** Motowners
 - **June 2:** Jackie Pelfrey
 - **July 7:** Men of SAE
 - **August 4:** Hunter Callahan
 - **September 1:** Movie Night
- Events were proven successful last year and form the basis of monthly events to pull greater activity into the downtown area
- Growing attendance, vendor turnout, and quality of entertainment will be a focus for this year
- Focus on recapturing revenue in some way through vendor fees

Continuity & Growth

- **FCDA Contribution Transfer**
 - Annual operating budget for DDA includes **insurance, events, training, utilities, etc. .**
 - Steady streams of revenue from redevelopment projects will **take time** as they occur
 - Previous contributions and refunds from the FCDA will ensure continued **overhead cost** and event continuity in perpetuity as well as allow the DDA to set dollars aside for smaller redevelopment operations such as re-painting, landscaping, or façade grants



Thank You



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council Workshop

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

FY 23/24 PW Annual Planning Workshop

BACKGROUND:

The Public Works Department presents their goals for the 2023/2024 Fiscal Year in regards to major construction projects, equipment, and maintenance projects.

FUNDING:

General Funds

STAFF RECOMMENDATION:

Staff presentation to Council to facilitate discussions prior to developing the Public Works budget for FY 23/24.

ATTACHMENTS:

Presentation

PREVIOUS DISCUSSIONS:

None



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council Workshop

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

FY 23/24 Sewer Annual Planning Workshop

BACKGROUND:

The Public Works Department presents their goals for Sewer 2023/2024 Fiscal Year in regards to major construction projects, equipment, and maintenance projects.

FUNDING:

Enterprise Fund

STAFF RECOMMENDATION:

Staff presentation to Council to facilitate discussions prior to developing the Sewer budget for FY 23/24.

ATTACHMENTS:

Presentation

PREVIOUS DISCUSSIONS:

None



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council Workshop

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

FY 23/24 SPLOST 2017 - Annual Planning Workshop

BACKGROUND:

The Public Works Department presents their goals for the 2017 SPLOST FY 23/14 in regards to current SPLOST projects.

FUNDING:

2017 SPLOST Funds

STAFF RECOMMENDATION:

Staff presentation to Council to facilitate discussions for the 2017 SPLOST budget for FY 23/24.

ATTACHMENTS:

Presentation

PREVIOUS DISCUSSIONS:

None



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council Workshop

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: Scott Langford

STAFF REPORT

AGENDA ITEM:

FY 23/24 Tree Fund Annual Planning Workshop

BACKGROUND:

The Public Works Department presents their goals for the Tree Fund 2023/2024 Fiscal Year in regards to projects.

FUNDING:

Tree Fund

STAFF RECOMMENDATION:

Staff presentation to Council to facilitate discussions prior to developing the Tree Fund budget for FY 23/24.

ATTACHMENTS:

Presentation

PREVIOUS DISCUSSIONS:

None

Council Retreat

March 2023



Public Works

FY 2023-2024 Goals

Transportation

- Roadside Tree Pruning and Tree Removal– Ongoing
- Sidewalk Repairs – Tullamore, Maple Shade, Brooks, Laurel Forest
- Tyrone Road Cart Path – Complete Construction
- Road Resurfacing – Strawberry Ln, Laurel Lake Rd, Ridge Rd, Laurelwood Dr, Foxford Run, East Crestwood (Senoia-SR74), Huntingdon, Tyrone Road (SR-74 to RR)
- Road Preventive Maintenance (PM)– Crack sealing & pavement markings
- TIP Project Dogwood Trail – County project, bid and start construction
- Roadway Signage Replacement – Ongoing
- Intersection Study – Castlewood/Senoia
- Improve Permitting and Ordinances for Streets, Utilities & Driveways
- SPLOST Transportation – See SPLOST presentation

FY 2023-2024 Goals

Environmental & Stormwater

- Stormwater Top 5 Projects
 - Shamrock Park Pond Improvements
 - Pendleton Dam Category I Upgrades
 - Culvert Replacement and Repair – Evaluate, prioritize, design, repair/replace
 - Adams Lake Dam Improvements
 - Maintenance of Town Owned Ponds – Ongoing
- Dam Quarterly Inspections – Cat I dams submitted to EPD & Owners
- New EPD Requirements for Stormwater Management Program in 2023
- Infrastructure new 5-year reporting cycle (20% per year inspection)
- Permits – Plan Reviews, Inspections, Stop Work Orders
- EPD Reports, Waters of the State Determinations, Educational Outreach, and Ordinance Revisions
- Revise Stormwater Management Program (June 5, 2023), Enforcement Response Plan, Illicit Discharge Plan, and develop/adopt GI/LID practicability policy.
- Continue High School Internship Program

FY 2023-2024 Goals

Facilities

- New Public Works Shop Area (relocate from pole barn) – complete design and construction
- HVAC – Redwine Concession Building – replace unit
- 881 Senoia Admin/Museum – foundation repair (admin) – update & repair
- Library – replace flooring and paint interior. Evaluate parking lot condition
- Recreation Bldg – No major projects for the building.
- General cleaning and maintenance – Considering Janitorial Services

Equipment Requests

- Portable Lights
- Tractor/Skid Steer/CTL Implements:
 - Broom Sweep
 - Side Mower
 - Mulch Head
 - Grapple
 - Trencher
- Dump Truck
- Bucket Truck
- Pick-up Trucks
- Utility Bed Truck
- Compact Track Loader
- Root Pruner
- Stump Grinder



Sewer

TOWN OF
TYRONE
- GEORGIA -

EST. 1911

FY 2023-2024 Goals

SEWER

- System Maintenance – Continue with CCWASA
- Pump Station 2 – Generator Replacement
- Pump Station 3 – Conversion to Natural Gas
- FOG – improve education, tracking and inspections, ongoing
- Pipe and Manhole Repairs and I&I Reports– Complete design and construction
- Capacity – Increase capacity through ARPA funding and/or other funding
- Northern County Area – Connection Planning
- Southampton Sewer Manhole Stabilization Project – Construct project

Public Works SPLOST

FY 2023-2024 Goals

2017 SPLOST Goals

- SPLOST LMIG – funding for LMIG has been spent
- SPLOST Multi-Use Paths:
 - Senoia to Spencer – complete construction
 - Swanson Road Share the Road – complete construction
 - Spencer path to Wynfield – See Roundabout Project
- SPLOST Palmetto/Arrowood/Spencer Roundabout – finish design and land acquisition and start bidding of construction (includes cart path along Spencer to Wynfield)
- SPLOST – 881 Senoia Improvements – complete construction
- SPLOST Handley Restroom – complete construction
- SPLOST – Debit Reduction – continue payments
- SPLOST – Streetscape – complete design and construction



Tree Fund

FY 2023-2024 Goals

Tree Fund Goals

- Continue to collect funds for tree removal per the Town's ordinance
- Utilizing funding in downtown streetscape and park projects





Thank You



COUNCIL ITEM AGENDA REQUEST FORM

Department: Library

Meeting Date: March 21, 2023

Staff Contact: Patty Newland

Agenda Section: Annual Review

Staff Report:

Item Description:

Slide presentation for library news

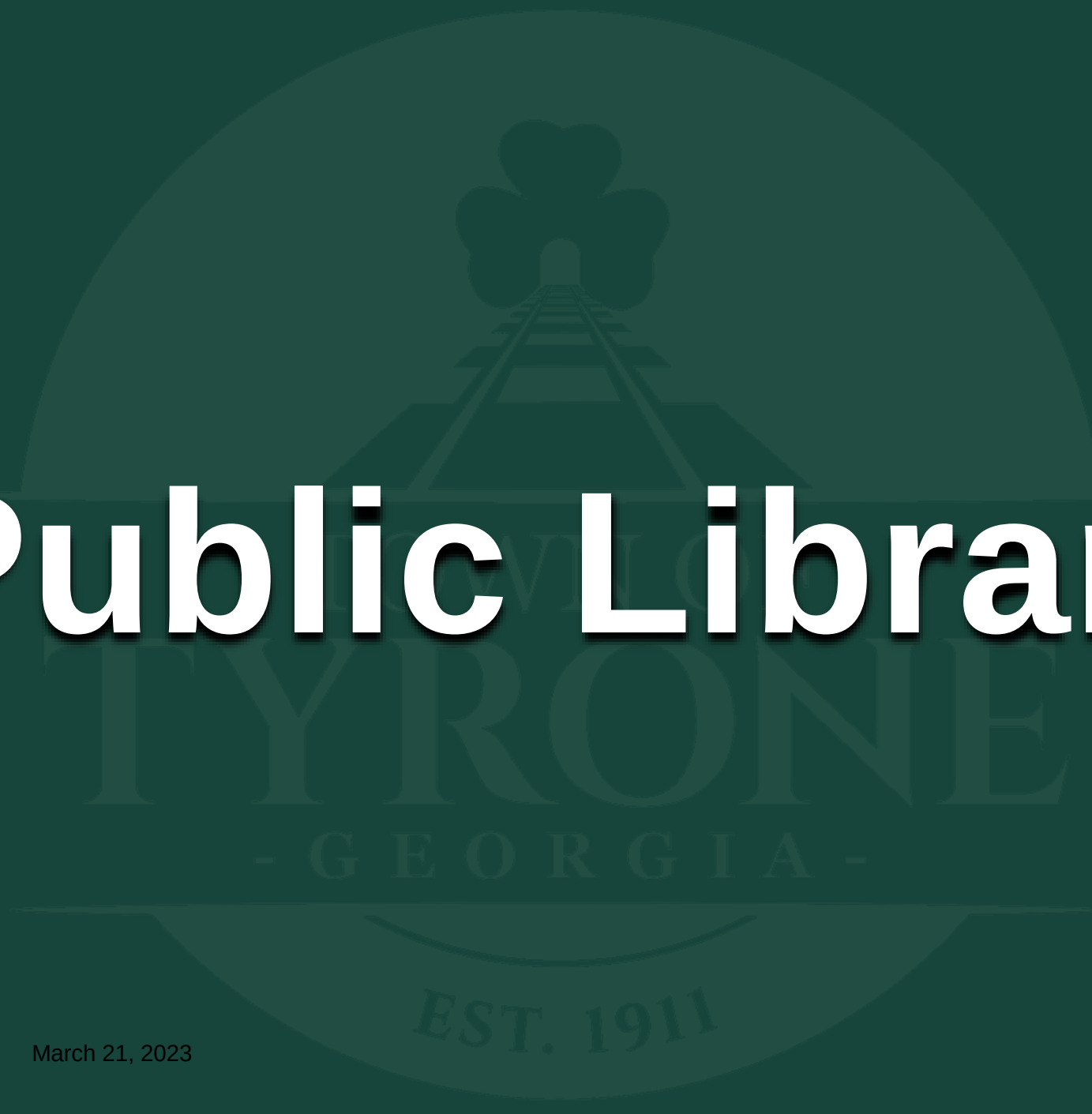
Background/History: A brief presentation of library information.

Findings/Current Activity:

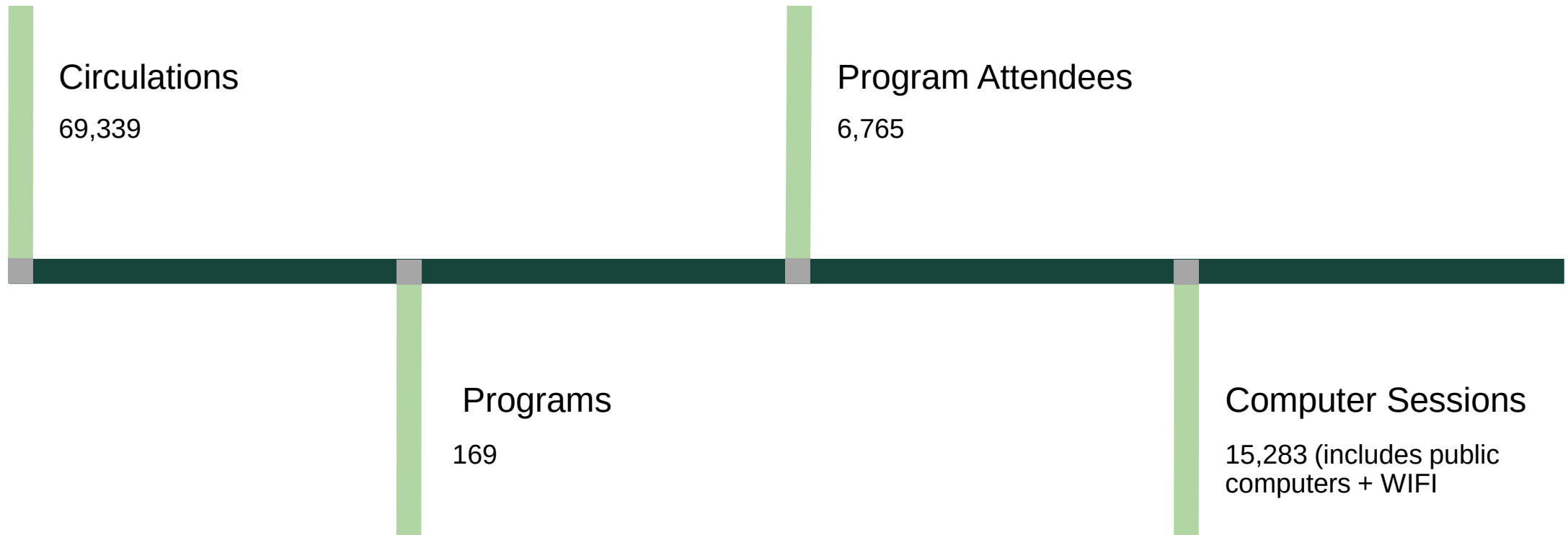
Is this a budgeted item? No If so, include budget line number: _____

Actions/Options/Recommendations:

Public Library



2022 End of the Year Stats



Free Resources

Partnerships – Free Passes

- Zoo Atlanta
- Georgia State Parks & Historic Sites
- Center for Puppetry Arts Museum
- The Bremen Museum
- Chattahoochee Nature Center
- Go Fish Education Center
- Macon Museum Pass
- Michael C. Carlos Museum on Emory Campus
- The Alliance Theatre

Partnerships

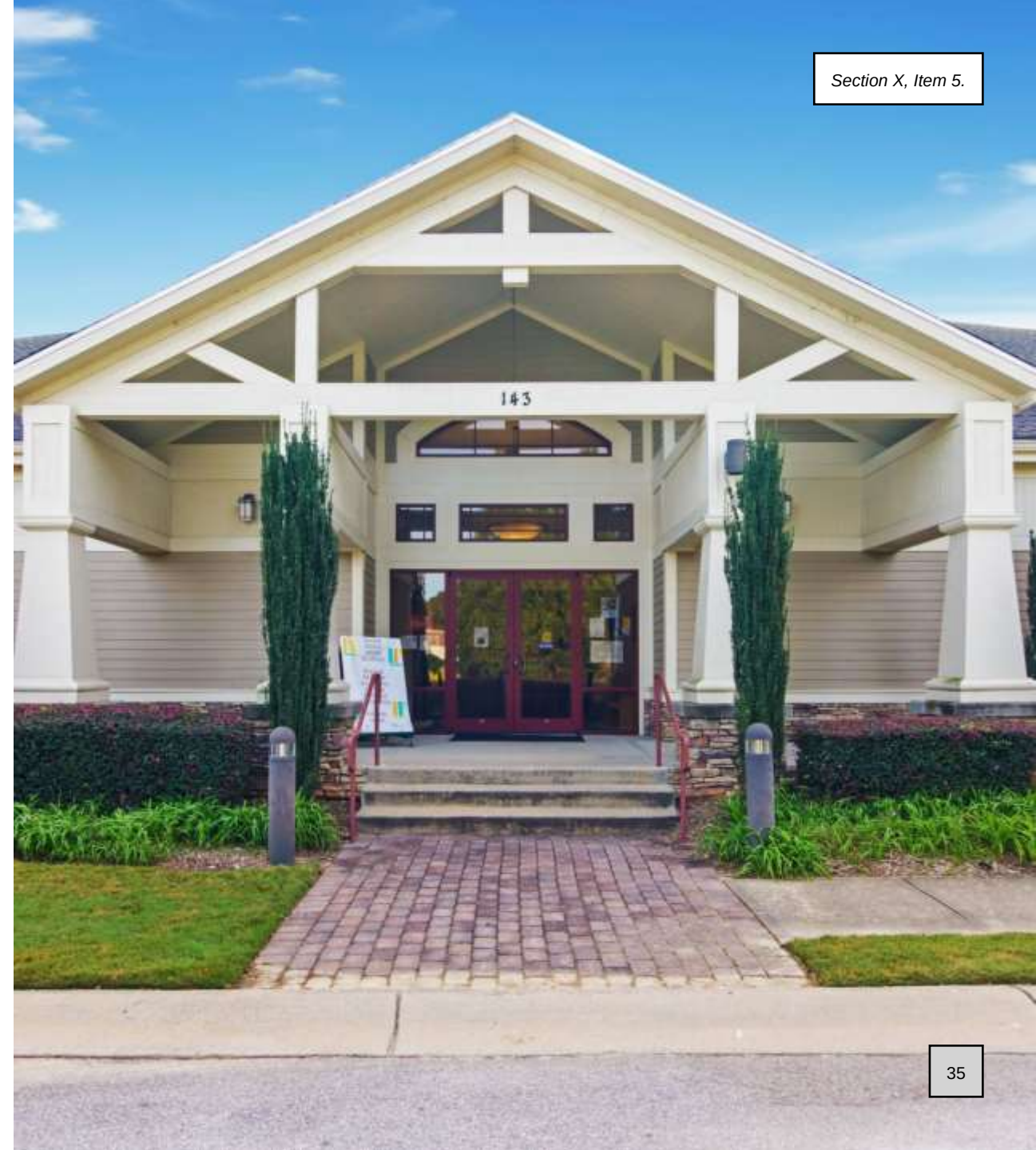
- Georgia Farm Bureau Passport & Book of the Month Program*(the newest partnership)
- Fox-In-A-Box Exhibit
- Georgia Memory Net

Online

- Galileo
- Mango Languages
- Ancestry.com

LibTech Grant Money 2020

LibTech Grant Money is budgeted for libraries to purchase items for public use. We have ordered a Bluetooth speaker, a microphone, and a lavalier microphone.





It's Here!

Fox in a Box Travelling Exhibit

Our branch was chosen as one of the libraries to receive this exhibit to showcase and educate the public on the history of this Atlanta landmark.

You may view the exhibit during hours of operation, however programs are scheduled for Mar. 24 @ 6 p.m. and Mar. 28 @ 3:30 p.m.



georgia
memory net

New Partnership

Georgia Memory Net is a statewide program developed with Emory University, and is dedicated to fighting Alzheimer's and other forms of dementia.

The partnership with public libraries is to help raise awareness of information within our communities, and share resources to educate and support those living with these diseases, their caregivers, and loved ones.

Outdoor Multi-Purpose Venue

Path from Rec to Library



Side view between buildings



Idea for covered path between buildings



Areas for Updating

Children's Area



Reference Desk Area





COUNCIL ITEM AGENDA REQUEST FORM

Department: Recreation

Meeting Date: 3/21/23

Staff Contact: Lynda Owens

Agenda Section: New Business

Staff Report:

Item Description:

Recreation Budget Workshop Presentation

Background/History:

Successes/goals/priorities/budget requests

Findings/Current Activity:

Is this a budgeted item? _____ **If so, include budget line number:** _____

Actions/Options/Recommendations:



Tyrone Parks & Recreation Department

We create community through quality
parks, programs and people.

2022 SUCCESSES



Section X, Item 6.

TYRONE TREE FARM/22 TREES

EXPANTION OF TREE LIGHTING CELEBRATION TO 2:00-7:00

ADDITION OF A CHRISTMAS MARKET

INCLUSION OF DDA IN CHRISTMAS EVENT/COOKIE DECORATING

ADDITION OF ART ACTIVITY/CLASS

INCLUDING PRINCESSES AT HALLOWEEN

COORDINATION OF FIRST FRIDAYS

SPRING MARKET

FLOATING CHRISTMAS TREE

PRIORITIES IN 2023

- EXPAND VOLUNTEER BASE
- BUILD PICKLE BALL PROGRAM
- ADD "BACK TO SCHOOL BASH"
- RECREATION & LIBRARY HOSTING EVENTS TOGETHER
- ADD ADDITIONAL CLASSES
 - YOGA CLASS
 - SPECIAL PROGRAMS
- STEP UP EFFORTS TO INFORM BUSINESSES OF CURRENT EVENTS AND OFFER THEM WAYS TO BE A PART OF AND/OR SPONSOR EVENTS HAPPENING IN TYRONE.



PROMOTE GROWTH FOR 2023

PURSUE RADIO REMOTES FOR EVENTS

GET YOUR *"ELF OFF THE SHELF"* HOLIDAY SOCIAL MEDIA CAMPAIGN LAUNCHED.

PROMOTE THE ONGOING PROGRESS OF PICKLEBALL COURTS, CLASSES & TOURNAMENTS.

CREATE AD REEL FOR DDA/TOWN TO BE SHOWN BEFORE MOVIE ON SEPTEMBER 1ST. THIS REEL WILL SHOWCASE TOWN, DDA, RECREATION & LIBRARY PROGRAMS & EVENTS.

**ADD ADDITIONAL EVENTS.
"BIG BACK TO SCHOOL BASH"**



PROPOSED FOR RECREATION 2023

Section X, Item 6.



PICKLE BALL

Lessons: Local Silver Medalist will offer instruction

Tournaments: Will work with key players to provide tournaments.



SENIOR PROGRAMS

Lunch & Learn
Quilting activity
Senior exercise



LIBRARY/REC EVENTS

Multiple events be offered in conjunction with the Library.
Halloween, Christmas.



SPECIAL PROGRAMS

Gardening and Canva
Goat Yoga



GOAT Yoga



**DON'T MISS THIS
FUN CLASS!**

JANA REALBUTO, INSTRUCTOR

GOATS BY: JENI MOUNT



**APRIL 15, 2023
1:00 PM
TYRONE REC CENTER
18 YRS & UP
SPACE IS LIMITED
SIGN UP TODAY:
LOWENS@TYRONE.ORG**

PRESENTED BY:

**TYRONE RECREATION
&
BLUEBIRD CREEK COTTAGE**



SPECIAL EVENTS FOR 2023

Section X, Item 6.

APRIL 21

SPRING MARKET/JAZZ IN THE PARK SCHS

MAY 5

FIRST FRIDAY/MOTOWN

JUNE 2

FIRST FRIDAY/COUNTRY

JULY 7

FIRST FRIDAY/FUNK-80'S

JULY 21

BIG BACK TO SCHOOL BASH

AUGUST 4

FIRST FRIDAY/HUNTER CALLAHAN

SEPTEMBER 1

MOVIE/HOW TO TRAIN YOUR DRAGON

OCTOBER 6 & 7

FOUNDERS DAY

NOVEMBER 26

TREE LIGHTING & CHRISTMAS MARKET



RECREATION BUDGET

SPECIAL PROGRAM SUPPLIES:

LINE ITEM #100-60-53.1005

2022-2023

\$16,000.00

2023-2024

\$31,000.00

***(ABOVE REQUEST FOR CHRISTMAS FIREWORKS SHOW, ICE SKATING RINK AND CHRISTMAS MERRY-GO-ROUND)**

NOTE: TICKETS WILL BE SOLD FOR ICE RINK & MERRY-GO-ROUND



PARK MAINTINANCE:

LINE ITEM #100-60-52.2204

2022-2023

\$12,000.00

2023-2024

\$17,000.00

(ABOVE REQUEST FOR RESURFACING/PAINTING THE CONCRETE PAD AT THE FRONT OF SHAMROCK PARK FOR STRONGMAN COMPETITION)

\$4,800.00

PAD IS 20' X 60'

ESTIMATE BASED ON AVG. COST OF \$400 PER 100 SQ FEET OF CONCRETE TO BE RESURFACED.



ADDITIONS TO EXISTING EVENTS



FOUNDERS DAY
"SHAMROCK WHEEL"
CARNIVAL TRAILERS



CHRISTMAS
ICE SKATING RINK
FIREWORKS
CHRISTMAS MERRY-GO-ROUND



FOUNDERS DAY BUDGET

2022-2023

\$31,459.45

2023-2024

***\$50,000.00**

***THE INCREASE IN BUDGET IS FOR 50' FERRIS WHEEL AND 4 GAME TRAILER WITH STAFF (\$18,000.00). WE WILL BE PURSUING ADDITIONAL SPONSORSHIP MONEY.**





Section X, Item 6.



FOUNDERS DAY
4 GAME TRAILER W/ATTENDANTS \$5,500
50' WHEEL \$12,500 ("SHAMROCK WHEEL")
COMPANY: BIG ROUND WHEEL

CHRISTMAS DECORATION BUDGET

HOLIDAY DECORATIONS:

LINE ITEM #100-60-531006

2022-2023 BUDGET

\$12,000.00

2022-2023 ENDING

-\$853.85

*2023-2024 PROPOSED BUDGET

\$18,000.00

*PLEASE SEE NEXT SLIDE FOR DETAILS



PROPOSED CHRISTMAS DECORATIONS

Section X, Item 6.



WREATH BOWS

PAPER LANTERNS (UNDER PAVILION)

LIGHTS FOR LANTERNS

GIANT WREATH (FOR TOWN HALL CLOCK)

LIGHTED ARCH (BRIDGE)

LIGHTED DEER

LARGE ORNAMENTS (TOWN TREE)

SWAG OVER ROAD

GARLAND (LIGHT POLES)

BUSINESS LITES

LIGHTED CHRISTMAS PACKAGES (UNDER TOWN TREE)

60 STRANDS OF EDISON LIGHTS



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: March 21, 2023

Agenda Item Type: New Business

Staff Contact: April Spradlin

STAFF REPORT

AGENDA ITEM:

2023 Planning Workshop

BACKGROUND:

The purpose of the Planning Workshop is to present to Mayor and Council an update on the goals and accomplishments of Tyrone Municipal Court from 2022 as well as to present the departments goals for 2023.

FUNDING:

Municipal Court Budget – Department 20

STAFF RECOMMENDATION:

Receive feedback from Mayor and Council

ATTACHMENTS:

Powerpoint Presentation

PREVIOUS DISCUSSIONS:

Click or tap here to enter text.

Council Retreat

Date March 21, 2023



Tyrone Municipal Court

Alisha B. Thompson, Judge

Amy Godfrey, Prosecutor

April Spradlin, Clerk of Court

Lindsey King, Assistant Court Clerk

Tyrone Municipal Court Mission Statement

“Tyrone Municipal Court is committed to have the trust and confidence of the people we serve to fulfill our constitutional role.”



Training

Judge Alisha B. Thompson

- Annual Recertification through the University of Georgia Institute of Continuing Judicial Education
- Continuing Legal Education Courses

Amy Godfrey, Prosecutor

- Accountability Court Training Conference
- Prosecuting Attorneys Council Summer Conference
- Accountability Court Prosecutor Training

April Spradlin, Clerk of Court

- Virtual Georgia Records Conference
- Annual Recertification through the University of Georgia Institute of Continuing Judicial Education
- TAC Recertification

Lindsey King, Assistant Court Clerk

- Municipal Court Clerks Training
- GCIC Certification
- Completion of Criminal History Training

Accomplishments

-
- ✓ Successful completion of the GCIC Audit for the Tyrone Police Department and Tyrone Municipal Court
 - ✓ Successful completion of the town audit with Rushton and Company
 - ✓ Continue to maintain records in accordance with the State of Georgia Official Judicial Branch Retention Schedule to ensure statutory requirements are maintained
 - ✓ Maintained a positive working relationship with the Fayette County Magistrate Court for handling all warrants for the Tyrone Police Departments and first appearance hearings

2022 Court Activity Overview

Tyrone Municipal Court adjudicated a total of 1101 citations including traffic violations, city ordinance violations, misdemeanor drug cases, serious traffic cases (including DUI's), and cases transferred to another court.

An increase of funds turned over to the Town of Tyrone in the amount of \$284.71.



**Tyrone Municipal Court
Fines Collected – Fees Paid
January 1, 2022 to December 31, 2022**

Month	Cases Adjudicated	Credit Card Payments	Total Fines & Fees Collected*	Total Paid to Town	Add-ons State/County / CSI	Fees Jail Paid	Jail Fees Billed by County
Jan-22	85	55	\$15,822.00	\$10,336.12	\$5,735.00		\$0.00
Feb-22	78	63	\$20,746.00	\$13,314.24	\$7,418.76	\$700.00	\$1,271.75
Mar-22	139	79	\$23,420.00	\$14,957.42	\$8,662.58		\$1,479.89
Apr-22	52	60	\$14,583.00	\$9,291.58	\$5,541.42	\$700.00	\$945.82
May-22	85	50	\$17,174.00	\$10,923.29	\$6,300.71		\$932.20
Jun-22	65	54	\$12,260.80	\$7,958.53	\$4,402.27		\$614.69
Jul-22	67	50	\$11,076.00	\$7,427.77	\$3,648.23		\$619.81
Aug-22	137	54	\$22,954.00	\$15,384.01	\$7,669.99	\$1,209.60	\$1,282.78
Sep-22	82	53	\$14,707.00	\$9,918.51	\$4,838.49		\$878.31
Oct-22	126	52	\$21,277.00	\$14,255.92	\$7,323.97		\$1,257.31
Nov-22	10	21	\$5,709.00	\$3,175.00	\$2,634.01		\$615.19
Dec-22	85	38	\$16,511.91	\$1,681.52	\$6,080.39		\$932.91
TOTALS	1011	629	\$196,240.71	\$118,623.91	\$70,255.82	\$2,609.60	\$10,830.66

2021

Totals	902	594	\$196,066.00	\$127,161.57	\$69,751.39	\$1,350.00	\$12,771.18
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*Fines and Fees Collected" include all probation payments & admin fees

Goals for 2023



GCIC Standards

Maintain all GCIC requirements and training for Tyrone Police Department and Tyrone Municipal Court.



Appeals

No appeals or formal complaints.



Training

Complete all training requirements through ICJE for annual recertification.



Procedures

Maintain courtroom security and the well being of others.

&

Develop a virtual court procedure.



COUNCIL AGENDA ITEM COVER SHEET

Meeting Type: Council - Regular

Meeting Date: March 21, 2023

Agenda Item Type: Presentation

Staff Contact: Chief Randy Mundy

STAFF REPORT

AGENDA ITEM:

Desired outcomes and anticipated purchases for Public Safety 2023/2024.

BACKGROUND:

Annual Workshop

FUNDING:

General Budget

STAFF RECOMMENDATION:

Click or tap here to enter text.

ATTACHMENTS:

Yes

PREVIOUS DISCUSSIONS:

Click or tap here to enter text.

Public Safety



2023/2024 Desired Outcomes

Crime Rate

- Maintain a Part 1 crime rate under 100 (75 Part 1 Crimes in 2022)
- Maintain a Part 2 crime rate under 200 (127 Part 2 Crimes in 2022)
- To be ranked Georgia's SAFEST city!

Community Outreach

- 4th annual Citizen's Police Academy (Fall 2023)
- STOP: Students / New Drivers Program (Summer 2023)
- Coffee With A Cop (Winter 2023)
- Zombie Apocalypse
- Touch a Truck
- HOA Meetings
- Trunk or Treat
- Founder's Day Booth
- Christmas Tree Lighting (Smores!)

2023/2024 Purchase Requests Over \$10,000.00

- Ford F-150 Patrol Vehicle equipped including radio and radar (projected less than \$65,000.00)
- Dodge Charger Detective Vehicle equipped excluding radio and radar (projected less than \$40,000.00)
- 6-Radarsigns (projected less than \$30,000.00)
- Message Trailer (projected less than \$13,000.00)